

# **ARROWHEAD LIBRARY SYSTEM**

## **Board Meeting**

**Milton Public Library**

**430 E. High Street**

**Milton, WI**

**Tuesday, July 12, 2011**

**6:00 p.m**

Please call the ALS office if you are unable to attend (758-6690)

1. Call to Order
2. Approval of minutes
3. Approval of Expenditures
4. Public Presentation
5. Reports
6. Unfinished Business
  - a. Shared System
  - b. 2011 /2012 Budget
  - c. LSTA 2011/2012
7. New Business
  - a. Resolution – Accepting Arrowhead Library Systems Grant to Train Staff and Public and Amend the 2011 Arrowhead Library System’s Budget
  - b. Resolution – Accepting Arrowhead Library System Connect with Job Seekers Grant and Amending the 2011 Arrowhead Library System’s Budget
8. Communications
9. Adjourn

The undersigned, as the designee of the presiding officer of the above governmental body, certify that I emailed a copy of this document to the Rock County Courthouse, Administration office for posting in the lobby and notification to the official newspaper of Rock County on \_\_\_\_\_

Martha J. Aasen – Administrative Assistant –Arrowhead Library System

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Ruth Ann Montgomery  
INITIATED BY



Ruth Ann Montgomery  
DRAFTED BY

Arrowhead Library System Board  
SUBMITTED BY

June 21, 2011  
DATE DRAFTED

**ACCEPTING ARROWHEAD LIBRARY SYSTEMS GRANT TO TRAIN STAFF  
AND PUBLIC AND AMEND THE 2011 ARROWHEAD LIBRARY SYSTEM'S  
BUDGET**

1 WHEREAS, the Arrowhead Library System (ALS) has been notified of the approval of the Arrowhead  
2 Library Systems Train Staff and Public grant #11-53-9926-11-120-LSTA; and,  
3

4 WHEREAS, the ALS Board has accepted the grant for a total of \$9,600.  
5

6 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly  
7 assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2011 amends the Arrowhead Library System's 2011 budget  
8 as follows:  
9

10	<b>Account Number/ Description</b>	<b>Budget at 01/01/11</b>	<b>Increase (Decrease)</b>	<b>Amended Budget</b>
11	<u>Source of Funds:</u>			
12	51-5272-0000-42100/ Federal Aid	-0-	\$9,600	\$9,600
13				
14	<u>Use of Funds:</u>			
15	51-5272-0000-61100/ Regular Wages	-0-	\$6,822	\$6,822
16	51-5272-0000-61400/ FICA	-0-	522	522
17	51-5272-0000-61510/ Retirement	-0-	797	797
18	51-5272-0000-61610/ Health Ins.	-0-	954	954
19	51-5272-0000-63300/ Travel	-0-	505	505
20				
21				
22				
23				
24				
25				
26				

Respectfully submitted,

**ARROWHEAD LIBRARY SYSTEM BOARD**

Richard Bostwick, President

Doug Derby

Eloise Eager

Doreen Dalman

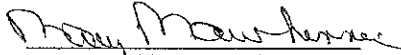
Jose Carrillo

Jane Thompson

Bill Wilson

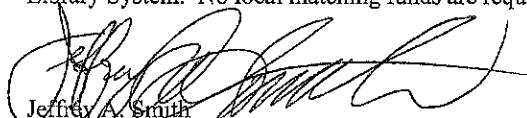
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 5-0.

  
Mary Mawhinney, Chair

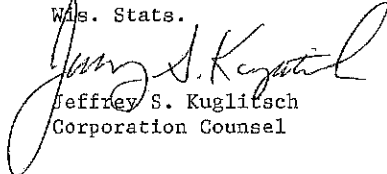
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$9,600 in Federal Aid for the Arrowhead Library System. No local matching funds are required.

  
Jeffrey C. Smith  
Finance Director


LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

## **EXECUTIVE SUMMARY**

For more than ten years, the Arrowhead library System has had a part-time computer trainer teaching computer classes in the seven members libraries in Janesville, Beloit, Clinton, Milton, Edgerton, Evansville and Orfordville. The computer classes include basic and advanced classes, internet searching, creating e-mails, with more than 1,000 people trained from January to July 2010. The need for computer skills is growing and there is a constant demand for these classes. Every library in the system has public access computers, and wireless access in their libraries for the small computer lab that Arrowhead computer trainer has to use.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Ruth Ann Montgomery  
INITIATED BY



Ruth Ann Montgomery  
DRAFTED BY

Arrowhead Library System Board  
SUBMITTED BY

June 7, 2011  
DATE DRAFTED

**ACCEPTING ARROWHEAD LIBRARY SYSTEM CONNECT WITH JOB SEEKERS GRANT AND AMENDING THE 2011 ARROWHEAD LIBRARY SYSTEM'S BUDGET**

1 **WHEREAS**, the Arrowhead Library System (ALS) has been notified by the State of Wisconsin  
2 Department of Public Instruction of the approval of the Arrowhead Library System Connect With Job  
3 Seekers grant #11-53-9926-11-240-LSTA; and,  
4

5 **WHEREAS**, the ALS Board has accepted the grant for a total of \$19,900.  
6

7 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly  
8 assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2011 amends the Arrowhead Library System's 2011 budget  
9 as follows:  
10

11 <u>Account Number/</u>	<u>Budget at</u>	<u>Increase</u>	<u>Amended</u>
12 <u>Description</u>	<u>01/01/11</u>	<u>(Decrease)</u>	<u>Budget</u>
13 <u>Source of Funds:</u>			
14 51-5274-0000-42100/ 15 Federal Aid	-0-	\$19,900	\$19,900
16			
17 <u>Use of Funds:</u>			
18 51-5274-0000-61100/ 19 Regular Wages	-0-	\$8,686	\$8,686
20 51-5274-0000-61400/ 21 FICA	-0-	664	664
22 51-5274-0000-61510/ 23 Retirement	-0-	1,007	1,007
24 51-5274-0000-61610/ 25 Health Ins.	-0-	955	955
26 51-5274-0000-63300/ 27 Travel	-0-	507	507
28 51-5274-0000-62119/ 29 Other Contracted Services	-0-	4,000	4,000
30 51-5274-0000-64303 31 Extension Materials	-0-	2,000	2,000
32 52-5274-0000-67199/ 33 Misc. Equipment	-0-	2,081	2,081

ACCEPTING ARROWHEAD LIBRARY SYSTEM'S ARROWHEAD LIBRARY SYSTEM  
CONNECT WITH JOB SEEKERS AND AMENDING THE 2011 ARROWHEAD LIBRARY  
SYSTEM BUDGET

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Respectfully submitted,

ARROWHEAD LIBRARY SYSTEM BOARD

\_\_\_\_\_  
Richard Bostwick, President

\_\_\_\_\_  
Doug Derby

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Eloise Eager

\_\_\_\_\_  
Doreen Dalman

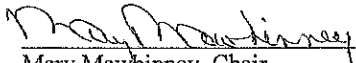
\_\_\_\_\_  
Jose Carrillo

\_\_\_\_\_  
Jane Thompson

\_\_\_\_\_  
Bill Wilson

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 5-0.

  
\_\_\_\_\_  
Mary Mawhinney, Chair


FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$19,900 in Federal Aid for the Arrowhead Library System. No local matching funds are required.

  
\_\_\_\_\_  
Jeffrey K. Smith  
Finance Director


LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
\_\_\_\_\_  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
\_\_\_\_\_  
Craig Knutson  
County Administrator

## **EXECUTIVE SUMMARY**

The Arrowhead Library System will assist job seekers by providing computer classes related to job searching, resume writing, on-line applications, and basic and advanced computer skills. Arrowhead will provide a Spanish-speaking computer trainer for a portion of the classes offered. Collaborating with the Janesville-based literacy tutoring program, The Literacy Connection, Arrowhead will assist in developing a math-literacy program for unemployed workers who lack skills to complete math tests needed for employment. Continuing education programs for the literacy tutors and library staff will provide information and develop skills for tutors and library staff. The library staff will improve their ability to assist The Literacy Connection tutors and other customers in finding materials and resources available at the libraries.