

# ARROWHEAD LIBRARY SYSTEM

## Board Meeting

Arrowhead Library System

210 Dodge Street

Janesville, WI

Wednesday April 11, 2012

6:00 p.m

Please call the ALS office if you are unable to attend (758-6690)

1. Call to Order
2. Approval of minutes
3. Approval of Expenditures
4. Public Presentation
5. Reports
6. Unfinished Business
  - a. Shared System
  - b. 2012 Budget
  - c. LSTA 2012
7. New Business
  - a. Approve acceptance of the following Grant Resolutions:
    - 1) **Accepting Arrowhead Libraries Offer Beginning and Advanced Computer training Grant and Amending the 2012 Arrowhead Library System Budget**
    - 2) **Accepting Arrowhead Library System's Digital Content Buying Pool Grant and Amending the 2012 Arrowhead Library System Budget**
    - 3) **Accepting Arrowhead Library System Promotes Health, Financial and "Green" Literacy Grant and Amending the 2012 Arrowhead Library System Budget.**
  - b. Director Search
8. Communications
9. Adjourn

The undersigned, as the designee of the presiding officer of the above governmental body, certify that I emailed a copy of this document to the Rock County Courthouse, Administration office for posting on the Rock County website @ [www.co.rock.wi.us](http://www.co.rock.wi.us) on \_\_\_\_\_

Martha J. Aasen – Administrative Assistant –Arrowhead Library System

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Ruth Ann Montgomery  
INITIATED BY



Ruth Ann Montgomery  
DRAFTED BY

Arrowhead Library System Board  
SUBMITTED BY

March 1, 2012  
DATE DRAFTED

**ACCEPTING ARROWHEAD LIBRARIES OFFER BEGINNING AND  
ADVANCED COMPUTER TRAINING GRANT AND AMENDING THE 2012  
ARROWHEAD LIBRARY SYSTEM BUDGET**

1 WHEREAS, the Arrowhead Library System (ALS) has been notified of the approval of the Arrowhead  
2 Library System's Arrowhead Libraries Offer Beginning and Advanced Computer Training grant #12-  
3 53-9926-12-121-LSTA; and,  
4

5 WHEREAS, the ALS Board has accepted the grant for a total of \$9,600.  
6

7 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly  
8 assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2012 amends the Arrowhead Library System's 2012 budget  
9 as follows:  
10

11 <u>Account Number/</u>	<u>Budget at</u>	<u>Increase</u>	<u>Amended</u>
12 <u>Description</u>	<u>01/01/12</u>	<u>(Decrease)</u>	<u>Budget</u>
13 <u>Source of Funds:</u>			
14 51-5275-0000-42100/ 15 Federal Aid	-0-	\$9,600	\$9,600
16			
17 <u>Use of Funds:</u>			
18 51-5275-0000-61100/ 19 Regular Wages	-0-	\$7,101	\$7,101
20 51-5275-0000-61400/ 21 FICA	-0-	543	543
22 51-5275-0000-61510/ 23 Retirement	-0-	412	412
24 51-5275-0000-61610/ 25 Health Ins.	-0-	955	955
26 51-5275-0000-63300/ 27 Travel	-0-	589	589

ACCEPTING ARROWHEAD LIBRARIES OFFER BEGINNING AND ADVANCED  
COMPUTER TRAINING GRANT AND AMENDING THE 2012 ARROWHEAD  
LIBRARY SYSTEM BUDGET

Page 2

Respectfully submitted,

ARROWHEAD LIBRARY SYSTEM BOARD

\_\_\_\_\_  
Richard Bostwick, President

\_\_\_\_\_  
Dave Carlson

\_\_\_\_\_  
Eloise Eager

\_\_\_\_\_  
Doreen Dalman

\_\_\_\_\_  
Jose Carrillo

\_\_\_\_\_  
Jane Thompson

\_\_\_\_\_  
Bill Wilson


FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

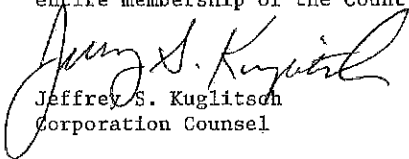
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$9,600 in Federal Aid for the Arrowhead Library System's Advanced Computer Training program. No County matching funds are required.

  
Sherry Oja  
Finance Director

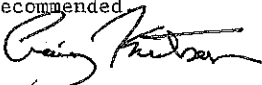
LEGAL NOTE:

As an amendment of the 2012 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to Sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended

  
Craig Knutson  
County Administrator

## EXECUTIVE SUMMARY

The Arrowhead Library System will provide computer classes for the public and library staff at each of the seven libraries in the Arrowhead Library System. Libraries in Beloit, Clinton, Edgerton, Evansville, Janesville, Milton and Orfordville are participating in the computer training. It is anticipated that approximately 2,000 people will be trained at the computer classes during 2012, including 95 classes offered through funding by LSTA funds and 200 offered by the Arrowhead Library System funding.

Grant # 12-53-9926-12-121-LSTA

Accepting Arrowhead Library System's **Arrowhead Libraries Offer Beginning and Advanced Computer Training** & Amending the 2012 Arrowhead Library System Budget

Summary of Grant: The Arrowhead Library System will provide computer classes for the public and library staff at each of the seven libraries in the Arrowhead Library System. Libraries in Beloit, Clinton, Edgerton, Evansville, Janesville, Milton and Orfordville are participating in the computer training. It is anticipated that approximately 2,000 people will be trained at the computer classes during 2012, including 95 classes offered through funding by LSTA funds and 200 offered by the Arrowhead Library System funding.

		Budgeted 2012	Revised
51-5272-0000-42100	Federal Aid	0	\$9,600
51-5272-0000-61100	Regular Wages	0	\$ 7,101.38
51-5272-0000-61400	FICA	0	\$ 543.26
51-5272-0000-61510	Retirement	0	\$ 411.88
51-5272-0000-61610	Health	0	\$ 954.94
51-5272-0000-63300	Travel	0	\$ 589.00

ALS Board Members

Bill Wilson

Richard Bostwick – President

Dave Carlson

Eloise Eager

Jane Thompson

Jose Carrillo

Doreen Dalman

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Ruth Ann Montgomery  
INITIATED BY



Ruth Ann Montgomery  
DRAFTED BY

Arrowhead Library System Board  
SUBMITTED BY

March 1, 2012  
DATE DRAFTED

**ACCEPTING ARROWHEAD LIBRARY SYSTEM'S DIGITAL CONTENT  
BUYING POOL GRANT AND AMENDING THE 2012 ARROWHEAD LIBRARY  
SYSTEM BUDGET**

1 WHEREAS, the Arrowhead Library System (ALS) has been notified of the approval of the Arrowhead  
2 Library System's Digital Content Buying Pool grant #12-53-9926-12-165-LSTA; and,  
3

4 WHEREAS, the ALS Board has accepted the grant for a total of \$9,392.  
5

6 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly  
7 assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2012 amends the Arrowhead Library System's 2012 budget  
8 as follows:  
9

Account Number/ Description	Budget at 01/01/12	Increase (Decrease)	Amended Budget
Source of Funds:			
51-5281-0000-42100/ Federal Aid	-0-	\$9,392	\$9,392
Use of Funds:			
51-5281-0000-62119/ Other Contracted Services	-0-	\$9,392	\$9,392

Respectfully submitted,

**ARROWHEAD LIBRARY SYSTEM BOARD**

Richard Bostwick, President

Dave Carlson

Eloise Eager

Doreen Dalman

Jose Carrillo

Jane Thompson

Bill Wilson

ACCEPTING ARROWHEAD LIBRARY SYSTEM'S DIGITAL CONTENT BUYING  
POOL GRANT AND AMENDING THE 2012 ARROWHEAD LIBRARY SYSTEM  
BUDGET

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FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

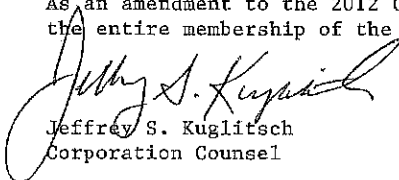
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$9,392 in Federal Aid for the Arrowhead Library System's Digital Content Buying Pool. No County matching funds are required.

  
Sherry Oja  
Finance Director


LEGAL NOTE:

As an amendment to the 2012 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to Sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

## EXECUTIVE SUMMARY

In May 2011 the Division for Libraries, Technology, and Community Learning (DLTCL) sponsored a statewide E-book Summit. A major recommendation from the Summit was the need to establish a statewide digital content buying pool. In a follow-up action, a committee from the Summit and the Wisconsin Public Library Consortium (WPLC) set a target goal of allocating \$1 million for e-books and audio book purchases. That goal has since been met. Starting in 2012, DLTCL is committing \$300,000 in grant funds for e-books with \$700,000 being committed by the state's 17 public library systems and their member libraries. Each library system amount is based on a formula of current OverDrive e-book use and system population. Persons with compatible electronic devices anywhere in the state can now access nearly 5,000 titles from any of Wisconsin's 385 public libraries. This collection will grow considerably as new titles are added throughout the coming year.



Grant # 12-53-9926-12-165-LSTA

Accepting Arrowhead Library System's Digital Content Buying Pool Grant & Amending the 2012 Arrowhead Library System Budget

Summary of Grant: In May 2011 the Division for Libraries, Technology, and Community Learning (DLTCL) sponsored a statewide E-book Summit. A major recommendation from the Summit was the need to establish a statewide digital content buying pool. In a follow-up action, a committee from the Summit and the Wisconsin Public Library Consortium (WPLC) set a target goal of allocating \$1 million for e-books and audio book purchases. That goal has since been met. Starting in 2012, DLTCL is committing \$300,000 in grant funds for e-books with \$700,000 being committed by the state's 17 public library systems and their member libraries. Each library system amount is based on a formula of current OverDrive e-book use and system population. Persons with compatible electronic devices anywhere in the state can now access nearly 5,000 titles from any of Wisconsin's 385 public libraries. This collection will grow considerably as new titles are added throughout the coming year.

		Budgeted 2012	Revised
51-5281-0000-42100	Federal Aid	0	\$9,392
51-5281-0000-6219	Contractual	0	\$9,392

ALS Board Members

Bill Wilson

Richard Bostwick -- President

Dave Carlson

Eloise Eager

Jane Thompson

Jose Carrillo

Doreen Dalman

RESOLUTION NO. \_\_\_\_\_

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INITIATED BY



Ruth Ann Montgomery  
DRAFTED BY

Arrowhead Library System Board  
SUBMITTED BY

March 1, 2012  
DATE DRAFTED

**ACCEPTING ARROWHEAD LIBRARY SYSTEM PROMOTES HEALTH,  
FINANCIAL AND "GREEN" LITERACY GRANT AND AMENDING THE 2012  
ARROWHEAD LIBRARY SYSTEM BUDGET**

1 WHEREAS, the Arrowhead Library System (ALS) has been notified of the approval of the Arrowhead  
2 Library System's Arrowhead Library System Promotes Health, Financial and "Green" Literacy grant  
3 #12-53-9926-12-219-LSTA; and,  
4

5 WHEREAS, the ALS Board has accepted the grant for a total of \$15,630.  
6

7 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly  
8 assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2012 amends the Arrowhead Library System's 2012 budget  
9 as follows:  
10

11	<u>Account Number/</u>	<u>Budget at</u>	<u>Increase</u>	<u>Amended</u>
12	<u>Description</u>	<u>01/01/12</u>	<u>(Decrease)</u>	<u>Budget</u>
13	<u>Source of Funds:</u>			
14	51-5191-0000-42100/	-0-	\$15,630	\$15,630
15	Federal Aid			
16				
17	<u>Use of Funds:</u>			
18	51-5191-0000-61100/	-0-	\$9,577	\$9,577
19	Regular Wages			
20	51-5191-0000-61400/	-0-	691	691
21	FICA			
22	51-5191-0000-61510/	-0-	524	524
23	Retirement			
24	51-5191-0000-61610/	-0-	955	955
25	Health Ins.			
26	51-5191-0000-63300/	-0-	1,454	1,454
27	Travel			
28	51-5191-0000-62119/	-0-	2,279	2,279
29	Other Contracted Services			
30	51-5191-0000-63100	-0-	150	150
31	Supplies			

ACCEPTING ARROWHEAD LIBRARY SYSTEM PROMOTES HEALTH,  
FINANCIAL AND "GREEN" LITERACY GRANT AND AMENDING THE 2012  
ARROWHEAD LIBRARY SYSTEM BUDGET

Page 2

Respectfully submitted,

ARROWHEAD LIBRARY SYSTEM BOARD

\_\_\_\_\_  
Richard Bostwick, President

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Dave Carlson

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Eloise Eager

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Jane Thompson

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Bill Wilson

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

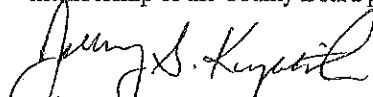
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$15,630 in Federal Aid for the Arrowhead Library System's "Green" Literacy Program. No County matching funds are required.

  
Sherry Oja  
Finance Director


LEGAL NOTE:

As an amendment to the 2012 County budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to Sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

## EXECUTIVE SUMMARY

The Arrowhead Library System will promote health, financial and "green living" literacy by developing a curriculum for computer classes in each of the three literacy areas. Computer classes in the three literacy areas will be held at the seven public libraries in Rock County and collaborating with the Janesville-based literacy tutoring program, The Literacy Connection. Arrowhead will provide a computer trainer and offer classes at their site. Once the curriculum is developed it will be available to other libraries and literacy councils interested in developing access to reliable and accurate websites in the three areas.