

COUNTY BOARD STAFF COMMITTEE
Minutes – September 13, 2012

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 5:15 P.M. in the Jury Deliberation Room on the fourth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Podzilni, Kraft, Arnold, Brill, Bussie, Yankee, and Jensen.

Committee Members Absent: Supervisors Mawhinney and Peer.

Staff Members Present: Craig Knutson, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Dave O’Connell, Human Resources Director; Jeff Kuglitsch, Corporation Counsel; Sherry Oja, Finance Director.

Others Present: None.

Approval of Agenda. Supervisor Arnold moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

Approval of Minutes. Supervisor Jensen moved approval of the minutes of August 17, 2012 and August 28, 2012 (joint with Finance Committee) as presented, second by Supervisor Bussie. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Bills/Encumbrances.

County Administrator	\$ 175.00
County Board	2,751.80
Corporation Counsel	239.72
Human Resources	9,061.46
Health Insurance Trust	11,050.00

Supervisor Kraft moved approval of the above Bills and Encumbrances for the County Board Staff Committee, second by Supervisor Arnold. ADOPTED.

Transfer

Human Resources

FROM

<u>Account #</u>	<u>Amount</u>
08-1420-0000-61920	\$ 2,000
Physicals	

TO

<u>Account #</u>	<u>Amount</u>
08-1420-0000-63100	\$ 2,000
Office Supplies	

Supervisor Bussie moved approval of the above Transfer for the County Board, second by Supervisor Arnold. ADOPTED.

Pre-Approved Encumbrances None.

Resolutions.

To Recognize Diana Mister

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this ____ day of _____, 2012, does hereby recognize Diana Mister for her twenty-two (22) years of service and extend best wishes to her in her future endeavors; and,

BE IT FURTHER RESOLVED that the County Clerk be authorized to and directed to furnish a copy of this resolution to Diana Mister.”

Supervisor Arnold moved approval of the above resolution, second by Supervisor Jensen. ADOPTED.

Recognizing Deputy Dwight R. Hoium

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012, does hereby recognize Deputy Dwight Hoium for his 30 years of faithful service and recommends that a sincere expression of appreciation be given to Deputy Dwight Hoium along with best wishes for the future.

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Deputy Dwight Hoium.”

Supervisor Brill moved approval of the above resolution, second by Supervisor Kraft. ADOPTED.

Authorizing Acceptance of Avon Land Donation from the Natural Land Institute

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby authorize the acceptance of the land donation of parcel number 6-1-331 in the Avon Township, WI, from the Natural Land Institute; and,

BE IT FURTHER RESOLVED that the County Board Chair and the County Clerk be authorized to execute legal documents related to the land donation on behalf of the County; and,

BE IT FURTHER RESOLVED that the following contingencies set forth by the Natural Land Institute are acceptable to the Department of Public Works Parks Division: 1) assurance that the property will remain an undeveloped wildlife area open to the public for passive recreation; acceptable improvements include a gravel roadway, small parking area and hiking trails, 2) a sign is erected honoring the John Freedlund family for their donation. ”

Supervisor Yankee moved approval of the above resolution, second by Supervisor Bussie. ADOPTED.

Adjournment. Supervisor Arnold moved adjournment at 5:20 P.M., second by Supervisor Yankee. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.