

ROCK COUNTY, WISCONSIN



Board of Supervisors  
51 South Main Street  
Janesville, WI 53545  
(608)757-5510

**COUNTY BOARD STAFF COMMITTEE  
THURSDAY – JANUARY 9, 2014 – 5:30 P.M.  
JURY DELIBERATION ROOM – FOURTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Note: Time  
Date, Location**

**Agenda**

1. Call to Order & Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes - December 10, 2013
4. Approval of Bills/Transfers/Pre-Approved Encumbrances
5. Resolutions
  - A. Revising Effective Date from March 1, 2014 to January 13, 2014 for the Three New Mental Health Division Program Managers Positions Created in the 2014 Budget
  - B. To Recognize Sherry Quirk
  - C. Recognizing Deputy Matthew N. Pyne
6. Adjournment

# Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR      Date December 23, 2013      Transfer No. 13-87  
 Requested By Corporation Counsel      Department Jeffrey S. Kuglitsch      Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 06-1620-0000-62119 Description: Other Contracted Services Current Balance: \$11,505	\$1,200.00	Account #: 06-1620-0000-63202 Description: Law Books	\$1,200.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

Anticipated services to be paid through this account have not been necessary.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

The account is currently over and an additional billing of \$944 has been received.

**FISCAL NOTE:**

Sufficient funds are available for transfer. *\$0 12-23-13*

**ADMINISTRATIVE NOTE:**

Recommended. *[Signature]* 12-27-13

**REQUIRED APPROVAL**

**DATE**

**COMMITTEE CHAIR**

- Governing Committee \_\_\_\_\_
- Finance Committee \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Human Services Board  
INITIATED BY

Human Services Board  
SUBMITTED BY



Phil Boutwell, Deputy Director  
DRAFTED BY

December 18, 2013  
DATE DRAFTED

**Revising Effective Date from March 1, 2014 to January 13, 2014 for the Three New Mental Health Division Program Managers Positions Created in the 2014 Budget**

1 **WHEREAS**, the County Board approved the creation of three new Mental Health Division Program  
2 Managers in the 2014 Adopted County Budget as part of a Human Services Department reorganization  
3 initiative; and,  
4

5 **WHEREAS**, the County Board concurred with the Human Services budget request that was included in  
6 the Administrator's Recommended Budget and approved the 2014 Budget that created the three new  
7 Mental Health Division Program Managers effective March 1, 2014; and,  
8

9 **WHEREAS**, the selection process for the positions was initiated subsequent to adoption of the County  
10 Budget and three internal candidates who are presently County Employees were selected as finalists for  
11 appointment effective March 1, 2014; and,  
12

13 **WHEREAS**, the Human Services Department requests the County Board to revise the effective date of  
14 appointment from March 1, 2014 to January 13, 2014 because it believes there are cost savings as well  
15 as programmatic benefits for doing so; and,  
16

17 **WHEREAS**, appointing the successful candidates to the newly created positions on January 13th  
18 creates vacancies in budgeted supervisory positions and it is expected that the subsequent selection  
19 process will take approximately eight weeks to fill those vacant supervisory positions resulting in a net  
20 savings of approximately \$22,000; and,  
21

22 **WHEREAS**, the programmatic benefits to revising the effective date of appointment means the  
23 Human Services Department will be able to implement their new initiatives more rapidly, resulting in  
24 increased revenue and improved service delivery models for clients; and,  
25

26 **WHEREAS**, the Human Services Department commits that it will result in the benefits described in  
27 this resolution and respectfully request favorable consideration for revising the appointment dates of  
28 the newly created Program Manager Positions to January 13, 2014; and,  
29

30 **WHEREAS**, due to the holiday season and committee and board meeting dates necessary to approve  
31 this resolution the earliest effective date that the appointments would actually take place is Monday,  
32 January 13, 2014.  
33

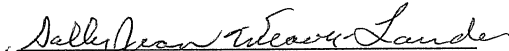
34 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
35 this \_\_\_\_ day of \_\_\_\_\_, 2014 does hereby revise the effective date of appointment from  
36 March 1, 2014 to January 13, 2014 for the three new Mental Health Division Program Managers created  
37 in the 2014 Budget.


Revising the Effective Date for the Three New Mental Health Division Program Managers  
Positions Created in the 2014 Budget from March 1, 2014 to January 13, 2014  
Page 2

Respectfully submitted,

**HUMAN SERVICES BOARD**

  
\_\_\_\_\_  
Brian Knudson, Chair

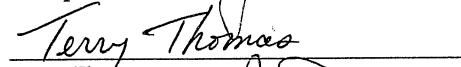
  
\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

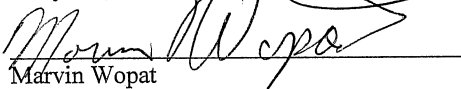
  
\_\_\_\_\_  
Terry Fell

Absent  
\_\_\_\_\_  
William Grahn

Absent  
\_\_\_\_\_  
Ashley Kleven

  
\_\_\_\_\_  
Phillip Owens

  
\_\_\_\_\_  
Terry Thomas

  
\_\_\_\_\_  
Marvin Wopat

Absent  
\_\_\_\_\_  
Shirley Williams

**COUNTY BOARD STAFF COMMITTEE**

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Marilyn Jensen

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Kurtis Yankee

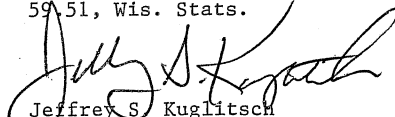
FISCAL NOTE:

This resolution revises the effective date of appointment from March 1, 2014 to January 13, 2014 for three new Mental Health Division Program Manager positions. The funding for the earlier effective date will come from other position vacancies.

  
Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.01, 59.22(2) & 59.51, Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

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## Executive Summary

The 2014 Adopted Rock County Budget included three new Mental Health/AODA Division Program Managers that were included as part of the Human Services Reorganization. These three positions were originally budgeted to begin on March 1, 2014. Three internal candidates applied and been selected for the three new Program Manager positions. The Human Services Department would like to start these Program Managers on January 13, 2014, rather than wait until March 1, 2014, as there will be sufficient salary savings from the supervisory vacancies to hire these positions on January 13, 2014, and furthermore, there are significant programmatic benefits for doing so. Consequently, in order to more effectively move forward with the Departmental initiatives, such as implementation of Comprehensive Community Services, the Human Services Department requests that it be permitted to start these positions on January 13, 2014, rather than March 1, 2014. The Department has sufficient funds in its budget to accommodate this adjusted start date for these three new positions.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve  
INITIATED BY



Carla Haigh  
DRAFTED BY

Human Service Board  
SUBMITTED BY

December 9, 2013  
DATE DRAFTED

**TO RECOGNIZE SHERRY QUIRK**

1 **WHEREAS**, Sherry Quirk has served the citizens of Rock County over the past 39 years as a  
 2 dedicated and valued employee of Rock County; and,  
 3  
 4 **WHEREAS**, Sherry Quirk began her career with the County on August 16, 1974 for the  
 5 Human Services Department, and has diligently worked in the Economic Support Division  
 6 first as an Economic Support Specialist, then as a Lead Economic Support Specialist, and for  
 7 the last nine years as the Lead Economic Support Supervisor until her retirement on January 3,  
 8 2014 from the Human Services Department; and,  
 9  
 10 **WHEREAS**, Sherry Quirk has proven herself to be a compassionate, caring, and committed  
 11 employee to the Economic Support Division in all of her roles, always advocating for  
 12 Economic Support program participants, highly knowledgeable of all the Economic Support  
 13 programs while specializing in the area of the elderly, blind, and disabled population; and,  
 14  
 15 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock  
 16 County, wishes to recognize Sherry Quirk for her achievements and long and faithful service  
 17 to the Human Services Department and citizens of Rock County.  
 18  
 19 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,  
 20 duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2014, does hereby recognize Sherry Quirk for  
 21 her 39 years of service and extend best wishes to her in her future endeavors; and  
 22  
 23 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish  
 24 a copy of this resolution to Sherry Quirk.

Respectfully Submitted,

Rock County Human Services Board

Brian Knudson  
Brian Knudson, Chair

Sally Jean Weaver-Landers  
Sally Jean Weaver-Landers, Vice Chair

Terry Fell  
Terry Fell

Absent  
William Grahn

Ashley Kleven  
Ashley Kleven

Phillip Owens  
Phillip Owens

Terry Thomas  
Terry Thomas

Absent  
Shirley Williams

Marvin Wopat  
Marvin Wopat

**COUNTY BOARD STAFF COMMITTEE**

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J. Russell Podzilni, Chair

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Sandra Kraft, Vice Chair

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Eva Arnold

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Henry Brill

---

Betty Jo Bussie

---

Ivan Collins

---

Marilynn Jensen

---

Louis Peer

---

Kurtis L. Yankee

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

SHERIFF ROBERT D. SPODEN  
INITIATED BY



CHIEF DEPUTY  
BARBARA J. TILLMAN  
DRAFTED BY

PUBLIC SAFETY & JUSTICE  
SUBMITTED BY

DECEMBER 5, 2013  
DATE DRAFTED

### RECOGNIZING DEPUTY MATTHEW N. PYNE

- 1 **WHEREAS**, Matthew N. Pyne began his employment with Rock County on August 10, 1992, as a Correctional
- 2 Officer in the Rock County Sheriff's Office; and,
- 3
- 4 **WHEREAS**, Matthew N. Pyne was promoted to the rank of Deputy on January 11, 1998, working in the Patrol
- 5 Division; and,
- 6
- 7 **WHEREAS**, throughout his tenure with the Sheriff's Office, Deputy Pyne has served in many capacities
- 8 including: as a Jail Training Officer, a Field Training Officer, Boat Patrol, and Recreational Safety Team; and,
- 9
- 10 **WHEREAS**, Deputy Pyne has received numerous commendations and letters of appreciation, including Deputy
- 11 of the Year in 2012; and,
- 12
- 13 **WHEREAS**, Deputy Pyne will retire from public service on December 30, 2013.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
- 16 \_\_\_\_\_ day of \_\_\_\_\_, 2014, does hereby recognize Deputy Matthew N. Pyne for his over 21 years of
- 17 faithful service and recommends that a sincere expression of appreciation be given to Deputy Matthew N. Pyne
- 18 along with best wishes for the future.
- 19
- 20 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this
- 21 resolution to Deputy Matthew N. Pyne.

Respectfully submitted,

#### **PUBLIC SAFETY & JUSTICE COMMITTEE**

#### **COUNTY BOARD STAFF COMMITTEE**

\_\_\_\_\_  
Ivan Collins, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Larry Wiedenfeld

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Marilynn Jensen

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Kurtis L. Yankee