

ROCK COUNTY, WISCONSIN



Board of Supervisors
51 South Main Street
Janesville, WI 53545
(608)757-5510

**COUNTY BOARD STAFF COMMITTEE
TUESDAY – AUGUST 25, 2015 – 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order & Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – August 11, 2015 and Joint Meeting with Finance Committee on August 3, 2015
4. Approval of Bills/Transfers/Pre-Approved Encumbrances
5. Resolutions
 - A. Supporting Expansion of Wisconsin Open Records Laws
 - B. Requesting the State Legislature to Take Steps to Enact a Constitutional Amendment Regarding Unfunded Mandates
 - C. Supporting the Expansion of the Riverside Energy Center
6. Review and Discussion on Social Media Policy
7. Adjournment

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
08-1420-0000-64200	TRAINING EXP	P1502839	08/17/2015	WISCONSIN ASSOCIATION OF COUNT	80.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	8,413.06	1,466.64	80.00	15,040.30
HUMAN RESOURCES PROG TOTAL				80.00	

I have examined the preceding bills and encumbrances in the total amount of **\$80.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 25 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
03-1110-0000-64904	SUNDRY EXPENSE				
		P1502731	07/01/2015	REPORTER CO INC	33.00
		P1502763	07/31/2015	JANESVILLE GAZETTE INC	275.00
		P1502779	07/01/2015	REPORTER CO INC	126.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,800.00	1,266.98	334.45	434.00	764.57
COUNTY BOARD PROG TOTAL				434.00	

I have examined the preceding bills and encumbrances in the total amount of **\$434.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 25 2015**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Jason Dowd, County Board Supervisor
INITIATED BY



Jason Dowd, County Board Supervisor
DRAFTED BY

Jason Dowd, County Board Supervisor
SUBMITTED BY

August 13, 2015
DATE DRAFTED

SUPPORTING EXPANSION OF WISCONSIN OPEN RECORDS LAWS

- 1 **WHEREAS** Wisconsin's Open Record Law was enacted in 1982 and is a series of laws designed to
2 guarantee that the public has access to public records of government bodies at all levels in Wisconsin; and,
3
- 4 **WHEREAS** Wisconsin Open Records Law is used regularly by citizens, journalists, and activist groups,
5 representing a wide spectrum of political viewpoints, to inform the citizenry allowing them the ability to
6 exercise the civic function to participate in the workings of government; and,
7
- 8 **WHEREAS** a plan of sweeping changes to the Wisconsin Open Records Law, was included as part of the
9 proposed 2015-2017 State Budget, which was recommended on a 12-4 vote by the Joint Finance Committee,
10 before those proposed changes were later removed by the Wisconsin Legislature; and,
11
- 12 **WHEREAS** the Wisconsin Joint Finance Committee supported changes to the Wisconsin Open Records
13 Law including: limiting public record requests for lawmakers' communications with their staffs; limiting
14 access to drafting records of legislation after introduction; exemption from the law of a variety of records
15 created by the governor's administration, state agencies, and local government; expansion of broad legal
16 privilege for lawmakers beyond any level allowed by any other state; allowing lawmakers to refrain from
17 releasing record when they are sued; barring lawmakers' current and former staff from disclosing
18 information legislators want to keep private; allow the legislature to freely exempt any record from
19 disclosure simply by passing a rule or policy; and,
20
- 21 **WHEREAS** future changes by the Wisconsin State legislature to the Wisconsin Open Records Law which
22 restrict public access to information would hinder public awareness of the influence on legislative decisions.
23 Citizens, including Rock County citizens, right to public information are vital for people to act responsibly in
24 a free and democratic society; and,
25
- 26 **WHEREAS** government conducted in the open benefits the public interest and all persons are entitled to the
27 most information possible regarding the affairs of government and the actions of public officers and that only
28 in the most exceptional cases may access be denied.
29
- 30 **NOW, THEREFORE, BE IT RESOLVED** the Rock County Board of Supervisors, duly assembled this
31 ____ day of _____, 2015, hereby support protection of the Wisconsin Open Records Law and encourage
32 efforts by lawmakers to enact improvements which allow for greater access to information for citizens.
33 Restricting accessibility only create perceptions of intentional blocking the public from discovering what
34 factors drive official actions and provides the elements that could potentially lead to legislative abuse,
35 malfeasance and corruption. To ensure openness, any discussion of changes to the Wisconsin Open Records
36 Law should include numerous, widespread public hearings throughout the State of Wisconsin. Any policy
37 matter changes to the law should be discussed separate from the budget process. Any proposed changes
38 should be available for an appropriate amount of time for public review and comment regarding the changes.
39
- 40 **NOW BE IT FURTHER RESOLVED** the Rock County Board of Supervisors direct the Rock County
41 Clerk to supply a copy of this resolution to Rock County representatives in state government: Senator
42 Janis Ringhand, Senator Stephen Nass, Representative Amy Loudenberg, Representative Deb Kolste,
43 Representative Mark Spreitzer, Representative Andy Jorgensen, Governor Scott Walker, and Wisconsin
44 Attorney General Brad Schimel.

SUPPORTING EXPANSION OF WISCONSIN OPEN RECORDS LAWS

Page 2

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

FISCAL NOTE:

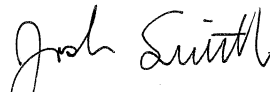
No fiscal impact.



Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

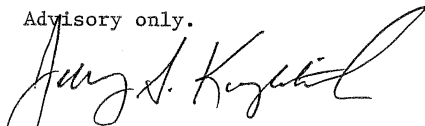
Matter of policy.



Josh Smith
County Administrator

LEGAL NOTE:

Advisory only.



Jeffrey S. Kuglitsch
Corporation Counsel

EXECUTIVE SUMMARY

Wisconsin's Open Record Law was enacted in 1982 and is a series of laws designed to guarantee that the public has access to public record of government bodies at all levels in Wisconsin. Accessibility is used to inform citizens allowing them the ability to exercise their civic function to participate in the workings of government.

During the Joint Finance Committee's review of the state budget, sweeping changes limiting public record requests for lawmaker's communication with their staff; expanding broad legal privilege for lawmakers beyond any level allowed by any other state; exempting from law a variety of records created by the governor's administration, state agencies and local government; and to allow the legislature to freely exempt any record from disclosure simply by passing a rule or policy.

The Joint Finance Committee recommended these changes to the state budget but was then removed by the Wisconsin State Legislature a few days later following opposition from individuals and groups from both major political parties including State Attorney General Brad Schimel who stated, "Transparency is the cornerstone of democracy and the provisions on the budget bill limiting access to public records move Wisconsin in the wrong direction."

Restricting public access to information affects the rights of all Rock County citizens and this resolution supports protection of public access as dictated in the Wisconsin Open Record Law. This resolution encourages state legislators to make changes to the law that expand accessibility to citizens regarding governmental actions. This resolution encourages any future changes to the law be presented as not part of the budget process, information regarding changes are shared for an appropriate amount of time to allow public review and encourages widespread public hearings held throughout the state.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

SUPERVISOR RICK RICHARD
INITIATED BY

JEFFREY S. KUGLITSCH
DRAFTED BY



COUNTY BOARD STAFF
COMMITTEE
SUBMITTED BY

JUNE 24, 2015
DATE DRAFTED

REQUESTING THE STATE LEGISLATURE TO TAKE STEPS TO ENACT A CONSTITUTIONAL
AMENDMENT REGARDING UNFUNDED MANDATES

1 WHEREAS, the County of Rock is concerned with the negative impacts unfunded state mandates
2 have on the services provided by local governments, including counties, and with the fiscal impacts they
3 have on local taxpayers; and

4
5 WHEREAS, the priorities and programs of citizens of local government are often curtailed when
6 limited local funds must be diverted to pay for unfunded state mandates; and

7
8 WHEREAS, many in state government rightly oppose unfunded federal mandates on the states,
9 yet the state continues to provided new unfunded mandates on local governments; and

10
11 WHEREAS, with the current levy limits imposed upon counties, these unfunded mandates put an
12 oppressive burden on county budgets; and

13
14 WHEREAS, some other states have enacted laws that if a proposed mandate increases costs to the
15 local governments, before the legislature approves that act, a new funding source to pay for the new
16 mandate must be provided; and

17
18 WHEREAS, such action would improve accountability to taxpayers and voters and represents a
19 common sense reform that both statewide and local constituents are demanding.

20
21 NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors in session
22 this ____ day _____, 2015 that they encourage the Wisconsin State Legislature to take steps to adopt a
23 constitutional amendment to restrict the power of the legislature to mandate requirements upon local
24 governments.

25
26 BE IT FURTHER RESOLVED THAT a provision similar to the following be proposed as a state
27 constitutional amendment:

28
29 No bill enacted by the legislature on or after January 1, 2016, requiring a local
30 government to establish, expand or modify a duty or activity that requires the expenditure
31 of revenue by the local government shall be effective until and unless the legislature
32 appropriates or otherwise provides for the payment or reimbursement, from a source other
33 than the revenue of the local government, for the costs incurred for the biennium by the
34 local government in complying with this requirement.

35
36 BE IT FURTHER RESOLVED THAT for the purposes of this constitutional amendment, local
37 government would include county, city, town, village, technical college or school districts.

38
39 BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to all Rock County state
40 legislators and the Governor of the State of Wisconsin.

REQUESTING THE STATE LEGISLATURE TO TAKE STEPS TO ENACT
THE CONSTITUTIONAL AMENDMENT REGARDING UNFUNDED MANDATES

Page 2

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

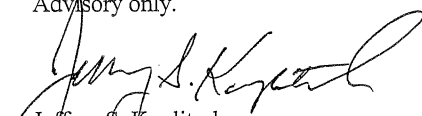
Louis Peer

Alan Sweeney

Terry Thomas

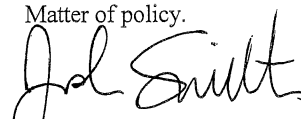
LEGAL NOTE:

Advisory only.


Jeffrey S. Kuglitsch
Corporation Counsel


ADMINISTRATIVE NOTE:

Matter of policy.


Josh Smith
County Administrator

FISCAL NOTE:

No fiscal impact in and of itself.


Sherry Oja
Finance Director

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

JAMES OTTERSTEIN
INITIATED BY
COUNTY BOARD STAFF
COMMITTEE
SUBMITTED BY



JAMES OTTERSTEIN & NICK
OSBORNE
DRAFTED BY
AUGUST 14, 2015
DATE DRAFTED

SUPPORTING THE EXPANSION OF THE RIVERSIDE ENERGY CENTER

- 1 **WHEREAS**, Wisconsin Power and Light Company (WPL), a subsidiary of Alliant Energy Corporation,
- 2 has significant power generation assets and supportive energy infrastructure throughout Rock County; and
- 3
- 4 **WHEREAS**, since the mid-1950's WPL has produced power from its Town of Beloit campus, which is
- 5 anchored by the Riverside Energy Center; and
- 6
- 7 **WHEREAS**, critical economic and environmental considerations necessitate the need for WPL to
- 8 generate additional power from more energy efficient, cost-effective and environmentally-friendly
- 9 sources; and
- 10
- 11 **WHEREAS**, after a comprehensive analyses of its Wisconsin service territory options, WPL has chosen
- 12 to invest and expand its Riverside Energy Center, and has filed the appropriate Public Service
- 13 Commission of Wisconsin Certificate of Public Convenience and Necessity to construct an approximate
- 14 650 megawatt combined cycle, natural gas power plant; and,
- 15
- 16 **WHEREAS**, the Rock County Board of Supervisors has reviewed the need of this proposed project,
- 17 including its important financial impact to both the County and Town of Beloit from the Riverside Energy
- 18 Center's gross receipts tax payments.
- 19
- 20 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 21 this ____ day of _____, 2015, hereby fully requests the Public Service Commission to give
- 22 favorable consideration to WPL's application to expand the Riverside Energy Center; and,
- 23
- 24 **BE IT FURTHER RESOLVED** that the County Clerk is directed to send a copy of this Resolution to
- 25 the Public Service Commission, as well as to Rock County's State of Wisconsin Elected Delegation, the
- 26 Governor's Office and other relevant entities.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

Russ Podzilni, Chair

Louis Peer

Sandra Kraft, Vice Chair

Alan Sweeney

Eva Arnold

Terry Thomas

Henry Brill

Betty Jo Bussie

Mary Mawhinney

FISCAL NOTE:

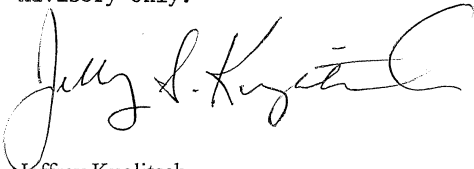
This resolution has no direct fiscal impact on Rock County operations in and by itself.



Sherry Oja
Finance Director

LEGAL NOTE:

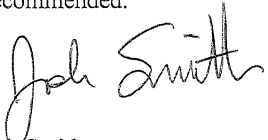
Advisory only.



Jeffrey Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

A RESOLUTION SUPPORTIN THE EXPANSION OF THE RIVERSIDE ENERGY CENTER

EXECUTIVE SUMMARY

Since the mid-1950's, Wisconsin Power and Light Company (WPL), a subsidiary of Alliant Energy Corporation, has been generating power from its Town of Beloit campus. The campus, which was originally fueled by coal, has since been 100% converted over to natural gas. Today, the Riverside Energy Center serves as one of WPL's natural gas generation portfolio anchors.

Due to increasing economic and environmental considerations, WPL must continually invest in energy-efficient, cost-effective and environmentally-friendly power generation sources. In response to these demands, WPL conducted a comprehensive analyses of its Wisconsin service territory options and concluded that expanding the Riverside Energy Center presented the optimal choice. In addition to leveraging its existing onsite assets, the Town of Beloit location affords WPL with a turnkey energy infrastructure. Plus, WPL already has a sizable land holding; thereby, reducing the need to acquire prime farmland. Lastly, this existing location has over 60 years of operational history with the adjacent property owners and the Town.

That is why this past spring, WPL filed its Certificate of Public Convenience and Necessity with the Public Service Commission of Wisconsin (PSC) to construct a 650 megawatt (+/-), combined-cycle natural gas power plant. With an estimated project investment of \$750 million dollars, this new plant - projected to be operational in 2019 - will supply the power needs of business and residential customers alike.


In addition to addressing WPL's power reliability, efficiency and environmental standards, this new power plan also provides a significant economic development boost. From an employment perspective, an average of 200-300 jobs will be directly supported by this project during its two-year plus construction period. A portion of the power plant's gross receipts tax payments, which are collected by the state and then redistributed through its shared revenue formula, will provide a significant financial lift to the local Town and Beloit and the County of Rock, respectively. When the Riverside Energy Center first began operating in 2004, the annual revenue stream to the Town was initially at \$375,000 and the County's share was double that amount.

Energy generation operates within a highly competitive and regulated environment, involving layers of state and federal requirements. As such, the approval processes for power plants and their related infrastructure support networks are extremely detailed and not without controversy. By approving this resolution, the County Board of Supervisors is leveraging, as well as capitalizing locally on, the economic development opportunities that come from these types of critical statewide infrastructure projects.

MEMORANDUM

DATE: August 18, 2015

TO: County Board Staff Committee

FROM: 
Nick Osborne, Assistant to the County Administrator

SUBJECT: Social Media Policy

With the transition from traditional media such as newspapers and television to electronic forms of communication such as Facebook and Twitter, it became clear that Rock County needs to have a formal policy to govern the use of social media for work related purposes. In developing this policy, I consulted with other governments in Rock County and statewide and drew on national best practices. In addition, I communicated with all departments who currently have a social media presence or those who have expressed an interest in obtaining one.

I have enclosed a draft policy for your discussion and consideration. The County Board Staff Committee has the responsibility to approve any new policies or revisions to the Rock County Policies and Procedures manual. After discussion today, I intend to incorporate your suggested revisions, as well as those from County departments, into the final policy to be approved at the September 8th County Board Staff meeting.

ADMINISTRATIVE POLICY & PROCEDURE MANUAL

Section: IT Policies

Policy: Social Media

Policy No: 4.06

Effective: 9/8/2015

Revised: New

POLICY STATEMENT

Social media, defined as various forms of user-created content such as social networks, blogs, video sharing, pod casts, wikis, message boards, and online forums, is fundamentally changing the way Rock County can communicate with residents. Rock County encourages the use of work-related social media websites to provide notice of events, announcements, and other public education. This medium provides a low cost method to increase traffic to the Rock County website, enhance customer service, increase citizen involvement, and to further the goals of Rock County.

The purpose of this policy is to define the expectations of Rock County to ensure the appropriate use of social media. This document establishes a social media policy, protocols, and procedures intended to mitigate risks associated with the work related use of social media.

PROCEDURES AND RESPONSIBILITIES

- All Rock County social media website proposals shall be submitted in writing using the form provided on Page 4. These proposals will describe the need for the website, goals, any costs or savings, target audience, and how much time will be associated with maintenance and monitoring. The proposals will be subject to approval by the Department Head and reviewed by Rock County Administrator's Office. Social media websites shall be utilized for business use in accordance with Rock County goals and objectives, not for personal use.
- County social media websites are an extension of the County's communication infrastructure. Rock County's official website (<http://www.co.rock.wi.us>) will remain the County's primary and predominant internet presence. Whenever possible, content posted to Rock County social media websites should contain links directing users back to the County's official website for in-depth information, forms, or documents.
- Rock County social media websites shall be established as a business page identified as a governmental body and use a County email address; use of personal email for this purpose is not permitted. Conversely, Rock County email addresses shall not be used to establish personal social media accounts. Rock County social media websites shall contain the Rock County seal or other identifiable characteristics marking it as an official County website. Department Heads shall designate a primary person to maintain the website. This person will regularly post materials and monitor the website for content. The Department Head shall have access to the social media site to review content and act as backup for posting materials.
- All Rock County social media websites shall comply with all appropriate Rock County ordinances, policies and procedures listed in the Personnel Ordinance and the Administrative Policy and Procedures Manual and appropriate department work rules.
- Any content maintained in a social media format including a list of subscribers and posted communication, is a public record and could be subject to a public records request. Content related to County business shall be maintained in an accessible format that can be produced in a timely manner. Any private messages sent on behalf of the County or received from a member of the public via a social media website are considered public records and should be treated as e-mails.
- It is the County's intention to develop a centralized archival mechanism to ensure appropriate retention and retrieval of social media records. Once this option is available, the Rock County Administrator's Office will advise the user about how to properly use it.

- Wisconsin State law and relevant Rock County records retention schedules apply to social media formats and their content. Social media websites shall clearly indicate that any content posted or submitted for posting are subject to public disclosure. Users and visitors will be notified that public records requests shall be directed to Rock County Corporation Counsel.
- Each Rock County social media account is the sole property of Rock County. When the person maintaining the website changes, that individual shall surrender all rights, including administrative authority and passwords, to these accounts. All social media websites shall clearly indicate that they are owned and maintained by Rock County and shall have Rock County contact information prominently displayed. If the person maintaining the website fails to surrender administrative authority and passwords to the social media accounts, the Department Head shall access the account and promptly reset the password.
- Rock County reserves the right to restrict or remove any content posted by the public and further reserves the right to suspend or discontinue any social media website when content and/or site maintenance is deemed in violation of the Terms of Use Agreement, or any applicable law. Department Heads will monitor the social media sites periodically to ensure policy compliance. The Terms of Use Agreement or a link to the full document shall be posted on the social media website.
- Any employee found to have violated this policy may be subject to appropriate disciplinary action, up to and including termination of employment. A signed acknowledgement form shall be placed in the personnel file of each Rock County employee who maintains social media websites.

TERMS OF USE AGREEMENT (For the Public)

It shall be the policy of Rock County that the following agreement will be conspicuously posted on each social media site established and maintained by Rock County. If such a capability does not exist, a link to the agreement can be found on the Rock County website (<http://www.co.rock.wi.us>):

Please keep your comments clean and appropriate. Inappropriate comments are subject to deletion by the administrator of this social media webpage. If you do not comply with terms of use outlined below, the administrator will contact you and your comment will be removed. If you post inappropriate content a second time, the administrator will contact you and your profile will be blocked from posting any more information to the website.

This website is not monitored at all times. DO NOT use this site to report emergency situations or time-sensitive issues.

Please remember the following items when posting:

- All content is subject to the Wisconsin public records law.
- Content should be related to the subject matter of the social media site where it is posted.
- If your post falls into a category listed below, it will be deleted:
 - Graphic, obscene, or explicit.
 - Abusive, threatening, hateful, or intended to defame anyone or any organization.
 - Clearly off topic
 - Suggests or encourages illegal activity.
 - Promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability, gender identity or expression, sexual orientation, arrest and conviction record, or military service history.
 - Posted by persons whose profile picture or avatar, username or e-mail address contains any of the aforementioned prohibited content.
 - Solicits or advertises (spam), including but not limited to promotion or endorsement of any financial, commercial, or non-governmental agency.
 - Attempts to defame or defraud any person or financial, commercial, or governmental agency.
 - Infringes on copyrights or trademarks.
 - Compromises the safety or security of the public or public systems.
- Website participation is at your own risk and the user must take personal responsibility for his/her comments, username, and any information provided.
- The appearance of external links on this website does not constitute official endorsement by or on behalf of Rock County.
- The views expressed on this website are those of the poster and do not necessarily represent the position of Rock County.
- Any public records request for information found on Rock County social media websites shall be directed to Rock County Corporation Counsel.

SOCIAL MEDIA POLICY – DEPT WEBSITE REQUEST FORM

Name: _____ Employee ID: _____

Position/Title: _____

Department: _____ Division: _____

Justification for Request: _____

Social Media Website (e.g. Facebook, Twitter, etc.): _____

Estimated Hours per Week for Website Posting/Maintenance: _____

Estimated Costs or Savings: _____

I agree to use County-approved social media websites for County business as appropriate and in compliance with the Social Media Policy. I understand that I must have prior approval from my Department Head and have this request reviewed by Rock County Administration to create a social media account on behalf of the County. I also understand that I am responsible for all postings made by me on County social media sites, including those made in the comments sections.

I acknowledge that all Rock County-approved social media websites are considered to be County property and any violations of the Social Media Policy may be subject to appropriate disciplinary action, up to and including termination of employment. I further agree to immediately forward all public records requests to Corporation Counsel for response.

I understand that content on County social media websites shall be managed according to the Social Media Terms of Use Agreement. I agree to immediately remove all content in violation of the Social Media Terms of Use Agreement and retain the time, date, and identity of the poster.

I agree to review the County social media websites periodically and update the site when needed.

Printed Name Employee Signature Date

Printed Name Department Head Signature Date

Printed Name Rock County Administration Signature Date

CC: Human Resources
Department Head