

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Katrina Harwood  
INITIATOR



5/13/2024  
DATE SUBMITTED

Supervisor Lou Peer  
SPONSOR

### **Delete 1.0 FTE Vacant Public Health Nurse Position and Create 1.0 FTE Disease Intervention Specialist Position**

- 1 **WHEREAS**, following an analysis of a recent position vacancy and the overall workforce needs of the
- 2 department, Rock County Public Health Department requests the deletion of a vacant Public Health
- 3 Nurse position and the creation of a Disease Intervention Specialist position; and,
- 4
- 5 **WHEREAS**, the Rock County Public Health Department has been working to ensure that the type and
- 6 focus of positions within the department are aligned with expectations of local health departments; and,
- 7
- 8 **WHEREAS**, changing a vacant Public Health Nurse position to a Disease Intervention Specialist will
- 9 enable the department to more effectively align job tasks with training and qualifications; and,
- 10
- 11 **WHEREAS**, the Disease Intervention Specialist will focus on routine communicable disease
- 12 investigations, education to people affected, and associated outreach to populations most impacted; and,
- 13
- 14 **WHEREAS**, this change will allow the department to better utilize the unique skills and knowledge
- 15 base of Public Health Nurses focused in Communicable Disease, who will be able to prioritize more
- 16 complex communicable diseases, vaccinations for people who are uninsured/underinsured, and
- 17 implementing primary prevention of strategies for communicable diseases; and,
- 18
- 19 **WHEREAS**, the department effectively utilized a similar staffing model for project positions to support
- 20 case investigations and contact tracing for COVID-19; and,
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- 22 **WHEREAS**, the Disease Intervention Specialist position will allow for a wider applicant pool and may
- 23 increase the probability of a successful recruitment; and,
- 24
- 25 **WHEREAS**, no additional funds are required.
- 26
- 27 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 28 assembled this 13th day of June, 2024 move to delete 1.0 FTE Public Health Nurse position from Pay
- 29 Range L and create 1.0 FTE Disease Intervention Specialist position in Pay Range E.

FISCAL NOTE:

The deletion of 1.0 FTE Public Health Nurse position and creation 1.0 FTE Disease Intervention Specialist position will result in approximately \$33,000 in annual savings..

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

Richard Greenlee

Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended. This change will better align Public Health workforce needs, increase the likelihood of successful recruitments, and reduce expenses.

Josh Smith  
County Administrator

**Committee Action**

Board of Health

Board of Health recommended this resolution for approval by a unanimous voice vote.

County Board Staff Committee

County Board Staff Committee recommended this resolution for approval by a unanimous voice vote.

Supervisor Leavy was absent.

