



**COUNTY BOARD STAFF COMMITTEE
TUESDAY – SEPTEMBER 12, 2017 – 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order & Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – August 10, 2017
4. Transfers
5. Review of Payments
6. Resolution
 - A. Recognizing Deborah Johns for Service to Rock Haven
 - B. Recognizing Deputy Matthew E. Reckard
 - C. Recognizing Sancee Siebold for Service to Rock County
 - D. Amending Rock County’s Mission/Vision/Core Values Statement
 - E. Supporting AB 44 – Fair Map-Redistricting Legislation
 - F. Requesting State Law Change Allowing Counties the Use of the Design-Build Construction Method and Update the Statutory Bidding Requirements
7. Update on Town of Beloit Incorporation
8. Adjournment

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
00-0000-0063-29663	W C TRUST	P1700038	08/17/2017	MINUTE MEN HR MANAGEMENT OF WI	2,850.00
ISF-SELF INS PROG TOTAL					2,850.00

I have reviewed the preceding payments in the total **\$2,850.00**

Date:

Dept

Committee

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
01-1320-0000-63100	OFC SUPP & EXP	P1700320	08/10/2017	JP MORGAN CHASE BANK NA	14.91
COUNTY ADMINISTRATOR PROG TOTAL					14.91

I have reviewed the preceding payments in the total \$14.91

Date:

Dept

Committee

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
03-1110-0000-63107	PUBL & LEGAL				
		P1700715	08/17/2017	BELOIT DAILY NEWS	345.10
03-1110-0000-64201	CONVENTION EXP				
		P1700320	08/10/2017	JP MORGAN CHASE BANK NA	105.00
		P1702290	08/24/2017	WISCONSIN COUNTIES ASSOCIATION	350.00
COUNTY BOARD PROG TOTAL					800.10

I have reviewed the preceding payments in the total \$800.10

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
06-1620-0000-63100	OFC SUPP & EXP				
		P1700027	08/17/2017	OFFICE PRO INC	93.09
06-1620-0000-64200	TRAINING EXP				
		P1700022	08/17/2017	STATE BAR OF WISCONSIN	548.00
		P1702273	08/24/2017	WISCONSIN COUNTIES ASSOCIATION	65.00
CORPORATION COUNSEL PROG TOTAL					706.09

I have reviewed the preceding payments in the total \$706.09

Date: _____ Dept: _____
Committee: _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
08-1420-0000-61920	PHYSICALS		08/10/2017	ILLINOIS STATE POLICE	48.00
			08/31/2017	TEXAS DEPARTMENT OF PUBLIC SAF	15.00
			08/03/2017	COLORADO BUREAU OF INVESTIGATI	13.00
		P1700307	08/10/2017	WISCONSIN DEPARTMENT OF JUSTIC	298.35
		P1700311	08/17/2017	JP MORGAN CHASE BANK NA	40.00
		P1702343	08/31/2017	STANARD AND ASSOCIATES INC	750.50
08-1420-0000-62119	OTHER SERVICES				
		P1700311	08/17/2017	JP MORGAN CHASE BANK NA	6.00
		P1702175	08/10/2017	OCCUPATIONAL HEALTH CENTER	71.10
		P1702239	08/31/2017	TK GROUP INC	378.00
		P1702369	08/31/2017	OCCUPATIONAL HEALTH CENTER	106.65
08-1420-0000-63100	OFC SUPP & EXP				
		P1700311	08/17/2017	JP MORGAN CHASE BANK NA	75.52
		P1702146	08/03/2017	AMC3 IDENTITY SOLUTIONS	220.00
08-1420-0000-63200	PUBL/SUBCR/DUES				
		P1700311	08/17/2017	JP MORGAN CHASE BANK NA	156.40
08-1420-0000-64200	TRAINING EXP				
		P1700311	08/17/2017	JP MORGAN CHASE BANK NA	147.52
08-1420-0000-64215	RECRUITMENT				
		P1700311	08/17/2017	JP MORGAN CHASE BANK NA	250.00
		P1702368	08/31/2017	STATE BAR OF WISCONSIN	200.00
08-1420-0000-64417	RH EXPENSES				
		P1700307	08/10/2017	WISCONSIN DEPARTMENT OF JUSTIC	52.65
		P1700311	08/17/2017	JP MORGAN CHASE BANK NA	27.60
HUMAN RESOURCES PROG TOTAL					2,856.29

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
19-1910-0000-65103	PUBLIC LIABILITY	P1702223	08/10/2017	DEPARTMENT OF ADMINISTRATION	10.00
PROPERTY & LIABILITY INSURANCE PROG TOTAL					10.00

I have reviewed the preceding payments in the total \$10.00

Date: _____ Dept _____
Committee _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee
INITIATED BY



Sue Prostko
DRAFTED BY

Health Services Committee
SUBMITTED BY

August 28, 2017
DATE DRAFTED

RECOGNIZING DEBORAH JOHNS FOR SERVICE TO ROCK HAVEN

- 1 **WHEREAS**, Deborah Johns has served the citizens of Rock County over the past 24 years as a dedicated and
- 2 valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Deborah Johns began her career with Rock Haven as a Licensed Practical Nurse on September 7,
- 5 1993; and,
- 6
- 7 **WHEREAS**, Deborah Johns accepted an Environmental Service Worker position on November 22, 2015; and
- 8
- 9 **WHEREAS**, Deborah Johns has worked diligently in that position until her retirement on September 8, 2017;
- 10 and,
- 11
- 12 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 13 commend Deborah Johns for her long and faithful service.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 16 _____ day of _____, 2017 does hereby recognize Deborah Johns for her 24 years of service and
- 17 extend their best wishes to her in her future endeavors.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

HEALTH SERVICES COMMITTEE

J. Russell Podzilni, Chair

Norvain Pleasant, Chair

Sandra Kraft, Vice Chair

Brenton Driscoll, Vice Chair

Betty Jo Bussie

Terry Fell

Eva Arnold

Dave Homan

Mary Mawhinney

Kara Hawes

Alan Sweeney

Hank Brill

Louis Peer

Terry Thomas

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY



Chief Deputy Barbara J. Tillman
DRAFTED BY

Public Safety & Justice
Committee
SUBMITTED BY

September 5, 2017
DATE DRAFTED

RECOGNIZING DEPUTY MATTHEW E. RECKARD

- 1 **WHEREAS**, Matthew E. Reckard began his employment with Rock County on September 11, 1989, as
 2 a Correctional Officer in the Rock County Sheriff's Office; and
 3
 4 **WHEREAS**, Matthew E. Reckard was promoted to the rank of Deputy on February 1, 1992, working in
 5 the Patrol Division, Civil Process, and Court Services; and
 6
 7 **WHEREAS**, throughout his tenure with the Sheriff's Office, Deputy Reckard has served in many
 8 capacities including; as a Firearms Instructor, Boat Patrol, Water Rescue Team, and SWAT Team; and
 9
 10 **WHEREAS**, Deputy Reckard has received numerous commendations and letters of appreciation; and
 11
 12 **WHEREAS**, Deputy Reckard will retire from public service on October 6, 2017.
 13
 14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
 15 assembled this _____ day of _____, 2017, does hereby recognize Deputy Matthew E.
 16 Reckard for his over 28 years of faithful service and recommends that a sincere expression of
 17 appreciation be given to Deputy Matthew E. Reckard along with best wishes for the future.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Beaver, Chair

J. Russell Podzilni, Chair

Henry Brill, Vice Chair

Sandra Kraft, Vice Chair

Terry Fell

Eva Arnold

Brian Knudson

Henry Brill

Phillip Owens

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY

Marie-Noel Sandoval
DRAFTED BY

Board of Health
SUBMITTED BY

9/1/2017
DATE DRAFTED



RECOGNIZING SANCEE SIEBOLD FOR SERVICE TO ROCK COUNTY

- 1 **WHEREAS**, Sancee Siebold has dedicated almost 30 years of her career to protecting the health of Rock County
- 2 citizens; and
- 3
- 4 **WHEREAS**, Sancee began her career with Rock County Public Health as a Public Health Nurse on August 1,
- 5 1988; and
- 6
- 7 **WHEREAS**, Sancee filled that role until May 19, 2009 when she accepted the position of Public Health Nurse
- 8 Supervisor, where she diligently served in that role until her retirement on October 1, 2017; and
- 9
- 10 **WHEREAS**, Sancee made countless contributions during her tenure with Rock County Public Health. Along
- 11 with her leadership in Public Health Nursing, she has contributed substantially by participating in a number of
- 12 innovative programs and projects, including initiating the Travel Vaccine Clinic. Her vast knowledge and
- 13 dedication to Public Health has been vital to the Department for many years and her contributions will have a
- 14 positive impact on the health of Rock County for years to come.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled on this
- 17 _____ day of _____ 2017, does hereby thank Sancee Siebold for her dedication and contributions to
- 18 the citizens of Rock County; and
- 19
- 20 **BE IT FURTHER RESOLVED** that a copy of this resolution be presented to Sancee Siebold with the Rock
- 21 County Board of Supervisors' best wishes for her future plans.

Respectfully submitted,

BOARD OF HEALTH

COUNTY BOARD STAFF COMMITTEE

Sandra Kraft, Chair

J. Russell Podzilni, Chair

Louis Peer

Louis Peer, Vice Chair

Sandra Kraft, Vice Chair

Linda Garrett

Linda Garrett

Eva Arnold

Richard Bostwick

Henry Brill

Keith Konkol, MD

Dr. Keith Konkol, M.D.

Betty Jo Bussie

Kaitlyn Meyers

Dr. Kaitlyn Meyers, DVM, MPH

Mary Mawhinney

Dr. Connie Winter, DDS

Louis Peer

Louis Peer

Judith Wade

Judith Wade, WHNP

Alan Sweeney

Eric Gresens

Eric Gresens, R.Ph

Terry Thomas

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee
INITIATED BY



Randolph Terronez
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

September 6, 2017
DATE DRAFTED

Amending Rock County's Mission/Vision/Core Values Statement

1 **WHEREAS**, Rock County adopted the County's Mission/Vision/Core Values Statement in 2009
2 which is Section 1.03 of the County Administrative Policy & Procedure Manual; and
3

4 **WHEREAS**, the Diversity & Inclusion Workgroup has developed a Diversity & Inclusion Vision
5 Statement which states:
6

7 Rock County commits to a diverse workforce that increases creativity and provides a safe,
8 inclusive, and motivating environment for all employees, citizens, and those we serve. Rock
9 County promotes a workplace that provides respect, fairness, and work-life balance; maintains
10 opportunities for all to excel in their careers; and is void of discrimination and prejudice.
11

12 **WHEREAS**, it is necessary to amend the Rock County Mission/Vision/Core Values Statement to
13 include the Diversity & Inclusion Vision Statement, thereby amending Section 1.03 of the
14 Administrative Policy & Procedure Manual.
15

16 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
17 assembled this _____ day of _____, 2017 does hereby amend the Rock County
18 Mission/Vision/Core Values Statement to include the above Diversity & Inclusion Vision Statement
19 and amend Section 1.03 of the Administrative Policy & Procedure Manual.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Alan Sweeney

Sandra Kraft, Vice Chair

Terry Thomas

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

17-9A-350

Amending Rock County's Mission/Vision/Core Values Statement
Page 2

FISCAL NOTE:

No fiscal impact.



Sherry Oja
Finance Director

LEGAL NOTE:

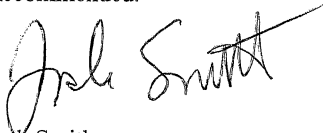
The County Board is authorized to take such action pursuant to secs. 59.03,
Wis. Stats.



Jodi Zimmerman
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary
Amending the Rock County Mission/Vision/Core Values Statement

The County's Diversity & Inclusion Workgroup was established earlier this year by the County Administrator to address the need to make the organization more diverse and inclusive in service delivery and staff profile. The broad-based county staff driven workgroup drafted the following Vision Statement:

Rock County commits to a diverse workforce that increases creativity and provides a safe, inclusive, and motivating environment for all employees, citizens, and those we serve. Rock County promotes a workplace that provides respect, fairness, and work-life balance; maintains opportunities for all to excel in their careers; and is void of discrimination and prejudice.

In order to formally include in the County's Mission/Vision/Core Values Statement, it is necessary to approve a resolution amending the Statement to add the above language.

ADMINISTRATIVE POLICY & PROCEDURE MANUAL

Section: Introduction
Policy: Mission Statement

Policy No: 1.03

Effective: 7/1/09
Revised: 9/14/17 (003)

Rock County Mission Statement

To enhance the quality of life, health, safety, and trust of all citizens by providing top quality public services through a creative and responsive team committed to excellence, integrity, accountability, and respect.

Core Values

Honesty - Integrity - Respect

Vision

- **SERVICE** to the public is our fundamental reason for being. We strive to treat citizens with courtesy and as valued customers.
- **COOPERATION** among our staff and departments creates a smooth running organization. These collaborative attitudes and efforts are reflected in our working relationships with other public entities, the business community, nonprofit organizations, and citizens.
- **DILIGENCE** is the foundation of our work ethic. We challenge and inspire all staff to be efficient and effective in carrying out day-to-day tasks and activities.
- **ACCOUNTABILITY** is vital to maintaining public trust. We ensure accountability for our actions by adopting and enforcing policies, procedures, and processes that withstand the test of public review and scrutiny.
- **FISCAL RESPONSIBILITY** is fundamental to the way we conduct business. We maximize our human, physical, and financial resources in order to provide effective stewardship of public funds.
- **COMMUNICATION** and an informed citizenry are essential to the democratic process. We are committed to providing citizens with relevant, accurate, and timely information about our goals, services, and the decisions that will affect the public.
- **INNOVATION** and creativity shape our future. We encourage staff to challenge the status quo and discover new ideas or better methods. We foster staff development in order to respond to changing needs in our community.
- **SAFETY** is critical to a high standard of living. We protect the citizenry through prevention, early intervention, treatment services, and enforcement of the law.
- **ENVIRONMENT** is central to our community. Preservation of our natural environment ensures that generations to come will enjoy the resources we value and preserve. Caring for our social environment ensures that community remains a vital part of our culture.
- **DIVERSITY & INCLUSION** - Rock County commits to a diverse workforce that increases creativity and provides a safe, inclusive, and motivating environment for all employees, citizens, and those we serve. Rock County promotes a workplace that provides respect, fairness, and work-life balance; maintains opportunities for all to excel in their careers; and is void of discrimination and prejudice.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sup. Jeremy Zajac
INITIATED BY



Randy Terronez
DRAFTED BY

Sup. Jeremy Zajac
SUBMITTED BY

July 7, 2017
DATE DRAFTED

SUPPORTING AB 44 - FAIR MAP-REDISTRICTING LEGISLATION

- 1 **WHEREAS**, reform of the redistricting process that follows the ten-year federal census update has
- 2 been a growing concern; and,
- 3
- 4 **WHEREAS**, representative democracy depends on voters freely choosing their elected officials, not
- 5 elected officials choosing them; and,
- 6
- 7 **WHEREAS**, Wisconsin citizens favor transparency and accountability in the redistricting processes
- 8 and to reduce partisan practices that hinder effective democracy; and,
- 9
- 10 **WHEREAS**, AB 44 (and the companion SB 13) was introduced during the 2017 - 2018 Legislature
- 11 to provide needed reforms and would, among other items, assign responsibility for updating voting
- 12 districts to the Legislative Reference Bureau (LRB), provide criteria for the re-districting process
- 13 consistent with court decisions and the Voting Rights Act; establish a Redistricting Advisory
- 14 Commission that would advise the LRB and hold public forums throughout the state of the LRB
- 15 developed redistricting plan; and establish an expedited court review process.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 18 assembled this _____ day of _____, 2017, supports AB 44 (and companion SB 13) as
- 19 it would provide for a redistricting process that is objective, accountable, timely, efficient, and
- 20 contains a reasonable degree of flexibility.
- 21

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas

Betty Jo Bussie

FISCAL NOTE:

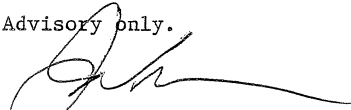
No fiscal impact to the County.



Sherry Oja
Finance Director

LEGAL NOTE:

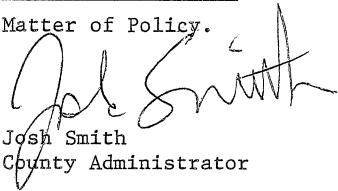
Advisory only.



Jodi Timmerman
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of Policy.



Josh Smith
County Administrator

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

SUPERVISOR PHILLIP OWENS
INITIATED BY



SUPERVISOR PHILLIP OWENS &
JEFFREY S. KUGLITSCH
DRAFTED BY

GENERAL SERVICES
COMMITTEE
SUBMITTED BY

JULY 12, 2017
DATE DRAFTED

REQUESTING STATE LAW CHANGE ALLOWING COUNTIES THE USE OF
THE DESIGN-BUILD CONSTRUCTION METHOD AND UPDATE THE
STATUTORY BIDDING REQUIREMENTS

1 **WHEREAS**, under Wisconsin Statutes § 59.52(29), counties are required to engage in a competitive
2 bidding process on public work construction projects greater than \$25,000 and provide a Class I notice on
3 any public work with a cost between \$5,000-\$25,000; and
4
5 **WHEREAS**, these statutory limits of \$5,000 and \$25,000 have been in place for decades and need to
6 be updated; and
7
8 **WHEREAS**, the State of Wisconsin has recognized the advantages of the Design-Build Method and
9 authorizes that process to be followed for state-controlled building projects and certain other entities; and
10
11 **WHEREAS**, at the current time, Wisconsin counties are not authorized to use the Design-Build
12 Method for construction projects; and
13
14 **WHEREAS**, under the Design-Build Construction Method, counties would contract with a single
15 entity to provide both the design and the construction of a public work project as opposed to having bid
16 those projects separately; and
17
18 **WHEREAS**, in addition to a single source of responsibility, other advantages of Design-Build
19 include enhanced creativity, guaranteed costs, faster project completion, improved risk management,
20 fewer change orders and less administrative burden.
21
22 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
23 assembled this _____ day of _____, 2017 does hereby request that the Rock County Legislators introduce
24 and support legislation authorizing counties to utilize the Design-Build option.
25
26 **BE IT FURTHER RESOLVED** that the legislature take action to update the antiquated project limit
27 in Sec. 59.52(29), Stats., from \$25,000 to \$250,000, and the requirement of a Class I notice be raised for
28 any public work to a cost in excess of \$50,000.
29
30 **BE IT FURTHER RESOLVED** that the County Clerk is authorized to send copies of this resolution
31 to the Rock County Legislative Delegation and the Wisconsin Counties Association to elicit support for
32 this requested change in state law.

Respectfully submitted:

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Bob Yeomans

Jason Heidenreich, Vice Chair

Jeremy Zajac

David Homan

REQUESTING STATE LAW CHANGE ALLOWING COUNTIES THE USE OF THE DESIGN-BUILD CONSTRUCTION METHOD AND UPDATE THE STATUTORY BIDDING REQUIREMENTS

Page 2

FISCAL NOTE:

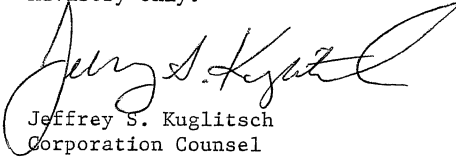
This resolution requests State legislation changes that could potentially save the County time, effort and funds for future construction projects.



Sherry Oja
Finance Director

LEGAL NOTE:

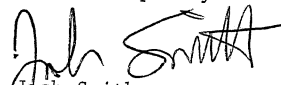
Advisory only.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.



Josh Smith
County Administrator

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

EXECUTIVE SUMMARY

Under § 59.52(29), Wis. Stats., county construction contracts that exceed \$25,000 must be awarded to the lowest responsible bidder using the competitive bidding process. In addition, if the estimated public work is between \$5,000 and \$25,000, the County must give a Class I notice before it contracts for such work. These dollar limits have been in place for decades and are unrealistic and need to be updated to a more current number.

Under the current practice, an architect first designs the construction project, construction designs are then let for bid and contractors submit bids to construct the project based on those design plans. There are inherent disadvantages to a competitive bidding process. Most notably are the lengthy processes and the incentive to low-ball the bid and make up the difference through change orders. Though change orders are a normal condition of any construction project, currently they have become an income generating tool. The time and effort required in negotiating change orders is significant and increases the overall cost of the project.

Another problem is performance quality. If the project is completed and has been done in either a substandard method or with substandard materials in order to meet the low ball bid, the overall project suffers and actual cost is then again increased. We need to have contractors that are willing to prepare fair and accurate proposals for the work and live up to those terms. This also includes the architects and those associated with the preparation and completion of any given project. Design Build concepts allow for that process to happen.

Many of the projects involved in these situations represent millions of dollars and have long-term effects upon counties in the term of operation and maintenance of facilities. This in turn is reflected in taxation of residents and the ability for the county to provide necessary services. We need to have a more affective process in establishing and choosing the appropriate bid for these county projects. Allowing Design Build benefits not only the County, but also the taxpayers.