



COUNTY BOARD STAFF/FINANCE COMMITTEES
July 16, 2018

Call to Order. County Board Staff Committee Chair Podzilni called the joint meeting of the County Board Staff Committee and the Finance Committee to order at 8 A.M. in the Sheriff's Conference Room, Rock County Sheriff's Office.

Committee Members Present County Board Staff Committee – Supervisors Podzilni, Mawhinney, Bostwick, Brill, Bussie, Peer, Sweeney and Thomas. Finance Committee – Supervisors Mawhinney, Beaver, Fox and Podzilni.

Committee Members Absent: Supervisor Yeomans.

Other County Board Members Present: None.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Sheriff Robert Spoden, Chief Deputy Tillman, Commander Chellevoid, Commander Knudson, Captain Christiansen, Captain Fell, Captain Maurer, Captain Strouse, Sergeant Kohler, Grace Becker, Diane Michaelis, Nicole Barrington and Gina Holmberg, Sheriff's Office.

Others Present: Ruth Kolpack, Justice Overcoming Borders (JOB); Eunicestine Glass, Citizen.

Approval of Agenda. Supervisor Peer moved approval of the agenda as presented, second by Supervisor Fox. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Kolpack, JOB, said they hear about the high costs of phone calls for inmates, and that inmates are not able to spend time outside. She said JOB is requesting a fenced recreational yard be built for inmates to spend time in the sun. Ms. Kolpack said she would like to know where the fees the inmates pay go and if they could be used to help improve the lives of the inmates.

Review and Discussion of Preliminary 2019 Budget Projections and Program Information – Sheriff's Office. Sheriff Spoden introduced his staff and thanked them for their invaluable help in putting this budget together. He said this will be his last budget and thanked the County Board Supervisors, Josh Smith and Craig Knutson for their support.

Sheriff Spoden said they are not asking for additional personnel this year, but are asking to have two reclassifications, 1) from Account Clerk III to Payroll Specialist (Support Services), and 2) Administrative Assistant to Secretary I (Support Services). He said they are looking at a number of things, 1) a number of retirements are coming up in the next couple years and need to start planning for this, 2) Workman's Compensation is a new line item for this budget year, which come to \$83,679 for the Sheriff's Office (SO), 3) physicals line item has increased due to anticipated retirements and promotions, 4) we are seeing an increase in inmate mental health and

are increasing the mental health worker's hours from 28 hours per week to 40 hours per week, and 5) are partnering with Human Services for a Re-entry Specialist to help successfully acclimate inmates back into society.

Sheriff Spoden turned the meeting over to Commander Chellevoid to report on Law Enforcement Services (LES).

Commander Chellevoid went over the LES revenues and expenses and explained a few highlights such as 1) have not had to budget for Workers Compensation in prior years, 2) additional physicals, 3) gasoline going up in price, 4) ammo and range supplies going up in price, and 5) the re-allocations/consolidation of some of the supply accounts to one account.

Questions were asked about active shooter training for events, especially open air events such as the 4-H Fair. Captain Maurer explained the new strategy this year regarding crowd control and how the officers will be placed throughout the fairgrounds, especially the main stage area.

Sheriff Spoden turned the meeting over to Commander Knudson to report on the Correctional Facility.

Commander Knudson went over the revenues and expenses and explained a few highlights such as 1) Board of Prisoners – Huber revenue is down as if the inmate does not leave the facility they do not pay the Huber fee, 2) the rate for inmates sitting out their fines is being raised from \$50 to \$75 per day, 3) have not had a budget for Workers Compensation in prior years, 4) the supply accounts have been consolidated, 5) contracting with Human Services to increase the Re-Entry personnel hours, 6) and increasing the hours for help with inmate mental health issues.

Questions were asked about increases in mental health issues in the Jail. Captain Strouse said about 15% of the Jail population are on medication for mental health issues, but about 60% of the Jail population has alcohol and other drug issues. Captain Strouse added that Crisis also handles suicide intervention in the Jail. Chief Deputy Tillman added that Crisis has been trained to better communicate and help.

Supervisor Peer asked if the flagging system is being used yet. Commander Knudson said it has not been implemented yet, but they are looking to move ahead with it soon in the Jail. Captain Maurer said, on the Patrol side, they are just about ready to implement it.

Sheriff Spoden turned the meeting over to Sergeant Kohler to report on Emergency Management.

Sergeant Kohler said the 2019 proposed budget is pretty much the same as 2018 budget. She said they have been busy with the Civilian Response to Active Shooter Events (CRASE) training, have been to schools, and done training for many of the County staff. Sheriff Spoden added that all the County schools and parochial schools have had the training. Captain Maurer and Sergeant Kohler explained that they work with the city agencies for the schools in their districts.

Chair Podzilni thanked the Sheriff and staff.

Next Meeting: Chair Podzilni reminded the Committees that the next joint meeting will be Monday, July 23 at 8 A.M. at the Courthouse.

Adjournment: Supervisor Bostwick moved adjournment at 9:03 A.M., second by Supervisor Mawhinney. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEES.