

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor April Whitlege
SUBMITTED BY _____



October 12, 2022
DATE DRAFTED _____

Amending Rule I-F of the Rock County Board of Supervisors Rules of Procedure

1 **WHEREAS**, the office of County Board Supervisor is an elected office; and,

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3 **WHEREAS**, the Rock County Board of Supervisors wishes to make the process of appointing
4 the candidates to fill vacancies an open and transparent process.

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6 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
7 assembled this 12th day of October, 2023 hereby amends the Rule of
8 Procedure of the Rock County Board of Supervisors as follows:

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10 1. Rule I-F. shall be amended as follows:

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12 ~~F. Vacancies during the term of any supervisor shall be filled by the County Board Chair with~~
13 ~~confirmation by the County Board. If practicable, this shall be done within 60 working days of~~
14 ~~the date on which the vacancy was created. If a vacancy occurs within 4 months of the next~~
15 ~~election, it may be filled at the discretion of the County Board Chair. as follows:~~

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17 (1) Upon any vacancy in the position of County Board Supervisor, the County Clerk shall publicly
18 announce a two-week solicitation period whereby electors who reside in the district where the
19 vacancy has been created may submit their interest to the Clerk.

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21 (2) Any person who wishes to be appointed shall submit a declaration of candidacy and
22 nomination papers signed by at least 25 electors residing in the supervisory district in which the
23 vacancy occurs. The signatures on the nomination papers may only be solicited by the person
24 seeking the appointment. The submissions shall be on forms established by or required by the
25 Wisconsin Elections Commission or any successor agency.

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27 (3) The County Board Chair shall form a selection committee that shall make a recommendation
28 on filling the vacancy to the County Board. The Selection Committee shall be made up of seven
29 supervisors, one of who shall be appointed as chair, and shall be selected from the membership
30 of as many standing county board committees as practicable. Appointments to the Selection
31 Committee shall be confirmed by the County Board.

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33 (4) The Selection Committee shall hold one or more public hearings at location or locations
34 within the supervisory district where the vacancy occurred. The date, time and location of the
35 public hearing shall be determined by the chair of the selection committee. At such public
36 hearings all candidates shall be provided an opportunity to address the committee and public,
37 members of the selection committee shall have an opportunity to ask questions of the candidates,
38 and members of the public shall be given an opportunity to address the committee concerning
39 the selection of a candidate to fill the vacancy. Any candidate's failure to attend the public hearing
40 shall disqualify them from consideration to fill the vacancy.

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42 (5) At the conclusion of the public hearing, the Selection Committee shall recommend to the
43 County Board which candidate to appoint to the vacancy. If in the view of the committee there
44 are insufficient applicants, or no candidate is able to garner the support of a majority of
45 supervisors on the committee, then the committee may extend the solicitation period by not more
46 than four weeks from the date of the public hearing. If the Selection Committee extends the
47 solicitation period, it shall identify the last date upon which applications may be submitted. All
48 candidates under consideration at the time that any extension of the solicitation period occurs,
49 shall still be under consideration until such time as a candidate is selected to fill the vacancy.

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(6) The recommendation of the Selection Committee shall be forwarded to the Board at the next available meeting of the County Board, subject to the requirements of the Wisconsin Open Meetings Law. Such recommendation shall be subject to confirmation by the County Board. A person appointed herein shall serve for the remainder of the term.

(7) If practicable, the vacancy shall be filled within 60 days from the date on which the vacancy was created. If the vacancy occurs within four months of the next election in which the vacant seat would be up for election, then at the discretion of the County Board Chair, the seat may be left vacant in anticipation that it be filled by election. If the vacancy remains after the date of election, then the seat shall be filled in accordance with subsections (1)-(6), above.

FISCAL NOTE:

Minimal fiscal impact.

Sherry Oja
Finance Director

LEGAL NOTE:

Pursuant to Rule X-C. of the Rock County Board of Supervisors Rules of Procedure, the Rules of Procedure may be amended by 2/3 vote of all members present.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.

Josh Smith
County Administrator

Committee Action

County Board Staff Committee

Supervisor Towns moved approval of the above resolution. Motion failed for lack of second. Supervisor Podzilni was absent.