

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Mary Beaver, Public Safety & Justice
Committee Chair
INITIATED BY



11/3/2023
DATE DRAFTED

Authorizing Double Fill Of Administrative Professional III Position

WHEREAS, Diane Fillmore, Administrative Professional III, has announced her intention to retire; and

WHEREAS, her last day of work will be January 5, 2024; and

WHEREAS, she has benefit time that continues until February 1, 2024, which will be her last day as a County employee; and

WHEREAS, in order to maintain effective Mediation related operations and provide a training opportunity, it is necessary to fill this position in excess of the four weeks of overlap provided by County policy without County Board approval;

NOW, THEREFORE, BE IT RESOLVED, that Rock County Board of Supervisors duly assembled this 16th day of November, 2023 does hereby approve and authorize double filling the Administrative Professional III position.

FISCAL NOTE:

Each week of double filling will cost approximately \$1,450, which includes wages and benefits. The total cost of the double fill is dependent on the start date of the new hire. Transfers from other line items to the wage and benefit lines will be needed once final cost is determined.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

If there is to be any overlap, the newly hired individual would have to start at the only orientation session scheduled in December, which is on December 11. It appears likely that sufficient funding will be available in the 2023 Mediation and Family Court Services budget to cover these costs through the end of 2023. As noted in the Fiscal Note, the Mediation office and Circuit Court will have to be mindful of savings elsewhere in the budget to cover the additional costs in 2024.

Josh Smith
County Administrator

Committee Action

County Board Staff

County Board Staff Committee recommended this resolution for approval by a unanimous voice vote.