



**COUNTY BOARD STAFF COMMITTEE**  
**Minutes – June 8, 2020**

**Call to Order.** Chair Purviance called the meeting of the County Board Staff Committee to order at 4:30 P.M. via telephone conference.

**Committee Members Present via Phone:** Supervisors Purviance, Rich Bostwick, Brien, Podzilni, Sweeney, Leavy, Peer, Yeomans and Zajac.

**Committee Members Excused:** None.

**Staff Members Present via Phone:** Randy Terronez, Assistant to County Administrator; Annette Mikula, Human Resources Director; Sherry Oja, Finance Director; Bridget Laurent, Deputy Corporation Counsel; Brent Sutherland, Facilities Management Director; Terri Carlson, Risk Manager.

**Others Present:** Supervisors Wilde, Beaver and Mawhinney.

**Approval of Agenda.** Supervisor Brien said item 8.C. should be Rock County not Rock Haven. Supervisor Peer moved approval of the updated agenda with this correction, second by Supervisor Bostwick. ADOPTED.

**Approval of Minutes – May 26, 2020.** Supervisor Brien moved approval of the minutes of May 26, 2020 as presented, second by Supervisor Yeomans. ADOPTED.

**Election of Vice Chair.** Supervisor Zajac nominated Supervisor Rich Bostwick for Vice Chair, second by Supervisor Brien.

Supervisor Sweeney moved to close nominations, second by Supervisor Peer.

ADOPTED.

**Public Comment.** None.

**Transfers.** None.

**Review of Payments.** The Committee accepted the reports.

**Resolutions and Committee Action.**

**Recognizing Patricia Degan**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2020, does hereby recognize Patricia Degan for her twenty-seven (27) years of service and extend best wishes to her in her future endeavors.”

Supervisor Yeomans moved approval of the above resolution, second by Supervisor Zajac. ADOPTED.

**Recognizing Jeanine Froeber**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly assembled this \_\_\_\_\_ day of \_\_\_\_\_ does hereby recognize Jeanine Froeber for her 25 years of service and extend best wishes to her in her future endeavors.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

**Recognizing Michelle Barnett for Service to Rock County**

**“NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2020, does hereby recognize Michelle Barnett for her years of service and extends their best wishes to her in her future endeavors.”

Supervisor Yeomans moved approval of the above resolution, second by Supervisor Bostwick. ADOPTED.

**Creation of New Policy 5.54 Work – Telecommuting** The new changes to the policy was not included in the agenda packet.

Supervisor Leavy moved to table the Creation of Policy 5.54 Work – Telecommuting to the next meeting on June 22nd, second by Supervisor Yeomans. TABLED.

**Revision to Administrative Policy and Procedure 5.31 Overtime, Flex and After Hours Payments** Ms. Mikula went over the revisions with the Committee.

Supervisor Yeomans moved approval of the revision to Policy 5.31 Overtime, Flex and After Hours Payments, second by Supervisor Bostwick. ADOPTED.

**Revision to Administrative Policy and Procedure 5.37 Shift Differential** Ms. Mikula went over the modifications and explained the changes to the shift differentials. She said there was also a \$5 per hour incentive pay for all employees working in the closed COVID-19 unit. Ms. Oja said CARES funds should be able to be used for this.

Supervisor Zajac moved approval of the revisions to Policy 5.37 Shift Differential, second by Supervisor Brien. ADOPTED.

**Authorizing Hazard Pay for COVID-19 Contact Staff**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2020, does hereby authorize payment of \$500 for all employees of the Sheriff’s Office, Rock Haven and Youth Services Center. Said hazard pay would be disbursed as a single lump sum at an approximate cost of \$225,500 with funds to come from the General Fund Balance.

**BE IT FURTHER RESOLVED** that County staff provide a budget reconciliation/budget amendment resolution of the funds expended no later than the end of December, 2020.”

Supervisor Wilde explained this if for a one-time payment to those working in the higher risk areas, such as the nursing home and jail.

Supervisor Yeomans said he feels this payment should only go to those who work directly in these areas, not to all in the departments. Supervisor Wilde said this is really more for risk than contact.

Supervisor Bostwick said he feels this is a great way to demonstrate the County values its employees who work in these higher risk areas.

Supervisor Bostwick moved approval of the above resolution, second by Supervisor Peer. PASSED on the following vote: YES – Supervisors Bostwick, Brien, Leavy, Peer, Podzilni, Purviance, Sweeney and Zajac; NO – Supervisor Yeomans.

**Approving Release of Deed Restrictions on 1747 Center Ave.**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2020 does authorize the release of all deed restrictions entered on the parcel located at 1747 Center Avenue and authorizes the Chair of the Board of Supervisors, and the County Clerk, to sign all necessary agreements to execute such release.”

Mr. Sutherland said the City contacted him regarding the new owners of the gas station property, by the 1717 Center Ave. building, who would like to sell food products.

Supervisor Yeomans moved approval of the above resolution, second by Supervisor Zajac. ADOPTED.

**Adjournment.** Supervisor Bostwick moved adjournment at 5:09 P.M., second by Supervisor Brien. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Office Coordinator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**