



COUNTY BOARD STAFF COMMITTEE
Minutes – May 26, 2020

Call to Order. Chair Purviance called the meeting of the County Board Staff Committee to order at 4:30 P.M. via telephone conference.

Committee Members Present via Phone: Supervisors Purviance, Bostwick, Brien, Leavy, Peer, Podzilni, Sweeney, Yeomans and Zajac.

Committee Members Excused: None.

Staff Members Present via Phone: Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Annette Mikula, Human Resources Director; Richard Greenlee, Corporation Counsel; Bridget Laurent, Deputy Corporation Counsel; Lisa Tollefson, County Clerk; Brent Sutherland, Facilities Management Director.

Others Present: Supervisor Mary Beaver.

Approval of Agenda. Supervisor Yeomans moved approval of the agenda as presented, second by Supervisor Peer. ADOPTED.

Set Meeting Date and Time. Supervisor Bostwick moved to have the meetings on the second and fourth Monday of each month at 4:30 P.M., second by Supervisor Leavy.

Supervisor Yeomans moved to amend the motion and change the time to 4:00 P.M., second by Supervisor Podzilni. FAILED on the following vote: YES – Supervisors Leavy, Yeomans, Brien, and Podzilni; NO – Supervisors Zajac, Peer, Sweeney, Bostwick, and Purviance.

PASSED on the following vote to the original motion: YES – Supervisors Zajac, Leavy, Yeomans, Sweeney, Brien, Bostwick, and Purviance; NO – Supervisors Podzilni and Peer. Meeting will be held on the second and fourth Mondays of each month at 4:30 P.M.

Approval of Minutes – April 7, 2020. Supervisor Peer moved approval of the minutes of April 7, 2020 as presented, second by Supervisor Yeomans. ADOPTED.

Public Comment. None.

Transfers. None.

Review of Payments. The Committee accepted the reports.

Resolutions and Committee Action.

Recognizing Correctional Officer Richard L. Jeanette

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby recognize Correctional Officer Richard L. Jeannette for his over 20 years of faithful service and recommends that a sincere expression of appreciation be given to Correctional Officer Richard L Jeannette along with best wishes for the future.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Zajac. ADOPTED.

Recognizing Lynn Burdick

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby recognize Lynn Burdick for her 27 years of service and extend best wishes to her in her future endeavors.”

Supervisor Brien moved approval of the above resolution, second by Supervisor Bostwick. ADOPTED.

Amending County Board Rules I and IV

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this __ day of May, 2020 hereby amends the Rules of Procedure of the Rock County Board of Supervisors as follows:

(1) Rule I-I. shall be created as follows:

I. If, an emergency situation arises, in which in the opinion of the Chair and Vice Chair collectively, it would be unsafe, or a threat to the health of members of the Board of Supervisors, or members of the public, to hold an in-person meeting, then on a temporary basis, any meeting of the Rock County Board of Supervisors may be conducted by electronic audio-visual means. Any electronic meetings must be conducted in accordance with the Wisconsin Open Meetings Law, Wis. Stat. § 19.81, et. seq., such that reasonable notice is provided to the public in accordance therewith, and the meeting is reasonably accessible to members of the public. During any electronic meeting of the County Board, any period normally designated for public hearing or public comment may be omitted, at the sole discretion of the Chair, except those public comment, or public hearing periods, which are required by state law or administrative rule. In lieu of receiving public comments during an electronic meeting, the public shall be made aware of other means by which they may submit their comments, such as email, phone,

or U.S. Mail. In order to facilitate the orderly proceeding of business, when necessary as determined at the sole discretion of the Chair, a resolution or ordinance may be brought before the County Board of Supervisors for consideration without report from a governing committee of the County Board as required by Rule IV-D. For the purposes of Rules I-I and IV-P an “emergency situation” shall include, but not limited to: a declared local state of emergency under chapter 323 of the Wisconsin Statutes; a public health emergency, pandemic, or epidemic that puts members of the Board of Supervisors, staff, or the public in danger; a natural disaster that threatens public safety; or any other situation or event that represents a substantial threat to the health or safety of the Board of Supervisors, staff, or the public.

(2) Rule IV–P. shall be created as follows:

P.If, an emergency situation arises, in which in the opinion of the Chair or presiding official of any committee, board or commission of the County Board, it would be unsafe to the members of the body, or unsafe to members of the public, to hold an in person meeting, then on a temporary basis, any meeting of the body may be held by remote electronic audio-visual means consistent with the requirements of Rule I–I.”

Supervisor Leavy moved approval of the above resolution, second by Supervisor Brien.

Mr. Greenlee went over the requested changes from the previous meeting.

ADOPTED.

Amending County Board Rule IV-N

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this __ day of May, 2020 hereby amends the Rules of Procedure of the Rock County Board of Supervisors as follows:

(1) Rule IV-N. shall be created as follows:

N. A majority of committee members will determine the day and time that the committee will meet. However, in no event shall a Standing Committee of the County Board listed in Rule V, except for the Rail Transit Commission, hold its regularly scheduled meetings before 4:30 p.m. unless all Supervisors on the committee 2/3 of all committee members agree that the time of the meeting may be earlier.”

Supervisor Bostwick moved approval of the above resolution, second by Supervisor Leavy.

Supervisor Sweeney moved to strike “unless all Supervisor on the committee agree that the time of the meeting may be earlier”, second by Supervisor Yeomans. FAILED on the following vote: YES – Supervisors Peer, Leavy, Sweeney and Brien; NO – Supervisors Zajac, Podzilni, Yeomans, Bostwick and Purviance.

Supervisor Bostwick moved to change line 11 to read “unless 2/3 of all committee members agree that the time of the meeting may be earlier”, second by Supervisor Leavy. PASSED unanimously.

ADOPTED with this change on the following vote: YES – Supervisors Leavy, Yeomans, Sweeney, Brien, Bostwick, and Purviance; NO – Supervisors Zajac, Podzilni and Peer.

Creation of New Policy 5.54 Work – Telecommuting

Supervisor Brien moved approval of new Policy 5.54 Work - Telecommuting, second by Supervisor Peer.

Committee discussed efficiencies; performance expectations and if data had been collected; and having something in place for legal purposes.

Supervisor Yeomans moved to table this to the next meeting to address these issues, second by Supervisor Leavy. TABLED to the June 8, 2020 meeting.

Revision to Administrative Policy and Procedure 5.18 Holiday Pay

Supervisor Peer moved approval of the revision to Policy 5.18 Holiday Pay, second by Supervisor Yeomans.

Ms. Mikula said the recommended revisions are to make the 24/7 language consistent.

ADOPTED.

Revision to Administrative Policy and Procedure 5.31 Overtime, Flex and After Hours Payments

Supervisor Zajac moved approval of the revision to Policy 5.31 Overtime, Flex and After Hours Payments, second by Supervisor Yeomans.

Ms. Mikula stated this change needed to be made to make sure we have on call service at the fairgrounds for the isolation center and they would receive on call pay. The Committee had questions for Facilities Management and no one was present to answer the questions.

Supervisor Yeomans moved to table to the June 8, 2020 County Board Staff meeting, second by Supervisor Podzilni.

TABLED to the June 8, 2020 meeting on the following vote: YES – Supervisors Brien, Leavy, Peer, Podzilni, Sweeney, Yeomans, Zajac, and Purviance; NO – Supervisor Bostwick.

Communications, Announcements and Information.

American Tower Fairgrounds Cell Tower Proposal Supervisor Sweeney moved to deny the request from American Tower, second by Supervisor Yeomans. DENIED.

Public Comment Period on County Board Agenda The Committee discussed the large amount of comments sent via email to the May 14, 2020 County Board meeting and how best to handle comments for future meetings. It was decided to break the 200 plus comments into three categories – before 4 P.M., after 4 P.M., and in support of resolution 12.F. For future meeting if comments come in after the deadline the County Clerk will let them know and go over the guidelines with them.

Pending Litigation Related to County Safer-at-Home Order Mr. Greenlee informed the Committee and staff that Rock County was included in a lawsuit with 14 other counties and entities. He said the various groups named agreed to split defense costs.

Adjournment. Supervisor Bostwick moved adjournment at 6:23 P.M., second by Supervisor Brien. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.