

## County Board Staff Committee

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**CHARTER**  
**COUNTY ADMINISTRATOR'S OFFICE**  
**2023**

**MISSION, VISION, AND VALUES**

It is the key objective of the County Administrator's Office to ensure that the County operates in accordance with the County's Mission, Vision, and Values. These were adopted by the County Board in Resolution 09-9A-363, amended in Resolution 17-9A-350, and are incorporated as Policy 1.03 in the Rock County Administrative Policy and Procedure Manual.

The Rock County Mission Statement, Core Values, and Vision are as follows:

**Rock County Mission Statement**

To enhance the quality of life, health, safety, and trust of all citizens by providing top quality public services through a creative and responsive team committed to excellence, integrity, accountability, and respect.

**Core Values**

Honesty - Integrity - Respect

**Vision**

- **Service** to the public is our fundamental reason for being. We strive to treat citizens with courtesy and as valued customers.
- **Cooperation** among our staff and departments creates a smooth running organization. These collaborative attitudes and efforts are reflected in our working relationships with other public entities, the business community, nonprofit organizations, and citizens.
- **Diligence** is the foundation of our work ethic. We challenge and inspire all staff to be efficient and effective in carrying out day-to-day tasks and activities.

- **Accountability** is vital to maintaining public trust. We ensure accountability for our actions by adopting and enforcing policies, procedures, and processes that withstand the test of public review and scrutiny.
- **Fiscal responsibility** is fundamental to the way we conduct business. We maximize our human, physical, and financial resources in order to provide effective stewardship of public funds.
- **Communication** and an informed citizenry are essential to the democratic process. We are committed to providing citizens with relevant, accurate, and timely information about our goals, services, and the decisions that will affect the public.
- **Innovation** and creativity shape our future. We encourage staff to challenge the status quo and discover new ideas or better methods. We foster staff development in order to respond to changing needs in our community.
- **Safety** is critical to a high standard of living. We protect the citizenry through prevention, early intervention, treatment services, and enforcement of the law.
- **Environment** is central to our community. Preservation of our natural environment ensures that generations to come will enjoy the resources we value and preserve. Caring for our social environment ensures that community remains a vital part of our culture.
- **Diversity and Inclusion-** Rock County commits to a diverse workforce that increases creativity and provides a safe, inclusive, and motivating environment for all employees, citizens, and those we serve. Rock County promotes a workplace that provides respect, fairness, and work-life balance; maintains opportunities for all to excel in their careers; and is void of discrimination and prejudice.

The County's Mission, Vision, and Values should serve as a guide for all decisions made by the County. It is the responsibility of the County Administrator's Office to promote adherence to these ideals, encourage department heads and all employees to do the same, and establish systems of accountability when these standards are not being met.

## **PERFORMANCE AREAS**

The County Administrator's Office is responsible for a number of key performance areas and will carry out these responsibilities consistent with the principles set forth in the County's Mission, Vision, and Values. These areas include:

Support to the County Board and Committees—The County Administrator’s Office will provide information and support necessary for the County Board, its committees, and its members to make informed policy decisions. Work will be completed consistent with the County Vision for Service, Accountability, Fiscal Responsibility, and Communication.

Leadership—The County Administrator’s Office will serve as an example for all County departments and staff, motivate staff to perform their best in service to the citizenry, take a lead role in making difficult decisions, establish a positive work environment for all County employees, and actively communicate with staff and other stakeholders. Work will be completed consistent with the County Vision for Service, Cooperation, Diligence, Communication, Safety, Environment, and Diversity and Inclusion.

Budgeting—Working with all County departments, the County Administrator’s Office will prepare the annual County budget consistent with parameters and policies established by the County Board and state and federal governments. Work will be completed consistent with the County Vision for Service, Cooperation, and Fiscal Responsibility.

Collaboration and Relationship Management—The County Administrator’s Office will establish positive public, media, legislative, intergovernmental, and community relationships, including with County elected officials, and strive to identify areas of shared interest and collaboration. Work will be completed consistent with the County Vision for Service, Cooperation, Communication, Innovation, Safety, Environment, and Diversity and Inclusion.

Financial Management—Working with the Finance Director, the County Administrator’s Office will ensure that good financial management policies, procedures, practices, and standards are established and followed. Work will be completed consistent with the County Vision for Fiscal Responsibility and Accountability.

Compliance—Working with the Corporation Counsel, as well as other County staff with compliance responsibilities, the County Administrator’s Office will ensure compliance with applicable laws and other requirements. Work will be completed consistent with the County Vision for Accountability.

Personnel Management and Employee Development—Working with the Human Resources Director, the County Administrator’s Office will promote positive employee relations and engagement, support the professional development of staff, prioritize workforce diversity, and oversee a personnel system that provides competitive and equitable compensation while holding individuals accountable. Work will be completed consistent with the County Vision for Cooperation, Diligence, Accountability, Innovation, Safety, Environment, and Diversity and Inclusion.

Professional Development—The County Administrator’s Office will be open to new ideas, learn new methods, and identify opportunities for operating more effectively and efficiently, including through consultation with colleagues, professional associations, training, and other methods of professional development. Work will be completed consistent with the County Vision for Innovation.

Strategic Planning—The County Administrator’s Office will consider the long-term effect on the County of each decision, plan for necessary changes to County operations several years into the future, consult with the County Board and other stakeholders, and prioritize needs when considering the effect of changes. Work will be completed consistent with the County Vision for Cooperation, Diligence, and Innovation.

**PERSONNEL SUMMARY**

**COUNTY ADMINISTRATOR**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2022 CURRENT	2023 ADMIN REC	INCREASE/ (DECREASE)
County Administrator	1.0	1.0	0.0
Assistant to the County Administrator	1.0	1.0	0.0
Justice System Manager	1.0	1.0	0.0
Analyst	1.0	1.0	0.0
Equity Manager	1.0	1.0	0.0
Office Coordinator	1.0	1.0	0.0
Total	6.0	6.0	0.0

**PERSONNEL MODIFICATIONS**

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
-	-	-	-	-

**FINANCIAL SUMMARY**  
**COUNTY ADMINISTRATOR**  
**2023**

<b><u>REVENUES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Federal/State	\$0	\$0
Intergovernmental	0	0
Contributions	0	0
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	0	0
Total Revenues	\$0	\$0
<b><u>EXPENDITURES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Salaries	\$594,662	\$594,662
Fringe Benefits	187,523	187,523
Operational	64,535	64,535
Capital Outlay	0	0
Allocation of Services	0	0
Total Expenditures	\$846,720	\$846,720
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$846,720</b>	<b>\$846,720</b>

## ADMINISTRATOR'S COMMENTS

### COUNTY ADMINISTRATOR

2023

#### Budget Highlights

##### Revenue

- The department does not generate revenue.

##### Expenditures

- Training is up \$1,480 or 14.3% due to more in-person attendance at conferences and workshops as adjustments in offerings are made post-pandemic.
- The Cultural Competency account, which was previously budgeted under the Human Resources Department, is being transferred to the County Administrator's Office budget so the Equity Manager can better manage the funds for various diversity, equity, and inclusion trainings. \$20,000 is budgeted in 2023, the same amount that was budgeted in Human Resources in the prior year.
- The County Administrator's Office will continue to reimburse the Human Resources Department for 25% of the time for the Human Resources Secretary position (\$22,414). This provides some support for the office and relief for the Office Coordinator.
  - When the Human Resources Secretary reimbursement is included, 95.0% of the County Administrator's Office budget is composed of personnel costs.

##### Personnel

- No personnel changes are requested in 2023.

##### Summary

- The recommended tax levy for the County Administrator's Office is \$846,720, an increase of \$88,962 or 11.7% over 2022.



**CHARTER**  
**CORPORATION COUNSEL**

**2023**

**I. GENERAL**

**A. County Board/Departmental Legal Services**

The Corporation Counsel provides all civil legal support to the County Board, the County Board committees or commissions and provides legal counsel and/or services to all of the County's departments.

**B. Risk Management/Insurance**

The Corporation Counsel includes the Risk and Safety Manager, who is responsible for the development and administration of the County's Risk Management program. This includes employee safety management and training, loss control, managing liability exposures and assuring the County has adequate insurances in place to protect the County assets. It coordinates insurance matters with our respective third party administrators and WMMIC and it is responsible for the worker's compensation and third-party self-insurance programs.

**C. Labor Relations**

The Corporation Counsel coordinates all litigation matters related to labor relations including grievances, discrimination allegations, prohibited practices and other issues. Also works with the Human Resources Department to assist in collective bargaining and other human resources issues as needed.

**II. HUMAN SERVICES**

The Corporation Counsel represents the public interest in cases filed under Chapters 48, 49, 51, 54 and 55 of the Wisconsin Statutes, and provides specific legal counsel to the Rock County Human Services Department.

**III. CHILD SUPPORT**

The Corporation Counsel represents the interests of the State and provides legal representation to the Rock County IV-D child support program.

**PERSONNEL SUMMARY**

**CORPORATION COUNSEL**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2022 CURRENT	2023 ADMIN REC	INCREASE/ (DECREASE)
Corporation Counsel	1.0	1.0	0.0
Deputy Corporation Counsel	1.0	1.0	0.0
Risk Manager	1.0	1.0	0.0
Assistant Corporation Counsel	6.0	6.0	0.0
Legal Assistant	1.0	1.0	0.0
Legal Stenographer	1.0	1.0	0.0
Total	11.0	11.0	0.0

**PERSONNEL MODIFICATIONS**

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
-	-	-	-	-

**FINANCIAL SUMMARY**

**CORPORATION COUNSEL**

**2023**

<b><u>REVENUES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Federal/State	\$0	\$0
Intergovernmental	0	0
Contributions	5,000	5,000
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	0	0
Total Revenues	<hr/> \$5,000	<hr/> \$5,000
<b><u>EXPENDITURES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Salaries	\$1,127,953	\$1,127,953
Fringe Benefits	353,258	353,258
Operational	59,705	59,705
Capital Outlay	0	0
Allocation of Services	(1,047,888)	(1,047,888)
Total Expenditures	<hr/> \$493,028	<hr/> \$493,028
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$488,028</b>	<b>\$488,028</b>

## **ADMINISTRATOR'S COMMENTS**

### **CORPORATION COUNSEL**

**2023**

#### **Budget Highlights**

##### **Revenue**

- The department will be reimbursed \$5,000 from the County's liability insurance carrier (WMMIC) in 2023 for various risk management trainings, no change from the prior year.

##### **Expenditures**

- The costs of the staff assigned to Child Support Services and Human Services are charged back to those departments as a Cost Allocation of \$914,074, an increase of \$23,242 or 2.6% over the prior year. This allocation offsets staff costs and lower the overall expenditure in the Department's budget.
- Expense Allocations reflect the Risk Manager position and related costs charged back to the County's self-funded workers compensation fund (\$133,814).
- Telephone increased by \$1,590 or 96.4% due to the addition of three cellphones for attorney remote/mobile work demands.
- Software Maintenance increased by \$10,000 due to needing software maintenance service for the management information software purchased in 2022.
- Software Purchase decreased \$70,000 as the department was allocated funds to purchase a legal management information software in 2022.
- Training Expense is budgeted to increase by \$4,190 or 28.0% in 2023 due to attendance of Corporation Counsel at a national conference/training.

### Personnel

- Recent reviews by the State indicate that the amount of attorney resources devoted to Child Support Services (which are reimbursed by the federal government at 66%) are high for an agency with Rock County's caseload. In addition, an increase in general legal work is straining the Department's ability to respond to requests for support in a timely manner, which can have negative effects on the County's liability. Rather than recommending a new position to assist with the general workload, I am recommending that half the time of an Assistant Corporation Counsel currently dedicated to Child Support Services be spent on general Corporation Counsel duties, effective July 1, 2023. This transfer reduces the Cost Allocation account by \$36,139. This amount is thus reflected in an increased levy.

### Summary

- The Corporation Counsel recommended tax levy is \$488,028, which is an increase of \$86,877 or 21.7% over the prior year.

**CHARTER**  
**HUMAN RESOURCES DEPARTMENT**

**2023**

Human Resource Department Core Functions

1. Hiring. Administers the hiring process for all County Departments.
  - a. Work with hiring manager to determine staffing requirements for positions including required experiences, education, knowledge, skills, and abilities.
  - b. Advertise positions and recruit candidates from multiple, diverse sources.
  - c. Conduct applicant screening, testing, and interview selected candidates.
  - d. Perform background and reference checks.
  - e. Hire candidates.
  - f. Provide new hire orientation and onboarding.
2. Personnel Administration. Maintain accurate records of employee status, wage assignments, promotions, evaluations, investigations, and disciplinary actions.
3. Salary Administration/Classification Reviews. Maintain and administer the salary compensation classification plans (union and non-union).
  - a. Review various pay plans looking at internal and external comparability as well as impacting market conditions for current positions.
  - b. Analyze new positions and determine classification and pay ranges.
  - c. Review and update position descriptions/class specifications.

4. Affirmative Action and Diversity. Insure fair treatment of all Rock County employees and applicants.
  - a. Develop, monitor and administer the Rock County Affirmative Action Plan.
  - b. Diversified and targeted recruitment efforts.
  - c. Workgroups and committees focused on diversity and cultural competency efforts.
  - d. Training for employees on cultural competency.
5. Collective Bargaining, Contract Administration, Work Rules. Negotiate and administer the labor agreements covering the employees in collective bargaining units.
  - a. Collective bargaining with certified labor units, currently law enforcement.
  - b. Labor/management meetings for former represented bargaining units as needed.
  - c. Annual review and recommended updates to Personnel Ordinances and Administrative Policy and Procedures.
6. Employee Relations. Build and maintain positive working relationships with employees.
  - a. Focus on seeking employee input.
  - b. Value workforce contributions.
  - c. Recognize employee milestones and service to Rock County.
  - d. Prepare employee communications (i.e. “Piece of Rock”, “Supervisory Newsletter”, Intranet, newsletters, etc.)
  - e. Conduct annual employee engagement survey.
7. Insurance and Benefits. Coordinate and maintain the County’s insurance and benefit programs.
  - a. Work with the County’s insurance broker and health, dental, and prescription drug providers for the County’s insurance program.

- b. Coordinate issues regarding claims, funding mechanism, etc. between employees and third party administrators and consultants.
  - c. Coordinate benefit changes in insurance and benefit plans.
  - d. Coordinate other benefit programs (i.e. the Section 125 program, life insurance, vision insurance, deferred compensation, STD/LTD, Accident, Critical Illness, and EAP, etc.).
8. Training. Provide effective countywide and specialized department training programs for employees.
- a. Identify training needs.
  - e. Provide assistance to departments conducting departmental training programs.
  - f. Coordinate specialized training programs utilizing trainers from outside County service.
  - g. Develop in-house resources with County employees to develop and maintain on-going training programs within areas of their expertise.
  - h. Conduct new employee orientations.
  - f. Ensure that Human Resources Department staff maintains updated training on legal and other changes.
9. Safety. Insure a safe and secure workplace for all County employees.
- a. Coordinate with the Risk Manager to promote safety throughout the County buildings and office space.
  - b. Support County Safety Committee.



## PERSONNEL SUMMARY

### HUMAN RESOURCES

#### PERSONNEL - FULL TIME EQUIVALENT

TITLE	2022 CURRENT	2023 ADMIN REC	INCREASE/ (DECREASE)
Human Resources Director	1.0	1.0	0.0
Assistant Human Resources Director	1.0	1.0	0.0
Human Resources Manager	1.0	1.0	0.0
Human Resources Generalist	3.0	3.0	0.0
Human Resources Specialist	1.0	1.0	0.0
Human Resources Secretary	1.0	1.0	0.0
Total	8.0	8.0	0.0

#### PERSONNEL MODIFICATIONS

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
-	-	-	-	-

# FINANCIAL SUMMARY

## HUMAN RESOURCES

2023

<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$0	\$0
Intergovernmental	0	0
Contributions	0	0
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	200	200
Total Revenues	<hr/> \$200	<hr/> \$200
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$614,301	\$614,301
Fringe Benefits	228,954	228,954
Operational	81,484	81,484
Capital Outlay	0	0
Allocation of Services	(188,568)	(188,568)
Total Expenditures	<hr/> \$736,171	<hr/> \$736,171
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$735,971</b>	<b>\$735,971</b>

## ADMINISTRATOR'S COMMENTS

### HUMAN RESOURCES

2023

#### Budget Highlights

##### Revenue

- In 2022, a compensation and classification study was funded by \$100,000 in Sales Tax. No funds are requested in 2023.

##### Expenditures

- The Background and Testing account was created in 2019 to reflect a state caregiver law requiring caregiver positions in the County to have background checks conducted every four years. There will be 277 county employees checked in 2023, up from 238 in 2022. This account also covers background checks and testing done for other select county positions. The 2023 budget will be \$5,000, a decrease of \$3,000 from the prior year due to more updated budget estimates.
- Consulting Services will increase by \$2,000 in 2023. This account is used for fitness for duty evaluations and to cover other departmental consulting needs.
- No funds are budgeted for Other Contracted Services in 2023, a decrease of \$100,000, as a comprehensive position and wage classification study was undertaken in 2022. Due to the need to prioritize wage increases for staff consistent with the results of the study, very few new positions are being recommended for 2023. Although funds have been included in the 2023 budget to implement at least part of the wage study recommendations, those recommendations and the related changes to the pay grids will be considered separately by the County Board in the coming weeks.
- Software Maintenance will increase \$19,000 due to funding the 2023 costs of the NeoGov software system in the HR budget instead of in the IT budget, where it had been budgeted in previous years. The NeoGov system will be needed in 2023 while the recently purchased Ceridian software is implemented. This cost will no longer be needed in 2024 after Ceridian is implemented.

- Travel will decrease \$3,630 or 64% due to a staff not attending the former Human Resource software users' group (NeoGov) and not traveling to the national professional association annual conference
- Training Expense will decrease by \$1,575 or 6.5% as outlined under the Travel account explanation. This account also covers county-wide training such as middle managers skill development and leadership development, etc.
- Recruitment expenses are budgeted at \$8,000, no change from the prior year. The department continues to place less emphasis on print media and increased use of social media for job openings.
- The department budget of \$20,000 for Diversity & Inclusion/Cultural Competency training will be transferred to the County Administrator's budget as the funding falls under the County's Equity Manager oversight. Funds are used for countywide diversity, equity, and inclusion training.
- \$1,000 has been requested under the Software Purchase line item for additional Adobe software licenses.
- Charge backs to other areas of the County budget for staff time and expenses total \$188,568, an increase of \$862 over the prior year. The breakdown of the chargebacks is as follows:
  - Health Insurance Trust Fund for health insurance administration (\$67,686).
  - Rock Haven for recruitment/hiring, ads and postings, and evaluations (\$98,468).
  - Administrator's Office for 25% of secretarial time dedicated to assist the Office Coordinator (\$22,414).

### Personnel

- No personnel changes are requested for 2023.
- In 2022, the County Board approved deleting a vacant Secretary position and creating a higher professional level Generalist position, which will help with recruiting. This addresses the Hue Life report recommendation for additional professional-level positions to handle the workload. Industry data indicates the Department is understaffed for the size of the organization.

### Summary

- The recommended tax levy for Human Resources totals \$735,971, an increase of \$37,199 or 5.3% over the prior year.

**ROCK COUNTY, WISCONSIN  
P02 - 2023 BUDGET REPORT**

**CB COUNTY BOARD**  
**01 COUNTY ADMINISTRATOR**

Org Key and Description	2020	2021	2022	Actual As of	12/31/2022	2023	2023	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2022</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1320 COUNTY ADMINISTRATOR</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	0	0	50,000	0	50,000	0	0	0
4700 Transfer In	0	0	55,772	0	55,772	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>105,772</b>	<b>0</b>	<b>105,772</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	458,435	496,660	533,373	247,213	533,373	589,662	589,662	0
6121 Overtime Wages-Productive	10,382	1,959	5,000	0	3,500	5,000	5,000	0
6140 FICA	34,795	36,985	41,186	18,866	41,186	45,492	45,492	0
6150 Retirement	31,063	31,352	34,994	16,069	34,994	40,437	40,437	0
6160 Insurance Benefits	88,898	101,131	101,420	99,623	101,420	101,359	101,359	0
6170 Other Compensation	284	235	235	235	235	235	235	0
6210 Professional Services	0	0	105,772	0	105,772	0	0	0
6221 Telephone Services	2,298	2,472	2,574	1,089	2,614	2,797	2,797	0
6310 Office Supplies	21,574	25,459	22,897	99	22,827	23,759	23,759	0
6320 Publications/Dues/Supscription	3,018	2,701	3,854	2,485	4,072	4,274	4,274	0
6330 Travel	74	578	1,900	736	1,900	1,900	1,900	0
6420 Training Expense	2,075	2,917	10,325	904	5,944	31,805	31,805	0
<b>Total Expenditures</b>	<b>652,896</b>	<b>702,449</b>	<b>863,530</b>	<b>387,319</b>	<b>857,837</b>	<b>846,720</b>	<b>846,720</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(652,896)</b>	 <b>(702,449)</b>	 <b>(757,758)</b>	 <b>(387,319)</b>	 <b>(752,065)</b>	 <b>(846,720)</b>	 <b>(846,720)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2023 BUDGET REPORT**

**CB COUNTY BOARD**  
**01 COUNTY ADMINISTRATOR**

Org Key and Description <u>Object Code and Description</u>	2020 <u>Actual</u>	2021 <u>Actual</u>	2022 <u>Budget</u>	Actual As of <u>6/30/2022</u>	12/31/2022 <u>Estimate</u>	2023 Department <u>Request</u>	2023 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: COUNTY ADMINISTRATOR</b>	(652,896)	(702,449)	(757,758)	(387,319)	(752,065)	(846,720)	(846,720)	0

**ROCK COUNTY, WISCONSIN  
P02 - 2023 BUDGET REPORT**

**CB COUNTY BOARD**  
**06 CORPORATION COUNSEL**

Org Key and Description	2020	2021	2022	Actual As of	12/31/2022	2023	2023	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2022</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1620 CORPORATION COUNSEL</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	0	0	82,138	0	82,138	0	0	0
4410 Miscellaneous Fees	72	300	0	150	150	0	0	0
4600 Contributions	320	935	5,000	2,543	4,000	5,000	5,000	0
<b>Total Revenues</b>	<b>392</b>	<b>1,235</b>	<b>87,138</b>	<b>2,693</b>	<b>86,288</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	1,000,188	1,047,785	1,052,666	462,184	1,012,674	1,127,953	1,127,953	0
6121 Overtime Wages-Productive	1,209	1,445	0	51	51	0	0	0
6140 FICA	76,476	80,235	80,529	35,324	77,473	86,288	86,288	0
6150 Retirement	66,674	69,596	67,690	29,427	65,094	76,701	76,701	0
6160 Insurance Benefits	229,279	189,756	189,776	184,554	189,558	189,793	189,793	0
6170 Other Compensation	622	509	509	509	509	476	476	0
6210 Professional Services	12,120	0	12,120	12,120	12,120	13,110	13,110	0
6221 Telephone Services	1,525	1,779	1,650	634	2,545	3,240	3,240	0
6249 Sundry Repair & Maint	0	0	0	0	0	10,000	10,000	0
6310 Office Supplies	2,016	855	1,500	183	1,300	1,400	1,400	0
6320 Publications/Dues/Supscription	7,400	8,798	9,390	6,637	9,300	9,490	9,490	0
6330 Travel	367	1,290	3,285	35	3,000	3,285	3,285	0
6420 Training Expense	1,752	5,149	14,990	3,000	13,000	19,180	19,180	0
6510 Insurance Expense	1,391	0	0	0	0	0	0	0
6710 Equipment/Furniture	0	0	70,000	0	20,000	0	0	0
6800 Cost Allocations	(1,011,211)	(994,059)	(1,015,816)	(425,792)	(1,003,692)	(1,047,888)	(1,047,888)	0
<b>Total Expenditures</b>	<b>389,808</b>	<b>413,138</b>	<b>488,289</b>	<b>308,866</b>	<b>402,932</b>	<b>493,028</b>	<b>493,028</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(389,416)</b>	 <b>(411,903)</b>	 <b>(401,151)</b>	 <b>(306,173)</b>	 <b>(316,644)</b>	 <b>(488,028)</b>	 <b>(488,028)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
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**CB COUNTY BOARD**  
**06 CORPORATION COUNSEL**

Org Key and Description <u>Object Code and Description</u>	2020 <u>Actual</u>	2021 <u>Actual</u>	2022 <u>Budget</u>	Actual As of <u>6/30/2022</u>	12/31/2022 <u>Estimate</u>	2023 Department <u>Request</u>	2023 Admin <u>Recommends</u>	County Board <u>Approved</u>
Total For Location: CORPORATION COUNSEL	(389,416)	(411,903)	(401,151)	(306,173)	(316,644)	(488,028)	(488,028)	0



**ROCK COUNTY, WISCONSIN  
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**CB COUNTY BOARD**  
**08 HUMAN RESOURCES**

Org Key and Description	2020	2021	2022	Actual As of	12/31/2022	2023	2023	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2022</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1420 HUMAN RESOURCES</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	0	0	100,000	0	100,000	0	0	0
4220 State Aid	1,600	0	0	0	0	0	0	0
4410 Miscellaneous Fees	171	279	200	138	200	200	200	0
4690 Misc General Revenue	(1,600)	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>171</b>	<b>279</b>	<b>100,200</b>	<b>138</b>	<b>100,200</b>	<b>200</b>	<b>200</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	490,580	504,399	576,164	227,558	575,164	614,301	614,301	0
6121 Overtime Wages-Productive	358	3	0	0	0	0	0	0
6140 FICA	37,433	38,276	44,076	17,198	44,076	46,994	46,994	0
6150 Retirement	32,550	33,484	37,451	13,527	37,451	41,772	41,772	0
6160 Insurance Benefits	144,106	119,467	135,007	133,143	135,007	134,959	134,959	0
6170 Other Compensation	308	258	258	258	258	229	229	0
6190 Other Personal Services	7,268	7,913	8,000	2,338	5,000	5,000	5,000	0
6210 Professional Services	0	30,000	100,500	20,334	119,000	2,500	2,500	0
6221 Telephone Services	2,613	2,976	3,106	1,230	3,106	3,322	3,322	0
6240 Repair & Maintenance Serv	323	129	275	0	590	600	600	0
6249 Sundry Repair & Maint	3,750	4,012	3,750	800	4,550	22,750	22,750	0
6310 Office Supplies	7,250	7,971	6,735	1,739	6,735	6,735	6,735	0
6320 Publications/Dues/Supscription	5,454	2,472	2,576	1,825	2,576	2,002	2,002	0
6330 Travel	54	369	5,630	1,457	2,000	2,000	2,000	0
6420 Training Expense	18,665	36,535	52,150	6,830	37,000	30,575	30,575	0
6440 Rock Haven Supplies	3,477	16,252	10,000	1,879	10,000	10,000	10,000	0
6470 Non Capital Outlay	665	0	1,000	0	1,000	1,000	1,000	0
6490 Other Supplies	(1,629)	0	0	0	0	0	0	0
6710 Equipment/Furniture	1,629	0	0	0	0	0	0	0
6800 Cost Allocations	(193,142)	(123,881)	(187,706)	0	(187,706)	(188,568)	(188,568)	0
<b>Total Expenditures</b>	<b>561,712</b>	<b>680,635</b>	<b>798,972</b>	<b>430,116</b>	<b>795,807</b>	<b>736,171</b>	<b>736,171</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(561,541)</b>	<b>(680,356)</b>	<b>(698,772)</b>	<b>(429,978)</b>	<b>(695,607)</b>	<b>(735,971)</b>	<b>(735,971)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
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**CB COUNTY BOARD**  
**08 HUMAN RESOURCES**

Org Key and Description <u>Object Code and Description</u>	2020 <u>Actual</u>	2021 <u>Actual</u>	2022 <u>Budget</u>	Actual As of <u>6/30/2022</u>	12/31/2022 <u>Estimate</u>	2023 Department <u>Request</u>	2023 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: HUMAN RESOURCES</b>	(561,541)	(680,356)	(698,772)	(429,978)	(695,607)	(735,971)	(735,971)	0

**ROCK COUNTY, WISCONSIN  
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**CB COUNTY BOARD**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description	2020	2021	2022	Actual As of	12/31/2022	2023	2023	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2022</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1940 BELOIT-JANESVILLE EXPRESS</b>								
Expenditures:								
6210 Professional Services	18,633	26,574	29,026	0	29,026	29,026	29,026	0
<b>Total Expenditures</b>	<b>18,633</b>	<b>26,574</b>	<b>29,026</b>	<b>0</b>	<b>29,026</b>	<b>29,026</b>	<b>29,026</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(18,633)</b>	<b>(26,574)</b>	<b>(29,026)</b>	<b>0</b>	<b>(29,026)</b>	<b>(29,026)</b>	<b>(29,026)</b>	<b>0</b>

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**CB COUNTY BOARD**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description <u>Object Code and Description</u>	2020 <u>Actual</u>	2021 <u>Actual</u>	2022 <u>Budget</u>	Actual As of <u>6/30/2022</u>	12/31/2022 <u>Estimate</u>	2023 Department <u>Request</u>	2023 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: ALL OTHER GENERAL GOVERNMENT</b>	(18,633)	(26,574)	(29,026)	0	(29,026)	(29,026)	(29,026)	0

**ROCK COUNTY, WISCONSIN  
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**CB COUNTY BOARD**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description <u>Object Code and Description</u>	2020 <u>Actual</u>	2021 <u>Actual</u>	2022 <u>Budget</u>	Actual As of <u>6/30/2022</u>	12/31/2022 <u>Estimate</u>	2023 Department <u>Request</u>	2023 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>TOTAL FOR COUNTY BOARD</b>	(1,622,486)	(1,821,282)	(1,886,707)	(1,123,470)	(1,793,342)	(2,099,745)	(2,099,745)	0