

Steering Committee Meeting

7-11-22

Attending: Robin Gleason, Rachel Belanger, Jamie Proctor, Lisa Line, Tera O'Connor, Kate Luster, Amber Johnson, Harriet, Sandy Johnson, Emily Campbell, Charmaine Brittain, Brenda Lockwood, Emilia León (notes)

Case Review Instrument

- Overview doc sent out on 7/8
 - o 4 instruments, each instrument will have a corresponding instruction guide
 - o Data collection will use a 3-point scale, data will be entered into Qualtrics
 - There will be room for comments for each case but it's mostly a quantitative review
 - o 2 reviewer teams: Charmaine Brittain, Sommer Purdom, Juliana Michalsen and Brenda Lockwood, Emily Campbell and Kimber Blum; each team will independently rate and discuss any differences
 - o 2.5-hour training will be held on 8/8 for all reviewers
 - o Review will take place August 16-18, 8-5 at Rock County Human Services offices
- Everything is driven by research questions
 - o Most looking at if practice standards were followed and if case adheres to practice standards and also focusing on best practices
 - o What are the barriers to timely permanency?
 - o What improvements can be made around accountability for all members of the team?
 - o How are safety standards balances with avoiding family separation?
 - o Are there disparate outcomes for families of color in various stages of the case, including reunification?
 - o What is the level of parental engagement in decision-making and goalsetting in cases?
 - o Are reasonable efforts being made to find kin for children of all races and ethnicities?
 - o What contributes to placement changes/stability?
 - o How frequently are family interactions occurring and how do family interactions impact the outcome of the case?
- In-Home Cases
 - o All in-home cases are categorized as the same case type, but reviewers will be able to use the correct instrument based on the case type
 - Case types are differentiated in standard practices but are used interchangeably day-to-day
 - o Can clarify that relative/kinship care cases are included in the "foster parent" category
- Out-of-Home Cases
 - o Safety of identified caregiver was brought up several times in focus groups as well as in best practices



- Information on why someone was placed in a lower level and the plan to remain there would be found in CANS Assessment
- Each instrument will have the same sections
 - Basic Information
 - Ratings for Each Section
 - Child Protection In-Home or Out-of-Home: each section will be rated
 - Access/intake
 - Initial assessment
 - Transition to ongoing
 - Ongoing services
 - Assessed through the lens of the instruction guide
 - Important to look at minutes from meetings to see what how plans have changed
 - Would be helpful to know where to find different types of information
 - Jamie will help look at Ongoing services list to identify where information can be found
- Will instruments gather information about any detriments to siblings that are placed in separate homes?
 - This needs to be added as a bullet point in Ongoing Services
 - Protocols to ensure sibling contact
- Butler can add who is included when “ongoing team” is discussed
- Feedback on whether to include non-white races in a category with Black as well as what to do when race isn’t identified (should this be a separate category?)
 - There were ~20 cases out of 500 that included Hispanic children so that statistic isn’t included in information sent from the state
 - Ashley can ask whether this number included Mexican families since Hispanic/Latinx is broken up
- Steering Committee Feedback on instrument
 - All makes sense
 - Going in the right direction; the full case tool will clear up some of the questions that are occurring and make things more clear
- Will email final instrument this week and will need feedback quickly as the pilot will be on Monday and Tuesday, July 18-19

Since last meeting:

- Sent out communication to give an update; no one has received feedback

Next Meeting: July 25, 9:00 – 10:30 CT