

**RESOLUTION**

**ROCK COUNTY BOARD OF SUPERVISORS**

Information Technology  
INITIATED BY



6/1/2022  
DATE DRAFTED

**Authorizing Contract for Courtroom H Audio/Video (AV) Upgrade**

**WHEREAS**, the Rock County Board instructed the County Administrator to budget funds for streaming County Board meetings; and,

**WHEREAS**, phase one of the project improved audio features within the Board chambers and,

**WHEREAS**, AVI Systems, Inc. can perform the work to upgrade the Courtroom for streaming, as well as improvements requested by the Court system; and,

**WHEREAS**, AVI Systems, Inc. has state a UW contract (22-5174) for performing this work; and,

**WHEREAS**, funds for these services were included in the 2022 Information Technology budget.

**NOW, Therefore, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this 9th day of June, 2022 authorize an agreement with AVI Systems, Inc. for an amount not to exceed \$155,296.29 for the purchase, configuration of audio-video equipment for Courtroom H.

FISCAL NOTE:

Sales tax revenue was included in the budget to fund this project.

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats. In addition, § 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith  
County Administrator

**Committee Action**

Finance Committee

Finance Committee recommended this resolution for approval by a unanimous voice vote. Supervisor Fox was absent.

## Executive Summary

In response to the County Board's direction to stream County Board meetings to the public, Rock County IT contracted with AVI System, Inc. in 2021 to design a streaming solution at a cost of \$4,080.

With the cooperation and input of County Administration, the Courts, Corporation Counsel, the County Clerk and Facilities, AVI designed a solution that will present a professional appearance of the streamed Board meetings, permanently affix the necessary equipment, and simplify the production of the videos.

Based on AVI's recommendations, the Rock County Information Technology department (Rock-IT) included the necessary funds in its 2022 Budget. This resolution is for the execution of this solution, which includes equipment, software and installation.

These upgrades will:

- Improve visibility of the Board by installing permanently mounted cameras, with Pan-Tilt-Zoom capabilities
- Improve public visibility of voting results
- Improve public visibility of reports and in-room presentations
- Ensure ability to support involvement from remote participants
- Improve visibility of current agenda item on displays in the front of the Board Chambers
- Improve remote videoconferencing capabilities for Court proceedings
- Ensure Courtroom H matches Court capabilities of the other County Court rooms
- Allow a more versatile A/V environment and improve production capabilities

The design services, equipment, and installation are available from AVI-Midwest under state Contract #505ENT-M18-AudioVideo-00.

This resolution authorizes Rock-IT to purchase the A/V equipment and software from AVI-Midwest for an amount not to exceed \$155,296.29.