# **RESOLUTION**

## ROCK COUNTY BOARD OF SUPERVISORS

Brent Sutherland INITIATED BY



 $\frac{4/4/2022}{\text{DATE DRAFTED}}$ 

# **Awarding Contract for the Lawn Care Services at Several County Locations**

WHEREAS, Facilities management in prior years has hired seasonal workers for lawn care services at Rock Haven, Health Care Center, Sheriff's Office, Youth Services Center, 911 Communications Center, as well as the Tri Buildings; and

**WHEREAS**, Facilities Management contracted the lawn Care Services for the Courthouse, Job Center, Dr. Daniel Hale Williams Resource Center, along with DPW in Shopiere; and

WHEREAS, Facilities Management determined it to be more cost effective to contract for all locations; and

WHEREAS, Facilities Management went out for bid and had one bidder respond; and

**WHEREAS**, the lowest, most responsive, and responsible bidder is Grasshopper Express LLC located in Janesville, WI, at the cost of \$4,290.00 per mow for all locations, with an annual cost estimated at \$46,000.

**NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this <u>28th</u> day of <u>April</u>, 2022 does hereby approve and authorize awarding a contract for mowing service in the amount of \$4,290.00 per mow for all locations to Grasshopper express LLC in Janesville WI wit an estimated annual cost of \$46,000.

#### FISCAL NOTE:

Funds are included in the budget for these services. The services are being funded with tax levy.

Sherry Oja Finance Director

# **LEGAL NOTE**:

The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats. In addition, § 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

Richard Greenlee Corporation Counsel

## **ADMINISTRATIVE NOTE:**

Recommended.

Josh Smith County Administrator

#### **Committee Action**

General Services Committee

The General Services Committee recommended this resolution for approval by a unanimous voice vote.



### Rock County, Wisconsin 51 South Main Street Janesville WI 53545



# **General Services**Facilities Management Maintenance (608) 757-5527

## "EXECUTIVE SUMMARY" Awarding a Contract for Lawn Care Services at Several County Locations

This executive summary is approving contracting with the lowest, most responsive, and responsible bidder, Grasshopper Express LLC out of Janesville WI in the amount of \$4,290 per mow for all locations, which are Sheriff's Office Youth Services Center, Health Department, UW Extension/Diversion buildings/Strip Rock Haven and Retaining Pond, 911 Communications Center, Department of Public Works in Shopiere, Courthouse, Health Care Center, Dr. Williams Resource Center, and the Job Center. With an estimated annual cost of \$46,000.

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## **BID SUMMARY FORM**

BID NUMBER/NAME BID DUE DATE DEPARTMENT 2022-18 - LAWN MOWING SERVICES

APRIL 1, 2022 – 1:30 P.M. FACILITIES MANAGEMENT

YES PRICE PER MOW  \$400.00  \$200.00  \$300.00
\$400.00 \$200.00
\$200.00
\$300.00
\$600.00
\$1200.00
\$100.00
\$300.00
\$200.00
\$500.00
\$450.00
\$40.00
\$4290.00 PER MOW

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. 6 Vendors were solicited with 2 bidding. 1 submitted an incomplete bid.

PREPARED BY: SHILO ITTUS, PURC	HASING MANAGER		
DEPARTMENT HEAD RECOMMENDATION:	Grasshopper Express LLC		
Brent Sutherland			April 1,2022
SIGNATURE			DATE
GOVERNING COMMITTEE APPROVAL:			
	CHAIR	VOTE	DATE