

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Troy J. Knudson
INITIATED BY



3/14/2022
DATE DRAFTED

Authorizing Double Fill of the Vehicle Maintenance Supervisor Position for the Sheriff's Office

WHEREAS, the Rock County Sheriff's Office has received notice of the upcoming May 3, 2022 retirement of the Vehicle Maintenance Supervisor; and,

WHEREAS, in order to be fully trained in the duties and responsibilities of the Vehicle Maintenance Supervisor position, the Sheriff's Office seeks to pre-emptively hire a Vehicle Maintenance Supervisor; and,

WHEREAS, the Vehicle Maintenance Supervisor training process is lengthy and complicated due to the size of the fleet; and,

WHEREAS, the Vehicle Maintenance Supervisor position is important to the successful operation of the fleet of over 100 vehicles for the Sheriff's Office; and,

WHEREAS, the Sheriff's Office recommends training the replacement for the Vehicle Maintenance Supervisor for a period of one month; and,

WHEREAS, there are sufficient funds in the Sheriff's Office's Law Enforcement personnel budget to pay for up to one month of double fill for the Vehicle Maintenance Supervisor position.

NOW, THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this 24th day of March 2022, does hereby authorize the temporary double fill of the Vehicle Maintenance Supervisor position.

FISCAL NOTE:

The overlap will cost approximately \$1,840. If the cost can't be covered by savings from vacancies, a transfer from another account will need to be done.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Committee Action

Public Safety & Justice Committee

Public Safety & Justice Committee recommended this resolution for approval by a unanimous voice vote.

County Board Staff Committee

County Board Staff Committee recommended this resolution for approval by a unanimous voice vote.

Executive Summary

Double Fill of Vehicle Maintenance Supervisor for the Sheriff's Office.

On May 3, 2022, Vehicle Maintenance Supervisor Tom Gehl will be retiring. The Sheriff's Office recommends hiring his replacement in April of 2022. This would permit the new employee to be trained by the current supervisor prior to vacating the position. The Vehicle Maintenance Supervisor is responsible for the inventory, purchase, care, and maintenance of over 100 vehicles. These include regular patrol squads, court vans, specialty vehicles and other related equipment as well as supervising two employees assigned to that responsibility. This position is .45 FTE for the budget.

There are sufficient funds within the Sheriff's Office budget to cover this action.