



THIS IS A HYBRID  
MEETING.

**Agriculture & Extension Education Committee**

Wednesday, November 10, 2021 – 7:15 p.m.

UW Extension

Conference Room

3506 N. Highway 51, Building A, Janesville, WI 53545

CALL: 1-312-626-6799

Meeting ID: 858 0435 6076

Join Zoom Meeting

<https://us02web.zoom.us/j/85804356076?pwd=MW43NWk3eWJKdnJROEtMbngyaXBoQT09>

Meeting ID: 858 0435 6076

Passcode: 675525

One tap mobile

+19292056099,,85804356076#,,,,\*675525# US (New York)

+13017158592,,85804356076#,,,,\*675525# US (Washington DC)

**Agenda**

1. Call to Order
2. Adoption of Agenda
3. Approval of minutes from October 13, 2021 and October 27, 2021
4. Citizen Participation, Communication and Announcements

**Division of Extension:**

5. Review of Extension Bills
6. Update on Regional Crop Educator
7. Updated on Regional Dairy Educator
8. Discussion and possible action on 2022 Extension/County contract

**Fairgrounds:**

9. Review of Fairgrounds Maintenance Bills and Contracts
10. Approval to partner w/Alliant Energy for Installation of 1.4-megawatt solar array
11. Fair Board Report

12. Comments from the Committee

13. Adjourn

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us) at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Agriculture & Education Committee  
UW-Madison Division of Extension  
Mail: 51 S. Main Street  
Office: 3506 N. Hwy 51 Bldg A  
Janesville, WI 53545  
Phone: (608) 757-5066  
Fax: (608) 757-5055



Agriculture & Extension Education Committee  
**Wednesday, October 13, 2021**  
UW Extension  
Teleconference

Unapproved Minutes

Committee Members Present:

Chair Bostwick, Supervisor Sweeney, Supervisor Crary, Supervisor Aegerter

Committee Members Absent:

Supervisor Stevens

Staff Members Present:

Chrissy Wen, Brent Sutherland

Others Present:

None

1. Call to Order: Chair Bostwick called the meeting to order at 7:17 p.m.
2. Adoption of Agenda: Supervisor Sweeney moved approval of the agenda for October 13, 2021, second by Supervisor Crary. ADOPTED.
3. Citizen Participation, Communication and Announcements  
Supervisor Aegerter reminded the committee that the Farmer's Markets in Janesville and Beloit going through the last Saturday of October.

**Extension:**

4. Review of Extension Bills  
Reviewed.
5. Staffing Update
  - Regional Crop Educator – Chrissy provided an update to the committee on the recruitment for the Regional Crop Educator. There were preliminary interviews last week. Final interviews are this Friday. There are 4 candidates that will be interviewed via Zoom.
  - Regional Dairy Educator – Chrissy informed the committee that interviews are on Monday and Tuesday. There are two candidates. More updates will be available soon.

- Health and Well-being Educator update – Chrissy informed the committee that the educator in this position resigned, so this position is vacant. Chrissy is working with the State to determine what is best and what is next. She is working with Waukesha County to continue the Strong Bodies Program.
- Office manager update – Chrissy updated the committee that this position is full-time and has been posted by the County.

6. Discussion and possible action of the 4-H office assistant

Chrissy discussed the attached memo regarding the 4-H office assistant. She emphasized the need to divide tasks to help provide focused support. This position would be employed by the State because all of the programs and resources needed are provided through the State. This also allows Chrissy to be a direct supervisor. The committee expressed concerns with the title and designating it exclusively a 4-H office assistant. Supervisor Sweeney moved to retitle the position to a general office assistant, second by Supervisor Crary. ADOPTED.

7. FoodWise program update

Shana Leith provided an update to the committee. This past summer, programming shifted from all virtual programming to some in-person groups. They also started back in-person this summer with the adult programming at GIFTS Men’s Shelter and House of Mercy. This fall, there is more in-person programming scheduled. They will be back in-person at the Beloit and Janesville schools. Project 16:49 in Beloit and Janesville, Community Action’s Fresh Start program and the Choice program through the Janesville School District are receiving our six-week Teen Cuisine series. Adults enrolled in the Evenstart program through the Beloit School District are receiving our nine-lesson Eating Smart Being Active series in Spanish. There is an upcoming four-lesson Cooking Matters series starting at the end of October through the Janesville Community Center

**Fairgrounds:**

8. Review of Fairgrounds Maintenance Bills and Contracts

Reviewed.

9. Fairgrounds

Brent Sutherland informed the committee that they had PSI out to the Fairgrounds to test the grandstands for lead and hazardous materials. The cost to mitigate and remove the paint is \$13,000. Brent is researching current codes and regulations on grandstands before moving forward.

10. Fair Board Report

None.

11. Comments from the Committee

None

12. Adjournment

Supervisor Crary moved to adjourn at 8:24 p.m., second by Supervisor Aegerter  
ADOPTED

Haley Hoffman  
Office Coordinator  
Office of the Administrator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE**

Agriculture & Education Committee  
UW-Madison Division of Extension  
Mail: 51 S. Main Street  
Office: 3506 N. Hwy 51 Bldg A  
Janesville, WI 53545  
Phone: (608) 757-5066  
Fax: (608) 757-5055



Agriculture & Extension Education Committee  
**Wednesday, October 27, 2021**  
UW Extension  
Teleconference

Unapproved Minutes

Committee Members Present:

Chair Bostwick, Supervisor Sweeney, Supervisor Crary, Supervisor Stevens, Supervisor Aegerter

Committee Members Absent:

None.

Staff Members Present:

Chrissy Wen, Brent Sutherland, Josh Smith.

Others Present:

None

1. Call to Order: Chair Bostwick called the meeting to order at 7:17 p.m.
2. Adoption of Agenda: Supervisor Sweeney moved approval of the agenda for October 27, 2021, second by Supervisor Aegerter. ADOPTED.
3. Citizen Participation, Communication and Announcements  
Supervisor Aegerter reminded the committee that the Farmer's Markets in Janesville and Beloit going through the last Saturday of October.

**Extension:**

4. Review and Discussion of the 2022 Recommended Budget  
Josh Smith highlighted the Extension budget and the Administrator's Comments. Chrissy Wen highlighted the support staff position. She reminded the committee that at the last meeting, they moved to remove the 4-H portion of the office assistant job title. They also covered the flat fee for educators and what happens when an educator covers multiple counties.

**Fairgrounds:**

5. Review and Discussion of the 2022 Recommended Budget  
Brent Sutherland expressed his support for Josh's recommended budget. In the recommended budget, the grandstands cost was not included. Brent said that this is good because it allows for more research and planning. Supervisor

Bostwick asked if the grandstands would most likely be included in 2023 budget. Josh confirmed. Supervisor Bostwick asked Brent what direction would be taken with the grandstands. Brent explained that the committee expressed interest in restoring the current grandstands rather than buying new or renting stands. He explained that the engineers approved of the restoration and believe that restoration can safely be completed.

6. Comments from the Committee

Supervisor Sweeney inquired about the vacant Agriculture Educator. Chrissy Wen informed the committee that they completed interviews and an offer has been made. Supervisor Bostwick asked for an update when that position is officially filled.

7. Adjournment

Supervisor Crary moved to adjourn at 7:31 p.m., second by Supervisor Sweeney. ADOPTED

Haley Hoffman  
Office Coordinator  
Office of the Administrator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE**

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION  
FOR THE MONTH OF OCTOBER 2021**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
56-5600-0000-63100	Office&Misc Exp	P2101617	10/28/2021	OFFICE PRO INC	SHREDDING SERVICE	48.03
56-5600-0000-63300	Travel		10/28/2021	CONWAY,ERIN F	MILEAGE JULY-SEPT 2021	101.36
56-5600-0000-64200	Training	P2100936	10/28/2021	US BANK	PICK 4-H CONFERENCE	200.00
<b>UW-Extension PROG TOTAL</b>						<b>349.39</b>
56-5605-0000-64604	Program Expense	P2102132	10/28/2021	JANESVILLE SENIOR CENTER	STRONG WOMEN PROGRAM (FALL 21)	100.00
<b>UW-Extension Education PROG TOTAL</b>						<b>100.00</b>
56-5625-0000-63400	Operating Supply	P2102134	10/28/2021	POMPS TIRE SERVICE INC	TIRE REPAIR	57.36
<b>Farm-General Fund PROG TOTAL</b>						<b>57.36</b>

I have reviewed the preceding payments in the total amount of **\$506.75**

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_



**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION**  
FOR THE MONTH OF OCTOBER 2021

<b>Account Number</b>	<b>Account Name</b>	<b>PO#</b>	<b>Check Date</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Inv/Enc Amt</b>
-----------------------	---------------------	------------	-------------------	--------------------	--------------------	--------------------

---

**REPORT COMPLETE!**

**Report Total: 506.75**

For Job Numbers: 2248158

**Contract Between Rock County  
and  
Board of Regents of the University of Wisconsin System**

This contract is by and between Rock County, State of Wisconsin (**County**), and Board of Regents of the University of Wisconsin System, on behalf of the University of Wisconsin - Madison, Division of Extension (**Extension**) and is entered into pursuant to the authority vested in the County Committee on Agriculture and Extension Education by sections 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes.

**Whereas**, Extension is organized both around geography, as faculty and staff deliver programs in communities throughout the state, and around academic disciplines. The broad disciplines currently include the Department of Agriculture & Natural Resources and the Department of Youth, Family & Community Development that oversee programmatic and academic functions;

**Whereas**, Extension is committed to maintaining an office in every county willing to commit to continued funding and space for Extension staff. Extension recognizes the value in keeping a local presence in every county and keeping the shortest distance possible between the people of Wisconsin and the Extension staff delivering programming to them;

**Whereas**, Extension provides opportunities to additional resources such as statewide specialists and UW-System campus resources to address specific local issues in core areas of expertise;

**Whereas**, the County is a critical partner in developing and implementing key educational priorities for county residents. In collaboration with Extension leadership, counties will identify local services of priority to their communities. County will agree to co-fund Extension faculty and staff based upon annually established flat fees for positions as defined below; and

**Whereas**, the parties need to define their respective rights and responsibilities;

**Now therefore**, the parties agree as follows:

1. **Term, Amendment & Termination.**
  - a. The term of this contract is one (1) year. The term shall run from January 1, 2022 through December 31, 2022, unless amended or terminated as set forth below.
  - b. Any additions, changes, modifications or renewals of this contract are subject to the mutual agreement and written consent of authorized representatives of both parties.
  - c. Either the County or Extension may cancel this entire Agreement with or without cause upon sixty (60) days' written notice delivered by mail or in person; provided, however, the County shall be responsible for paying a prorated amount of fees under Section 3.a. through the notice period. In addition, if the contract is cancelled before the end of the term, the discount identified in Section 3.a. shall be prorated (i.e. the discount amounts to roughly \$834 per month).

2. **Extension Responsibilities.** Extension agrees to:
- a. Hire local Extension staff who will deliver educational services aligned to County priorities. As vacancies occur, and if the County and Extension agree to continue to support the desired program and position, Extension will seek County input when filling vacant positions.
  - b. Invoice the County semi-annually, by March 31<sup>st</sup> and September 30<sup>th</sup> for amounts due under this agreement.
3. **County Responsibilities.** In consideration of the programs that Extension provides to County under this contract, the County agrees to:
- a. Pay to Extension the County share of up to \$190,560 for the period of January 1, 2022 through December 31, 2022 as allocated below.

<b>Positions</b>	<b>Fee</b>	<b>FTE</b>	<b>Total</b>
Health & Well-Being Extension Educator	\$43,600	1.0	\$43,600
Community Youth Development Extension Educator	\$43,600	1.0	\$43,600
4-H Program Extension Educator	\$43,600	1.0	\$43,600
Regional Crop Extension Educator	\$43,600	0.5	\$21,800
Regional Dairy Extension Educator	\$43,600	0.25	\$10,900
First Educator Discount			(\$10,000)
<b>Subtotal</b>			<b>\$153,500</b>
Horticulture Outreach Specialist - this is a shared .8 FTE position -.2 FTE in Rock County and 6 FTE in Walworth County.		0.2	\$19,060
4-H Office Assistant		0.4	\$18,000
<b>Final Total</b>			<b>\$190,560</b>

- b. Provide travel and appropriate job expenses to the staff, office facilities and equipment, office supplies and demonstration materials, salary and fringe benefits for the clerical support staff, and other supporting budgetary items through regular County budgetary procedures in which funds are appropriated for such purposes under applicable Wisconsin law.

4. **General Conditions** This contract is established under the following conditions:

- a. **Notices.** Any notice or demand which must be given or made by a party to this Agreement or any statute or ordinance shall be in writing, and shall be sent via e-mail and certified mail. Notices to the County shall be sent to County Representative(s). Notice to the Extension shall be sent to Area Extension Director.
- b. **Employer, Personnel Rules, Volunteers and Liability.** Any employees hired by Extension under Section 2.a. of this contract are employees of Extension, and are subject to the personnel rules, policies, and procedures for faculty, academic staff or University staff, as appropriate to the respective appointment in Extension as established by Wisconsin statute, and, or administrative rules; and, or, by policies or procedures adopted by the Board of Regents and the University of Wisconsin - Division of Extension. Any individual who meets Extension's definition of a volunteer and completes all registration requirements will be considered an Extension volunteer. Extension will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of Extension. Extension shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of Extension, Extension shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

Any individuals who are employed by the County in order to satisfy obligations under Section 3.b. of this contract are County employees and are subject to applicable County personnel rules, policies and procedures. Any volunteer engaged by County to further the purposes of this contract will be considered a volunteer of County. County will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of County. County shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of County, County shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

- c. **Billing.** For the period January 1, 2022 through December 31, 2022, Extension shall bill the County for the total amount under Section 3.a. of this contract. The County will be billed for the first half of the total contract by March 31<sup>st</sup> and the second half of the total contract by September 30<sup>th</sup>. If services are not rendered or excess services are provided to the County by Extension during the contract period, the parties will use good faith efforts to adjust the total contract amount and update future bills to coincide with the new agreed upon amount. The County shall pay the amount billed within 30 days of the billing.
- d. **Insurance.** The Board of Regents of the University of Wisconsin System as an agency of the State, and consequently, Extension, is self-funded for liability (both public and property) under ss. 893.82 and 895.46(1), Wis. Stats. As a result, such protection as is afforded under respective Wisconsin Statutes is applicable to officers, employees, and agents while acting within the scope of their employment or agency. Since this is statutory insurance, there is no liability policy as such that can extend protection to any others.

County agrees to maintain appropriate insurance to cover the potential liability of its officers, employees and agents while acting within the scope of their employment or agency. Such insurance may be provided through a self-insurance program.

- e. **Nondiscrimination/Affirmative Action.** The County and Extension will comply with all applicable state and federal laws and rules prohibiting unlawful discrimination. During the performance of work under this contract, Extension agrees not to discriminate against any employee or applicant for employment because of race, creed, ancestry, religion, color, sex, national origin, age, disability, arrest or conviction record, marital status, political affiliation, sexual orientation, or membership in the National Guard. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and, selection for training, including apprenticeship. Extension further agrees to take affirmative action to ensure equal employment opportunities.

By: \_\_\_\_\_  
**County Representative**

Date:

By: \_\_\_\_\_  
**County Representative**

Date:

By: \_\_\_\_\_  
**County Representative**

Date:

By: \_\_\_\_\_  
**County Representative**

Date:

By: \_\_\_\_\_  
**Area Extension Director  
UW-Madison, Division of Extension**

Date:

By: \_\_\_\_\_  
**County Representative**

Date:

By: \_\_\_\_\_  
**Director of Financial Services  
UW-Madison, Division of Extension**

Date:

By: \_\_\_\_\_  
**On Behalf of Board of Regents of  
The University of Wisconsin System**

Date:

**COMMITTEE REVIEW REPORT W/DESCRIPTION  
FAIRGROUNDS**

**October-21**

<b>R&amp;M Services</b>	<b>1818280000</b>	<b>62400</b>					
			P2100730	9/16/2021	GFL SOLID WASTE MIDWEST LLC	TRASH SERVICE	\$128.04
<hr/>							
<b>R&amp;M Supplies</b>	<b>1818280000</b>	<b>63500</b>					
			P2100408	10/7/2021	HOME DEPOT/GEFCF	REPAIR AND MAINTENANCE	\$323.00
			P2100214	10/21/2021	US BANK	FAIRGROUNDS R&M	\$281.04
<hr/>							
<b>R&amp;M Projects</b>							
	<b>1818280000</b>	<b>67250</b>					
			P2101400	10/21/2021	MALY ROOFING CO INC		\$16,902.00
<hr/>							
						<b>FAIRGROUNDS PROG TOTAL</b>	<b>\$17,634.08</b>

## **Approval to partner with Alliant Energy for the installation of a 1.4 mega-watt solar array:**

I am requesting approval and support to partner with Alliant Energy to install an estimated 1.4 mega-watt solar array on 10-acre parcel just east of Rock Haven on county owned land that is zoned for business and industrial. Rock County will provide the land and Alliant energy will install and maintain the equipment. Alliant Energy will provide lease payments and potentially Renewable Energy Credits. If approved by Rock County before Dec 31, 2021 the array approval process could be completed and ready for construction to start in 2023.

Rock County has passed a Resolution Feb 22<sup>nd</sup> 18-2B-461 which gives Rock County Facilities Management Department guidance for looking at ways to reduce our energy consumption, increase our use of renewable energy in an economically feasible way by 25% by 2025. It was later amended April 8<sup>th</sup> adding language to become carbon neutral by 2050. Rock County Facilities Management as well as Supervisor Homan has been working with Alliant Energy for a potential solar project that Rock County could partner with Alliant to achieve the goals set out by the Resolutions passed. I feel this project meets the intent of the resolution previously passed by Rock County Board of Supervisors.



# Rock County

## Customer Hosted Renewable Solutions Proposal

September 17, 2021







September 17, 2021

Dear Mr. Sutherland,

Alliant Energy is pleased to provide you this indicative proposal for a solar facility to be located on approximately nine acres of land near Humes Road in Janesville, Wisconsin. We appreciate your ongoing willingness to collaborate on this exciting project and believe a 1.4 - megawatt (MW) solar array under the Customer Hosted Program could help achieve both of our sustainability and energy goals. The purpose of this proposal is to reinforce our commitment to executing a successful project for Rock County in the months ahead.

Overall, the solar array will be owned by Alliant Energy and will add clean energy to the grid that will help power local homes and nearby businesses for decades to come. In return, Alliant Energy will pay Rock County an annual fixed lease payment of **\$63,658** over the next 20 years – or longer if the extension options are agreed to by both parties. Please note the lease payment is set by the Public Service Commission of Wisconsin and the estimated payment above could increase or decrease if the lease is executed in 2022 vs. 2021.

Alliant Energy's goal is to have the solar facility installed and operational in 2023 or 2024, but this timeline depends on the timely execution of the lease agreement, receipt of all required permits, and completing all interconnection work. The project timeline is also reliant on Alliant Energy completing some extensive upgrades to the local distribution system near the array. After the lease agreement is finalized, a more detailed design will be developed to include construction drawings and a more specific implementation schedule.

It is important to understand that an unexpected discovery on the property or unforeseen market conditions could impact the size of the project, your estimated annual lease payments, or the construction schedule. We hope our teams can meet soon to discuss any questions you may have about this proposal and the enclosed lease.

Again, thank you for the opportunity to work together on an exciting project that will be an essential step in our joint efforts to build a cleaner energy future for the greater Janesville area.

Sincerely,

A handwritten signature in black ink, appearing to read "Zack Hill", written in a cursive style.

Zack A. Hill  
Alliant Energy, Sr. Resource Development Manager

## ROCK COUNTY Solar Project - Indicative Pro Forma

<b>Project Name:</b> Rock County <b>Customer Contact:</b> Brent Sutherland <b>Total Project Size:</b> 1.4 MW(ac) <sup>1</sup> <b>Facility Area:</b> ~9 acres	<b>Alliant Energy Contact:</b> Bill Alt <b>Phone:</b> 608.757.7565 <b>Email:</b> WilliamAlt@alliantenergy.com <b>Proposal Date:</b> September 17, 2021
---	---

### Customer-Hosted Renewables Program

**Indicative Project Size:** 1.4 MW(ac)

Under the Customer-Hosted Renewables Program, the primary financial benefit to Rock County is the annual lease payment for hosting the solar array. The lease payment formula was approved by the Public Service Commission of Wisconsin and cannot be changed. This agreement is autonomous from the utility service that is provided to Rock County and **will not impact** your monthly utility rates or electric rates.

Alliant Energy Lease Payments to ROCK COUNTY	
Total Annual Payment	20-Year Total
\$63,658	\$1,273,160

You may elect to receive Renewable Energy Credits (RECs) in lieu of full lease payments under this Program to help meet the County’s sustainability goals; however, your annual lease payments would be reduced by the current value of the RECs over the life of the contract. Alliant Energy can provide more information about this option during our next discussion.

**Estimated REC Value as of May 2021:** \$3.60/MWh

<sup>1</sup> Size of facility will be finalized once a detail design has been completed and final equipment has been selected. Size proposed may vary by +/- 10% of the final facility.

## ROCK COUNTY Solar Project – Next Steps

This proposal is valid until December 31, 2021. We are available to discuss and refine the proposal during this period, including a joint site inspection to confirm access and boundary assumptions. Alliant Energy requests that Rock County indicate their written acceptance of this proposal via email, authorizing Alliant Energy to commission contractors to conduct feasibility studies on your behalf, and state Rock County's intention to negotiate and execute the enclosed Lease agreement.

Following are some of the activities that would be initiated by Alliant Energy upon receipt of your approval to move forward with the project:

- Order a Critical Issues Analysis to check for potential site issues, including wetlands, endangered species, historical landmarks, easements, recorded sub-surface utilities or other impediments, etc.
- Order a Geotech Analysis to determine the suitability of subsurface conditions for pile-driven racking foundations (depending on weather).
- Conduct additional due diligence on the potential costs and challenges of interconnecting the array to the local distribution grid.
- Assign a Project Manager and form an internal Engineering Team to develop written specifications for requesting a construction quote from one or more Solar Developers.

## REFERENCE AREA

