

Rock County Agriculture & Extension Education Committee
Wednesday, February 9th, 2011 - 7:00 p.m.
2nd Floor Courthouse Conference Room
Rock County Courthouse
Janesville WI

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of minutes – January 12, 2011
4. Citizen Participation, Information and Announcements
5. Approval of Extension Bills/Transfers/Encumbrances
6. 4-H Fairgrounds Maintenance and Contracts
 - A. Report from Fair Association Representative
 - B. Approval of 4-H Fairgrounds Rental Contracts
 - C. Fairgrounds Maintenance Update
7. Discussion and Approval of Farm Bureau's Request to Construct a Permanent Building at the Fairgrounds for Farm Bureau Foodstand.
8. Agent Report – Mike Maddox, Horticulture Educator
9. Discussion and Scheduling of Agent Performance Reviews with the District Director
10. WACEC Conference Planning and Legislative Visits
11. Comments from the Committee
12. Adjourn

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656000000-63300	TRAVEL	14,000.00	96.5% 13,515.42	0.00	484.58		
		12/31/10 -VN#014362	MARSHALL, LINDA			11.00	
			CLOSING BALANCE		473.58		11.00
5656000000-64209	DEMO EXP	9,262.00	5.8% 2,389.68	-1,846.82	8,719.14		
		P1000444-PO# 12/31/10 -VN#041365	SOIL AND PLANT ANALYSIS LAB			30.00	
		P1000445-PO# 12/31/10 -VN#033017	UNIVERSITY OF WISCONSIN			396.00	
			CLOSING BALANCE		8,293.14		426.00
		U.W.EXTENSION	PROG-TOTAL-PO			437.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$437.00 INCURRED BY U.W.EXTENSION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 09 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656100000-62400	R & M SERV	25,980.00	71.4%	27,565.57	-9,013.46	7,427.89	
	P1003259-PO# 12/31/10 -VN#014330			MANPOWER INC		1,070.30	
				CLOSING BALANCE		6,357.59	1,070.30
5656100000-63500	R&M SUPPLIES	13,800.00	74.2%	12,597.30	-2,354.89	3,557.59	
	P1000430-PO# 12/31/10 -VN#014534			MENARDS		12.87	
				CLOSING BALANCE		3,544.72	12.87
	4-H FAIRGROUNDS			PROG-TOTAL-PO		1,083.17	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,083.17 INCURRED BY 4-H PROPERTY MAINTENANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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2011...

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656000000-63200	PUBL/SUBCR/DUES	1,000.00 19.5%	195.00	0.00	805.00		
	P1101018-PO# 02/01/11 -VN#042445		WEAFCS			125.00	
			CLOSING BALANCE		680.00		125.00
5656000000-63300	TRAVEL	14,000.00 0.0%	0.00	0.00	14,000.00		
	02/01/11 -VN#012386		DUERST, DONNA			231.54	
	02/01/11 -VN#014362		MARSHALL, LINDA			26.52	
	02/01/11 -VN#042354		FREDRICH, SUE			36.72	
	02/01/11 -VN#046684		LEITH, SHANA			79.56	
			CLOSING BALANCE		13,625.66		374.34
5656000000-64200	TRAINING EXP	2,000.00 0.0%	0.00	0.00	2,000.00		
	02/01/11 -VN#010912		ANDERSON PUBLISHING CO			99.00	
			CLOSING BALANCE		1,901.00		99.00
5656000000-64904	SUNDRY EXPENSE	21,000.00 2.2%	477.00	0.09	20,522.91		
	P1100771-PO# 02/01/11 -VN#042198		MAYFIELD, MARSHA			70.00	
	P1100772-PO# 02/01/11 -VN#022446		LEWISTON, SUE			84.00	
	P1100773-PO# 02/01/11 -VN#046106		FUGATE, DARCY			255.00	
	P1100775-PO# 02/01/11 -VN#047056		HOOVER, COLLEEN			42.00	
	P1100776-PO# 02/01/11 -VN#049082		TIMM, DONNA			90.00	
	P1100777-PO# 02/01/11 -VN#049083		DONATO, JANE H			182.00	
	P1100898-PO# 02/01/11 -VN#025845		UNIVERSITY OF WISCONSIN EXTENS			855.00	
			CLOSING BALANCE		18,944.91		1,578.00
	U.W.EXTENSION		PROG-TOTAL-PO			2,176.34	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,176.34
 INCURRED BY U.W.EXTENSION. CLAIMS COVERING THE ITEMS ARE PROPER
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FEB 09 2011

DATE _____ CHAIR _____

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656100000-63500	R&M SUPPLIES	13,800.00	14.4%	0.00	2,000.06	11,799.94	
	P1100755-PO# 02/01/11 -VN#047510					DENNYS AUTO CENTER LLC	2,947.46
					CLOSING BALANCE	8,852.48	2,947.46
	4-H FAIRGROUNDS		PROG-TOTAL-PO				2,947.46

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,947.46 INCURRED BY 4-H PROPERTY MAINTENANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-103
Transfer No.

Requested by DM Extension/4-H Fairgrounds

Randy Thompson

Department

Department

Department Head

1/13/11
Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
56-5610-0000-62203	Natural Gas	2,656

ACCOUNT #	DESCRIPTION	AMOUNT
56-5610-0000-62400	R&M Labor	2,656

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:

- Governing Committee
- Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED

10-103
JAN 14 2011

TO: FINANCE DIRECTOR

REQUESTED BY: U M Extension/4-H Fairgrounds

Department

Department Head Signature

DATE: 1/13/2011

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: 56-5610-0000-62203 DESCRIPTION: Natural Gas Account CURRENT BALANCE: \$3966.80 @ 12/31/10 PROVIDED BY THE FINANCE DIRECTOR ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR	2606.08 2656.00	ACCOUNT #: 56-5610-0000-62400 DESCRIPTION: Repair & Maintenance Labor ACCOUNT #: _____ DESCRIPTION: _____	2606.08 2656.00
2) CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: _____ DESCRIPTION: _____	
3) CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: _____ DESCRIPTION: _____	
4) CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: _____ DESCRIPTION: _____	

REASON FOR TRANSFER - BE SPECIFIC:

The shortfall is a result of additional hours required in December for snow removal. Sufficient funds are available in the Natural Gas Account 62203 due to savings in reduced heating of the maintenance building.