

Rock County Agriculture & Extension Education Committee
Wednesday, December 14th, 2011 - 7:00 p.m.
2nd Floor Courthouse Conference Room
Rock County Courthouse
Janesville WI

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – November 2, 2011
4. Citizen Participation, Information and Announcements
5. 4-H Fairgrounds Maintenance and Contracts
 - A. Fair Association Report – Introduction of Rob McConnell, Fair Association President
 - B. Approval of Fairgrounds Rental Contracts
 - C. Discussion of 4-H Fairgrounds Administrative Responsibilities
6. Approval of Extension Bills/Transfers/Encumbrances
7. Agent Report – Jim Stute, Crops and Soils Educator
8. Discussion and Approval of 2012 Department Head Appointment
9. Department Staffing Update
10. Comments from Committee
11. Adjourn

2011 . . .

Rock County - Production

12/06/11

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000001-17000	PREPAID BUDGET I	0.00 100.0%	50,149.38	64,709.48	-114,858.86		
	P1103815-PO# 12/05/11 -VN#048734		WAE4 HYDP			105.00	
			CLOSING BALANCE		-114,963.86		105.00
	BAL.SHEET A/C		PROG-TOTAL-PO			105.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$105.00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 14 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656000000-63200	PUBL/SUBCR/DUES P1103646-PO# 12/05/11 -VN#042034	1,000.00 67.0%	670.00	0.00	330.00	165.00	
							ISA MEMBERSHIP
							CLOSING BALANCE 165.00 165.00
5656000000-63300	TRAVEL	14,000.00 78.5%	10,990.97	0.00	3,009.03		
							12/05/11 -VN#012386 DUERST, DONNA 84.60
							12/05/11 -VN#016672 THOMPSON, RANDY 629.93
							12/05/11 -VN#037018 KRISCO, MARY 25.80
							12/05/11 -VN#038628 STUTE, JAMES 315.28
							12/05/11 -VN#042351 FLICKINGER, ANGELA 667.82
							12/05/11 -VN#042354 FREDRICH, SUE 125.99
							12/05/11 -VN#051176 PARENTE, CRISTINA 189.53
							CLOSING BALANCE 970.08 2,038.95
5656000000-64200	TRAINING EXP	2,000.00 66.8%	1,337.32	0.00	662.68		
							12/05/11 -VN#042351 FLICKINGER, ANGELA 79.95
							CLOSING BALANCE 582.73 79.95
5656000000-64209	DEMO EXP	4,000.00 22.6%	1,058.58	-153.44	3,094.86		
	P1100713-PO# 12/05/11 -VN#034620						UNIVERSITY OF WISCONSIN EXTENS 15.03
	P1103745-PO# 12/05/11 -VN#051213						AMERICAS BEST VALUE INN 250.00
	P1103747-PO# 12/05/11 -VN#025845						UNIVERSITY OF WISCONSIN EXTENS 510.00
	P1103748-PO# 12/05/11 -VN#025845						UNIVERSITY OF WISCONSIN EXTENS 1,242.50
	P1103900-PO# 12/05/11 -VN#034620						UNIVERSITY OF WISCONSIN EXTENS 495.00
							CLOSING BALANCE 582.33 2,512.53
5656000000-64902	INDIRECT COST	0.00 100.0%	0.00	0.01	-0.01		
							12/05/11 -VN#042351 FLICKINGER, ANGELA 6.99
							CLOSING BALANCE -7.00 6.99
5656000000-64904	SUNDRY EXPENSE	21,000.00 95.1%	19,990.14	0.00	1,009.86		
							12/05/11 -VN#042351 FLICKINGER, ANGELA 926.83
	P1100781-PO# 12/05/11 -VN#047468						KIM'S LETTERING 877.80
	P1103625-PO# 12/05/11 -VN#051462						WALWORTH COUNTY UW EXTENSION 275.00
	P1103692-PO# 12/05/11 -VN#051499						BUSHEL AND PECKS LOCAL MARKET 620.00
	P1103745-PO# 12/05/11 -VN#051213						AMERICAS BEST VALUE INN 1,161.53
	P1103791-PO# 12/05/11 -VN#051549						GLOBAL INDUSTRIES 129.01
	P1103846-PO# 12/05/11 -VN#051389						LESNIAK, COLLEEN 300.00
							CLOSING BALANCE -3,280.31 4,290.17
*** OVERDRAFT ***							

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
		U.W.EXTENSION	PROG-TOTAL-PO			9,093.59	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9,093.59 INCURRED BY U.W.EXTENSION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 14 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656250000-63400	OPERATING SUPPLI	13,000.00 48.8%	6,350.34	0.00	6,649.66		
		12/05/11 -VN#038626	OLIVER,OTIS			370.46	
	P1102646-PO#	12/05/11 -VN#014534	MEMARDS			124.25	
	P1103244-PO#	12/05/11 -VN#030129	QUICK FUEL			146.21	
			CLOSING BALANCE		6,008.74		640.92
	FARM-GEN.FUND		PROG-TOTAL-PO			640.92	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$640.92 INCURRED BY FARM-GENERAL FUND. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 14 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656100000-62400	R & M SERV	26,000.00 77.6%	20,175.12	2.67	5,822.21		
	P1103568-PO# 12/05/11 -VN#014330		MANPOWER INC			4,158.88	
			CLOSING BALANCE		1,663.33		4,158.88
5656100000-63500	R&M SUPPLIES	13,041.00 95.7%	12,482.26	0.00	558.74		
	P1100715-PO# 12/05/11 -VN#018251		HARRIS ACE HARDWARE			27.30	
	P1100816-PO# 12/05/11 -VN#015284		POMP'S TIRE SERVICE INC			43.34	
			CLOSING BALANCE		488.10		70.64
	4-H FAIRGROUNDS		PROG-TOTAL-PO			4,229.52	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,229.52 INCURRED BY 4-H PROPERTY MAINTENANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 14 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656250000-63400	OPERATING SUPPLI	10,000.00	0.0%	0.00	0.00	10,000.00	
ENC	R1200458-PO# 01/01/12 -VN#014534			MENARDS		500.00	
ENC	R1200460-PO# 01/01/12 -VN#030129			QUICK FUEL		700.00	
				CLOSING BALANCE		8,800.00	1,200.00
	FARM-GEN.FUND			PROG-TOTAL-PO			1,200.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,200.00 INCURRED BY FARM-GENERAL FUND. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 14 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656100000-62400 ENC	R & M SERV	31,000.00	0.0%	0.00	0.00	31,000.00	
	R1200456-PO# 01/01/12 -VN#014534			MENARDS		21,000.00	
				CLOSING BALANCE		10,000.00	21,000.00
5656100000-63500 ENC	R&M SUPPLIES	13,800.00	0.0%	0.00	0.00	13,800.00	
	R1200454-PO# 01/01/12 -VN#044322			VEOLIA ES SOLID WASTE MIDWEST		750.00	
	R1200458-PO# 01/01/12 -VN#014534			MENARDS		750.00	
				CLOSING BALANCE		12,300.00	1,500.00
	4-H FAIRGROUNDS			PROG-TOTAL-PO			22,500.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$22,500.00 INCURRED BY 4-H PROPERTY MAINTENANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 14 2011

DATE _____ CHAIR