

Agriculture & Education Committee
UW-Extension
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UW
Extension
University of Wisconsin-Extension

<http://rock.uwex.edu>

PLEASE NOTE LOCATION CHANGE
Agriculture & Extension Education Committee
Wednesday, August 9, 2017, 7 pm
Rock County Fairgrounds
Craig Center
1301 Craig Ave., Janesville, WI 53545

1. Call to Order
2. Adoption of Agenda
3. Approval of minutes from July 12, 2017
4. Citizen Participation, Communication and Announcements
5. Department Head Update
 - Budget
 - Staffing
6. Area Director Report: Chrissy Wen
7. Educator Report: Angela Flickinger, Family Living Educator
8. Discussion and Possible Action re: UWEX staffing options and budget
9. Fair Board Report
10. Fairgrounds Maintenance and Contracts
11. Discussion and Possible Action re: Developing a Behavior Policy for Fairground Users
12. Review of Payments
13. Update from Department: nEXT Generation updates; county budget update
14. Tour of Fairgrounds
15. Comments from the Committee
16. Adjourn

**Rock County Fairgrounds
2017 Rental Contracts
List to go to A/E
8/9/17 Meeting**

8/26 Back to School Bash, \$600 – Craig Center & Grounds – Janesville
Wesleyan Church, Jason Benjestforf

Rock County Fairgrounds Behavior Agreement

I agree that as a user of the Rock County Fairgrounds, the individual/group using the venue is ultimately responsible for any and all behavior issues during the rental period. This period includes the set-up, the actual event, and the clean-up.

The scope of this agreement includes addressing any questions and/or concerns related to the behavior of all leaders, volunteers, and patrons. Failure to promptly and justly address any situation can result in actions including but not limited to loss of deposit, fines for damages, short-term ban for the Rock County Fairgrounds, permanent ban from the Rock County Fairgrounds, and/or criminal charges.

Any misconduct that hinders use of the Rock County Fairgrounds is prohibited. Such misconduct might include but is not limited to:

1. Loud or boisterous behavior.
2. Profanity or other abusive language toward other individuals.
3. Misusing county materials, furniture, or equipment.
4. Verbal or physical harassment, disruptive or threatening behavior, or intimidation. (Harassment may include initiating unwanted conversations, impeding ingress to or egress from the building, etc.)
5. Fighting on county property.
6. Using any tobacco products and electronic cigarettes while on county property.
7. Possessing, selling, or using illegal substances on county property.

Acting as a leadership figure for our event(s), I agree that I will be responsible for all behavior issues related to our event that are brought to my attention or witnessed.

Name _____ Date _____

Organization _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JULY 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
56-5600-0000-63100	OFC SUPP & EXP				
		P1700089	07/13/2017	JP MORGAN CHASE BANK NA	293.73
		P1701729	07/13/2017	OFFICE PRO INC	18.80
		P1701999	07/13/2017	COMMISSION ON DIETETIC REGISTR	60.00
		P1702081	07/20/2017	STAPLES BUSINESS ADVANTAGE	43.47
56-5600-0000-63300	TRAVEL				
			07/27/2017	DUERST,DONNA	185.72
			07/13/2017	FLICKINGER,ANGELA	92.10
			07/13/2017	REBOUT,MEGAN	143.38
				U.W.EXTENSION PROG TOTAL	837.20
56-5605-0000-64604	PROGRAM EXPENSE				
		P1700087	07/20/2017	MENARDS	47.92
		P1700938	07/06/2017	SENTRY FOOD STORE	277.64
		P1701248	07/27/2017	UNIVERSITY OF WISCONSIN SOIL A	172.00
		P1701970	07/06/2017	MINUTEMAN PRESS LTD	629.36
		P1702033	07/27/2017	STAPLES BUSINESS ADVANTAGE	56.39
		P1702034	07/20/2017	FOX VALLEY TECHNICAL COLLEGE	434.70
		P1702081	07/20/2017	STAPLES BUSINESS ADVANTAGE	19.16
				UW-EXTENSION EDUCATION PROG TOTAL	1,637.17
56-5610-0000-62400	R & M SERV				
		P1700083	07/13/2017	BUTTERFLY RIDGE LLC	7,300.00
56-5610-0000-63500	R&M SUPPLIES				
		P1700087	07/20/2017	MENARDS	241.44
		P1701054	07/13/2017	WASTE MANAGEMENT WI-MN	107.17
		P1701362	07/13/2017	SHERWIN WILLIAMS	1,987.43
		P1701484	07/20/2017	BADGER CONTRACTORS RENTAL	2,025.00
		P1701545	07/27/2017	DUMPSTERS ON WHEELS	1,600.00
		P1701747	07/13/2017	B AND M ELECTRIC INC	2,330.00
				FAIRGROUNDS PROG TOTAL	15,591.04
56-5625-0000-63400	OPERATING SUPPLI				
		P1700087	07/27/2017	MENARDS	25.84
		P1700088	07/06/2017	DELONG CO INC,THE	1,487.42
		P1701785	07/06/2017	QUICK FUEL	23.10
		P1701984	07/13/2017	DUMPSTERS ON WHEELS	195.00
				FARM-GENERAL FUND PROG TOTAL	1,731.36

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JULY 2017

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total \$19,796.77

Date: _____ Dept _____

Committee _____