

AMENDED:

11/9/18



Agriculture & Extension Education Committee

Wednesday, November 14, 2018 – 7:00 p.m.

UW Extension

Conference Room

3506 N. Highway 51, Janesville, WI 53545

1. Call to Order
2. Adoption of Agenda
3. Approval of minutes from October 10 & October 17, 2018
4. Citizen Participation, Communication and Announcements

UW-Extension:

5. Rock County UW-Extension staff and program updates
 - a. Discussion and possible action for 4-H vacancy
 - b. Farm Update – **Discussion and possible action for awarding farm lease**
6. Review of Payments
7. Transfer

Fairgrounds:

8. Fairgrounds Maintenance and Contracts
9. Fairgrounds
10. Fair Board Report
11. Comments from the Committee
12. Adjourn

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

MEMORANDUM

TO: ROCK COUNTY AGRICULTURE & EXTENSION EDUCATION
COMMITTEE

FROM: CHRISTINE WEN, AREA EXTENSION DIRECTOR

SUBJECT: POSITIVE YOUTH DEVELOPMENT EXTENSION EDUCATOR

DATE: NOVEMBER 6, 2018

CC: JOSH SMITH, ROCK COUNTY ADMINISTRATOR

I appreciate the thoughtful conversations we're having around the future programming that the University of Wisconsin-Extension can provide Rock County around positive youth development. As we continue to explore all of our options, I'd like to highlight a few key components of the full-time, co-funded, Positive Youth Development Extension Educator position that would expand our outreach while also supporting youth that participates in the 4-H program.

The Positive Youth Development Extension Educator (PYDEE) will be responsible for engaging and expanding access to the full range of Extension educational programming for all youth, particularly in communities that are underrepresented in positive youth programming such as minorities and those from low-income households. This may be achieved by utilizing positive youth development best practices and resiliency practices to create environments that help youth to reach their full potential. Related to 4-H, this may include programming to 4-H programs, clubs, individual leaders and members, while also meeting broader community needs.

Educational programming may also include building the capacity of community organizations and community development through supporting youth-adult partnerships and fostering environments that support youth organizing for community change, youth leadership, cultural competency, civic engagement, academic achievement and pathways to workforce readiness. Avenues for this type of work will be done by partnering with local organizations, non-profits, schools, the 4-H program, etc.

The PYDEE will work directly with the 4-H Coordinator to identify specific needs within the 4-H program and may provide leadership to specific 4-H programs such as officer training, volunteer training, and Volunteer in Preparation Training. Of course, our young people that participate in 4-H also often benefit from community opportunities offered outside the 4-H program, and programs created by PYDEE may translate into new members for 4-H and the formation of new clubs.

I look forward to speaking to the committee further about this. Please contact me if there are questions at christine.wen@ces.uwex.edu or 262-379-9431.



PROPOSAL SUMMARY FORM

PROJECT NUMBER #2019-09
 PROJECT NAME CROP LAND LEASE
 PROJECT DUE DATE NOVEMBER 5, 2018 – 12:00 NOON
 DEPARTMENT ROCK COUNTY FARM

385 ACRES	FLEMING FARMS AVALON WI	2M FARMS CLINTON WI	EVAN CHECK MILTON WI	ALF HAMPSHIRE JANESVILLE WI	TRIPLE D FARMS EVANSVILLE WI
2019 TOTAL BID	97,020.00	96,635.00	96,250.00	88,935.00	84,700.00
2020 TOTAL BID	97,020.00	96,635.00	96,250.00	88,935.00	84,700.00
2021 TOTAL BID	97,020.00	96,635.00	96,250.00	88,935.00	84,700.00
2022 TOTAL BID	97,020.00	96,635.00	96,250.00	88,935.00	84,700.00
2023 TOTAL BID	97,020.00	96,635.00	96,250.00	88,935.00	84,700.00
TOTAL 5 YEAR BID	\$ 485,100.00	\$ 483,175.00	\$ 481,250.00	\$ 444,675.00	\$ 423,500.00

Proposal was advertised in the Janesville Gazette and on the Internet. Two additional vendors were solicited that did not respond. One vendor submitted a proposal that did not contain the required bank Letter of Credit and therefore was considered non-responsive.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: _____

SIGNATURE _____ DATE _____

GOVERNING COMMITTEE APPROVAL: _____
 CHAIR _____ VOTE _____ DATE _____

EXECUTIVE SUMMARY
#2019-09
REQUEST FOR PROPOSAL
CROP LAND RENTAL
AT
ROCK COUNTY FARM
ROCK COUNTY, WISCONSIN

Proposals were solicited from various farmers for the lease of 385 acres of cropland in the Town of Janesville, known as the Rock County Farm. The cropland is located in the Town of Janesville Sections 13, 14 and Section 13 in the City of Janesville.

Proposers were required to include the following information as part of their Proposal.

1. Proposal Form
The Proposal Form must be completed, signed and dated.

2. Qualification
Proposers shall provide information referencing qualifications and farm experience including but not limited to, past farm experience, current land owned and operated.

3. References
The proposer shall supply a list of three references including current or previous landowners or cropland rented. Include the name, address, and telephone number.

4. Letter of Credit
The Proposer must provide a letter of reference from a financial institution showing proof of available line of credit equal to proposed annual rental payments.

Proposals were received from six interest parties. Proposals were reviewed by UW Extension and Purchasing staff for compliance with the specifications. The proposal submitted by Fleming Farms of Avalon, Wisconsin, was determined to be the most advantageous to Rock County. It is the recommendation of Purchasing and UW Extension to enter into a contract for 2019 through 2023 with Fleming Farms for the lease of 385 acres of County owned land.

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
56-5600-0000-63100	OFC SUPP & EXP	P1801848	10/18/2018	US BANK	81.95
56-5600-0000-63300	TRAVEL	P1801848	10/18/2018	US BANK	99.00
U.W.EXTENSION PROG TOTAL					180.95
56-5605-0000-63100	OFC SUPP & EXP	P1802362	10/04/2018	JAX CUSTOM PRINTING INC	129.20
56-5605-0000-64604	PROGRAM EXPENSE	P1801848	10/18/2018	US BANK	559.72
UW-EXTENSION EDUCATION PROG TOTAL					688.92
56-5630-0000-67161	CA \$5,000/MORE		10/04/2018	WALTERS BUILDINGS	16,584.00
		P1801534	10/04/2018	ALLEN CUSTOM FLATWORK INC	9,055.00
FARM CAPITAL PROJECTS PROG TOTAL					25,639.00

I have reviewed the preceding payments in the total amount of **\$26,508.87**

Date:

Dept Head _____

Committee Chair _____

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date 10/5/18 Transfer No. 18-61
 Requested By UW-Extension Department Chrissy Wen Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 56-5600-0000-62119 Description: Other Contracted Services Current Balance: \$44,527	\$6,000	Account #: 56-5600-0000-67160 Description: Capital Assets	\$6,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Vacancies in State Educator positions

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Desks for new space at the ASC building.

FISCAL NOTE:

Sufficient funding is available for this transfer. *10-5-18*

ADMINISTRATIVE NOTE:

Recommended *JMS 10-8-18*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Distribution: **EMAIL** Sherry Oja and Susan Balog