



AMENDED  
11/17/2021

**ROCK COUNTY BOARD OF SUPERVISORS' MEETING  
THURSDAY, NOVEMBER 18, 2021 – 6:00 P.M.  
COUNTY BOARD ROOM/COURTROOM H  
FOURTH FLOOR/COURTHOUSE EAST**

**WATCH VIA YOUTUBE:**

<https://www.youtube.com/channel/UCcGhCAgg7M8721fnSaYU29Q/>

If you are interested in providing public comments on items on this agenda, you must submit your written comments by noon on Thursday, November 18, 2021. To submit written public comment use the following link: <https://www.co.rock.wi.us/public-comment-request>. Citizens may appear in-person to speak. Comments are limited to two minutes.

**Agenda**

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CONSENT AGENDA
  - A. ADOPTION OF AGENDA
  - B. APPROVAL OF MINUTES – October 28, 2021, November 1, 2021, & November 3, 2021
  - C. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
  - D. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
    - 1) Recognizing Debbie R. Willey Service to Rock Haven
    - 2) Recognizing Access to Care and Mental Health as Rock County's Community Health Improvement Plan Priorities
  - E. OTHER
    - 1) Amending the Rock County Land Information Plan
    - 2) Acceptance of Wisconsin Department of Natural Resources County Conservation Aids Grant CC22-54WM Funds
    - 3) Authorizing Approval to Double Fill Rock Haven Administrative Assistant Position for Facilities Management
5. PUBLIC HEARING
6. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
7. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
8. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
  - A. Recognizing Delores Smith for her 31 Years of Service to Rock County
  - B. Recognizing Olga Myers for 15 Years of Service as a Public Health Nurse for the Rock County Public Health Department
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS

11. NEW BUSINESS

A. SUPPLEMENTARY APPROPRIATIONS AND BUDGET CHANGES - ROLL CALL

- 1) Amending the 2021 Council on Aging Budget to Adjust the Following Older Americans Act Programs: 5310 Mobility Management and MIPPA Allocations
- 2) Authorizing Acceptance of the 2022 Highway Safety Grant
- 3) Authorizing Acceptance of 2021 Edward Byrne Memorial Justice Assistance Grant and Amending 2021 Budget
- 4) Authorizing Acceptance of Law Enforcement Drug Trafficking Response (2022) Grant and Amending 2021 Budget
- 5) Amending the 2021 Human Services Budget to Accept Additional APS Funding
- 6) Accepting Wisconsin Partnership Program Grant Funds and Amending the 2022 Rock County Public Health Department Budget
- 7) **Authorizing Participation in the Uniquely Wisconsin Tourism Campaign and Amending the 2021 Budget**

B. CONTRACTS – ROLL CALL

- 1) Retaining SGTS Inc. for Professional Services for the Installation Integration and Commissioning of the Security Controls Equipment at the Health Department
- 2) Retaining Edge Consulting Engineers Inc. for Consulting Services for the New 911 Communications Tower

C. Rescinding Resolution No. 21-5B-266, Related to Covid-19 Vaccine Requirements at Rock Haven

12. ADJOURNMENT

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us) at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

COUNTY, WISCONSIN  
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Janesville, WI 53545



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Lisa Tollefson, Rock County Clerk

PROCEEDINGS OF THE  
ROCK COUNTY BOARD OF SUPERVISORS

Janesville, Wisconsin  
October 28, 2021

The Rock County Board of Supervisors met, pursuant to adjournment on October 14, 2021, at 6:00 p.m. in the Courthouse at Janesville, Wisconsin.

Chair Rich Bostwick called the meeting to order. Supervisor Peer gave the invocation.

3. Roll Call.

At roll call, Supervisors Beaver, Brien, Clasen, Crary, Davis, Fox, Homan, Knudson, Leavy, Mawhinney, Mulligan, Peer, Podzilni, Rynes, Schulz, Stevens, Sweeney, Taylor, Wilson, Yeomans and Rich Bostwick were present. Supervisors Aegerter, Bomkamp, Pam Bostwick, Gustina, Potter, Rashkin, Richard and Williams were absent. PRESENT – 21. ABSENT – 8.

QUORUM PRESENT

4. CONSENT AGENDA

A. ADOPTION OF AGENDA

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CONSENT AGENDA

- A. ADOPTION OF AGENDA
- B. APPROVAL OF MINUTES – October 7, 2021 and October 14, 2021
- C. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
- D. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
- E. OTHER

1) Approving Contract with Lyme-Rave Emergency Notification System  
Resolution No. 21-10B-343

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 28th day of October, 2021, authorizes the County Administrator to enter a five-year contract with Lyme, also known as RAVE, an emergency notification system, through a Governmental Services Agency contract GS-35F-465GA with the initial purchase cost of \$40,937.50 and subsequent annual costs for years two through five at \$36,637.50.

BE IT FURTHER RESOLVED, the 2021 Rock County budget be amended as follows:

<u>Account/Description</u>	<u>Budget</u> <u>10/1/2021</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
07-1444-0000-67135 Software Purchase	\$273,422	(37,300)	\$236,122
19-1921-0000-47010 General Fund	-0-	\$3,638	\$3,638
<u>Use of Funds</u>			

21-2561-0000-67135 -0- \$40,938 \$40,938

Software Purchase

2) To Designate a Qualified Newspaper for All Rock County Legal Publications for 2022 Resolution No. 21-10B-344

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 28th day of October, 2021, does hereby designate the Janesville Gazette as the official county newspaper for all county legal publications for 2022.

3) Finalizing Purchase of the Barlass, Vanthournout, and Watson Agricultural Conservation Easements Resolution No. 21-10B-345

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 28th day of October, 2021, do by enactment of this Resolution approve the purchase of the Agricultural Conservation Easement on the Barlass, Vanthournout and Watson Properties, accepts the ACEP Funding, and authorizes the LCD to undertake final necessary activities identified therein and obligate all necessary funds to complete said activities.

BE IT FURTHER RESOLVED, the County Board Chair and/or the County Clerk will act as the County's agent(s) for closing of said easements.

4) Approval to Begin Acquisition Process for Selected 2021 Pace Program Applications (Federal Funding Applications) Resolution No. 21-10B-346

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 28th day of October, 2021, does by enactment of this Resolution approve an Agricultural Conservation Easement Conveyance Agreement for each property, authorizes the County Board Chair to sign all necessary documents on behalf of the County and authorizes the LCD to undertake activities identified therein and obligate all necessary funds to complete said activities.

5. PUBLIC HEARING
6. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
7. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
8. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
  - A. Recognizing Julie Seales Service to Rock Haven
  - B. Recognizing Daleena Johnson Service to Rock Haven
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. NEW BUSINESS
  - A. Supplementary Appropriations and Budget Changes - Roll Call
  - B. Contracts – Roll Call
    1. Awarding Contract for the Purchase of a Backup Radio Repeater System for Public Works
    2. Authorizing Purchase of Consultation Work for Implementation of Microsoft Teams, Sharepoint and One Drive
  - C. Transfer of Lots 21 and 22, Block 8, Mallwood Estates Subdivision to the Mallwood Estates Improvement Association
  - D. Establishing Housing for Sexually Violent Offenders
12. ADJOURNMENT

Supervisors Podzilni and Davis moved the consent agenda. Chair Rich Bostwick asked for objections and questions on the items on the consent agenda. Supervisor Stevens asked for clarification on resolution To Designate a Qualified Newspaper for Legal Notices. With no objections, the items on the consent agenda were approved.

5. Public Hearing
  - A. None
6. Citizen Participation, Communications and Announcements

Ty Bollerud spoke about property value to public lands. Dusty Menge spoke in favor of agenda item 11.C. Jeffery Klenz spoke in favor of agenda item 11.D. Written comments submitted as follows: Mark Stevens voted in favor of agenda item E.1. Thomas Hergert voted in favor of agenda item 11.D. Supervisor Williams gave information about holding a Freedom Fund Event virtually on 11/11/2021 at 6:15 p.m. Assistant County Administrator Randolph Terronez gave information regarding the HueLife presentation on Nov. 15, 2021, the annual YWCA Racial Justice Conference on Nov. 11, 2021, and Dr. Marcus Lewis, Ho-Chunk Virtual Workshop Series. Supervisor Rich Bostwick gave information on the November meetings.

Supervisor Williams arrived at 6:15.

7. Nominations, Appointments and Confirmation  
None
8. Recognition of County Employees or Others
  - A. Recognizing Julie Seales Service to Rock Haven  
Supervisors Sweeney and Peer moved the above resolution. ADOPTED by acclamation.
  - B. Recognizing Daleena Johnson Service to Rock Haven  
Supervisors Brien and Crary moved the above resolution. ADOPTED by acclamation.
9. Introduction of New Resolutions or Ordinances by Supervisors for Referral to Appropriate Committee  
Supervisor Williams reintroduced resolution to allow county board members to attend meetings virtual or in-person meetings.
- 10.A. REPORTS  
None
- 11.B.1. Awarding Contract for Purchase of Backup Radio Repeater System for Public Works  
Resolution No. 21-10B-349  
NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this 28th day of October, 2021 does hereby approve and authorize awarding a contract in the amount of \$ 29,000 to General Communications of Madison WI, for the purchase of Backup Radio Repeater systems equipment for the Department of Public Works.  
Supervisors Podzilni and Peer moved the above resolution. ADOPTED on the following roll call vote. Supervisors Beaver, Brien, Clasen, Crary, Davis, Fox, Homan, Knudson, Leavy, Mawhinney, Mulligan, Peer, Podzilni, Rynes, Schulz, Stevens, Sweeney, Taylor, Williams, Wilson, Yeomans and Rich Bostwick voted in favor. Supervisors Aegerter, Bomkamp, Pam Bostwick, Gustina, Potter, Rashkin and Richard were absent. AYES-22. NOES-0. ABSENT-7.
- 11.B.2. Authorizing Purchase of Consultation Work for Implementation of Microsoft Teams, Sharepoint and One Drive  
Resolution No. 21-10B-350  
NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this 28th day of October, 2021 to authorize the contract agreement with CDW-G for an amount not to exceed \$35,760 for consultation work related to the implementation of Microsoft Teams, SharePoint, and One Drive.  
Supervisors Mawhinney and Fox moved the above resolution. ADOPTED on the following roll call vote. Supervisors Beaver, Brien, Clasen, Crary, Davis, Fox, Homan, Knudson, Leavy, Mawhinney, Mulligan, Peer, Podzilni, Rynes, Schulz, Stevens, Sweeney, Taylor, Williams, Wilson, Yeomans and Rich Bostwick voted in favor. Supervisors Aegerter, Bomkamp, Pam Bostwick, Gustina, Potter, Rashkin and Richard were absent. AYES-22. NOES-0. ABSENT-7
- 11.C. Transfer of Lots 21 and 22, Block 8, Mallwood Estates Subdivision to the Mallwood Estates Improvement Association  
Resolution No. 21-10B-351  
NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this 28th day of October, 2021, approves the transfer of Lots 21 and 22, Block 8, Mallwood Estates Subdivision to the Mallwood Estates Improvement Association with a deed restriction that the property be maintained as park and open space land use.  
BE IT FURTHER RESOLVED that the County Board Chair and the County Clerk are authorized to execute required property transfer documents for the good and valuable consideration of

\$1.00.

Supervisors Sweeney and Davis moved the above resolution. ADOPTED on acclamation.

- 11.D. Establishing Housing for Sexually Violent Offenders Resolution No. 21-10B-352  
NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this 28th day of October, 2021 adopts Option 4 in the County Administrator's July 21, 2021 report titled *Options for Housing Sexually Violent Offenders on Supervised Release in Rock County Placed under Chapter 980 of the Wisconsin Statutes*—to place duplex housing on the northwest corner of the County Farm property in the Town of Janesville.  
BE IT FURTHER RESOLVED that County Administrator Smith is directed to take all necessary and lawful steps in furtherance of this policy, including, but not limited to, approaching the State of Wisconsin to request and develop a pilot program for funding of the construction, or a portion of the construction costs of such housing, and work with the Town of Janesville to address any further concerns or barriers to development.  
BE IT FURTHER RESOLVED that County Administrator Smith shall keep all options for housing sexual violent offenders on supervised release open and consider alternatives to Option 4 shall any barriers to implementation be determined to be insurmountable.  
Supervisors Knudson and Schulz moved the above resolution. Supervisors Beaver, Brien, Clasen, Crary, Davis, Fox, Homan, Knudson, Leavy, Peer, Podzilni, Rynes, Schulz, Stevens, Taylor, Williams, Wilson, Yeomans and Rich Bostwick voted in favor. Supervisors Mawhinney, Mulligan and Sweeney voted against. Supervisors Aegerter, Bomkamp, Pam Bostwick, Gustina, Potter, Rashkin and Richard were absent. AYES-19. NOES-3. ABSENT-7.

12. Adjournment

Supervisors Taylor and Schulz moved to adjourn at 7:25 p.m. to Thursday, November 18, 2021 at 6:00 p.m. ADOPTED by acclamation.



Prepared by Lisa Tollefson, County Clerk  
NOT OFFICIAL UNTIL APPROVED BY THE COUNTY BOARD.

*This is a condensed version of the minutes. For the full summary,  
visit <http://www.co.rock.wi.us/county-board-agendas-minutes>.*

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PROCEEDINGS OF THE  
ROCK COUNTY BOARD OF SUPERVISORS

Janesville, Wisconsin  
November 1, 2021

The Rock County Board of Supervisors met, pursuant to adjournment on October 28, 2021, at 6:00 p.m. in the Courthouse at Janesville, Wisconsin.

Chair Bostwick called the meeting to order. Supervisor Gustina gave the invocation.

3. Roll Call.

At roll call, Supervisors Beaver, Bomkamp, Brien, Crary, Davis, Fox, Gustina, Homan, Mawhinney, Peer, Podzilni, Potter, Rashkin, Rynes, Schulz, Stevens, Sweeney, Wilson, Yeomans and Rich Bostwick were present. Supervisors Aegerter, Pam Bostwick, Clasen, Knudson, Leavy, Mulligan, Richard, Taylor, and Williams were absent. PRESENT – 20. ABSENT – 9.

QUORUM PRESENT

4. CONSENT AGENDA

A. ADOPTION OF AGENDA

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CONSENT AGENDA
  - A. ADOPTION OF AGENDA
  - B. APPROVAL OF MINUTES
  - C. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
  - D. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
  - E. OTHER
5. PUBLIC HEARING
6. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
7. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
8. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. NEW BUSINESS
  - A. Supplementary Appropriations and Budget Changes - Roll Call
  - B. Contracts – Roll Call
  - C. Review of 2022 Recommended Budget with County Administration
12. ADJOURNMENT

Supervisors Yeomans and Peer moved the consent agenda. Chair Bostwick asked for objections and questions on the items on the consent agenda. With no objections or questions, the items on the consent agenda were approved.

6. Citizen Participation, Communications and Announcements - None

11.C. Review of 2021 Recommended Budget with County Administrator – Josh Smith

County Board

Requested and recommended tax levy of \$185,931, which is a decrease of \$1,898 or 1.0% from the prior year.

Agriculture and Land Conservation Committee

*UW-Extension* – The recommended tax levy for all UW-Extension activities totals \$350,319, an increase of \$96,494 or 38.0% over the prior year. The shift of the County Farm program, that generates net revenue, results in this significant increase in tax levy. When considering only tax levy provided in the main UW-Extension account, the tax levy will decrease by \$6,926 compared to 2021.

*Land Conservation* – The recommended tax levy for Land Conservation is \$157,505, which is a decrease of \$94,972 or 37.6% from the prior year. This reduction is a result of the transfer of the County Farm program from UW Extension to the Land Conservation Department.

Board of Health

*Public Health* – The recommended tax levy for Public Health is \$2,092,008, a decrease of \$567,891 or 21.4% from the prior year. As noted above, this is due to the influx of grant funds and will need to be reevaluated as changing conditions may warrant in 2022.

County Board Staff Committee

*County Administrator* – The recommended tax levy for the County Administrator's Office is \$757,758, an increase of \$11,370 or 1.5% over the prior year.

*Corporation Counsel* – The Corporation Counsel recommended tax levy is \$401,151, which is an increase of \$28,337 or 7.6% from the prior year.

*Human Resources* – The recommended tax levy for Human Resources totals \$698,772, an increase of \$45,131 or 6.9% over the prior year.

Education, Veterans & Aging Services

*Veterans Services Office* – The recommended tax levy for the Veterans Service Office is \$319,866, an increase of \$12,021 or 3.9% over the prior year.

Finance Committee

*Finance* – The Finance Department's recommended tax levy is \$1,069,469, an increase of \$58,578 or 5.8% over the prior year.

*Information Technology Department* – The recommended tax levy for Rock-IT is \$2,892,676, which is an increase of \$314,360 or 12.2% compared to the prior year.

*County Clerk* – The recommended tax levy for the County Clerk's main account is \$171,306, an increase of \$38,718 or 29.2% over the prior year. The recommended tax levy for the County Clerk's Elections account is \$133,270, an increase of \$39,307 or 41.8% over the prior year. This is largely driven by the four-year election cycle. Overall, the recommended tax levy for the County Clerk's Office is \$304,576, an increase of \$78,025 or 34.4% over the prior year.

*County Treasurer* – The recommended budget contains \$2,212,117 of revenue in excess of expenditures, a decrease of \$854,146 or 27.9% from the prior year. This net revenue will go toward offsetting the County property tax levy and may be used to fund other County expenditures. When this revenue declines from one year to the next, other funding sources must be used to pay for County services.

*Register of Deeds* – The recommended budget contains \$448,242 more in revenue than expenditures, which will go toward offsetting the County property tax levy. That figure is \$21,751 or 5.1% more than the amount used to offset the property tax levy in 2021.



*Community Agency Initiatives* – The recommended tax levy for the Community Agency Initiatives account is \$217,640. This is a decrease of \$43,500 or 16.7% from 2021. The decrease primarily reflects several agencies receiving one-time funding in 2021.

General Services Committee

*Facilities Management Department* – The recommended tax levy for Facilities Management is \$2,354,386, a decrease of \$227,617 or 8.8% from the prior year.

Health Services

*Rock Haven* – The recommended tax levy for Rock Haven is \$4,307,022, which is an increase of \$111,728 or 2.7% over the prior year.

Human Services Board

Expenditures in the Children, Youth and Families Programs total \$35,053,912. Recommended tax levy is \$18,203,227, a decrease of \$711,769 or 3.8%.

Expenditures in the Behavioral Health Programs total \$27,356,633. Recommended tax levy is \$13,935,266, an increase of \$451,973 or 3.4%.

Expenditures in the Economic Support Division total \$8,850,312. Recommended tax levy is \$943,645, a decrease of \$19,855 or 2.1%.

Expenditures in the ADRC/Adult Protective Services Division total \$5,000,153. Recommended tax levy is \$2,897,943, an increase of \$257,962 or 9.8%.

Costs for the Administrative Services Division are allocated back to the operating divisions.

Overall Expenditures for the Human Services Department total \$76,428,240. Recommended tax levy is \$24,133,251, an increase of \$183,489 or 0.8%.

Arrowhead Library System

Given the payments mandated by state law and the agreement to reimburse at 100% of the formula amount, the recommended tax levy is \$1,321,753, an increase of \$74,070 or 5.9% from the prior year.

This limited tax levy does not count against the County's levy limit under state statutes, as it is not levied on all taxable property in the county.

Planning and Development Committee

*Real Property Description* – The Land Records program contains no tax levy. The recommended tax levy for Real Property is \$202,916, which is a decrease of \$4,910 or 2.4% from the prior year.

*Planning Department* – The recommended tax levy for the Planning, Economic and Community Development Department is \$596,855, which is a decrease of \$2,702 or 0.5% from the prior year.

Public Safety & Justice Committee

*Sheriff's Office* – The recommended tax levy for Law Enforcement Services, including Emergency Management, is \$12,058,696, an increase of \$571,836 or 5.0% over the prior year.

The recommended tax levy for Correctional Services, including RECAP and Drug Court, is \$12,854,406, an increase of \$330,612 or 2.6% over the prior year.

The overall tax levy for all Sheriff's Office functions is \$24,913,102, which is an increase of \$902,448 or 3.8% over the prior year.

*Circuit Court* – The recommended tax levy for the Circuit Court is \$1,131,998, an increase of \$67,266 or 6.3% over the prior year.

The recommended tax levy for Mediation and Family Court Services is \$133,797, a decrease of \$2,948 or 2.2% from the prior year.

The recommended tax levy for the Clerk of Circuit Court is \$1,566,924, an increase of \$99,115 or 6.8% over the prior year.

Collectively, the tax levy for all functions of the Circuit Court is \$2,832,719, an increase of \$163,433 or 6.1% over the prior year.

*911 Communications Center* – The recommended tax levy is \$5,013,483 which is an increase of \$174,244 or 3.6% over the prior year.

*District Attorney's Office* – The recommended tax levy for the District Attorney's Office is \$2,086,921, which is an increase of \$80,600 or 4.0% over the prior year.

*Medical Examiner's Office* – The recommended tax levy for the Medical Examiner's Office is \$816,525, which is an increase of \$71,941 or 9.7% over the prior year.

*Child Support Services Department* – The recommended tax levy for the Child Support Services Department is \$583,476, an increase of \$96,188 or 19.7% over the prior year.

*Evidence Based Decision Making (EBDM) Initiative* – The recommended tax levy for EBDM programs in 2022 is \$481,000, the same amount that was budgeted for EBDM programming in the 2021 budget.

Public Works Committee

Expenditures in the Parks Division total \$908,824. Recommended tax levy is \$663,344, an increase of \$9,567 or 1.5% from 2021.

Expenditures in the Highway Division total \$19,452,931. Recommended tax levy is \$2,703,808, an increase of \$59,890 or 2.3% from the prior year.

Overall Expenditures for the Public Works Department total \$20,361,755. Recommended tax levy is \$3,367,152, an increase of \$69,457 or 2.1% from 2021. The amounts above do not include Town Bridge Aids, which are funded through a limited levy only on the towns. As noted, no limited levy for Town Bridge Aids is recommended in 2022, a decrease of \$148,200 from 2021. The amounts above do not include costs to operate the County's motor pool, which is funded through chargebacks to departments that use motor pool vehicles. In 2022, motor pool expenditures will total \$397,000.

*Rail Transit* – Tax levy for Rail Transit totals \$30,000.

SWR Airport Board

*Airport* – The recommended tax levy is \$572,531, an increase of \$32,886 or 6.1% over the prior year.

The 2022 Recommended Budget includes a tax levy of \$73,677,623 and total Expenditures of \$210,886,083. Revenue to cover expenditures include tax levy, sales tax, general fund balance, long-term debt, fees, and grants.

12. Adjournment

Supervisors Fox and Davis moved to adjourn at 8:32 p.m. to Wednesday, November, 3, 2021 at 6:00 p.m. ADOPTED by acclamation.



Prepared by Lisa Tollefson, County Clerk  
NOT OFFICIAL UNTIL APPROVED BY THE COUNTY BOARD.

*This is a condensed version of the minutes. For the full summary,  
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Lisa Tollefson, Rock County Clerk

PROCEEDINGS OF THE  
ROCK COUNTY BOARD OF SUPERVISORS

Janesville, Wisconsin  
November 3, 2021

The Rock County Board of Supervisors met, pursuant to adjournment on November 1, 2021, at 6:00 p.m. in the Courthouse at Janesville, Wisconsin.

Chair Rich Bostwick called the meeting to order. Supervisor Rashkin gave the invocation.

3. Roll Call.

At roll call, Supervisors Aegerter, Beaver, Bomkamp, Pam Bostwick, Brien, Clasen, Crary, Davis, Fox, Gustina, Homan, Mawhinney, Peer, Podzilni, Potter, Rashkin, Richard, Rynes, Schulz, Stevens, Sweeney, Williams, Wilson, Yeomans and Rich Bostwick were present. Supervisors Knudson, Leavy, Mulligan, and Taylor were absent. PRESENT – 24. ABSENT – 5.

QUORUM PRESENT

4. CONSENT AGENDA

A. ADOPTION OF AGENDA

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CONSENT AGENDA
  - A. ADOPTION OF AGENDA
  - B. APPROVAL OF MINUTES
  - C. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
  - D. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
  - E. OTHER
5. PUBLIC HEARING
  - A. Public Hearing on 2022 Recommended Budget
6. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
7. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
8. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. NEW BUSINESS
  - A. Supplementary Appropriations and Budget Changes - Roll Call
  - B. Contracts – Roll Call
  - C. Amending Rules I & IV of the Rock County Board of Supervisors Rules of Procedure (Pending County Board Staff Committee approval)

12. ADJOURNMENT

Supervisors Crary and Potter moved the consent agenda. Chair Rich Bostwick asked for objections and questions on the items on the consent agenda. With no objections or questions, the items on the consent agenda were approved.

5. Public Hearing
  - A. Public Hearing on 2022 Recommended Budget  
Public hearing opened at 6:08 p.m. No comments. Public hearing closed at 6:09 p.m.
6. Citizen Participation, Communications and Announcements

Written comment: Una Williams is in favor of having County Board Meetings virtual or in person.  
Supervisor Mawhinney gave information about A Drop in the Bucket on Nov. 6<sup>th</sup>. Supervisor Williams spoke about NAACP event Nov. 11<sup>th</sup> and dropping off donations to Human services. Supervisor Aegerter gave information on the Global Broadway Theater event on Nov 12<sup>th</sup> and 13<sup>th</sup>. County Administrator Josh Smith spoke on behalf of Supervisor Leavy giving information about the planned visit from Governor Evers in Beloit on Nov. 12<sup>th</sup> at 11:00 am. Chair Rich Bostwick gave information on fundraiser at Culver's on Milton Ave Nov. 7<sup>th</sup> for Advanced Blackhawk Boaters.
7. Nominations, Appointments and Confirmation

None
8. Recognition of County Employees or Others

None
9. Introduction of New Resolutions or Ordinances by Supervisors for Referral to Appropriate Committee

None
- 10.A. REPORTS

None
- 11.C. Amending Rules I & IV of the Rock County Board of Supervisors Rules of Procedure

Resolution No. 21-11A-353  
NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_ day of \_\_\_\_\_, 2021 amends the Rock County Board Rules of Procedure as follows (added text appears as underlined; deleted text appears as ~~struck through~~):  
Rule I shall be amended as follows:

J. At all meetings of the Rock County Board of Supervisors, members shall have the ability to attend, participate, and exercise all the responsibilities and privileges of their position by audio-visual electronic means.

K. During any period of public comment, or public hearing during a meeting of the Rock County Board of Supervisors, the public shall be provided the opportunity to submit their comments to the Board by electronic means which may include, but shall not be limited to, comments submitted by email, web form, or real-time remote testimony or comment.

Rule IV-Q. shall be created as follows:

Q. At all meetings of the committees listed in Rule V. of these Rules, members of such committees shall have the ability to attend, participate and exercise all the responsibilities and privileges of their position by audio-visual electronic means. All other committees, advisory groups, or other governmental bodies created by order, rule, statute or ordinance of the Rock County Board of Supervisors, or any other government authority, but not listed under Rule V herein, may provide access to meetings consistent with this paragraph  
**This resolution was not approved at the County Board Staff Committee meeting prior to the County Board meeting. Without committee approval, no action or discussion took place on this item.**
12. Adjournment

Supervisors Davis and Fox moved to adjourn at 6:14 p.m. to Tuesday, November 9, 2021 at 6:00 p.m. approved by acclamation.

A handwritten signature in black ink, appearing to be 'L. Tollefson', written in a cursive style.

Prepared by Lisa Tollefson, County Clerk  
NOT OFFICIAL UNTIL APPROVED BY THE COUNTY BOARD.

*This is a condensed version of the minutes. For the full summary,  
visit <http://www.co.rock.wi.us/county-board-agendas-minutes>.*

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS



Health Services Committee  
INITIATED BY

Natalie Rolling-Edlebeck  
DRAFTED BY

Health Services Committee  
SUBMITTED BY

08 NOVEMBER 2021  
DATE DRAFTED

### RECOGNIZING DEBBIE R. WILEY SERVICE TO ROCK HAVEN

- 1 **WHEREAS, Debbie R. Willey** has served the citizens of Rock County over the past 17 years as a dedicated
- 2 and valued employee of Rock County; and,
- 3
- 4 **WHEREAS, Debbie R. Willey** began her career with Rock Haven as a Licensed Practical Nurse on 13
- 5 September 2004.
- 6
- 7 **WHEREAS, Debbie R. Willey** has worked diligently in the nursing section of Rock Haven until her
- 8 resignation on 23 November 2021.
- 9
- 10 **WHEREAS,** the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 11 commend **Debbie R. Willey** for her long and faithful service.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors duly assembled this
- 14 \_\_\_\_ day of November 2021 does hereby recognize **Debbie R. Willey** for her 17 years of service and extend
- 15 their best wishes to her in her future endeavors.

Respectfully submitted,

HEALTH SERVICES COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Tom Brien, Chair

\_\_\_\_\_  
Richard Bostwick, Chair

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Wes Davis, Vice Chair

\_\_\_\_\_  
Kevin Leavy

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
Ron Bomkamp

\_\_\_\_\_  
Kevin Leavy

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Mary Beaver

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health  
INITIATED BY



Alison Chouinard  
DRAFTED BY

Board of Health  
SUBMITTED BY

11/1/21  
DATE DRAFTED

**Recognizing Access to Care and Mental Health as Rock County’s Community Health Improvement Plan Priorities**

- 1 **WHEREAS**, the Public Health Accreditation Board defines a Community Health Improvement Plan
- 2 (CHIP) as a long-term, systematic effort to address public health problems on the basis of the results of
- 3 community health assessment activities and the community health improvement process; and,
- 4
- 5 **WHEREAS**, the mission of the Rock County Public Health Department is to act as a chief health
- 6 strategist to assure, promote and protect the health of the people of Rock County in partnership with
- 7 the communities we serve; and,
- 8
- 9 **WHEREAS**, the Health Equity Alliance of Rock County (HEAR) is a multi-sector partnership
- 10 (including health systems, nonprofits, and local government) dedicated to eliminating health inequities
- 11 through the Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP)
- 12 to ensure that Rock County reaches its full health potential; and,
- 13
- 14 **WHEREAS**, health equity is incorporated into the foundations of Health Equity Alliance of Rock
- 15 County as a corner stone for the CHA and the CHIP so that residents have a fair and just opportunity to
- 16 be healthier; and,
- 17
- 18 **WHEREAS**, the COVID-19 pandemic has impacted mental health and had exacerbated health issues
- 19 and outcomes for many, including groups that have been historically marginalized and/or disadvantaged;
- 20 and,
- 21
- 22 **WHEREAS**, the Health Equity Alliance of Rock County (HEAR) will help to ensure the commitment
- 23 of the Rock County Board of Supervisors to address racism and the disparate health outcomes that
- 24 result from racism is carried out through targeted and specific initiatives in the CHIP; and,
- 25
- 26 **WHEREAS**, through a collaborative process, access to care and mental health were identified as the
- 27 priorities to address in the CHIP; and,
- 28
- 29 **WHEREAS**, the Health Equity Alliance of Rock County, which is coordinated through the Rock
- 30 County Public Health Department, will plan and implement upstream evidence-based strategies,
- 31 policies, system, and practices to address mental health and access to care.
- 32
- 33 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 34 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2021 moves to recognize access to care and mental
- 35 health as Rock County’s Community Health Improvement Plan Priorities.

Recognizing Access to Care and Mental Health as Rock County’s Community Health Improvement Plan  
Priorities

Page 2

Respectfully submitted,

**BOARD OF HEALTH**

/s/Louis Peer  
Louis Peer, Chair

/s/Dr. Connie Winter  
Dr. Connie Winter, DDS, Vice Chair

/s/Tricia Clasen  
Supervisor Tricia Clasen

/s/Shirley Williams  
Supervisor Shirley Williams

/s/Eric Gresens  
Eric Gresens, R.PH

/s/Kaitlyn Meyers  
Dr. Kaitlyn Meyers, DVM, MPH

ABSENT  
Supervisor Danette Rynes

/s/Dr. Vinkaya Somaraju  
Dr. Vijaya Somaraju, MD, MPH, FACP

/s/Debra Kolste  
Debra Kolste



### **EXECUTIVE SUMMARY**

The Health Equity Alliance of Rock County (HEAR) is coordinated through the Rock County Public Health Department (RCPHD) and includes multi-sector stakeholders across Rock County who assess the health status of Rock County and work towards implementing strategies to improve health outcomes of residents. Over the past year, several community health assessments were conducted as part of a comprehensive Community Health Assessment. The results of the assessments indicated that mental health and access to care were areas of concern and through a collaborative process, they were selected as the priorities for improving the health of Rock County residents. COVID-19 has exacerbated many already existing health issues related to mental health and access to care. It is the intent of the Community Health Improvement Plan to address the structural and systemic health inequities between groups and communities. HEAR is committed to developing meaningful engagement with community partners and will continue to incorporate health equity into the development of strategies to improve access to care and mental health.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Land Records Committee  
INITIATED BY



Michelle Schultz, Land Info Officer  
DRAFTED BY

Planning & Development Committee  
SUBMITTED BY

October 13, 2021  
DATE DRAFTED

**AMENDING THE ROCK COUNTY LAND INFORMATION PLAN**

- 1 **WHEREAS**, Resolution 19-1A-167 approved the updated Rock County Land Records Modernization
- 2 Plan; and,
- 3
- 4 **WHEREAS**, the Rock County Land Records Modernization Plan in accordance with Wisconsin Land
- 5 Information Program guidelines is now referred to as the Rock County Land Information Plan; and,
- 6
- 7 **WHEREAS**, the Plan is developed to comply with the Wisconsin Land Information Program
- 8 requirements which allow Rock County to further develop, refine or modify the plan as needed in the
- 9 effort to integrate and automate land records; and,
- 10
- 11 **WHEREAS**, significant public investment has been made in the Geographical Information System
- 12 (GIS) that contains Rock County's Land Records information, resulting in a valuable resource for
- 13 those who wish to utilize the information for public and private benefit; and,
- 14
- 15 **WHEREAS**, the fee structure contained in the appendix of the Plan was last updated in 2019 and the
- 16 Land Records Office recommends no changes to the fees and recommends changes to the hard copy
- 17 map sizes for more efficient use of paper; and,
- 18
- 19 **WHEREAS**, the revenue generated from the sale of maps and digital data will be used to offset the
- 20 future costs of maintaining, improving and updating the information contained in the GIS.
- 21
- 22 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 23 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2021 does hereby amend the Rock County Land
- 24 Information Plan as attached hereto and incorporated by reference, and replace the existing fee
- 25 schedule with an updated fee schedule as described in the amended Rock County Information Plan;
- 26 and,
- 27
- 28 **BE IT FURTHER RESOLVED**, that the updated fee schedule becomes effective upon passage of
- 29 this resolution.

Respectfully Submitted,

**PLANNING AND DEVELOPMENT COMMITTEE**

\_\_\_\_\_  
Alan Sweeney, Chair

\_\_\_\_\_  
Wayne Gustina, Vice Chair

\_\_\_\_\_  
Wes Davis

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Robert Potter

Amending the Rock County Land Information Plan  
Page 2

FISCAL NOTE:

Minimal fiscal impact.

/s/Sherry Oja

Sherry Oja  
Finance Director

LEGAL NOTE;

The County Board is authorized to take this action pursuant to secs. 59.51 and 59.72, Wis. Stats.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE”

Recommended.

/s/Josh Smith

Josh Smith  
County Administrator

## **EXECUTIVE SUMMARY**

The Rock County Board of Supervisors established a Land Information Office in 1990 pursuant to 1989 Wisconsin Act 31 and Act 339. The Rock County Land Information Program is funded with real estate document recording or filing fees that are charged and collected in the Register of Deeds Office.

Rock County is required by statute 59.72(3)(b) to update our Land Information Plan every three years in order to maintain eligibility for Wisconsin Land Information Program grants and to retain recording fees to be used for the Land Information Program. The Rock County Land Information Office along with representatives from the Cities of Beloit and Janesville have worked together to create this plan, which will guide the modernization of Rock County Land Information. The proposed projects in the Plan are like a Capital Improvement Plan for Rock County Land Information. Land Records projects are evaluated annually based on organizational need and available Land Records funding as part of the budget process.

# Rock County

## Land Information Plan

2022-2024



\*\*Wisconsin Land Information Program  
Wisconsin Department of Administration  
101 East Wilson Street, 9th Floor  
Madison, WI 53703  
(608) 267-3369  
[www.doa.wi.gov/WLIP](http://www.doa.wi.gov/WLIP)

**Version: 2021-09-27**

Approved/Adopted by Land Information Council on: 2021-09-27

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# EXECUTIVE SUMMARY

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**About this Document.** This document is a land information plan for Rock County prepared by the land information officer (LIO) and the Rock County land information council. Under state statute 59.72(3)(b), a “**countywide plan for land records modernization**” is required for participation in the Wisconsin Land Information Program (WLIP). The purpose of this document is twofold: 1) to meet WLIP funding eligibility requirements necessary for receiving grants and retaining fees for land information, and 2) to plan for county land records modernization in order to improve the efficiency of government and provide improved government services to businesses and county residents. To date, Rock County has made substantial progress in data conversion and systems development. The focus of this plan is the continued development of this process and cooperation among custodial departments in establishing a fully functional Geographic Information System. This plan will be integrated into Rock County’s Comprehensive Plan 2035 as Chapter 15. The plan will be implemented jointly by the Rock County Land Information Office & Rock County Land Information Council, and is submitted for review and approval by the Wisconsin Department of Administration.

**WLIP Background.** The WLIP, administered by the Wisconsin Department of Administration, is funded by document recording fees collected by register of deeds at the county-level. In 2020, Rock County was awarded \$41,000 in WLIP grants and retained a total of \$244,944 in local register of deeds document recording fees for land information.

This plan lays out how funds from grants and retained fees will be prioritized. However, as county budgets are determined on an annual basis with county board approval, this plan provides estimated figures that are subject to change and are designed to serve planning purposes only.

**Land Information in Rock County.** Land information is central to county operations, as many essential services rely on accurate and up-to-date geospatial data and land records. A countywide land information system supports economic development, emergency planning and response, support to unincorporated and incorporated municipalities, coordination with state and federal agencies, and a host of other citizen services. The Rock County land information system integrates and enables efficient access to information that describes the physical characteristics of land, as well as the property boundaries and rights attributable to landowners. The following departments are essential to the integration and efficient access to Land Records in Rock County: Communications Center – 911; Land Conservation; Information Technology; Planning, Economic & Community Development; Public Health; Public Works; Real Property Lister; Register of Deeds; Surveyor; and Treasurer. The Rock County Administrator’s Office is also essential to supporting the Land Records System.

**Mission of the Land Information Office.** In the next three years, Rock County’s Land Information Office will continue with the development, implementation and maintenance of a fully functional multi-purpose, object orientated geographic information system (GIS) maintained by multiple county departments, municipalities and organizations that meets the needs of public and private users in an efficient and cost effective manner.

**Land Information Office Projects.** To realize this mission, in the next three years, the county land information office will focus on the following projects:

Rock County Land Information Projects: 2022-2024	
Project #1	Indexing of documents by geography in GIS
Project #2	Countywide integration of tax/assessment data with parcel polygons
Project #3	100% PLSS remonumentation with survey grade GPS coordinates
Project #4	Expansion of the use of mobile GPS/GIS technology
Project #5	Document imaging improvements
Project #6	Website development and hosting for improved access to land records

The remainder of this document provides more details on Rock County and the WLIP, summarizes current and future land information projects, and reviews the county's status in completion and maintenance of the map data layers known as Foundational Elements.

# 1 INTRODUCTION

In 1989, a public funding mechanism was created whereby a portion of county register of deeds document recording fees collected from real estate transactions would be devoted to land information through a new program called the Wisconsin Land Information Program (WLIP). The purpose of the land information plan is to meet WLIP requirements and aid in county planning for land records modernization.

## The WLIP and the Land Information Plan Requirement

In order to participate in the WLIP, counties must meet certain requirements:

- Update the county's land information plan at least every three years
- Meet with the county land information council to review expenditures, policies, and priorities of the land information office at least once per year
- Report on expenditure activities each year
- Submit detailed applications for WLIP grants
- Complete the annual WLIP survey
- Subscribe to DOA's land information listserv
- Coordinate the sharing of parcel/tax roll data with the Department of Administration in a searchable format determined by DOA under s. 59.72(2)(a)

## LAND INFORMATION

Any physical, legal, economic or environmental information or characteristics concerning land, water, groundwater, subsurface resources or air in this state.

'Land information' includes information relating to topography, soil, soil erosion, geology, minerals, vegetation, land cover, wildlife, associated natural resources, land ownership, land use, land use controls and restrictions, jurisdictional boundaries, tax assessment, land value, land survey records and references, geodetic control networks, aerial photographs, maps, planimetric data, remote sensing data, historic and prehistoric sites and economic projections.

– Wis. Stats. section 59.72(1)(a)

Any grants received and fees retained for land information through the WLIP must be spent consistent with the county land information plan.

## Act 20 and the Statewide Parcel Map Initiative

A major development for the WLIP occurred in 2013 through the state budget bill, known as Act 20. It directed the Department of Administration (DOA) to create a statewide digital parcel map in coordination with counties.

Act 20 also provided more revenue for WLIP grants, specifically for the improvement of local parcel datasets. The WLIP is dedicated to helping counties meet the goals of Act 20 and has made funding available to counties in the form of Strategic Initiative grants to be prioritized for the purposes of parcel/tax roll dataset improvement.

For Strategic Initiative grant eligibility, counties are required to apply WLIP funding toward achieving certain statewide objectives, specified in the form of "benchmarks." Benchmarks for parcel data—standards or achievement levels on data quality or completeness—were determined through a participatory planning process. Current benchmarks are detailed in the WLIP grant application, as will be future benchmarks.



### **WLIP Benchmarks (For 2016-2021 Grant Years)**

- Benchmark 1 & 2 – Parcel and Zoning Data Submission/Extended Parcel Attribute Set Submission
- Benchmark 3 – Completion of County Parcel Fabric
- Benchmark 4 – Completion and Integration of PLSS

More information on how Rock County is meeting these benchmarks appears in the Foundational Elements section of this plan document.

### **County Land Information System History and Context**

In 1989, Rock County Board of Supervisors created a Land Information Office charged with the responsibility of modernizing land records and associated information within the county.

### **County Land Information Plan Process**

County land information plans were initially updated every five years. However, as a result of Act 20, counties must update and submit their plans to DOA for approval every three years. The 2022-2024 plan, completed at the end of 2021, is the third post-Act 20 required update.

### **County Land Information Plan Timeline**

- DOA release of finalized instructions by March 31, 2021.
- April–September 2021: Counties work on land info plans.
- Draft plans due to DOA by September 30, 2021 (but sooner is advised).
- Final plans with county land info council approval due by December 31st, 2021.

### **Plan Participants and Contact Information**

Another requirement for participation in the WLIP is the county land information council, established by legislation in 2010. The council is tasked with reviewing the priorities, needs, policies, and expenditures of a land information office and advising the county on matters affecting that office.

According to s. 59.72(3m), Wis. Stats., the county land information council is to include:

- Register of Deeds
- Treasurer
- Real Property Lister or designee
- Member of the county board
- Representative of the land information office
- A realtor or member of the Realtors Association employed within the county
- A public safety or emergency communications representative employed within the county
- County surveyor or a registered professional land surveyor employed within the county
- Other members of the board or public that the board designates

The land information council must have a role in the development of the county land information plan, and DOA requires county land information councils to approve final plans.

This plan was prepared by the county LIO, the Rock County Land Information Council, and others as listed below.

<b>Rock County Land Information Council and Plan Workgroup</b>				
<b>Name</b>	<b>Title</b>	<b>Affiliation</b>	<b>Email</b>	<b>Phone</b>
+ <b>Sandy Disrud</b>	Register of Deeds	Rock County Register of Deeds Office	sandy.disrud@co.rock.wi.us	608-757-5641
+ <b>Michelle Roettger</b>	County Treasurer	Rock County Treasurer's Office	michelle.roettger@co.rock.wi.us	608-757-5675
+ <b>Michelle Schultz</b>	Real Property Lister, Land Information Office Rep	Rock County Real Property Office	michelle.schultz@co.rock.wi.us	608-757-5610
+ <b>Mary Mawhinney</b>	County Board Member	Rock County Board of Supervisors Dist. 4	mary.mawhinney@co.rock.wi.us	608-757-5510
+ <b>Deb DeWitt</b>	Realtor	Century21	debdewitt@c21affiliated.com	608-531-2506
+ <b>Kris Pehl</b>	Public Safety Officer, GIS Coordinator	Rock County 911 Communications Center	kris.pehl@co.rock.wi.us	608-757-5181
+ <b>Brad Heuer</b>	County Surveyor	Rock County Planning & Development	brad.heuer@co.rock.wi.us	608-757-5658
+ <b>James Sandvig</b>	IT Director, "At-Large" Land Council Member	Rock County Information Technology	james.sandvig@co.rock.wi.us	608-757-5000
+ <b>Jennifer Borlick</b>	GIS Manager, "At-Large" Land Council Member	Rock County Planning & Development	jennifer.borlick@co.rock.wi.us	608-757-5592
<b>Norm Tadt</b>	Senior Conservation Specialist	Rock County Land Conservation	norm.tadt@co.rock.wi.us	608-754-6617
<b>Duane Jorgenson</b>	Public Works Director	Rock County Public Works	duane.jorgenson@co.rock.wi.us	608-757-5453
<b>Adam Elmer</b>	Environmental Health Specialist	Rock County Public Health	adam.elmer@co.rock.wi.us	608-757-5440
<b>Kirby Benz</b>	GIS Specialist	City of Janesville	benzk@ci.janesville.wi.us	608-755-3079
<b>Keith Houston</b>	GIS Specialist	City of Beloit	houstonk@beloit.wi.gov	608-364-6697

+ Land Information Council Members designated by the plus symbol

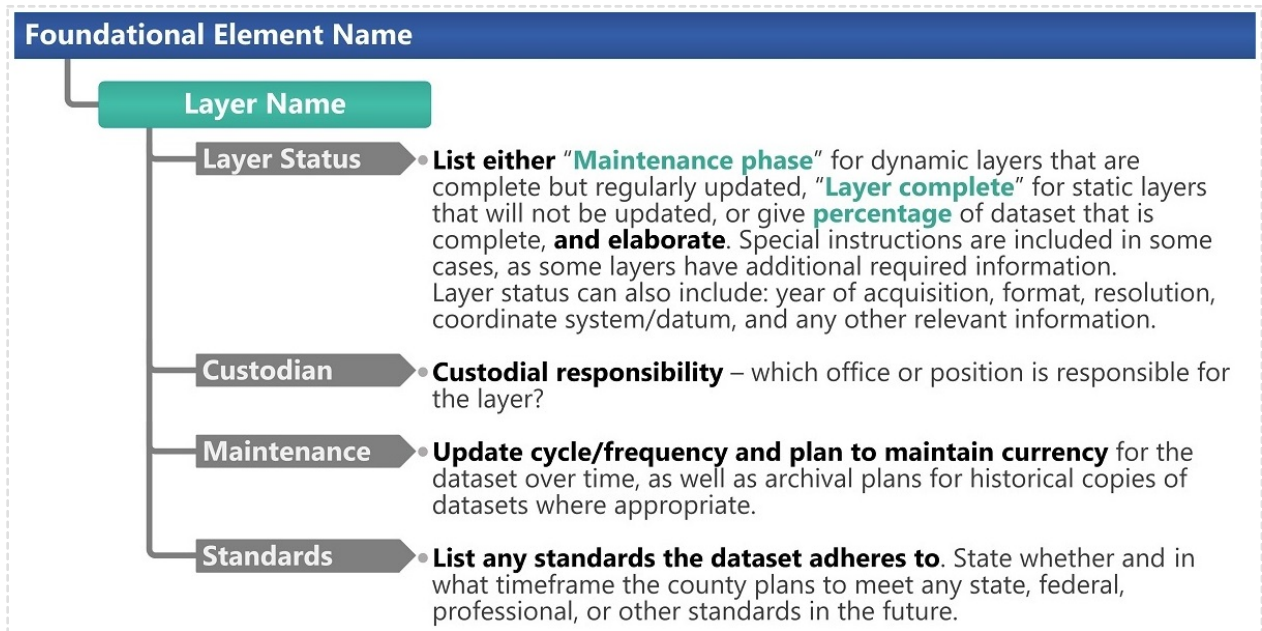
# 2 FOUNDATIONAL ELEMENTS

Counties must have a land information plan that addresses development of specific datasets or map layer groupings historically referred to as the WLIP Foundational Elements. Foundational Elements incorporate nationally-recognized “Framework Data” elements, the major map data themes that serve as the backbone required to conduct most mapping and geospatial analysis.

In the past, Foundational Elements were selected by the former Wisconsin Land Information Board under the guiding idea that program success is dependent upon a focus for program activities. Thus, this plan places priority on certain elements, which must be addressed in order for a county land information plan to be approved. Beyond the county’s use for planning purposes, Foundational Element information is of value to state agencies and the WLIP to understand progress in completion and maintenance of these key map data layers.

### FOUNDATIONAL ELEMENTS

- PLSS
- Parcel Mapping
- LiDAR and Other Elevation Data
- Orthoimagery
- Address Points and Street Centerlines
- Land Use
- Zoning
- Administrative Boundaries
- Other Layers



# PLSS

## Public Land Survey System Monuments

### Layer Status

#### PLSS Layer Status

	Status/Comments
Number of PLSS corners (selection, ¼, meander) <b>set in original government survey</b> that can be remonumented in your county	• 2,550 +/-
Number of PLSS corners capable of being remonumented in your county that <b>have been remonumented</b>	• 2,550 +/-
Number of remonumented PLSS corners with survey grade coordinates (see below for definition) <ul style="list-style-type: none"> <li>• <b>SURVEY GRADE</b> – coordinates collected under the direction of a Professional Land Surveyor, in a coordinate system allowed by 236.18(2), and obtained by means, methods and equipment capable of repeatable 2 centimeter or better precision</li> <li>• <b>SUB-METER</b> – point precision of 1 meter or better</li> <li>• <b>APPROXIMATE</b> – point precision within 5 meters or coordinates derived from public records or other relevant information</li> </ul>	• 2,550 +/-
Number of survey grade PLSS corner coordinates integrated into county digital parcel layer	• 2,550 +/-
Number of non-survey grade PLSS corner coordinates integrated into county digital parcel layer	• 47
Tie sheets available online?	• Yes <a href="http://www.co.rock.wi.us/Rock/SurvSearch/Surveyorphp.html">http://www.co.rock.wi.us/Rock/SurvSearch/Surveyorphp.html</a>
Percentage of remonumented PLSS corners that have <b>tie sheets available online</b> (whether or not they have corresponding coordinate values)	• 99%
Percentage of remonumented PLSS corners that have tie sheets available online (whether or not they have corresponding coordinate values) <b>and a corresponding URL path/hyperlink value</b> in the PLSS geodatabase	• 99%
PLSS corners believed to be remonumented based on filed tie-sheets or surveys, but do not have coordinate values	• 0
Approximate number of PLSS corners believed to be lost or obliterated	• 150 (primarily meander corners)
Which system(s) for <b>corner point identification/ numbering</b> does the county employ (e.g., the Romportl point numbering system known as Wisconsin Corner Point Identification System, the BLM Point ID Standard, or other corner point ID system)?	• Rock Co. has a unique numbering systems for indexing online copies and hard copies. Online Indexing: Corners start at 0501 at NW corner of Township and increases going West to East and North to South, excluding center of sections followed by the first two letters of the township. (IE; 0501AV/NW corner Sec 6, Avon) Centers are similar but with a four-digit number starting with 4 and the last three digits reflect the corner number to the west followed by township letters. The hard copies are indexed by township books, then by a corner code index which is a Township grid with Letters (A-Z) on the Y axis increasing North to South and Numbers on the X axis (1-25) increasing West to East.
Does the county contain any <b>non-PLSS areas</b> (e.g., river frontage long lots, French land claims, private claims, farm lots, French long lots, etc.) or any special situations regarding PLSS data for tribal lands?	• No
Total number of PLSS corners along each bordering county	• West 51 corners, 51 remonumented North 61 corners, 61 remonumented East 51 corners, 51 remonumented South 61 corners, 61 remonumented
Number of PLSS corners remonumented along each county boundary	• 224
Number of remonumented PLSS corners along each county boundary with survey grade coordinates	• 224
In what ways does your county collaborate with or plan to collaborate with neighboring counties for PLSS updates on shared county borders?	• If corners are reset or replaced, Rock County will notify the neighboring counties of such changes.

## Custodian

- Rock County Surveyor

## Maintenance

- All PLSS corners will be maintained per statute.
- Maintain, index, and file the "U.S. Land Survey Monument Record", PLSS information, and oversee the perpetuation of the PLSS including PLSS monument maps and section summary sheets. Assure that existing PDF files for PLSS corners are appended as new ties are received.
- Oversee the PLSS in Rock County's Geographic Information System including, but not limited to; determining the accuracy of PLSS data, (defined by DOA WLIP Instructions), determining those PLSS corners in need of remonumentation and scheduling, performing or contracting the work for the same. (Wis. Statutes Ch. 59.45 & 59.74 A-E 7.08)
- Maintain, index, and file survey records of railroad right of way maps, road right of way maps, certified survey maps, plat of surveys, subdivision plats, field notes, condominium maps, assessor's maps, and cemetery maps. Supervise the Rock County Geographic Information System as it pertains to this function. (Wis. Statutes Ch. 59.45, 59.74, 59.74, 157.07)
- Oversee the scanning of filed survey documents and coordinate with the IT department to assure on-line availability.
- Perform on-going remonumentation of PLSS corners in Rock County.

## Standards

- Statutory Standards for PLSS Corner Remonumentation
  - s. 59.74, Wis. Stats. Perpetuation of section corners, landmarks.
  - s. 60.84, Wis. Stats. Monuments.
  - ch. A-E 7.08, Wis. Admin. Code, U.S. public land survey monument record.
  - ch. A-E 7.06, Wis. Admin. Code, Measurements.
  - s. 236.15, Wis. Stats. Surveying requirement.
- SURVEY GRADE standard from Wisconsin County Surveyor's Association:
  - **SURVEY GRADE** – coordinates collected under the direction of a Professional Land Surveyor, in a coordinate system allowed by 236.18(2), and obtained by means, methods and equipment capable of repeatable 2 centimeter or better precision
  - **SUB-METER** – point precision of 1 meter or better
  - **APPROXIMATE** – point precision within 5 meters or coordinates derived from public records or other relevant information
- The dataset adheres to the standards listed above.

## Other Geodetic Control and Control Networks

e.g., HARN, Height Mod., etc.

### Layer Status

- Rock County does not maintain Control networks on the County GIS

### Layer Status

- Geographic Positioning Reference Frameworks

## Custodian

- Geodetic Control and Control Networks  
Rock County uses the Wisconsin Coordinate Reference System, (WISCRS – Rock Datum), for all current work. Wisconsin is fortunate to have Wisconsin Height Modernization Monuments, (HMP), monuments installed and maintained by the Wisconsin Department of Transportation, (WDOT), geodetic unit; HMP monuments allow for an easy connection to the NSRS. The recent SG definition recommends that coordinates obtained by way of remonumentation projects funded with WLIP dollars be in a coordinate system permitted by WI. Statute 236.18(2).

- **Public Land Survey System**

Most Wisconsin lands are subdivided according to the Public Land Survey System. The geodetic reference framework for the Rock County GIS is the Public Land Survey System, (PLSS); the corners of the PLSS must be connected to the National Spatial Reference System, (NSRS), and the WDOT HMP monuments allow for an easy connection. Utilizing GNSS equipment and the WISCORS network, the Surveyors office efficiently and accurately provides coordinate data for PLSS corners.

The County Surveyor is the statutory custodian of PLSS monument records. Records are entered into the Surveyor database and made available on-line, (searchable and PDF files).

- The PLSS corners and lines are in the GIS at three different positional accuracy levels as defined by the latest Instructions for Preparing County Land Information Plans. Rock County has corners defined as Survey Grade, Sub-meter and Approximate that support accurate mapping and exist in an ESRI geodatabase. The County Surveyor's coordinates are available on the county's website and the State Cartographers Office, (SCO), 'PLSS Finder' application.

### **Maintenance**

- The County Surveyor will continue maintaining and perpetuating the PLSS monuments and determine coordinates for PLSS corners. The goal is to establish Survey Grade County coordinates for all PLSS monuments as part of a progressive remonumentation effort. Rock County acknowledges coordinates exist in two NAD83 adjustments, (2007 & 2011), however, does not believe these difference impact the intended purpose of the GIS.

### **Standards**

- Rock County adheres to standards that are statutorily defined in Wisconsin; also, to the "Survey Grade" definition as developed by the Wisconsin County Surveyors Association.

# Parcel Mapping

## Parcel Geometries

### Layer Status

- **Progress toward completion/maintenance phase:** In Rock County, 100% of the parcels maintained by the County are available in a commonly-used digital GIS format.
- **Projection and coordinate system:** Rock County uses NAD 1983 HARN Wisconsin CRS Rock (US Feet) and the Transverse Mercator Projection
- **Integration of tax data with parcel polygons:** The County does have a parcel polygon model that directly integrates tax/assessment data as parcel attributes.
- **Online Parcel Viewer Software/App and Vendor name:** ESRI ArcGIS Online, In-house
- **Unique URL path for each parcel record:** No

### Custodian

- Rock County Real Property Description Office

### Maintenance

- **Update Frequency/Cycle:** Parcel Polygons are updated daily, in conjunction with the annual Property assessment cycle.

### Standards

- **Data Dictionary:** Is available as a separate document upon request. The Dictionary contains a brief explanation of each attribute field.

## Parcel Geometries – City of Beloit

### Layer Status

- **Progress toward completion/maintenance phase:** 100% of the City maintained parcels are available in a commonly-used digital GIS format.
- **Projection and coordinate system:** The City of Beloit uses NAD 1983 HARN Wisconsin CRS Rock (US Feet)
- **Integration of tax data with parcel polygons:**
  - The City does have a parcel polygon model that directly integrates tax/assessment data as parcel attributes.
- **Online Parcel Viewer Software/App and Vendor name:** Portico by Geocortex, Sidwell
- **Unique URL path for each parcel record:** No

### Custodian

- City of Beloit, Engineering Division

### Maintenance

- **Update Frequency/Cycle.** Parcel polygons are updated daily, in conjunction with the annual assessment cycle.

### Standards

- **Data Dictionary:** The City of Beloit does not use a data dictionary for the parcel dataset. The City of Beloit will create one if the need arises.

## Parcel Geometries – City of Janesville

### Layer Status

- **Progress toward completion/maintenance phase:** 100% of the City maintained parcels are available in a commonly-used digital GIS format.
- **Projection and coordinate system:** The City of Janesville uses NAD 1983 HARN Wisconsin CRS Rock (US Feet)
- **Integration of tax data with parcel polygons:**

- The City does have a parcel polygon model that directly integrates tax/assessment data as parcel attributes.
- Online Parcel Viewer Software/App and Vendor name:** Geocortex Essentials HTML5, In house.
- Unique URL path for each parcel record:** Yes

#### Custodian

- City of Janesville, Planning Division

#### Maintenance

- Update Frequency/Cycle.** Parcel polygons are updated daily, in conjunction with the annual assessment cycle.

#### Standards

- Data Dictionary:** The City of Janesville parcel dataset data dictionary is a custom enterprise geodatabase data model. All City of Janesville parcel enterprise geodatabase data includes FGDC-compliant metadata.

## Assessment/Tax Roll Data

### Layer Status

- **Progress toward completion/maintenance phase:** NA
- **Tax Roll Software/App and Vendor name:** Rock County uses a custom Visual Basic application with an Oracle Database that was developed in house. In the next year the data base will be converted to a Microsoft SQL Server implementation.
- **Municipal Notes:** The City of Beloit uses **Market Drive** from Assessment Technologies for Assessments and exports the data to Rock County. The County produces the tax bills and tax roll for the City of Beloit. The City of Beloit Engineering Division maintains its parcel mapping and the City Assessors Office does the real property listing for the City of Beloit. The City of Janesville uses **Property Assessment & Tax Billing Module** – from contractor/vendor GCS Software. The City of Janesville Planning Division maintains its parcel mapping, the City Assessors Office performs the real property listing and the City Clerk/Treasurers office generates the tax bills.

### Custodian

- Rock County is the custodian for all Municipalities excluding the Cities of Beloit and Janesville. The Cities of Beloit and Janesville are each custodians of their own data respectively.

### Maintenance

- **Maintenance of the Searchable Format standard:** To maintain the Searchable Format standard, the County has modified its method of owner maintenance and site address maintenance to reduce the amount of human labor required to produce the searchable format. The County has requested the same modifications of the Municipalities that perform their own real property listing.
- **Searchable Format Workflow:** The County maintains the parcel/tax roll data in the Searchable Format or close enough to the Searchable Format that **little to no human labor is required** for the annual submission of parcel/tax roll data to DOA.

### Standards

- Wisconsin Department of Revenue Property Assessment Manual and attendant DOR standards
- DOR XML format standard requested by DOR for assessment/tax roll data

## Non-Assessment/Tax Information Tied to Parcels

### Storm Water Management Facilities Database

#### Layer Status

- Rock County is currently developing and maintaining this layer
- Data is available via a combination of an ESRI GIS file and an Excel Spreadsheet and contains



the Tax ID# which allows for a database join to other Land Information Records.

- Storm Water Management Facilities are constructed, as required by County Ordinance and related permit, as part of new development projects, located either within recorded easement on private land or on outlots platted during a land division process.
- A maintenance plan is required to ensure that facilities continue to function as plan.
- Spreadsheet/database is used to manage and track ongoing maintenance activities

#### Custodian

- Rock County Land Conservation Department

#### Maintenance

- As needed based on additional permits and ongoing on-site maintenance activities

#### Standards

- Chapter 4, Part 8, Rock County Code of Ordinances. Storm Water Management. Identifies standards and procedures for ensuring the storm water management facilities are properly constructed and maintained in order to ensure County Ordinance compliance.
- S. 59.693 Wis. Stats. Enabling Legislation authorizing Counties to adopt Construction Site Erosion Control and Storm Water Management Ordinances

## ROD Real Estate Document Indexing and Imaging

#### Layer Status

- **Grantor/Grantee Index:** Grantor Index is complete from 1849 to present. Grantee Index is complete from 1876 to present. The Grantor/Grantee index is available online through the software from 1963 to present.
- **Tract Index:** The tract index is complete for all recorded documents with a legal description. The first recordings were in 1839. The index is PLSS based. Parcel numbers have been indexed beginning 01/01/2017 to present. Documents that have a legal description are tracted online through the software from 1978 to present.
- **Imaging:** All real estate documents have been scanned and are available for viewing by users, with the exception of old mortgages and lis pendens. The scanned documents are indexed by document number, and volume and page. Also, all Tract and Abstract Books have been scanned. The scanning project includes approximately 592,000 documents consisting of 968,500 images.
- **ROD Software/App and Vendor Name:** Rock County uses Laredo/Tapestry software from Vendor Fidlar Technologies.

#### Custodian

- Rock County Register of Deeds

#### Maintenance

- As changes occur, daily.

#### Standards

- s. 59.43, Wis. Stats. Register of deeds; duties, fees, deputies.
- ch. 706, Wis. Stats. Conveyances of real property; Recording; Titles.
- s. 59.72(5),(6) Wis Stats. Land Records Modernization

## LiDAR and Other Elevation Data

### LiDAR

#### Layer Status

- **Most recent acquisition year:** 2020
- **Accuracy:** Waiting for documentation from Vendor
- **Post spacing:** Waiting for documentation from Vendor
- **Contractor's standard, etc.:** ASPRS Class II accuracy standards
- **Next planned acquisition year:** 2030
- **QL1/QL2 acquisition plans:** None

#### Custodian

- Rock County Planning, Economic and Community Development

## Maintenance

- No maintenance of this data, save updating point cloud classification are planned at this time

## Standards

- USGS Lidar Base Specification

## LiDAR – City of Janesville

### Layer Status

- **Most recent acquisition year:** 2020
  - **Accuracy:** *Horizontal Accuracy Requirements:* Calculated to meet horizontal accuracy according to ASPRS (2014) standards.
  - *Vertical Accuracy Requirements:* LiDAR point cloud calibrated to support the development of a bare earth surface model (DEM) to meet the following requirements
    - RMSEz (non-vegetated)  $\leq$  5 cm (Point Cloud and DEM)
    - NVA  $\leq$  10 cm at 95% confidence level according to NSSDA standards (Point Cloud and DEM)
    - VVA  $\leq$  15 cm at 95<sup>th</sup> percentile level according to ASPRS guidelines (DEM Only)
- **Post spacing:** 30 ppsm nominal pulse density, single swath
- **Contractor's standard, etc.:** USGS "National Geospatial Program LiDAR Base Specification Version 2.1", Quality Level 0 (QL0).
- **Next planned acquisition year:** 2030
- **QL1/QL2 acquisition plans:** N/A

### Custodian

- City of Janesville

## Maintenance

- No maintenance of this data

## Standards

- USGS Lidar Base Specification
- LiDAR Data meets horizontal accuracy according to ASPRS (2014) standards

## LiDAR Derivatives

### 2010 LiDAR Derived DEM

#### Layer Status

- The Bare Earth DEM was developed from LAS points and breaklines collected from a LiDAR flight flown 2010-2012. The DEM is a raster data set in ESRI GRID format with an X, Y, Z value located at the center of each 10 ft. by 10 ft. cell.

#### Custodian

- Rock County, Planning, Economic and Community Development Agency

#### Maintenance

- No maintenance is scheduled at this time

#### Standards

- The DEM was generated from a DTM meeting ASPRS class II Standards

### 2010 LiDAR Derived 2' Contours

#### Layer Status

- The Bare Earth DTM was developed from LAS points and breaklines collected from a LiDAR flight flown in the Spring of 2010-2012. The DTM is used to develop a TIN (Triangulated Irregular Network)

#### Custodian

- Rock County, Planning, Economic and Community Development Agency

#### Maintenance

- None planned at this time

#### Standards

- Two-foot contours meeting National Map Accuracy Standards were generated from the TIN

## 2010 LiDAR Derived 1' Contours

### Layer Status

- Derived from LAS point cloud in LP360 software using Triangulated Irregular Network

### Custodian

- Rock County, Planning, Economic and Community Development Agency

### Maintenance

- None planned at this time

### Standards

- No accuracy/standards report available at this time

## 2005 2' Contours – City of Janesville

### Layer Status: Complete

- Derived stereoscopically using 2005 orthophotos.

### Custodian

- City of Janesville

### Maintenance

- None planned at this time.

### Standards

- Meets National Map accuracy standards for 2' contours (one half the contour interval accuracy at 90% confidence level in well-defined areas).

## 2005 DEM – City of Janesville

### Layer Status: Complete

- Derived from 2005 contours.

### Custodian

- City of Janesville

### Maintenance

- None planned at this time.

### Standards

- Meets National Map accuracy standards.

## 2000 2' Contours

### Layer Status: Complete

- Derived stereoscopically using 2000 orthophotos.

### Custodian

- Rock County Planning, Economic and Community Development Agency

### Maintenance

- None planned at this time.

### Standards

- Meets ASPRS Class II accuracy standards.

## 2000 DEM

### Layer Status: Complete

- Derived from 2000 contours.

### Custodian

- Rock County Planning, Economic and Community Development Agency.

### Maintenance

- None planned at this time.

### Standards

- Meets ASPRS Class II accuracy standards

## Other Types of Elevation Data

### Layer Status

- Rock County does not have any.

## Orthoimagery

### Orthoimagery

#### Layer Status

- **Most recent acquisition year:** 2020
- **Resolution:** 6"
- **Contractor's standard:**
- **Next planned acquisition year:** 2025

#### Custodian

- Rock County Planning, Economic and Community Development

#### Maintenance

- No maintenance Planned at this time.

#### Standards

- Following the National Standard for Spatial Data Accuracy, 6" imagery shall meet +/- 2' Horizontal Accuracy at a 95% Confidence Level.
- To maximize surface feature detail, the flight shall take place in the spring during leaf-off conditions. The imagery shall be acquired between the hours of 10:00 am and 2:00 p.m., when the sun is at a 35° or greater angle, and only when the ground is not obscured by snow, haze, fog, severe sun glare, or clouds or their shadows. The orthophotographs shall be acquired with an average forward lap of 60% and average side lap of 30%.

## Orthoimagery – City of Janesville

### Layer Status

- **Most recent acquisition year:** 2020
- **Resolution:** 3"
- **Contractor's standard:**
- **Next planned acquisition year:** 2025

### Custodian

- City of Janesville

### Maintenance

- No maintenance Planned at this time.

### Standards

- Meets ASPRS Level 2 horizontal accuracy standards at 1" = 50' map scale. The 3-inch pixel orthoimagery was produced to meet or exceed a horizontal accuracy of 0.7 feet RMSE according to ASPRS Positional Accuracy Standards for Digital Geospatial Data.
- To maximize surface feature detail, the flight took place in the spring during leaf-off conditions. The imagery was acquired when the sun angle was at 30 degrees or greater above the horizon with an average side lap of 30% and an average forward lap of 60% (+/- 5%).

## Historic Orthoimagery

### 2016 6" Resolution, True Color Orthoimagery

#### Layer Status

- Complete

#### Custodian

- Rock County Planning, Economic and Community Development

#### Maintenance

- No maintenance Planned at this time.

### **Standards**

- Following the National Standard for Spatial Data Accuracy, 6" imagery shall meet +/- 2' Horizontal Accuracy at a 95% Confidence Level.
- To maximize surface feature detail, the flight shall take place in the spring during leaf-off conditions. The imagery shall be acquired between the hours of 10:00 am and 2:00 p.m., when the sun is at a 35° or greater angle, and only when the ground is not obscured by snow, haze, fog, severe sun glare, or clouds or their shadows. The orthophotographs shall be acquired with an average forward lap of 60% and average side lap of 30%.

## **2010, 12" Resolution, True Color Orthoimagery**

### **Layer Status**

- Complete

### **Custodian**

- Rock County Planning, Economic and Community Development

### **Maintenance**

- No maintenance Planned at this time.

### **Standards**

- Meets ASPRS Class II Accuracy Standards
- To maximize surface feature detail, the flight took place in the spring during leaf-off conditions. The imagery was acquired between the hours of 9:00 am and 3:00 p.m., when the sun was at a 35° or greater angle, and only when the ground was not obscured by snow, haze, fog, severe sun glare, or clouds or their shadows.

## **2011, 6" Resolution, True Color Orthoimagery Insets**

### **Layer Status**

- Complete.
- Covers the cities of Janesville and Beloit, and the Village of Clinton.

### **Custodian**

- Rock County Planning, Economic and Community Development and City of Janesville, City of Beloit and Village of Clinton

### **Maintenance**

- No maintenance Planned at this time.

### **Standards**

- Meets ASPRS Class II Accuracy Standards
- To maximize surface feature detail, the flight took place in the spring during leaf-off conditions. The imagery was acquired between the hours of 9:00 am and 3:00 p.m., when the sun was at a 30° or greater angle, and only when the ground was not obscured by snow, haze, fog, severe sun glare, or clouds or their shadows.

## **2008, 12" Resolution, True Color Orthoimagery**

### **Layer Status**

- Complete.
- Coverage for the Rock River at peak flood height during flood of 2008.

### **Custodian**

- Rock County Planning, Economic and Community Development, City of Janesville, City of Beloit

### **Maintenance**

- No maintenance Planned at this time.

### **Standards**

- Meets ASPRS Class II Accuracy Standards.

## 2005, 6" Resolution, Black and White Orthoimagery

### Layer Status

- Complete.

### Custodian

- City of Janesville

### Maintenance

- No maintenance Planned at this time.

### Standards

- Meets National Map Accuracy Standards for 100 scale Ortho's (3.33 feet horizontal accuracy at 95% confidence level.)

## 2000, 12" Resolution, Black and White Orthoimagery

### Layer Status

- Complete.

### Custodian

- Rock County Planning, Economic and Community Development, City of Janesville, City of Beloit

### Maintenance

- No maintenance Planned at this time.

### Standards

- Meets ASPRS Class II Accuracy Standards
- To maximize surface feature detail, the flight took place in the spring during leaf-off conditions. The imagery was acquired between the hours of 9:00 am and 3:00 p.m., when the sun was at a 30° or greater angle, and only when the ground was not obscured by snow, haze, fog, severe sun glare, or clouds or their shadows.

## 1996, 12" Resolution, Black and White Orthoimagery

### Layer Status

- Complete.
- Coverage for the towns of Harmony, Janesville, La Prairie, Rock, and Turtle; and the City of Janesville.

### Custodian

- Rock County Planning, Economic and Community Development

### Maintenance

- No maintenance Planned at this time.

### Standards

- Unknown Accuracy.
- Unknown Contractor Standards.

## 1993, 1 meter resolution, Black and White Orthoimagery

### Layer Status

- Complete.

### Custodian

- Rock County Planning, Economic and Community Development

### Maintenance

- No maintenance Planned at this time.

### Standards

- Unknown Accuracy.
- Unknown Contractor Standards.

## 1990, 1" = 400' Scale, Black and White Scanned Orthoimagery

### Layer Status

- Complete.

### Custodian

- Rock County Planning, Economic and Community Development

**Maintenance**

- No maintenance Planned at this time.

**Standards**

- Unknown Accuracy.
- Unknown Contractor Standards.

**1990, 1" = 200' Scale, Black and White Scanned Orthoimagery**

**Layer Status**

- Complete.
- Coverage for the towns of Beloit, Fulton, Harmony, Janesville, La Prairie, Milton, Rock, and Turtle; and the cities of Janesville and Beloit.

**Custodian**

- Rock County Planning, Economic and Community Development

**Maintenance**

- No maintenance Planned at this time.

**Standards**

- Unknown Accuracy.
- Unknown Contractor Standards.

**1978, 1"=400' Scale, Black and White Scanned Orthoimagery**

**Layer Status**

- Complete.

**Custodian**

- Rock County Planning, Economic and Community Development

**Maintenance**

- No maintenance Planned at this time.

**Standards**

- Unknown Accuracy.
- Unknown Contractor Standards.

**1969, 1"=1000" Scale, Black and White Scanned Orthoimagery**

**Layer Status**

- Complete.

**Custodian**

- Rock County Planning, Economic and Community Development

**Maintenance**

- No maintenance Planned at this time.

**Standards**

- Unknown Accuracy.
- Unknown Contractor Standards.

**1966, Unknown Scale, Black and White Scanned Orthoimagery**

**Layer Status**

- Complete.

**Custodian**

- Rock County Planning, Economic and Community Development

**Maintenance**

- No maintenance Planned at this time.

**Standards**

- Unknown Accuracy.
- Unknown Contractor Standards.

## 1950, Unknown Scale, Black and White Scanned Orthoimagery

### Layer Status

- Complete.

### Custodian

- Rock County Planning, Economic and Community Development

### Maintenance

- No maintenance Planned at this time.

### Standards

- Unknown Accuracy.
- Unknown Contractor Standards.

## Other Types of Imagery

e.g., Oblique Imagery, Satellite Imagery, Infra-red, etc.

### Layer Status

- Rock County does not have other types of Imagery.

## Address Points and Street Centerlines

### Address Point Data

#### Layer Status

- Complete

#### Custodian

- Rock County 911 Communications Center

#### Maintenance

- As Needed

#### Standards

- Wisconsin GIS NG9-1-1 Data Standard (Site/Structure Address Point)
- In accordance with Chapter 4.6 of the Rock County Code of Ordinances. Located on the principle structure, for emergency response purposes.

### Structure Address Points – City of Beloit

#### Layer Status

- Complete

#### Custodian

- Rock County 911 Communications Center

#### Maintenance

- As needed

#### Standards

- In accordance with Chapter 4.6 of the Rock County Code of Ordinances. Located on the principle structure, for emergency response purposes.
- Wisconsin GIS NG9-1-1 Data Standard (Site/Structure Address Point)

### Structure Address Points – City of Janesville

#### Layer Status

- Complete

#### Custodian

- City of Janesville, Planning Division

#### Maintenance

- As needed, in conjunction with new addresses or requested changes



## Standards

- Layer created in ArcGIS for each parcel from Address records maintained in MSGovern database. Where appropriate the address point is located on the primary structure for each parcel.
- Wisconsin GIS NG9-1-1 Data Standard (Site/Structure Address Point)

## Street Centerlines

### Layer Status

- Complete

### Custodian

- Rock County 911 Communications Center is the custodian for emergency response purposes. Actual authority over the streets is held by the local Municipality.

### Maintenance

- As changes occur.

### Standards

- Street Centerlines were originally created by private vendor TopComp, Inc. TopComp, Inc. collected GPS points by driving each road in both directions. A single line was then drawn down the middle of the two lines to create a street centerline. All street centerlines are broken at intersections and municipal boundaries. Block ranges are assigned to each centerline segment depicting "to" and "from" on both even and odd sides.
- Wisconsin GIS NG9-1-1 Data Standard (Road Centerline)

## Street Centerlines – City of Janesville

### Layer Status

- Complete

### Custodian

- City of Janesville, Planning Division

### Maintenance

- As needed.

### Standards

- Layer created from CAD file in ArcGIS and attributed from historic records, most notably the 80 scale hardcopy maps. New streets are added from Engineering as built drawings.
- Wisconsin GIS NG9-1-1 Data Standard (Road Centerline)

## Building Footprints

### Layer Status

- Complete

### Custodian

- Rock County Planning, Economic and Community Development

### Maintenance

- Updated in concurrence with release of new aerial imagery

### Standards

- Current and some historic building footprints in unincorporated areas of Rock County.

## Building Footprints – City of Janesville

### Layer Status

- In process

### Custodian

- City of Janesville, Planning Division

### Maintenance

- As time permits

## Standards

- Layer created in ArcGIS from orthoimagery. To date, all structures located within the floodplain and downtown have been digitized.

## Other Types of Address Information

### Driveway Locations

#### Layer Status

- Complete

#### Custodian

- Rock County Planning, Economic and Community Development

#### Maintenance

- As needed

#### Standards

- Historic, current and future address points (in subdivisions) were assigned or are assigned in non-incorporated areas of the county. In accordance with Chapter 4.6 of the Rock County Code of Ordinances.

## Address Points

#### Layer Status

- Deprecated

#### Custodian

- Rock County Planning, Economic and Community Development

#### Maintenance

- No maintenance planned at this time.

#### Standards

- Historic Address points created as addresses were assigned in non-incorporated areas of the county. In accordance with Chapter 4.6 of the Rock County Code of Ordinances.

## Address Range

#### Layer Status

- Complete

#### Custodian

- Rock County Planning, Economic and Community Development

#### Maintenance

- As needed.

#### Standards

- Used to assign addresses in accordance with Chapter 4.6 of the Rock County Code of Ordinances.

## Rights of Way

#### Layer Status

- Complete, for the Rock County maintained parcels
- How maintained:** Rights of Way are maintained as part of the parcel polygon and line layers.

#### Custodian

- Rock County Real Property

#### Maintenance

- Annually inconjunction with the Assessment cycle

#### Standards

- Based on recorded documents, local town road documents.

## Trails

e.g., Recreational Trails, Snowmobile Trails

### Layer Status

- In Process

### Custodian

- Rock County 911 Communications Center

### Maintenance

- Updated as changes occur

### Standards

- Information is provided by local clubs

## Sidewalks – City of Janesville

### Layer Status

- Complete

### Custodian

- City of Janesville, Planning Division

### Maintenance

- As needed

### Standards

- Layer created in ArcGIS from orthoimagery where sidewalk was present. When no sidewalk was visible, an offset of the parcel line was used. The sidewalks are classified as one of the following: Planned - City Funded, Planned - Unfunded, Unplanned - Unfunded, or Planned, Non-City Funded. The sidewalk layer was used to create the City's Pedestrian Transportation Corridor Plan (PTCP) Map

## Land Use

### 2016 and 2010 Land Use

#### Layer Status

- Complete

#### Custodian

- Rock County Planning, Economic and Community Development

#### Maintenance

- None planned at this time. Rock County has Town Zoning Authority. As such, there is no uniform form of communication between individual towns and the county. A new current land use layer is created with each orthoimagery flight.

#### Standards

- The Rock County Land Use Inventory was designed using a Classification System designed by Planning Staff to be able to capture land use traits important in staff decisions. The main purpose of the inventory is to describe what actually takes place in physical or observable terms.

### 2009 Comprehensive Plan (Land Use and Future Land Use) – City of Janesville

#### Layer Status

- Complete

#### Custodian

- City of Janesville, Planning Division

#### Maintenance

- As needed, per statute

#### Standards

- The City of Janesville consulted with Vandewalle & Associates. The Comprehensive Plan was prepared under the State of Wisconsin's comprehensive planning legislation, adopted in 1999 and contained in s66.1001, Wisconsin Statutes.

## 2000 Land Use

### Layer Status

- Complete

### Custodian

- Rock County Planning, Economic and Community Development

### Maintenance

- None planned at this time. Rock County has Town Zoning Authority. As such, there is no uniform form of communication between individual towns and the county. A new current land use layer is created with each orthoimagery flight.

### Standards

- Land Use described using American Planning Association Land Based Classification System.

## Current Land Use – City of Beloit

### Layer Status

- Complete

### Custodian

- GIS Specialist, City of Beloit Engineering Division

### Maintenance

- Continuously maintained

### Standards

- Land Use described using American Planning Association Land Based Classification System.

## Future Land Use

### Layer Status

- Complete

### Custodian

- Individual Towns

### Maintenance

- Rock County Planning, Economic and Community Development updates the data as it is supplied by individual towns.

### Standards

- s. 66.1001, Wis. Stats. Comprehensive planning.
- Created by "stitching" together the land use plans as provided by the towns in their Comprehensive Plan updates for Comprehensive Plan 2035. This is a general overview and does not supersede the plans as adopted by the towns.

## Zoning

### County General Zoning

#### Layer Status

- Not administered by Rock County

### General Zoning - City of Beloit

#### Layer Status

- Complete, in maintenance

#### Custodian

- GIS Specialist, City of Beloit Engineering Division

#### Maintenance

- As needed

#### Standards

- City of Beloit uses common planning standards in the maintenance of this layer.

## General Zoning - City of Janesville

### Layer Status

- Complete

### Custodian

- City of Janesville, Planning Division

### Maintenance

- As needed when zoning amendments or annexations occur.

### Standards

- Zoning classifications are designated by City ordinance. The zoning map is the official record of zoning districts in the City of Janesville. Amendments to the zoning map, including annexations of new lands, are approved by the City Council and reflected on the official zoning map.

## Shoreland Zoning

### Layer Status

- Rock County does not maintain a GIS representation of County shoreland zoning boundaries.

### Custodian

- Rock County Planning, Economic and Community Development

### Maintenance

- As needed

### Standards

- As defined in s59.692(1)(b)

## Farmland Preservation Zoning

### Layer Status

- Not administered by Rock County

## Floodplain Zoning

### Layer Status

- Administered by Rock County using the map service from FEMA
- The County's floodplain zoning is identical to the FEMA map

## Airport Protection

### Layer Status

- Rock County does maintain a GIS representation of airport protection zoning boundaries
- **Airport protection zoning map depicts:**
  - Height limitation restrictions
  - General zoning overlay for airport protection

### Custodian

- Rock County Planning, Economic and Community Development

### Maintenance

- None planned

### Standards

- As defined in the County of Rock Code of Ordinances Chapter 4.4

## Municipal Zoning Information Maintained by the County

e.g., Town, City and Village, Shoreland, Floodplain, Airport Protection, Extra-Territorial, Temporary Zoning for Annexed Territory, and/or Zoning Pursuant to a Cooperative Plan

### Layer Status

- In progress. 19 Towns have maps and data housed at the County for Distribution

### Custodian

- Individual Town Governments

### **Maintenance**

- Rock County Planning, Economic and Community Development updates the data as it is supplied by the individual Towns.

### **Standards**

- Town records supersede County records.

## **Administrative Boundaries**

### **Civil Division Boundaries**

#### **Cities and Villages**

##### **Layer Status**

- Complete

##### **Custodian**

- Rock County Planning, Economic and Community Development

##### **Maintenance**

- As needed

##### **Standards**

- Boundaries are updated throughout the year as annexations are reported to the Planning, Economic and Community Development Agency and County Clerk.

### **Civil Division Boundaries**

#### **Cities, Villages and Towns - Area**

##### **Layer Status**

- Complete

##### **Custodian**

- Rock County Planning, Economic and Community Development

##### **Maintenance**

- As needed

##### **Standards**

- Boundaries are updated throughout the year as annexations are reported to the Planning, Economic and Community Development Agency and County Clerk. The Agency also updates boundaries based on improved information from the Surveyor's Office and Real Property Lister.

### **Civil Division Boundaries**

#### **Cities, Villages and Towns - Area**

##### **Layer Status**

- Complete

##### **Custodian**

- Rock County Real Property Lister

##### **Maintenance**

- Daily, in conjunction with the annual Assessment cycle.

##### **Standards**

- Boundaries are updated throughout the year as annexations are recorded in the Rock County Register of Deeds Office. Once a year the Wisconsin Secretary of State Website is checked for additional annexations that have not been recorded.

### **Civil Division Boundaries – City of Beloit**

#### **City - Area**

##### **Layer Status**

- Complete

**Custodian**

- GIS Specialist, City of Beloit Engineering Division

**Maintenance**

- Daily, in conjunction with the annual Assessment cycle.

**Standards**

- City of Beloit will adhere to all statutory standards in maintenance of the layer.

**Civil Division Boundaries – City of Janesville****City - Area****Layer Status**

- Complete

**Custodian**

- City of Janesville, Planning Division

**Maintenance**

- As needed

**Standards**

- Boundaries are updated throughout the year as annexations are recorded.

**MPO Planning Boundary – City of Janesville****Layer Status**

- Complete

**Custodian**

- City of Janesville, MPO

**Maintenance**

- Next Update in 2020, in conjunction with Decennial Census.

**Standards**

- The Planning boundary is determined by the MPO and it is reviewed and adjusted in conjunction with the urbanized area adoption.

**MPO Adjusted Urbanized Area Boundary – City of Janesville****Layer Status**

- Complete

**Custodian**

- City of Janesville, MPO

**Maintenance**

- Next Update in 2020, in conjunction with Decennial Census.

**Standards**

- The MPO adjusted urbanized area boundary is derived from the U.S. Census Bureau after each Decennial Census. The Census Bureau determines the urbanized areas and the MPO may make minor adjustments before adopting the boundary.

**Civil Division Boundaries****Cities, Villages and Towns - Line****Layer Status**

- Complete

**Custodian**

- Rock County Planning, Economic and Community Development

**Maintenance**

- As needed

**Standards**

- Boundaries are updated throughout the year as annexations are reported to the Planning, Economic and Community Development Agency and County Clerk. Agency also updates boundaries based on improved information from the Surveyor's Office and Real Property Lister.

## School Districts

### Layer Status

- **Progress toward completion/maintenance phase:** Complete
- **Relation to parcels:** The School Districts layer was created with the tax code from the parcels database. Gaps in the data caused by non-taxable features were filled in according to adjacent parcels.
- **Attributes linked to parcels:** Wisconsin Department of Revenue School District code.

### Custodian

- Rock County Planning, Economic and Community Development

### Maintenance

- As needed by Rock County Planning, Economic and Community Development.

### Standards

- The school district layer is derived from the assessor's data. If there is an issue with the school district information the municipal assessor should examine the data and make sure the appropriate district is getting documented. Agency also updates boundaries based on improved information from the Surveyor's Office and Real Property Lister

## Election Boundaries

### Rock County Board of Supervisors Supervisory Districts

#### Layer Status

- Complete

#### Custodian

- Rock County Planning, Economic and Community Development.

#### Maintenance

- This layer is not updated until the decennial census redistricting.

#### Standards

- Supervisory Districts that have been reconciled to county data from the Supervisory Districts as supplied by the Wisconsin Legislative Technology Services Bureau (LTSB). It was adopted by the Rock County Board of Supervisors on 3/22/2012.

## Election Boundaries

### Rock County Ward Boundaries

#### Layer Status

- Complete

#### Custodian

- Rock County Planning, Economic and Community Development.

#### Maintenance

- Boundaries are updated throughout the year as annexations are reported to the Planning, Economic and Community Development Agency and County Clerk.

#### Standards

- Voting wards that have been reconciled to county data from the Voting Wards as supplied by the Wisconsin Legislative Technology Services Bureau (LTSB). It was created by dissolving Rock\_County\_Voting\_Details\_2011 on JVTD2, the municipal ward field.

## Utility Districts

### Sanitary Districts

#### Layer Status

#### Completed

#### Custodian

- Rock County Planning, Economic and Community Development

#### Maintenance

- As needed

#### Standards

- 208 Water Quality Districts for the Beloit Area and City of Janesville are denoted. Tax information



was used to determine if specific parcels were included in the Consolidated Koshkonong Sewer Districts. Municipalities that are not part of a 208 Water Quality district, but do have municipal sewer utilities are also denoted.

### **Utility – Water Distribution System – City of Janesville**

#### **Layer Status**

- Complete

#### **Custodian**

- City of Janesville, Planning Division, Engineering Division, and Water Utility

#### **Maintenance**

- As Needed

#### **Standards**

- Created from a CAD file, historic 80 scale hardcopy maps, and field books. Layers maintained in ArcGIS to support inventory, daily operation, and maintenance.

### **Utility – Sanitary Sewer System – City of Janesville**

#### **Layer Status**

- Complete

#### **Custodian**

- City of Janesville, Planning Division, Engineering Division, and Water Utility

#### **Maintenance**

- As Needed

#### **Standards**

- Created from a CAD file, historic 80 scale hardcopy maps, and field books. Layers maintained in ArcGIS to support inventory, daily operation, and maintenance.

### **Utility – Storm Sewer System – City of Janesville**

#### **Layer Status**

- Complete

#### **Custodian**

- City of Janesville, Planning Division, Engineering Division, and Operations

#### **Maintenance**

- As Needed

#### **Standards**

- Created from a CAD file, historic 80 scale hardcopy maps, and field books. Layers maintained in ArcGIS to support inventory, daily operation, and maintenance.

## Emergency Service Boundary – Law/Fire/EMS

### Layer Status

- **Law Enforcement:** Complete
- **Fire:** Complete
- **EMS:** Complete

### Custodian

- Rock County 911 Communications Center

### Maintenance

- Updated as changes occur

### Standards

- Wisconsin GIS NG9-1-1 Data Standard (Emergency Service Boundary)
- Boundaries are determined by each local municipality

## Public Safety Answering Points (PSAP) Boundary

### Layer Status

- Complete

### Custodian

- Rock County 911 Communications Center

### Maintenance

- Updated as changes occur

### Standards

- Wisconsin GIS NG9-1-1 Data Standard (PSAP Boundary)
- Boundaries of the PSAP's primary call-taking responsibility

## Provisioning Boundary

### Layer Status

- Complete

### Custodian

- Rock County 911 Communications Center

### Maintenance

- Updated as changes occur

### Standards

- Wisconsin GIS NG9-1-1 Data Standard (Provisioning Boundary)
- GIS data provisioning responsibility

## Other Public Safety

### City Boundaries

#### Layer Status

- Complete

#### Custodian

- Rock County 911 Communications Center

#### Maintenance

- Updated as changes occur

#### Standards

- Boundaries are determined by each local municipality

## Other Public Safety

### Emergency Service Number (ESN boundaries)

#### Layer Status

- Complete

#### Custodian

- Rock County 911 Communications Center

#### Maintenance

- Updated as changes occur

#### Standards

- An ESN is a three-digit number representing a unique combination of emergency service agencies (Police, Fire, EMS) designed to serve a specific range of addresses within a particular geographical area. ESN facilitates the selective routing of calls to the appropriate PSAP.

## Other Public Safety

### Reporting District Boundaries

#### Layer Status

- Complete

#### Custodian

- Rock County 911 Communications Center

#### Maintenance

- Updated as changes occur

#### Standards

- Boundaries are determined by each local municipality

## Other Public Safety

### Fire Reporting District Boundaries

#### Layer Status

- Complete

#### Custodian

- Rock County 911 Communications Center

#### Maintenance

- Updated as changes occur

#### Standards

- Boundaries are determined by each local municipality

## Other Public Safety

### Common Places

#### Layer Status

- Complete / Ongoing

#### Custodian

- Rock County 911 Communications Center

#### Maintenance

- Common Places are updated as the 911 Communications Center receives changes, additions or deletions.

#### Standards

- Common Places are all known businesses, landmarks, schools, campgrounds, mobile home parks, towers, cemeteries, hospitals, etc. This information is provided to the 911 Center by Rock County Law Enforcement Agencies, Fire/EMS Departments, and Municipalities.

## Other Public Safety

### Tow Boundaries

### **Layer Status**

- Complete

### **Custodian**

- Rock County 911 Communications Center

### **Maintenance**

- Updated as changes occur

### **Standards**

- Boundaries are determined by each law enforcement agency.

## **Lake Districts**

### **Layer Status**

- Complete, Layer is derived from the Assessment Database

### **Custodian**

- Rock County Real Property Description

### **Maintenance**

- Annually, in conjunction with the Assessment Process.

### **Standards**

- As extracted from the tax parcel database

## **Native American Lands**

### **Layer Status**

- Rock County does not have Native American Lands Layer

## **Other Administrative Districts**

### **Federal Lands**

#### **Layer Status**

- Complete

#### **Custodian**

- Rock County Planning, Economic and Community Development.

#### **Maintenance**

- As Needed

#### **Standards**

- As extracted from the tax parcel database.

## **Other Administrative Districts**

### **Wisconsin DNR Land**

#### **Layer Status**

- Complete

#### **Custodian**

- Rock County Planning, Economic and Community Development.

#### **Maintenance**

- As Needed

#### **Standards**

- As extracted from the tax parcel database.

## **Other Administrative Districts**

### **Rock County Parks**

#### **Layer Status**

- Complete

#### **Custodian**

- Rock County Planning, Economic and Community Development.

#### **Maintenance**

- As Needed, supplied by Rock County Department of Public Works

## Standards

- As supplied by the Rock County Department of Public Works

## Other Layers

### Hydrography Maintained by County or Value-Added

e.g., Hydrography maintained separately from DNR or value-added, such as adjusted to orthos; Elevation-Derived Hydrography

#### Layer Status

- Complete

#### Custodian

- Rock County Planning, Economic and Community Development.

#### Maintenance

- As Needed

#### Standards

- The primary data layer of reference was the USGS 7.5 Top Quad DRGs for Rock County. The data has been updated as new more accurate data has been acquired including, but not limited to, 2016 6" orthoimagery, 2010 12" digital orthoimagery, 2010 LiDAR, NAIP imagery, oblique orthoimagery, DNR data, etc.
- USGS Elevation-Derived Hydrography Specifications

### Cell Phone Towers

#### Layer Status

- Complete/Ongoing

#### Custodian

- Rock County 911 Communications Center

#### Maintenance

- As changes occur

#### Standards

- Cell Phone towers are included in the public safety common place layer.

### Bridges and Culverts

#### Layer Status

- Complete/Ongoing

#### Custodian

- Rock County Public Works

#### Maintenance

- Created by Rock County Land Conservation, to be maintained by Rock County Public Works
- As Needed

#### Standards

- Survey was started Summer of 2019, and was completed Spring 2021 (On and off months, as intern was completing this project). Survey was conducted on all county highways and town roads. City culverts were not included, and state highways were not included. Attributes like road condition, inlet/outlet type, erosion, culvert material, etc were taken. It should be noted that this survey was done in all four seasons.

### Other/Miscellaneous

#### Fire Hydrants / Water Sources

#### Layer Status

- Completed

#### Custodian

- Rock County 911 Communications Center

**Maintenance**

- As Needed

**Standards**

- Developed with assistance from local fire departments.

**Other/Miscellaneous**

**Railroads - Line**

**Layer Status**

- Completed

**Custodian**

- Rock County Planning, Economic and Community Development

**Maintenance**

- As Needed

**Standards**

- Updated when known changes occur.

**Other/Miscellaneous**

**Railroads - Line**

**Layer Status**

- Completed

**Custodian**

- Rock County 911 Communications Center

**Maintenance**

- As Needed

**Standards**

- Updated when known changes occur.

**Other/Miscellaneous**

**Zip Code Boundaries**

**Layer Status**

- Completed

**Custodian**

- Rock County 911 Communications Center

**Maintenance**

- As Needed

**Standards**

- Updated when known changes occur.

# 3 LAND INFORMATION SYSTEM

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The WLIP seeks to enable land information systems that are both modernized and integrated. Integration entails the coordination of land records to ensure that land information can be shared, distributed, and used within and between government at all levels, the private sector, and citizens.

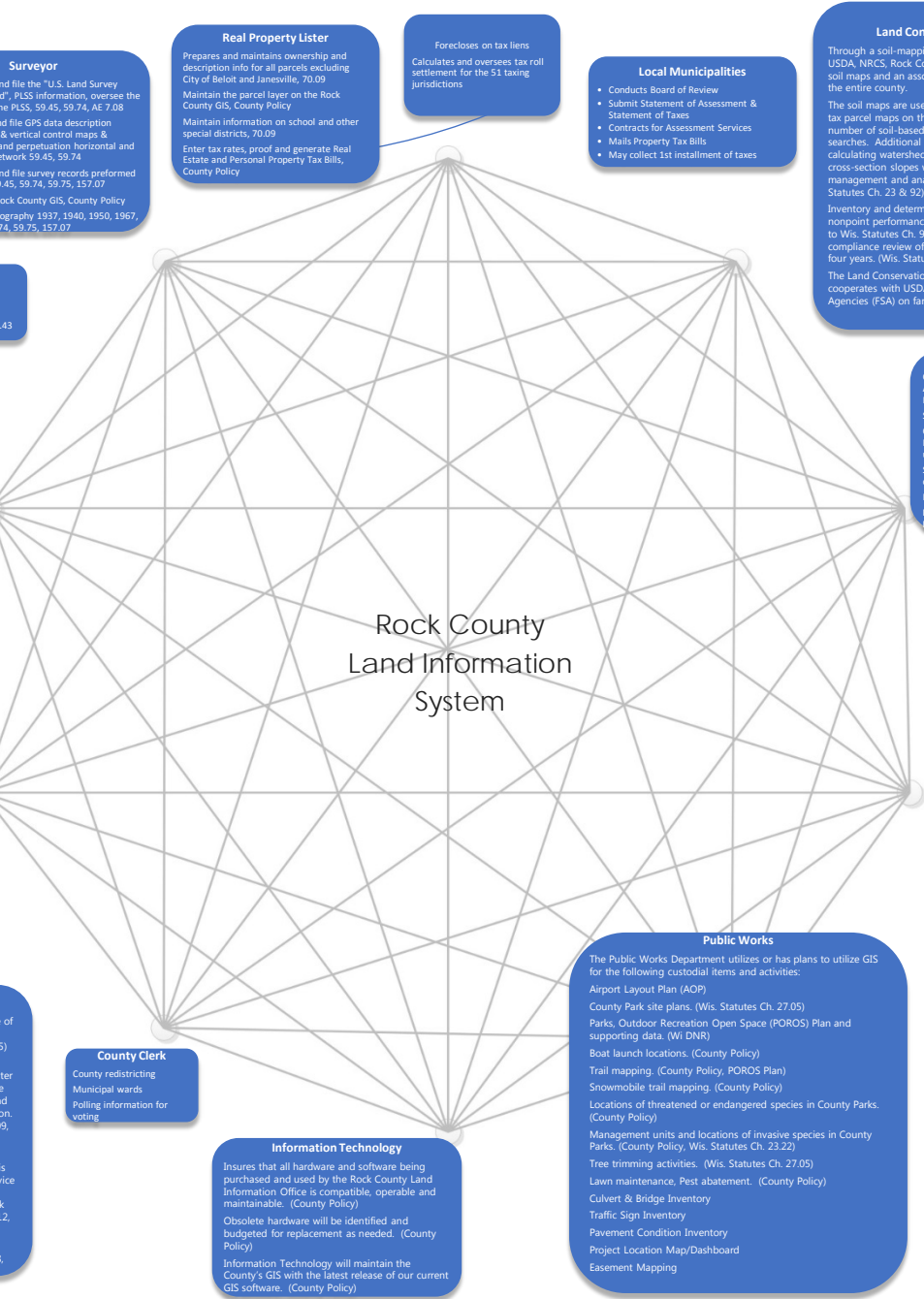
One integration requirement is listed under s. 16.967(7)(a)(1), Wis. Stats., which states that counties may apply for grants for:

The design, development, and implementation of a land information system that contains and integrates, at a minimum, property and ownership records with boundary information, including a parcel identifier referenced to the U.S. public land survey; tax and assessment information; soil surveys, if available; wetlands identified by the department of natural resources; a modern geodetic reference system; current zoning restrictions; and restrictive covenants.

This chapter describes the design of the county land information system, with focus on how data related to land features and data describing land rights are integrated and made publicly available.

## **Current Land Information System** **Diagram of County Land Information System**

# Rock County Land Information System



**Surveyor**  
 Maintain, index and file the "U.S. Land Survey Monument Record", PLSS information, oversee the perpetuation of the PLSS, 59.45, 59.74, AE 7.08  
 Maintain index and file GPS data description forms, horizontal & vertical control maps & records, oversee and perpetuation horizontal and vertical control network 59.45, 59.74  
 Maintain, index and file survey records performed in Rock County 59.45, 59.74, 59.75, 157.07  
 Oversee PLSS in Rock County GIS, County Policy  
 Maintain Air Photography 1937, 1940, 1950, 1967, 1989, 59.45, 59.74, 59.75, 157.07

**Real Property Lister**  
 Prepares and maintains ownership and description info for all parcels excluding City of Beloit and Janesville, 70.09  
 Maintain the parcel layer on the Rock County GIS, County Policy  
 Maintain information on school and other special districts, 70.09  
 Enter tax rates, proof and generate Real Estate and Personal Property Tax Bills, County Policy

**Forecloses on tax liens**  
 Calculates and oversees tax roll settlement for the 51 taxing jurisdictions

**Local Municipalities**

- Conducts Board of Review
- Submit Statement of Assessment & Statement of Taxes
- Contracts for Assessment Services
- Mails Property Tax Bills
- May collect 1st installment of taxes

**Land Conservation**  
 Through a soil-mapping program with USDA, NRCS, Rock County acquired digital soil maps and an associated database for the entire county.  
 The soil maps are used in conjunction with tax parcel maps on the GIS to perform a number of soil-based queries and searches. Additional GIS uses such as calculating watershed basin acreage and cross-section slopes will be useful project management and analytical tools. (Wis. Statutes Ch. 23 & 92)  
 Inventory and determine compliance with nonpoint performance standards as related to Wis. Statutes Ch. 91 & 281 including a compliance review of each parcel every four years. (Wis. Statutes Ch. 91)  
 The Land Conservation Department cooperates with USDA Farm Services Agencies (FSA) on farm mapping.

**Register of Deeds**  
 Record Deeds, Certified survey maps, Subdivisions and Condominiums, 59.43  
 Maintains tract index of real property, 59.43

**911 Communications Center**  
 Maintains address, street centerline, reporting district, common places, fire, police, EMS, town address and city information for 911 purposes, County Policy  
 Enter into Countywide Enhanced 911 and Joint Powers Agreements with each Municipality in Rock County, 146.70

**County Treasurer**  
 Collects Taxes, Special Assessments/Charges for 22 of 29 Municipalities, 66.0301 & 74  
 Serves as Drainage District Treasurer  
 Coordinates Tax Collection Receiving Data, Apply Payments & Print receipts upon request.  
 Sends second installment reminder & tax certificates  
 Reports & Pay MFL Settlements  
 Maintains & Coordinates Tax Auction, Forecloses on Tax Liens

**Planning & Development**  
 Maintain maps and data to regulate land divisions. (Wis. Statutes Ch. 59.07(51), 59.97, 59.971, 87.30, 236.45, 703.27(1))  
 Maintain maps and data to regulate the Rock County Airport Overlay Zoning District. (Wis. Statutes Ch. 32.05, 59.52, 59.58, 59.68, 60.61, 62.23, 85.02, 85.15, 114.135, 114.136 & Wis. Admin. Code TRANS 56)  
 Maintain maps and data to oversee and regulate the Rock County Comprehensive Plan 2035. (Wis. Statutes Ch. 66.1001)  
 Maintain maps and data to oversee and regulate the Rock County Agriculture Preservation Plan Update 2005. (Wis. Statutes Ch. 91)  
 Maintain maps and data to oversee and regulate the Rock County 2009-2014 Parks, Outdoor Recreation and Open Space Plan. (County Policy)  
 Maintain maps and data to oversee and regulate the County Trunk Highway Access Control Regulations. (Wis. Statutes Ch. 83.027, 83.07, 83.08)  
 Maintain maps and data to regulate the Rock County Floodplain Ordinance (Wis. Statutes Ch. 59.69, 59.692, 59.694, 61.35, 62.23, 87.30)  
 Maintain maps and data to regulate the Rock County Zoning Ordinance (Wis. Statutes Ch. 23.32, 59.97, 59.971, 87.3, 114.136, 114.26)

**City of Beloit and Janesville**  
 The City of Beloit has taken responsibility for all information related to that municipality.  
 The City has followed WILIP cadastral standards and has coordinated with Rock County so a seamless map could be created.  
 Under 16.967 Wis. Stats. Rock County may apply to the Department of Administration for grants on behalf of local governments, such as Beloit and Janesville.  
 The Cities of Beloit and Janesville along with the County will work together to provide cost savings to the citizens of Rock County.  
 The Cities of Beloit and Janesville are active participants of the County Land Records Committee.  
 In 2005, the City of Janesville began the process of implementing an Enterprise GIS system utilizing ESRI software. To date, a comprehensive ArcSDE data model with all core GIS data layers has been developed and staff throughout the organization maintains their respective GIS information.  
 City staff can presently access any GIS information through an internal website. A public ArcGIS Server, GIS website utilizing Geocortex software is also available.  
 The City has solely developed and maintains all parcel related information. To date, the City has made a substantial investment in creating and maintaining its cadastral data.  
 An implied data sharing agreement is in place between the Cities and the County where data is shared freely in a timely fashion.

**Health Department**  
 Soil type and soil limitation information is used for the issuance of septic permits. (Rock County Ordinance 13.23, WAC Comm 83-85)  
 Address maps and parcel maps are used for hazardous site analysis, water well location, communicable disease outbreak, chronic disease cluster and toxic air release inventory information. (Rock County Ordinance 13.08, 13.09, 13.11 - 13.26)  
 Underground water flow modeling, bedrock and water table depth. This has improved the department's service to the public in addition to aiding projects in other departments. (Rock County Ordinance 13.08, 13.09, 13.12, 13.13, 13.23)  
 Maintain data on wells, radon, and lead. (Rock County Ordinance 13.08, 13.09, 13.12, 13.13)

**County Clerk**  
 County redistricting  
 Municipal wards  
 Polling information for voting

**Information Technology**  
 Insures that all hardware and software being purchased and used by the Rock County Land Information Office is compatible, operable and maintainable. (County Policy)  
 Obsolete hardware will be identified and budgeted for replacement as needed. (County Policy)  
 Information Technology will maintain the County's GIS with the latest release of our current GIS software. (County Policy)

**Public Works**  
 The Public Works Department utilizes or has plans to utilize GIS for the following custodial items and activities:  
 Airport Layout Plan (AOP)  
 County Park site plans. (Wis. Statutes Ch. 27.05)  
 Parks, Outdoor Recreation Open Space (POROS) Plan and supporting data. (WI DNR)  
 Boat launch locations. (County Policy)  
 Trail mapping. (County Policy, POROS Plan)  
 Snowmobile trail mapping. (County Policy)  
 Locations of threatened or endangered species in County Parks. (County Policy)  
 Management units and locations of invasive species in County Parks. (County Policy, Wis. Statutes Ch. 23.22)  
 Tree trimming activities. (Wis. Statutes Ch. 27.05)  
 Lawn maintenance, Pest abatement. (County Policy)  
 Culvert & Bridge Inventory  
 Traffic Sign Inventory  
 Pavement Condition Inventory  
 Project Location Map/Dashboard  
 Easement Mapping



## County Parcel Data Workflow Diagram



## Technology Architecture and Database Design

This section refers to the hardware, software, and systems that the county uses to develop and operate Computer systems and communication networks for the transmission of land information data.

Rock County has a Land Records Portal through which Land Records data can be obtained (<http://www.co.rock.wi.us/land-records>). Offices that participate in Land Records in the County are listed and linked, and include: Administrator's Office; 911 Communications Center; Land Conservation; Planning, Economic and Community Development; Public Health; Public Works; Real Property Lister; Register of Deeds; Surveyor and Treasurer. Links to the City of Beloit and City of Janesville are also included as they participate in Land Records activities as well. The interactive maps and apps that are included on this page are Rock County Land Records, Town Zoning, Building Site Permit App, Airport Zoning App, Shoreland Zoning, Floodplain Zoning, Countywide Zoning Jurisdictions and Supervisory Districts. Property Division Maps are available via PDF. The Treasurer's Office Tax Database Search and the Surveyor Database Search are linked in this portal as well. It is the intent of Rock County to continue to expand this portal as new maps and apps are created and as technologies evolve. Most maps and apps are housed internally on County Servers. Data and hard copy maps may be also obtained for a nominal fee through this portal. Data is replicated from the internal servers to the public facing servers on a nightly basis. Rock County does maintain some apps, maps and data on ArcGIS Online (<https://rockcountylio.maps.arcgis.com/home/index.html>). These apps include FEMA's National Flood Hazard Layer, Rock County; Rock County Land Records; Airport Zoning; Farmland Preservation Plan Eligibility; Elected Officials; Countywide Zoning Jurisdictions; Lottery Credit Search; and Town Zoning in Rock County; Rock County is evaluating future distribution sources as new technology becomes available

### Hardware

- 3 - Windows 2019 Servers - 64-bit Standard Edition (1 with SQL Server 2019)
- One server is used for our internal Land Information data development. On this server, we utilize an ArcGIS SDE database in a SQL Server 2019 environment. This server is also used as a GIS departmental server which provides storage space for all GIS related data.
- The second server is where ArcGIS Server is installed and where all of the map services that support applications will reside.
- The third server is where Portal for ArcGIS, Data Store, and the internal Web Adaptor Software resides as well as any internal GIS applications.

### Software

Rock County uses the following ESRI software to create/maintain Land Information data:

- 11 - ArcGIS Desktop (Advanced) Concurrent Use licenses
- 2 - ArcGIS Desktop (Basic) Concurrent Use licenses
- 2 - ArcGIS 3D Analyst for Desktop Concurrent Use License
- 2 - ArcGIS Network Analyst for Desktop Concurrent Use License
- 2 - ArcGIS Spatial Analyst for Desktop Concurrent Use License
- 17 - ArcGIS Desktop (Basic) Single-Use licenses
- 4 - ArcGIS 3D Analyst for Desktop Single Use License
- 4 - ArcGIS Spatial Analyst for Desktop Single Use License
- 4 - ArcGIS Network Analyst for Desktop Single Use License
- 1 - ArcGIS Tracking Analyst for Desktop Single Use License
- 2 - ArcGIS for Server Enterprise Standard (Windows) Up to Four Cores License
- 1 - ArcGIS Image Extension for Server Enterprise Standard Up to Four Cores License
- Land Information data is stored in an ArcGIS SDE geodatabase as well as File geodatabase's.
- Additional Software used:
- Pictometry Extension for ArcGIS Desktop
- Xtools Pro for ArcGIS
- Gizinta

- Clean my Org
- ArcGIS Admin Tools Pro
- **County currently uses ArcGIS Pro:** No
- **County plans to upgrade to ArcGIS Pro:** Yes, by estimated date: 2023

## Website Development/Hosting

- Rock County maps and apps have all been moved an ArcGIS Enterprise/ArcGIS Online Environment.
- Tax Database Search web app which is created using Java/HTML
- Surveyor Database Search web app which is created using PHP/HTML
- Property Division Maps displayed as Static .pdf maps

## Metadata and Data Dictionary Practices

### Metadata Creation

- **Metadata creation and maintenance process:** The County uses a template to complete portions of the metadata that remain consistent across all metadata such as the custodian and contact information. The County manually completes the description, summary, attributes and keywords (tags) for the content that remains. Minimum metadata requirements include the information stored in the template as well as Description, Summary and tags.

### Metadata Software

- **Metadata software:** The County uses Esri ArcCatalog to create and maintain metadata.
  - The software does generate metadata consistent with the FGDC Content Standard for Digital Geospatial Metadata, and ISO geographic metadata standard 19115.
- **Metadata fields manually populated:** The County The County manually completes the description, summary, attributes and keywords (tags) for the content that remains.

### Metadata Policy

- **Metadata Policy:** The County uses Esri ArcCatalog to create and maintain metadata. The software generates metatdata consistent with the FGDC Content Standard for Digital Geospatial Metadata. The County uses a template to complete portions of the metadata that remain consistent across all metadata such as the custodian and contact information. The County manually completes the description, summary, attributes and keywords (tags) for the content that remains. Minimum metadata requirements include the information stored in the template as well as Description, Summary and tags.

## Municipal Data Integration Process

### • City of Beloit:

The City of Beloit is an active participant of the Land Records Committee. The City of Beloit maintains a Cloud-Based Enterprise GIS system utilizing ESRI software. Core GIS data layers have been developed and staff throughout the organization maintain their respective GIS information. City of Beloit staff also maintains public and internal interactive mapping websites to distribute geographical data. The City of Beloit has solely developed and maintains all parcel related information. To date, the City of Beloit has made a substantial investment in creating and maintaining its cadastral data. The City and County continue to work together to foster a collaborative effort in regards to technology, appropriate data exchange, standards, and acquisition projects to ensure a seamless integration of land records and other appropriate data. To further aid in the GIS data accessibility between the City and County, appropriate real-time ArcGIS Server connections should be further implemented and utilized. An implied data sharing agreement also is in place between the City and the County where data is shared freely in a timely fashion.

### • City of Janesville:

The City of Janesville is an active participant of the Land Records Committee. The City of Janesville maintains an Enterprise GIS system utilizing ESRI software. Core GIS data layers have been developed and staff throughout the organization maintain their respective GIS information. City staff also maintains public and internal interactive mapping websites to distribute geographical data. These websites utilize REST-based architecture created with the help of

Geocortex software products. The City of Janesville has solely developed and maintains all parcel related information. To date, the City has made a substantial investment in creating and maintaining its cadastral data. Additional WLIP funds received by Rock County may also be designated to the City of Janesville to support core Land Information activities and functions as agreed upon by the City of Janesville and Rock County.

The City and County continue to work together to foster a collaborative effort in regards to technology, appropriate data exchange, standards, and acquisition projects to ensure a seamless integration of land records and other appropriate data. To further aid in the GIS data accessibility between the City and County, appropriate real-time ArcGIS Server connections should be further implemented and utilized. An implied data sharing agreement also is in place between the City and the County where data is shared freely in a timely fashion.

## Public Access and Website Information

### Public Access and Website Information (URLs)

#### Public Access and Website Information

##### GIS Webmapping Application(s)

Link - URL	GIS Download Link - URL	Real Property Lister Link - URL	Register of Deeds Link - URL
<a href="https://rockcountylio.maps.arcgis.com/apps/webappviewer/index.html?id=5c76dc24747143a3a0003060a0f2e9a6">https://rockcountylio.maps.arcgis.com/apps/webappviewer/index.html?id=5c76dc24747143a3a0003060a0f2e9a6</a>	NONE	<a href="http://www.co.rock.wi.us/Rock/TaxSearch/disclaimer.php">http://www.co.rock.wi.us/Rock/TaxSearch/disclaimer.php</a>	<a href="http://www.co.rock.wi.us/registerofdeeds-realestate/registerofdeeds-online-search">http://www.co.rock.wi.us/registerofdeeds-realestate/registerofdeeds-online-search</a>

#### Single Landing Page/Portal for All Land Records Data

##### URL

<https://www.co.rock.wi.us/land-record-maps-apps-data>

#### Web Services/REST End Points

##### URL

<https://www.co.rock.wi.us:8443/rockpub/rest/services>

#### Municipal Website Information

##### Municipal Website

##### Municipal Website URL

City of Janesville GIS Web Map	<a href="http://gis.ci.janesville.wi.us/Html5Viewer/Index.html?viewer=Janesville">http://gis.ci.janesville.wi.us/Html5Viewer/Index.html?viewer=Janesville</a>
City of Beloit GIS Web Map	<a href="https://portico.mygisonline.com/html5/?viewer=beloitcitywi">https://portico.mygisonline.com/html5/?viewer=beloitcitywi</a>

## Data Sharing

### Data Availability to Public

#### Data Sharing Policy

- Rock County shares data with the public for the cost of reproduction.
- <https://www.co.rock.wi.us/land-record-terms-and-conditions>

#### Open Records Compliance

- Rock County provides the rest service endpoint for our services. Data is provided at the cost of reproduction. Rock County is currently exploring third party open data distribution options.

### Data Sharing Restrictions and Government-to-Government Data Sharing

#### Data Sharing Restrictions

- The Rock County Land Information/GIS Data Agreement is included in Appendix A. This agreement covers data that is being requested as a deliverable and is distributed upon receipt by the County of a data request. It requests that Rock County be cited as a source, requests reciprocity of the end product, and requests that the data not be distributed to other secondary users unless the user is a contracted agent of the recipient. Disclaimers are also provided on the maps and apps available through the portal and reminds end users that the data contained in these services is not a substitute for a field survey.

#### Government-to-Government Data Sharing

- Data available to the public is also available to government entities and educational institutions. There is no reproduction fee or shipping/handling fees charged.

## Training and Education

- Rock County utilizes many resources for Training and Education, which is conducted as time and resources allow. The County regularly sends members to the Esri Wisconsin User Group, Wisconsin Land Information Association regional meetings and annual conferences, and the Esri International User Conference. If resources allow, workshops scheduled as part of the conferences are accessible to Land Records personnel. The County also takes advantage of online training and courses (free or at a cost) and, when necessary, instructor led courses that are not associated with the aforementioned conferences and meetings.

# 4 CURRENT & FUTURE PROJECTS

This chapter lists the current and future land information projects the county is currently undertaking or intends to pursue over its planning horizon. A project is defined as a temporary effort that is carefully planned to achieve a particular aim. Projects can be thought of as the means to achieving the county's mission for its land information system.

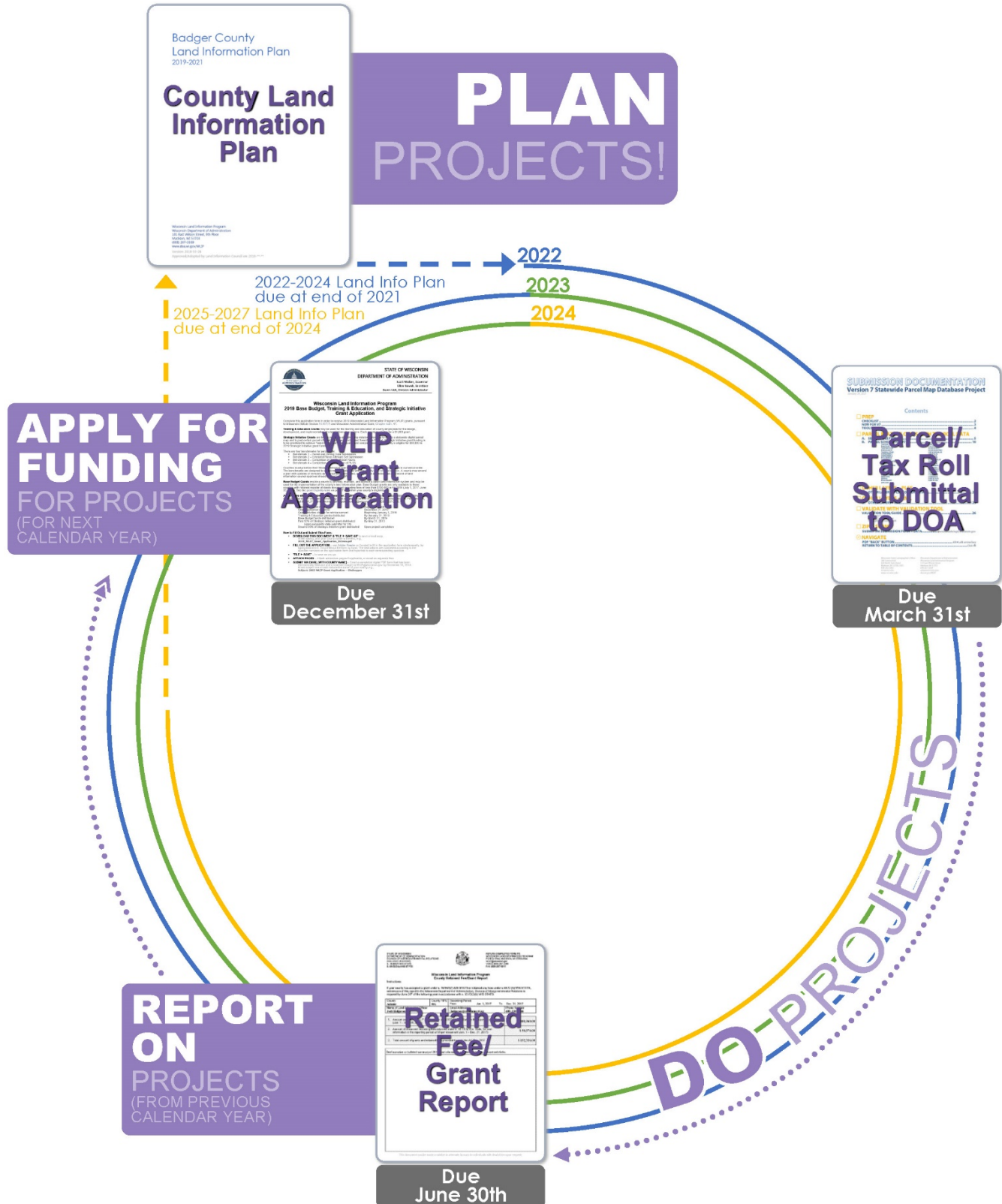


Figure 1. The WLIP Land Information Plan/Grant Project Cycle

## Project Plan to Maintain Searchable Format (Benchmarks 1 & 2)

### Project Title: Project Plan to Maintain Searchable Format (Benchmarks 1 & 2)

#### Project Description/Goal

##### How Searchable Format Will Be Maintained

- Rock County has requested the Cities of Beloit and Janesville make changes to their database structure / data maintenance for Owner information and site address which will facilitate easier submission of parcel data in the searchable format by Rock County.

#### Business Drivers

- The Project Plan to Maintain Searchable Format for Benchmarks 1 & 2 is a requirement for those counties who utilize Strategic Initiative funds for parcel/tax roll formatting to prepare the data submission to DOA.

#### Objectives/Measure of Success

- The objective is to continue to meet the Searchable Format for Benchmarks 1 & 2 (Parcel and Zoning Data Submission, Extended Parcel Attribute Set Submission).
- No further conversion of the Cities data upon loading into the County System.

#### Project Timeframes

Timeline – Project Plan to Maintain Searchable Format <b>**Example**</b>		
Milestone	Duration	Date
Project start	–	January 1, 2022
Provide data schema to Cities	1-3 months	January- March, 2022
Cities provide to their Vendor	3-6 months	April – September, 2022
Cities provide test data to the County	1-3 months	September – November, 2022
Cities submit data in new format for Tax Collection	1 month	November, 2022
Project complete		March 1, 2023

#### Responsible Parties

- Rock County, Real Property Lister (20%)
- Rock County Computer Programmer/Analyst II (40%)
- City of Janesville staff and software vendor Govern (30%)
- City of Beloit staff and software vendor Market Drive (30%)

#### Estimated Budget Information

- See table at the end of this chapter for project budget information.



# Project Plan for PLSS (Benchmark 4)

## Project Title: Project Plan for PLSS (Benchmark 4)

### Project Description/Goal

#### Planned Approach

- 98% of Rock county's PLSS corners have survey grade accuracy coordinates referenced to NAD83. The survey department is working on restoring the PLSS corners that have approximate coordinates and establish "Survey Grade" coordinates using modern GNSS survey equipment

#### Current Status

- **Tally of the total number of corners:** See PLSS Layer Status table in Chapter 2.
- **Remonumentation status:** See PLSS Layer Status table in Chapter 2.
- **Coordinate status (accuracy class) if known:** See PLSS Layer Status table in Chapter 2.

#### Goals

- **Number of corners to be remonumented and/or rediscovered:** 47
- **Number to have new coordinates established:** 47
- **Accuracy class for these new coordinates:** Survey Grade
- **Way in which these points will be integrated into the parcel fabric:** The County Surveyor will enter the new PLSS information into the County enterprise geodatabase which will make the PLSS corners available for all Land Information Offices to integrate into the parcel fabric using ESRI ArcGIS.

#### Missing Corner Notes

- **Documentation for any missing corner data:** Corners that will not be reestablished at this time are mostly meander and center of section corners.

#### County Boundary Collaboration

- The Rock County Surveyor Department collaborates with neighboring counties by informing them when discrepancies have been found or changes have been made to the PLSS data along the County borders.

### Business Drivers

- The Project Plan for PLSS is a requirement for those counties who utilize Strategic Initiative funds for work related to PLSS completion and integration.
- Improved accuracy of corner locations for GIS and Survey Mapping.
- Updated monument records
- Modernization and reestablishment of corner locations that have not been recovered or are considered lost.

### Objectives/Measure of Success

- The objective is to meet Benchmark 4 (Completion and Integration of PLSS) by December 31, 2023.

### Project Timeframes

Timeline – Project Plan for PLSS		
Milestone	Duration	Date
Project start	–	January 1, 2022
County Surveyor Remonumentation	2 years	January 1, 2022 – December 31, 2023
Project complete	–	December 31, 2023

### Responsible Parties

- Rock County Surveyor (95%) - Project management, quality control, research and calculation, field survey work, PLSS/GIS integration and maintenance, replacement of lost or damaged monuments.
- Land Information Officer (5%)- Project Management, delivery.

### Estimated Budget Information

- See table at the end of this chapter.

# Project #1: Redaction and Indexing of Recorded Documents

## Project Description/Goal

- Redact all documents that are available on the internet.
- Index all documents with document number, document type, volume and page, recording date, document date, grantor/grantee, tract / legal description, associated document number and PIN
- Land Info Spending Category: Other Parcel Work

## Business Drivers

- All documents must be redacted per state statute.
- Complete indexing information will assist in searching by the Register of Deeds, Real Property Lister, Assessors, Title companies, other government agencies and the public.

## Objectives/Measure of Success

- The Rock County Register of Deeds Office checks current records daily to verify that all Social Security Numbers have been redacted.
- Back scanned records that traditionally contained SSN's have also been redacted.
- Redaction continues on all back scanned documents as they are indexed.
- Complete indexing creates an electronic index and allows documents to be searchable by all of the fields that they are indexed by.

## Project Timeframes

Milestone	Duration	Date
Redaction/Indexing Project	Ongoing	2012 - present

## Responsible Parties

- Rock County Register of Deeds staff (100%)

## Estimated Budget Information

- See table at the end of this chapter.

# Project #2: Owner Updates from the Cities of Beloit and Janesville to Rock County

## Project Description/Goal

- The Cities of Beloit and Janesville perform their own Property Listing functions. The Rock County Treasurers Office collects the tax payments for parcels within the Cities of Beloit and Janesville. However owner updates for this purpose are only provided on an bi-annual cycle
- Land Info Spending Category: Other Parcel Work

## Business Drivers

- More frequent owner updates would allow for a more accurate owner information to be displayed on receipts produced in the Rock County Treasurer’s Office.

## Objectives/Measure of Success

- Successful development and implementation of a data exchange process which can be used by the Cities to provide ownership data to Rock County on a Quarterly cycle.

## Project Timeframes

Milestone	Duration	Date
Meet with Cities		March – May 2022
Cities send sample data		August 2022
Quarterly updates		2023

## Responsible Parties

- Rock County, Real Property Lister (20%)
- Rock County Computer Programmer/Analyst II (40%)
- City of Janesville staff and software vendor Govern (30%)
- City of Beloit staff and software vendor Market Drive (30%)

## Estimated Budget Information

- See table at the end of this chapter.

# Project #3: Maintenance Dashboard for Culvert & Bridge Inventory in GIS

## Project Description/Goal

- Develop an inventory of all bridges and culverts within Rock County or on the County Highway System in the GIS.
- Land Info Spending Category: Other

## Business Drivers

- Provide for efficiencies in service and a complete database of these structures for use in the Rock County Department of Public Works and Rock County Land Conservation.

## Objectives/Measure of Success

- Compilation of the Bridge and Culvert information in one location will reduce research time in the office and reduce the time locating the structure in the field.
- Provide the ability to have a maintenance dashboard for inspection purposes.

## Project Timeframes

Milestone	Duration	Date
Meet with Vendor		March – May 2022
Vendor performs services		June – November 2022
County reviews dashboard		December 2022
Project Complete		February 2023

## Responsible Parties

- Rock County Department of Public Works Staff (15%)
- Rock County Land Conservation Staff (10%)
- GIS Vendor (75%)

## Estimated Budget Information

- See table at the end of this chapter.

## Project #4: Traffic Sign Inventory in GIS

### Project Description/Goal

- Develop an inventory of all traffic signs on the County Highway System in GIS.
- Land Info Spending Category: Other

### Business Drivers

- Currently traffic signs are tracked in a separate software that is accessible to limited staff.
- Using GIS as the medium for the traffic sign inventory would allow for increased, consistent access to the data.

### Objectives/Measure of Success

- Compiling the traffic sign inventory in one consistent location will increase usability and accessibility for Rock County Public Works staff.

### Project Timeframes

Milestone	Duration	Date
Meet with Vendor		March – May 2022
Vendor performs services		June – November 2022
County reviews		December 2022
Project Complete		February 2023

### Responsible Parties

- Rock County Department of Public Works Staff (25%)
- GIS Vendor (75%)

### Estimated Budget Information

- See table at the end of this chapter.

# Project #5: Pavement Condition Inventory in GIS

## Project Description/Goal

- Develop an inventory of the pavement condition on the County Highway System in GIS.
- Land Info Spending Category: Other

## Business Drivers

- Currently pavement condition is tracked in a separate software that is provided by the State, which has limitations.
- Using GIS as the medium for the pavement condition inventory would allow for increased, consistent access to the data.

## Objectives/Measure of Success

- Compiling this information in the GIS will allow for more efficient planning efforts and mapping to more effectively understand and communicate the current conditions of the Rock County highway system to stakeholders.

## Project Timeframes

Milestone	Duration	Date
Meet with Vendor		March – May 2023
Vendor performs services		June – November 2023
County reviews		December 2023
Project Complete		February 2024

## Responsible Parties

- Rock County Department of Public Works Staff (25%)
- GIS Vendor (75%)

## Estimated Budget Information

- See table at the end of this chapter.

# Project #6: Permitting / Routing System for Oversize/Overweight Loads

## Project Description/Goal

- Develop a permitting / routing system for routing oversize or overweight loads through the County Highway System utilizing GIS.
- Land Info Spending Category: Other

## Business Drivers

- Increase efficiency and tracking for Public Works staff working with an oversize/overload request.

## Objectives/Measure of Success

- Decreased turnaround time for oversize/overload permit requests.

## Project Timeframes

Milestone	Duration	Date
Meet with Vendor		March – May 2024
Vendor performs services		June – November 2024
County reviews		December 2024
Project Complete		February 2025

## Responsible Parties

- Rock County Department of Public Works Staff (25%)
- GIS Vendor (75%)

## Estimated Budget Information

- See table at the end of this chapter.

## Project #7: Easement tracking for ROW work permits

### Project Description/Goal

- Develop a permitting system for work being performed within the County Highway System ROW utilizing GIS.
- Land Info Spending Category: Other

### Business Drivers

- Increase efficiency and tracking for Public Works staff working with ROW work permits.

### Objectives/Measure of Success

- Decreased turnaround time for ROW work permit requests.

### Project Timeframes

Milestone	Duration	Date
Meet with Vendor		March – May 2024
Vendor performs services		June – November 2024
County reviews		December 2024
Project Complete		February 2025

### Responsible Parties

- Rock County Department of Public Works Staff (25%)
- GIS Vendor (75%)

### Estimated Budget Information

- See table at the end of this chapter.



## Project #8: Land Division Collaboration Portal

### Project Description/Goal

- Create a Portal where county and local personnel can coordinate the land division and zoning updates in a more streamlined and efficient way
- Land Info Spending Category: Other

### Business Drivers

- Eliminate excess server storage needs by having documents in a central location for access by personnel.
- Eliminate excess email server storage needs as large documents are being emailed across and out of the county system.
- Reduce redundancy and errors by having all documents in one central location.

### Objectives/Measure of Success

- Portal that is accessible by county and local personnel

### Project Timeframes

Milestone	Duration	Date
Project Start		May, 2023
Develop Portal	6 months	May – December, 2023
Train County Staff and test internally	6 months	January – June, 2024
Train and distribute to all interested parties	1 month	June – July, 2024
Portal & License Maintenance		Annually

### Responsible Parties

- Rock County Planning (80%)
- Rock County Information Technology (20%)

### Estimated Budget Information

- See table at the end of this chapter.

## Project #9: Digitize Historic Planning & Development Archives

### Project Description/Goal

- Scan and index historic documents in the Planning & Development archive including, but not limited to Land Divisions, Town Zoning, Comprehensive Plans and other reference materials
- Land Info Spending Category: Other

### Business Drivers

- There is no access to these files when staff must work remotely.
- Searching through the paperwork to find needed files is unnecessarily time consuming and tedious.
- There are no back-ups of records that are supposed to be kept in perpetuity under public record retention schedules

### Objectives/Measure of Success

- Files sorted, scanned and indexed
- Method to retrieve files remotely

### Project Timeframes

Milestone	Duration	Date
Project Start		January, 2022
Sort & Organize Files	6 months	January – June, 2022
Scan & Index documents	18 months	July, 2022 – December, 2023
Develop/purchase record retrieval system	6 months	July, 2023 – December, 2023
Update docuemnts	As needed	

### Responsible Parties

- Rock County Planning (75%)
- Rock County Information Technology (25%)

### Estimated Budget Information

- See table at the end of this chapter.

# Project #10: Rock County Implementation of ESRI Parcel Fabric Model

## Project Description/Goal

- Increase editing efficiency and reduce duplication of efforts between departments.
- Land Info Spending Category: Digital Parcel Mapping

## Business Drivers

- Keep up with changing technology
- Enhance statewide parcel map data submission

## Objectives/Measure of Success

- Successful Implementation

## Project Timeframes

Milestone	Duration	Date
Meet with Vendor		March – May 2022
Vendor performs services		June – November 2022
County reviews		December 2022
Project Complete		February 2023

## Responsible Parties

- Rock County, Real Property Lister (20%)
- Rock County Computer Programmer/Analyst II (10%)
- GIS Vendor (70%)

## Estimated Budget Information

- See table at the end of this chapter.

## **Project #11: Creation, Maintenance & Update Digital Parcel Data – City of Janesville**

### **Project Description/Goal**

- The City of Janesville develops and maintains all parcel related information within the City limits. To date, the City has approximately 26,000 parcels. Maintaining its cadastral data and related tax roll data is a substantial investment and is funded solely by the City. The City has two GIS professionals, and each dedicate a portion of their time throughout the year to update GIS parcel files and records as property splits occur. The costs associated with maintaining this parcel data include staff time, staff development/training, and software licensing.
- The City of Janesville wishes to take advantage of grant funding when deemed eligible by the Department of Administration
- Land Info Spending Category: Parcel Mapping

### **Business Drivers**

- Creation and maintenance of parcel data keeps the parcels within the City limits updated on a timely basis

### **Objectives/Measure of Success**

- Successful creation and maintenance of parcel data keeps the parcels up to date and helps the County fulfil parcel management requirements as outlined by State Statues

### **Project Timeframes**

- The City's GIS staff maintain parcel data throughout the year. The City of Janesville will provide appropriate parcel data and related tax roll data to Rock County no later than March 1<sup>st</sup> of each year to meet the State's yearly submittal deadline of March 31.

### **Responsible Parties**

- City of Janesville Staff (95%)
- Rock County Land Information Officer (5%)

### **Estimated Budget Information**

- See table at the end of this chapter.

## **Project #12: Conversion of City of Janesville Parcels to Parcel Fabric**

### **Project Description/Goal**

- The City of Janesville intends to convert current parcel mapping data to the ESRI Parcel Fabric Data Model.
- The City of Janesville wishes to take advantage of grant funding when deemed eligible by the Department of Administration.
- Land Info Spending Category: Digital Parcel Mapping

### **Business Drivers**

- The ESRI Parcel Fabric Data Model will increase efficiencies in parcel data maintenance and store archival parcel data for looking backward in time at parcel divisions, combinations and annexations

### **Objectives/Measure of Success**

- Improve efficiency for parcel maintenance and preservation of historical parcel data

### **Project Timeframes**

- 2023 (Estimated)

### **Responsible Parties**

- City of Janesville GIS Staff (25%)
- GIS Consultant (75%)

### **Estimated Budget Information**

- See table at the end of this chapter.

## Ongoing Costs Not Associated with a Specific Project

You may include an optional section for "Ongoing Costs," which are costs not associated with a specific project. This may include ongoing technology expenditures like software licenses or staffing costs for general tasks like production of maps for other county departments and responding to public requests for GIS data.

Rock County has the following ongoing annual costs associated with Land Information / GIS:

### Software License/Maintenance Costs

- ESRI ArcGIS Software \$40,435
- ESRI ArcServer Software (in-house server) \$10,000
- ESRI ArcServer Software (web server) \$5,000
- ESRI Image Extension \$5,000
- Fidlar- Land Records System \$70,850
- Fidlar Bastion Software \$17,400
- Trimble Handheld software \$400
- Admin Tools for ArcGIS \$500
- Clean my Org tools \$1,000

### Hardware Maintenance Costs

- Large Format Scanner Maintenance \$1,845
- Large Format Scanner Consumables (Rollers, Pads, Lamps) \$2,500
- Trimble Handheld Units \$1,500
- Scanners ROD Office \$1,195
- MFP in Planning \$2,400
- MFP in Land Conservation 2,400
- Maintenance on 13 PC's \$52,250
- Annual Recommended Replacement of Hardware cost varies
- Charter Fiber Connection to Land Conservation \$12,240
- Mobile hotspot for Land Conservation GPS Unit \$312

### Training & Education

- WLIA Annual Conference (5 people) Approx \$1,750
- WLIA Annual Membership Dues Approx \$200
- EWUG Annual Conference Approx (5 people) \$1,750
- WLIA Regional Conferences (Summer & Fall) Approx \$1,000
- ESRI User Conference (2 people) Approx \$4,000
- Online GIS Training Classes & Instructor Led Courses Approx \$2,500

### Staffing

- Cross charge for Cartographer to support parcel mapping Approx. \$27,262
- Cross charge for Land Information Officer to support compliance with WLIP Approx. \$47,604
- Cross charge for County Surveyor to support surveys & tie sheets on the web Approx. \$47,486
- Outside Consulting for Web Development \$5,000
- Land Information Office Intern Approx. \$19,377

### Paper, Printing & Office Supplies

- Roll Paper \$1,285
- Ink Jets \$465
- Printheads \$690
- Color LaserJet Cartridges \$1,000
- Dvd's & CD's for data distribution \$40
- Data Mailers \$50

## Completed Projects

These projects were described in previous Land Records Modernization Plans and were completed as of 2021.

- **Planning**
  - Re- delineation of re-study of or FEMA floodplain mapping
  - Update of Hydrology Layer
  - Address Mapping
  - 2016 Orthoimagery
  - 2020 Orthoimagery
  - Establish Land Evaluation Site Assessment (LESA) Procedure and supporting data to conform with Rock County Comprehensive Plan 2035.
  - Establish Purchase of Development Rights (PDR)/Purchase of Agricultural Conservation Easements Program and supporting data to conform with Rock County Comprehensive Plan 2035.
  - Update Agricultural Preservation Plan and supporting data
  - Establish Digital Submission procedure and database for regulatory documents.
  - Address Ordinance Modernization and Sign Inventory project has been completed.
  - Remonumentation of the County Boundary project has been completed.
  - Archiving of Hard Copy Documents project has been completed.
  - 2016 Land Use Inventory project has been completed.
  - 2020 LiDAR
  
- **Department of Public Works – Parks**
  - Update Parks, Outdoor Recreation and Open Space Plan and supporting data.
  
- **9-1-1 Communications**
  - Use county-owned GPS equipment to create a fire hydrant/water source database to assist Rock County fire departments
  - Determine Determine feasibility of in-house GPS maintenance of new street centerlines
  - Utility Boundaries Layer has been completed
  - Shortest Path Routing has been completed
  
- **Information Technology**
  - Migration from Esri ArcIMS web mapping technology to esri ArcGIS Server technology.
  - Migration from an Oracle SDE implementation to to Microsoft SQL Server implementation.
  - Improve network infrastructure in order to deliver higher bandwidth for GIS users.
  - Implement GIS data replication for business continuity and disaster recovery.
  - ArcGIS Pro Conversion
  - Enterprise Geodatabase Consolidation
  
- **Register of Deeds**
  - Completion of Optical Imaging / Back scanning project 2013 – 2015.
  - Upgrade of Fidar Software to Avid.

## Estimated Budget Information (All Projects)

Estimated Budget Information			Land Info Plan Citations	Project Total
Project Title	Item	Unit Cost/Cost	Page # or section ref.	
<b>Project Plan to Maintain Searchable Format (Benchmarks 1 &amp; 2)</b>	Rock County Real Property Lister	\$500	Page 43	
	Rock County IT Department	\$1,500		
	City of Beloit / Market Drive	\$2,000		
	City of Janesville / Govern	\$2,000		<b>\$6,000</b>
<b>Project Plan for PLSS (Benchmark 4)</b>	County Surveyor	\$25,000	Page 44	
	Rock County Land Information Officer	\$200		<b>\$25,200</b>
<b>1) Redaction &amp; Indexing of Recorded Documents</b>	Register of Deeds Staff	\$42,000	Page 45	<b>\$42,000</b>
<b>2) Owner Updates from COB &amp; COJ</b>	Rock County Real Property Lister	\$500	Page 46	
	Rock County IT Department	\$1,500		
	City of Beloit / Market Drive	\$2,000		
	City of Janesville / Govern	\$2,000		<b>\$6,000</b>
<b>3) Maintenance Dashboard for Culvert &amp; Bridge Inventory in GIS</b>	Rock County Public Works	\$500	Page 47	
	GIS Vendor	\$24,500		<b>\$25,000</b>
<b>4) Traffic Sign Inventory in GIS</b>	Rock County Public Works	\$500	Page 48	
	GIS Vendor	\$24,500		<b>\$25,000</b>
<b>5) Pavement Condition Inventory in GIS</b>	Rock County Public Works	\$500	Page 49	
	GIS Vendor	\$24,500		<b>\$25,000</b>
<b>6) Permitting/Routing System for oversize/overweight loads</b>	Rock County Public Works	\$500	Page 50	
	GIS Vendor	\$24,500		<b>\$25,000</b>
<b>7) Easement Tracking for ROW Work permits</b>	Rock County Public Works	\$500	Page 51	
	GIS Vendor	\$24,500		<b>\$25,000</b>
<b>8) Land Division Portal</b>	Rock County Planning	\$20,000	Page 52	
	Rock County IT Department	\$5,500		<b>\$25,000</b>
<b>9) Digitize Historic Planning Archives</b>	Rock County Planning	\$20,000	Page 53	
	Rock County IT Department	\$5,500		<b>\$25,000</b>
<b>10) Rock County Parcel Fabric Implementation</b>	Rock County Real Property	\$500	Page 54	
	GIS Vendor	\$24,500		<b>\$25,000</b>
<b>11) Update Digital Parcel Data City of Janesville</b>	City of Janesville	\$5,000	Page 55	
	Rock County Land Information Officer	\$200		<b>\$5,200</b>
<b>12) City of Janesville Parcel Fabric Conversion</b>	City of Janesville	\$10,000	Page 56	
	Rock County Land Information Officer	\$200		
	GIS Vendor	\$40,000		<b>\$50,200</b>
<b>Ongoing Costs</b>	Software Maintenance	\$150,585	Page 57	
	Hardware Maintenance	\$76,642		
	County Staff	\$146,729		
	Training & Education	\$11,200		



	Office/Printing Supplies	\$3,530		<b>\$388,686</b>
<b>GRAND TOTAL</b>				<b>\$723,286</b>

Note. These estimates are provided for planning purposes only. Budget is subject to change.

## **Rock County Land Information / GIS Data Agreement**

### **Disclaimer:**

The maps and data provided are for informational and advisory purposes only. Rock County makes no warranty, expressed or implied; including warranties of merchantability and fitness for a particular purpose. Determining fitness of use for this data is the sole responsibility of the user. Rock County Land Information Office disclaims accuracy and advises that if specific and precise accuracy is required, it should be determined by certified maps, surveys, plats, or other official means. Rock County will not be responsible for any damages, which result from third party use of the data and maps herein, or for any use, which ignores this warning. The responsibility for data updates resides with the recipient, not the supplier.

### **Metadata:**

Rock County has completed, and will deliver, dataset-related information such as currency, accuracy, compilation, scale, and contact information in a FGDC compliant metadata (.xml) file with each dataset when possible.

### **Citation:**

Any use of the provided information shall be accompanied with Rock County listed as a Data Source.

### **Other Users:**

Recipient agrees not to provide the information identified in this agreement to secondary users, unless the user is a contracted agent of recipient in which case the provided information can only be used in completing contracted services.

### **Reciprocity:**

Recipient agrees to provide a description of data use, hardcopy duplicate, and digital copy of the product containing the supplied data by any contracted agent, if requested by the Rock County LIO/GIS Manager.

### **Requests and Pricing:**

Current price list is available here: <http://www.co.rock.wi.us/geospatial-support-services-fees> . Most products are available in ESRI shapefile format and file geodatabase format. In addition, data from some departments may be provided in other formats such as .dxf, .dwg, .xls, .dbf, jpeg, tiff, bmp, .pdf, etc. In most cases, digital data on floppy disk, CD, or DVD can be mailed within 5 working days of receipt of order. If upon receipt of the data it is unusable due to damage or defect the data will be replaced. No refunds will be given.

# Rock County Land Information / GIS Data Agreement

Date: \_\_\_\_\_

Requestor/Recipient \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Deliverables Description:

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Data Format:

\_\_\_\_\_

Planned Use:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned parties hereby agree to the terms above. This agreement will remain in force until either party receives official notice of cancellation.

Requestor/Recipient Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Provide/Supplier Signature \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

## Rock County Land Information Office Fee Schedule

## Hard Copy Maps

<u>Products</u>	<u>Price</u>	
Hardcopy of Existing Digital Maps from Planning Department	\$0.15	A ( 8.5" x 11" )
	\$0.15	B ( 11" x 17" )
	\$12.00	( 18" x 24" )
	\$14.00	D ( 24" x 36" )
	\$18.00	E ( 36" x 48" )
Hardcopy of Existing Digital Maps Maps from Real Property Office	\$0.15	A ( 8.5" x 11" )
	\$0.15	B ( 11" x 17" )
	\$8.00	C ( 17" x 22" )
	\$8.00	( 18" x 24" )
	\$9.00	D ( 22" x 34" )
	\$9.00	E ( 34" x 44" )

## Digital Vector Data in Esri shapefile or file geodatabase format

- Cost is determined by transfer time. If files can be transferred in under 15 minutes, no charges will accrue. Data transfers taking more than 15 minutes will be charged at \$50/hour not to exceed \$150.
- Vector data include, but are not limited to:
  - Countywide Planimetric Package: Roads, Airport, Hydrology Lines, Hydrology Polygons, Railroads, Section Lines, Section Points, MCD Boundaries
  - Land Use
  - Parcels
    - Ownership data or tax database must be requested separately.
    - Does not include the cities of Janesville or Beloit
  - Zoning
    - Does not include incorporated municipalities or the towns of Beloit or Newark
    - Town zoning records are the authoritative records and take precedence over County records.
  - Addresses
  - Countywide Environmentally Sensitive Areas or Environmentally Sensitive Open Space Areas

## Raster Data and Topographic Data

- Cost is determined by transfer time. If files can be transferred in under 15 minutes, no charges will accrue. Data transfers taking more than 15 minutes will be charged at \$50/hour not to exceed \$200 per data set.
- Raster data include, but are not limited to:
  - Most recent year (2016) orthoimagery flight
  - Historic orthoimagery flights: 2010, 2008 (flood), 2000, 1996, 1993
  - \*Scanned orthoimagery flights: 1990, 1978, 1969, 1966, 1950
  - Please contact the cities of Beloit, Janesville and Milton for imagery data within those municipalities.
- Topography data include, but are not limited to
  - 2010-2012 Bare earth and point cloud LiDAR
  - 2010 – 2012 LiDAR derived contours
  - 2000 – Contours
  - Please contact the cities of Beloit and Janesville for imagery data within those municipalities.

## Streaming Data

- Data can be streamed at no charge from: <https://www.co.rock.wi.us:8443/rockgis/rest/services>

## Custom Map and Data Production

- \$75/ hour + deliverables
- Availability based on approval of department head.

## Disclaimers

- If data request exceeds 4 GB the requestor must provide hard drive. Hard drive will be returned when payment is received
- Payment due when services are rendered.
- All Hardcopy Map and Graphic Products Printed on 24lb Bright White Color Bond.
- All Digital GIS Data Delivered in Rock County Coordinate System.
- Digital Data Will Be Uploaded or emailed when possible.
- If Data is Mailed or Shipped the Data Requestor is Responsible for All Mailing/Shipping Costs.
- If the data is unusable due to damage or defect, the data will be replaced. No refunds will be given.
- \*Scanned images are of varying quality. No guarantees are made of usability.

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
*Initiated by*

Public Works Committee  
& Parks Advisory Committee  
*Submitted by*



John Traynor, Parks Manager  
*Drafted by*

November 1<sup>st</sup>, 2021  
*Date Drafted*

### ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES COUNTY CONSERVATION AIDS GRANT CC22-54WM FUNDS

- 1 **WHEREAS**, the legislature of the State of Wisconsin enacted legislation providing for allocation to
- 2 the respective counties in the state on an acreage basis for fish and wildlife habitat projects on the
- 3 condition that the counties match the state allocation; and
- 4
- 5 **WHEREAS**, Rock County applied to participate in unallocated fish and wildlife habitat projects
- 6 pursuant to provisions of s.23.09(12) of the Wisconsin Statutes and as authorized by Rock County
- 7 Board Resolution 20-8A-058 on the 14<sup>th</sup> day of September, 2021; and
- 8
- 9 **WHEREAS**, \$5,000 is in the 2022 budget as an estimated amount for this grant 2022; and
- 10
- 11 **WHEREAS**, matching grant funds of \$4,540.31 are available for the Wisconsin Department of
- 12 Natural Resources.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors on this
- 15 \_\_\_\_\_ day of \_\_\_\_\_, 2021, hereby accepts the Wisconsin Department of Natural
- 16 Resources County Conservation Aids Grant CC20-54WM Funds.
- 17
- 18 **BE IT FURTHER RESOLVED**, that the Parks Manager is hereby authorized and directed to
- 19 sign the grant agreements and that this document be submitted to the Wisconsin Department of
- 20 Natural Resources.
- 21
- 22 **BE IT FURTHER RESOLVED**, that the Parks Manager be authorized to file all necessary
- 23 documents for administration and reimbursement of this program

Respectfully submitted,

PUBLIC WORKS COMMITTEE

PARKS ADVISORY COMMITTEE

\_\_\_\_\_  
Rick Richard, Chair

\_\_\_\_\_  
Floyd Finney

\_\_\_\_\_  
Mary Mawhinney, Vice-Chair

\_\_\_\_\_  
Dean Paynter

\_\_\_\_\_  
Mike Mulligan

\_\_\_\_\_  
Tom Presny

\_\_\_\_\_  
Yuri Rashkin

\_\_\_\_\_  
Bob Yeomans

Acceptance of Wisconsin Department of Natural Resources County Conservation  
Aids Grant CC22-54WM Funds

Page 2

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats.

/s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

This resolution authorizes the acceptance of \$5,000 in State Aid for the County Fish and Game program. The grant and required match are included in the 2022 budget request.

/s/Sherry Oja

Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith  
County Administrator

- EXECUTIVE SUMMARY -

**ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES  
COUNTY CONSERVATION AIDS GRANT CC20-54MW FUNDS**

---

Each Wisconsin County is allocated a certain amount of money annually to fund small projects on a 50/50 match basis. This year we will be using our allocated funds to help complete the cleanup of the remaining wooded area and trails at Lee Park and to fund invasive species control at Carver Roehl Park.

Lee Park is a beautiful wooded 40 acre park and is located at 9205 East State Hwy 67 in Clinton, Wisconsin. This park features hiking/nature trails, 8 acre arboretum, picnic shelter, softball diamond, and a newer restroom facility. In 2008, a storm knocked down trees and scattered debris throughout Lee Park. The downed trees and debris blocked the hiking/nature trails and littered the arboretum. Park crews started cleaning up the trees and debris, but more work is needed to complete the process. Once the cleanup work is completed it will improve the views and access to the arboretum and hiking/nature trails.

The remaining funds in this Grant cycle will be used at Carver Roehl Park. Carver Roehl Park is a magnificent 53 acre wooded park located approximately 4.5 miles South of Hwy 14 on Carver's Rock Road in the Town of Bradford. This park is home to many picturesque settings that include limestone outcrops over Spring Brook Creek and one of the County's State Natural Areas. The money in this Conservation Cycle will aid the County in controlling the Garlic Mustard issue that has plagued this beautiful park in the last few years.

Though this funding source requires a 50% match by the County, all time and materials supplied by the Parks and Highway Divisions, as well as other community resources, may be used as a match.

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee  
INITIATED BY

General Services Committee  
SUBMITTED BY



Brent Sutherland –  
Director of Facilities Management  
DRAFTED BY

November 9, 2021  
DATE DRAFTED

### Authorizing Approval to Double Fill Rock Haven Administrative Assistant Position for Facilities Management

- 1 **WHEREAS**, Delores Smith Administrative Assistant at Rock Haven announced on November
- 2 3,2021 she is retiring effective February 25, 2022, and;
- 3
- 4 **WHEREAS**, her last day of work is January 31, 2022, and;
- 5
- 6 **WHEREAS**, Delores started at Rock County on Sept 10, 1990, and;
- 7
- 8 **WHEREAS**, Delores has worked for Rock County for the past 31 years, and;
- 9
- 10 **WHEREAS**, Delores manages the State required documentation of the Rock Haven Facilities
- 11 Management Department, and;
- 12
- 13 **WHEREAS**, Delores also serves many roles for the entire Rock Haven facilities, and;
- 14
- 15 **WHEREAS**, there is a training need to overlap Delores with the new Administrative Assistant for
- 16 30 days, and;
- 17
- 18 **WHEREAS**, there will be enough funds in 2022 employee wages to cover this additional cost.
- 19
- 20 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 21 assembled this \_\_\_\_ day of \_\_\_\_\_, 2021 does hereby approve and authorize double
- 22 filling the Administrative Assistant position for Rock Haven.

Respectfully Submitted,

#### GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Robert Potter, Chair

\_\_\_\_\_  
Tom Brien, Vice Chair

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
David Homan

\_\_\_\_\_  
William Wilson



Authorizing Approval to Double Fill Rock Haven Administrative Assistant Position for Facilities Management  
Page 2

**COUNTY BOARD STAFF COMMITTEE**

\_\_\_\_\_  
Richard Bostwick, Chair

\_\_\_\_\_  
Wes Davis, Vice Chair

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
Kevin Leavy

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Mary Beaver

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith  
County Administrator

FISCAL NOTE:

The 30 day overlap will cost approximately \$3,300. If the overlap cannot be covered by vacancies, a transfer may be needed.

/s/Sherry Oja

Sherry Oja  
Finance Director

**Rock County, Wisconsin**

51 South Main Street  
Janesville, WI 53545

**General Services**  
Facilities Management  
(608)757-5518



Executive Summary

**Requesting to Double Fill the Administrative Assistant Position at Rock Haven Facilities Management Department**

Rock Haven, Administrative Assistant, Delores Smith announced her retirement effective February 25, 2022 after 31 years of service. Her last day of work will be January 31, 2022. I am requesting approval to double fill this position for 30 days to allow for training. Delores manages many functions for Rock Haven Care complex. There are enough funds in the 2022 employee wages to cover this additional cost.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

**General Services Committee**  
INITIATED BY

**General Services Committee**  
SUBMITTED BY



**Brent Sutherland-Director  
Facilities Management**  
DRAFTED BY

**November 8, 2021**  
DATE DRAFTED

**Recognizing Delores Smith for her 31 Years of Service to Rock County**

1 **WHEREAS**, Delores Smith has served the citizens of Rock County in total for the past 31 years as a  
2 dedicated and valued employee, and is retiring effective February 25, 2022, and;  
3

4 **WHEREAS**, Delores Smith began her career with Rock County on September 10, 1990 as a Clerk III for  
5 Human Services, and;  
6

7 **WHEREAS**, on April of 1995, Delores accepted the position of Administrative Assistant for the Mental  
8 Health and Juvenile Justice Division, working for Robert (Bob) Sperling, Juvenile Justice Division Manager  
9 until his retirement in 2007 and;  
10

11 **WHEREAS**, in 2007, Delores Smith was promoted to the Clerical Services Supervisor, supervising 13  
12 Administrative Assistant until the position was eliminated in 2013 when she became Administrative Assistant  
13 in Child Protective Services, and;  
14

15 **WHEREAS**, on November 14, 2016, Delores accepted the position of Administrative Assistant for Facilities  
16 Management at the Rock Haven/Health Care Center campus, and;  
17

18 **WHEREAS**, Delores Smith has served the Staff and Residents of Rock Haven and the Health Care Center  
19 managing many different initiatives during her 31 years with Rock County, and;  
20

21 **WHEREAS**, the Rock County Board of Supervisors representing the citizens of Rock County, wishes to  
22 recognize Delores Smith for her long, dedicated, and faithful service.  
23

24 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors at its regular meeting  
25 this \_\_\_\_ day of \_\_\_\_\_, 2021, directs that a sincere expression of recognition be given to Delores Smith  
26 for her 31 years of service and expresses to her best wishes for the future.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Robert Potter, Chair

\_\_\_\_\_  
Richard Bostwick, Chair

\_\_\_\_\_  
Tom Brien, Vice Chair

\_\_\_\_\_  
Wes Davis, Vice Chair

\_\_\_\_\_  
Dave Homan

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
Kevin Leavy

\_\_\_\_\_  
William Wilson

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Alan Sweeny

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
Mary Beaver

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health  
INITIATED BY



Jill Camber Davidson  
DRAFTED BY

Board of Health  
SUBMITTED BY

10/20/2021  
DATE DRAFTED

**Recognizing Olga Myers for 15 Years of Service as a Public Health Nurse for  
the Rock County Public Health Department**

- 1 **WHEREAS**, Olga Myers has served as a Public Health Nurse for the Rock County Public Health
- 2 Department from January 3, 2006 until November 1, 2021; and,
- 3
- 4 **WHEREAS**, Olga Myers has monitored the health status of the community to identify and solve
- 5 public health problems in Rock County; and,
- 6
- 7 **WHEREAS**, Olga Myers has worked to inform, educate, and empower people about health, and
- 8 has advocated for resources to address community health needs; and,
- 9
- 10 **WHEREAS**, Olga Myers has helped link people to needed personal health services and assure
- 11 the provision of these services; implement programs to address care when otherwise
- 12 unavailable; and mobilize community partnerships to identify and address health needs; and,
- 13
- 14 **WHEREAS**, Olga Myers has provided support and leadership to the health department in
- 15 response to disease outbreaks, including outbreaks during the COVID-19 pandemic.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 18 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2021 moves to recognize Olga Myers for her 15
- 19 years of service to the Rock County Public Health Department and to residents of Rock County.

Respectfully submitted,

**BOARD OF HEALTH**

/s/Louis Peer  
Louis Peer, Chair

/s/Dr. Connie Winter  
Dr. Connie Winter, DDS, Vice Chair

/s/Tricia Clasen  
Supervisor Tricia Clasen

/s/Shirley Williams  
Supervisor Shirley Williams

/s/Eric Gresens  
Eric Gresens, R.PH

/s/Dr. Kaitlyn Meyers  
Dr. Kaitlyn Meyers, DVM, MPH

ABSENT  
Supervisor Danette Rynes

/s/Dr. Vinaya Somaraju  
Dr. Vijaya Somaraju, MD, MPH, FACP

/s/Debra Kolste  
Debra Kolste

Recognizing Olga Myers for 15 Years of Service as a Public Health Nurse for the Rock County  
Public Health Department  
Page 2

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Richard Bostwick, Chair

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Wes Davis, Vice Chair

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
Kevin Leavy

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Louis Peer

**EXECUTIVE SUMMARY**

Olga Myers has served as a Public Health Nurse for the Rock County Public Health Department for 15 years. Throughout her public health career, she has provided countless hours of support to ensure that programs and services are delivered to residents of Rock County in an equitable, safe, and compassionate manner. Olga Myers has been a resource for public health staff, and Rock County families, especially mothers, infants and children, and residents with limited English language skills. In addition, her willingness to serve as a lead for contact tracing, case investigation, and outbreak management during the health department's COVID-19 response is a demonstration of her commitment to protecting and promoting public health in Rock County.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans  
And Aging Committee  
INITIATED BY



Paula Schutt, COA Director

October 18, 2021  
Date Drafted

Education, Veterans  
And Aging Committee  
SUBMITTED BY

**AMENDING THE 2021 COUNCIL ON AGING BUDGET TO ADJUST THE FOLLOWING  
OLDER AMERICANS ACT PROGRAMS: 5310 MOBILITY MANAGEMENT AND MIPPA  
GRANT ALLOCATIONS**

1 **WHEREAS**, the Council on Aging receives funds from the Greater Wisconsin Agency on Aging  
2 Resources (GWAAR) and,  
3  
4 **WHEREAS**, additional 2021 allocations have been received from the Greater Wisconsin Agency on  
5 Aging Resources for the 5310 Program and the MIPPA Grant  
6  
7 **WHEREAS** the Council on Aging receives federal transportation aid for 5310 programs and also  
8 receives MIPPA funds to assist in covering the cost of the Benefit Specialist  
9  
10 **WHEREAS** additional amounts have been granted in 2021 for both grants  
11  
12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
13 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2021 does hereby amend the 2021 Rock County  
14 Council on Aging budget as follows:

<u>Account/ Description</u>	<u>Budget 10/1/2021</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b><u>Mobility Management</u></b>			
<u>Source of Funds</u>			
30-3916-0000-42100 Federal Aid	\$56,245	\$62,862	\$119,107
<u>Use of Funds</u>			
30-3916-0000-61100 Wages	\$55,547	\$12,250	\$67,797
30-3916-0000-61400 FICA	\$4,249	\$940	\$5,189
30-3916-0000-61510 Retirement	\$3,749	\$810	\$4,559
30-3916-0000-62642 Tri-shaw Expenses	-0-	\$20,000	\$20,000
30-3916-0000-62625 Outreach	\$2,500	\$8,862	\$11,362
30-3916-0000-62643 Wednesday Walk Expenses	-0-	\$20,000	\$20,000

Amending the 2021 Council on Aging Budget to Adjust the Following Older Americans Act Programs:  
 5310 Mobility Management and MIPPA Allocations  
 Page 2

<u>Account/ Description</u>	<u>Budget 10/1/2021</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b><u>MIPPA</u></b>			
<u>Source of funds</u>			
30-3921-0000-42231			
State Aid	\$10,148	\$4,097	\$14,245
<u>Use of Funds</u>			
30-3921-0000-61100			
Wages	\$49,605	\$3,590	\$53,195
30-3921-0000-61400			
FICA	\$3,795	\$275	\$4,070
30-3921-0000-61510			
Retirement	\$3,348	\$232	\$3,580

Respectfully submitted,

**EDUCATION, VETERANS AND AGING  
 SERVICES COMMITTEE**

\_\_\_\_\_  
 Yuri Rashkin, Chair

\_\_\_\_\_  
 Louis Peer

\_\_\_\_\_  
 Pam Bostwick

\_\_\_\_\_  
 Jacob Taylor

\_\_\_\_\_  
 Tricia Clasen

**FINANCE COMMITTEE ENDORSEMENT**

Reviewed and approved on a vote of

\_\_\_\_\_  
 Mary Mawhinney Chair

**ADMINISTRATIVE NOTE:**

Recommended.

/s/Josh Smith

Josh Smith  
 County Administrator

**LEGAL NOTE:**

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2021 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

s/ Richard Greenlee

Richard Greenlee  
 Corporation Counsel

**FISCAL NOTE:**

This Resolution amends Council on Aging's 2021 to match actual awards. The Mobility Manager grant does require a match, however, in kind services can be utilized.

/s/ Sherry Oja

Sherry Oja  
 Finance Director



## EXECUTIVE SUMMARY

### 5310 MOBILITY MANAGEMENT ALLOCATIONS

The Mobility Management grant award for 2021 was considerably less than expected for the 5310 grant. This held true for many of the counties due to unspent funds last year and less money available.

How did the state determine award amounts for 2021? The process followed this order:

1. They reviewed prior year spending (2017, 2018 & 2019) for MM/OP applicants. If we found significant “underspending” (i.e., they had awarded more than actually used) they reduced the formal request for 2021 by a similar amount. Seven requests were reduced between 10% and 25% as a result.
2. They reviewed any County Government agency applicant to determine if their request could be funded using balances available in their Trust Fund under the 85.21 program. This removed two vehicle applicants and two MM applicants; one other MM applicant had their request significantly reduced to reflect funds available in their Trust Fund.
3. They allocated funds for the first-choice vehicle of all successful applicants.
4. They next set aside 35% of remaining federal funds for OP grants (the maximum allowable) and allocated them among all successful applicants (note that some had their “requested amount” reduced as noted above). This allowed us to fund these grants at 47.5% of request.
5. They allocated all remaining funds for MM requests (again, some requests had been reduced as noted above). This allowed us to fund these grants at 78.81% of request.

To bring the budget up to the anticipated cost, the amount of \$32,021 was budgeted in at the beginning of the year from the trust fund to make up for the difference.

In late July, the State announced an additional amount would be awarded to the 5310 program in the amount of \$62,862. This would require an additional match from the County of \$15,715. This resolution reflects that additional amount.

There was unused MIPPA Funds within the State for 2021 and GWAAR distributed it between a number of different Counties. This resolution reflects the additions of those funds granted to Rock County.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

**Sheriff Troy J. Knudson**  
INITIATED BY



**Michelle Wilson**  
DRAFTED BY

**Public Safety and Justice  
Committee**  
SUBMITTED BY

**October 22, 2021**  
DATE DRAFTED

**Authorizing Acceptance of 2022 Highway Safety Grant**

1 **WHEREAS**, the Wisconsin Department of Transportation, Bureau of Transportation Safety, makes  
 2 Federal Highway Safety funds available to local law enforcement agencies for various traffic safety  
 3 programs; and,  
 4  
 5 **WHEREAS**, these funds are earmarked to allow law enforcement agencies to provide additional patrols  
 6 directed at improving traffic safety by deploying seatbelt, speed, and alcohol enforcements; and,  
 7  
 8 **WHEREAS**, the Rock County Sheriff’s Office is eligible to receive a grant of \$50,006.88 to participate  
 9 in this program; and,  
 10  
 11 **WHEREAS**, grant funds will be used for overtime wages and related benefits; and,  
 12  
 13 **WHEREAS**, the grant requires a local match of 25% which may be an in-kind or hard match; and,  
 14  
 15 **WHEREAS**, the grant year runs from October 1, 2021 through September 30, 2022.

16  
17 **NOW, THEREFORE BE IT RESOLVED** by the Rock County Board of Supervisors assembled this  
18 \_\_\_\_\_ day of \_\_\_\_\_, 2021, that the Rock County Sheriff is authorized to accept funds under the  
19 Highway Safety Grant and,  
20

21 **BE IT FURTHER RESOLVED**, that the 2021 budget be amended as follows:  
22

<b><u>Account Description</u></b> <b><u>Account Number</u></b>	<b><u>Budget at</u></b> <b><u>10/22/2021</u></b>	<b><u>Amount</u></b> <b><u>Incr (Decr)</u></b>	<b><u>Amended</u></b> <b><u>Budget</u></b>
<b><u>Source of Funds</u></b>			
Federal Aid			
21-2120-2022-42100	\$0	\$50,007	\$50,007
<b><u>Use of Funds</u></b>			
Overtime Wages			
21-2120-2022-61210	\$0	\$10,001	\$10,001
Aid to Localities			
21-2120-2022-69501	\$0	\$40,006	\$40,006

Authorizing Acceptance of the 2022 Highway Safety Grant  
Page 2

Respectfully submitted,

**Public Safety and Justice Committee**

/s/Mary Beaver  
Mary Beaver, Chair

/s/Brian Knudson  
Brian Knudson, Vice Chair

ABSENT  
Jacob Taylor

/s/Ron Bomkamp  
Ron Bomkamp

/s/Danette Rynes  
Danette Rynes

**Finance Committee**

Reviewed and approved on a vote of

\_\_\_\_\_  
  
\_\_\_\_\_  
Mary Mawhinney, Chair

LEGAL NOTE:

The County board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2021 County budget, this Resolution requires a 2/3 vote of the entire membership of the County board pursuant to sec. 65.90(5)(a), Wis. Stats.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

FISCAL NOTE:

This resolution accepts and authorizes the expenditure of \$56,006.88 in federal funds for traffic safety programs. The grant requires a 25% match, which is available in currently budgeted funds.

/s/Sherry Oja

Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith  
County Administrator

**Executive Summary**

The Wisconsin Department of Transportation, Bureau of Transportation Safety, makes Federal Highway Safety funds available to local law enforcement agencies for various traffic safety programs. These funds are earmarked to allow law enforcement agencies to provide additional patrols directed at improving traffic safety by deploying seatbelt, speed, and alcohol enforcements. The Rock County Sheriff’s Office is eligible to receive a grant of \$50,006.88 to participate in this program. Grant funds will be used for overtime wages, related benefits, and equipment. This grant requires a local match of 25%. The match may be an in-kind match or a hard match.

The Highway Safety Seatbelt Enforcement Task Force, for which the Rock County Sheriff’s Office is the administrator, is made up of the following municipalities:

- Rock County Sheriff’s Office
- City of Janesville
- City of Beloit
- Town of Beloit
- Town of Fulton
- Town of Milton
- Town of Turtle

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

**Sheriff Troy Knudson**  
INITIATED BY



**Michelle Wilson**  
DRAFTED BY

**Public Safety and Justice  
Committee**  
SUBMITTED BY

**October 25, 2021**  
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF 2021 EDWARD BYRNE MEMORIAL JUSTICE  
ASSISTANCE GRANT AND AMENDING 2021 BUDGET**

1 **WHEREAS**, the Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police  
2 Department have been jointly awarded an Edward Byrne Memorial Justice Assistance Grant, by the Office  
3 of Justice Programs, at the United States Department of Justice, in the amount of \$33,701; and,  
4

5 **WHEREAS**, the three agencies have a written agreement that specifies the distribution of funds (Rock  
6 County Sheriff's Office-\$6,740, Beloit Police Department-\$13,411, Janesville Police Department-  
7 \$13,550); and,  
8

9 **WHEREAS**, the written agreement designates the Rock County Sheriff's Office the fiscal agent; and,  
10

11 **WHEREAS**, the funds will be used in accordance with the grant application to purchase equipment and  
12 to support activities to prevent and control crime; and,  
13

14 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled  
15 this \_\_\_\_\_ day of \_\_\_\_\_, 2021, does approve and authorize the acceptance of the 2021  
16 Edward Byrne Memorial Justice Assistance Grant; and,  
17

18 **BE IT FURTHER RESOLVED**, that the Finance Director, under the direction of the Rock County Board  
19 of Supervisors is authorized to accept all funds on behalf of the County of Rock, the City of Beloit, and  
20 the City of Janesville; and,  
21

22 **BE IT FURTHER RESOLVED**, that the Sheriff's Office's budget for 2021 be amended as follows:  
23  
24

<b>Account/ Description</b>	<b>Budget 10/25/21</b>	<b>Increase (Decrease)</b>	<b>Amended Budget</b>
<u>Source of Funds</u>			
21-2160-2021-42100 Federal Aid	\$0	\$33,701	\$33,701
<u>Use of Funds</u>			
21-2160-2021-63904 Policing and First Aid Supplies	\$0	\$6,740	\$6,740
21-2160-2021-69501 Aid to Localities	\$0	\$26,961	\$26,961

Authorizing Acceptance of 2021 Edward Byrne Memorial Justice Assistance Grant and Amending 2021 Budget  
Page 2

Respectfully submitted,

**Public Safety and Justice Committee**

**Finance Committee**

Reviewed and approved on a vote of

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_

\_\_\_\_\_  
Brian Knudson, Vice Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Jacob Taylor

\_\_\_\_\_  
Ron Bomkamp

\_\_\_\_\_  
Danette Rynes

LEGAL NOTE:

The County board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2021 County budget, this Resolution requires a 2/3 vote of the entire membership of the County board pursuant to sec. 65.90(5)(a), Wis. Stats.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith  
County Administrator

FISCAL NOTE:

This resolution accepts and authorizes the expenditure of \$33,701 in federal aid. The grant will be split between the County, City of Beloit, and the City of Janesville. No County matching funds are required.

/s/Sherry Oja

Sherry Oja  
Finance Director

Authorizing Acceptance of 2021 Edward Byrn Memorial Justice Assistance Grant and Amending 2021  
Budget  
Page 3

### Executive Summary

The Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police Department have been jointly awarded an Edward Byrne Memorial Justice Assistance Grant (JAG). The grant is awarded by the Office of Justice Programs at the United States Department of Justice. The award is in the amount of \$33,701.

The three agencies have a written agreement that specifies the distribution of funds. The Rock County Sheriff's Office will be the fiscal agent. There is no local match.

Rock County Sheriff's Office	\$6,740
Beloit Police Department	\$13,411
Janesville Police Department	<u>\$13,550</u>
Total	\$33,701

The funds will be used in accordance with the grant application to purchase equipment and to support activities to prevent and control crime.

The award documents are for the 2021 JAG program. The Sheriff's Office's budget will be amended to accept the funds.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy Knudson  
INITIATED BY



Michelle Wilson  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

October 26, 2021  
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF THE LAW ENFORCEMENT DRUG TRAFFICKING  
RESPONSE (2022) GRANT AND AMENDING THE 2021 BUDGET**

1 **WHEREAS**, the Rock County Sheriff's Office, has been awarded a Law Enforcement Drug Trafficking  
2 Response (2022) Grant, offered by the Wisconsin Department of Justice, in the amount of \$7,617; and,  
3

4 **WHEREAS**, the funds will be used in accordance with the grant application to purchase specific  
5 equipment that would be used during the vehicle interdiction deployments, and to have two officers  
6 complete a Criminal Interdiction Training; and,  
7

8 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled  
9 this \_\_\_\_\_ day of \_\_\_\_\_, 2021, does approve and authorize the acceptance of the Law  
10 Enforcement Drug Trafficking Response (2022) Grant; and,  
11

12 **BE IT FURTHER RESOLVED**, that the Chair of the Rock County Board of Supervisors is authorized  
13 to accept the funds on behalf of the County of Rock; and,  
14

15 **BE IT FURTHER RESOLVED**, that the Sheriff's Office's budget for 2021 be amended as follows:  
16  
17

<b>Account/ Description</b>	<b>Budget 10/26/21</b>	<b>Increase (Decrease)</b>	<b>Amended Budget</b>
<u>Source of Funds</u>			
21-2134-0000-42200 State Aid	\$0	\$7,617	\$7,617
<u>Use of Funds</u>			
21-2134-0000-64200 Training Expense	\$0	\$2,518	\$2,518
21-2134-0000-67120 Capital Assets \$2000-\$25,000	\$0	\$5,099	\$5,099



Authorizing Acceptance of Law Enforcement Drug Trafficking Response (2022) Grant and Amending  
2021 Budget

Page 2

Respectfully submitted,

**Public Safety and Justice Committee**

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Brian Knudson, Vice Chair

\_\_\_\_\_  
Jacob Taylor

\_\_\_\_\_  
Ron Bomkamp

\_\_\_\_\_  
Danette Rynes

**Finance Committee**

Reviewed and approved on a vote of

\_\_\_\_\_  
Mary Mawhinney, Chair

LEGAL NOTE:

The County board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2021 County budget, this Resolution requires a 2/3 vote of the entire membership of the County board pursuant to sec. 65.90(5)(a), Wis. Stats.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

FISCAL NOTE:

This resolution accepts and authorizes the expenditure of \$7,617 in state aid to be used for drug trafficking response. No County matching funds are required.

/s/Sherry Oja

Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith  
County Administrator

Authorizing Acceptance of Law Enforcement Drug Trafficking Response (2022) Grant and Amending  
2021 Budget

Page 3

### **Executive Summary**

The Rock County Sheriff's Office has been awarded the Law Enforcement Drug Trafficking Response (2022) Grant. The grant is awarded by the Wisconsin Department of Justice. The award is in the amount of \$7,617.

The Rock County Sheriff's Office (RCSO) will establish a unit within the Patrol Division to be equipped and trained in the latest road side interdiction tactics. This unit will be directed to conduct vehicle interdiction on thoroughfares leading in and out of known high drug trafficking areas. The goal would be to suppress the trafficking of narcotics, with the emphasis of combating the surge of methamphetamines in Rock County.

The funds will be expended by having two deputies complete the Criminal Interdiction Training (Desert Snow), as well as purchasing a specific Advanced Thermal Camera for use during the vehicle interdiction deployments.

Overall, The Rock County Sheriff's Office mission is to continue to be proactive in identifying specific high drug trafficking areas and utilize highway interdiction tactics to target and suppress the influx of methamphetamines and other narcotics flooding our county; ultimately, to promote a better and safer community.

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster  
INITIATED BY

Kevin Dyrland  
DRAFTED BY

Human Service Board  
SUBMITTED BY

August 25, 2021  
DATE DRAFTED



**Amending the 2021 Human Services Department Budget to  
Accept Additional APS Funding**

1 **WHEREAS**, the Wisconsin Department of Health Services (DHS) has provided additional  
 2 funding opportunities for Adult Protective Service (APS) agencies in 2021; and,  
 3  
 4 **WHEREAS**, the Rock County APS has received \$28,773 in additional funds to be added to the  
 5 2021 budget; and,  
 6  
 7 **WHEREAS**, the APS system has seen a dramatic increase in the complexity and severity of cases  
 8 of abuse, neglect, self-neglect, and financial exploitation during the COVID-19 pandemic; Rock  
 9 County APS will be able to use these funds to improve living conditions and other hardships  
 10 caused by COVID-19 to vulnerable and disabled adults; in addition to direct client needs, these  
 11 funds will be used for the purchase of technology devices to enhance field investigations and  
 12 remote work with APS clients, witnesses, and collateral contacts; and,  
 13  
 14 **WHEREAS**, this funding is to be used between April 1, 2021 and September 30, 2022. Any  
 15 remaining funds not claimed in 2021 will be carried-over into 2022; and,  
 16  
 17 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly  
 18 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2021, does hereby authorize the acceptance of the  
 19 Additional APS Funding.

20  
21 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2021 be amended as  
22 follows:

	<b>Budget Adopted</b>	<b>Increase (Decrease)</b>	<b>Amended Budget</b>
25 Account/Description			
26 <u>Source of Funds</u>			
27 36-3685-0000-42100	\$0	\$28,773	\$28,773
28 Federal Aid			
29			
30 <u>Use of Funds</u>			
31 36-3685-0000-64604	\$80,000	\$28,773	\$108,773
32 Program Expense			

Resolution Amending the 2021 Human Services Budget to Accept Additional APS Funding  
Page 2

ROCK COUNTY HUMAN SERVICES BOARD

FINANCE COMMITTEE ENDORSEMENT

\_\_\_\_\_  
Brian Knudson, Chair

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

\_\_\_\_\_  
Mary Mawhinney, Chair                      Date

\_\_\_\_\_  
Stephanie Aegerter

\_\_\_\_\_  
Pam Bostwick

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Ashley Hoffman

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Shirley Williams

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2021 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith  
County Administrator

FISCAL NOTE:

This resolution accepts and authorizes the expenditure of \$28,773 in federal aid for Adult Protective Services. No County matching funds are required.

/s/Sherry Oja

Sherry Oja  
Finance Director

## **Executive Summary**

### **Amending the 2021 Human Services Department Budget to Accept Additional APS Funding**

The Wisconsin Department of Health Services (DHS) has received funding from the U.S. Administration of Community Living to help county Adult Protective Service (APS) agencies address challenges brought on or intensified by the COVID-19 pandemic. Rock County was provided \$28,773 in additional funding to support these efforts.

The APS system has seen a dramatic increase in the complexity and severity of cases of abuse, neglect, self-neglect, and financial exploitation during the COVID-19 pandemic. Policies designed to slow the spread of the pandemic and protect older adults and other individuals at risk from disease have also served to socially isolate them from persons in a position to observe and report abuse. Rock County APS will be able to use these funds to improve living conditions and other hardships caused by COVID-19 to vulnerable elderly and disabled adults. In addition to direct client needs, these funds can also be used for the purchase of technology devices to enhance field investigations and remote work with APS clients, witnesses, and collateral contacts.

This funding is to be used between April 1, 2021 – September 30, 2022. Any remaining funds not claimed in 2021 will be carried-over into 2022.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health  
INITIATED BY



Jill Camber Davidson  
DRAFTED BY

Board of Health  
SUBMITTED BY

October 29, 2021  
DATE DRAFTED

**Accepting Wisconsin Partnership Program Grant Funds and Amending the 2022  
Rock County Public Health Department Budget**

1 **WHEREAS**, the University of Wisconsin School of Medicine and Public Health administers the  
2 Wisconsin Partnership Program Grant, which provides funding to community partners; and,  
3

4 **WHEREAS**, the funding is intended to support work related improve the health of Wisconsin residents  
5 through innovative research and education programs and community; and,  
6

7 **WHEREAS**, Rock County Public Health will utilize the funding to support the project “Strengthening  
8 Community Supports for Black Families in Rock County Initiative; and,  
9

10 **WHEREAS**, meeting the needs of Black women through doula services before, during and after  
11 pregnancy to improve birth outcomes is a focus of this grant; and  
12

13 **WHEREAS**, the funding is for the time period of December 1, 2021 - November 30, 2023.  
14

15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
16 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2021 does hereby authorize Rock County Public  
17 Health Department to accept funding of \$150,000 through the Wisconsin Partnership Program Grant and  
18 amend the 2022 Rock County Public Health Department budget as follows:  
19

<u>Account/Description</u>	<u>Budget 2022</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
Federal Aid			
31-3043-0000-42100	\$0	\$150,000	\$150,000
<u>Use of Funds</u>			
Administration Expense			
31-3043-0000-63110	\$0	\$35,089	\$35,089
Professional Services			
31-3043-0000-62100	\$0	\$105,980	\$105,980
Supplies			
31-3043-0000-63100	\$0	\$7,375	\$7,375
Travel			
31-3043-0000-63300	\$0	\$1,556	\$1,556

Accepting Wisconsin Partnership Program Grant Funds and Amending the 2022 Rock County Public Health Department Budget

Page 2

Respectfully submitted,

**BOARD OF HEALTH**

/s/Louis Peer  
Louis Peer, Chair

/s/Dr. Connie Winter  
Dr. Connie Winter, DDS, Vice Chair

/s/Tricia Clasen  
Supervisor Tricia Clasen

/s/Shirley Williams  
Supervisor Shirley Williams

/s/Eric Gresens  
Eric Gresens, R.PH

/s/Dr. Kaitlyn Meyers  
Dr. Kaitlyn Meyers, DVM, MPH

absent  
Supervisor Danette Rynes

/s/Vijaya Somaraju  
Dr. Vijaya Somaraju, MD, MPH, FACP

/s/Debra Kolste  
Debra Kolste

**FINANCE COMMITTEE ENDORSEMENT**

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair                      Date

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2021 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

FISCAL NOTE:

This resolution accepts and authorizes the expenditure of \$150,000 in federal funds by the Public Health Department. No County matching funds are required.

/s/Sherry Oja

Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith  
County Administrator

**Executive Summary**

The Wisconsin Partnership Program Grant is intended to support work related improve the health of Wisconsin residents through innovative research and education programs. This initiative will include a comprehensive needs assessment, and an expansion of doula services along with an educational campaign to increase awareness about the value of doula services in improving birth outcomes. Rock County Public Health will utilize this funding to support the project "Strengthening Community Supports for Black Families in Rock County Initiative" for the time period of December 1, 2021 - November 30, 2023.



**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Wisconsin Counties  
Association  
INITIATED BY



Josh Smith, County Administrator  
DRAFTED BY

Finance Committee  
SUBMITTED BY

November 15, 2021  
DATE DRAFTED

**Authorizing Participation in the Uniquely Wisconsin Tourism Campaign and  
Amending the 2021 Budget**

1 **WHEREAS**, during the COVID-19 pandemic, tourism is an area that has been adversely affected as  
2 fewer people have traveled; and

3  
4 **WHEREAS**, the Wisconsin Counties Association (WCA) has initiated a “Uniquely Wisconsin”  
5 tourism campaign in partnership with Discover Wisconsin to highlight interesting facts about  
6 Wisconsin to begin to attract tourists back to Wisconsin counties; and

7  
8 **WHEREAS**, in addition to potential full-length Discover Wisconsin episodes, the campaign may  
9 include social media, television network commercials, podcasts, WCA publications, and more; and

10  
11 **WHEREAS**, interested counties are being asked to participate with an investment of \$60,000 each, in  
12 anticipation that up to 20 counties will choose to participate, creating a \$1.2 million campaign; and

13  
14 **WHEREAS**, prior to the pandemic, in 2019 Rock County had tourism expenditures of \$263.6  
15 million, and Rock County has historically ranked near the top 10 in total tourism expenditures for  
16 counties statewide; and

17  
18 **WHEREAS**, the American Rescue Plan Act (ARPA) includes aid to the tourism industry as an  
19 allowable use of funds; and

20  
21 **WHEREAS**, participating in this campaign would allow Rock County to promote tourism at a lower  
22 cost than engaging with Discover Wisconsin in its own campaign, while partnering with other  
23 counties to maximize exposure and leverage a unique marketing opportunity.

24  
25 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly  
26 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2021, does authorize participation in the Uniquely  
27 Wisconsin tourism campaign at a commitment of \$60,000 using American Rescue Plan Act (ARPA)  
28 funding.

29  
30 **BE IT FURTHER RESOLVED**, that the 2021 budget be amended as follows:

<u>ACCOUNT</u>	<u>BUDGET 11/1/2021</u>	<u>INCREASE (DECREASE)</u>	<u>AMENDED BUDGET</u>
<u>Source of Funds</u>			
19-1980-0000-42100			
ARPA Funding	\$10,983,060	\$60,000	\$11,043,060
<u>Use of Funds</u>			
19-1980-2111-64604			
Program Expense	-0-	\$60,000	\$60,000

Authorizing Participation in the Uniquely Wisconsin Tourism Campaign and Amending the 2021  
Budget  
Page 2

Respectfully submitted,

**FINANCE COMMITTEE**

---

Mary Mawhinney, Chair

---

Wes Davis, Vice Chair

---

Stephanie Aegerter

---

Richard Bostwick

---

Brent Fox

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2021 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to § 65.90(5)(a), Wis. Stats.

/s Richard Greenlee

Richard Greenlee  
Corporation Counsel

FISCAL NOTE:

These payments will be funded by the County's APRA allocation. The County Board has allocated \$10,983,060 of the Countywide allocation. This amount includes what was allocated in the 2022 budget.

/s/Sherry Oja

Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Using ARPA dollars for this project would be an appropriate use of funding.

/s/ Josh Smith

Josh Smith  
County Administrator

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY

The General Services Committee  
SUBMITTED BY



Brent Sutherland- Director of  
Facilities Management  
DRAFTED BY

September 28, 2021  
DATE DRAFTED

**Retaining SGTS Inc. for Professional Services for the Installation, Integration, and  
Commissioning of the Security Controls Equipment at the Health Department  
Building**

1 **WHEREAS**, funds were budgeted for the scheduled security improvements at Rock County Public  
2 Health Department building in 2021; and  
3

4 **WHEREAS**, SGTS, as our security integrator, will design, develop specifications, install, program,  
5 integrate and commission the controlled access, cameras, and equipment controls at the Health  
6 Department; and,  
7

8 **WHEREAS**, typically SGTS provides the professional services and we bid out the equipment ; and,  
9

10 **WHEREAS**, the cost for the professional Services is \$24,780.  
11

12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
13 this \_\_\_\_\_ day of \_\_\_\_\_, 2020, that a contract for professional services be  
14 awarded to SGTS Inc., of Madison, Wisconsin, in the amount of \$24,780.

Respectfully submitted,

**GENERAL SERVICES COMMITTEE**

/s/Robert Potter  
Robert Potter, Chair

/s/Tom Brien  
Tom Brien, Vice Chair

/s/Dave Homan  
Dave Homan

/s/Brent Fox  
Brent Fox

/s/William Wilson  
William Wilson

Retaining SGTS Inc. for Professional Services for the Installation, Integration, and Commissioning of the Security Controls Equipment at the Health Department Building

Page 2

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of sec. 59.52(29), Wis. Stats.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith  
County Administrator

FISCAL NOTE:

This project is being funded with sales tax revenue.

/s/Sherry Oja

Sherry Oja  
Finance Director

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Brent Sutherland- Director of  
Facilities Management  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

October 26, 2021  
DATE DRAFTED

**Retaining Edge Consulting Engineers Inc. for Consulting Services for  
the New 911 Communications Tower**

- 1 **WHEREAS**, the current 911 communication tower is attached to the Pinehurst building that is scheduled
- 2 to be demolished in 2023; and,
- 3
- 4 **WHEREAS**, a conditions assessment was completed on the current 193ft tower to see if it could be
- 5 moved and reused which will allow for the completion of the facilities master plan projects; and,
- 6
- 7 **WHEREAS**, the conditions assessment showed the condition of the current tower will require several
- 8 repairs and upgrades to this tower; and,
- 9
- 10 **WHEREAS**, the cost to reuse the existing tower with the required repairs and upgrades to the new
- 11 location would exceed the cost of a new tower and therefore it is recommended we build a new tower
- 12 verses reusing the current tower; and,
- 13
- 14 **WHEREAS**, Edge Consulting Engineers Inc. from Prairie Du Sac, Wisconsin will be providing the
- 15 consulting services for design, specifications, and construction management for the installation of a new
- 16 Communications tower in the amount of \$50,200.00; and ,
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 19 this \_\_\_\_\_ day of \_\_\_\_\_, 2021, that a contract for engineering services be
- 20 awarded to Edge Consulting Engineers Inc, of Prairie Du Sac, WI, in the amount of \$ 50,200.00.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Robert Potter, Chair

\_\_\_\_\_  
Tom Brien, Vice Chair

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
William Wilson

\_\_\_\_\_  
Dave Homan

Retaining Edge Consulting Engineers Inc. for Consulting Services for the New 911 Communications Tower  
Page 2

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of sec. 59.52(29), Wis. Stats.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith  
County Administrator

FISCAL NOTE:

The Pinehurst project is being funded by a mix of sales tax revenue and debt service.

/s/Sherry Oja

Sherry Oja  
Finance Director

## **Executive Summary**

### **Retaining Edge Consulting Engineers Inc. for consulting services for the new 911 Communications tower**

The resolution before you will give authorization to contract with Edge Consulting Engineers Inc. for professional services required to design, draft specifications and construction management services for installation of a new 911 Communications Tower.

The current communication tower will have to be relocated to allow for the demolition of the pine hurst building. A condition assessment was performed on the current tower to determine if we should move the current one to a new location or just build a new tower. The assessment indicated it to be more cost effective to build a new tower verses move the existing.

June 15, 2021

Brent Sutherland  
Director – Facilities Management  
Rock County  
51 S Main St.  
Janesville, WI 53545

**SUBJECT: TOWER CONDITION ASSESSMENT & MAINTENANCE INSPECTION  
ROCK CO. (SHERIFF'S OFFICE TOWER)  
ASR#: NONE  
LAT/LONG: N42° 43' 39.7", W89° 01' 49.3"  
JANESVILLE, WI**

Mr. Sutherland:

Per your request Edge Consulting Engineers, Inc. (Edge) has completed a condition assessment and TIA/EIA tower maintenance inspection of the existing 193' self-support tower owned by Rock County and located at the Rock County Sheriff's Office in Janesville, Wisconsin.

Both the procedures of the assessment/inspection and this report were completed per the requirements of **Annex J: Maintenance and Condition Assessment Procedures** of the TIA/EIA-222-G standard. The standard recommends routine inspection of self-support towers on a maximum of 5-year intervals. Shorter intervals are recommended for Class III (Public Safety) Structures and after severe wind and/or ice storms or other extreme conditions.

The following **limitations and/or exceptions** should be noted for this inspection:

- Subsurface items were not excavated for inspection or otherwise verified

Please refer to the following additional attachments for more detailed information regarding this inspection:

1. Site Map
2. Inspection Photos
3. TIA-222-G Maintenance Inspection Checklist
4. Tower Plumb & Twist Tables
5. As-Built Tower Loading Table
6. Ground Resistance



**MAINTENANCE ISSUES LIST:**

Based upon the field inspection conducted on June 10, 2021 the following issues were identified:

Item #	Category	Issue	Status & Recommendation	Photo #
1	Tower Climbing Facilities	Safety Climb Missing	A safety climb cable was not installed on the tower. Recommended to install a safety climb system for future work on the tower.	1
2	Structure Finish	Galvanizing Condition	Entire tower galvanizing is starting to show signs of wear. In Particular, cross members from 160' to 165' on face A-B and face B-C where rust/corrosion is present on crossmembers. It is recommended that all tower members exhibiting rust/corrosion be cleaned and coated with cold galvanizing compound.	2
3	Structure Finish	Tower Hardware	Rust/Corrosion is currently present on nearly all tower member hardware. It is recommended that all tower member hardware be replaced within the next 3-5 years.	3
4	Mount Finish	Antenna Mount	Rust/corrosion is present on antenna mount for dipole located on leg B at 189.2' (A2). It is recommended that antenna mount be cleaned of all rust/corrosion and coated with cold galvanizing compound.	4
5	Mount Finish	Antenna Mount	Rust/corrosion is present on antenna mount for grid dish located on leg C at 103.0' (A17). It is recommended that antenna mount be cleaned of all rust/corrosion and coated with cold galvanizing compound.	5
6	Coax	Coax Mounting	All antenna coax are mounted to leg B and leg C via tap and zip-ties. It is recommended that a waveguide ladder be installed and coax be mounted to tower via snap-ins.	6
7	Coax	Kellum Grip	Coax Kellum grip for omni located on leg C at 177.9' (A3) is improperly installed and supported on tower. It is recommended that an approved mounting clamp be installed to properly support Kellum grip/coax and that the Kellum grip be taped at bottom.	7
8	Coax	Coax Mounting	Coax Kellum grip is not taped at bottom for dipole located on leg B at 189.2' (A2). It is recommended that Kellum grip be taped at base.	8

It is the professional opinion of Edge Consulting Engineers, Inc. that the above listed items be addressed.

**TOWER PLUMB & TWIST:**

As part of the maintenance inspection procedures, a tower plumb and twist evaluation was conducted in accordance with the current TIA-222 standards. Based on our measurements, **the tower was found to be within acceptable tolerances.** See attached tower plumb and twist forms for further details.

### **ANTENNA INVENTORY:**

An inventory of all installed antennas and lines was completed as part of this inspection. An As-Built Tower Loading Table summarizing this information has been attached to this report.

### **GROUND RESISTANCE:**

The ground system was tested using the fall-of-potential testing method. The site resistance to earth measurement should be taken at the point where the auxiliary potential electrode appears to be outside of the effective resistance areas of both the ground electrodes under test as well as the auxiliary current electrode. Typically, this region is graphically displayed as a plateau along the fall-of-potential plot. Specific detail on the test results, calculations, and plot have been attached as the Ground System Inspection Form. **Based on these results, the ground system was observed to plateau at approximately 1.0 Ohms. In general, systems which that achieve a resistance of 5 ohms or less are considered acceptable.**

In addition, all bonded ground leads extending above grade are tested using a clamp-on resistance tester which measures the continuity of that specific ground lead. This test assures that the specific ground lead under test is properly bonded to the ground ring below as well the object it is intended to ground. **All ground leads associated with the tower were tested and were found to be properly bonded.**

We appreciate the opportunity to work with you on this project. If you have any questions and/or concerns regarding this report please feel free to give us a call.

### **RECOMMENDATIONS:**

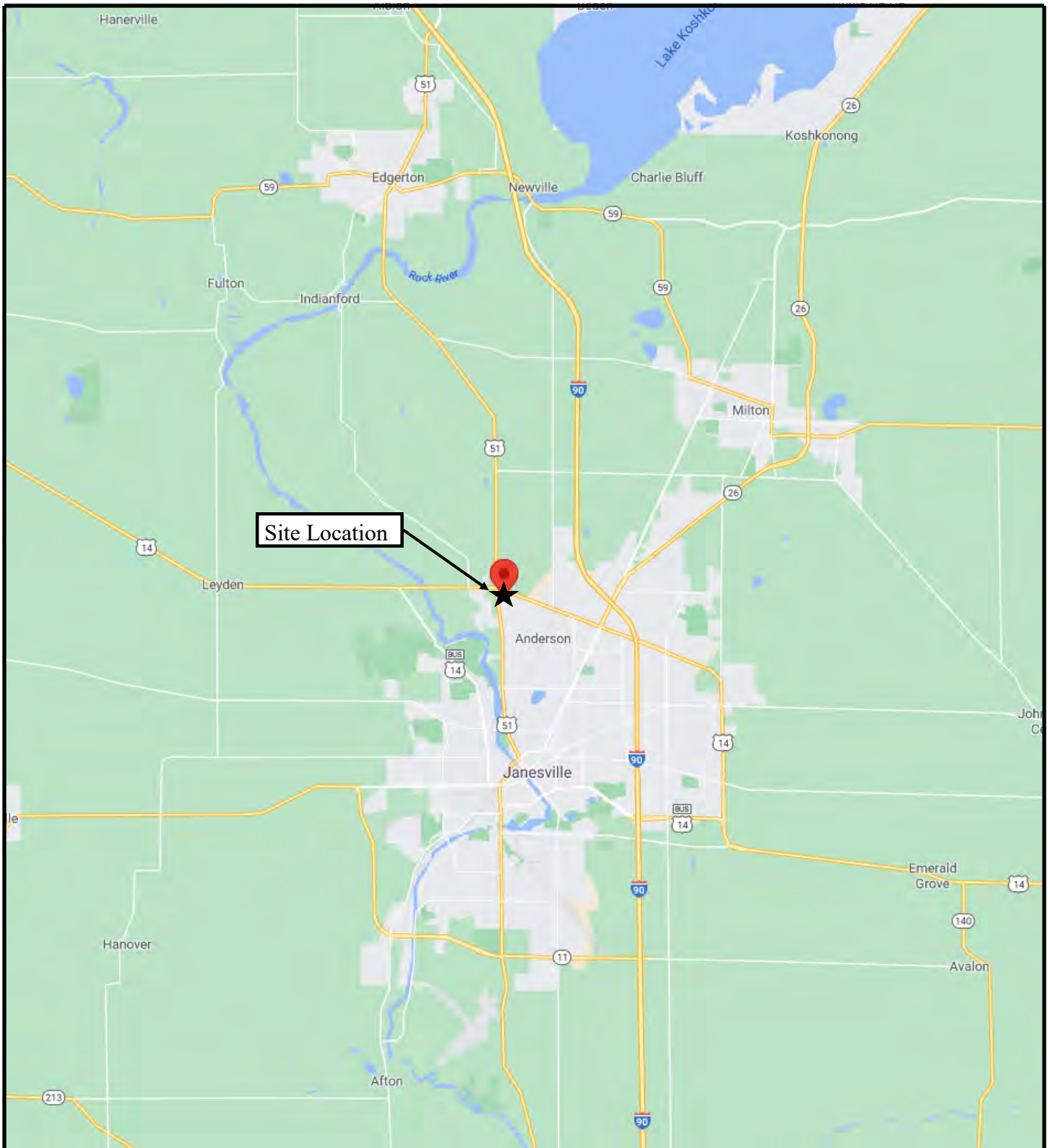
As part of this condition assessment, we were asked to provide our recommendations regarding the potential for reuse of this tower in an alternate location. Based on our observations, the tower does appear to be structurally suitable for reuse. However, the overall galvanization system of the tower members is starting to fail and will likely require ongoing maintenance going forward. In addition, it is recommended that all tower member hardware be replaced if the tower is re-erected in an alternate location. Given the costs associated with complete dismantling, re-erection and ongoing galvanizing system maintenance, it is our opinion that re-use of this tower is likely cost prohibitive.

Sincerely,


Edge Consulting Engineers, Inc.



Lucas Scott  
Engineering Technician



**FIGURE 1  
SITE MAP**

 <b>Edge</b> Consulting Engineers, Inc.	Project Number:	30926
	Project Name:	Rock Co. (Sheriff's Office Tower)
	Project Location:	200 E. Hwy 14 Janesville, WI 53545
	Inspection Date:	6/10/2021



1.JPG



2.JPG





3.JPG



4.JPG





5.JPG



6.JPG





7.JPG



8.JPG





9.JPG



10.JPG





11.JPG



12.JPG





13.JPG



14.JPG





15.JPG

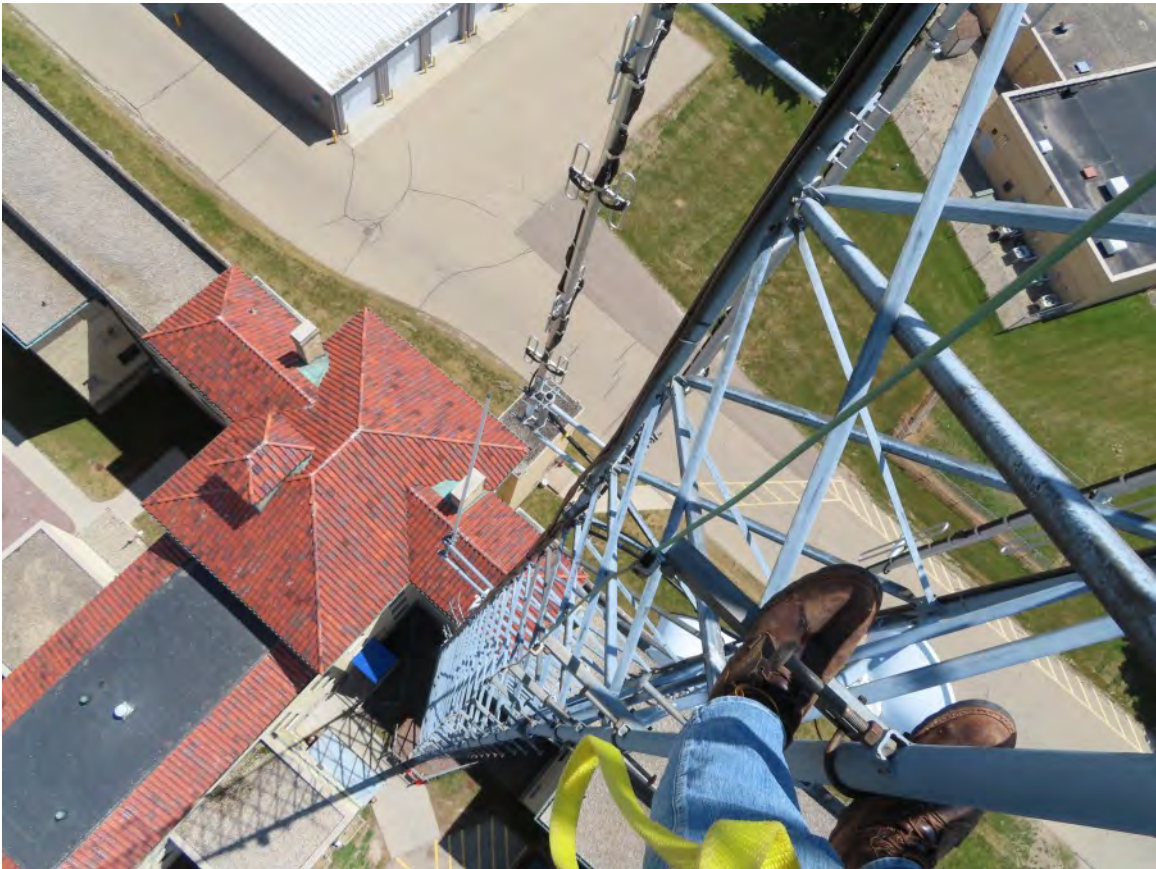


16.JPG



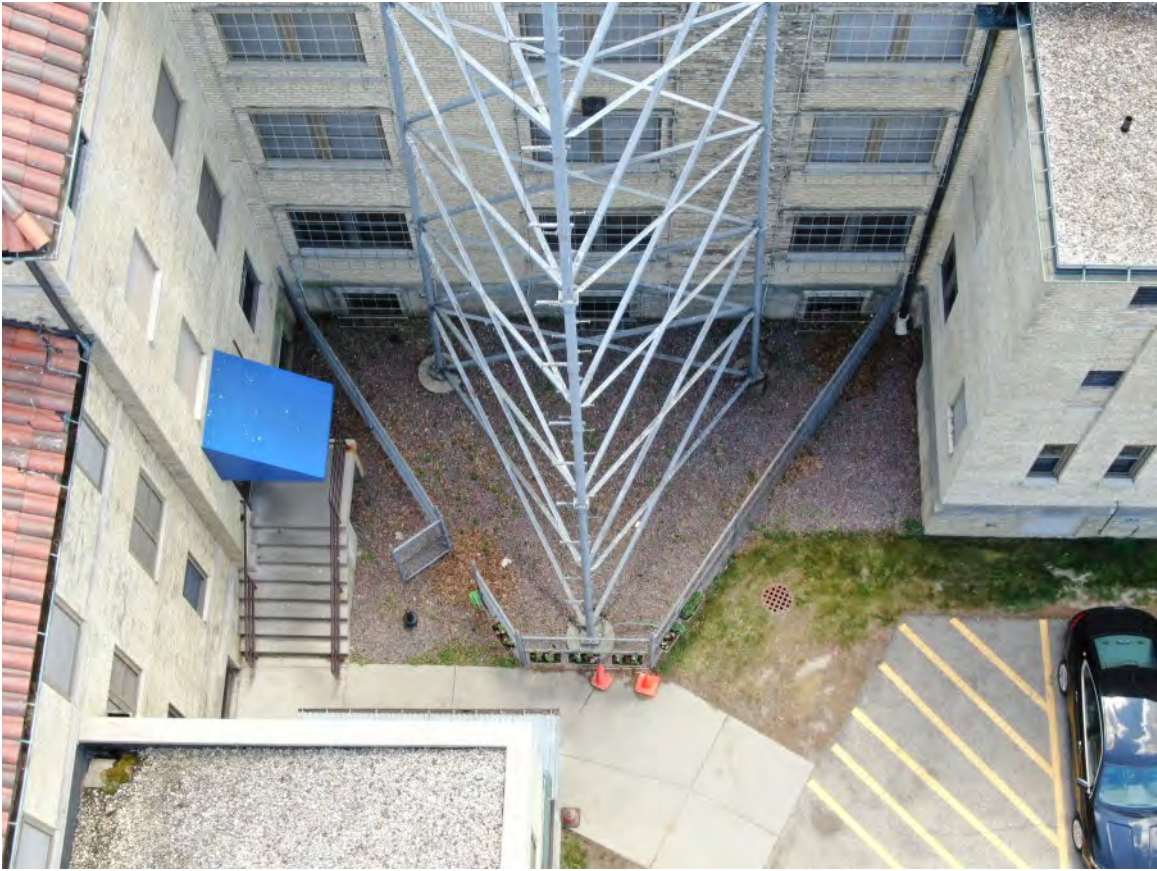


17.JPG



18.JPG





19.JPG

<b>Site Name/Client ID:</b>	30926 Rock Co. (Sheriff's Office Tower)	<b>Date of Inspection:</b>	6/10/2021
<b>Site Location:</b>	200 E US 14 Janesville, WI 53545	<b>Inspected By:</b>	RDL/MJV
<b>Tower Height/Type:</b>	193' Self-support	<b>Weather Conditions:</b>	Sunny
<b>Tower Manufacturer:</b>	Rohn	<b>Ambient Temperature :</b>	93°
<b>Tower Owner:</b>	Rock County	<b>Wind Speed/Direction:</b>	5 MPH

**TOWER**

Category	Item	Pass	Fail	NA	Issue	Comments/Recommendations
<b>Structure Condition</b>	Damaged members (legs/bracing)	X				
	Loose members	X				
	Missing members	X				
	Loose and/or missing bolts and/or nut locking devices.	X				
	Visible cracks in welded connections including cracks underneath canister mounts for flag poles and other similar connections.	X				
	Pole flange and base plate cracks visible in base metal or at ends of plate stiffeners (cracks in base metal may only be visible inside surface of pole).	X				
<b>Finish</b>	Paint and/or galvanizing condition.		X		Entire tower galvanizing shows signs of wear specifically, cross members from 160' to 165' on face A-B and face B-C where corrosion is present on crossmembers.	It is recommended that all corrosion be removed from crossmembers and cold galvanizing compound be installed.
	Rust and/or corrosion condition including mounts and accessories.		X		Entire tower galvanizing shows signs of wear specifically, cross members from 160' to 165' on face A-B and face B-C where corrosion is present on crossmembers.	It is recommended that all corrosion be removed from crossmembers and cold galvanizing compound be installed.
	FAA or ICAO color marking conditions.			X		
	Water collection in members (to be remedied, e.g., unplug drain holes, etc.)	X				
<b>Lighting (External Components)</b>	Conduit, junction boxes, and fasteners (weather tight and secure).			X		
	Drain and vent openings (unobstructed).			X		
	Wiring condition			X		
	Light lenses			X		
	Bulb condition			X		
	Contollers (Flasher, Photo Control, Alarms).			X		
	Obstructions to lighting system.			X		
<b>Grounding</b>	Connections	X				
	Corrosion	X				
	Lightning protection	X				
<b>Structure Alignment</b>	Tower Plumb	X				See the attached tower plumb calculations for details.
	Tower Twist	X				See the attached tower twist calculations for details.

**APPURTENANCES**

Item Description	Specification	Pass	Fail	NA	Deviation	Comments/Recommendations
<b>Antenna &amp; Mount Condition</b>	Proper tie-back of microwave dishes.	X				
	Damage to supporting structure at connections.	X				
	Defects, deformations, loose, missing members, etc.	X				
	Loose or missing hardware.	X				
	Condition of antenna covers.	X				
	Obstructions to climbing path or safety climb systems.			X		A safety climb cable was not installed on the tower.

Feed Line & Cable Condition	Flanges, seals, dents, jacket damage, grounding, etc.	X				
	Properly secured/supported on the structure and mount.		X		Antenna A3 coax is not properly installed into kellum grip and antenna A2 and A3 kellum grips are not taped at bottom.	Recommend coax be properly supported and kellum grip be taped.
	Hanger condition (snap-ins, bolt-on, kellum grips, etc.)		X		Antenna A3 coax is not properly installed into kellum grip and antenna A2 and A3 kellum grips are not taped at bottom.	Recommend coax be properly supported and kellum grip be taped.
	Secured to structure (waveguide ladder)	X				
Additional Appurtenances (Ice shields, walkways, platforms, climbing facilities, sensors, floodlights, etc.)	Condition	X				
	Obstructions to climbing path or safety climb systems.	X				
	Defects, deformations, loose, missing members, etc.	X				
	Loose or missing hardware.	X				
	Secured to structure.	X				
Insulators (Base insulator, Am detuning kits, fiberglass rods, porcelain insulator, non-metallic guys, etc.)	Cracking and chipping.	X				
	Cleanliness of insulators.	X				
	Spark gaps.	X				
	Insulation transformer.	X				
	Bolts and Connections.	X				
	Delamination, UV degradation, rod slippage.	X				

**GUYED TOWERS**

Item Description	Specification	Pass	Fail	NA	Deviation	Comments/Recommendations
<b>Guyed Wires</b>	Strand Condition (corrosion, breaks, nicks, kinks, etc.)			X		
<b>Guy Hardware Conditions</b>	Turnbuckle thread past body.			X		
	Turnbuckle secured with safety cable or equivalent.			X		
	Turnbuckle cracks, defects, damage, etc.			X		
	Cable thimbles			X		
	Ice clips			X		
	Cable clamps applied properly and bolts tight.			X		
	Wire serving			X		
	Slippage or damage strands.			X		
	Deadend grips - fully wrapped, end sleeve/ice clips (on anchor end)			X		
	Poured sockets - signs of separation, twisting, etc.			X		
	Shackles, bolts, pins and cotter pins.			X		
	Inspect tension rods/anchor rods welded to fan plates for fatigue cracks.			X		
<b>Guy Tensions</b>	Existing tensions within +/- 10% of the initial design tension for guys up to and including 1 in. diameter and +/- 5% for guys greater than 1 in. diameter.			X		
<b>Guyed Anchors</b>	Settlement, movement or earth cracks.			X		
	Grade sloped away from anchors.			X		
	Anchor shaft condition below grade.			X		
	Corrosion control measures (galvanizing, coating, concrete encasement, cathodic protection systems, etc.).			X		
	Anchor heads above grade, clear of vegetation, obstructions, etc. and turnbuckles free to articulate.			X		

CONCRETE FOUNDATIONS						
Item Description	Specification	Pass	Fail	NA	Deviation	Comments/Recommendations
Ground Condition	Settlement, movement or earth cracks.	X				
	Erosion	X				
	Site condition (standing water, drainage, trees, etc.)	X				
Anchorage Condition	Top and bottom base plate nuts tight.	X				
	Nut locking device.	X				
	Grout condition	X				
	Anchorage	X				
	Anchor rods	X				
Concrete Condition	Cracking, spalling, or splitting.	X				
	Chipped or broken concrete.	X				
	Honeycombing	X				
	Low spots to collect moisture.	X				
ADDITIONAL COMMENTS						
Entire tower galvanizing shows signs of wear specifically, cross members from 160' to 165' on face A-B and face B-C where corrosion is present on crossmembers. It is recommended that all corrosion be removed from crossmembers and cold galvanizing compound be installed						



## TOWER PLUMB & TWIST VERIFICATION - TRIANGULAR TOWER MEASUREMENTS & CALCULATIONS

Project #:	30926	Date:	6/10/2021	Tower Type:	Self-Support	Tower Owner:	Rock County									
Site Name:	Rock Co. (Sheriff's Office Tower)	Wind:	5 MPH	Tower Height:	193	Client:	Rock County									
Location:	200 E US 14 Janesville, WI 53545	Temp:	93	Tower Vendor:	Rohn	Inspector(s):	RDL & MJV									
Sighted Elev. On Tower (feet)	Tower Face Width (inches)	FIELD MEASUREMENTS									CALCULATIONS					
		SETUP 1 - LEG A			SETUP 2 - LEG B			SETUP 3 - LEG C			TWIST			OUT-OF-PLUMB		
		Distance 1 To Tower (feet)	Measured Angle 1 (seconds)	D1 (inches)	Distance 2 To Tower (feet)	Measured Angle 2 (seconds)	D2 (inches)	Distance 3 To Tower (feet)	Measured Angle 2 (seconds)	D3 (inches)	d (inches)	e (inches)	"Twist" $\alpha$ ( $^{\circ}$ )	x (inches)	y (inches)	"Plumb Dist." r (inches)
0	-	-	-	-	-	-	-	-	-	-	-	0.000	-	-	0.000	
60	180	144.0	-86	-0.720	309.0	-25	-0.449	432.0	28	0.704	-0.155	-0.001	<b>-0.086</b>	-0.666	-0.565	<b>0.873</b>
100	132	144.0	-84	-0.704	309.0	-11	-0.198	432.0	47	1.181	0.093	0.001	<b>0.070</b>	-0.796	-0.797	<b>1.127</b>
140	84	144.0	-85	-0.712	309.0	-18	-0.324	432.0	49	1.232	0.065	0.001	<b>0.077</b>	-0.898	-0.777	<b>1.188</b>
180	60	144.0	-161	-1.349	309.0	-79	-1.420	432.0	91	2.287	-0.161	-0.005	<b>-0.266</b>	-2.140	-1.188	<b>2.448</b>
193	60	144.0	-171	-1.433	309.0	-66	-1.186	432.0	102	2.564	-0.019	-0.001	<b>-0.031</b>	-2.165	-1.414	<b>2.586</b>

## TOWER PLUMB & TWIST VERIFICATION - TRIANGULAR TOWER RESULTS

Project #:	30926	Date:	6/10/2021		Tower Type:	Self-Support		Tower Owner:	Rock County	
Site Name:	Rock Co. (Sheriff's Office Tower)	Wind:	5 MPH		Tower Height:	193		Client:	Rock County	
Location:	200 E US 14 Janesville, WI 53545	Temp:	93		Tower Vendor ID:	Rohn		Inspector(s):	RDL & MJV	
Sighted Elev. On Tower (feet)	<b>TOWER OUT-OF-PLUMB RESULTS</b>					<b>TOWER TWIST RESULTS</b>				
	Plumb Distance From Tower Base Centerline (inches)	Plumb Distance From Previous Sighted Elevation (inches)	Max. Allowable Plumb Distance From Previous Sighted Elevation (inches)	Tolerance Utilization (%)	Analysis Outcome (Pass/Fail)	Twist Angle from Tower Base (°)	Twist Angle from Previous Sighted Elevation (°)	Max. Allowable Twist Angle from Previous Sighted Elevation (°)	Tolerance Utilization (%)	Analysis Outcome (Pass/Fail)
0	-	-	-	-	-	-	-	-	-	-
60	0.873	0.873	1.8	48.51%	Pass	-0.086	-0.086	3.000	2.86%	Pass
100	1.127	0.253	1.2	21.11%	Pass	0.070	0.156	2.000	7.79%	Pass
140	1.188	0.061	1.2	5.09%	Pass	0.077	0.007	2.000	0.35%	Pass
180	2.448	1.260	1.2	105.04%	<b>Fail</b>	-0.266	-0.343	2.000	17.14%	Pass
193	2.586	0.138	0.4	35.36%	Pass	-0.031	0.235	0.650	36.17%	Pass
Whole Tower	2.586	2.586	5.79	44.66%	Pass	-0.031	-0.031	5.000	0.62%	Pass
<b>Plumb Requirements:</b>						<b>Twist Requirements:</b>				
The horizontal distance between the vertical centerlines at any two elevations shall not exceed 0.25 percent of the vertical distance between the two elevations.						The twist between any two elevations shall not exceed 0.5 degrees in 10 ft (3m). The maximum twist over the structure shall not exceed 5 degrees.				

Top of Base Plate = 879.3'

#30926 ROCK CO. (Sheriff's Office Tower) AS BUILT TOWER LOADING JUNE 10, 2021													
ANTENNA ID	ANTENNA TYPE	(QTY.) ANTENNA MODEL SIZE & WEIGHT	TOWER LEG	ANTENNA MOUNT SIZE & WEIGHT	MOUNT HEIGHT (T.O.C.)	C/L HEIGHT (T.O.C.)	C/L ELEV. (NAVD 88)	ANTENNA AZIMUTH	TILT (+/-)	Tx LINE ID	FREQUENCY (MHz)	OWNER USE	NOTES
A1	Dipole	(1) Unknown 10'	A	Tight Mount	191.2'	194.5'	1073.8'	24.2°					
A2	Dipole	(1) Unknown 20'	B	Stand-Off	179.3'	189.2'	1068.5'	121°					
A3	Omni	(1) Unknown 20'	C	Stand-Off	177.6'	177.9'	1057.2'	332.8°					
A4	Dipole	(1) Unknown 10'	B	Stand-Off	164.6'	169.2'	1048.5'	207.6°					
A5	Dipole	(1) Unknown	C	Stand-Off	162.5'	172.5'	1051.8'	211.2°					
A6	Microwave Antenna	(1) Unknown	C	Tight Mount	165.8'	165.8'	1045.1'	238.9°					
A7	Microwave Antenna	(1) Unknown	C	6' Mast Standoff	149.8'	149.4'	1028.7'	186.2°					
A8	Omni	(1) Unknown 20'	B	Stand-Off	137.0'	148.0'	1027.3'	118.5°					
A9	Rectangle Dish	(1) Mimo Max	C	Tight Mount	133.8'	133.8'	1013.1'	237.3°					
A10	Microwave Antenna	(1) Unknown	B	Tight Mount	128.6'	128.6'	1007.9'	145°					
A11	Omni	(1) Unknown 5'	C	Stand-Off	122.0'	124.6'	1003.9'	257.7°					
A12	Microwave Antenna	(1) Unknown	B	Tight Mount	123.5'	123.5'	1002.8'	117.4°					
A13	Microwave Antenna	(1) Unknown	C	Tight Mount	117.4'	117.4'	996.7'	176.5°					
A14	Omni	(1) Unknown 6'	B	Stand-Off	112.5'	115.5'	994.8'	145.3°					
A15	Microwave Antenna	(1) Unknown	C	Tight Mount	110.2'	110.2'	989.5'	228.2°					
A16	Omni	(1) Unknown 8'	B	Stand-Off	103.0'	106.6'	985.9'	145.3°					
A17	Grid Dish	(1) Unknown	C	Tight Mount	103.0'	103.0'	982.3'	273.7°					
A18	Grid Dish	(1) Unknown	C	Tight Mount	96.0'	96.0'	975.3'	238°					
A19	Omni	(1) Unknown 8'	C	Stand-Off	82.3'	86.3'	965.6'	113°					
A20	Omni	(1) Unknown 1.5'	B	Stand-Off	81.9'	82.6'	961.9'	261.9°					
A21	Omni	(1) Unknown 6'	C	Stand-Off	74.7'	77.7'	957.0'	260.9°					
A22	Yagi	(1) Unknown	B	Stand-Off	75.4'	75.4'	954.7'	138°					
A23	Omni	(1) Unknown 8'	C	Stand-Off	64.9'	68.9'	948.2'	266.8°					
A24	Omni	(1) Unknown 8'	B	Stand-Off	64.5'	68.5'	947.8'	144.9°					
A25	Yagi	(1) Unknown	C	Tight Mount	53.3'	53.3'	932.6'	213.5°					
A26	Yagi	(1) Unknown	C	Tight Mount	46.3'	46.3'	925.6'	251.85°					

See coax configuration chart.

# GROUND SYSTEM INSPECTION

Site Name: Rock County (Sheriff's Office Tower) Proj. # #30926

Inspector/Date: RDL/MJV 6/10/2021



Grounding Test Equipment: AEMC 3 Point Ground Resistance Tester

## SITE CONDITIONS:

Precip.:  Current Day  Within Last 2 Days  Within Last 5 Days  
 Temp: 93  
 Soil:  Moist  Wet  Not Recently  Dry  
 Comments: \_\_\_\_\_

## Ground System Installation:

Single Rod  Multiple Rods  
 Appears Complete  Only Sub-Grade Installation  
 Power Installed  Telco Installed  Bonds Removed  
 Ground Electrode Description: \_\_\_\_\_

Comments: \_\_\_\_\_

Dist (Ft)	Resist Ohms
0	0.81
30	0.87
60	0.91 R1
90	1.01
120	1.15 R2
150	1.27
180	1.44 R3
210	1.84
240	2.58
270	3.52

## Fall of Potential Method & Alternative Methods:

The ground system was tested using the fall-of-potential testing method. The site resistance to earth measurement should be taken at the point where the auxiliary potential electrode appears to be outside of the effective resistance areas of both the ground electrodes under test as well as the auxiliary current electrode. Typically this region is graphically displayed as a plateau along the fall-of-potential plot.

However, if a plateau is not evident and the site layout does not allow for a greater Z lead distance, the slope method can be utilized.

## Slope Method:

1. Place Z out as far as you can from X and note the distance.
2. Take readings with Y electrode at 20,40, and 60% distances from X to Z and label them R1, R2, and R3
3. Calculate the slope co-efficient by the formula  $(R3-R2)/(R2-R1)$
4. Then divide the Z distance by the slope co-efficient and take a reading at that distance.

Slope Method Resistance: \_\_\_\_\_

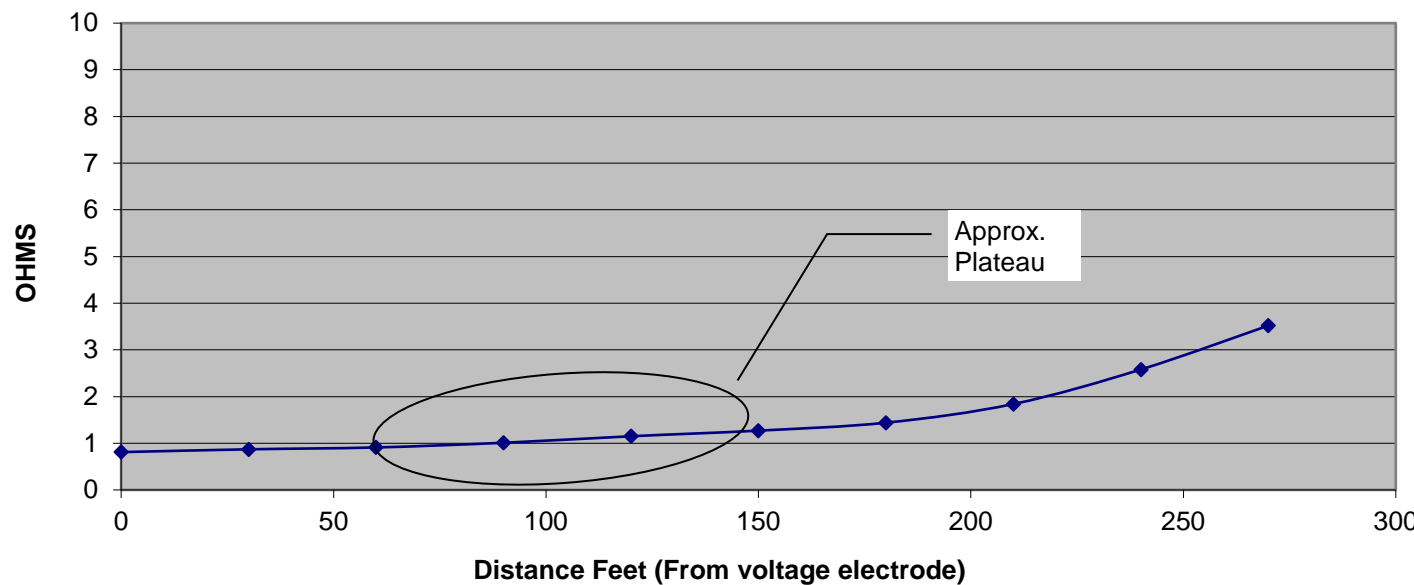
Voltage Electrode appears to be outside of influence of:  
 Ground Electrode Under Test  Yes  No  
 Current Test Probe  Yes  No

Comments: \_\_\_\_\_

**Plateau evident at roughly 1.0 ohms.**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

FALL OF POTENTIAL PLOT



**Edge - A/E Services  
Rock Co., WI**

Site:	Item:	Description:	Fee:	Notes:
<b>1</b>	<b>Sheriff's Office Tower - New XXX' Self-Support Tower</b>			
	1	Field Inspection, Data Collection & Surveying	\$3,800	B
	2	NEPA Compliance Documentation	\$3,000	C
	3	NEPA Expenses (DNR Consultation/Tribal/Public Notices)	\$1,000	D
	4	Archeological Survey	\$2,600	E
	5	Architectural/Visual APE Study	\$2,000	P
	6	Geotechnical Investigation - Self-Support Tower	\$4,000	
	7	FAA Determination & FCC ASR Registration	\$1,300	
	8	Zoning & Construction Drawings	\$5,500	
	9	Construction Staking	\$1,400	F,G
	10	Tower Foundation Inspection	\$2,400	
	11	Punch List Inspection (w/ Tower Climb)	\$2,900	F
	12	Final Inspection (No Tower climb)	\$1,400	F
	13	As-Built Drawings	\$1,400	J
		<b>Site Sub-Total:</b>	<b>\$32,700</b>	
<b>2</b>	<b>Overall Project</b>			
	1	Design Phase Project Management (1 Site)	\$2,500	O
	2	Specs, Bid Docs & Public Bid Process - (1) Bid Package	\$5,000	J
	3	Contract Administration (1 Contract)	\$2,500	K
	4	Construction Phase Project Management (1 Site)	\$2,500	O
		<b>Sub-Total:</b>	<b>\$12,500</b>	
		<b>Project Total:</b>	<b>\$45,200</b>	
<b>3</b>	<b>Optional Services</b>			
	1	Utility Coordination	\$1,800	H
	2	Pre-Bid Meeting (1 meeting)	\$1,600	
	3	Pre-Construction Meeting (1 meeting)	\$1,600	
	4	New Tower Submittal Structural Analysis (Each Tower)	\$2,000	M
<b>Notes:</b>				
	A	Includes Property/Boundary, lease parcel survey w/ 1A Certificate. Title report to be provided by Others at the project outset.		
	B	Includes topographic survey w/ 1A Certificate. No boundary/property survey.		
	C	Includes coordination with SHPO, TCNS, DNR, Public Notices, etc..		
	D	NEPA expenses (Public Notices, Database Searches, etc.) do not include costs for extended environmental or historical studies and/or tribal monitoring during construction. NEPA fees charged by tribes and other entities shall be billed separately. NEPA fees will be billed on actual incurred cost plus 15%.		
	E	Archeological survey only. Historical architectural, endangered species or other extended studies, if required, shall be considered an additional expense.		
	F	Services assumed to be grouped for multiple sites to minimize travel.		
	G	Assumes one time staking of the site.		

**Edge - A/E Services  
Rock Co., WI**

Site:	Item:	Description:	Fee:	Notes:
	H	Coordinate utility service applications (electric & natural gas) with utility provider(s) on behalf of Client. Fees charged by Utilities are not included and shall be paid directly by Client. Site visits, requested by Utility companies, are not assumed and if required shall be considered an additional expense.		
	I	Service not requested or to be compelled by Others.		
	J	Assume redline As-Built drawings will be provided to Edge documenting all changes and no field verification is required.		
	K	Perform inventory of antennas, lines & appurtenances. Service does not include mapping of tower members.		
	L	Assumes all required information to complete the analysis are provided (tower & foundation design drawings, geotechnical report, existing tower loading). Modification design for failing structures is not included.		
	M	Structurally model and analyze submitted tower and tower foundation system design to confirm compliance with design requirements.		
	N	Costs for tower modification design will be determined upon receiving a failing tower structural analysis.		
	O	Participate in weekly project management calls. Manage sites throughout the project phase.		
	P	Recommended to be completed prior to NEPA SHPO submittal due to presence of mapped nearby historic properties. This will save time during the NEPA process.		

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

INITIATED BY

HEALTH SERVICES COMMITTEE  
SUBMITTED BY



Corporation Counsel Richard  
Greenlee

DRAFTED BY

November 10, 2021  
DATE DRAFTED

**RESCINDING RESOLUTION NO. 21-5B-266, RELATED TO COVID-19 VACCINE  
REQUIREMENTS AT ROCK HAVEN**

- 1 **WHEREAS**, on November 4, 2021, the United States Department of Health and Human Services’ Centers
- 2 for Medicare and Medicaid Services (“CMS”) issued the interim final rule Omnibus COVID-19 Health
- 3 Care Vaccinations; and,
- 4
- 5 **WHEREAS**, this Rule requires that all Medicare and Medicaid certified skilled nursing facilities
- 6 implement policies and procedures that require all staff working at the facilities to be fully vaccinated; and,
- 7
- 8 **WHEREAS**, Resolution Number 21-5B-266 passed by the Rock County Board of Supervisors on May
- 9 27, 2021 states “Rock Haven may not require staff to receive a COVID-19 vaccine”; and,
- 10
- 11 **WHEREAS**, it is necessary for the Board of Supervisors to rescind Resolution Number 21-5B-266 in
- 12 order to come into compliance with the November 4 Interim Final Rule; and,
- 13
- 14 **WHEREAS**, failure to come into compliance with the November 4 Interim File Rule could result in
- 15 citations, forfeitures, and other penalties imposed by CMS, up to and including denial of payment of all
- 16 federal funding for Rock Haven.
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 19 this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ herby rescinds Resolution Number 21-5B-266.

Respectfully submitted,

**HEALTH SERVICES COMMITTEE**

\_\_\_\_\_  
Tom Brien, Chair

\_\_\_\_\_  
Kathy Schulz

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Kevin Leavy

\_\_\_\_\_  
Ron Bomkamp

\_\_\_\_\_  
Mary Beaver

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LEGAL NOTE:

The County Board is authorized to take this action pursuant to Wis. Stat. § 59.22(2)(c).

/s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended. While the County could choose to forego \$9.5 million in federal revenue and still operate Rock Haven, it would be challenging to reallocate \$9.5 million that is currently devoted to other areas of the County budget to Rock Haven.

/s/Josh Smith

Josh Smith  
County Administrator

FISCAL NOTE:

If this resolution isn't approved, it will have a material effect on the County's finances due to the loss of \$9.5 million in federal revenue and the possibility of other financial penalties CMS may impose.

/s/Sherry Oja

Sherry Oja  
Finance Director



Executive Summary

**RESCINDING RESOLUTION NO. 21-5B-266, RELATED TO COVID-19 VACCINE REQUIREMENTS AT ROCK HAVEN**

On November 4, 2021, the United States Department of Health and Human Services' Centers for Medicare and Medicaid Services ("CMS") issued the interim final rule Omnibus COVID-19 Health Care Vaccinations. This Rule requires that all Medicare and Medicaid certified skilled nursing facilities implement policies and procedures that require all staff working at the facilities to be fully vaccinated. This rule will be enforced through the annual and complaint survey processes, which are conducted by State surveyors. Enforcement actions can include citations, forfeitures, and denial of new admissions, among other actions.

Ultimately, the rule requires compliance in order to receive federal Medicare and Medicaid funding. In the 2022 Rock County budget, federal revenues are anticipated to total \$9.5 million, or 55.3% of the \$17.2 million operating budget for Rock Haven. The other primary sources include tax levy (\$4.3 million) and private pay revenue (\$3.3 million).

Resolution Number 21-5B-266, passed by the Rock County Board of Supervisors on May 27, 2021, states "Rock Haven may not require staff to receive a COVID-19 vaccine." In order to come into compliance with the November 4 Interim Final Rule and avoid enforcement actions and the potential loss of federal funding, it is necessary for the Board of Supervisors to rescind Resolution Number 21-5B-266.