



**NOTE: This is a Teleconference**

**ROCK COUNTY BOARD OF SUPERVISORS' MEETING  
THURSDAY, MAY 13, 2021 – 6:00 P.M.**

**WATCH VIA YOUTUBE:**

<https://www.youtube.com/channel/UCcGhCAgg7M8721fnSaYU29Q/>

If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Thursday, May 13, 2021. To submit public comment use the following link: <https://www.co.rock.wi.us/public-comment-request>. At this meeting, the County Board will allow live public comment up to a total of 40 minutes.

**Agenda**

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CONSENT AGENDA
  - A. ADOPTION OF AGENDA
  - B. APPROVAL OF MINUTES – April 22, 2021
  - C. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
    - 1) Appointments to the Behavioral Health Redesign Steering Committee
    - 2) Appointments to the Criminal Justice Coordinating Council
    - 3) Appointment to the 911 Communications Commission
  - C. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
  - D. OTHER
    - 1) Authorizing Microsoft Exchange Server Online Migration Project
    - 2) Accepting Additional Public Health Consolidated Contract Grant Funds and Amending the 2021 Rock County Public Health Department Budget (ELC Funding)
    - 3) Accepting Additional Public Health Consolidated Contract Grant Funds and Amending the 2021 Rock County Public Health Department Budget (HIV Funding)
    - 4) Amending The 2021 Land Conservation Department Budget Farmers on The Rock Producer Led Watershed Group Account
    - 5) In Support of Governor Evers' 2021-2023 Executive Budget Proposals for Caregivers
    - 6) Authorizing Submittal of Grant Application for the 2022 Clean Sweep Program
    - 7) Accepting United States Food and Drug Administration (FDA) Training Grant and Amending the 2021 Rock County Public Health Department Budget
    - 8) Amending The 2021 Human Services Department Budget to Accept Additional ADRC Funding
    - 9) Support, Renew and Fund the Knowles-Nelson Stewardship Program
5. PUBLIC HEARING
6. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS

ROCK COUNTY BOARD OF SUPERVISORS

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7. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
8. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
  - A. Recognizing Deputy Sheriff Mark J. Johns
  - B. Recognizing Joyce Ritter for Service to Rock County
  - C. Proclaiming May 2021 as Community Action Month
  - D. Recognizing Emergency Medical Services Week
  - E. Recognize Rock County Foster Families
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
  - A. Sheriff's Office Building Project Update
11. NEW BUSINESS
  - A. SUPPLEMENTARY APPROPRIATIONS AND BUDGET CHANGES - ROLL CALL
    - 1) Awarding Contract for The Furniture Installation at The Dr. Daniel Hale Williams Rock County Resource Center and Amending The 2021 Facilities Management Budget
  - B. CONTRACTS – ROLL CALL
  - C. Authorizing Creation of an Ad Hoc Committee for Redistricting of Supervisory Districts
  - D. Amending Rules I & IV Of The Rock County Board Of Supervisors Rules Of Procedure
12. ADJOURNMENT

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us) at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

COUNTY, WISCONSIN  
 Office of the Rock County Clerk  
 51 South Main Street  
 Janesville, WI 53545



Office: (608) 757-5660  
 Fax: (608) 757-5662  
[www.co.rock.wi.us](http://www.co.rock.wi.us)

Lisa Tollefson, Rock County Clerk

PROCEEDINGS OF THE  
 ROCK COUNTY BOARD OF SUPERVISORS

Janesville, Wisconsin  
 April 22, 2021

Chair Rich Bostwick called the teleconference meeting to order. Supervisor Podzilni gave the invocation.

3. Roll Call.

At roll call, Supervisors Aegerter, Beaver, Bomkamp, Pam Bostwick, Brien, Davis, Fox, Homan, Knudson, Leavy, Lokrantz, Mawhinney, Mulligan, Peer, Podzilni, Potter, Rashkin, Richard, Rynes, Schulz, Stevens, Sweeney, Taylor, Wilde, Williams, Wilson, Yeomans and Rich Bostwick were present. Supervisor Gustina was absent. PRESENT – 28. ABSENT – 1. VACANT – 0.

QUORUM PRESENT

4. CONSENT AGENDA

A. ADOPTION OF AGENDA

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CONSENT AGENDA

A. ADOPTION OF AGENDA

B. APPROVAL OF MINUTES – April 8, 2021

C. NOMINATIONS, APPOINTMENTS AND CONFIRMATION

1) Appointment to Aging & Disability Resources Center (ADRC) Advisory Committee

Position: Member of the ADRC Advisory Committee

Appointments: Rob Wilkinson

Carrie Glover

Tom Moe

Gregg Schneider

Harold Luther

Effective: April 22, 2021

2) Appointment to Rock County Housing Authority

Position: Member of the Rock County Housing Authority

New Appointment: Michelle Ponkauskas

Effective: April 22, 2021

3) Appointment to Parks Advisory Committee

Position: Member of the Parks Advisory Committee

New Appointments: Floyd Finney

Tom Presny

Effective: July 1, 2021

4) Appointment to Local Emergency Planning Committee

Position: Member of the Local Emergency Planning Committee

New Appointments: Sergeant Shena Kohler

Catherine Kolb

Deputy Chief Todd Kleisner

Michael Niles

Lorin Cox

Effective: August 1, 2021

5) Appointment to Traffic Safety Commission

Position: Member of the Traffic Safety Commission

New Appointments: Duane Jorgenson

Charlene Schmid-State Highway Engineer

(alternate: Suzan Nast)

Mark Thompson-Chief County Traffic Law Enforcement Officer

(alternate: Jude Maurer)

Randy Gordon-Chief of State Patrol

(alternate: E. Philip Witkiewicz)

Kim Peerenboom-Education

(alternate: Brian Donohoue)

Lisa Wallenkamp-Medicine

(alternate: Barry Irmen)

Terri Carlson-Law

(alternate: Bridget Laurent)

Randy Wiessinger-State Highway Safety Coordinator

Effective: April 22, 2021

D. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS

1) Recognizing Andrea "Andi" Edman Jahns

E. OTHER

1) Proclaiming Police Officer Week

Resolution No. 21-4B-230

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 22nd day of April, 2021, proclaim May 9-15, 2021, to be Rock County Law Enforcement Officers Week and call upon all our citizens to especially honor and show our appreciation for Law Enforcement Officers serving Rock County.

2) Resolution to Recognize Economic Support Staff

Resolution No. 21-4B-231

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this 22nd day of April, 2021, does hereby recognize the Economic Support staff for their dedication and excellence in the work they do.

3) Recognizing Human Services Administrative Professionals

Resolution No. 21-4B-232

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 22nd day of April, 2021 recognizes all Rock County Human Services Administrative Professionals for their diligent efforts which make possible the delivery of services to the citizens of Rock County.

4) Authorizing Application with Wisconsin Department of Natural Resources for Stewardship Local Assistance, Federal Land & Water Conservation Fund & Recreational Trails Program Application Grant Funds

Resolution No. 21-4B-233

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors on this 22nd day of April, 2021, hereby authorizes John Traynor, Parks Manager, Parks Division-Public Works Department, to act on behalf of Rock County to submit an application to the State of Wisconsin Department of Natural Resources for financial aid for Stewardship and Recreational Trails Program Application Funds that may be available.

5) Authorizing Application with Wisconsin Department of Natural Resources for Snowmobile Grant Funds

Resolution No. 21-4B-234

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors

on this 22nd day of April, 2021, hereby authorizes John Traynor, Parks Manager, Parks Division-Public Works Department, to act on behalf of Rock County to submit an application to the State of Wisconsin Department of Natural Resources for financial aid for Snowmobile Grant Funds that may be available.

6) Amending the 2021 Council on Aging Budget to Adjust the Following Older Americans Act Programs: TITLE III-B, C1, C2, TITLE III D, AFCSP and 5310 Mobility Management Allocations Resolution No. 21-4B-235  
 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 22nd day of April, 2021 does hereby amend the 2021 Rock County Council on Aging budget as follows:

<u>Account/Description</u>	<u>Budget 1/1/2021</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b><u>Title III-B (Supportive Services)</u></b>			
<u>Source of Funds</u>			
30-3901-0000-42100 Federal Aid	141,123	(410)	140,713
<u>Use of Funds</u>			
30-3901-0000-64203 Educ. Materials & Supplies	4,000	(410)	3,590
<b><u>Title III-C-1 (Nutrition Program)</u></b>			
<u>Source of Funds</u>			
30-3903-0000-42100 Federal Aid	186,433	100,000	286,433
<u>Use of Funds</u>			
30-3903-0000-62105 Contracted Food Services	99,412	50,000	149,412
30-3903-0000-62612 Delivered Meals	57,286	50,000	107,286
<b><u>Title III-C-2 (Delivered Meals)</u></b>			
<u>Source of Funds</u>			
30-3904-0000-42100 Federal Aid	217,405	(100,000)	117,405
<u>Use of Funds</u>			
30-3904-0000-62105 Contracted Food Services	162,525	(75,000)	87,525
30-3904-0000-62119 Other contracted services	47,000	(25,000)	22,000
<b><u>Alzheimer's Family Caregiver Support Program</u></b>			
<u>Source of Funds</u>			
30-3920-0000-42200 State Aid	70,035	(411)	69,624
<u>Use of Funds</u>			
30-3920-0000-64615 Client Related Costs	47,306	(411)	46,895
<b><u>Mobility Management</u></b>			
<u>Source of Funds</u>			
30-3916-0000-42100 Trust Fund	88,266	(32,021)	56,245
30-3916-0000-47000 Transfer In	-0-	32,021	32,021

5. PUBLIC HEARING
6. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS

Proceedings of the Rock County Board of Supervisors  
April 22, 2021

7. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
8. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
  - A. Recognizing Tracie Peck
  - B. Resolution Designating the week of April 26 through April 30, 2021 "Work Zone Safety Awareness Week in Rock County"
  - C. Proclaiming Older Americans Month
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE  
Supervisor Richard introduced resolution to discontinue the Rock Haven mandated COVID-19 vaccination policy.
10. REPORTS
11. NEW BUSINESS
  - A. Supplementary Appropriations and Budget Changes - Roll Call
  - B. Contracts – Roll Call
    1. Agency Agreement and Federal Block Grant Owner Assurances
    2. Petitioning the Secretary of Transportation for Airport Improvement Aid
  - C. Reallocating the Admission Coordinator
  - D. EXECUTIVE SESSION: Per section §§ 19.85(c)&(g)
12. ADJOURNMENT

Supervisor Podzilni and Peer moved the consent agenda. Chair Rich Bostwick asked for objections and questions on the items on the consent agenda. With no objections or questions, the items on the consent agenda were approved.

6. Citizen Participation, Communications and Announcements

The Town of Harmony submitted comment commending Duane Jorgenson and the Team at Rock County Public Works. Supervisor Davis spoke on Earth Day, Arbor Day and Knowles-Nelson Stewardship Program. Supervisor Aegerter spoke on AAPI Target of Fear and Blame Program. Supervisor Pam Bostwick spoke on meetings with legislators on Human Services legislation.

8.A. Recognizing Tracie Peck

Resolution No. 21-4B-236

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 22nd day of April, 2021 does hereby recognize Tracie Peck for her thirty years of service and recommends that a sincere expression of appreciation be given, along with best wishes for the future.

Supervisors Yeomans and Taylor moved the above resolution. ADOPTED by acclamation.

8.B. Resolution Designating the Week of April 26 through April 30, 2021 "Work Zone Safety Awareness Week in Rock County"

Resolution No. 21-4B-237

NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors convened this 22nd day of April, 2021 that the week of April 26 through April 30, 2021 be designated "Work Zone Safety Awareness Week" in Rock County.

Supervisors Mawhinney and Yeomans moved the above resolution. ADOPTED by acclamation.

8.C. Proclaiming Older Americans Month

Resolution No. 21-4B-238

NOW THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors do hereby proclaim May 2021 to be Older Americans Month. We urge everyone to take time this May to honor our older adults and the professionals, family members and citizens who care for older adults. We urge all citizens/communities to work collaboratively to strengthen the services Rock County provides to its older adults in ways that recognize the changing nature of their needs, and that provide older adults with more opportunities to make informed choices about their lives. Our efforts can improve the lives of our older citizens and help pave the way for future generations.

Supervisors Rashkin and Peer moved the above resolution. ADOPTED by acclamation.

9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE

Proceedings of the Rock County Board of Supervisors  
April 22, 2021

Supervisor Richard introduced resolution to discontinue the Rock Haven mandated COVID-19 vaccination policy.

11.B.1. Agency Agreement and Federal Block Grant Owner Assurances

Resolution No. 21-4B-239

NOW THEREFORE, the Sponsor and the Secretary do mutually agree that the Secretary shall act as the Sponsor's agent in the matter of the airport development as provided by law and as set forth in the referenced resolution; provided, however, that the Secretary is not required to provide legal services to the Sponsor.

Supervisors Fox and Yeomans moved the above resolution. Supervisors Richard and Potter moved to adopt the resolution by unanimous consent. Resolution ADOPTED.

11.B.2. Petitioning the Secretary of Transportation for Airport Improvement Aid

Resolution No. 21-4B-240

THEREFORE, BE IT RESOLVED, by the Sponsor that the Secretary is hereby designated as its agent and is requested to agree to act as such in matters relating to the airport development project.

Supervisors Brien and Mawhinney moved the above resolution. Supervisors Davis and Mulligan moved to adopt the resolution by unanimous consent. Resolution ADOPTED.

11.C. Reallocating the Admission Coordinator

Resolution No. 21-4B-241

NOW THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this 22<sup>nd</sup> day of April, 2021, decrease the pay range for the Admission Coordinator from Unilateral pay range 22 to Unilateral pay range 17.

Supervisors Brien and Mawhinney moved the above resolution. ADOPTED by acclamation.

11.D. EXECUTIVE SESSION: Per Wis. Stat. §§ 19.85(c)&(g), to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility, and to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Supervisors Peer and Yeomans motioned to go into Executive Session at 6:50 p.m. ADOPTED on the following roll call vote. Supervisors Aegerter, Beaver, Bomkamp, Pam Bostwick, Brien, Davis, Fox, Homan, Knudson, Leavy, Lokrantz, Mawhinney, Mulligan, Peer, Podzilni, Potter, Rashkin, Richard, Rynes, Stevens, Taylor, Wilde, Williams, Wilson, Yeomans and Rich Bostwick voted in favor. Supervisors Schulz and Sweeney were unable to vote. Supervisor Gustina were absent. AYES – 26. Unable to vote – 2. Absent - 1.

12. Adjournment

Supervisors Richard and Aegerter moved to exit Executive Session and adjourn at 7:47 p.m. to Thursday, May 13, 2021 at 6:00 p.m. ADOPTED by acclamation.



Prepared by Lisa Tollefson, County Clerk  
NOT OFFICIAL UNTIL APPROVED BY THE COUNTY BOARD.

**APPOINTMENT TO THE BEHAVIORAL HEALTH REDESIGN STEERING  
COMMITTEE**

**POSITION:** Alternate Member of the Behavioral Health Redesign Steering  
Committee

**AUTHORITY:** County Board Resolution 12-3A-608

**TERM:** Permanent

**PER DIEM:** For County Board Supervisors Only  
(Per Board Rule IV.J.)

**PRESENT MEMBER:** Jen Cummings

**CONFIRMATION:** Yes, by County Board of Supervisors

**APPOINTMENT:** Kim Hutter  
(alternate for Greg Winkler)

**EFFECTIVE DATE:** May 13, 2021

**APPOINTMENT TO THE BEHAVIORAL HEALTH REDESIGN STEERING  
COMMITTEE**

**POSITION:** Member of the Behavioral Health Redesign Steering  
Committee

**AUTHORITY:** County Board Resolution 12-3A-608

**TERM:** April 30, 2022

**PER DIEM:** For County Board Supervisors Only  
(Per Board Rule IV.J.)

**PRESENT MEMBER:** Deputy Chief John Olsen

**CONFIRMATION:** Yes, by County Board of Supervisors

**APPOINTMENT:** Deputy Chief Todd Kleisner  
(alternate Deputy Chief Terry Sheridan)

**EFFECTIVE DATE:** May 13, 2021

**APPOINTMENT TO THE BEHAVIORAL HEALTH REDESIGN STEERING  
COMMITTEE**

**POSITION:** Member of the Behavioral Health Redesign Steering  
Committee

**AUTHORITY:** County Board Resolution 12-3A-608

**TERM:** Permanent

**PER DIEM:** For County Board Supervisors Only  
(Per Board Rule IV.J.)

**PRESENT MEMBER:** Vacant (Lance Horozewski)

**CONFIRMATION:** Yes, by County Board of Supervisors

**APPOINTMENT:** Ryan Trautsch (alternate: Derek Wolfgram)

**EFFECTIVE DATE:** May 13, 2021

**APPOINTMENT TO THE BEHAVIORAL HEALTH REDESIGN STEERING  
COMMITTEE**

**POSITION:** Member of the Behavioral Health Redesign Steering  
Committee

**AUTHORITY:** County Board Resolution 12-3A-608

**TERM:** Unexpired term ending April 30, 2023

**PER DIEM:** For County Board Supervisors Only  
(Per Board Rule IV.J.)

**PRESENT MEMBER:** Vacant

**CONFIRMATION:** Yes, by County Board of Supervisors

**APPOINTMENT:** Shelly Osmond

**EFFECTIVE DATE:** May 13, 2021

**APPOINTMENT TO THE BEHAVIORAL HEALTH REDESIGN STEERING  
COMMITTEE**

**POSITION:** Member and Alternate Member of the Behavioral Health  
Redesign Steering Committee

**AUTHORITY:** County Board Resolution 12-3A-608

**TERM:** April 30, 2024

**PER DIEM:** For County Board Supervisors Only  
(Per Board Rule IV.J.)

**PRESENT MEMBER:** Vacant

**CONFIRMATION:** Yes, by County Board of Supervisors

**APPOINTMENT:** Samantha Wellnitz (alternate: Ryan Turner)

**EFFECTIVE DATE:** April 30, 2021

**REAPPOINTMENTS TO THE BEHAVIORAL HEALTH REDESIGN STEERING  
COMMITTEE**

**POSITION:** Member and Alternate Member of the Behavioral Health  
Redesign Steering Committee

**AUTHORITY:** County Board Resolution 12-3A-608

**TERM:** April 30, 2024

**PER DIEM:** For County Board Supervisors Only  
(Per Board Rule IV.J.)

**PRESENT MEMBER:** Linda Scott-Hoag  
Lindsay Stevens  
Tricia Murray  
Laura Neece

**CONFIRMATION:** Yes, by County Board of Supervisors

**APPOINTMENT:** Linda Scott-Hoag (alternate: Bette Trimble)  
Lindsay Stevens (alternate: Laura Binkley)  
Tricia Murray (alternate: Jim Neitzel)  
Laura Neece (alternate: Andrew Jadczyk)

**EFFECTIVE DATE:** April 30, 2021

**APPOINTMENTS TO THE CRIMINAL JUSTICE COORDINATING COUNCIL  
(CJCC)**

**POSITION:** Member and Alternate Member of the Criminal Justice Coordinating Council (CJCC)

**AUTHORITY:** County Board Resolution 06-5B-014

**TERM:** May 31, 2024

**PER DIEM:** For County Board Supervisors Only  
(Per Board Rule IV.J.)

**PRESENT MEMBER:** Marc Perry  
Ryan Trautsch (alternate: Jeremy Brown)  
Lonnie Brigham (alternate: Davella Brigham)

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENT:** Marc Perry  
Ryan Trautsch (alternate: Jeremy Brown)  
Lonnie Brigham (alternate: Davella Brigham)

**EFFECTIVE DATE:** May 31, 2021

**APPOINTMENT TO THE 911 COMMUNICATIONS COMMISSION**

**POSITION:** Member of the 911 Communications Commission

**AUTHORITY:** County Board Resolution #91-7A-053

**TERM:** Unexpired Indefinite Term

**PER DIEM:** Yes, Per Board Rule IV.J.  
For County Board Supervisors Only

**PRESENT MEMBER:** Interim Chief Thomas Stigler

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENT:** Chief Andre Sayles

**EFFECTIVE DATE:** May 13, 2021

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee  
INITIATED BY



Diana Arneson, Security Officer  
DRAFTED BY

Finance Committee  
SUBMITTED BY

April 27, 2021  
DATE DRAFTED

**Authorizing Microsoft Exchange Server Online Migration Project**

1 **WHEREAS**, the Rock County Information Technology Department (I.T.) is authorized to purchase  
2 computer software on behalf of the County; and,  
3

4 **WHEREAS**, the I.T. Department has chosen Microsoft Outlook as Rock County’s email and  
5 calendaring platform; and,  
6

7 **WHEREAS**, Microsoft Outlook currently resides on a Microsoft Exchange 2013 server in the County’s  
8 infrastructure; and,  
9

10 **WHEREAS**, Microsoft Exchange 2013 server software has reached end-of-life; and,  
11

12 **WHEREAS**, the I. T. department, in an effort to better support a mobile Rock County workforce, is  
13 preparing to migrate to Microsoft Exchange Online; and,  
14

15 **WHEREAS**, the I. T. department has worked with CDW-G for the past several years to procure,  
16 implement, migrate, and support the County’s Microsoft environment; and,  
17

18 **WHEREAS**, the I.T. department would like to engage the services of CDW-G to assist with the  
19 migration from Microsoft Exchange 2013 to Microsoft Exchange Online.  
20

21 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
22 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2021 that a Purchase Order for the Rock County  
23 Microsoft Exchange O365 migration project be issued to CDW Government LLC at 200 N.  
24 Milwaukee Ave. in Vernon Hills, IL 60061 for an amount not to exceed \$26,320.  
25  
26

27 Respectfully submitted,

28 **FINANCE COMMITTEE**

29 \_\_\_\_\_  
30 Mary Mawhinney, Chair  
31

32 \_\_\_\_\_  
33 Wes Davis, Vice Chair  
34

35 \_\_\_\_\_  
36 Stephanie Aegerter  
37

38 \_\_\_\_\_  
39 Brent Fox  
40

41 \_\_\_\_\_  
42 Richard Bostwick  
43  
44

Authorizing Microsoft Exchange Server Online Migration Project  
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LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Wis. Stats.

*/s/Richard Greenlee*

Richard Greenlee  
Corporation Counsel

FISCAL NOTE:

This project was included in the 2021 budget and is being funded by IT fund balance.

*/s/ Sherry Oja*

Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

*/s/Josh Smith*

Josh Smith  
County Administrator

## **EXECUTIVE SUMMARY**

### **Information Technology Department Microsoft Exchange Server Online Migration Project**

The Rock County Information Technology (I.T.) Department has built an email and calendaring system based on Microsoft Exchange servers and Microsoft Outlook software for many years. The current Exchange server environment is Microsoft Exchange 2013 which has reached end of life. This coupled with the need to support a mobile workforce due to COVID-19 and other changes in the County's infrastructure has led to an opportunity for the I.T. department to implement an upgrade to Microsoft Exchange Server online. Microsoft Exchange Server online will afford Rock County the ability to better interface with newer, more secure Microsoft solutions such as Mobile M365 and Microsoft Teams; as well as position the I.T. department to incorporate proactive solutions.



## STATEMENT OF WORK

<b>Project Name:</b>	Rock County-2021-03-Microsoft O365 Migration	<b>Seller Representative:</b> Mike Sasada +1 (608) 298-1014 miksasa@cdw.com
<b>Customer Name:</b>	County of Rock (WI)	
<b>CDW Affiliate:</b>	CDW Government LLC	<b>Solution Architect:</b> Rob Todd
<b>Date:</b>	March 18, 2021	
<b>Drafted by:</b>	Gwendolyn Thomas	

This statement of work (“**Statement of Work**” or “**SOW**”) is made and entered into on the last date that this SOW is fully executed as set forth below (“**SOW Effective Date**”) by and between the undersigned, CDW Government LLC (“**Provider**,” and “**Seller**,”) and County of Rock (WI) (“**Customer**,” and “**Client**,”).

This SOW shall be governed by Seller’s “**SOW Services**,” accessed via the “**Terms & Conditions**” link at [www.cdwg.com](http://www.cdwg.com) (the “**Agreement**”). If there is a conflict between this SOW and the Agreement, then the Agreement will control, except as expressly amended in this SOW by specific reference to the Agreement. References in the Agreement to a SOW or a Work Order apply to this SOW.

## PROJECT DESCRIPTION

### PROJECT SCOPE

Customer would like to transition from Exchange 2013 to Exchange online. The following outlines the project approach and estimated level of effort.

During the engagement, Seller will utilize our experience with Microsoft Exchange Online to make recommendations on how to best utilize the technology to meet your objectives. In addition, Seller will leverage the knowledge gained through previous deployments to avoid potential issues.

This engagement will:

- Develop a clear vision of the high-level solution goals and constraints.
- Unify the project team behind a common vision.
- Identify business and technical requirements for the Exchange Online implementation.
- Determine the appropriate end-state Exchange Online implementation.
- Define sequence of tasks required for successful implementation.
- Implement and pilot the solution in the production environment.
- Deploy the solution to the remainder of the organization.
- Provide one or more detailed documents created specifically for Customer.

### APPROACH

Seller will utilize a phased approach to achieving the goals outlined above.

## **PROJECT KICK-OFF MEETING**

Prior to the kick-off, Seller will provide Customer with a pre-engagement questionnaire. This document will be used to establish a working understanding of your current environment. Areas of focus include:

- Directory services infrastructure
- Network topology
- Overview of current environment
- User population and distribution
- Administrative practices and procedures (including change control)

If this documentation currently exists and Customer is willing to provide it to the Seller, this can be submitted instead of the questionnaire.

Seller will begin with a project kick-off meeting with your core project team. The kick-off meeting will last approximately one hour and will include:

- Introductions of Customer and Seller team members
- Establishment of roles and the project schedule
- Knowledge transfer and review of your company and vision
- Review of this SOW
- Review of the pre-engagement questionnaire or equivalent and clarification of questions
- Review of design session goals
- Requirements definition
- Claiming Partner of Record (CPOR) process review

## **ESTABLISH CLAIMING PARTNER OF RECORD (CPOR)**

For eligible workloads, Seller will provide Customer a CPOR Customer Guide that provides direction on where the Domain Name & Directory ID can be located. Domain Name & Directory ID will be provided back to Seller to associate Claiming Partner of Record (CPOR). CPOR enables Seller to help Customer optimize the use of Microsoft Online Services for desired business outcomes by providing Seller with access to usage and consumption data.

## **EXCHANGE ONLINE DESIGN AND PLANNING WORKSHOPS**

Seller will work with the appropriate project team members and stakeholders from your company in a series of discussions regarding the current and end-state design of your infrastructure. Active participation and presence from key members of your staff is imperative during this time to ensure requirements are clearly defined and validated, and that the design is based upon those requirements.

## **PLANNING SESSION**

The Planning Sessions are interactive meetings with key members of your organization including business and technical stakeholders as well as the project team. These discussions will focus on identification of business and technical requirements and assumptions. Seller will also provide a mapping of how those requirements can be met with Exchange Online. Any requirements which cannot be met will also be called out. Knowledge transfer during planning is a valuable Customer benefit and provides a foundation for successful operation of the solution after the project is closed. At the conclusion of this session the project team will have a clear understanding of how Exchange Online will be able to assist in meeting your business objectives.

- Current Environment review
  - Active Directory
  - Messaging Environment
  - Network
- Requirements Gathering and validation
  - Business requirements
  - Technical requirements

- Map requirements to Office 365 Service Descriptions
  - Office 365 Platform Service Description
  - Exchange Online Service Description
  - Exchange Online Archiving Service Description
  - Exchange Online Protection Service Description
- Identify requirements not met by Exchange Online and recommend potential alternatives

## DESIGN SESSION

Based on the requirements identified in the Planning session, Seller will work with the project team to review the end-state Exchange design. During the design sessions, priority will be placed on quickly identifying the resources and system changes necessary for the production implementation. In some circumstances the items listed below may have been identified prior to the design session. Potential resources include:

- Server (physical or virtual) acquisition, installation and configuration
- Data storage
- Network devices such as load balancers or reverse proxies
- Additional required licenses
- Security (including Certificates, DNS, etc.)

Potential changes include:

- Storage configuration
- Active Directory remediation
- Active Directory schema changes
- Implementation of firewall and web proxy rules
- Software updates to current environment to support compatibility with the new version

Seller will make every effort to identify these resources and changes as early in the design process as feasible. In some cases, Customer may need several days or weeks to meet with responsible stakeholders, acquire the identified resources, or implement the necessary changes. This may affect the timeline for the production implementation.

- Core System Design
  - Directory Integration and Authentication
    1. Active Directory and Namespace Integration
    2. Directory Synchronization
    3. Supported authentication methods
      - Active Directory Federation Services
      - Password Sync
      - Pass-Thru Authentication
      - Modern Authentication
    4. External Customer support
    5. Public Key Infrastructure (PKI)
    6. Firewall requirements
    7. Server Requirements
  - Client Access Server Design
    1. Namespace Design
    2. Load Balancing
    3. Service Discovery
    4. Mobile Devices Support
    5. Legacy Customer protocols
    6. Mobile Device Management
    7. Server Requirements
  - Transport Design
    1. DNS and Namespace design
    2. Routing
    3. Accepted/Remote domains

- 4. Address Policies
- 5. Encryption
  - TLS Encryption with external domains
- 6. Server Requirements
- Hybrid Coexistence
  - Organization Configuration
  - Object Change Procedures
  - Gaps
  - Outlook GAL Interactions
    1. End Users changes/impact
    2. Distribution Lists
  - Modern Groups (aka Office 365 Groups)
  - DNS
    1. Autodiscover SCP
    2. Outlook on the Web (OWA)
    3. MAPI over HTTPS
  - Public Folders
    1. Naming Review & Remediation
    2. Disbursement
    3. Replica Layout
    4. Coexistence
      - Exchange Roles
      - Design
      - Migration to EXO
  - Mail Routing
    1. Mail forwarding/OOF
    2. Accepted/Remote Domains
    3. DLP Rules
    4. DNS Records
    5. Security
      - DKIM
      - DMARC
      - SPF
  - Security
    1. Shared Responsibilities/Cloud Principles
    2. Organization Configuration
    3. Secure Score
    4. MFA
      - Admin
      - User
    5. Least-Privilege model (RBAC)
    6. Mail Forwarding lockdown
    7. Mobility
    8. Auditing & Mailbox Logging
  - Governance
    1. Modern Groups
    2. Active vs. Inactive users
    3. Retention
  - Network
    1. Bandwidth Estimating
    2. DNS response
    3. URL and IP Whitelisting
    4. Connectivity
    5. Cloud Best Practices
- Compliance and Archiving
  - Transport Rules, Disclaimers and Signatures

- Data Loss Prevention (DLP)
- Message Journaling
- Online Personal Archives
- Retention Tags and Policies
- Transitioning from managed folders
- Message Hygiene
- Message Encryption
- Licensing Requirements
  - Microsoft Licensing Requirements
  - Third- party Software Requirements
- Gap analysis

## **DEPLOYMENT PLANNING**

During the Design sessions, the hardware, software and services required to implement the solution will have been identified. During this time tasks will be defined; resources will be assigned, and timelines will be created for the deployment of the solution.

It will be the responsibility of Customer to provide quotes or pricing for any of the identified resources if those resources are to be provided by a party other than Seller.

At the conclusion of this phase Customer will have a clear understanding of the costs that will be incurred to implement the solution as well as a timeline for the complete deployment.

- Project Plan
  - Work Items
  - Milestones & timeline
  - Resource Allocation Effort and Duration Estimates
  - Dependencies

Seller has the right to amend the Pilot and Deployment estimates based on the results of the Design session and Deployment Planning.

## **BUILD & PILOT**

Seller will assist with the implementation and configuration of the Exchange Online transition infrastructure as specified in the sessions. Any testing requirements identified during the design or planning phases will be conducted at this time, prior to the production implementation.

## DEPLOYMENT

Various tools will be used to gather validate and remediate the environment prior to deployment. These tools include, but are not limited to

- Office 365 Health, Readiness and Connectivity Checks
- Remote Connectivity Analyzer (RCA)
- IDFix ADSync Remediation tool

During this project a new Office 365 tenant will be established and the appropriate, Customer provided, licenses will be assigned to that tenant.

The current Azure Active Directory Connect will be utilized for this project. Seller will review the installation and provide configuration changes as required.

The existing Exchange Server 2013 infrastructure will be leveraged to support the coexistence between Exchange server on premises and Exchange Online. The Exchange Hybrid Deployment wizard will be used to configure the hybrid environment.

After the migration is complete Seller will deploy an Exchange 2016 server to support ongoing hybrid/management duties. This will require the following:

- A single server running the 64-bit version of Windows Server 2012 R2 or later version
- Active Directory at forest and domain functional level 2008 R2 or later

Seller will implement the Exchange configurations based on the previously established Design. Seller will provide guidance and recommendations for configuration changes to the existing environment, but the implementation of these configuration changes will be the responsibility of Customer.

A pilot group of users will be migrated to the new environment. This pilot period will be used to refine and validate the transition process and gather feedback on the impact to end users.

## **DEPLOYMENT**

Seller will migrate up to 1500 mailboxes to Exchange online following the migration processes defined during this project.

Deployment activities consist of

- Define collections of mailboxes to be moved and associated timelines
- Mailbox moves to Exchange Online

Over the course of the deployment, application dependences on the legacy system will be identified. Seller will provide guidance and recommendations for the reconfiguration of these systems. Migration, reconfiguration and testing of these applications are not the responsibility of the Seller.

At the conclusion of the deployment, when all dependencies on the legacy Exchange environment have been removed, Seller will assist in the decommissioning of (3) Exchange 2013 servers.

## **PROJECT CLOSURE AND NEXT STEPS**

At the project's conclusion, a closure meeting will be held with Customer and Seller (Delivery and Pre-Sales resources) to verify that all business and technical requirements have been satisfied. If, during the engagement, next steps or recommendations have been discovered by Seller those options will be presented to Customer for future action.

## **PROJECT ASSUMPTIONS**

1. The internal/corporate network utilizes a single, continuous, fully routable private address space. Internal Customers have direct access to internal servers. Internal systems are not directly accessible from public networks. External Customers must establish connections to secure intermediary device which will proxy or route connections to internal resources on Customers' behalf (VPN, terminal server, reverse proxy, etc.).
2. The configuration and management of all systems which will be involved in the project are under the control of your organization, either directly or through a third-party. The Seller may request configuration changes to these devices and Customer will implement these changes pending established change control procedures.
3. All hardware and software that will be implemented as part of this project or that will be configured during the course of this project is covered under a vendor approved support contract.
4. The Exchange Organization is in Native Mode
5. If installing Exchange 2016, Active Directory forest and domain functional level must be 2008 R2 or above.
6. For hybrid deployments, all on-premises Exchange data to be migrated to Exchange Online conforms to the following limits:
  - No mailbox folder contains more than 10,000 subfolders
  - No mailbox folder contains more than one million items
  - No mailbox folder hierarchy is more than 300 folders deep
  - There are no more than 500,000 public folders
  - No public folder contains more than 10,000 subfolders

- No single mailbox item is greater than 150 MB
  - No single mailbox item has more than 250 attachments
  - No attachment is greater than 150 MB
7. Mailbox migrations up to 1500
  8. Customer acknowledges that Seller may earn a Microsoft incentive payment if Customer purchases Microsoft products from Seller. Furthermore, Customer hereby consents to Seller receiving any such payment from Microsoft and has no objections in relation thereto.

## CUSTOMER RESPONSIBILITIES

1. For eligible workloads surrounding Claiming Partner of Record (CPOR), Customer will provide Tenant Domain name and Directory ID to Seller prior to work beginning.
2. Communicate all material project matters to Seller's contact person.
3. Third-party application compatibility and support.
4. Provide at least one qualified technical person with system administration responsibilities.
5. Provide qualified personnel at your location (or any other location designated by you where services are to be provided) to support your existing equipment.
6. Provide other full-time, qualified, knowledgeable personnel who will perform your obligations under this SOW; make timely decisions necessary to move performance of the services forward; participate in this project to the extent reasonably requested by Seller; and reasonably assist Seller with its performance of the services.
7. Provide Seller's personnel with appropriate levels of access and privilege to systems and information necessary for Seller's performance of the services.
8. There are at least two Active Directory Global Catalog servers, located in the site where the system will be installed, running 2003 SP1 or later (if Exchange 2016 servers will be deployed, 2008 R2 or later). These servers currently average less than 50% processor utilization during peak times. The domain and forest functional levels are at least 2003 native (if Exchange 2016 servers will be deployed, 2008 R2 or later).
9. All servers (physical or virtual), server hosts and network devices (including but not limited to: gateways, load balancers, reverse proxies, session border controllers) to be utilized in the deployment will be procured, assembled, installed and configured with the base operating system and network configuration prior to Seller consultants beginning work on those systems.
10. All software media and corresponding licenses and/or product keys will be provided to Seller consultants prior to implementation.
11. All required certificates will be procured prior to implementation and will be provided to the Seller consultant(s) or will be installed by your staff under the supervision of the Seller consultant(s).
12. If the solution drives configuration changes and/or upgrades to other systems in the environment, including but not limited to backup software, VDI, anti-spam/antivirus, archiving/journaling, security/firewall, PBXs, and/or other gateway products, these changes and the associated costs are not the responsibility of Seller.
13. Seller consultants will provide guidance on Customer (Outlook, mobile devices, multi-function printers, etc.) configuration, but will not be responsible for the installation of software or configuration of Customer devices.
14. Customer will assign CDW as their Claiming Partner of Record (CPOR) prior to engagement closure.

## OUT OF SCOPE

Specific tasks outside this SOW include, but are not limited to:

1. Formal Training
2. Process and/or Build Documentation
3. Network assessment or remediation
4. Migration of applications from the legacy system

5. Migration of archive data and any data outside the legacy system
6. Recovery of a tenant environment after expiration of trial periods and/or licenses
7. Active Directory Federation Services Design or Implementation
8. Multi-factor authentication
9. Workloads of Office 365 or Azure other than Exchange Online, including but not limited to:
  - Office
  - Skype for Business
  - SharePoint
  - Yammer
  - OneDrive
  - Enterprise Mobility and Security
10. Third party applications, e.g. fax server or voicemail system integration
11. Level/Tier 1 end-user support during deployment
12. Session Border Controllers (SBC)
13. Exchange Unified Messaging
14. Public Folder migration
15. PST file migration

Services not specified in this SOW are considered out of scope and will be addressed with a separate SOW or Change Order.

## ITEM(S) PROVIDED TO CUSTOMER

Table 1 – Item(s) Provided to Customer

Item	Description	Format
Exchange Online Planning and Design Document	Document that defines the business and technical requirements and how the new solution will meet these requirements. It will also provide a detailed list of the resources that will be required to implement the new solution.	PDF with architecture diagram
Implementation Plan	Project plan detailing tasks, milestones, and timelines for implementation of and migration to the new solution.	Microsoft Project Document

## GENERAL RESPONSIBILITIES AND ASSUMPTIONS

- Customer is responsible for providing all access that is reasonably necessary to assist and accommodate Seller's performance of the Services.
- Customer will provide in advance and in writing, and Seller will follow, all applicable Customer's facility's safety and security rules and procedures.
- Customer is responsible for security at all Customer-Designated Locations; Seller is not responsible for lost or stolen equipment, other than solely as a result of Seller's gross negligence and willful misconduct.
- This SOW can be terminated by either party without cause upon at least fourteen (14) days' advance written notice.

## PROJECT MANAGEMENT

Seller will assign a project management resource to perform the following activities during the project:

**Kickoff Meeting.** Review SOW including project objectives and schedule, logistics, identify and confirm project participants and discuss project prerequisites.

**Project Schedule or Plan.** A project schedule that details the schedule and resources assigned to the project. The schedule should align with the estimated project duration as established in the Project Scheduling section.

**Status Meetings and Reports.** Status meetings will be conducted on a regular cadence schedule based on agreement with stakeholders, the estimated project duration and budget available. During these meetings, the Seller and you will discuss action items, tasks completed, tasks outstanding, risks, issues, key decisions and conduct a budget review.

**Change Management.** When a change to a project occurs, the Seller's project change control process will be utilized.

**Project Closure.** Once verbal scope completion is confirmed, a written Project Closure Acceptance will be provided for client to formally acknowledge. If desired, the project team will meet to recap, answering any questions address project transition activities and next steps.

### Project Management

A Project Manager is assigned and provides the following:

- Coordinates and facilitates kickoff, status (at agreed upon intervals) and close out calls
- Documents and distributes meeting notes/action items for all calls
- Creates and distributes escalation and contact lists
- Conducts regular status meetings to proactively identify any issues that may arise in order to mitigate risk
- Facilitates any necessary change orders and administrative tasks as necessary
- Monitors project scope and expectations
- Identifies and manages project risks
- Monitors the status and progress of the project and the quality of items provided
- Communicates at regular intervals, as agreed upon
- • Acts as the main POC to customer, if requested

Ensures project timelines, dependencies, budgets and closure are met within the project lifecycle

## CONTACT PERSONS

Each Party will appoint a person to act as that Party's point of contact ("**Contact Person**") as the time for performance nears and will communicate that person's name and information to the other Party's Contact Person.

Customer Contact Person is authorized to approve materials and Services provided by Seller, and Seller may rely on the decisions and approvals made by the Customer Contact Person (except that Seller understands that Customer may require a different person to sign any Change Orders amending this SOW). The Customer Contact Person will manage all communications with Seller, and when Services are performed at a Customer-Designated Location, the Customer Contact Person will be present or available. The Parties' Contact Persons shall be authorized to approve changes in personnel and associated rates for Services under this SOW.

## CHANGE MANAGEMENT

This SOW may be modified or amended only in a writing signed by both Customer and Seller, generally in the form provided by Seller ("**Change Order**"). Services not specified in this SOW are considered out of scope and will be addressed with a separate SOW or Change Order.

In the event of a conflict between the terms and conditions set forth in a fully executed Change Order and those set forth in this SOW or a prior fully executed Change Order, the terms and conditions of the most recent fully executed Change Order shall prevail.

## PROJECT SCHEDULING

Customer and Seller, who will jointly manage this project, will together develop timelines for an anticipated schedule (“**Anticipated Schedule**”) based on Seller’s project management methodology. Any dates, deadlines, timelines or schedules contained in the Anticipated Schedule, in this SOW or otherwise, are estimates only, and the Parties will not rely on them for purposes other than initial planning.

- The following scheduling scenarios that trigger delays and durations to extend beyond what's been planned may require a change order:
  - Site preparation, such as power, cabling, physical access, system access, hardware/software issues, etc. must be completed in a timely manner.
  - Project tasks delegated to customer PMs/Engineers/Techs/Management/Resources must be completed in a timely manner. For example, in the event a project 's prioritization is demoted, and customer resources are reallocated causing the project's schedule to extend on account of experiencing interruptions to its momentum requiring complete stop(s) and start(s).
  - External projects/dependencies that may have significant impact on the timeline, schedule and deliverables. It is our assumption that every reasonable attempt will be made to mitigate such situations.

## TOTAL FEES

The total fees due and payable under this SOW (“**Total Fees**”) include both fees for Seller’s performance of work (“**Services Fees**”) and any other related costs and fees specified in the Expenses section (“**Expenses**”).

Seller will invoice for Total Fees. Customer will pay invoices containing amounts authorized by this SOW in accordance with the terms of the Agreement. Unless otherwise specified, taxes will be invoiced but are not included in any numbers or calculations provided herein. Any objections to an invoice must be communicated to the Seller Contact Person within fifteen (15) days after receipt of the invoice.

## SERVICES FEES

Services Fees will be calculated on a TIME AND MATERIALS basis.

The invoiced amount of Services Fees will equal the rate applicable for a unit of a service or resource (“**Unit Rate**”) multiplied by the number of units being provided (“**Billable Units**”) for each unit type provided by Seller (see Table below).

Services Fees of \$26,320.00 is merely an *estimate* and does not represent a *fixed fee*. Neither the Billable Units of 130 nor the Services Fees are intended to limit the bounds of what may be requested or required for performance of the Services.

The rates presented in the table below apply to *scheduled* Services that are performed during Standard Business Hours (meaning 8:00 a.m. to 5:00 p.m. local time, Monday through Friday, excluding holidays). When Seller invoices for scheduled Services that are not performed during Standard Business Hours, Services Fees will be calculated at 150% of the Unit Rates. For any unscheduled (i.e., emergency) Services performed at any time of the day, Services Fees will be calculated at 200% of the Unit Rates.

Any non-Hourly Units will be measured in one (1) unit increments when Services are performed remotely or at any Customer-Designated Location(s) (as defined below).

Any Hourly Units will be measured in one (1) hour increments with a minimum of one (1) hour billed each day Services are performed remotely and four (4) hours billed each day Services are performed at any Customer-Designated Location(s). When Hourly Seller personnel must travel more than two (2) hours a day to work at any Customer-Designated Location(s),

there will be a minimum of eight (8) hours billed for each day (less travel time that is invoiced pursuant to the “Expenses” section below).

Upon notice, Seller may adjust the rates below, provided that the rates will remain fixed for at least six (6) months after the SOW Effective Date and then again for at least six (6) months after any subsequent adjustment.

The rates below only apply to Services specified in this SOW as it may be amended by one or more Change Order(s).

Table – Services Fees

<b>Unit Type</b>	<b>Unit Rate</b>	<b>Billable Units</b>	<b>Subtotal</b>
Senior Engineer – Per Hour	\$205.00	108	\$22,140.00
Project Manager – Per Hour	\$190.00	22	\$4,180.00
<b>Estimated Totals</b>		<b>130</b>	<b>\$26,320.00</b>

## **EXPENSES**

All services under this SOW will be performed remotely; therefore, neither travel time nor direct expenses will be billed for this project.

## **TRAVEL NOTICE**

The parties agree that there will be no travel required for this project.

## **CUSTOMER-DESIGNATED LOCATIONS**

Seller will provide Services benefiting the locations specified on the attached Exhibit (“**Customer-Designated Locations**”).

# SIGNATURES

In acknowledgement that the parties below have read and understood this Statement of Work and agree to be bound by it, each party has caused this Statement of Work to be signed and transferred by its respective authorized representative.

This SOW and any Change Order may be signed in separate counterparts, each of which shall be deemed an original and all of which together will be deemed to be one original. Electronic signatures on this SOW or on any Change Order (or copies of signatures sent via electronic means) are the equivalent of handwritten signatures.

**CDW Government LLC**

**County of Rock (WI)**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Services Contracts Manager  
\_\_\_\_\_

Name: \_\_\_\_\_

Title: Services Contract Manager  
\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Mailing Address:

200 N. Milwaukee Ave.  
Vernon Hills, IL 60061

Mailing Address:

3530 N COUNTY HWY F, PO BOX 920,  
INFORMATION TECHNOLOGY  
JANESVILLE, WI 53547

## EXHIBIT A

## CUSTOMER-DESIGNATED LOCATIONS

Seller will provide Services benefiting the following locations (“**Customer-Designated Locations**”).

<b>Location(s)</b>	<b>Address</b>
County IT Building	3530 N. County Hwy F, Janesville, WI 53545

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health  
INITIATED BY



Katrina Harwood  
DRAFTED BY

Board of Health  
SUBMITTED BY

April 26, 2021  
DATE DRAFTED

**Accepting Additional Public Health Consolidated Contract Grant Funds and Amending the 2021 Rock County Public Health Department Budget**

- 1 **WHEREAS**, residents of Rock County have continued to experience negative health impacts of the
- 2 COVID-19 pandemic; and,
- 3
- 4 **WHEREAS**, COVID-19 response activities such as case investigation, contact tracing, outbreak
- 5 investigation, testing, and vaccinations have continued to require additional workforce capacity; and,
- 6
- 7 **WHEREAS**, Rock County Public Health Department has been awarded a grant from the Wisconsin
- 8 Department of Health Services Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)
- 9 program to enhance capacity; and,
- 10
- 11 **WHEREAS**, the Rock County Public Health Department will utilize the additional funding to enhance
- 12 ability to respond to the COVID-19 pandemic, which involves identifying people who have COVID-19;
- 13 conducting case investigations, contact tracing, and outbreak investigations; maintaining morbidity and
- 14 mortality surveillance; coordinating and providing counter measures (including vaccinations); and
- 15 working with healthcare systems to manage and monitor system capacity; and,
- 16
- 17 **WHEREAS**, the funding is for the time period of October 1, 2020 to December 31, 2022.
- 18

19 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
20 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2021 does hereby authorize the Rock County Public  
21 Health Department to accept this additional funding in the amount of \$1,865,200 and amend the 2021  
22 Rock County Public Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget 2021</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
Federal Aid			
31-3206-0000-42100	\$0	\$1,865,200	\$1,865,200
<u>Use of Funds</u>			
Administration Expense			
31-3206-0000-63110	\$0	\$1,865,200	\$1,865,200



**Executive Summary**

The State of Wisconsin is providing additional funding to enhance local COVID-19 response activities. This funding will be used for increasing workforce capacity, and address the COVID-19 pandemic through vaccination, testing, laboratory capacity, infection control, and contact tracing.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health  
INITIATED BY



Katrina Harwood  
DRAFTED BY

Board of Health  
SUBMITTED BY

April 26, 2021  
DATE DRAFTED

**Accepting Additional Public Health Consolidated Contract Grant Funds and Amending the 2021 Rock County Public Health Department Budget**

1 **WHEREAS**, HIV partner services provides a person living with HIV and their sexual and needle-  
2 sharing partners an opportunity to meet with trained staff to discuss HIV risk reduction, notification of  
3 partners, and referral needs; and,  
4

5 **WHEREAS**, Rock County Public Health Department has been awarded a grant from the Wisconsin  
6 Department of Health Services to deliver HIV partner services; and,  
7

8 **WHEREAS**, this grant amendment will allow for Rock County Public Health Department to be  
9 reimbursed for expenses associated with providing HIV partner services in Rock, Green, Lafayette, and  
10 Walworth Counties; and,  
11

12 **WHEREAS**, the funding is for the time period of October 1, 2020 to December 31, 2022.  
13

14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
15 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2021 does hereby authorize the Rock County Public  
16 Health Department to accept this additional funding in the amount of \$9,000 and amend the 2021 Rock  
17 County Public Health Department Budget as follows:  
18

<u>Account/Description</u>	<u>Budget 2021</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
Federal Aid			
31-3022-0000-42100	\$4,000	\$9,000	\$13,000
<u>Use of Funds</u>			
Administration Expense			
31-3022-0000-63110	\$4,000	\$9,000	\$13,000



Accepting Additional Public Health Consolidated Contract Grant Funds and Amending the 2021 Rock County Public Health Department Budget

**Executive Summary**

The State of Wisconsin is providing additional funding for HIV partner services. Partner services aim to reduce the risk of transmission of HIV and work to connect people with HIV to appropriate services. Rock County Public Health Department provides HIV partner services in Rock, Green, Lafayette, and Walworth Counties.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Comm.  
INITIATED BY



Andrew M Baker  
DRAFTED BY

Land Conservation Comm.  
SUBMITTED BY

April 23, 2021  
DATE DRAFTED

**AMENDING THE 2021 LAND CONSERVATION DEPARTMENT BUDGET  
FARMERS ON THE ROCK PRODUCER LED WATERSHED GROUP ACCOUNT**

1 **WHEREAS**, the Land Conservation Department (LCD) has established a partnership with  
2 Farmers on the Rock (FOTR) Producer Led Watershed Group via a Memorandum of  
3 Understanding (MOU); and,  
4

5 **WHEREAS**, the primary purpose of the MOU is to work collaboratively on a producer led water  
6 quality protection project in the Lower Rock River watershed to achieve improved water quality;  
7 and,  
8

9 **WHEREAS**, the LCD has agreed to manage donations, contributions and other funding sources  
10 acquired by FOTR; and,  
11

12 **WHEREAS**, FOTR desires to utilize a portion of the funds that have been contributed to date;  
13 and,  
14

15 **WHEREAS**, the current budget does not include expense codes associated with the account to  
16 allow the County to spend the fund as dictated by FOTR.  
17

18 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
19 assembled this \_\_\_\_ day of \_\_\_\_\_, 2021, approves the creation of the Farmers on  
20 the Rock Account and hereby amends the Land Conservation Department’s budget as follows:  
21

<u>A/C DESCRIPTION</u>	<u>BUDGET AT</u>	<u>INCREASE</u>	<u>AMENDED</u>
	<u>05/1/2021</u>	<u>(DECREASE)</u>	<u>BUDGET</u>
<b><u>Land Conservation</u></b>			
<b><u>Source of Funds:</u></b>			
62-6267-0000-46000			
Contributions	\$-0-	\$1,000	\$1,000
<b><u>Use of Funds:</u></b>			
62-6267-0000-63110			
Administrative Expense	\$ -0-	\$1,000	\$1,000



AMENDING 2021 THE LAND CONSERVATION DEPARTMENT BUDGET FARMERS ON THE  
ROCK PRODUCER LED WATERSHED GROUP ACCOUNT

Page 3

**EXECUTIVE SUMMARY**

The purpose of the Farmers on the Rock Producer Led Watershed Group (FOTR) is to reduce nitrate loading in groundwater and surface waters from agriculture in Rock County. Rock County Land Conservation Department, in partnership with the Rock County Public Health Department has identified numerous areas within the County of Rock where nitrate well tests results have shown an increasing trend of elevated nitrate levels above the Preventative Action Limit of 2mg/l and Enforcement Standard of 10mg/l. As a result of the observations and data collected, Rock County developed a Groundwater Nitrate Workgroup, composed of respected leaders from multi-agencies, agricultural producers, and agricultural industries, to provide assist with numerous objectives regarding upward trends of nitrates found in groundwater and well water. One objective was the establishment of a groundwater nitrate pilot project on the County Farm which includes the establishment of three observation wells and implementation of best management practices on the aforementioned farm. Another objective is the establishment of a producer led watershed effort to assist with the efforts of reducing nitrates entering the groundwater system. A third objective is to create partnerships with agencies and the agricultural community, to establish BMPs to reduce nitrate in groundwater, and to educate the community to launch the BMPs.

Via an existing MOU with FOTR, Rock County LCD has committed to contribute staff time and travel costs needed to assist FOTR in implementing conservation practices, managing funds, communication, planning and attending educational events and other resources. This resolution authorizes an amendment to the 2021 Budget to establish financial accounts on behalf of the FOTR. Any funds contributed to, or expended from, these accounts will be 100% collected and controlled by FOTR. There is no direct County contribution to these funds at this time.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

EVAS Committee  
INITIATED BY

EVAS Committee  
SUBMITTED BY



Sup. Doug Wilde  
DRAFTED BY

April 14, 2021  
DATE DRAFTED

**IN SUPPORT OF GOVERNOR EVERS' 2021-2023 EXECUTIVE BUDGET PROPOSALS FOR CAREGIVERS**

**WHEREAS**, the emergence of the COVID-19 Pandemic has further heightened the need to implement additional supports for family caregivers;

**WHEREAS**, the Governor's proposed 2021-2023 Executive Budget contains initiatives to support family caregivers, which include:

- Investing over \$200 million to support family caregiving by creating a Caregiving Tax Credit that provides up to a \$500 credit for qualified caregiving expenses.
- Providing additional funding for Aging and Disability Resource Centers, expands the dementia care specialist program statewide, expands the tribal aging and disability resources specialist program, the tribal disability benefit specialist program, and extends caregiver support services to address the needs of caregivers of adults with disabilities who are 19 to 59.
- Funding expansion of the Alzheimer's Family Caregiving Support program which provides assistance to low-and-middle-income families throughout the state that have a family member who is suffering from Alzheimer's disease, dementia, or another related memory disorder.
- Creating a pilot Tailored Caregiver Assessment and Referral (TCARE) program for family caregivers to provide evidence-based care management protocols designed to support family caregivers of adults with chronic or acute health conditions.
- Allowing family caregivers to use Wisconsin FMLA leave for those with chronic conditions for caregiving responsibilities and expand the list of individuals covered to include grandparents, grandchildren, and siblings.
- Providing funding to support a Family and Guardian Training Program as well as additional Ombudsmen positions at the Board of Aging and Long-Term Care.
- Ensuring that all eligible children receive service under the Children's Long-Term Support waiver program, providing long-term services to children with intellectual, physical and/or developmental disabilities, and severe emotional disturbances.
- Establishing requirements and standards for hospitals relating to caregivers when discharging patients.

**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_, 2021, does hereby support the family caregiver support initiatives proposed by Governor Tony Evers and urge the Wisconsin State Legislature to include them in the 2021-2023 Wisconsin State Budget.

**BE IT FURTHER RESOLVED** that the Rock County Clerk be authorized and directed to send copies of this resolution to Governor Evers, the Wisconsin Counties Association, and members of the Wisconsin State Legislature representing Rock County.

Respectfully submitted,

**EDUCATION, VETERANS AND AGING SERVICES COMMITTEE**

\_\_\_\_\_  
Yuri Rashkin, Chair

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Doug Wilde, Vice Chair

\_\_\_\_\_  
Jacob Taylor

\_\_\_\_\_  
Pam Bostwick

**COUNTY BOARD STAFF COMMITTEE**

\_\_\_\_\_  
Richard Bostwick, Chair

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Wes Davis, Vice Chair

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
Kevin Leavy

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Louis Peer

**HUMAN SERVICES BOARD**

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice-Chair

\_\_\_\_\_  
Angelina Reyes

\_\_\_\_\_  
Pam Bostwick

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Ashley Hoffman

\_\_\_\_\_  
Shirley Williams

\_\_\_\_\_  
Kaelyb Lokrantz

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Land Conservation Committee  
INITIATED BY



Andrew M. Baker  
DRAFTED BY

Land Conservation Committee  
SUBMITTED BY

April 20, 2021  
DATE DRAFTED

### AUTHORIZING SUBMITTAL OF GRANT APPLICATION FOR THE 2022 CLEAN SWEEP PROGRAM

1 **WHEREAS**, the Land Conservation Committee has identified the need to support a Clean  
2 Sweep Program for 2022; and,  
3

4 **WHEREAS**, the Land Conservation Committee wishes to submit an application to the  
5 Wisconsin Department of Agriculture, Trade and Consumer Protection for the partial  
6 sponsorship of a Household Hazardous Waste and Ag Clean Sweep Program; and,  
7

8 **WHEREAS**, The Land Conservation Department last received a grant from DATCP for  
9 sponsorship of this Clean Sweep Program in 2021; and,  
10

11 **WHEREAS**, The Land Conservation Department will act as the agent for the project and will  
12 maintain all records and submit reports in accordance with the program guidelines and grant  
13 requirements; and,  
14

15 **WHEREAS**, a resolution authorizing the sponsorship of this project is required as a condition  
16 of the application process.  
17

18 **NOW, THEREFORE, BE IT RESOLVED**, The Rock County Board of Supervisors duly  
19 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2021 does hereby authorize the Rock County Land  
20 Conservation Committee to submit an application to the Wisconsin Department of Agriculture,  
21 Trade, and Consumer Protection for sponsorship of the 2022 Clean Sweep Program, and,  
22

23 **HEREBY AUTHORIZES** the Land Conservation Committee to act on behalf of Rock County  
24 for purposes of entering into an agreement for the project, sign documents and take necessary  
25 action to undertake, direct, and complete the project in 2022.

Respectfully submitted,

**LAND CONSERVATION COMMITTEE**

---

Rich Bostwick, Chair

---

Alan Sweeney, Vice Chair

---

Stephanie Aegerter

---

Wes Davis

---

Kaelyb Lokrantz

---

Mike Mulligan

---

Genia Stevens

---

James Quade, USDA-FSA Rep.

FISCAL NOTE:

This resolution only authorizes the application for a grant. There is no fiscal impact unless a grant is awarded.

*/s/ Sherry Oja*

Sherry Oja  
Finance Director

LEGAL NOTE:

The authority to accept grant funds pursuant to sec. 59.52(19), Wis. Stats., necessarily implies the authority to make application for such funds.

*/s/ Richard Greenlee*

Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

*/s/ Josh Smith*

Josh Smith  
County Administrator

## EXECUTIVE SUMMARY

This resolution authorizes the Rock County Land Conservation Committee to submit an application to the Wisconsin Department of Agriculture Trade and Consumer Protection (DATCP) for Clean Sweep grants in 2022 for Household Hazardous Waste (HHW) and Ag. The Land Conservation Committee sponsored the last Clean Sweep Program in 2021. The Health Department applies for a prescription drug collection grant independently of this application.

The Clean Sweep Program provides affordable and safe disposal of unwanted hazardous chemicals to county residents, eligible businesses, and units of government at two to three drop-offs events per year in Rock County. Chemicals banned from disposal in the landfill system will be collected through this program.

The application period for the 2022 program year is now open and closes May 28, 2021. A presumed award amount of \$5,500 has been included in preliminary budget preparation documents. The combined HHW and Ag grants make up approximately 15% of the program's annual budget with the balance coming from user fees and annual contributions from cities, villages and towns.

This is a reimbursement grant that requires a 25% local match of the final award as cash and/or in-kind. The County intends to meet the 25% match with the activities associated with this event including contracted vendor services at drop-off events and outreach to the public on hazardous waste.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health  
INITIATED BY



Matthew Wesson  
DRAFTED BY

Board of Health  
SUBMITTED BY

March 17, 2021  
DATE DRAFTED

**Accepting United States Food and Drug Administration (FDA) Training Grant and Amending the 2021 Rock County Public Health Department Budget**

1 **WHEREAS**, there are approximately 48 million cases of foodborne illness annually in the United States  
2 affecting 1 in 6 Americans each year, and the Rock County Public Health Department is responsible for  
3 inspecting all food establishments within Rock County; and,  
4

5 **WHEREAS**, Rock County Public Health Department was awarded a training grant from the United  
6 States Food and Drug Administration (FDA) to send staff to training to assist in meeting the  
7 requirements of the FDA Voluntary National Retail Food Regulatory Program Standards; and,  
8

9 **WHEREAS**, this is an amendment of \$3,000, beginning January 1, 2021 and ending December 31,  
10 2021; and,  
11

12 **WHEREAS**, this grant amendment will provide training to Rock County Public Health Department staff  
13 with the purpose of reducing foodborne illnesses in Rock County.  
14

15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
16 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2021 does hereby authorize the Rock County Public  
17 Health Department to accept this this grant in the amount of \$3,000, and amend the 2021 Rock County  
18 Public Health Department Budget as follows:  
19

<u>Account/Description</u>	<u>Budget 01/01/2021</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
31-3114-0000-42100 Federal Aid	-0-	\$3,000	\$3,000
<u>Use of Funds</u>			
31-3114-0000-64200 Training Expense	-0-	\$3,000	\$3,000

Respectfully submitted,

BOARD OF HEALTH

\_\_\_\_\_  
Louis Peer, Chair

\_\_\_\_\_  
Dr. Connie Winter, DDS, Vice Chair

\_\_\_\_\_  
Supervisor Doug Wilde

\_\_\_\_\_  
Supervisor Shirley Williams

\_\_\_\_\_  
Eric Gresens, R.PH

\_\_\_\_\_  
Dr. Kaitlyn Meyers, DVM, MPH

\_\_\_\_\_  
Supervisor Danette Rynes

\_\_\_\_\_  
Dr. Vijaya Somaraju, MD, MPH, FACP

\_\_\_\_\_  
Debra Kolste

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Date

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2021 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

s/Bridget Laurent

Bridget Laurent  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith  
County Administrator

FISCAL NOTE

This resolution accepts \$3,000 in federal training funds for the Health Department. No County funds are required.

/s/Sherry Oja

Sherry Oja  
Finance Director

## **Executive Summary**

While the American food supply is among the safest in the world, the Centers for Disease Control and Prevention (CDC) estimates that there are about 48 million cases of foodborne illness annually - the equivalent of sickening 1 in 6 Americans each year. And each year these illnesses result in an estimated 128,000 hospitalizations and 3,000 deaths. The Rock County Public Health Department (RCPHD) regulates and inspects approximately 900 food establishments annually in order to reduce the potential for foodborne illnesses in our community. FDA Voluntary National Retail Food Regulatory Program Standards have been developed to help ensure that local regulatory food programs conduct inspection and investigation activities in a uniform and comprehensive manner. RCPHD will be utilizing this FDA training grant to attend approved regional and national trainings relevant to food safety and the Standards. These trainings will allow staff to obtain knowledge and skills that will assist in meeting the Standards, as well as providing partner food establishment owners and operators with the latest information on food safety practices.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster  
INITIATED BY



Jennifer Thompson  
DRAFTED BY

Human Service Board  
SUBMITTED BY

April 21, 2021  
DATE DRAFTED

**Amending the 2021 Human Services Department Budget  
To Accept Additional ADRC Funding**

1 **WHEREAS**, the Wisconsin Department of Health Services (DHS) has provided additional funding for  
 2 Aging and Disability Resource Centers (ADRCs) in 2021; and,  
 3  
 4 **WHEREAS**, the Rock County ADRC has received \$28,082 in additional funds to be added to the 2021  
 5 budget; and  
 6  
 7 **WHEREAS**, the additional funding was provided to the ADRC of Rock County to advance equity and  
 8 support vaccination of people who are unable to leave their homes without assistance or accommodation;  
 9 and,  
 10  
 11 **WHEREAS**, the additional funding can be used to assist local providers, service organizations, clinics,  
 12 and others agencies to cover the costs associated with personnel, supplies, outreach materials-including  
 13 translation, transportation, etc. to reach as many people as possible; and,  
 14  
 15 **WHEREAS**, the ADRC of Rock County is reaching out to local partners and offering to financially  
 16 support their efforts; specifically, covering the cost of drivers, mileage, and incentives. Additionally, the  
 17 ADRC purchased a chest freezer for a local vaccination site to store vaccines; and,  
 18  
 19 **WHEREAS**, the additional funding is to be expended between March 1, 2021 – August 31, 2021.

20  
 21 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
 22 this \_\_\_\_\_ day of \_\_\_\_\_, 2021, does hereby authorize the acceptance of the additional  
 23 ADRC Funding; and

24  
 25 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2021 be amended as  
 26 follows:

	<b>Budget</b>	<b>Increase</b>	<b>Amended</b>
	<u>4/29/21</u>	<u>(Decrease)</u>	<u>Budget</u>
29 Account/Description			
30 <u>Source of Funds</u>			
31 36-3683-0000-42100	\$784,626	\$28,082	\$812,708
32 Federal Aid			
33			
34 <u>Use of Funds</u>			
35 36-3683-0000-64604			
36 Program Expense	\$20,000	\$28,082	\$48,082



## **Executive Summary**

The Wisconsin Department of Health Services (DHS) has provided \$28,082 in additional funding to the Aging and Disability Resource Center (ADRC) of Rock County in 2021.

The ADRC was one of 38 counties to receive funding to assist in the equitable, efficient and safe distribution of vaccines to eligible individuals in Rock County. The ADRC of Rock County will be able to financially support and assist to remove barriers and promote acceptance of the COVID-19 vaccine through partnerships with local vaccine providers to reach as many people as possible. Focus of these funds is on individuals who meet a broad definition of 'homebound' and who meet the target groups served by the ADRC.

Most recently, the ADRC has partnered with the Council on Aging to support the cost of a van, drivers, and mileage to be able to provide free rides to vaccination appointments. The ADRC is also working with RSVP by covering the cost of mileage and incentives to volunteers who donate extra time to drive individuals to their vaccine appointments. Additional funds will be used to purchase a chest freezer to store vaccines at the Janesville Community Center where multiple vaccine clinics will be held in the Fourth Ward.

The ADRC continues to seek out partners to utilize these funds. All funds must be expended between March 1, 2021 through August 31, 2021.

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
*Initiated by*

Public Works Committee  
& Parks Advisory Committee  
*Submitted by*



John Traynor, Parks Manager  
*Drafted by*

April 29, 2021  
*Date Drafted*

### SUPPORT, RENEW AND FUND THE KNOWLES-NELSON STEWARDSHIP PROGRAM

1 **WHEREAS**, the Act creating the Knowles-Nelson Stewardship Program (KNSP), named for  
2 Republican Governor Warren Knowles and Democratic Governor Gaylord Nelson, was signed into  
3 law in 1989 by Governor Tommy Thompson; and  
4

5 **WHEREAS**, the KNSP was created to preserve valuable natural areas and wildlife habitat, protect  
6 water quality and fisheries, expand outdoor recreation, and support Wisconsin’s timber and tourism  
7 and industries; and  
8

9 **WHEREAS**, because of the KNSP, the Wisconsin DNR, local governments, and nonprofit  
10 conservation organizations have received state funds which are matched with federal, local, and  
11 private funds to purchase public land and easements for conservation and to support the maintenance  
12 of Wisconsin’s waterways, parks, forests, and trails; and  
13

14 **WHEREAS**, the KNSP has significantly benefited Wisconsin both environmentally and  
15 economically, by forests which sequester carbon and clean our air, wetlands which filter water and  
16 buffer against floods, by allowing its residents to enjoy the outdoors and nature, which is shown to  
17 improve health, and  
18

19 **WHEREAS**, a conservative estimate of the value of “natural infrastructure” on lands protected by the  
20 KNSP is more than two billion dollars a year; and  
21

22 **WHEREAS**, even with the known benefits of the KNSP, that over the past three decades, KNSP has  
23 been underfunded, especially when compared to other State investments and when compared to  
24 similar outdoor investments by other states (Wisconsin invests less money in parks and outdoor  
25 recreation than any other state with the exception of Alabama.); and  
26

27 **WHEREAS**, planning and executing stewardship projects may take years, and, as such, landowners,  
28 donors, nonprofits, and government agencies need certainty about the long-term future of the KNSP  
29 program in order for projects to be as strategic and successful as possible; and  
30

31 **WHEREAS**, a coalition of 58 groups representing environmental conservation, business interests,  
32 local governments, hunting, fishing, forestry, agriculture, and recreation recognize the positive impact  
33 that the KNSP program has on Wisconsin’s health, economy, and its priceless landscapes; and  
34

35 **WHEREAS**, surveys have shown that 93 percent of Wisconsin voters want to see the KNSP  
36 continued; and  
37

38 **WHEREAS**, the County of Rock has benefited from the KNSP funds for many projects including  
39 Beckman Mill, Happy Hollow Park, Turtle Creek Parkway, Sweet-Allyn Park, the Peace Trail, the Ice  
40 Age Trail and many other parks and public properties including those in Beloit, Janesville, Evansville  
41 and Edgerton; and  
42

43 **WHEREAS**, the Governor’s 2021-23 Budget includes a ten-year reauthorization of the Stewardship  
44 Program and that it be funded at seventy million dollars a year.

45  
46 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board duly assembled this  
47 \_\_\_\_\_ day of \_\_\_\_\_, 2021, supports the reauthorization of the Knowles-Nelson  
48 Stewardship Fund for ten years and seventy million dollars as stated in the Governor’s proposed  
49 budget.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

PARKS ADVISORY COMMITTEE

\_\_\_\_\_  
Rick Richard, Chair

\_\_\_\_\_  
Floyd Finney

\_\_\_\_\_  
Mary Mawhinney, Vice-Chair

\_\_\_\_\_  
Dean Paynter

\_\_\_\_\_  
Mike Mulligan

\_\_\_\_\_  
Tom Presny

\_\_\_\_\_  
Yuri Rashkin

\_\_\_\_\_  
Bob Yeomans

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

FISCAL NOTE:

No fiscal impact in and by itself.

/s/ *Sherry Oja*

Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Matter of policy.

/s/ *Josh smith*

Josh Smith  
County Administrator

-EXECUTIVE SUMMARY-

**SUPPORT, RENEW AND FUND THE  
KNOWLES-NELSON STEWARDSHIP PROGRAM**

The purpose of this resolution is to support the reauthorization of the Knowles-Nelson Stewardship Grant Fund. Rock County has been the recipient of these funds multiple times in the past and has utilized these funds on projects like the Peace Trail development and the rehabilitation of the Turtle Creek Parkway. But just like other grant funding, there is an expiration date on this program. This Resolution is to show support for the Knowles-Nelson Stewardship Grant program for ten years and seventy million dollars as stated in the Governor's proposed budget.

Therefore, it is recommended that reauthorization be made in support of the Knowles-Nelson Stewardship Fund for ten years and seventy million dollars as stated in the Governor's proposed budget.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson  
INITIATED BY

Chief Deputy Craig L. Strouse  
DRAFTED BY

Public Safety & Justice  
SUBMITTED BY

APRIL 30, 2021  
DATE DRAFTED

**RECOGNIZING DEPUTY SHERIFF MARK J. JOHNS**

- 1 **WHEREAS**, Mark J. Johns began his employment with Rock County on August 24, 1998, as a Deputy
- 2 Sheriff working in the Law Enforcement Services Division as a Patrol Deputy and the Correctional
- 3 Services Division as a Court Services Deputy; and,
- 4
- 5 **WHEREAS**, Deputy Johns has worked under the command of four Sheriffs over the course of his career:
- 6 Sheriffs Howard Erickson, Eric Runaas, Robert D. Spoden, and Troy Knudson; and,
- 7
- 8 **WHEREAS**, Deputy Johns has received numerous commendations and letters of appreciation including
- 9 a Lifesaving Award in 2019; and,
- 10
- 11 **WHEREAS**, Deputy Mark J. Johns will retire from public service on May 21, 2021.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 14 this \_\_\_\_\_ day of \_\_\_\_\_, 2021, does hereby recognize Deputy Mark J. Johns for his over 22
- 15 years of faithful service and recommends that a sincere expression of appreciation be given to Deputy
- 16 Mark J. Johns along with best wishes for the future.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Richard Bostwick, Chair

\_\_\_\_\_  
Brian Knudson, Vice Chair

\_\_\_\_\_  
Wes Davis, Vice Chair

\_\_\_\_\_  
Jacob Taylor

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
Ron Bomkamp

\_\_\_\_\_  
Kevin Leavy

\_\_\_\_\_  
Danette Rynes

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
Mary Beaver

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Melissa R. Wittwer, Director  
Rock County Child Support Services  
INITIATED BY



Melissa R. Wittwer, Director  
Rock County Child Support Services  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

April 26, 2021  
DATE DRAFTED

**RECOGNIZING JOYCE RITTER FOR SERVICE TO ROCK COUNTY**

- 1 **WHEREAS**, Joyce Ritter has served the citizens of Rock County for the past 20 plus years as a
- 2 dedicated and valued employee of Rock County Child Support Services and is retiring on June 1, 2021;
- 3 and
- 4
- 5 **WHEREAS**, Joyce Ritter began her career with Rock County Child Support Services on October 23,
- 6 2000, as an Administrative Assistant; and
- 7
- 8 **WHEREAS**, Joyce Ritter was promoted to a Child Support Reimbursement Specialist on May 20, 2002;
- 9 and
- 10
- 11 **WHEREAS**, Joyce Ritter has spent the last 19 years meeting with parents and helping them understand
- 12 the importance of establishing paternity and child support orders, and the long term benefits those issues
- 13 have on the children and families of Rock County; and
- 14
- 15 **WHEREAS**, the Rock County Board of Supervisors representing the citizens of Rock County wishes to
- 16 commend Joyce Ritter for her years of service with Rock County Child Support Services; and
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 19 this \_\_\_\_\_ day of May 2021, does hereby recognize Joyce Ritter for her years of service and extends
- 20 their best wishes to her in her future endeavors; and
- 21
- 22 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish a copy of
- 23 this resolution to Joyce Ritter.

Respectfully submitted,

**PUBLIC SAFETY & JUSTICE COMMITTEE**

**COUNTY BOARD STAFF COMMITTEE**

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Richard Bostwick, Chair

\_\_\_\_\_  
Brian Knudson, Vice Chair

\_\_\_\_\_  
Wes Davis, Vice Chair

\_\_\_\_\_  
Jacob Taylor

\_\_\_\_\_  
Kevin Leavy

\_\_\_\_\_  
Ron Bomkamp

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Danette Rynes

\_\_\_\_\_  
J. Russel Podzilni

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
Alan Sweeny

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
Mary Beaver

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Community Action  
INITIATED BY



Community Action  
DRAFTED BY

County Board Staff  
SUBMITTED BY

May 3, 2021  
DATE DRAFTED

**Proclaiming May 2021 as Community Action Month**

1 **WHEREAS**, Community Action has made essential contributions to individuals and families  
2 across this Nation by creating economic opportunities and strengthening communities; and  
3  
4 **WHEREAS**, Community Action is a robust state and local force connecting people to  
5 lifechanging services and creating pathways to prosperity in 99% of all American counties; and  
6  
7 **WHEREAS**, Community Action builds and promotes economic stability as an essential aspect  
8 of enabling and enhancing stronger communities and stable homes; and  
9  
10 **WHEREAS**, Community Action promotes community-wide solutions to challenges  
11 throughout our cities, suburbs, and rural areas; and  
12  
13 **WHEREAS**, Community Action delivers innovative services and supports that create greater  
14 opportunities for families and children to succeed; and  
15  
16 **WHEREAS**, Community Action insists on community participation and involvement ensuring  
17 that all sectors of the community have a voice and will be heard; and  
18  
19 **WHEREAS**, Community Action is celebrating 57 years of innovation, impact, and providing  
20 proven results for Americans.  
21  
22 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
23 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2021, hereby proclaims May 2021 as Community  
24 Action Month in recognition of the hard work and dedication of all Rock County Community Action  
25 Agencies.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Richard Bostwick, Chair

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Wes Davis, Vice Chair

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
Kevin Leavy

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Louis Peer

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor Mary Beaver  
INITIATED BY



Randy Terronez  
DRAFTED BY

Public Safety & Justice Committee  
SUBMITTED BY

April 13, 2021  
DATE DRAFTED

**PROCLAIMING EMERGENCY MEDICAL SERVICES WEEK**

- 1 **WHEREAS**, emergency medical services is a vital public service; and,
- 2
- 3 **WHEREAS**, EMS teams are available to provide lifesaving care 24 hours a day, seven days a week;
- 4 and,
- 5
- 6 **WHEREAS**, the EMS system includes emergency medical technicians, paramedics, firefighters,
- 7 physicians, nurses, educators, administrators, and others; and,
- 8
- 9 **WHEREAS**, career and volunteer EMS team members are dedicated and selfless professionals who
- 10 engage in thousands of hours of training to enhance their skills; and,
- 11
- 12 **WHEREAS**, the citizens of Rock County benefit from the knowledge, skills, and dedication of these
- 13 EMS specialists as they work together to ensure prompt and appropriate treatment at the scene, on the
- 14 way to the hospital, and in the emergency room; and,
- 15
- 16 **WHEREAS**, the EMS system has been greatly challenged by the COVID-19 pandemic and has shown
- 17 great resilience and dedication to fulfilling their duties in a professional and respectful manner; and,
- 18
- 19 **WHEREAS**, the Rock County Board of Supervisors wishes to honor the dedication of those who
- 20 provide the day-to-day lifesaving services of medicine's "front line."
- 21
- 22 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 23 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2021 does hereby proclaim May 16-22, 2021 as
- 24 Emergency Medical Services Week and expresses its appreciation for the life-saving work of these
- 25 professionals in our community.
- 26
- 27 **BE IT FURTHER RESOLVED**, that the County Clerk is directed to send a copy of this resolution to
- 28 each EMS agency within Rock County.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Brian Knudson, Vice Chair

\_\_\_\_\_  
Ron Bomkamp

\_\_\_\_\_  
Danette Rynes

\_\_\_\_\_  
Jacob Taylor

RESOLUTION NO.  
21-5A-255

9 C (2)  
AGENDA NO. 8.E.(1)

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster  
INITIATED BY



Jamie Proctor  
DRAFTED BY

Human Service Board  
SUBMITTED BY

April 20, 2021  
DATE DRAFTED

**TO RECOGNIZE ROCK COUNTY FOSTER FAMILIES**

1 **WHEREAS**, the family, serving as the primary source of love, learning, self-esteem and  
2 nurturing, is the very foundation of our communities; and,  
3

4 **WHEREAS**, being a Foster Parent requires specialized training, the ability to work  
5 cooperatively with service providers and families of origin, and personal qualities which  
6 include: flexibility, tolerance, patience, humor and an understanding of the unique challenges  
7 of working within the child welfare system; and,  
8

9 **WHEREAS**, being a Foster Parent requires being a support to the entire family and not just a  
10 substitute for parents or caregivers, while working towards reunification and continuing to be  
11 a support following reunification,  
12

13 **WHEREAS**, in Rock County there are more than 153 children and youth in foster care being  
14 provided with a safe, secure and stable home due to the compassion and nurturing of a Foster  
15 Family or Relative Care Provider; and,  
16

17 **WHEREAS**, 87 licensed Rock County Foster and Relative Care Families, who open their  
18 homes and hearts to children and families who are in crisis, play a vital role in helping them  
19 heal and reunify or launching children into successful adulthood; and,  
20

21 **WHEREAS**, Foster Families also frequently adopt and offer permanency to foster children,  
22 resulting in a continuous need for more Foster Families; and,  
23

24 **WHEREAS**, there are numerous individuals, and public and private organizations who work  
25 to increase public awareness of the needs of children in and leaving foster care, in addition to,  
26 the enduring and valuable contribution of foster parents, and the foster care "system" is only as  
27 good as those who choose to be a part of it; and,  
28

29 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County,  
30 wishes to recognize the significance of Foster Families in our county for their dedication to the  
31 families and children of Rock County.  
32

33 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly  
34 assembled this 12th day of May, 2021, does hereby recognize Rock County  
35 Foster Families for the dedicated and compassionate service they provide.  
36

37 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish  
38 a copy of this resolution to the Rock County Foster Care Unit Supervisor for sharing with  
39 Licensed Rock County Foster Families and with staff.

To Recognize Rock County Foster Care Families  
Page 2

Respectfully Submitted,

**Human Services Board**

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice-Chair

\_\_\_\_\_  
Angelina Reyes

\_\_\_\_\_  
Pam Bostwick

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Ashley Hoffman

\_\_\_\_\_  
Shirley Williams

\_\_\_\_\_  
Kaelyb Lokrantz

**COUNTY BOARD STAFF COMMITTEE**

\_\_\_\_\_  
Richard Bostwick, Chair

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Wes Davis, Vice Chair

\_\_\_\_\_  
Alan Sweeney

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Tom Brien

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Bob Yeomans

\_\_\_\_\_  
Kevin Leavy

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Louis Peer



### SITE PLAN

Pinehurst Replacement

04.27.2021



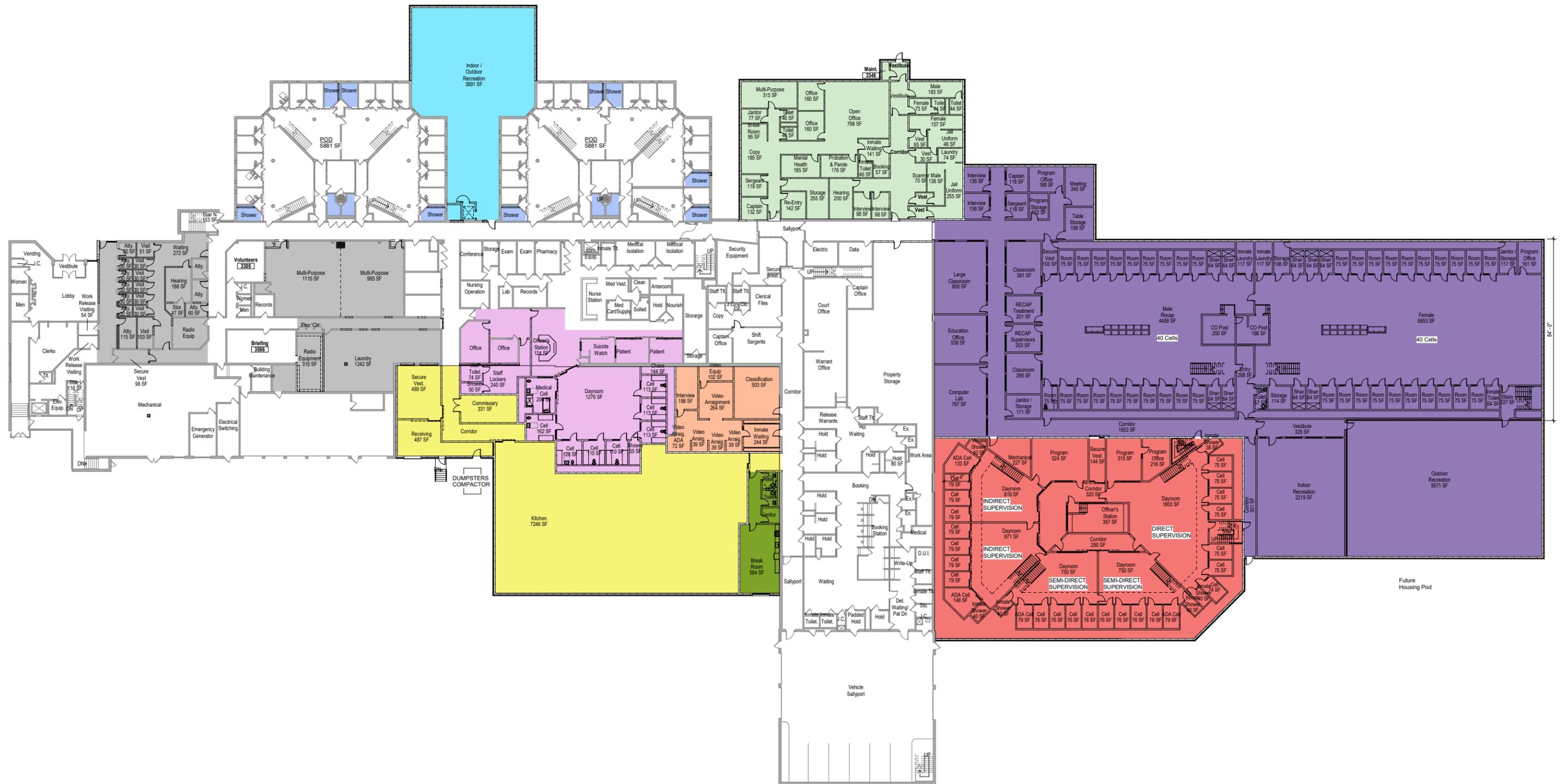


# COMBINED JAIL AND LES FLOOR PLAN

Pinehurst Replacement

04.27.2021



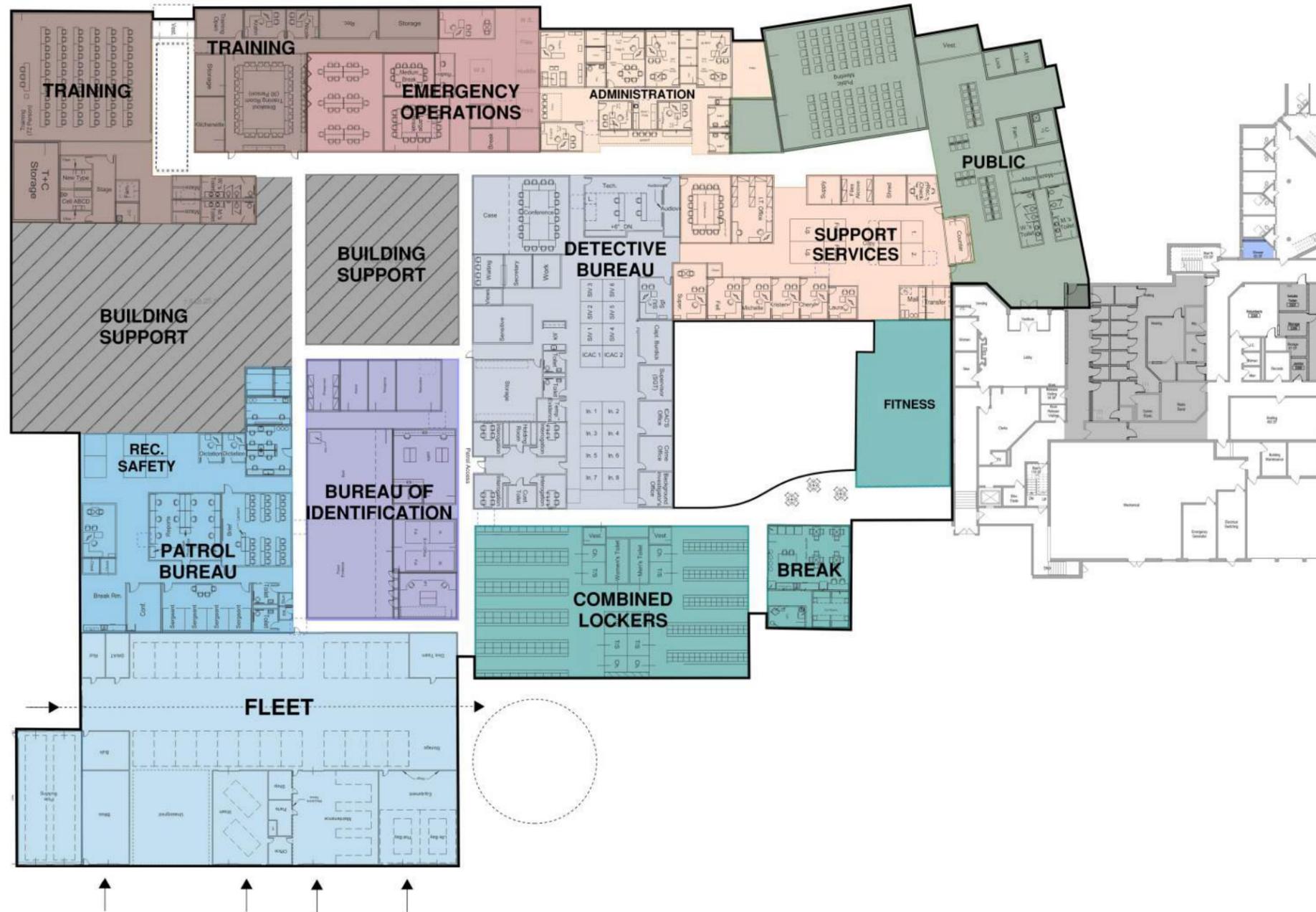


# JAIL FLOOR PLAN

Pinehurst Replacement

04.27.2021





LES ONLY FLOOR PLAN

Pinehurst Replacement

04.27.2021





VIEW OF PROPOSED ENTRY - DUSK

Pinehurst Replacement

04.27.2021



**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Brent Sutherland- Director-  
Facilities Management  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

April 27, 2021  
DATE DRAFTED

**Awarding Contract for the Furniture Installation at the Dr. Daniel Hale Williams Rock County Resource Center and Amending the 2021 Facilities Management Budget**

1 **WHEREAS**, the 2021 budget included \$2,000,000 for the open work stations, office desks, file drawers,  
2 white boards and conference rooms tables and chairs, and;

3  
4 **WHEREAS**, the cost for this furniture is \$2,671,687, and;

5  
6 **WHEREAS**, the newly renovated building applied standard work space sizes therefore the current open  
7 work stations were too large to reuse, and;

8  
9 **WHEREAS**, Rock County bid out the furniture with Hendricksen being the winning bidder for Rock  
10 County furniture supplier, and;

11  
12 **WHEREAS**, Hendricksen was able to negotiate a Tier III pricing with OMNIA R191802, 4 & 11 for the  
13 furniture needed in this new building which is a cost savings above the state contract pricing Contract # 505-  
14 ENT-M2C Office furniture, and;

15  
16 **WHEREAS**, a budget amendment will be required to cover the additional cost of \$ 671,687 and.

17  
18 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled  
19 this \_\_\_\_ day of \_\_\_\_\_, 2021 does hereby approve and authorize awarding a contract in the  
20 amount of \$2,671,687.00 to Hendricksen of Brookfield WI, for the furniture and installation at Dr. Daniel  
21 Hale Williams Rock County Resource Center.

22  
23 **BE IT FURTHER RESOLVED**, that the Facilities Management 2021 budget be amended as follows:

<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET</u> <u>5/1/2021</u>	<u>INCREASE/</u> <u>(DECREASE)</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Source of Funds</u>			
18-1857-0000-47500 Prior Year Sales Taxes	\$174,000	\$671,687	\$845,687
<u>Use of Funds:</u>			
18-1857-0000-67200 Capital Improvements	\$30,209,071	\$671,687	\$30,880,758

Respectfully submitted,  
GENERAL SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

\_\_\_\_\_  
Robert Potter, Chair

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Tom Brien, Vice Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
Dave Homan

\_\_\_\_\_  
William Wilson

Awarding Contract for the Furniture Installation at the Dr. Daniel Hale Williams Rock County Resource Center and Amending the 2021 Facilities Management Budget  
Page 2

FISCAL NOTE:

This resolution authorizes the transfer of \$671,687 in prior year sales tax revenues to the Dr. Daniel Hale Williams Rock County Resource Center capital project. There is approximately \$3.3 million in prior year sales tax revenues available for appropriation.

/s/Sherry Oja

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2021 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

s/Josh Smith

Josh Smith  
County Administrator

**Rock County, Wisconsin**  
51 South Main Street  
Janesville WI 53545



**General Services**  
Facilities Management  
Maintenance  
(608) 757-5527

## **Executive Summary**

### **Awarding Contract for the Furniture Installation at the Dr. Daniel Hale Williams Rock County Resource Center and Amending the 2021 Facilities Management Budget**

This resolution is awarding the contract for the furniture installation at the new Dr. Daniel Hale Williams Rock County Resource Center. The furniture consists of the open work stations, office furniture, millwork, white boards, meeting/conference room tables and chairs.

Rock County bids out furniture suppliers. Hendricksen out of Brookfield WI is the winning bidder for Rock County furniture supplier. Hendricksen negotiated a Tier III pricing for this project with OMNIA, R19101, 4 & 11 who holds the state contract pricing for furniture contract # 505-ENT-M2C -Office furniture. The tier III provides a higher discount.

Funds in the amount of \$2,000,000 was the budgeted cost of the furniture for this project, however the costs came in \$671,687 over budget. This was due to the cost of raw material such as steel and foam increasing, manufacturers enacted tariffs, an increase in program space, added wing walls to improve privacy and added glass extensions to some partition walls to help reduce the spread of airborne droplets among staff.

Therefore the resolution includes a budget amendment. The existing furniture was inventoried for what could be reused. Due to the current age of the furniture, smaller work stations and offices, most of the existing will not be reused.



# Quote

Quoted To:  
**ROCK COUNTY PURCHASING**  
 ROCK COUNTY COURTHOUSE  
 51 S MAIN STREET  
 JANESVILLE, WI 53545

Account Executive:  
**PAMELA J BEHREND**  
 P.BEHREND@HENRICKSEN.COM  
 262.781.9090

Date: 4/26/2021  
**Quote # 21041031**  
 HHS SUMMARY INVOICE

Ship To:  
**ROCK COUNTY PURCHASING**  
 SUMMARY INVOICE  
 1717 CENTER STREET  
 JANESVILLE, WI 53547

Project Coordinator:  
**SUZANNE SHAW**  
 S.SHAW@HENRICKSEN.COM  
 262.373.3206

3070 Gateway Road  
 Brookfield, Wisconsin 53045

#	MFG	QTY	DESCRIPTION	UNIT	EXTENDED
1		1	BEHAVIORIAL HEALTH	\$836,818.88	\$836,818.88
2		1	TREATMENT COURT	\$44,552.99	\$44,552.99
3		1	PUBLIC CLINIC	\$180,034.23	\$180,034.23
4		1	EXECUTIVE ADMINISTRATION	\$42,947.20	\$42,947.20
5		1	ADMINISTRATION TO INCLUDE BEYOND WALLS	\$181,566.64	\$181,566.64
6		1	ADRC	\$117,833.19	\$117,833.19
7		1	ECONOMIC SUPPORT	\$179,143.01	\$179,143.01
8		1	JOB CENTER AGENCIES	\$281,706.32	\$281,706.32
9		1	JUSTICE POINT	\$34,820.41	\$34,820.41
10		1	AVER HEALTH	\$9,739.05	\$9,739.05
11		1	ANCILLARY PRODUCT	\$474,124.58	\$474,124.58
12		1	INSTALLATION SERVICES TO INCLUDE: RECEIVING AND DISTRIBUTION OF PRODUCT TO AREAS INSTALLATION OF ALL WORKSTATIONS, PRIVATE OFFICE, STORAGE, AND ANCILLARY FURNTURE FOR AGENCIES LISTED ABOVE.	\$288,400.00	\$288,400.00

**Total: \$2,671,686.50**

50% Down Payment Required Upon Order Placement

We appreciate the opportunity to be of service to your organization. Respectfully submitted by Henricksen.

Please sign below accepting Terms & Conditions authorizing Henricksen to proceed with order placement.

Signature: \_\_\_\_\_ Organization: \_\_\_\_\_ Date: \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

COUNTY BOARD STAFF  
COMMITTEE  
INITIATED BY



RICHARD GREENLEE  
DRAFTED BY

MARCH 25, 2021  
DATE DRAFTED

COUNTY BOARD STAFF  
COMMITTEE  
SUBMITTED BY

**AUTHORIZING CREATION OF AN AD HOC COMMITTEE FOR  
REDISTRICTING OF SUPERVISORY DISTRICTS**

1 WHEREAS, Section 59.10 of the Wisconsin Statutes requires the creation of County Board  
2 Supervisory Districts based on the 2020 census of population; and

3  
4 WHEREAS, it will be necessary to analyze census data from all geographic areas of the County  
5 in order to recommend the appropriate redistricting of supervisory districts.

6  
7 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors, in session  
8 this \_\_\_\_ day of \_\_\_\_\_, 2021, that they hereby direct the County Board Chair to appoint a nine (9)  
9 member Ad Hoc Redistricting Committee consisting of four (4) County Board Supervisors and five (5)  
10 members at large charged with the responsibility of preparing the tentative redistricting plan of  
11 supervisory districts for the County.

12  
13 BE IT FURTHER RESOLVED that the County Board Chair appoint a five-member technical  
14 support group charged with the responsibility of assisting the Ad Hoc Redistricting Committee in their  
15 duties.

16  
17 BE IT FURTHER RESOLVED that the Ad Hoc Redistricting Committee is directed to  
18 recommend a preliminary redistricting plan for the County's supervisory districts to the County Board.

19  
20 BE IT FURTHER RESOLVED that the Ad Hoc Redistricting Committee and the technical  
21 support group be available for consultation with the County Board until final action has taken place  
22 establishing the 2021 County Board Supervisory District Ordinance.

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Wes Davis, Chair

\_\_\_\_\_  
Rich Bostwick, Vice Chair

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
Kevin Leavy

\_\_\_\_\_  
Lou Peer

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
Mary Beaver

PLANNING & DEVELOPMENT COMMITTEE

\_\_\_\_\_  
Alan Sweeney, Chair

\_\_\_\_\_  
Wayne Gustina, Vice-Chair

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Wes Davis

\_\_\_\_\_  
Robert Potter

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sections 59.10 and 59.51, Wis. Stats. as well as Rule IV-C of the County Board Rules.

/s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

FISCAL NOTE:

Per County Board Rule IV-C, County Board Supervisors who are members of additional special, single purpose or ad hoc committees are eligible for per meeting allowances and mileage reimbursement. Citizen members of such committees shall be eligible for mileage reimbursement only.

/s/Sherry Oja

Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended

/s/Josh Smith

Josh Smith  
County Administrator

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor Yuri Rashkin  
INITIATED BY



Supervisor Yuri Rashkin  
DRAFTED BY

County Board Staff Committee  
SUBMITTED BY

April 27, 2021  
DATE DRAFTED

**AMENDING RULES I & IV OF  
THE ROCK COUNTY BOARD OF SUPERVISORS  
RULES OF PROCEDURE**

1 **WHEREAS**, in a representative democracy an informed electorate is essential for the workings of good  
2 government; and,

3  
4 **WHEREAS**, providing for broad public access to channels of communication which allow the free flow  
5 of information from members of the public to elected officials and government administrators creates and  
6 more responsive and well-informed government body; and,

7  
8 **WHEREAS**, modern technology provides many different avenues of modes of communication, allowing  
9 for many different communities to find access to information and ability to communicate in ways that have  
10 been previously difficult or impossible; and,

11  
12 **WHEREAS**, for public agencies across the country, the public health pandemic resulting from COVID-  
13 19 required quick adaptation to a new way of interacting with community members. Organizations moved  
14 processes from in-person to digital formats and public meetings also had to make the leap, with many  
15 teams turning to conferencing tools, like Microsoft Teams, Webex, and Zoom, to support the change; and

16  
17 **WHEREAS**, providing for remote access to meetings creates more flexibility for both Supervisors and the  
18 public to attend meetings and can increase participation in public meetings, thereby vindicating the goal of  
19 increased access and better flow of information for a more diverse set of communities; and

20  
21 **WHEREAS**, it should be the policy of Rock County to continue to provide electronic access to meetings  
22 even after the COVID-19 pandemic subsides and it is safe to meet in person again.

23  
24 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
25 this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ amends the Rock County Board Rules of Procedure as  
26 follows (added text appears as underlined; deleted text appears as ~~struck through~~):

27  
28 Rule I shall be amended as follows:

29  
30 J. At all meetings of the Rock County Board of Supervisors, members shall have the ability  
31 to attend, participate, and exercise all the responsibilities and privileges of their position by audio-  
32 visual electronic means.

33  
34 K. During any period of public comment, or public hearing during a meeting of the Rock  
35 County Board of Supervisors, the public shall be provided the opportunity to submit their  
36 comments to the Board by electronic means which may include, but shall not be limited to,  
37 comments submitted by email, web form, or real-time remote testimony or comment.

38  
39 Rule IV-Q. shall be created as follows:

40  
41 Q. At all meetings of the committees listed in Rule V. of these Rules, members of such  
42 committees shall have the ability to attend, participate and exercise all the responsibilities and  
43 privileges of their position by audio-visual electronic means. All other committees, advisory  
44 groups, or other governmental bodies created by order, rule, statute or ordinance of the Rock  
45 County Board of Supervisors, or any other government authority, but not listed under Rule V  
46 herein, may provide access to meetings consistent with this paragraph

AMENDING RULES I & IV OF THE ROCK COUNTY BOARD OF SUPERVISORS RULES OF PROCEDURE

Page 2

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Wes Davis, Chair

\_\_\_\_\_  
Rich Bostwick, Vice Chair

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Kevin Leavy

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
Lou Peer

\_\_\_\_\_  
Mary Beaver

LEGAL NOTE:

Pursuant to Rule X-C. of the Rock County Board of Supervisors Rules of Procedure, the rules of procedure may be amended upon 2/3 vote of all members present.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

FISCAL NOTE:

Minimal fiscal impact.

/s/Sherry Oja

Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Matter of policy.

/s/Josh Smith

Josh Smith  
County Administrator