

ROCK COUNTY, WISCONSIN



Board of Supervisors
51 S. Main Street
Janesville, WI 53545
Phone: 608/757-5510
FAX: 608/757-5511
www.co.rock.wi.us

AMENDED 5/24/17

**ROCK COUNTY BOARD OF SUPERVISORS' MEETING
THURSDAY, MAY 25, 2017 – 6:00 P.M.**

**COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST**

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – May 11, 2017
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
 - A. Appointment to Heritage Rock County / Rock County Historical Society
 - B. Appointment to the Traffic Safety Commission
 - C. Appointments to the Workgroup to Study the High Nitrates Levels in Rock County's Groundwater
 - D. Confirmation of Appointment of Public Works Director
 - E. **Appointment to the City of Evansville Joint Review Board for Tax Incremental Financing District #8**
9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
 - A. To Recognize May 2017 as Aging and Disability Resource Center Month
10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
11. REPORTS
12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 - 1) Amending the 2017 HSD Budget to Purchase Furniture, Cubicles and Technology for the CCS Project
 - 2) Accepting 2017 Wisconsin Land Information Program Strategic Initiative Grant Funds and Amending the 2017 Land Records Budget

ROCK COUNTY BOARD OF SUPERVISORS

MAY 25, 2017

Page 2

- 3) Authorizing the Use of Contingency Funds for Courthouse Security Phase II and Amending the 2017 Facilities Management Capital Budget

12. NEW BUSINESS

B. Contracts – Roll Call

- 1) Authorizing Purchase of Mobile Data Computer Equipment for 2017
- 2) Retaining PSI-Professional Services Industries Inc. to Prepare the Plans and Specifications for the Abatement of Hazardous Material from the Vacant Rock Haven Building

C. Authorizing Two Month Double Fill of Two CPS Case Manager Positions

- D. Approving the 2017 Wage Rate Changes for Employees Identified by the Salary Study, and Amending the Personnel Policy Wage Appendices

13. ADJOURNMENT

**APPOINTMENT TO HERITAGE ROCK COUNTY / ROCK COUNTY
HISTORICAL SOCIETY**

POSITION: Member of the Heritage Rock County Committee and Rock
County Historical Society

AUTHORITY: By-Laws of the Heritage Rock County Committee and
Rock County Historical Society

TERM: Term Ending April 2018

PER DIEM: For County Board Supervisors Only
Yes, Per Board Rule IV.J.

PRESENT MEMBER: Supervisor Kara Hawes (Heritage Rock County)

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Supervisor Kara Hawes

EFFECTIVE DATE: May 25, 2017

APPOINTMENT TO TRAFFIC SAFETY COMMISSION

POSITION: Member of the Traffic Safety Commission

AUTHORITY: Wis. Stats. 83.013 and County Board Resolution
Dated 8/24/72

TERM: Unexpired Term Ending 8/31/19

PER DIEM: For County Board Supervisors Only
Yes, Per Board Rule IV.J.

PRESENT MEMBER: Captain Dan Molland

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENTS: Lieutenant Rich LeFeber
City of Beloit Police Department
100 State Street
Beloit, WI 53511

EFFECTIVE DATE: May 25, 2017

**APPOINTMENTS TO THE WORKGROUP TO STUDY THE HIGH NITRATES
LEVELS IN ROCK COUNTY'S GROUNDWATER**

POSITION: Members of the Workgroup to Study the High Nitrates Levels in
Rock County's Groundwater

AUTHORITY: County Board Resolution 17-5A-282

TERM: May 11, 2017 through December 31, 2017

PER DIEM: For County Board Supervisors Only
(Per Board Rule IV.J.)

CONFIRMATION: Yes, by County Board of Supervisors

APPOINTMENTS:

Alan Sweeney, Co-Chair 11327 N. Casey Rd. Edgerton, WI 53534	Sandra Kraft, Co-Chair 383 E. Samuelson Dr. Edgerton, WI 53534
Richard Bostwick 61 Harrison St. Janesville, WI 53545	Wes Davis 4210 Castlemoor Dr. Janesville, WI 53546
Rick Richard 5733 N. County Rd F Janesville, WI 53545	Rick Wieterson Public Health Department
Nick Baker UW Extension	Colin Byrnes Planning & Development
Tom Sweeney Land Conservation	Chris Murphy Land Conservation
Pat Mullooly Delong Company	David Rebout Farmer

EFFECTIVE DATE: May 25, 2017

**APPOINTMENT TO THE CITY OF EVANSVILLE JOINT REVIEW BOARD
FOR TAX INCREMENTAL FINANCING DISTRICT #8**

POSITION: Member of TIF District #8

AUTHORITY: Wis. Stats. 66.1105(4)

TERM: Indefinite

PER DIEM: Yes, Per Board Rule IV.J.

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Supervisor Mary Beaver

EFFECTIVE DATE: May 25, 2017

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Works Committee
INITIATED BY



Amy Spoden, HR Manager
DRAFTED BY

Public Works Committee
SUBMITTED BY

May 15, 2017
DATE DRAFTED

**CONFIRMATION OF APPOINTMENT OF
PUBLIC WORKS DIRECTOR**

- 1 **WHEREAS**, the position of Public Works Director is currently vacant; and,
- 2
- 3 **WHEREAS**, the County has conducted a recruitment effort to fill the job of Public Works Director;
- 4 and,
- 5
- 6 **WHEREAS**, the candidates were screened with the most qualified being interviewed; and,
- 7
- 8 **WHEREAS**, the County Administrator has appointed Duane M. Jorgenson, Jr., who has been
- 9 recommended by the Public Works Committee.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors assembled
- 12 this ____ day _____, 2017, confirms the appointment of Duane M. Jorgenson, Jr., as Public
- 13 Works Director in accordance with the attached conditions of employment.

17-5B-288

Respectfully Submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie, Chair

Brent Fox, Vice Chair

Eva Arnold

Brenton Driscoll

Rick Richard



CONFIRMATION OF APPOINTMENT OF PUBLIC WORKS DIRECTOR
Page 2

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

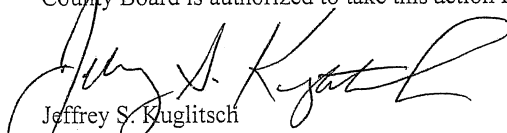
Louis Peer

Alan Sweeney

Terry Thomas

LEGAL NOTE:

County Board is authorized to take this action Pursuant to 59.22(2), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

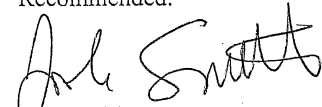
FISCAL NOTE:

There are sufficient funds in the Public Works budget.


Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

COUNTY OF ROCK, WISCONSIN

Employment Services Agreement

THIS AGREEMENT, made and entered into by and between the County of Rock (hereinafter referred to as "EMPLOYER") and Duane Jorgenson (hereinafter, "EMPLOYEE"),

WITNESSETH:

WHEREAS EMPLOYER whose address is c/o County Administrator, 51 South Main Street, Janesville, WI 53545, desires to obtain the services of EMPLOYEE to serve as Rock County's Public Works Director; and

WHEREAS EMPLOYEE, whose current address is 1438 S Orchard St, Janesville, is able and willing to serve as Rock County's Public Works Director;

NOW, THEREFORE, in consideration of the above promises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, EMPLOYER and EMPLOYEE do agree as follows:

1. CONDITIONS OF EMPLOYMENT; GENERAL PROVISIONS. Employment of EMPLOYEE is subject to the general supervision and shall be conducted pursuant to the orders, advice and direction of the County Administrator and be governed by the terms and conditions of Chapter 18 of the Rock County Ordinance, except as to the terms and conditions that are herein modified. Employment is further subject to EMPLOYEE's compliance with and implementation of policies established from time to time by EMPLOYER in the exercise of its lawful authority. EMPLOYEE shall perform such other duties as are customarily performed by one holding the same or similar positions in other governmental organizations or businesses which provide similar services. EMPLOYER reserves to the County Administrator the right to require EMPLOYEE to render such other and unrelated services and duties as may be assigned from time to time by the County Administrator.

2. DUTIES OF EMPLOYEE; GENERAL PROVISIONS. EMPLOYEE agrees to perform lawfully, faithfully, industriously, competently, dutifully and to the best of EMPLOYEE's ability, all of the duties that may be required of EMPLOYEE pursuant to the express or implied terms of this agreement, to the level of satisfaction that the County Administrator may reasonably require.

3. DUTIES OF EMPLOYEE; JOB DESCRIPTION. The duties of EMPLOYEE shall include but not be limited to those expressly stated or implied in the job description for the position, as may be revised from time to time by EMPLOYER as circumstances change, and as set forth in applicable state statutes. This paragraph is further subject to the right of assignment reserved to the County Administrator, as set forth in paragraph 1 hereof.

4. DUTIES OF EMPLOYEE; OFFICIAL ACTS OF COUNTY BOARD. The duties of EMPLOYEE shall also include but not be limited to those expressly stated or implied in the ordinances, resolutions or motions of EMPLOYER's county board or any of its committees acting within the scope of their lawful authority.

5. DUTIES OF EMPLOYEE; DIRECTIVES OF COUNTY ADMINISTRATOR. The duties of EMPLOYEE shall also include but not be limited to those expressly stated or implied in orders, directives, or rules of the County Administrator.

53 6. TERM OF AGREEMENT. The term of this agreement shall be a period commencing at
54 12:01 a.m., Friday, May 26, 2017, and expiring as of Midnight, January 3, 2018, unless earlier
55 terminated under other provisions of this agreement or by operation of law.
56

57 7. NONRENEWAL OF AGREEMENT. At its expiration this agreement shall not be considered
58 renewed unless extended in writing by mutual agreement of the parties. If it is the County
59 Administrator's intention not to renew this agreement, the County Administrator will attempt to give
60 EMPLOYEE three (3) months advance written notice of the intent not to renew this agreement,
61 provided, however, that failure to give such notice shall create no obligation on EMPLOYER to
62 continue EMPLOYEE's employment beyond the expiration date of this agreement. The County
63 Administrator may extend EMPLOYEE's employment on a month-to-month basis for a period not to
64 exceed 3 months, pending renewal of this agreement.
65

66 8. EMPLOYEE'S RESPONSIBILITIES; ETHICAL CONSIDERATIONS. EMPLOYEE shall at
67 all times observe and comply with all ethical obligations imposed or required by constitution, statute,
68 ordinance or other provision of law and shall at all times conduct EMPLOYEE's personal affairs in
69 such a manner as to avoid a conflict of interest or appearance of conflict and in accordance with the
70 duties and responsibilities of public officials. During normal work hours EMPLOYEE shall at all times
71 devote all of EMPLOYEE's time, attention, knowledge and skills solely to the interests of the
72 EMPLOYER, and EMPLOYEE shall never use EMPLOYEE's position or confidential information
73 gained in such work position for EMPLOYEE's personal gain, either directly or indirectly.
74

75 9. EMPLOYEE'S RESPONSIBILITIES; CONFIDENTIAL INFORMATION. EMPLOYEE shall
76 not at any time or in any manner, either during the term of this agreement or thereafter, either directly
77 or indirectly divulge, disclose or communicate to any person any confidential information gained in
78 the performance of EMPLOYEE's duties except as otherwise required or compelled by law.
79

80 10. EMPLOYEE'S RESPONSIBILITIES; EXCLUSIVE EMPLOYMENT. EMPLOYEE agrees to
81 remain in the exclusive employ of EMPLOYER throughout the term of this agreement. The term
82 "exclusive employ" shall not be construed to prohibit occasional teaching, writing or consulting which
83 is performed on EMPLOYEE's time off and which does not affect EMPLOYEE's job performance,
84 subject to prior approval of the County Administrator.
85

86 11. HOURS OF WORK. The usual and customary hours of business of EMPLOYER are from
87 8:00 a.m. to 5:00 p.m., Monday through Friday, however, as a managerial employee, EMPLOYEE
88 shall have as a condition of employment a job to perform and shall work such hours as are
89 necessary to accomplish the tasks assigned to EMPLOYEE.
90

91 12. EVALUATION AND GOALS. At least annually, the County Administrator or his or her
92 designee shall meet with EMPLOYEE to discuss job performance and to define goals and objectives
93 for both EMPLOYEE and EMPLOYER.
94

95 13. EMPLOYEE'S DUTIES; LIMITED CONTRACTING AUTHORITY. EMPLOYEE shall not
96 have the right to make contracts or commitments for or on behalf of EMPLOYER except as expressly
97 authorized in advance by statute, ordinance, or express written consent of EMPLOYER.
98

99 14. COMPENSATION OF EMPLOYEE; BASE COMPENSATION. EMPLOYER shall pay
100 EMPLOYEE, and EMPLOYEE shall accept from EMPLOYER in payment for EMPLOYEE's services,
101 direct compensation at a rate provided for in the Unilateral Pay Plan for the position occupied by the
102 EMPLOYEE.
103

104 15. COMPENSATION OF EMPLOYEE; COMPENSATION FOR EXPENSES. EMPLOYER
105 shall reimburse EMPLOYEE for all necessary expenses incurred in the service of EMPLOYER, in
106 accordance with Rock County ordinances and regulations on reimbursement of expenses, provided
107 that EMPLOYEE complies with all applicable provisions of law and Rock County ordinances and
108 procedures prior to incurring or claiming reimbursement for such expenses. It is expressly

109 understood that prior approval of the County Administrator is required for attendance at conferences
110 held outside of Wisconsin and that attendance is further subject to the rules, regulations and
111 ordinances applicable to managerial employees employed by the EMPLOYER.

112
113 16. COMPENSATION OF EMPLOYEE; FRINGE BENEFITS. Except as otherwise set forth in
114 this agreement, and in addition to the monetary compensation set forth above EMPLOYEE shall
115 receive fringe benefits as are enumerated from time to time in resolutions and general ordinances of
116 EMPLOYER, on the same terms as these are made available to non-represented managerial and
117 professional employees of EMPLOYER.

118
119 17. VACATION. EMPLOYEE shall receive twenty (20) days of vacation annually. Carry-over
120 of unused vacation shall be allowed under such conditions as are contained in the Rock County
121 Personnel Policy.

122
123 18. COMPENSATION OF EMPLOYEE; TREATMENT OF DIRECT COMPENSATION FOR
124 TAX PURPOSES. The direct financial compensation paid EMPLOYEE under this Agreement shall
125 be treated as wages for federal and state tax purposes and for purposes of allowing EMPLOYEE to
126 participate in the Wisconsin retirement system. EMPLOYEE recognizes that EMPLOYER will
127 withhold taxes, Social Security and the like from direct compensation. EMPLOYEE shall be allowed
128 to participate in EMPLOYER's deferred compensation program(s) and Section 125 Flexible
129 Spending Account, at EMPLOYEE's option and to the extent permitted by law.

130
131 19. TERMINATION OF AGREEMENT BY EMPLOYEE; NOTICE REQUIRED FOR
132 RESIGNATION. This agreement may be terminated by EMPLOYEE on 30-days' written notice to
133 the County Administrator. Any such notice, once accepted by the County Administrator, may not be
134 withdrawn or rescinded. The fact that the County Administrator has asked EMPLOYEE for
135 EMPLOYEE's resignation shall not invalidate any such resignation once tendered to, and accepted
136 by, the County Administrator. Accrued but unused vacation and holiday time shall be paid out to
137 EMPLOYEE upon resignation, provided sufficient notice as required above is received.

138
139 20. TERMINATION OF AGREEMENT BY EMPLOYER; EMPLOYER'S RIGHT TO
140 TERMINATE AT WILL. This agreement may be terminated, or any obligation of EMPLOYER under
141 this agreement may be suspended, by the County Administrator at any time during its term, in the
142 sole discretion of the County Administrator. EMPLOYEE shall be deemed to be an at-will employee
143 of EMPLOYER who shall have no remedy or recourse in the event of disciplinary action, up to and
144 including discharge.

145
146 21. TERMINATION OF AGREEMENT BY EMPLOYER; DISCIPLINARY ACTION;
147 PROCEDURE FOR DISCIPLINARY ACTION. All disciplinary action shall originate from the County
148 Administrator and be accomplished by the County Administrator.

149
150 22. EMPLOYER TO INDEMNIFY AND DEFEND EMPLOYEE FOR OFFICIAL ACTS.
151 EMPLOYER shall indemnify, defend and hold harmless EMPLOYEE, in accordance with the
152 requirements of s. 895.46, Wis. Stats. EMPLOYER reserves the right to compromise or settle any
153 such litigation in any fashion deemed advantageous to EMPLOYER, regardless of whether
154 EMPLOYEE consents thereto.

155
156 23. CONSTRUCTION OF AGREEMENT; NO ASSIGNMENT. EMPLOYEE shall not assign or
157 transfer any interest or obligation in this Agreement, whether by assignment or novation. It is
158 expressly understood EMPLOYER will not consent to any assignment of EMPLOYEE's duties and
159 obligations.

160
161 24. CONSTRUCTION OF AGREEMENT; SEVERABILITY. All parts of this agreement are
162 severable from all other parts and invalidity of any part shall not operate to invalidate any other part.
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25. CONSTRUCTION OF AGREEMENT; WISCONSIN LAW CONTROLS. It is expressly understood and agreed that in the event of any dispute between the parties, arising under this agreement, Wisconsin law shall control to the extent that it is not superseded by any applicable federal law.

26. CONSTRUCTION OF AGREEMENT; ENTIRE AGREEMENT. This Agreement constitutes the entire agreement of the parties and supersedes any and all negotiations of the parties relating to the subject matter hereof. Any prior employment agreement between the parties, together with any extension or renewal of such agreement, is likewise terminated and superseded by this Agreement. All of EMPLOYEE's rights, of any nature whatsoever, arising from, by or under any prior employment agreement between the parties are hereby compromised in their entirety.

IN WITNESS WHEREOF, EMPLOYER and EMPLOYEE have executed this agreement effective as of the day and date by which EMPLOYER's authorized representative and EMPLOYEE have affixed their respective signatures, as indicated below.

FOR EMPLOYER:

Date: _____
Josh Smith, Rock County Administrator

BY EMPLOYEE:

Date: _____
Duane Jorgenson, Public Works Director

WITNESS:

Date: _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster
INITIATED BY



Jennifer Thompson
DRAFTED BY

Human Service Board
SUBMITTED BY

May 15, 2017
DATE DRAFTED

**TO RECOGNIZE MAY 2017 AS
AGING AND DISABILITY RESOURCE CENTER MONTH**

- 1 **WHEREAS**, older adults and people with disabilities desire to live in their communities with
- 2 dignity and respect and to achieve maximum independence; and,
- 3
- 4 **WHEREAS**, older adults and people with disabilities need assistance navigating the multiple
- 5 funding streams and resources available to them; and,
- 6
- 7 **WHEREAS**, the Aging and Disability Resource Center of Rock County is a welcoming and
- 8 accessible place where individuals can obtain reliable and objective information in a
- 9 confidential manner and allowed the opportunity to ask questions and speak with staff one-on-
- 10 one; and,
- 11
- 12 **WHEREAS**, the Aging and Disability Resource Center of Rock County also assists
- 13 individuals to apply for needed public benefits such as Medical Assistance and Family Care;
- 14 and,
- 15
- 16 **WHEREAS**, the Aging and Disability Resource Center of Rock County has helped thousands
- 17 of individuals since 2013 obtain self-sufficiency and a quality of life we all wish for; and,
- 18
- 19 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock
- 20 County, wishes to recognize May 2017 as Aging and Disability Resource Center month.
- 21
- 22 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
- 23 duly assembled this _____ day of _____, 2017, does hereby recognize May
- 24 2017 as Aging and Disability Resource Center month.
- 25
- 26 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
- 27 a copy of this resolution to the Aging and Disability Resource Center of Rock County for their
- 28 dedication to the well-being and independence of Rock County's older adults and adults with
- 29 disabilities.

17-5B-289

Respectfully Submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Ashley Kleven

Sally Jean Weaver-Landers

Kathy Schulz

Karl Dommershausen

Terry Thomas

Terry Fell

Shirley Williams

Linda Garrett

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**



Katherine Luster
INITIATED BY

Phil Boutwell
DRAFTED BY

Human Services Board
SUBMITTED BY

May 1, 2017
DATE DRAFTED

**Amending the 2017 HSD Budget to Purchase Furniture, Cubicles and
Technology for the CCS Project**

1 **WHEREAS**, the County Board included \$225,000 of capital funds in the 2017 Budget under
2 General Services for renovation of space formerly occupied by the Long Term Support (LTS)
3 Division in the Job Center to accommodate the expansion of the CCS Program; and,
4

5 **WHEREAS**, the low bid came in under budget and has been awarded to Glen Fern Construction
6 Inc., with construction starting in May 2017 and completion anticipated by the end of June, 2017;
7 and,
8

9 **WHEREAS**, the additional furniture, cubicles and technology needed for the CCS expansion
10 were not included in the capital funding and total \$73,745; and,
11

12 **WHEREAS**, the County Board approved \$21,893 of funds in the 2017 budget under Human
13 Services to partially offset the anticipated cost for the furniture and equipment purchase
14 related to the CCS Program expansion; and,
15

16 **WHEREAS**, the HSD requests the balance of \$51,852 of additional budgetary authority to
17 purchase the furniture, cubicles and technology needed for the CCS Program expansion; and,
18

19 **WHEREAS**, the CCS Program is 100% Medicaid covered and program revenues will be
20 used to reimburse the County for its \$73,745 investment in the up-front costs.
21

22 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
23 assembled this ____ day of _____, 2017, amends the Human Services Department's
24 budget as follows:
25

Account/Description	Budget	Increase	Amended
<u>Source of Funds</u>	<u>4/1/17</u>	<u>(Decrease)</u>	<u>Budget</u>
29 33-3707-0000-45015	\$2,680,000	\$51,852	\$2,731,852
30 Intergovernmental MA			
31			
32 <u>Use of Funds</u>			
33 36-3707-0000-64604	\$ 172,400	(\$2,773)	\$ 169,627
34 Program Expense			
35			
36 36-3707-0000-67160	\$ 4,493	\$54,625	\$ 59,118
37 HSD Equipment <\$5,000			

17-5B-290

Amending the 2017 HSD Budget to Purchase Furniture, Cubicles and Technology for the CCS Project
Page 2

Respectfully submitted,

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson
Brian Knudson, Chair

Sally Jean Weaver-Landers
Sally Jean Weaver-Landers, Vice Chair

Absent
Terry Bell

Linda Garrett
Linda Garrett

Karl Dommershausen
Karl Dommershausen

Ashley Kleven
Ashley Kleven

Kathy Schulz
Kathy Schulz

Terry Thomas
Terry Thomas

Shirley Williams
Shirley Williams

FINANCE COMMITTEE ENDORSEMENT
Reviewed and approved on a vote of

4-0

Mary Mawhinney, Chair
Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
Josh Smith
County Administrator

FISCAL NOTE:

This resolution amends the CCS budget to increase budget authority for the purchase of furniture, cubicles and technology. The purchases will be paid for by CCS program revenues.

Sherry Oja
Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2017 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jodi Timmerman
Jodi Timmerman
Deputy Corporation Counsel

Executive Summary

Requested Action in Resolution

The Resolution before you amends the 2017 Human Services Budget to create budgetary authority to purchase furniture, cubicles and technology for the Comprehensive Community Services (CCS) Program expansion at the Job Center.

The total cost for all the furniture, cubicles and technology needed for the renovated space is approximately \$112,000. The County was able to save and repurpose a portion of the LTS furniture and cubicles that have a replacement cost of approximately \$38,000. Thus, the identified list of items for purchase will cost \$73,745. That cost is partially offset by the \$21,893 of funds in 2017 HSD budget to pay for CCS Program furniture and equipment. That leaves an unmet need for an additional \$51,852 of funds, which are requested in the Resolution.

Because the CCS Program is 100% covered by Medicaid, CCS program revenues will be used to reimburse the County for its \$73,745 investment in the project.

Project Overview

CCS is a 100% Medicaid funded outpatient psychosocial rehabilitation program to improve the quality of life for adults and children with mental illness, substance abuse or a co-occurring diagnosis. The demand for CCS has exceeded the Human Services Department capacity to serve clients and expanding the program is vital to its continuity and responsiveness to client needs.

In November, 2016 the County Board approved a contract with Angus Young and Associates to design space in Job Center for a consolidation and expansion of the CCS Program. The space chosen formerly housed the Long Term Support Program, which was eliminated in 2016 with the expansion of Family Care.

The 2017 Budget adopted by the County Board in November 2016 included \$225,000 of capital improvement funds for CCS in the Facilities Management budget, and \$21,893 of funds for CCS furniture and equipment purchase in the Human Services Budget.

In March 2017, the County Board awarded the construction project to Glen Fern Construction LLC., from Lake Geneva, WI in the amount of \$193,950.

Construction began on May 1, 2017 and is expected to be completed by mid-June 2017. Henricksen plans to install the cubicles in early July. Approximately 30 existing staff and new hires will move into the renovated space in mid to late July.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Land Information Officer
INITIATED BY



Michelle Schultz, Land Information Officer
DRAFTED BY

Finance Committee
SUBMITTED BY

April 26, 2017
DATE DRAFTED

Accepting 2017 Wisconsin Land Information Program Strategic Initiative Grant Funds and Amending the 2017 Land Records Budget

1 **WHEREAS**, the 1989 Wisconsin Act 31 and 1989 Wisconsin Act 339 created a statewide Land
2 Information Program for the purpose of facilitating land records modernization in each county in
3 Wisconsin; and,
4

5 **WHEREAS**, the Rock County Board of Supervisors established a Land Information Office in 1990
6 for the purpose of directing and supervising Rock County's Land Information Program and Land
7 Information System; and,
8

9 **WHEREAS**, Wisconsin Statute Section 16.967(7)(a) authorizes the Rock County Land
10 Information Office to apply for Wisconsin Land Information Program Grants; and,
11

12 **WHEREAS**, the Rock County Land Information Office has been awarded a \$50,000, 2017
13 Strategic Initiative grant from Wisconsin Land Information Program; and,
14

15 **WHEREAS**, these funds will be used to assist Rock County in meeting specific benchmarks as
16 identified by the State of Wisconsin Department of Administration in accordance with the
17 Statewide Parcel Map Project.
18

19 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
20 assembled this _____ day of _____, 2017 does hereby authorize the acceptance of
21 \$50,000 of WLIP 2017 Strategic Initiative grant funds; and,
22

23 **BE IT FURTHER RESOLVED**, that the 2017 Land Records Budget be amended as follows:
24

25 <u>Account No.</u>	<u>Budget at</u>	<u>Increase</u>	<u>Amended</u>
26 <u>Description</u>	<u>4/26/17</u>	<u>(Decrease)</u>	<u>Budget</u>
27 <u>Source of Funds:</u>			
28 10-1726-2017-42200/			
29 State Aid	\$ 0	\$50,000	\$50,000
30			
31 <u>Use of Funds:</u>			
32 10-1726-2017-62119/			
33 Other Contracted Services	0	50,000	50,000

17-5B-291

Accepting 2017 Wisconsin Land Information Program Strategic Initiative Grant Funds and Amending the 2017 Land Records Budget
Page 2

Respectfully submitted,

FINANCE COMMITTEE

Absent
Mary Mawhinney, Chair

Sandra Kraft
Sandra Kraft, Vice Chair

Mary Beaver
Mary Beaver

Brent Fox
Brent Fox

J. Russell Podzilni
J. Russell Podzilni

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$50,000 in state aid for the WLIP 2017 Strategic Initiative. No County matching funds are required.

Sherry Oja
Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2017 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jeffrey S. Kuglitsch
Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.
Josh Smith
Josh Smith
County Administrator

Executive Summary

Accepting 2017 Wisconsin Land Information Program Grant Funds and Amending the 2017 Land Records Budget

The Rock County Land Information Office has been awarded a 2017 Strategic Initiative Grant in the amount of \$50,000 from Wisconsin Land Information Program,

These funds will be used to assist the County in meeting specific Benchmarks for the Statewide Parcel Map project as outlined by the Wisconsin Department of Administration.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland -
Director of Facilities Management
DRAFTED BY

May 10, 2017
DATE DRAFTED

Authorizing the Use of Contingency Funds for Courthouse Security Phase II and Amending 2017 Facilities Management Capital Budget

1 WHEREAS, on March 24, 2016 the County Board approved resolution 16-3B-514 retaining
 2 Potter-Lawson Architects for \$30,000.00 to develop options and cost for Phase 2 building access
 3 and security screening; and
 4
 5 WHEREAS, Resolution 16-3B-514 also approved a contingency fund to be established in the
 6 amount of \$15,000.00; and
 7
 8 WHEREAS, additional architectural and engineering services are needed to be completed before
 9 the we can move to the design phase; and
 10
 11 WHEREAS, we are requesting to use the approved \$15,000.00 contingency fund; and
 12
 13 WHEREAS, the contingency funds were applied to cover the Courthouse Security Phase 1 Bid
 14 that came in over budget.

15
 16 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
 17 assembled this ____ day of _____, 2017 does hereby approve and authorize the use
 18 of the contingency funds in the amount of \$15,000.00 to have Potter-Lawson Architects of
 19 Madison, WI, do the final work necessary to complete the conceptual phase which will get us to
 20 the design phase.

21
 22 BE IT FURTHER RESOLVED, that the Facilities Management 2017 budget be amended as
 23 follows:

<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET</u> <u>5/10/17</u>	<u>INCREASE/</u> <u>(DECREASE)</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Source of Funds</u>			
18-1855-0000-47500	\$1,033,100	\$15,000	\$1,048,100
Sales Tax			
<u>Use of Funds:</u>			
18-1855-0000-67200	\$2,083,100	15,000	2,098,100
Capital Improvements			

Respectfully submitted,

GENERAL SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Hank Brill, Chair

Reviewed and approved on a vote of 4-0

Jason Heidenreich, Vice Chair

Mary Mawhinney, Chair

Robert Yeoman

Absent
David Homan

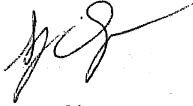
Jeremy Zajac

17-5B-292

Authorizing the Use of Contingency Funds for Courthouse Security Phase II and Amending 2017
Facilities Management Capital Budget
Page 2

FISCAL NOTE:

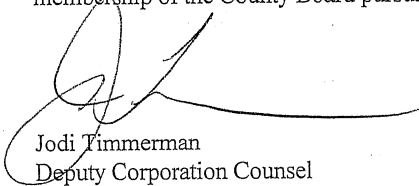
This resolution amends the 2017 Courthouse Security project budget and authorizes a transfer in from excess sales tax proceeds for additional architectural and engineering costs. The balance of sales tax revenue available for appropriation is approximately \$1.6 million at 5/10/17.



Sherry Oja
Finance Director

LEGAL NOTE:

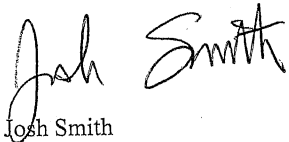
County Board is authorized to take this action pursuant to §59.01 & 59.51, Wis. Stats. As an amendment to the adopted 2017 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jodi Timmerman
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

It is important that the County continue to refine Courthouse security options responsive to ongoing input. I recommend that these additional dollars be provided to fund the project contingency that was already approved by the County Board before proceeding into the schematic design phase.



Josh Smith
County Administrator

Executive Summary

Authorizing the Use of Contingency Funds for Courthouse Security Phase II and Amending 2017 Facilities Management Capital Budget

The resolution before you is authorizing the use of the \$15,000.00 contingency funds approved March 24, 2016 in Resolution 16-3B-514 which contracted with Potter-Lawson for \$30,000.00 to develop options and costs for Phase 2 building access and security screening at the Courthouse.

After receiving many questions from the citizens and board members. Additional information is needed to make the best decision related the parking structures, loading dock and the east employee entrance.

The \$15,000.00 Contingency funds have been applied to the Courthouse Security Phase 1 bid that came in over budget. Therefore this resolution also amends the Facilities Management budget by applying sales tax to cover this cost.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Dara Mosley
INITIATED BY



Dara Mosley
DRAFTED BY

Finance
SUBMITTED BY

May 3, 2017
DATE DRAFTED

Authorizing Purchase of Mobile Data Computer Equipment for 2017

- 1 **WHEREAS**, the Rock County Information Technology Department is authorized to purchase computer
- 2 equipment on behalf of the County; and,
- 3
- 4 **WHEREAS**, the Information Technology staff did review the equipment available on State Contract
- 5 number 505ENT-016-NASPOCOCOMPUT-02, chose and configured equipment from this contract;
- 6 and,
- 7
- 8 **WHEREAS**, the 2017 budget did designate funds for the purchase of these Mobile Data Computers for
- 9 the Sheriff's Office.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 12 this _____ day of _____, 2017 authorizes a purchase order be issued to Baycom, Inc., of
- 13 Green Bay, WI for 6 CF-53 Panasonic Toughbook Mobile Data Computers at \$2,503.00 each for a total
- 14 of \$15,018.00.

17-5B-293

Respectfully submitted,

FINANCE COMMITTEE

Absent
Mary Mawhinney, Chair

Sandra Kraft
Sandra Kraft, Vice Chair

J. Russell Podzilni
J. Russell Podzilni

Mary Beaver
Mary Beaver

Brent Fox
Brent Fox

FISCAL NOTE:

Sufficient funds were included in the 2017 budget for the cost of these computers. This purchase is being funded by tax levy.

Sherry Oja
Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch
Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
Josh Smith
County Administrator

Executive Summary for the Purchase of Panasonic Toughbooks

The Rock County Sheriff's Office utilizes Panasonic Toughbook laptop computers within their squad cars. Each year a number of these are purchased to replace those that are broken, worn, or no longer adequate to operate the software and systems used by the law enforcement staff.

The Panasonic Toughbooks are ruggedized laptops that are made to withstand extreme temperature, excess vibration, and abnormal abuse that are common in police work. Panasonic has developed a less expensive model of laptop than what was available in prior years that meets the needs of the Sheriff's Office. This authorization is for six Toughbooks that will replace units that are several years old and cause regular difficulties for the deputies and Information Technology staff.

The Toughbooks are being purchased from Baycom, Inc. from Green Bay, WI off of state contract (505ent-o16-naspocomput-02), and include a five-year warranty.

BAYCOMserious mobility
when it matters most

TIM COONEY
 2040 RADISSON ST.
 GREEN BAY, WI 54302
 PHONE: 920-544-4282
 FAX: 920-468-8615
 EMAIL: tcooney@baycominc.com

ROCK COUNTY
DARA MOSELY
 200 E. US HWY 14
 JANESVILLE, WI 53545
 (608) 757-5363
 5/3/2017
mosley@co.rock.wi.us

QUOTE NO. TC20170503E

PRICING AND FINANCIAL OPTIONS SPECIFIC TO THIS OFFERING:
 EQUIPMENT DETAILS AND PRICING

QTY	MODEL AND DESCRIPTION	UNIT PRICE	TOTAL PRICE
STATE CONTRACT# 505ENT-O16-NASPOCOMPUT-02			
6	Panasonic Toughbook CF-53 Intel Core i5-4310U vPro 2.0GHz Processor 14" High Definition Touchscreen Display 4GB SDRAM 500GB Shock Mounted Hard Drive - 7200rpm Intel Advanced-N 6205 WLAN 802.11a/b/g/n/ac DVD Super Multi-Drive Ethernet NIC 10/100/1000 AC Power Adapter Windows 7 Pro (Win 10 COA) Emissive Backlit Keyboard 3 Year Parts & Labor Warranty - Preferred	\$2,205.00	\$13,230.00
OPTIONS:			
6	1 Year Extended Warranty: \$189.00 each 2 Year Extended Warranty: \$298.00 each 3 Year No Fault Warranty Upgrade: \$225.00 each 1 Year Warranty Extension with No Fault: \$449.00 each 2 Year Warranty Extension with No Fault: \$709.00 each 4GB Additional Memory: \$109.00 each Add Integrated GPS: \$280.00 each Add Fingerprint Reader: \$145.00 each Add Dual RF Pass Thru: \$95.00 each Add Integrated 4G LTE WWAN: \$253.00 each CF-53 Desktop Port Replicator: \$189.00 each CF-53 Vehicle Docking Station: \$524.00 each Docking Station Power Supply: \$124.00 each	\$298.00	\$1,788.00
		EQUIPMENT COST:	\$15,018.00
		SHIPPING:	Included

Payment With Order: Net 10 Day
 Quotation Good for 90 Days

Approved By:

Your Signature Is An Agreement To Purchase And An Acceptance Of The Above Terms
 All of the information listed on this proposal is confidential and proprietary information.
 If You Have Any Questions Please Contact Tim Cooney at (920) 544-4282



**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Brent Sutherland- Director-
Facilities Management
DRAFTED BY

General Services Committee
SUBMITTED BY

May 8, 2017
DATE DRAFTED

Retaining PSI- Professional Services Industries Inc. to Prepare the Plans and Specifications for the Abatement of Hazardous Material from the Vacant Rock Haven Building

- 1 **WHEREAS**, the 2017 budget included funds for the abatement of hazardous material from the vacant
- 2 Rock Haven building; and
- 3
- 4 **WHEREAS**, PSI is qualified for surveying, testing, writing specifications and monitoring for hazardous
- 5 material abatement; and
- 6
- 7 **WHEREAS**, PSI has completed all the surveying, testing, wrote the specification and monitored the
- 8 hazardous material abatement of all the previous buildings that were removed at the Health Care
- 9 Complex; and
- 10
- 11 **WHEREAS**, the removal of hazardous material would be a requirement regardless of what is done with
- 12 the building in the future; and
- 13
- 14 **WHEREAS**, the plans and specifications will have a list of the current inventory of hazardous material
- 15 present as well as the procedures required to meet all regulations for the proper removal and disposal of
- 16 the hazardous material.
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 19 this _____ day of _____, 2017, that PSI-Professional Services Industries Inc. of Milwaukee,
- 20 WI will be retained to sample, test, prepare the project specifications and monitor removal of hazardous
- 21 material from the vacant Rock Haven building in the amount of \$44,315.
- 22
- 23 **BE IT FURTHER RESOLVED**, that a \$5,000 contingency also be approved to cover any possible
- 24 unforeseen items.

17-5B-294

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Bob Yeomans

Absent
David Homan

Jeremy Zajac

Retaining PSI- Professional Services Industries Inc. to Prepare the Plans and Specifications for the Abatement of Hazardous Material from the Vacant Rock Haven Building

Page 2

FISCAL NOTE:

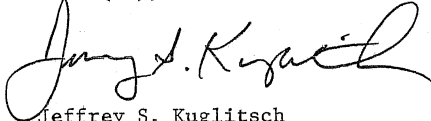
Funding was included in the 2017 budget for the old Rock Haven abatement project. This project is being funded by sales tax revenue.



Sherry Oja
Finance Director

LEGAL NOTE:

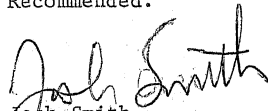
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

RETAINING PSI- PROFESSIONAL SERVICES INDUSTRIES INC. TO PREPARE THE PLANS
AND SPECIFICATIONS FOR THE ABATEMENT OF HAZARDOUS MATERIAL FROM THE
VACANT ROCK HAVEN BUILDING

The resolution before you is retaining PSI- Professional Services Industries Inc. to sample, test, prepare specifications and monitor the abatement of hazardous material from the vacant Rock Haven building in the amount of \$44,315.00, with a \$5,000 contingency for the unknown. This hazardous material will be required to be removed regardless of what is done with that building.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Human Services Board
INITIATED BY



Lance Horozewski,
CYF Division Manager
DRAFTED BY

Human Services Board
SUBMITTED BY

May 8, 2017
DATE DRAFTED

Authorizing Two Month Double Fill of Two CPS Case Manager Positions

- 1 **WHEREAS**, the Child Protective Services area of the CYF Division will have 4 case managers leaving
- 2 at the same time; and,
- 3
- 4 **WHEREAS**, two of the case managers are moving to the Behavioral Health Division and taking CCS
- 5 positions; and,
- 6
- 7 **WHEREAS**, the CCS positions cannot be filled until early to middle of July due to the remodel at the
- 8 Job Center; and,
- 9
- 10 **WHEREAS**, due to the unique situation of having two case managers give 60 day notices, and;
- 11
- 12 **WHEREAS**, the Human Services Department requests the County Board allow it to temporarily expand
- 13 the number of budgeted Case Manager positions by authorizing two double fill positions to ensure a
- 14 sufficient level of staffing to manage the workload and ensure child safety; and,
- 15
- 16 **WHEREAS**, the Human Services Department has sufficient funds in the Child Protective Services
- 17 program account due to vacancies to pay for the double fill position.
- 18
- 19 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 20 assembled this _____ day of _____, 2017 does hereby authorize the temporary double fill of
- 21 two Child Protective Services Case Manager positions, not to exceed two months.

17-5B-295

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Ashley Kleven

Sally Jean Weaver-Landers, Vice Chair

Kathy Schulz

Terry Fell

Terry Thomas

Linda Garrett

Shirley Williams

Karl Dommershausen

Authorizing Two Month Double fill of Two CPS Case Manager Positions
Page 2

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

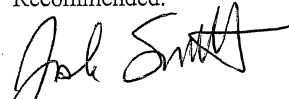
Louis Peer

Alan Sweeney

Terry Thomas


ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator


FISCAL NOTE:

This resolution authorizes the temporary double filling of two CPS case manager positions. Funding is available in the 2017 HSD budget for this request due to vacancies.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

The Child Protective Services area of the CYF Division will have 4 case managers leaving at the same time due to resignations. Two of the case managers are moving to the Behavioral Health Division and taking CCS positions. The CCS positions cannot be filled until early to middle of July due to the remodel at the Job Center. As a result, both case managers gave 60-day notices.

The ability to manage the workload will be challenged because four experienced case managers have submitted resignations and will move on to new jobs in the next three months. This workload cannot be absorbed without bringing in additional staff resources on a temporary basis.

The HSD requests the County Board authorize the double fill of two CPS Case Manager positions for up to two months. In essence, that action will temporary increase the number of authorized Ongoing Case managers from 19 positions to 21 positions. The goal is to recruit and hire CPS workers who can train and gain experience while two of the case managers remain in their positions.

The County Board took a similar action in 2016 when it authorized a double fill of one CPS Ongoing Case Manager because three experienced workers were going on FMLA at the same time.

There is sufficient funding in the personnel budget to cover the double fill without having to amend the 2017 budget.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee
INITIATED BY



Alyx Brandenburg, HR Manager
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

May 17, 2017
DATE DRAFTED

**APPROVING THE 2017 WAGE RATE CHANGES FOR EMPLOYEES IDENTIFIED BY THE
SALARY STUDY, AND AMENDING THE PERSONNEL POLICY WAGE APPENDICES**

- 1 **WHEREAS**, it is necessary to review the Classification Plan to ensure that the plan accurately reflects
- 2 existing position responsibilities and market conditions, as stated in the Rock County Personnel
- 3 Ordinance, 18.209; and
- 4
- 5 **WHEREAS**, it is necessary to adjust the employees identified by the review of the Classification Plan,
- 6 now to be referred to as Salary Study, in order to accurately reflect the internal and external
- 7 marketability of the positions; and
- 8
- 9 **WHEREAS**, the changes help ensure that positions continue to reflect salary rates which are
- 10 competitive for those job classes covered by the Plans; and
- 11
- 12 **WHEREAS**, it is proposed to increase all identified employees and adjust the Pay Plans, in accordance
- 13 with results of the Salary Study effective July 2, 2017.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 16 assembled this _____ day of _____, 2017 does hereby approve the adjusted County's
- 17 2017 Pay Plans by increasing each step in accordance with the Salary Results effective July 2, 2017.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas

Betty Jo Bussie

17-5B-296

APPROVING THE 2017 WAGE RATE CHANGES FOR EMPLOYEES IDENTIFIED BY THE SALARY STUDY, AND AMENDING THE PERSONNEL POLICY WAGE APPENDICES

Page 2

FISCAL NOTE:

Projected Additional Base Compensation

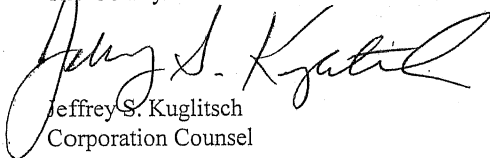
2017 \$87,102.49



Sherry Oja
Finance Director

LEGAL NOTE:

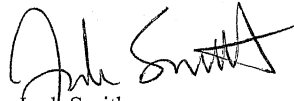
The County Board is authorized to take this action pursuant to sec. 59.22(2), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended. Funds were budgeted in the 2017 budget for these increases.



Josh Smith
County Administrator

APPROVING THE 2017 WAGE RATE CHANGES FOR EMPLOYEES IDENTIFIED BY THE SALARY STUDY, AND AMENDING THE PERSONNEL POLICY WAGE APPENDICES

Page 3

Executive Summary

The purpose of this resolution is to provide information pertaining to the Salary Study, and to increase wage rates of those identified in the Salary Study to accurately reflect the internal and external marketability of the positions to remain competitive for those job classes covered by the Plans.

The following positions are being effected in the following ways:

Job Title	Employee Group	New Employee Group	Old Wage Range	New Wage Range
Administrative Assistant	1258		12A	12
Cook	1258		26	24
Food Service Supervisor	1258		22	20
Psychiatric Technician	1258		11	8
Public Health Support Specialist	1258		12A	11
Accountant	2489A		1	0.5
Administrative Assistant	2489A/C		8	7
Child Support Financial Worker	2489A		5	4A
Child Support Reimbursement Specialist	2489A		4	3
Collection/Account Specialist	2489A		1	0.5
Deputy County Clerk	2489A		1	0.5
Deputy County Treasurer	2489A		1	0.5
Deputy Register in Probate II	2489A		4A	4
Deputy Register of Deeds	2489A		1	0.5
Deputy Veteran Services Officer I	2489A		7	5
Deputy Veteran Services Officer II	2489A		3	2
Information Technology Support Specialist	2489A		1	0.5
Lead Child Support Specialist	2489A		1B	1A
Lead Economic Support Specialist	2489A		1B	1A
Real Property Specialist	2489A		7	6
Administrative Secretary	Unilateral A		9	10
Cartographer I	Unilateral A		13	14
Confidential Administrative Assistant	Unilateral A		10	11
Conservation Specialist II	Unilateral A		15	17
Division Leader Deputy Clerk	Unilateral A		12	13
Environmental Health Technician	Unilateral A		4	6
Human Resources Analyst	Unilateral A	Unilateral C	16	17
Human Resources Secretary	Unilateral A		8	10
Investigator	Unilateral A		12	14
Nursing Staff Coordinator	Unilateral A		8	9

APPROVING THE 2017 WAGE RATE CHANGES FOR EMPLOYEES IDENTIFIED BY THE SALARY STUDY, AND AMENDING THE PERSONNEL POLICY WAGE APPENDICES

Page 4

Job Title	Employee Group	New Employee Group	Old Wage Range	New Wage Range
Payroll Specialist	Unilateral A		8	10
Secretary II	Unilateral A		8	10
Vehicle Maintenance Supervisor	Unilateral A		9	11
Vehicle Maintenance Technician	Unilateral A		3	6
Financial Office Manager	Unilateral B	Unilateral C	18	20
Financial Supervisor	Unilateral B	Unilateral C	17	18
Sanitarian II	Unilateral B	Unilateral C	20	22
Senior Planner	Unilateral B	Unilateral C	21	22
Senior Planner/GIS Manager	Unilateral B	Unilateral C	21	22
Youth Services Center Supervisor	Unilateral B	Unilateral C	15	16
Accountant	Unilateral C		15	17
Child Support Director	Unilateral C		25	26
Child Support Supervisor	Unilateral C		17	18
Criminal Justice System Planner	Unilateral C		21	23
Director of Council on Aging	Unilateral C		23	24
Facilities Superintendent	Unilateral C		23	24
Human Resources Manager	Unilateral C		20	22
Nutrition Program Supervisor	Unilateral C		12	13
Support Services Supervisor	Unilateral C		13	15
Transportation Program Supervisor	Unilateral C		12	13

RANGE AND JOB CLASSIFICATION	STEP:	6		18		30		60		120		180		240	
		A	B	C	D	E	F	G	H	mos	mos	mos	mos	mos	mos
Range 25	1/1/2017	\$13.01	\$13.95	\$14.39	\$14.89	\$15.38	\$15.81	\$16.45	\$16.83						
Activity Therapy Assitant Beautician Medical Record Clerk Certified Nursing Assistant															
Range 26	1/1/2017	\$12.99	\$13.94	\$14.38	\$14.88	\$15.36	\$15.77	\$16.44	\$16.82						
Cook															
Range 27	1/1/2017	\$12.66	\$13.65	\$14.12	\$14.62	\$15.07	\$15.54	\$16.19	\$16.45						
Range 28	1/1/2017	\$12.87	\$13.82	\$14.27	\$14.78	\$15.24	\$15.67	\$16.29	\$16.64						
Environmental Service Worker Food Service Worker															
Range 29	1/1/2017	\$12.75	\$13.75	\$14.18	\$14.64	\$15.11	\$15.57	\$16.22	\$16.49						
Range 30	1/1/2017	\$12.48	\$13.45	\$13.80	\$14.16	\$14.60	\$15.03	\$15.65	\$15.93						
Clerk Steno II															
Range 31	1/1/2017	\$12.44	\$13.40	\$13.76	\$14.12	\$14.57	\$15.00	\$15.61	\$15.89						
Range 32	1/1/2017	\$12.34	\$13.31	\$13.69	\$14.01	\$14.47	\$14.88	\$15.48	\$15.77						
Range 33	1/1/2017	\$11.98	\$12.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						

Wage scales are maintained in the Rock County Policy and Procedures Manual under the Appendices.

**APPENDIX C
AFSCME LOCAL 1258
POOL PAY GRID**

	Start A	1,000 hours worked B	5,200 hours worked C
Pool C.N.A			
1/1/2017	\$17.59	\$18.11	\$18.68
Pool ATA			
1/1/2017	\$17.59	\$18.11	\$18.68
Pool MA			
1/1/2017	\$18.30	\$18.86	\$19.41
Pool LPN			
1/1/2017	\$24.76	\$25.49	\$26.26
Pool Pscyh Tech			
1/1/2017	\$19.75	\$20.36	\$20.98

The wage scale is printed in the contract for reference purposes only. Wage scales are maintained in the Rock County Policy and Procedures Manual under the Appendices.

**APPENDIX D
AFSCME LOCAL 2489 PAY GRID**

			6	18	60	120	180	240
RANGE AND JOB CLASSIFICATION	STEP:	Start	mos	mos	mos	mos	mos	mos
Range 0	1/1/2017	18.52	19.81	21.01	21.97	22.08	22.94	23.17

Telecommunicator

Range 0.5	1/1/2017	18.18	19.23	20.17	21.13	21.24	22.10	22.33
------------------	----------	-------	-------	-------	-------	-------	-------	-------

Accountant*

Deputy County Clerk*

Deputy County Treasurer*

Collections/Accounts Specialist*

Deputy Register of Deeds*

Information Technology

Support Specialist*

Range 1	1/1/2017	17.16	18.34	19.85	20.81	21.01	21.87	22.04
----------------	----------	-------	-------	-------	-------	-------	-------	-------

Accountant

Collections/Accts Specialist

Information Technology

—Support Specialist

Deputy County Clerk

Deputy County Treasurer

Deputy Register of Deeds

Printing Services Coordinator

Range 1a	1/1/2017	17.75	18.72	19.64	20.62	20.82	21.66	21.90
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Medical Record Technician

Lead Child Support Specialist*

Lead Economic Support Specialist*

Range 1b	1/1/2017	18.10	18.49	18.95	19.88	19.98	20.80	21.04
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Lead Child Support Worker

Lead Economic Support Specialist

Range 2	1/1/2017	16.82	17.80	18.78	19.73	19.91	20.70	20.90
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Deputy Veterans Service

Officer II*

Range 3	1/1/2017	17.42	17.92	18.52	19.36	19.53	20.33	20.53
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County Clerk Specialist

Child Support

Reimbursement Specialist*

Deputy Veterans Service

—Officer II

Range 4	1/1/2017	17.30	17.62	18.10	19.02	19.16	19.93	20.13
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Call Taker

Child Support

—Reimbursement Specialist

Deputy Register in Probate II*

Consumer Financial Support Specialist

Deputy Clerk of Court

Deputy Surveyor

Family Skills Specialist

Economic Support Specialist

Family Care Giver Support/Outreach

Specialist

HSD Support Specialist

Legal Stenographer

PW Cost Allocation Specialist

Range 4a	1/1/2017	16.89	17.27	17.73	18.59	18.73	19.53	19.68
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Deputy Register in Probate II

Child Support Financial

Worker*

			6	18	60	120	180	240
RANGE AND JOB CLASSIFICATION	STEP:	Start	mos	mos	mos	mos	mos	mos
Range 5	1/1/2017	16.48	16.89	17.32	18.16	18.31	19.07	19.25

Account Clerk III
 Child Support Financial
 —Worker
 Deputy Veterans Service Officer I*

Range 6	1/1/2017	16.38	16.74	17.19	18.01	18.15	18.88	19.09
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Account Clerk - HSD
 Administrative Assistant/
 Senographer
 Real Property Specialist*

Range 7	1/1/2017	16.07	16.52	17.02	17.84	18.00	18.73	18.89
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Account Clerk II
 Administrative Assistant*
 Airport Specialist
 Deputy Veterans Service Officer I
 Optical Imaging Specialist
 Register of Deeds Clerk
 Real Property Specialist

Range 8	1/1/2017	16.14	16.39	16.85	17.67	17.82	18.53	18.71
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Administrative Assistant

Range 9	1/1/2017	15.41	15.94	16.39	17.18	17.34	18.03	18.19
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Job Center Support Specialist

Range 10	1/1/2017	15.45	15.74	16.16	16.91	17.09	17.77	17.98
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Word Processing Operator

Range 11	1/1/2017	15.00	15.25	15.62	16.41	16.55	17.21	17.42
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Clerk Typist III

Range 12	1/1/2017	14.75	15.08	15.48	16.24	16.37	17.03	17.20
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Specialized Transit
 Scheduler/Clerk

Range 13	1/1/2017	14.56	14.94	15.23	15.93	16.10	16.71	16.88
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Clerk II
 Clerk Typist II
 Public Safety Utility Clerk

Wage scales are maintained in the Rock County Policy and Procedures Manual under the Appendices.

APPENDIX A
UNILATERAL PAY PLAN
Salaries Effective January 1, 2017
Updated July 2, 2017

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Range 1	\$13.29	\$13.96	\$14.68	\$15.35	\$16.19
	\$27,749.52	\$29,148.48	\$30,651.84	\$32,050.80	\$33,804.72
Range 2	\$13.79	\$14.46	\$15.20	\$16.03	\$16.70
	\$28,793.52	\$30,192.48	\$31,737.60	\$33,470.64	\$34,869.60
Range 3	\$14.27	\$14.96	\$15.70	\$16.55	\$17.29
	\$29,795.76	\$31,236.48	\$32,781.60	\$34,556.40	\$36,101.52
	Vehicle Maintenance Technician (A)				
Range 4	\$14.68	\$15.46	\$16.17	\$17.03	\$17.77
	\$30,651.84	\$32,280.48	\$33,762.96	\$35,558.64	\$37,103.76
	Environmental Health Technician (A)				
Range 5	\$15.27	\$16.11	\$16.83	\$17.70	\$18.57
	\$31,883.76	\$33,637.68	\$35,141.04	\$36,957.60	\$38,774.16
Range 6	\$15.78	\$16.63	\$17.37	\$18.30	\$19.23
	\$32,948.64	\$34,723.44	\$36,268.56	\$38,210.40	\$40,152.24
	Environmental Health Technician (A)*		Vehicle Maintenance Technician (A)*		
Range 7	\$16.33	\$17.16	\$18.09	\$18.92	\$19.89
	\$34,097.04	\$35,830.08	\$37,771.92	\$39,504.96	\$41,530.32
	Secretary I (A)				
Range 8	\$17.01	\$17.76	\$18.71	\$19.59	\$20.59
	\$35,516.88	\$37,082.88	\$39,066.48	\$40,903.92	\$42,991.92
	Human Resources Secretary (A)		Payroll Specialist (A)		
	Nursing Staff Coordinator (A)		Secretary II (A)		
	Purchasing Specialist (A)				
Range 9	\$17.59	\$18.37	\$19.35	\$20.31	\$21.30
	\$36,727.92	\$38,356.56	\$40,402.80	\$42,407.28	\$44,474.40
	Administrative Secretary (A)		Vehicle Maintenance Supervisor (A)		
	Nursing Staff Coordinator (A)*				
Range 10	\$18.16	\$19.01	\$19.99	\$20.99	\$22.05
	\$37,918.08	\$39,692.88	\$41,739.12	\$43,827.12	\$46,040.40
	Confidential Administrative Assistant (A)		Judicial Assistant (A)		
	Court Attendant (A)		Legal Assistant (A)		
	Human Resources Secretary (A)*		Administrative Secretary (A)*		
	Secretary II (A)*		Payroll Specialist (A)*		

Range 11

\$18.78	\$19.70	\$20.69	\$21.72	\$22.79
\$39,212.64	\$41,133.60	\$43,200.72	\$45,351.36	\$47,585.52

Community Coordinator (A) Health Promotion Coordinator (A)
 Confidential Administrative Assistant (A)* Victim Witness Specialist (B)
 Conservationist I (A) Vehicle Maintenance Supervisor (A)*

Range 12

\$19.44	\$20.41	\$21.43	\$22.52	\$23.63
\$40,590.72	\$42,616.08	\$44,745.84	\$47,021.76	\$49,339.44

Division Leader Deputy Clerk (A) Nutrition Program Supervisor (C)
 Investigator (A) Transportation Program Supervisor (C)

Range 13

\$20.11	\$21.13	\$22.14	\$23.27	\$24.46
\$41,989.68	\$44,119.44	\$46,228.32	\$48,587.76	\$51,072.48

Cartographer I (A) RECAP Site Supervisor (A)
 Division Leader Deputy Clerk (A)* Sanitarian I (B)
 Help Desk/Operations Technician (A) Storekeeper (A)
 Mobility Manager (B) Support Services Supervisor (C)
 Planning Services Coordinator (A) Nutrition Program Supervisor (C)*
 Transportation Program Supervisor (C)*

Range 14

\$20.80	\$21.82	\$22.94	\$24.10	\$25.31
\$43,430.40	\$45,560.16	\$47,898.72	\$50,320.80	\$52,847.28

Assistant Food Services Manager (A)* Human Resources Office Coordinator (A)
 Cartographer I (A)* Investigator (A)*

Range 15

\$21.58	\$22.61	\$23.75	\$24.93	\$26.16
\$45,059.04	\$47,209.68	\$49,590.00	\$52,053.84	\$54,622.08

Accountant (B) Conservation Specialist II (A)
 Application Support Specialist (A) Youth Services Center Supervisor (B)
 Support Services Supervisor (C)*

Range 16

\$22.26	\$23.42	\$24.57	\$25.82	\$27.15
\$46,478.88	\$48,900.96	\$51,302.16	\$53,912.16	\$56,689.20

Human Resources Analyst (A) Youth Services Center Supervisor (C)*
 Materials & Environmental Services Manager (B)

Range 17

\$23.10	\$24.22	\$25.41	\$26.69	\$28.01
\$48,232.80	\$50,571.36	\$53,056.08	\$55,728.72	\$58,484.88

Accountant (C)* Economic Support Supervisor (C)
 Certified Sanitarian I (B) Financial Supervisor (B)
 Child Support Supervisor (C) GEO Application Specialist (B)
 Conservation Specialist III (B) Human Resources Analyst (C)*
 Conservation Specialist II (A)* Victim/Witness Coordinator (B)

Range 18

\$23.87	\$25.13	\$26.33	\$27.65	\$29.04
\$49,840.56	\$52,471.44	\$54,977.04	\$57,733.20	\$60,635.52

Activity Director (C) Financial Office Manager (B)
 Chief Deputy Clerk of Circuit Court (C) Financial Supervisor (C)*
 Circuit Court Office Manager (C) Planner III (B)
 DA Office Manager (C) User Support Specialist (A)
 Child Support Supervisor (C)*

Range 19

\$24.73	\$25.96	\$27.25	\$28.62	\$30.01
\$51,636.24	\$54,204.48	\$56,898.00	\$59,758.56	\$62,660.88

Communication Center Shift Supervisor (B)	Medicolegal Investigator (A)*
Court Reporter (A)	Payroll Manager (B)
Deputy Superintendent (C)	Public Works Accounting Supervisor (B)
Food Service Manager (A)*	Public Works Superintendent (B)
Health Educator (A)	Senior Conservation Specialist (B)
Instructor/Support Specialist (A)	Shop Superintendent (B)
Lead Economic Support Supervisor (C)	Telecom/Network Specialist (A)

Range 20

\$25.59	\$26.87	\$28.22	\$29.62	\$31.09
\$53,431.92	\$56,104.56	\$58,923.36	\$61,846.56	\$64,915.92

AODA Coordinator (C)	Medical Records Manager (C)
HSD Analyst (C)	Purchasing Manager (C)
Human Resources Manager (C)	Sanitarian II (B)
Financial Office Manager (C)*	

Range 21

\$26.50	\$27.79	\$29.23	\$30.63	\$32.21
\$55,332.00	\$58,025.52	\$61,032.24	\$63,955.44	\$67,254.48

Criminal Justice System Planner/Analyst (C)	Senior Planner (B)
Deferred Prosecution Director (C)	Senior Planner/GIS Manager (B)
Director of Mediation & Fam Court Services (C)	Surveyor (C)
Real Property Lister (C)	Veterans Service Officer (C)

Range 22

\$27.38	\$28.82	\$30.23	\$31.75	\$33.31
\$57,169.44	\$60,176.16	\$63,120.24	\$66,294.00	\$69,551.28

Admissions Registered Nurse (C)	MDS Nurse (C)
Community Health Education Coordinator (C)	Sanitarian II (C)*
Senior Planner (C)*	Senior Planner/GIS Manager (C)*
Human Resources Manager (C)*	

Range 23

\$28.36	\$29.81	\$31.29	\$32.85	\$34.47
\$59,215.68	\$62,243.28	\$65,333.52	\$68,590.80	\$71,973.36

Computer Programmer/Analyst I (B)	Lead Medicolegal Investigator (C)*
Director of Council on Aging (C)	Parks Director (C)
Facilities Superintendent (C)	Network Technician (B)
Criminal Justice System Planner/Analyst (C)*	

Range 24

\$29.37	\$30.84	\$32.35	\$33.96	\$35.70
\$61,324.56	\$64,393.92	\$67,546.80	\$70,908.48	\$74,541.60

Human Services Supervisor I (C)	Technology, Records, & Quality Management Supervisor (C)
Director of Council on Aging (C)*	
Facilities Superintendent (C)*	

Range 25

\$30.43	\$31.91	\$33.49	\$35.19	\$36.94
\$63,537.84	\$66,628.08	\$69,927.12	\$73,476.72	\$77,130.72

Child Support Director (C)	Human Services Supervisor II (C)
Controller (C)	Nursing Supervisor (A)*
Environmental Health Supervisor (C)	Public Health Nursing Supervisor (B)

Range 26

\$31.81	\$32.99	\$34.71	\$36.39	\$38.24
\$66,419.28	\$68,883.12	\$72,474.48	\$75,982.32	\$79,845.12

Airport Director (C)
 Assistant to Information Technology Director (B)
 Computer Programmer/Analyst II (B)
 Child Support Director (C)*

County Conservationist (C)
 Environmental Protection Director (C)
 Network Support Administrator (B)

Range 27

\$32.53	\$34.20	\$35.87	\$37.68	\$39.55
\$67,922.64	\$71,409.60	\$74,896.56	\$78,675.84	\$82,580.40

Assistant to the Public Works Director (C)
 Program Manager (C)
 Assistant Director (C)
 Public Safety Systems Manager (B)

Communications Center Operations
 Manager (C)
 Youth Services Center Superintendent (C)

Range 28

\$33.72	\$35.38	\$37.16	\$38.99	\$40.94
\$70,407.36	\$73,873.44	\$77,590.08	\$81,411.12	\$85,482.72

Assistant to County Administrator (C)
 Assistant to Finance Director (C)

Range 29

\$34.86	\$36.60	\$38.46	\$40.38	\$42.38
\$72,787.68	\$76,420.80	\$80,304.48	\$84,313.44	\$88,489.44

Administrative Services Division Manager (C)
 Economic Support Division Manager (C)

Long Term Support and ADRC
 Division Manager (C)

Range 30

\$36.05	\$37.86	\$39.81	\$41.81	\$43.81
\$75,272.40	\$79,051.68	\$83,123.28	\$87,299.28	\$91,475.28

Computer Network Engineer (C)

Range 31

\$37.24	\$39.10	\$41.07	\$43.09	\$45.20
\$77,757.12	\$81,640.80	\$85,754.16	\$89,971.92	\$94,377.60

Economic Development Manager (C)
 Director of Nursing (C)

Range 32

\$38.46	\$40.38	\$42.40	\$44.47	\$46.75
\$80,304.48	\$84,313.44	\$88,531.20	\$92,853.36	\$97,614.00

Children, Youth & Families Division Manager (C)
 Communication Center Director (C)
 Court Commissioner**

HSD Deputy Director (C)
 Facilities Management Director (C)
 Behavioral Health Division Mgr (C)

Range 33

\$39.72	\$41.69	\$43.77	\$45.98	\$48.29
\$82,935.36	\$87,048.72	\$91,391.76	\$96,006.24	\$100,829.52

Deputy Corporation Counsel (C)
 Health Officer (C)

Programming & Technical Services
 Manager (C)

Range 34

\$41.02	\$43.06	\$45.19	\$47.46	\$49.83
\$85,649.76	\$89,909.28	\$94,356.72	\$99,096.48	\$104,045.04

Director of Planning and Development (C)
 Public Works Director (C)

Range 35

\$42.34	\$44.42	\$46.66	\$48.99	\$51.48
\$88,405.92	\$92,748.96	\$97,426.08	\$102,291.12	\$107,490.24

Nursing Home Administrator (C)

Range 36

\$43.70	\$45.90	\$48.18	\$50.60	\$53.14
\$91,245.60	\$95,839.20	\$100,599.84	\$105,652.80	\$110,956.32

Human Resources Director (C)

Range 37

\$45.13	\$47.36	\$49.73	\$52.23	\$54.86
\$94,231.44	\$98,887.68	\$103,836.24	\$109,056.24	\$114,547.68

Director of Information Technology (C)

Range 38

\$46.60	\$48.93	\$51.40	\$53.90	\$56.60
\$97,300.80	\$102,165.84	\$107,323.20	\$112,543.20	\$118,180.80

Finance Director (C)

Range 39

\$48.10	\$50.56	\$53.09	\$55.69	\$58.47
\$100,432.80	\$105,569.28	\$110,851.92	\$116,280.72	\$122,085.36

Range 40

\$49.65	\$52.12	\$54.77	\$57.46	\$60.35
\$103,669.20	\$108,826.56	\$114,359.76	\$119,976.48	\$126,010.80

Range 41

\$51.27	\$53.83	\$56.51	\$59.35	\$62.36
\$107,051.76	\$112,397.04	\$117,992.88	\$123,922.80	\$130,207.68

Corporation Counsel (C)

Director of Human Services (C)

Unilateral (A) employees are non-exempt FLSA covered employees, which means they are eligible for overtime compensation on a time and one-half basis over 40 hours per week.

Unilateral (B) employees are exempt employees for purposes of the FLSA, but we have decided that they are eligible for overtime compensation on a straight time basis over 40 hours per week.

Unilateral (C) employees are exempt employees for purposes of FLSA and we have decided that they are not eligible for overtime, but may utilize "flex" hours.

An * indicates that the position is exempt for the purposes of FLSA, but we have decided to pay them overtime on a time and one half basis over 40 hours per week.

