



**ROCK COUNTY BOARD OF SUPERVISORS' MEETING
THURSDAY, JANUARY 14, 2016 – 6:00 P.M.**

**COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST**

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – December 10, 2015
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION

- A. Appointments to Council on Aging Advisory Board / Council on Aging Nutrition Advisory Council
- B. Appointment to Criminal Justice Coordinating Council
- C. Appointments to the Disabled Parking Enforcement Assistance Council
- D. Appointments to the Veterans Service Commission
- E. Appointment to the Evidence Based Decision Making Committee

9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE

10. REPORTS

11. UNFINISHED BUSINESS

12. NEW BUSINESS

- A. Supplementary Appropriations and Budget Changes - Roll Call

1. To Create the Position of Community Health Education Coordinator, Create a Class Description, Establish a Pay Range, and Amend the 2016 Budget

NOTE: Item 12. A.1. will be considered by the County Board Staff Committee on January 12, 2016

2. Accepting Taking Action with Data: Use of the Environmental County Health Profiles to Improve Environmental Health in a Community Grant and Amending the 2016 Rock County Public Health Department Budget

ROCK COUNTY BOARD OF SUPERVISORS

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12. NEW BUSINESS (Continued)

3. Authorizing Purchase and Installation of Spillman Data Replication Tool and Amending the 2016 Budget

NOTE: Item 12. A.3. will be considered by the Finance Committee on January 14, 2016

4. Creating Two Master Level Social Worker Positions and Amending the 2016 Budget (Resolution will be provided at the meeting.)

NOTE: Item 12. A.4. will be considered by the County Board Staff Committee on January 12, 2016, Human Services Committee on January 13, 2016, and Finance Committee on January 14, 2016

- B. Bills Over \$10,000 – No Roll Call
- C. Encumbrances Over \$10,000 – Roll Call
- D. Contracts – Roll Call

1. Awarding a Contract for DPW Shopiere Shed Electrical Upgrades

NOTE: Item 12. D.1. will be considered by the Public Works Committee on January 14, 2016

2. Awarding Contract to Lutheran Social Services for a Clinical Case Manager for Substance Abuse

NOTE: Item 12. D.2. will be considered by the Human Services Board on January 13, 2016

3. Authorizing Purchase of 2016 Budgeted Computer Equipment

NOTE: Item 12. D.3. will be considered by the Finance Committee on January 14, 2016

- E. Merit Pay for Non-Represented Employees

NOTE: Item 12. E. will be considered by the County Board Staff Committee on January 12, 2016

- F. Authorizing Overlap of Accounting Supervisor Position for Department of Public Works, Highway Division

NOTE: Item 12. F. will be considered by the Public Works Committee on January 12, 2016 and County Board Staff Committee on January 12, 2016

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12. NEW BUSINESS (Continued)

- G. Authorizing Five Month Overlap of One CPS Case Manager Position (Resolution will be provided at the meeting.)

NOTE: Item 12. G. will be considered by the County Board Staff Committee on January 12, 2016, and Human Services Committee on January 13, 2016

- H. Claim

13. ADJOURNMENT

**APPOINTMENTS TO COUNCIL ON AGING ADVISORY BOARD/COUNCIL ON
AGING NUTRITION ADVISORY COUNCIL**

POSITION: Members of the Council on Aging Advisory Board/
Council on Aging Nutrition Advisory Council

AUTHORITY: County Board Resolution #79-6B-280

TERM: Unexpired Terms Ending 12/31/2016
Unexpired Term Ending 12/31/2017
Terms Ending 12/31/2018

PER DIEM: For County Board Supervisors Only
Yes, Per Board Rule IV.J.

CONFIRMATION: Yes, by County Board of Supervisors

PRESENT MEMBER:

Marti Everts	Peg Slaback
Char Levezow	Sonya Heiser
Jan Kinnaman	Charlestine Daniel
Daryl Porter	

NEW APPOINTMENT:

<u>Expiring 12/31/2018</u> Jim Farrell 1421 N. Harmony Dr. Janesville, WI 53545	<u>Expiring 12/31/2016</u> Cherie Scholz-Baker 2824 Macintosh Dr. Janesville, WI 53548
Peg Slaback 1457 S. Orchard Janesville, WI 53546	Jenny Schmidt 110 Garfield Ave. Evansville, WI 53536
Char Levezow 629 S. Parker Dr. Janesville, WI 53545	<u>Expiring 12/31/2017</u> Amanda Reseburg 306 Ogden Ave. Clinton, WI 53525
Sonya Heiser 133 Maple St. Evansville, WI 53536	

DATE: January 14, 2016

**APPOINTMENT TO THE CRIMINAL JUSTICE COORDINATING COUNCIL
(CJCC)**

POSITION: Member of the Criminal Justice Coordinating
Council (CJCC)

AUTHORITY: County Board Resolution 06-5B-014

TERM: Unexpired Term Ending May 31, 2017

PER DIEM: For County Board Supervisors Only
(Per Board Rule IV.J.)

PRESENT MEMBER: Lorenzo Henderson

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Chief David Zibolski
City of Beloit Police Department
100 State Street
Beloit, WI 53511

EFFECTIVE DATE: January 14, 2016

**APPOINTMENTS TO DISABLED PARKING
ENFORCEMENT ASSISTANCE COUNCIL**

POSITION: Members of the Disabled Parking Enforcement
Assistance Council

AUTHORITY: Wis. Stats. 349.145 and County Board Resolution
#95-9B-068

TERM: Three Years Ending December 31, 2018

PER DIEM: No

PRESENT MEMBERS: James Bausch
Roger Spenle
Kathleen Noreen

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENTS: James Bausch
2404 Galahad Way
Janesville, WI 53548

Roger Spenle
1217 Vine Street
Beloit, WI 53511

Kathleen (Noreen) Parker
546 N. Pine Street
Janesville, WI 53548

EFFECTIVE DATE: January 14, 2016

APPOINTMENT TO VETERANS SERVICE COMMISSION

POSITION: Member of the Veterans Service Commission

AUTHORITY: Chapter 449, Wisconsin Statutes 45.81

TERM: Three Years – 1/1/16-12/31/18

PER DIEM: Yes, Per Chapter 449, Wis. Stats. 45.15

PRESENT MEMBER: Jarrett W. Goodman

CONFIRMATION: No, For Information Only

NEW APPOINTMENT: Jarrett W. Goodman
6706 E. Highway 59
Milton, WI 53563

EFFECTIVE DATE: January 14, 2016

**APPOINTMENT TO THE EVIDENCE-BASED DECISION MAKING INITIATIVE
AD HOC COMMITTEE**

POSITION: Member of the Evidence-Based Decision Making Initiative
Committee

AUTHORITY: County Board Resolution 15-3A-226

TERM: Upon Cessation of Technical Assistance and Support by NIC
and CEPP

PER DIEM: For County Board Supervisors Only
(Per Board Rule IV.J.)

CONFIRMATION: Yes, by County Board of Supervisors

APPOINTMENT: Captain Dan Molland
Beloit Police Department
100 State Street
Beloit, WI 53511

EFFECTIVE DATE: January 14, 2016

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health
INITIATED BY



Amy Spoden, Human Resource Manager
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

December 1, 2015
DATE DRAFTED

**TO CREATE THE POSITION OF COMMUNITY HEALTH EDUCATION COORDINATOR,
CREATE A CLASS DESCRIPTION, ESTABLISH A PAY RANGE, AND AMEND THE 2016
BUDGET**

- 1 **WHEREAS**, the Rock County Health Department requests that a 1.0 FTE Public Health Nurse position be
- 2 deleted and a 1.0 FTE Community Health Education Coordinator position be created; and,
- 3
- 4 **WHEREAS**, this change will help the Rock County Health Department promote community health initiatives;
- 5 and,
- 6
- 7 **WHEREAS**, by promoting these initiatives, the Rock County Health Department can improve the level of
- 8 health knowledge and health behaviors of the community; and,
- 9
- 10 **NOW THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors assembled this _____
- 11 day of _____, 2016 hereby approves the deletion of 1.0 FTE Public Health Nurse, create the
- 12 position of a 1.0 Community Health Education Coordinator (Unilateral C), create the class description, and
- 13 establish Pay Range 22 (\$55,770.48-\$67,839.12) effective January 1, 2016.

Respectfully Submitted,

BOARD OF HEALTH

COUNTY BOARD STAFF COMMITTEE

Sandra Kraft
Sandra Kraft, Chair

J. Russell Podzilni, Chair

Louis Peer
Louis Peer, Vice Chair

Sandra Kraft, Vice Chair

Richard Bostwick
Richard Bostwick

Eva Arnold

Greg Addie
Dean Peterson DVM
Dr. Dean Peterson, DVM

Henry Brill

Betty Jo Bussie

Dr. Keith Konkol
Eric Gresens RPh
Eric Gresens, RPh

Mary Mawhinney

Louis Peer

Judith Wade
Connie Winters DDS
Connie Winters, DDS

Alan Sweeney

Terry Thomas

16-1A-446

TO CREATE THE CLASSIFICATION OF COMMUNITY HEALTH EDUCATION COORDINATOR

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FISCAL NOTE:

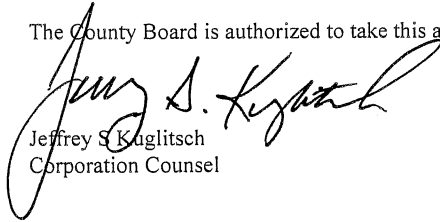
Sufficient funds are available in Health Department 2016 budget for the cost of this position.



Sherry Oja
Finance Director

LEGAL NOTE:

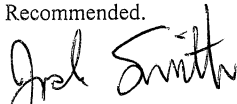
The County Board is authorized to take this action pursuant to sec. 59.22 (2), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Community Health Education Coordinator Position Executive Summary

Reducing the leading causes of preventable death and disability, with special emphasis on underserved populations and health disparities – this mission is the perpetual “North Star” for local health departments (LHD). How LHDs achieve this mission has changed significantly over the past decade. Local Health Department focus has moved toward the reduction of providing personal health services and increased focus on emergency preparedness, epidemiology and surveillance, and primary prevention through education. Additionally, there is an increase in collaboration with other agencies and community partners. This new focus characterizes a new role for health departments as the “chief strategists” for a community. Health departments as chief strategists will lead communities’ health promotion efforts by catalyzing, conducting, supporting, and sustaining health protection and promotion activities in partnership with health care clinicians and leaders in widely diverse sectors, including social services, education, transportation, public safety, and community development.

These changing and expanding LHD roles require new and different skills among members of the LHD workforce. Local public health departments serve as the unique and essential component of an integrated health system that looks out for the population as a whole rather than focusing on the health outcomes of the individual alone. In response to the new challenges and opportunities, we must assume greater accountability for the design and development of the overall strategic plan for improving health in Rock County. To do this, we must identify, coordinate, implement and evaluate cost-beneficial prevention programs and activities that do not use public health budgets to provide services that can be provided through health care providers and facilities. We must also ensure a workforce that meets modern demands.

The goal of community-based public health is to increase the quality, availability, and effectiveness of educational and community-based programs designed to prevent disease and injury, improve health, and enhance quality of life. Health educators play a strong role in helping advance this goal. Health educators offer knowledge, skills, and training that complement others whose work impacts human health. Training in core competencies of public health allows health educators to be an asset to the growth and future work for community-based public health workforces. All efforts of a health educator are geared toward examining and influencing the health outcomes of groups of individuals. Health educators advocate for policy that promotes health equity, access to health care, and the ability to make healthy choices. They use skills that help promote population health and positively impact the health outcomes of all community members.

For local public health practice, the scope and content of work to be performed as well as strategies for addressing public health issues are continuously evolving. The Rock County Public Health Department has been undergoing a strategic planning process to inform and guide the department in organizing and structuring the programs and services offered in Rock County. Additionally, the strategic planning process will serve to identify staffing gaps and serve as a template for performance improvement and more effective workforce development. A vacant public health nurse position has presented the opportunity to address the changing public health environment and scope of work as well as align with strategic planning by converting this position to a community health education coordinator position. This proposed change will be cost neutral in the 2016 budget.

Our current staff, including the nurses, feel that health educators should be an essential part of our team, bringing new skill sets to the agency that will enhance our efforts in population-based health. Many LHDs in Wisconsin employ between one and five health educators. Outagamie and Winnebago counties, as well as the City of Milwaukee currently have open Health Education Coordinator positions. Wood, Pierce, and Oneida counties recently filled similar positions.

POSITION DESCRIPTION		1. Position Control # 644	2. Department, Division and Unit (if applicable) Public Health
3. Name of Employee		4. Unit, Work Address	
5. Classification Title of Position Community Health Education Coordinator		7. Name and Class of Former Incumbent	
6. Class Title Option (to be filled out by Human Resources)			
8. Department Working Title of Position		9. Name and Class of Employees Performing Similar Duties New	
10. Name and Class of First-Line Supervisor Health Officer		11. From Approximately What Date Has The Employee Performed the Work Described Below?	
12. Does This Position Supervise Subordinate Employees in Permanent Positions?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
13. Position Summary - Please Describe Below the Major Goals of This Position This is professional work in the field of public health education. The purpose of this position is to promote population health by leading community health promotion initiatives. The work involves providing specialized support to specific public health programs by developing health education materials, systematic approaches for their delivery, and evaluations of their effectiveness. It also includes developing and implementing community health assessments and planning in collaboration with other department staff, other County Departments, community stakeholders, elected officials, and community members. This position seeks out revenue sources and conducts frequent and ongoing grant applications. Supervises Community Health Education programming and staff. Work is typically focused on specific program objectives directed by improving the level of health knowledge thereby improving health behaviors and improving local public health services.			
14. Describe the Goals and Worker Activities of this Position - Goals: Describe the major achievements, outputs or results of this position. Prioritize and list them in descending order of importance (A, B, C, D, etc.) Estimate the percentage of time spent on each goal. - Worker Activities: Under each goal, list the worker activities performed to meet that goal (1., 2., 3., etc.)			
Time %	Priority	Goals / Worker Activities	
35%	A	Lead Community health promotion initiatives 1. Use community health planning expertise to successfully complete the community assessment and planning process, set community health improvement goals/objectives/strategies, identify public policy and action options, develop programs based on evidence, and create monitoring and evaluation plans. 2. Lead the design and application of community health improvement strategies with community partners, members, and stakeholders. 3. Perform data analysis and present findings to community groups, stakeholders, and other professionals. 4. Conduct comprehensive reviews of evidence-related community health assessment and planning, and develop and maintain resources related to new and emerging methods.	

Time %	Priority	Goals / Worker Activities
35%	B	<p>Assist in developing and/or designing of materials and programs to support specific public health program goals and objectives</p> <ol style="list-style-type: none"> 1. Develop public health educational materials, systemic approaches for their delivery, and evaluation of their effectiveness. 2. Provide support in the development, implementation, and evaluation of specific educational programs and materials to meet identified needs in the community. 2. Develop and deliver targeted, culturally appropriate health promotion and disease prevention materials, curriculum, and awareness campaigns. 4. Identify "Community Champions" and develop and foster working relationships. 5. Lead the development and preparation of proposals for funding from external sources for health promotion and disease prevention initiatives and programs.
15%	C	<p>Public health communications.</p> <ol style="list-style-type: none"> 1. Prepare and assist in preparation of department's communication and publications including media interviews, press releases, reports, website content, and updates. 2. Assist in the preparation of annual and other reports.
10%	D	<p>Supervise Community Health Education Programming and staff</p> <ol style="list-style-type: none"> 1. Coordinate, guide, and supervise Community Health Education work assignments and ensure all projects are completed in a timely manner. 2. Conduct train-the-trainer sessions and identify/provide learning opportunities for other Departmental staff. 3. Conduct ongoing and annual health education staff evaluations.
5%	E	Performs other duties as assigned

15. Knowledge, Skills and Abilities (KSAs)

4. KNOWLEDGE, SKILLS, AND ABILITIES:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Proficiency in Microsoft programs including Microsoft Outlook, Word, Excel, etc.
- Working knowledge of public health theory, human psychology, social sciences, behavior change theory social marketing theory, and principals of health education and promotion, including adult education methodology
- Working knowledge of community health planning
- Knowledge of community organization and resources
- Excellent oral and written communication skills
- Excellent creative and technical writing skills
- Ability to exercise leadership
- Ability to work independently and interdependently
- Ability to collect, organize and analyze data, as well as to identify significance of findings and effectively report findings and recommendations
- Ability to conduct effective meetings and facilitate group process
- Ability to plan, conduct and evaluate effective education, training and marketing programs
- Ability to plan, organize, prioritize, implement and evaluate work
- Ability to work effectively with multidisciplinary personnel, health agencies, community organizations and coalitions, communities, families and individuals
- Ability to use the computer and a variety of software programs effectively
- Ability to work effectively with people of different ages, cultures, readiness to learn, and learning styles

16. Job Requirements

EDUCATION AND EXPERIENCE REQUIREMENTS:

- Bachelors degree in health education or a closely related field from an accredited college or university.
Masters in Public Health preferred
- Three years work experience in community health preferred.
- Experience in analyzing and assessing community health needs and data.
- Valid driver's license
- Motor vehicle in working order
- Community Health Education Specialist certification preferred.
- Bi-lingual (Spanish) preferred.
- Maintain prompt and regular attendance.

17. Essential Job Functions (physical elements, equipment use and working conditions)

5. PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Work involves walking, sitting, standing, bending, twisting, turning, carrying, pushing, pulling, grasping, reaching and driving.
- Lifting and carrying up to 25 pounds is not uncommon.
- Work hours may include some evenings and/or weekends to accommodate community events
- Work related to public health emergencies may require availability 24 hours a day, seven days a week.
- Working conditions may vary in relation to cold, heat, fatigue, etc.

18. Supervisory Section - To Be Completed By the First-Line Supervisor of this Position

- a. The supervision, direction and review of the work of this position by the supervisor is close general minimal
- b. The statements and time estimates above and on attachments accurately describe the work assigned to the positions.

Signature of First-Line Supervisor _____ Date _____

19. Employee Section - To Be Completed By the Incumbent of this Position

I have read and understand that the statements and time estimates above and on attachments are a description of the functions assigned my position. (Please initial and date attachments.)

Signature of Employee _____ Date _____

20. Signature of Human Resources Manager _____ Date _____

21. Distribute Copies of Signed Form to:

- Human Resources Personnel File Employee Department File

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY



Timothy Banwell
DRAFTED BY

Board of Health
SUBMITTED BY

January 6, 2016
DATE DRAFTED

Accepting Taking Action with Data: Use of the Environmental County Health Profiles to Improve Environmental Health in a Community Grant and Amending the 2016 Rock County Public Health Department Budget

1 WHEREAS, there are an estimated 13,000 private wells in Rock County and all our citizens and
2 visitors depend on our community's ground water for drinking water; and
3
4 WHEREAS, Rock County Health Department applied for and was awarded a grant from the
5 Wisconsin Department of Health Services for Establishing a Foundation for an Educational Online
6 Drinking Water Nitrate Risk Tracking Tool; and
7
8 WHEREAS, this is a nine month grant at \$10,500, beginning November 2, 2015 and ending July 31,
9 2016; and
10
11 WHEREAS, this grant will plan and assist in developing a tool for understanding sources of
12 groundwater contamination and educating citizens on protecting their drinking water supply.
13
14 NOW, THEREFORE BE IT RESOLVED that the Rock County Board of Supervisors duly
15 assembled on this _____ day of _____, 2016 does hereby authorize the Rock
16 County Health Department to accept this Establishing a Foundation for an Educational Online
17 Drinking Water Nitrate Risk Tracking Tool Grant in the amount of \$10,500, and amend the 2016 Rock
18 County Public Health Department Budget as follows:

Table with 4 columns: Account/Description, Budget 1/1/16, Increase (Decrease), Amended Budget. Rows include Source of Funds (31-3028-0000-42100) and Use of Funds (31-3028-0000-63110).

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Richard Bostwick

Dr. Keith Konkol, MD

Dr. Connie Winter, DDS

Eric Gresens

Louis Peer, Vice Chair

Gregg Addie
Dr. Dean Peterson, DVM

Judith Wade

16-1A-447

Accepting Taking Action with Data: Use of the Environmental County Health Profiles to Improve Environmental Health in a Community Grant and Amending the 2016 Rock County Public Health Department Budget

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FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of a \$10,500 in Federal Aid for Nitrate risk tracking. No County matching funds are required.



Susan Balog
Assistant Finance Director

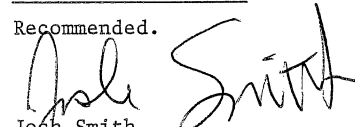
LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Accepting Taking Action with Data: Use of the Environmental County Health Profiles to Improve Environmental Health in a Community Grant and Amending the 2016 Rock County Public Health Department Budget
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Executive Summary

Rock County has a known problem with nitrates in groundwater as identified by the Wisconsin Environmental Public Health Tracking Program and data collected by the Rock County Health Department Water Testing Laboratory. The Rock County Health Department has established a strong groundwater testing program and continues to strongly promote private well testing. Educational information is provided to citizens on nitrate health risks and options to reduce their risk based on their nitrate test results. This project is looking to go beyond typical scope of just identifying the problem and relaying the health risks. This project is looking to spatially identify major sources of nitrates contributing to the health risk, land-use activities that may be increasing the nitrate risk, and geologic conditions that significantly contribute to elevated nitrates in the groundwater of Rock County. This project will provide for a better understanding of the nitrogen balance in the groundwater of Rock County. Ultimately, it is hoped that this project will provide the foundation for establishing an online Nitrate Risk Tracking Tool that would greatly assist in educating well users, nitrogen source contributors, well professionals, and policy makers to the cause and effect relationship of the well water nitrate issue in Rock County.

This 'Nitrate Risk Model' approach has been initiated in other parts of the country (State of Washington) but has not been utilized in Wisconsin to promote a better understanding of the cause and effect relationship of the nitrate groundwater issue. With this grant, the Rock County Health Department will lay the foundation for development of an online Nitrate Risk Tracking Tool that will assist the community in determining where nitrate risks exist in the county and potential factors as to why the risks are high in certain geographic regions. Decisions on determining future private well locations and well depths would be assisted by information provided by this tool. Practical applications can also be applied to local land use and public well planning.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY



Dara Mosley
DRAFTED BY

Finance Committee
SUBMITTED BY

December 16, 2015
DATE DRAFTED

**AUTHORIZING PURCHASE AND INSTALLATION OF SPILLMAN
DATA REPLICATION TOOL AND AMENDING THE 2016 BUDGET**

- 1 **WHEREAS**, Rock County has recently migrated to the Spillman Jail Module for recording jail inmate
- 2 data; and,
- 3
- 4 **WHEREAS**, Spillman has developed a product to migrate their data to Microsoft SQL Server, an
- 5 industry standard database allowing for easier interfacing and reporting; and,
- 6
- 7 **WHEREAS**, many Rock County departments and Rock County Law Enforcement agencies utilize
- 8 information from the jail management system for both operational and analytical purposes; and,
- 9
- 10 **WHEREAS**, funding is available through a Communication Center project fund.

11
12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
13 this ____ day of _____, 2016 that a Purchase Order be issued to Spillman Technologies in an
14 amount not to exceed a total of \$23,567 for the purchase and installation of the data replication tool.

15
16 **BE IT FURTHER RESOLVED** to allow for payment to the vendor upon approval of the Director of
17 Information Technology.

18
19 **BE IT FURTHER RESOLVED** that the 2016 budget be amended as follows:

21	Budget	Increase	Amended
22	<u>1/1/16</u>	<u>(Decrease)</u>	<u>Budget</u>
23 <u>Account/Description</u>			
24 <u>Source of Funds</u>			
25 23-2415-0000-67161	\$1,468,500	(\$23,567)	\$1,444,933
26 911 Capital Projects			
27 <u>Use of Funds</u>			
28 07-1445-0000-67161	- 0 -	23,567	23,567
29 Law Records Management System			

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE

Mary Beaver
Mary Beaver, Chair

Mary Mawhinney
Mary Mawhinney, Chair

Henry Brill
Henry Brill, Vice Chair

Sandra Kraft
Sandra Kraft, Vice Chair

Terry Fell
Terry Fell

Mary Beaver
Mary Beaver

Brian Knudson
Brian Knudson

Brent Fox
Brent Fox

Larry Wiedenfeld
Larry Wiedenfeld

J. Russell Podzilni
J. Russell Podzilni

16-1A-448

AUTHORIZING PURCHASE AND INSTALLATION OF SPILLMAN DATA
REPLICATION TOOL AND AMENDING THE 2016 BUDGET

Page 2

FISCAL NOTE

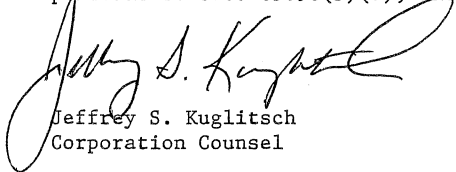
Funds remaining from the 911 CAD project will be transferred from the capital project fund and used for this purchase.



Susan Balog
Assistant Finance Director

LEGAL NOTE:

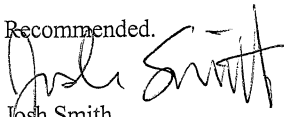
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

The Rock County Sheriff's Office began using the Spillman records management system to store its jail inmate data on December 14, 2015.

Since the purchase of the Spillman jail module, Spillman Technologies has introduced a new module that continuously extracts the data from their system into a Microsoft SQL Server database. By having the data in the SQL Server database, reports can be run that won't cause performance degradation to the system used by the jail and county law enforcement agencies. Additionally, SQL Server allows greater report writing capabilities along with more common tools for data-driven analysis and for building interfaces to other systems.

The software can be installed on a network server already owned by Rock County.

This resolution authorizes the County to issue a Purchase Order to Spillman Technologies for a total not to exceed \$23,567 for the purchase and installation of Spillman's Data Replication tool.

APPROVAL OF BILLS OVER \$10,000.00

2015...

Rock County

01/06/2016

RESOLUTION NO. 16-1A-450 AGENDA NO. 12.B.(1)

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H. (3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON JAN 14 2016, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

Table with 5 columns: PO Number, Department Name, Program Name, Vendor Name, Claim Amount. Rows include items like DD BOARD, SHERIFF, and CHILD SUPPORT.

CLAIMS IN THE AMOUNT OF \$86,030.75 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,
FINANCE COMMITTEE

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.

Handwritten signature of Jeffrey S. Kuglitsch, CORPORATION COUNSEL.

Four horizontal lines for signature or stamp.

FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

Handwritten signature of Sherry Oja, FINANCE DIRECTOR.

ADMINISTRATIVE NOTE:
RECOMMENDED

Handwritten signature of Josh Smith, COUNTY ADMINISTRATOR.

16-1A-450

APPROVAL OF BILLS OVER \$10,000.00

2016...

Rock County

01/06/2016

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H. (3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON JAN 14 2016, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
P1600072	NOT APPLICABLE	ISF-SELF INS	TRICOR INC	76,910.00

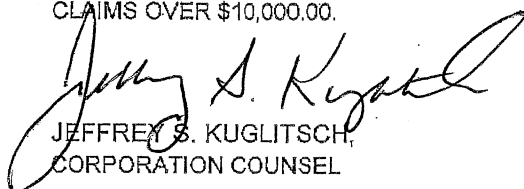
CLAIMS IN THE AMOUNT OF \$76,910.00 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.



JEFFREY S. KUGLITSCH,
CORPORATION COUNSEL

FISCAL NOTE:

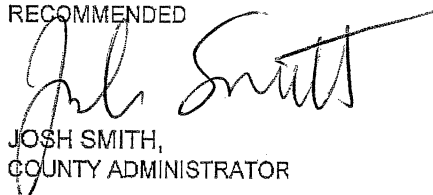
ABOVE LISTED CLAIMS ARE FULLY FUNDED.



SHERRY OJA,
FINANCE DIRECTOR

ADMINISTRATIVE NOTE:

RECOMMENDED



JOSH SMITH,
COUNTY ADMINISTRATOR

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

Rock County

01/06/2016

RESOLUTION NO. 16-1A-451 AGENDA NO. 12.C.(1)

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON JAN 14 2016, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PR number	Department Name	Program Name	Vendor Name	Claim Amount
R1504151	911 COMM.	911 OPERATIONS	GENERAL COMMUNICATIONS INC	44,869.35

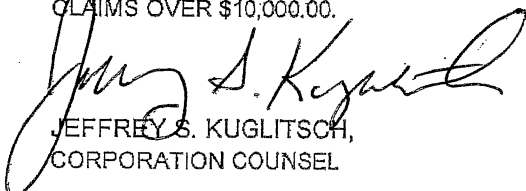
CLAIMS IN THE AMOUNT OF \$44,869.35 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.



JEFFREY S. KUGLITSCH,
CORPORATION COUNSEL

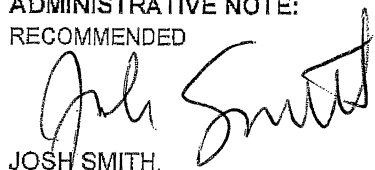
FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.



SHERRY OJA,
FINANCE DIRECTOR

ADMINISTRATIVE NOTE:
RECOMMENDED



JOSH SMITH,
COUNTY ADMINISTRATOR

16-1A-451

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

2016. . . ■

Rock County

01/06/2016

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON JAN 14 2016, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
R1600039	DD BOARD	D.D.BOARD	ABILITIES INC	533,160.00
R1600040	DD BOARD	D.D.BOARD	ALPHA HOMES OF WI INC	780,549.00
R1600041	DD BOARD	D.D.BOARD	BROTOLOC SOUTH INC	134,363.00
R1600042	DD BOARD	D.D.BOARD	CATHOLIC CHARITIES INC	1,975,907.00
R1600043	DD BOARD	D.D.BOARD	CESA 2	902,901.00
R1600044	DD BOARD	D.D.BOARD	CESA 2 VOA	417,130.00
R1600045	DD BOARD	D.D.BOARD	CREATIVE COMMUNITY LIVING SERV	2,882,178.00
R1600046	DD BOARD	D.D.BOARD	DUNGARVIN WISCONSIN LLC	1,806,158.00
R1600047	DD BOARD	D.D.BOARD	EPILEPSY FOUNDATION OF SOUTHER	125,800.00
R1600048	DD BOARD	D.D.BOARD	GROUP LIVING HOME INC	174,295.00
R1600049	DD BOARD	D.D.BOARD	HOMES FOR INDEPENDENT LIVING O	418,935.00
R1600050	DD BOARD	D.D.BOARD	INDEPENDENT DISABILITY SERVICE	823,100.00
R1600051	DD BOARD	D.D.BOARD	INDEPENDENT JOURNEYS INC	129,002.00
R1600052	DD BOARD	D.D.BOARD	INFINITE ABILITY INC	109,180.00
R1600053	DD BOARD	D.D.BOARD	KANDU INDUSTRIES INC	2,297,079.00
R1600054	DD BOARD	D.D.BOARD	LUTHERAN SOCIAL SERVICES	680,400.00
R1600055	DD BOARD	D.D.BOARD	OPPORTUNITIES INC	131,500.00
R1600056	DD BOARD	D.D.BOARD	PINNACLE ASSISTED LIVING SERVI	770,515.00
R1600057	DD BOARD	D.D.BOARD	PRODUCTIVE LIVING SYSTEMS INC	1,709,598.00
R1600058	DD BOARD	D.D.BOARD	REM WISCONSIN INC	421,568.00
R1600059	DD BOARD	D.D.BOARD	REM WISCONSIN II INC	5,619,274.00
R1600060	DD BOARD	D.D.BOARD	REM WISCONSIN III INC	670,263.00
R1600061	DD BOARD	D.D.BOARD	RIVERFRONT INC	2,784,745.00
R1600062	DD BOARD	D.D.BOARD	SECURED LIVING LLC	801,930.00

2016...

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

Rock County

01/06/2016

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

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<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
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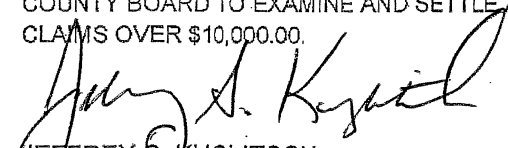
CLAIMS IN THE AMOUNT OF 27,099,530.00 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

LEGAL NOTE:


THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.



JEFFREY S. KUGLITSCH,
CORPORATION COUNSEL

FISCAL NOTE:

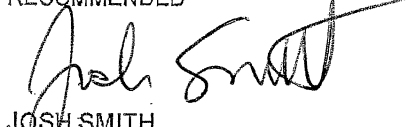
ABOVE LISTED CLAIMS ARE FULLY FUNDED.



SHERRY OJA,
FINANCE DIRECTOR

ADMINISTRATIVE NOTE:

RECOMMENDED



JOSH SMITH,
COUNTY ADMINISTRATOR

2016...

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

Rock County

01/06/2016

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

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<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
R1600462	SHERIFF	CORR.FACILITY	ADVANCED CORRECTIONAL HEALTHCA	767,700.00
R1600463	SHERIFF	CORR.FACILITY	ARAMARK CORRECTIONAL SERVICES	508,000.00
R1600464	SHERIFF	CORR.FACILITY	ARAMARK UNIFORM SERVICES INC	78,850.00
R1600466	SHERIFF	CORR.FACILITY	BI INC	185,000.00
R1600467	SHERIFF	RECAP OPERATIONS	CESA 2	135,600.00
R1600470	SHERIFF	SHERIFF	GORDIE BOUCHER FORD LINCOLN ME	40,000.00
R1600475	SHERIFF	CORR.FACILITY	JP MORGAN CHASE BANK NA	26,650.00
R1600480	SHERIFF	SHERIFF	POMPS TIRE SERVICE INC	35,000.00
R1600485	SHERIFF	SHERIFF	WRIGHT EXPRESS FSC	225,000.00
R1600733	CORONER/ME	MEDICAL EXAMINER	DANE COUNTY MEDICAL EXAMINERS	181,264.00
R1600780	CLK OF CTS	CIRCUIT COURTS	THOMSON WEST	32,500.00
R1600782	CLK OF CTS	CLERK OF COURTS	JP MORGAN CHASE BANK NA	39,000.00
R1600788	CLK OF CTS	CIRCUIT COURTS	NASH ELLIOTT,ATTY JENNIFER L	45,768.00
R1600789	CLK OF CTS	CIRCUIT COURTS	FRANK,ATTY MATTHEW L	45,768.00
R1600790	CLK OF CTS	CIRCUIT COURTS	FREIER,ATTY JOSEPH M	45,768.00

2016

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

Rock County

01/06/2016

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

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<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
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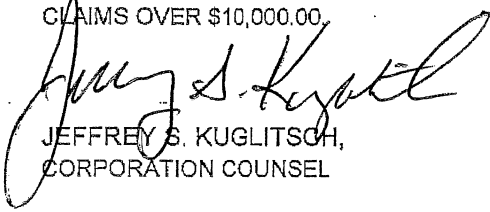
CLAIMS IN THE AMOUNT OF \$2,391,868.00 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

LEGAL NOTE:


THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.



JEFFREY S. KUGLITSCH,
CORPORATION COUNSEL

FISCAL NOTE:

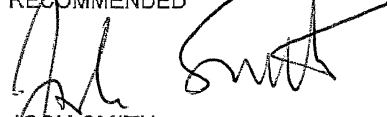
ABOVE LISTED CLAIMS ARE FULLY FUNDED.



SHERRY OJA,
FINANCE DIRECTOR

ADMINISTRATIVE NOTE:

RECOMMENDED



JOSH SMITH,
COUNTY ADMINISTRATOR

2016...

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

Rock County

01/06/2016

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

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<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
R1600332	GENERAL SERVICES	ECLIPSE CENTER	HENDRICKS COMMERCIAL PROPERTIE	135,315.96
R1600336	NOT APPLICABLE	GENERAL FUND	UNITED STATES POSTAL SERVICE	180,000.00
R1600337	GENERAL SERVICES	UW-ROCK COUNTY	SIEMENS INDUSTRY INC	12,091.00
R1600338	GENERAL SERVICES	ECLIPSE CENTER	ADVANCED DISPOSAL SERVICES	13,706.04
R1600460	INFORMATION TECH	IT-CROSS CHARGES	ORACLE CORPORATION	12,738.87
R1600616	INFORMATION TECH	IT-CROSS CHARGES	MOTOROLA	187,683.00
R1600664	GENERAL SERVICES	COMM.CTR.OPER.	SIMPLEX GRINNELL LP	11,995.67
R1600720	INFORMATION TECH	IT-CROSS CHARGES	LEXIPOL LLC	10,593.00
R1600779	INFORMATION TECH	IT-CROSS CHARGES	SPILLMAN TECHNOLOGIES INC	95,755.00
R1600794	GENERAL SERVICES	UW-ROCK COUNTY	JOHNSON CONTROLS INC	29,749.00

CLAIMS IN THE AMOUNT OF \$689,627.54 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.

Handwritten signature of Jeffrey S. Kuglitsch, CORPORATION COUNSEL.

Four horizontal lines for signature or stamp.

FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

Handwritten signature of Sherry Oja, FINANCE DIRECTOR.

ADMINISTRATIVE NOTE:

RECOMMENDED

Handwritten signature of Josh Smith, COUNTY ADMINISTRATOR.

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

2016...

Rock County

01/06/2016

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON JAN 14 2016, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

<u>PR number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
R1600147	LAND CONSERV.	LAND CONSERVATIO	SILHA LLC,DAN	11,424.96
R1600398	HEALTH DEPT	HEALTH DEPARTMNT	SANOFI PASTEUR INC	15,000.00
R1600402	HEALTH DEPT	HEALTH DEPARTMNT	JP MORGAN CHASE BANK NA	13,000.00

CLAIMS IN THE AMOUNT OF \$39,424.96 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.

Jeffrey S. Kuglitsch
JEFFREY S. KUGLITSCH,
CORPORATION COUNSEL

FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

Sherry Oja
SHERRY OJA,
FINANCE DIRECTOR

ADMINISTRATIVE NOTE:

RECOMMENDED

Josh Smith
JOSH SMITH,
COUNTY ADMINISTRATOR

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY



Ben Coopman, Director of Public Works
DRAFTED BY

Public Works Committee
SUBMITTED BY

January 4, 2016
DATE DRAFTED

AWARDING A CONTRACT FOR DPW SHOPIERE SHED ELECTRICAL UPGRADES

- 1 **WHEREAS**, the Rock County Board of Supervisors approved a budget amendment on October 8,
- 2 2015 to upgrade the Shopiere Shed facility, including electrical upgrades; and,
- 3
- 4 **WHEREAS**, the Department of Public Works (DPW) prepared specifications and the Purchasing
- 5 Division solicited bids for upgrading the electrical equipment.
- 6
- 7 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors convened
- 8 this ____ day of _____, 2016 awards the bid for electrical upgrades at DPW's Shopiere Shed
- 9 to the lowest responsible bidder, Westphal & Company, Inc. of Madison, WI in the total bid amount of
- 10 \$14,725.00.
- 11
- 12 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval of the Public
- 13 Works Committee.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie, Chair

Brent Fox, Vice Chair

Eva M. Arnold

Brenton Driscoll

Rick Richard

FISCAL NOTE:

Funding was included in the 2015 budget (per Resolution #15-10A-389) for this Project. Funding will need to be carried over to 2016.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

16-1A-452

- Executive Summary -

The Rock County Board of Supervisors approved a budget amendment on October 8, 2015 to upgrade the Shopiere Shed facility located in the northeastern quadrant of the I-39/90 Interchange at CTH S. This was requested, in part, because the Department of Public Works vacated the Clinton Garage and Salt Shed in October, 2015. This was done to partially accommodate the vehicle and salt storage needs created by the move-out.

The budget amendment authorized \$58,200 for completing various upgrades to the facility. Those upgrades included additional electrical wiring to support truck engine heaters and battery tenders, repair of site drainage deficiencies and replacement of deteriorated pavements at the existing salt shed and metal garage building there.

DPW crews have completed all of the work with the exception of the electrical upgrades.

The DPW, in conjunction with the Purchasing Division, solicited bids for electrical upgrades at DPW's Shopiere Shed.

Staff is recommending the award of a contract to lowest responsible bidder, Westphal and Company, Inc. of Madison, WI in the total bid amount of \$14,725.00. No additional funding is being requested at this time.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION

RECEIVED



DEC 17 2015

ROCK COUNTY
PUBLIC WORKS

BID SUMMARY FORM

BID NUMBER 2016-11
 BID NAME SHOPIERE SHED ELECTRICAL UPGRADES
 BID DUE DATE DECEMBER 15, 2015 - 1:30 P.M.
 DEPARTMENT PUBLIC WORKS

	WESTPHAL MADISON WI	WISCONSIN ELECTRICAL MONROE WI	MCGILVRA ELECTRIC BELOIT WI	FOLEY BELOIT WI	AMP BELOIT WI
BASE BID	\$ 14,725.00	\$ 17,000.00	\$ 17,750.00	\$ 17,785.00	\$ 20,690.00
ADDENDA	YES	YES	YES	YES	YES
START DATE	2/1/16	2/15/16	1/15/16	2/1/16	1/11/16
COMPLETION	2/28/16	2/25/16	2/1/16	3/11/16	1/29/16

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Eight additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Westphal Electric #14,725⁰⁰

Benjamin J. Coopman, Jr.
 SIGNATURE 1-4-16
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY

Human Services Board
SUBMITTED BY



Kate Flanagan, Division Manager
DRAFTED BY

January 5, 2016
DATE DRAFTED

**Awarding Contract to Lutheran Social Services for a Clinical Case Manager for
Substance Abuse**

1 **WHEREAS**, there is a significant need identified for immediate treatment and support for individuals
2 with substance abuse problems who wish to move forward in their recovery and engage in treatment;
3 and
4
5 **WHEREAS**, limited community substance abuse treatment resources often lead to waiting lists for
6 treatment services; and
7
8 **WHEREAS**, the Human Services Department desires to contract with LSS to collaborate with law
9 enforcement and other community partners to provide immediate community based outreach and
10 supports, stabilizing case management, and linkage to Substance Abuse treatment for individuals who
11 could not otherwise access care; and
12
13 **WHEREAS**, the Rock County AODA Steering Committee and the Behavioral Health Redesign
14 Steering Committee identified the need for access to immediate AODA supports as a gap in the
15 continuum of care; and
16
17 **WHEREAS**, in response to these identified needs, the Human Services Department requested this
18 position late in 2015 and the position was included in CY2016 adopted budget; and
19
20 **WHEREAS**, the successful responder to the RFQ, LSS, will provide a certified substance abuse
21 counselor to provide support to individuals seeking to address their substance abuse, and work closely
22 with law enforcement, hospitals, treatment providers and Human Services to meet the needs of these
23 individuals while waiting for admission to longer term treatment programs.
24
25 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
26 assembled this _____ day of _____, 2016 does hereby authorize a contract with Lutheran
27 Social Services of Wisconsin, not to exceed \$60,000 in CY 2016, for a clinical case manager for
28 substance abuse.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Ashley Kleven

Sally Jean Weaver-Landers, Vice Chair

Kathy Schulz

Terry Fell

Terry Thomas

Linda Garrett

Shirley Williams

William Grahn

16-1A-453

FISCAL NOTE:

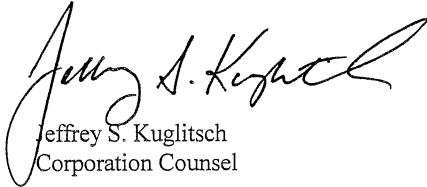
Sufficient funds are available in the 2016 budget for the cost of this contract.



Sherry Oja
Finance Director

LEGAL NOTE:

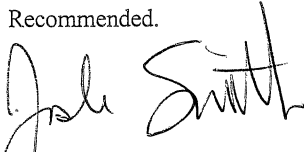
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

**Awarding Contract to Lutheran Social Services for a
Clinical Case Manager for Substance Abuse**

Executive Summary

This resolution awards a contract to Lutheran Social Services of Wisconsin for up to \$60,000 to hire and supervise a Clinical Case Manager to work with individuals pending substance abuse treatment. Services provided would include short term care management, short term treatment services and linkage to Medicaid and other benefits and services. The position will act as a liaison to law enforcement, Human Services, detox providers and other community partner providing AODA services. This position was approved late in 2015 and budgeted to continue through CY 2016.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



PROPOSAL SUMMARY FORM

PROPOSAL NUMBER 2015-61
 PROPOSAL NAME SUBSTANCE ABUSE CLINICAL CASE MANAGER
 PROPOSAL DUE DATE OCTOBER 28, 2015 – 12 NOON
 DEPARTMENT HUMAN SERVICES

	LUTHERAN SOCIAL SERVICES JANESVILLE WI	ROCK VALLEY JANESVILLE WI
RATER 1	93	90
RATER 2	94	78
RATER 3	87	81
TOTAL SCORE	274	249

Proposals were evaluated based on the following criteria:

1. Analysis of the narrative statement, including clear understanding of services to be provided. **MAXIMUM 25 POINTS**
2. Evaluation of assigned personnel, experience and corporate support to provide the required services. **MAXIMUM 25 POINTS**
3. Respondent's history, financial status, knowledge, experience and qualifications in Substance Abuse Treatment and Community Case Management as demonstrated by current or past services or contracts of a similar size and scope. **MAXIMUM 30 POINTS**
4. Cost Proposal **MAXIMUM 20 POINTS**

Request for Proposals was advertised in the Beloit Daily News and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Based upon ratings - LSS

SIGNATURE Charmian J. Wynn

DATE 12/16/15

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Diana Arneson, Asst. to IT Dir.
INITIATED BY



Diana Arneson, Asst. to IT Dir.
DRAFTED BY

Finance Committee
SUBMITTED BY

January 6, 2016
DATE DRAFTED

Authorizing Purchase of 2016 Budgeted Computer Equipment

- 1 **WHEREAS**, the Rock County Information Technology Department is authorized to purchase
- 2 computer equipment on behalf of the County; and,
- 3
- 4 **WHEREAS**, the replacement of older and under-performing laptops and monitors is a key component
- 5 for meeting the current and future data requirements associated with Rock County's applications and
- 6 an ever increasing mobile data environment; and,
- 7
- 8 **WHEREAS**, the Information Technology Department staff did review and configure equipment
- 9 available on the State of Wisconsin (NASPOVP-Wisconsin) Contract # MNNVP-133 505ENT-O16-
- 10 NASP and the Wisconsin Counties Association Contract # WCASI-100103D; and,
- 11
- 12 **WHEREAS**, the 2016 Budget did designate funds for the purchase of this computer equipment.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 15 this _____ day of _____, 2016 that a Purchase Order for 70 Hewlett Packard 450 G2
- 16 laptops, 35 Hewlett Packard USB 3.0 port docking stations, and 70 2 year service warranty contracts
- 17 with ADP protection be issued to CDW-G in Vernon Hills, IL in the amount of \$70,629.65.
- 18
- 19 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval and acceptance
- 20 by the Finance Committee.

16-1A-454

Respectfully submitted,

FINANCE COMMITTEE

FISCAL NOTE:

Mary Mawhinney, Chair

This resolution authorizes the purchase of replacement computer equipment for various departments. These costs were included in the 2016 budget.

Sandra Kraft, Vice Chair

Sherry Oja
Finance Director

Mary Beaver

LEGAL NOTE:

Brent Fox

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

J. Russell Podzilni

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

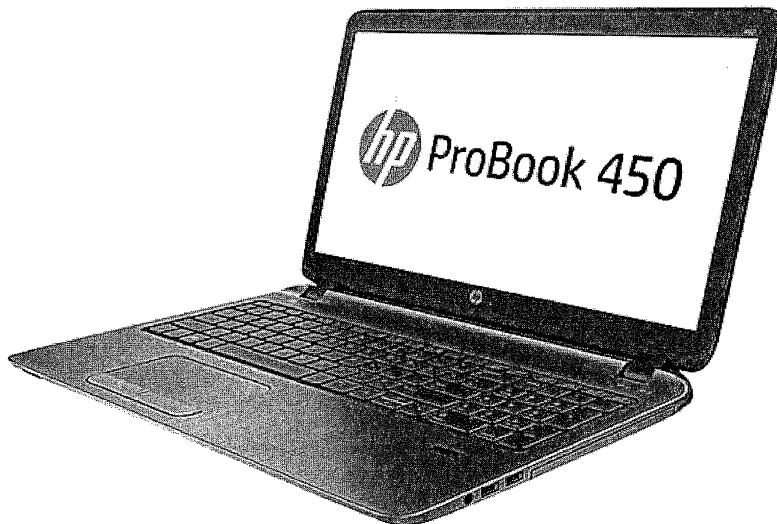
Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary for the Purchase of 2016 Budgeted Laptop Equipment

This resolution is to authorize the purchase of budgeted computer equipment for Rock County. All of the laptop computers in this resolution represent replacements for obsolete equipment. The IT Department specified the computer equipment based on the application and operational needs of the mobile workforce in the Human Services department. The items to be purchased are:

- 70 Hewlett Packard SB ProBook 450 G2 laptops with a 15.6" touchscreen display, Core i7-5500U processor, 128 GB Solid State Drive, 8 Gb of RAM, a DVD SuperMulti optical drive, and wireless connectivity at \$839.81 each.
- 70 2 year extended warranty with Accident Damage Handling (ADP) at \$101.51 each.
- 35 Hewlett Packard 3005pr USB 3.0 Port Replicator – USB docking stations at \$135.35 each.

The total cost of the Hewlett Packard laptops and associated components, as listed above is \$70,629.65, and will be purchased from CDW-G of Vernon Hills, IL using pricing and terms from the State of Wisconsin HP Inc. NASPOVP contract (formerly WSCA) and the Wisconsin Counties Association Contract # WCASI-100103D.





SALES QUOTATION

QUOTE NO	ACCOUNT NO.	DATE
GSDL445	4119697	1/6/2016

BILL TO:
 TJ JOHNSON
 3530 N COUNTY HWY F

SHIP TO:
 ROCK COUNTY INFORMATION
 TECHNOLOGY
 Attention To: DIANA ARNESON
 3530 N COUNTY HWY F

Accounts Payable
 JANESVILLE, WI 53545-0766

JANESVILLE, WI 53545-0766
 Contact: DIANA ARNESON

Customer Phone #608.757.5035

Customer P.O. # GSDL445 QUOTE

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
ADAM FLYNN 866.723.3621	UPS Ground (1- 2 day)	Net 30 Days-Govt State/Local	GOVT-EXEMPT

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
70	3595147	HP SB 450 G2 I7-5500U 128GB 8GB W7P Mfg#: L8E00UT#ABA Contract: Wisconsin HP Inc NVP Computer Equipment MNNVP-133 505ENT-O16-NASP	839.81	58,786.70
35	2749866	HP SB USB 3.0 PORT Mfg#: H1L08UT#ABA Contract: Wisconsin HP Inc NVP Computer Equipment MNNVP-133 505ENT-O16-NASP	135.35	4,737.25
70	2951019	2Y LAPTOP REPAIR W/ADH \$700-\$999 Mfg#: 201024 Contract: Wisconsin Counties Association WCA Services, Inc Contract # WCASI-100103D Electronic distribution - NO MEDIA	101.51	7,105.70
SUBTOTAL				70,629.65
FREIGHT				0.00
TAX				0.00

US Currency
TOTAL **70,629.65**

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 847.968.1303

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

SUPERVISOR RICK
RICHARD
INITIATED BY



SUPERVISOR RICK RICHARD &
JEFFREY S. KUGLITSCH
DRAFTED BY

SUPERVISOR RICK
RICHARD
SUBMITTED BY

DECEMBER 10, 2015
DATE DRAFTED

MERIT PAY FOR NON-REPRESENTED EMPLOYEES

1 WHEREAS, it is in the best interests of Rock County that the salaries of all employees be
2 adjusted periodically

3
4 WHEREAS, the County has considered the effects of inflation upon salaries, changes in the
5 labor markets, and the need to attract and retain qualified employees

6
7 WHEREAS, Employee merit pay is shown to better improve employee performance, recruiting
8 and retention vs. a pay for longevity plan.

9
10 WHEREAS, Merit pay programs link pay to performance in a manner consistent with the
11 mission of the organization.

12
13 WHEREAS, Employee merit pay and partial merit pay plans are being implemented in an ever
14 increasing number of Wisconsin counties and municipalities; supporting the overall efficacy of such
15 plans.

16
17 WHEREAS, The Rock County Human Resources Department has an existing plan to conduct a
18 study of employee classifications and jobs in 2016.

19
20 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors that it
21 hereby directs the Rock County Administrator and the Rock County Human Resources Director to
22 conduct a merit pay study and develop a merit pay proposal for Rock County's non-represented
23 employees and to present such a proposal to the appropriate committees and to the Rock County Board
24 in the third and fourth quarters of 2016.

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas


16-1A-455

MERIT PAY FOR NON-REPRESENTED EMPLOYEES

Page 2

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.03(1), 59.22(2) and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:

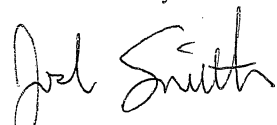
Staff costs to develop this proposal are undetermined at this time.



Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Matter of Policy.



Josh Smith
County Administrator

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY

Public Works Committee
SUBMITTED BY



Ben Coopman, Director of Public Works
DRAFTED BY

December 18, 2015
DATE DRAFTED

AUTHORIZING OVERLAP OF ACCOUNTING SUPERVISOR POSITION FOR DEPARTMENT OF PUBLIC WORKS, HIGHWAY DIVISION

- 1 **WHEREAS**, the Department of Public Works, Highway Division has been informed of the
- 2 intended retirement of its Accounting Supervisor in 2016; and,
- 3
- 4 **WHEREAS**, the duties of the Accounting Supervisor are very specialized and can vary
- 5 throughout the year, making the training of the job duties complex; and,
- 6
- 7 **WHEREAS**, temporarily overlapping a successor employee for orientation and training will
- 8 help insure accurate financial processing and minimize disruption to our Public Works
- 9 customers; and,
- 10
- 11 **WHEREAS**, the Department has sufficient funds budgeted and available for the double
- 12 filling of the position.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors
- 15 duly assembled this _____ day of _____, 2016 does hereby authorize
- 16 temporarily overlapping the Public Works Department Accounting Supervisor position, not to
- 17 exceed eight weeks.

16-1A-456

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie, Chair

Brent Fox, Vice-Chair

Eva Arnold

Brenton Driscoll

Rick Richard

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Allan Sweeney

Terry Thomas

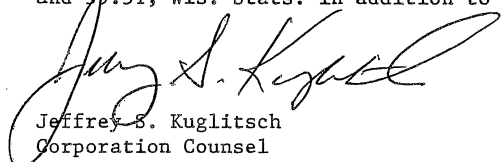
FISCAL NOTE:

Sufficient funds are available in the Department of Public Works for the overlap of the Accounting Supervisor position.

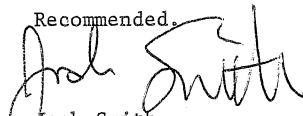

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.22(2), 59.01 and 59.51, Wis. Stats. in addition to Rock County Ordinance 18.309.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

- Executive Summary -

The Public Works Department Accounting Supervisor has informally notified the department head of his intended retirement in June of 2016. This professional position requires extensive accounting knowledge and experience. Additionally, because so many of the Department's accounting practices are dictated by the Wisconsin Department of Transportation Uniform Cost Accounting Manual, there are many specialized funds tracked and account reporting procedures required. Some of these tasks only occur at certain times of the year.

Because of these special job requirements, it is advantageous to bring in the successor employee before the incumbent leaves for the detailed training required to master the duties of the position. The department head has met with the administrator and human resources staff to plan a strategy and map a plan of recruitment for the position.

It was determined that an overlap of the two positions, up to eight weeks, may be needed to successfully accomplish the transition. The anticipated time for recruitment has suggested that the process start in mid-February 2016.

This resolution authorizes up to 8 weeks of double fill of the position for orientation and training. The department is anticipating that the process may take less time, but wants to maintain flexibility should the timeframe not be met. The department anticipated this vacancy in 2015 and included funding for this double fill in its 2016 budget request. No additional funds are being requested at this time.

ROCK COUNTY, WISCONSIN



Corporation Counsel Office
51 South Main Street
Janesville, WI 53545
(608) 757-5530
Fax: (608) 757-5511

MEMORANDUM

TO: County Board Staff Committee
FROM: Jeffrey S. Kuglitsch, Corporation Counsel
DATE: December 7, 2015
RE: Notice of Claim

CLAIMANT: David Conner
DATE OF INCIDENT: June 26, 2015
DATE OF NOTICE OF CLAIM: October 16, 2015
AMOUNT CLAIMED: \$26,550.84
NATURE OF CLAIM: Wrongful seizure of claimant's vehicle
RECOMMENDATION: Denial.