



**ROCK COUNTY BOARD OF SUPERVISORS' MEETING
THURSDAY, JULY 10, 2014 – 6:00 P. M.**

**COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST**

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES - JUNE 26, 2014
6. PUBLIC HEARING
 - A. Amending the County's Personnel Ordinance (First Reading)
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
 - A. Appointments to the Behavioral Health Redesign Steering Committee
 - B. Appointment to the Emergency Medical Services Advisory Council
 - C. Appointments to the Land Information Council
 - D. Appointment to Parks Advisory Committee
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
 - A. Courthouse Tower Repair Options
11. UNFINISHED BUSINESS
12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 1. Accepting FoodShare Bonus Funds and Amending the 2014 Budget
 2. Amending 2014 Land Conservation Department Budget to Offset Costs Associated with the Purchase of Agricultural Conservation Easement Program

ROCK COUNTY BOARD OF SUPERVISORS

July 10, 2014

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12. NEW BUSINESS

3. Amending the 2014 HSD Budget to Accept CLTS Funds and Creating 2.0 FTE Social Worker Positions

NOTE: Item 12.A.3. will be considered by the County Board Staff Committee on July 8, 2014

4. Authorizing the Purchase of the Rock County Job Center

NOTE: Item 12.A.4. will be considered by the County Board Staff Committee on July 8, 2014, Human Services Board on July 9, 2014 and Finance Committee on July 10, 2014

- B. Bills Over \$10,000 – No Roll Call
- C. Encumbrances Over \$10,000 – Roll Call
- D. Contracts – Roll Call

1. To Ratify the 2014 Labor Agreement between Rock County and the Correctional Officers Association

NOTE: Item 12.D.1. will be considered by the County Board Staff Committee on July 8, 2014

- E. Approval of Rock County to Transition from the Waiver System to Family Care
- F. Increase the FTE of the Investigative Assistant in the Sheriff's Office

NOTE: Item 12.F. will be considered by the Public Safety and Justice Committee on July 7, 2014, County Board Staff Committee on July 8, 2014 and Human Services Board on July 9, 2014

- G. Approve Relocation Order #2 for CTH BT (Inman Parkway Extension)

NOTE: Item 12.G. will be considered by the Public Works Committee on July 10, 2014

- H. Recognizing Craig Knutson for Service to Rock County

NOTE: Item 12.H. will be considered by the County Board Staff Committee on July 8, 2014

13. ADJOURNMENT

**ORDINANCE
ROCK COUNTY BOARD OF SUPERVISORS**

Dave O'Connell
INITIATED BY

Dave O'Connell, Human Resource Director
DRAFTED BY

County Board
Staff Committee
SUBMITTED BY



June 18, 2014
DATE DRAFTED

AMENDING THE COUNTY'S PERSONNEL ORDINANCE

- 1 **WHEREAS**, Act 10 and Act 32 of the 2011 Wisconsin State Legislature made numerous changes to Chapter
- 2 111.70 of Wisconsin Statutes; and,
- 3
- 4 **WHEREAS**, those changes significantly impacted the County's traditional bargaining relationship with the
- 5 unions representing Rock County Employees; and,
- 6
- 7 **WHEREAS**, many of the subjects which had traditionally been covered in collective bargaining agreements
- 8 with general employee units are now covered in the Rock County Personnel Ordinance (Chapter XVIII) and
- 9 Rock County Policies and Procedures (Section 5 of the Administrative Policy and Procedures Handbook); and,
- 10
- 11 **WHEREAS**, additional changes to the Ordinance are periodically suggested by Rock County managers in order
- 12 to more effectively and productively manage County operations; and,
- 13
- 14 **WHEREAS**, the County wants to incorporate such a change to the Personnel Ordinance effective at 12:01 a.m.
- 15 September 1, 2014.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 18 day of , 2014 does hereby amend Chapter XVIII, the County's Personnel
- 19 Ordinance, as follows:

CHAPTER XVIII

PERSONNEL ORDINANCE

SECTION 5
FRINGE BENEFITS

18.501 Holidays.

The following holidays are observed by the County and shall be granted to regular employees with pay and to temporary employees without pay, unless such employees are required to be on scheduled work:

- (a) New Year's Day
- (b) Spring Holiday to be observed the Friday immediately preceding Easter
- (c) Memorial Day
- (d) July 4th
- (e) Labor Day
- (f) Thanksgiving Day
- (g) Friday following Thanksgiving
- (h) Day before Christmas
- (i) Christmas Day
- (j) One Floating Holiday of the employees' choice
- (k) Any additional holiday granted by the County Board.
- (l) The County Administrator may designate additional holidays in unusual circumstances with the approval of the County Board Chair and/or Vice Chair.

14-7A-067

48 For employees working the standard work schedule, when a holiday falls on Saturday, it shall be
49 observed on the preceding Friday. When a holiday falls on a Sunday, the following Monday shall
50 be observed.

51 For employees not working the standard work schedule see the HR Policies and Procedures.

52
53 The Director of Nurses, the Assistant Director of Nurses and Nursing Supervisors working in
54 Rock Haven who are required to work a holiday; will be paid or granted compensatory time off at
55 a rate of time and one half and receive an additional day in lieu thereof.

56
57 The Youth Services Center Supervisors who are required to work a holiday, will be paid or
58 granted compensatory time off at a rate of time and one half.

59
60 For supervisors working at the 911 Communication Center, who are required to work on a
61 holiday, they will be paid or granted compensatory time off at a rate of time and one half for all
62 hours worked between 7:00 a.m. the day of the holiday through 6:59 a.m. the day after the
63 holiday.

64
65 Unilateral C Employees (FLSA exempt) who work on a holiday shall receive a day in lieu thereof.

66
67 Whenever a designated holiday falls on an employee's scheduled day off, an additional day shall
68 be granted in lieu thereof.

69
70 Regular part-time employees who normally work sixteen or more hours per week shall be paid for
71 holidays which fall on days for which they would otherwise be scheduled to work, according to
72 the number of hours for which they would be scheduled to work on that day.

73
74 When a holiday falls within a period of leave with pay, the employee shall receive pay for the
75 holiday.

76
77 When a holiday falls within a pay period of leave without pay, the employee shall receive no pay
78 for the holiday.

79
80 In order to receive holiday pay, employees must normally be scheduled to work for not less than 4
81 hours the regular workday before and not less than 4 hours the regular workday after the holiday,
82 unless on authorized paid time off (sick leave, vacation) or on paid FMLA.

83
84 Floating holidays must be taken in whole day increments (pro rated for part-time employees).

85
86 The floating holiday shall accrue to the employee effective any work shift starting on or after 4
87 a.m. of January 1st of each year. During their first year of employment, Employees hired after
88 November 30, will have until January 31 of the following year to use their floater from the
89 previous year.

90
91 The floating holiday may be taken upon at least ~~twenty-four (24) hours~~ 7 days advance notice
92 prior to the beginning of the shift. The floating holiday request will normally be approved,
93 however, it may be denied by the Department Head, even with a 7 day advance notice, if granting
94 the request would put the department, division, unit, or shift below the minimum staffing needs of
95 the department, division, unit or shift. A floating holiday with less than a ~~twenty-four (24) hours~~ 7
96 day notice may be taken-granted in an emergency circumstance at the discretion of the Department
97 Head or his/her designee. Employees are strongly encouraged to use their floating holiday prior to
98 the last payroll period of the calendar year.
99

AMENDING THE COUNTY'S PERSONNEL ORDINANCE

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Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

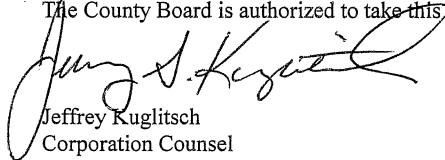
Louis Peer

Alan Sweeney

Kurtis Yankee

LEGAL NTOE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.03 and 59.22, Wis. Stats.


Jeffrey Kuglitsch
Corporation Counsel

FISCAL NOTE:

No fiscal impact.


Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

**APPOINTMENTS TO THE BEHAVIORAL HEALTH REDESIGN STEERING
COMMITTEE**

POSITION: Members of the Behavioral Health Redesign
Steering Committee

AUTHORITY: County Board Resolution 12-3A-608

TERM: Unexpired Term Ending April 30, 2016

PER DIEM: For County Board Supervisors Only
(Per Board Rule IV.J.)

PRESENT MEMBERS: Cindy Zaharias

CONFIRMATION: Yes, by County Board of Supervisors

APPOINTMENTS: Sheila DeForest
748 Harrison Ave.
Beloit, WI 53511

Alternate – Term Ending 4/30/16
Cindy Zaharias (to Sheila DeForest)
UW-Rock County Foundation
2909 Kellogg Ave.
Janesville, WI 53546

EFFECTIVE DATE: July 10, 2014

APPOINTMENT TO EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL

POSITION: Member of the Emergency Medical Services Advisory Council

AUTHORITY: County Board Resolution #96-9A-071 & 14-5B-038

TERM: Three Year Term Expiring September 30, 2016

PER DIEM: For County Board Supervisors Only
Yes, Per Board Rule IV.J.

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENTS: Kim Kempken
St. Mary's Janesville Hospital
3400 E. Racine Street
Janesville, WI 53546

EFFECTIVE DATE: July 10, 2014

APPOINTMENTS TO LAND INFORMATION COUNCIL

POSITION: Members of the Land Information Council

AUTHORITY: County Board Resolution #10-8A-113

TERM: Three Years (9/1/14 – 8/31/17)

PER DIEM: For County Board Supervisors Only
Yes, Per Board Rule IV.J.

CONFIRMATION: Yes, by County Board of Supervisors

PRESENT MEMBERS: Randy Leyes
Kris Pehl
Jason Houle

NEW APPOINTMENTS: Randy Leyes
Register of Deeds

Kris Pehl
911 Communications Center

Jason Houle
Rock County Surveyor

EFFECTIVE DATE: July 10, 2014

APPOINTMENT TO PARKS ADVISORY COMMITTEE

POSITION: Member of the Parks Advisory Committee

AUTHORITY: Wis. Stats. 27.02
Resolution #82-11E-152

TERM: Two Years 7/1/14 – 6/30/16

PER DIEM: Yes, Per Board Rule IV.J.

PRESENT MEMBERS: Dean Paynter

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENTS: Dean Paynter
2939 Afton Road
Janesville WI 53545

EFFECTIVE DATE: July 10, 2014

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Phil Boutwell, Deputy Director
DRAFTED BY

Human Services Board
SUBMITTED BY

June 11, 2014
DATE DRAFTED

Accepting FoodShare Bonus Funds and Amending the 2014 Budget

1 **WHEREAS**, The U.S. Department of Agriculture through Food, and Nutrition and Consumer Services
2 (FNS) has awarded Wisconsin bonus funds for exceptional performance relating to payment error rates
3 and other performance criteria; and,
4

5 **WHEREAS**, the Department of Health Services has determined that the bonus funding will be
6 distributed to the Consortia under their 2014 IM contracts through a contract addendum; and,
7

8 **WHEREAS**, the Southern Consortium's share of the funding is \$234,752, which was allocated based on
9 FoodShare caseload counts over the first six months of 2013; and,
10

11 **WHEREAS**, the funding must be used for income support related activities and the Human Services
12 Department recommends that Rock County's \$132,730 share of the one-time funding be used to offset the
13 staff cost related to the Affordable Care Act and capital purchases that benefit the Economic Support
14 Division.
15

16 **NOW, THEREFORE, BE IT RESOLVED** the Rock County Board of Supervisors duly assembled
17 this _____ day of _____, 2014 does hereby accept Food Share bonus funds and amends the
18 2014 Human Services Budget as follows:
19

	Budget <u>6/10/14</u>	Increase <u>(Decrease)</u>	Amended <u>Budget</u>
22 <u>Source of Funds</u>			
23 36-3604-0000-42100	\$3,521,472	\$168,371	\$3,689,843
24 Federal Aid			
25			
26 <u>Use of Funds</u>			
27 36-3604-0000-61210	\$120,000	\$80,000	\$200,000
28 Overtime Wages			
29			
30 36-3604-0000-61400	\$188,430	\$6,120	\$194,550
31 FICA			
32			
33 36-3604-0000-61510	\$171,349	\$5,600	\$176,949
34 Retirement			
35			
36 36-3604-0000-64604	\$3,000	\$6,651	\$9,651
37 Program Expense			
38			
39 36-3604-0000-67160	\$8,496	\$45,000	\$53,496
40 HSD Equip. Under \$5K			
41			
42 36-3604-0000-67200	\$0	\$25,000	\$25,000
43 Capital Improvements			
44			
45 <u>Source of Funds</u>			
46 36-3605-0000-42100	\$3,805,296	\$154,357	\$3,959,653
47 Federal Aid			

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Accepting FoodShare Bonus Funds and Amending the 2014 Budget

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48	<u>Use of Funds</u>			
49	36-3605-0000-62119	\$3,817,796	\$154,357	\$3,972,153
50	Other Contracted Services			

Respectfully submitted,

Human Services Board

Brian Knudson
Brian Knudson, Chair

Sally Jean Weaver-Landers
Sally Jean Weaver-Landers, Vice Chair

Terry Fell
Terry Fell

Absent
Linda Garrett

Billy Bob Grahn
Billy Bob Grahn

Ashley Klevet
Ashley Klevet

Kathy Schultz
Kathy Schultz

Terry Thomas
Terry Thomas

Shirley Williams
Shirley Williams

FISCAL NOTE:

This resolution adjusts the Human Services budget for \$322,728 in FoodShare bonus funds awarded in 2013 and 2014. No County matching funds are required,

Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept these FoodShare bonus funds pursuant to Sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to Sec. 65.90(5)(a), Wis. Stats.

Jeffrey S. Kuglitsch
Jeffrey S. Kuglitsch
Corporation Counsel

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 4-0

Mary Mawhinney
Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
Craig Knutson
County Administrator

Executive Summary

The U.S. Department of Agriculture has awarded Wisconsin with FoodShare bonus funds to recognize exceptional performance relating to payment error rates and other performance criteria. The State recently decided to distribute the award to the 10 Income Maintenance Consortia under their 2014 Income Maintenance Contracts. The bonus funds must be spent on income maintenance related expenses.

The Southern Consortium's share of the performance award is \$234,752. The resolution accepts the funding, of which \$102,022 is passed through to our Southern Consortium partner counties (Crawford, Grant, Green, Iowa, Jefferson and Lafayette) and \$132,730 is retained by Rock County. Unexpended funds can be carried forward into 2015.

The account line items in the resolution are difficult to reconcile to the amounts identified above for several reasons. The Southern Consortium received a Food Share bonus award in 2013 and the unspent balance is being carried forward in this resolution. In addition, the Department knew last summer that it would receive the 2014 award. The Department included an estimate of that award in the 2014 Budget. That amount is being reconciled to the actual award. And finally, there is some reconciliation of funding among the Southern Consortium Partners to correct overspending of their 2013 FoodShare bonus award.

The Rock County Human Services Department wishes to use the funds purchase some capital items in 2014. Included are:

- \$33,484 to replace old phones for the Economic Support staff and providing them with wireless headsets.
- \$10,250 to purchase panels for office cubes to reduce noise and distractions to improve the workplace environment.
- \$500 for a wire pull into the training room so that a conference speaker phone can be brought in for training sessions.
- \$1,387 to replace 12 side chairs in the Economic Support waiting area that need to be replaced.

Funds are being appropriated in case they are needed to pay for overtime during the second ACA open enrollment period in late 2014.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Comm.
INITIATED BY



Thomas Sweeney
DRAFTED BY

Land Conservation Comm.
SUBMITTED BY

May 7, 2014
DATE DRAFTED

**AMENDING 2014 LAND CONSERVATION DEPARTMENT BUDGET
TO OFFSET COSTS ASSOCIATED
WITH THE PURCHASE OF AGRICULTURAL CONSERVATION EASEMENT PROGRAM**

1 **WHEREAS**, the Land Conservation Department was allocated funding from the ATC Fund account in
2 2009, per Resolution 09-2B-219, to fund various conservation projects; and,
3
4 **WHEREAS**, a portion of the allocation was earmarked for the implementation of the Purchase of
5 Agricultural Conservation Easements Program (PACE); and,
6
7 **WHEREAS**, the major funding component of the PACE program is the USDA-NRCS Agricultural
8 Conservation Easement Program (ACEP) (formerly referred to as the Farm and Ranchland Preservation
9 Program), which pays up to fifty percent (50%) of the Easement value; and,
10
11 **WHEREAS**, the ACEP guidelines require all easements funded must include a title insurance policy
12 valued for the full purchase price and have a comprehensive conservation easement appraisal
13 completed; and,
14
15 **WHEREAS**, the Land Conservation Department (LCD) purchases a preliminary title insurance policy
16 valued at \$15,000 as part of the initial title search early in the PACE application process and purchases
17 the remaining increment, which totals the full easement purchase price, prior to closing on the Easement
18 acquisition; and,
19
20 **WHEREAS**, due to unforeseen delays, two easements that would have closed in 2013 were moved to
21 early 2014, therefore the associated closing costs will also be incurred in 2014; and,
22
23 **WHEREAS**, an anticipated increase in applications in 2014 will cause a funding short fall for the
24 associated appraisal and title insurance fees; and,
25
26 **WHEREAS**, the Land Conservation Committee requests a transfer from the ATC Fund account and to
27 amend it's budget to reflect the costs associated with the aforementioned components of the PACE
28 Program.
29
30 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
31 assembled this ____ day of _____, 2014, amends the Land Conservation Department's
32 budget as follows:

<u>A/C DESCRIPTION</u>	<u>BUDGET AT 06/01/2014</u>	<u>INCREASE (DECREASE)</u>	<u>AMENDED BUDGET</u>
<u>Source of Funds:</u>			
62-6350-0000-47000 Transfer In	\$244,781	\$14,000	\$258,781
<u>Use of Funds:</u>			
62-6350-0000-65109 Other Insurance	\$ 2,000	\$ 3,000	\$ 5,000
62-6350-0000-62101 Appraisal Fees	\$ 5,000	\$11,000	\$16,000

14-7A-069

AMENDING 2014 LAND CONSERVATION DEPARTMENT BUDGET TO OFFSET COSTS ASSOCIATED WITH THE PURCHASE OF AGRICULTURAL CONSERVATION EASEMENT PROGRAM


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Respectfully submitted:

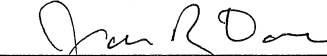
LAND CONSERVATION COMMITTEE


Richard Bostwick, Chair


Alan Sweeney, Vice Chair

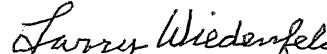

Tom Brien


Wes Davis


Jason Dowd

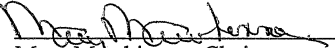

Dave Rebout, USDA-FSA


Rick Richard


Larry Wiedenfeld

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of
4-0


Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

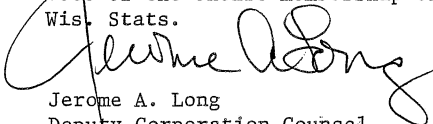
FISCAL NOTE:

This resolution authorizes the use of \$14,000 in ATC Fees for costs associated with the PACE Program. The Land Conservation ATC available fund balance is \$437,130.


Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jerome A. Long
Deputy Corporation Counsel

EXECUTIVE SUMMARY

This resolution requests that money be transferred into the Land Conservation PACE budget from the ATC account to cover costs associated with the Purchase of Agricultural Conservation Easement (PACE) program, specifically the cost of title insurance and appraisal fees.

The LCD experienced delays in the closing of two PACE easements in 2013 until 2014. Also, the LCD anticipates a greater number of applications for the program in 2014 than estimated during the development of the 2014 budget, which will create a budget shortfall. The LCD is expecting at least four new applications for the program in 2014.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve
INITIATED BY



Phil Boutwell
DRAFTED BY

County Board Staff Committee
Finance Committee
Human Services Board
SUBMITTED BY

June 17, 2014
DATE DRAFTED

Amending the 2014 HSD Budget to Accept CLTS Funds and Creating 2.0 FTE Social Worker Positions

1 WHEREAS, the CLTS Program makes Medicaid funding available to serve children who have
2 substantial limitations due to developmental, emotional and/or physical disabilities; and,
3

4 WHEREAS, as of May 2014, there are 153 children on the wait list for CLTS services in Rock County;
5 and,
6

7 WHEREAS, the state has made additional funds available to the Human Services Department that
8 would take 75 children off the wait list and provide CLTS services for them starting in 2014; and,
9

10 WHEREAS, the additional funding would pay for case managers who would develop individualized
11 service plans for each child as well as purchase needed items or services for the children; and,
12

13 WHEREAS, the new CLTS case management assignments will be split between two new county social
14 workers and additional contracted staff through Catholic Charities; and,
15

16 WHEREAS, the state approved case management billing rate for Catholic Charities is sufficient to
17 cover its staffing increase to provide CLTS case management services so that no county levy is required;
18 and,
19

20 WHEREAS, Medicaid billing revenue as well as administrative dollars in the additional funding are
21 sufficient to cover the cost of the two new Social Worker positions so that no county levy is required.
22

23 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled
24 this ____ day of _____, 2014, does hereby approve the creation of 2.0 FTE Social Worker
25 positions for the CLTS Program; and,
26

27 BE IT FURTHER RESOLVED, that the 2014 Budget be amended as follows:
28

Account/Description	Budget <u>6/1/14</u>	Increase <u>(Decrease)</u>	Amended <u>Budget</u>
<u>Source of Funds</u>			
36-3691-0000-42100 Federal Aid	\$1,041,502	\$631,129	\$1,672,631
<u>Use of Funds</u>			
36-3691-0000-64604 Program Expense	\$1,102,583	\$571,201	\$1,673,784
36-3691-0000-68225 Allocated CFIS	\$199,017	\$59,928	\$258,945
36-3697-0000-61100 Regular Wages	\$1,493,173	\$32,782	\$1,525,955
36-3697-0000-61400 FICA	\$114,343	\$2,508	\$116,851

14-7A-070

Amending the 2014 HSD Budget to Accept CLTS Funds and Creating 2.0 FTE Social Worker

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47	36-3697-0000-61510	\$104,626	\$2,294	\$106,920
48	Retirement			
49				
50	36-3697-0000-61610	\$573,981	\$21,800	\$595,781
51	Health Insurance			
52				
53	36-3697-0000-61620	\$15,462	\$539	\$16,001
54	Dental Insurance			
55				
56	36-3697-0000-61630	\$381	\$5	\$386
57	Life			
58				
59	36-3697-0000-68380	(\$199,017)	(\$59,928)	(\$258,945)
60	CLTS Allocation			

Respectfully submitted,

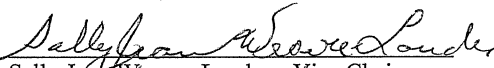
Human Services Board

County Board Staff Committee



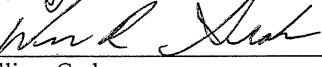
 Brian Knudson, Chair

 J. Russell Podzilni, Chair



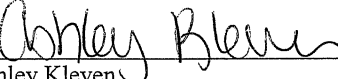
 Sally Jean Weaver-Landers, Vice Chair

 Sandra Kraft, Vice Chair



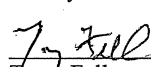
 William Grahn

 Eva Arnold



 Ashley Kleven

 Henry Brill




 Terry Fell

 Betty Jo Bussie

Absent

 Linda Garrett

 Mary Mawhinney



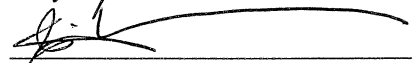
 Kathy Schulz

 Louis Peer



 Terry Thomas

 Alan Sweeney




 Shirley Williams

 Kurtis L. Yankee

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 4-0.



 Mary Mawhinney, Chair

Amending the 2014 HSD Budget to Accept CLTS Funds and Creating 2.0 FTE Social Worker

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FISCAL NOTE:

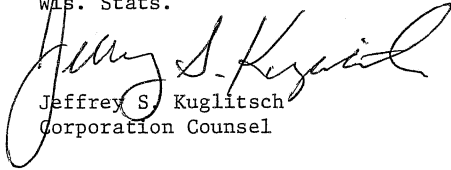
This resolution approves the creation of 2.0 FTE Social Worker positions. This resolution also increases the program expense budget in order to pay for more services through Catholic Charities. The new positions and additional program expense will be funded by federal Medicaid dollars. No additional County funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to Sec. 59.22(2), Wis. Stats. As an amendment to the adopted 2014 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to Sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

The Children's Long Term Support (CLTS) waiver program provides Medicaid funding for children who fall under three separate groups: Developmental Disabilities (DD), Physical Disabilities (PD), and Severe Emotional Disabilities (SED). At present, there are about 130 children served by this program in Rock County. The CLTS case management assignments are split between two county social workers and contracted staff through Catholic Charities.

As of May 23, 2014 there were 153 children on the wait list for CLTS services. The State of Wisconsin has notified the HSD that it has made additional funding available to serve children with complex health needs. The HSD is expected to use the funds to build capacity to serve children who have been screened eligible for CLTS services. The expectation outlined in the State memo dated March 2014 is that 58 children would be taken off the wait list. The HSD Program Manager believes there is adequate funding to take 75 children off the wait list. The funding would be used bring on four additional case managers in the CLTS program as well as pay for an array of services for the children.

The contract with Catholic Charities would be amended to bring on two additional contracted staff. The HSD would hire two social workers. They would be charged with moving the high need, children off the wait list. These are often complex kids who are currently in out-of-home placements that would benefit from the waiver program, which provides an array of services and pays for the move into a community setting. The children benefit from moving to a better, less restrictive environment. The county benefits from moving children in to waiver slots where 40% of the cost is covered by the County rather than 100% of the cost of substitute care. HSD social workers would also take the difficult cases off the wait list that are at a high risk for an out-of-home placement.

It is recommended the County Board approve the resolution. Up to 75 children and their families will benefit from CLTS services. There is no levy cost attributed to the 2.0 FTE social workers. Their billable hours as well as additional administrative funds in the contract cover the cost of their positions. And finally, it is the intention of the HSD to reduce the number of out-of-home placements and reduce the substitute care budget that pay for those placements in 2015. These positions will help achieve that goal.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

County Board Staff Committee
INITIATED BY



Phil Boutwell
DRAFTED BY

County Board Staff and
Human Services Board
SUBMITTED BY

July 1, 2014
DATE DRAFTED

Authorizing the Purchase of the Rock County Job Center

1 WHEREAS, Rock County has leased the 60,500 square foot building located at 1900 South Center
2 Avenue in Janesville since 1998 when Rock County Job Center began operations; and,
3

4 WHEREAS, Rock County spent approximately \$1.2 million of state funds to do leasehold improvements
5 prior to the opening of the Job Center in July 1998, and spent approximately \$255,000, of state funds in
6 2013 to renovate space for the new Aging and Disability Resource Center (ADRC) also located at 1900
7 South Center Avenue; and,
8

9 WHEREAS, the significant investment in leasehold improvements has meant that Rock County and its
10 Job Center partners who sub-lease space from the County benefit from a lease rate that is less than market
11 rate; and,
12

13 WHEREAS, Backyard Properties of Rock County, LLC purchased 1900 Center Avenue as well as 1820
14 Center Avenue and approximately 12 acres of land associated with those parcels from MPI/Janesville Inc.
15 in June, 2014; and,
16

17 WHEREAS, Backyard Properties as the new landlord assumed the existing Job Center lease that expires
18 on January 31, 2015; and,
19

20 WHEREAS, Backyard Properties gave the County notice that either it could renew the lease at market
21 rate or make an offer to purchase the building and approximately 5 acres of adjacent parking lot
22 associated with the building; and,
23

24 WHEREAS, the County Board Staff Committee authorized staff to conduct a facility condition report on
25 the property, to secure enough land associated with the building to meet City parking requirements and
26 negotiate a purchase offer for the land and building; and,
27

28 WHEREAS, an independent facility condition report conducted by Angus Young and Associates reveals
29 the building structure and systems are in sound condition with need for cosmetic repairs and ongoing
30 routine maintenance; and,
31

32 WHEREAS, Backyard Properties agrees to allow the County Surveyor to do a Certified Surveyor's Map
33 that carves out approximately 5 acres of land to give the Job Center/ADRC sufficient parking to meet the
34 City's parking ordinance; and,
35

36 WHEREAS, Backyard Properties has accepted the County's offer and is contingent upon County Board
37 approval; and,
38

39 WHEREAS, the purchase of the Job Center/ADRC property is a prudent financial decision that gives the
40 County long term stability to provide essential services to the public in a well-known and easily
41 accessible, convenient central location.
42

43 NOW, THEREFORE, BE IT RESOLVED that Rock County Board of Supervisors duly assembled
44 this ___ day of _____, 2014 does hereby agree to purchase the land and building from Backyard
45 Properties of Rock County LLC described in the accepted offer to purchase at 1900 South Center Avenue
46 for the price of \$1,918,906.25 and amend the budget as follows:

14-7A-071

	<u>A/C DESCRIPTION</u>	<u>BUDGET AT</u> <u>06/01/2014</u>	<u>INCREASE</u> <u>(DECREASE)</u>	<u>AMENDED</u> <u>BUDGET</u>
47				
48	<u>Source of Funds:</u>			
49	18-1856-0000-49100	\$ 0	\$1,918,907	\$1,918,907
50	Notes Issued			
51				
52				
53	<u>Use of Funds:</u>			
54	18-1856-0000-67171	\$ 0	\$1,918,907	\$1,918,907
55	Capital Assets			
56				

57 **BE IT FURTHER RESOLVED** that the County Board Chair and County Clerk are authorized to
58 approve payment and to sign any documents necessary to execute the sale and closing on the property on
59 or before December 31, 2014.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandy Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

HUMAN SERVICES BOARD

Brian Knutson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Linda Garrett

Billy Bob Grahm

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

Authorizing the Purchase of the Rock County Job Center
Page 3

FISCAL NOTE:


This resolution authorizes the purchase of the land and building at 1900 South Center Avenue. This resolution also amends the 2014 budget to provide appropriation authority for the purchase. The budget appropriation is to be funded by a future debt issue.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Purchase of the Job Center property is in the County's best interest. As outlined in the Executive Summary it will be far less expensive in the long run even taking into account future repairs which may be needed.

Funding is proposed to come from deferred financing. Depending on other capital needs which may be considered in the 2015 Budget, some sales tax funding may be available to offset some of the cost of this purchase. The actual borrowing will not occur until 2015 so there will be time to make this determination.

Purchase of the Job Center property is recommended.



Craig Knutson
County Administrator

Executive Summary

Brief History of the Job Center

The State of Wisconsin implemented "Welfare to Work" or W-2 in 1995-97 Biennium, which was a state funded, county operated system to replace AFDC. The State also wished to expand the "Job Center" concept to Rock County, which was a one-stop location for all state/federal funded job seeking and training programs and was willing to put funding into the project.

In October, 1996 the local "Collaborative Planning Team" composed of BTC, Rock HSD, Private Industry Council, DVR, Forward Service Corporation, Wisconsin Job Service, Head Start and the AFL-CIO examined various sites in Rock County and recommended that the vacant K-Mart building on the south side of Janesville was the right size, centrally located building with easy access, and an affordable option to house the Job Center.

The County began lease negotiations with K-Mart in the summer of 1997. The County Board passed a resolution in October 1997 that awarded a construction contract for \$1.2 million to renovate the 60,500 square foot K-Mart building. In July 1998, the Job Center opened to the public.

In 2002, K-Mart sold 12 acres of land that included the Job Center located at 1900 Center Avenue as well as the commercial strip mall located at 1820 Center Avenue to MPI, a real-estate investment company. MPI assumed the lease with the County.

In early 2012, Rock County did a three year-extension of the triple net lease, which expires on January 31, 2015. At present, Rock County occupies about ½ of the building with its Economic Support Division, Long Term Support Division and ADRC. The remaining space is sub-let to Job Center partners.

Justification for the Purchase

In June, 2014 Backyard Properties of Rock County LLC purchased the 12 acres and buildings located at 1900 Center Avenue and 1820 Center Avenue from MPI. The new owner gave the County notice that it either could renew the lease at market rate or make an offer to purchase the Job Center building and sufficient land to meet the City's parking ordinance.

The purchase of the Job Center/ADRC property is a prudent financial decision. The following page provides a 10 year comparison and square foot annual costs of the agreed upon purchase, the current lease, and Backyard Properties' proposed market rate lease. The agreed upon purchase is clearly the best alternative.

Moving operations out of the Job Center is not a good alternative. The below market rate lease rate is in part due to the significant amount of leasehold improvement done with state funding. It is unlikely the County would find anything near the current lease rate, let alone the purchase price without having to do significant renovations, investment in technology and phone systems. The current location at 1900 Center Avenue is well known to the public, it has easy access and is centrally located in Rock County.

Job Center Purchase Analysis

Agreed upon purchase price

Purchase price of \$1,918,906 amortized over 15 years

Annual amortization		127,927	
Additional costs:	Insurance	990	
	Property Taxes	-	
	Common Area Expenses	31,176	
		160,093	= 2.65 total per sq ft
Total Annual Cost:			
Total for Ten Years		1,600,930	*

* Does not include cost of routine repairs which may be needed.

Current Lease:

3.75 per sq ft until 1/31/15		226,875	
Additional costs:	Insurance	18,708	
	Property Taxes	41,124	
	Common Area Expenses	31,176	
		317,883	= 5.25 total per sq ft
Total Annual Cost:			
If renewed for Ten Years		3,178,830	

Hendricks Proposal #1 - 10 Year Lease

Increase to \$7.00 per square foot (86.7% increase over current)

Lease:		423,500	
Additional costs:	Insurance	18,708	
	Property Taxes	41,124	
	Common Area Expenses	31,176	
		514,508	= 8.50 total per sq ft
Total Annual Cost:			
Total for Ten Years		5,145,080	

APPROVAL OF BILLS OVER \$10,000.00

Rock County

06/30/2014

RESOLUTION NO. 14-7A-072 AGENDA NO. 12.B.

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H. (3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON JUL 10 2014, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

Table with 5 columns: PO Number, Department Name, Program Name, Vendor Name, Claim Amount. Rows include P1400636, P1402053, P1402278, P1402279.

CLAIMS IN THE AMOUNT OF \$64,243.00 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

[Signature]

[Signature]

[Signature]

[Signature]

ADMINISTRATIVE NOTE:

RECOMMENDED

[Signature]

CRAIG KNUTSON, COUNTY ADMINISTRATOR

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.

[Signature]

JEFFREY S. KUGLITSCH, CORPORATION COUNSEL

FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

[Signature]

SHERRY OJA, FINANCE DIRECTOR

14-7A-072

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

Rock County

07/01/2014

RESOLUTION NO. 14-7A-073 AGENDA NO. 12.C.(1)

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON JUL 10 2014, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PR number	Department Name	Program Name	Vendor Name	Claim Amount
R1402520	HUMAN SERVICES	COMM INTERV PRGM	ROCK COMMUNITIES YOUTH NETWORK	19,791.00

CLAIMS IN THE AMOUNT OF \$19,791.00 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

[Signature]

[Signature]

[Signature]

[Signature]

ADMINISTRATIVE NOTE: RECOMMENDED

[Signature]

CRAIG KNUTSON, COUNTY ADMINISTRATOR

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.

[Signature]

JEFFREY S. KUGLITSCH, CORPORATION COUNSEL

FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

[Signature]

SHERRY OJA, FINANCE DIRECTOR

14-7A-073

PURCHASE ORDER NUMBER P1400835 PEID 042854**PRE-APPROVED ENCUMBRANCE AMENDMENT FORM**

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE June 16, 2014DEPARTMENT DD BoardCOMMITTEE Rock County DD BoardVENDOR NAME Secured Living, LLCACCOUNT NUMBER 33-3310-0000-62604FUNDS DESCRIPTION CIP 1BAMOUNT OF INCREASE \$ 207,943INCREASE FROM \$ 558,192 TO \$ 766,135ACCOUNT BALANCE AVAILABLE \$ 2,907,177.46 SB 06/18/14

REASON FOR AMENDMENT One current client approved for Medical Assistance
funding at the beginning of 2014 and one Brain Injury Waiver client moving into CIP
1B funding due to the elimination of Brain Injury Waiver funding per State directive.

APPROVALS

GOVERNING COMMITTEE

Louis Peen 6/25/14
 Chair Date

FINANCE COMMITTEE

Mary Mawhinney 7-3-14
 Chair Date

(If over \$10,000)

COUNTY BOARD

Resolution # _____ Adoption Date _____

(If over \$10,000)

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee
INITIATED BY



Dave O'Connell, HR Director
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

July 1, 2014
DATE DRAFTED

**TO RATIFY THE 2014 LABOR AGREEMENT BETWEEN ROCK COUNTY
AND
THE CORRECTIONAL OFFICERS IN THE SHERIFF'S OFFICE**

- 1 **WHEREAS**, the County is subject to 111.70 of the Wisconsin Statutes; and,
- 2
- 3 **WHEREAS**, representatives of the Correctional Officers Association have met with the County's Bargaining
- 4 Team in an attempt to arrive at a mutual agreement on wages, hours and conditions of employment; and,
- 5
- 6 **WHEREAS**, the parties arrived at a tentative agreement on wages, hours and conditions of employment on
- 7 June 27, 2014; and,
- 8
- 9 **WHEREAS**, the proposed wage settlement represents an across the board wage increase of 1.5% effective
- 10 January 1, 2014 for all members of the unit, and an additional increase for some members of the unit due to
- 11 modifications in the wage grid; and,
- 12
- 13 **WHEREAS**, the membership of the Association has ratified the agreement; and,
- 14
- 15 **WHEREAS**, a summary of the contractual agreement is attached.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors assembled this
- 18 _____ day of _____, 2014 does hereby ratify the terms and conditions of the 2014 labor
- 19 agreement between Rock County and the Correctional Officers Association.

14-7A-074

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Louis Peer

Sandra Kraft, Vice Chair

Alan Sweeney

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

TO RATIFY THE 2014 LABOR AGREEMENT BETWEEN ROCK COUNTY AND THE CORRECTIONAL OFFICERS ASSOCIATION

Page 2

FISCAL NOTE:

<u>Base Compensation</u>	<u>ATB Wage Compensation</u>	<u>Add'l Base Compensation</u>	<u>Overall % Inc.</u>
\$4,882,064	1.5% eff.1/1/2014	\$54,271	1.1%
<u>Increase due to the modifications to the 1/1/2014 wage grid:</u>			
		\$53,231	1.1%
		<u>Total</u>	<u>2.2%</u>

Increase in Uniform Reimbursement effective 1/1/2014:

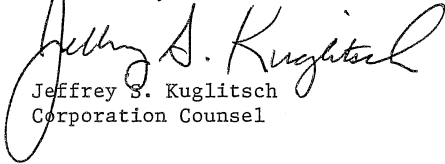
<u>2013 Rate</u>	<u>2014 Rate</u>	<u>Increase</u>	<u># of Officers</u>	<u>New Cost</u>
\$485	\$635	\$150	78	\$11,700



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 111.70, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

TO RATIFY THE 2014 LABOR AGREEMENT BETWEEN ROCK COUNTY
AND
THE CORRECTIONAL OFFICERS IN THE SHERIFF'S OFFICE

Executive Summary

Prior to 2013 the Correctional Officers who work for the Sheriff's Office in the Rock County Jail were a part of the AFSCME 2489 bargaining unit. This was a unit of approximately 350 employees in clerical, administrative and para-professional positions in several Rock County Departments. The contract was written very broadly to cover many different job classes and various employment situations.

As a result of changes brought about by Act 10 of the 2011 Legislature (the so called "Budget Repair Bill") bargaining units were either classified as "general employee units" or "law enforcement units." The AFSCME 2489 unit is a general employee unit, whereas the Deputy Sheriff's and Deputy Sheriff's Supervisor units are classified as law enforcement units. Due to Act 10 the general employee units no longer had the ability to bargain about anything other than base wages, whereas law enforcement units still had the ability to bargain a complete contract. Employees in the general units also had to begin paying the employee share of their Wisconsin State Retirement (WRS) contribution when their 2011 contract expired. This meant that all of the employees in the Rock County general employee units: AFSCME 1077, AFSCME 1258, AFSCME 2489, AFSCME 2489-Y, AMHS-HSD, AMHS-RH, SEIU Public Health Nurses, and the Rock County Attorney's Association had to pay 5.9% of their salary into their WRS retirement in 2012; 6.65% in 2013; and 7.0% in 2014. As part of AFSCME 2489 unit the Correctional Officers paid the 5.9% in 2012 and the 6.65% in 2013.

In 2013 the Correctional Officers in Rock County sought to be removed from the AFSCME 2489 general unit and have their own bargaining unit which would be designated as a law enforcement unit. Under Act 10 this would give them the right to bargain a complete contract and not require them to pay the employee share of their WRS contribution.

The issue of whether "jailers" should be in a law enforcement or a general employee unit was first raised in a Wisconsin state court law suit involving Douglas County, the Wisconsin Employment Relations Commission (WERC), and the Wisconsin Professional Police Association (WPPA). Douglas County had taken the position that their jailers were not law enforcement because they were not "sworn" and did no law enforcement duties other than work in the jail. The WERC agreed with that position. The WPPA challenged that decision in the 4th District Court of Appeals and the Appellate Court ruled that the determining factor was not the swearing in, or the duties, but rather the fact that the employees had protective status. They ruled that since the jailers had "protective status" they were in fact law enforcement. Thus they had the right to negotiate a full and complete contract. The Appellate Court decision was not appealed to the Wisconsin Supreme Court so it stands as the current law.

[Employees with Protective Status are: law enforcement personnel, including correctional officers, firefighters covered under Social Security, and participants working in positions as defined in WRS statutes as protective occupation employment. Under the State of Wisconsin Employee Trust Fund retirement program, the normal retirement age for general employees is 65. For protective status occupations it is 54 with less than 25 years of service, and 53 with 25 or more years of service. The minimum retirement age is 55 for most general employees and 50 for those employees in protective service occupations.]

Rock County's jailers have had protective status for some 40 years dating back to the first few CETA employees who worked in the jail. Based on the Douglas County decision Rock County agreed to create a separate bargaining unit for the Sheriff's Office jailers. The employees in that unit voted to change from being an AFSCME bargaining unit to being represented by the WPPA. The WPPA and the County began working on a first contract for this newly recognized group towards the end of 2013. The initial contract proposals for the newly created unit were based on the 2014 AFSCME 2489 contract, but modified to meet the different employment situation experienced by the 24/7 jailers in the Sheriff's Office. That bargaining resulted in a tentative agreement on June 27, 2014.

In addition to the 1.5% across the board salary increase that every Rock County employee received in 2014 (except the Deputy Sheriff's Supervisors who have not yet settled), this agreement also dealt with another issue. The AFSCME 2489 contract provided for longevity steps at 60 months, 120 months, 180 months, and 240 months. While this worked well for employees in a general clerical, administrative, paraprofessional unit; it did not recognize the unique job requirements and stresses associated with a 24/7 jail operation. The County therefore agreed to a proposal by the WPPA to shorten the time necessary for the Correctional Officers to reach the top longevity step. We did this by changing the 180 month step to 84 months and changing the 240 month step to 120 months. This involved 32 employees out of the unit of 78 employees. As part of this bargain the Correctional Officers agreed to continue to pay the employee share of their WRS contribution (7.0% in 2014).

The 2014 Deputy Sheriff's contract and the current proposals for the Deputy Sheriff's Supervisors contained a revised uniform allowance effective 1/1/2014. For the Deputy Sheriffs the 2013 rate was increased by \$325 from \$700 to \$1,025 in order to keep up with inflation and the employee's relative buying power. The Correctional Officers received a comparable increase to their uniform allowance language which moved them from \$485 annually to \$635.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve
INITIATED BY



Charmian Klyve
DRAFTED BY

Human Services Board
SUBMITTED BY

June 2, 2014
DATE DRAFTED

Approval of Rock County to Transition from the Waiver System to Family Care

- 1 **WHEREAS**, in the mid 1990's, the Department of Health Services (DHS) worked for over two years
- 2 with consumers, consumer's relatives, service providers as well as experts and tax payers to create a
- 3 proposal for managed care now known as Family Care built on the concepts taken from managed care
- 4 systems, the waiver programs, community integration and person centered planning; and,
- 5
- 6 **WHEREAS**, the initial Family Care programs were launched in five pilot counties; and,
- 7
- 8 **WHEREAS**, in February 2006, the Governor announced that the State would be expanding Family Care
- 9 beyond the five pilot counties; and,
- 10
- 11 **WHEREAS**, as of January 1, 2014, Family Care is now serving 17,830 frail elders and 13,440
- 12 developmentally disabled members and 6,092 physically disabled members across 57 counties and
- 13 serving a total of 37,362 members in the State of Wisconsin; and,
- 14
- 15 **WHEREAS**, in December 2013, DHS submitted a report to the Joint Committee on Finance, Long Term
- 16 Care Expansion which stated, "The goal of Wisconsin's managed long-term care system is to provide the
- 17 right service, in the right amount, and in the right setting." and "The Family Care program has
- 18 demonstrated that a managed long-term care system increases quality while controlling costs."; and,
- 19
- 20 **WHEREAS**, the report states Family Care improves the cost-effective coordination of long-term care
- 21 services by creating a single, flexible benefit that includes a large number of health and long-term care
- 22 services that otherwise would be available through separate programs; and,
- 23
- 24 **WHEREAS**, the State has recently approved the Northeastern seven county consortium to transition to
- 25 Family Care which means only eight counties including Rock would continue to offer the legacy waivers;
- 26 and,
- 27
- 28 **WHEREAS**, the State Department of Health Services has advised the Federal Center for Medicaid
- 29 Services (CMS) that all counties will eventually need to transition to Family Care; and,
- 30
- 31 **WHEREAS**, in most areas of the state, clients have a choice among multiple managed care organizations
- 32 (MCO's); and,
- 33
- 34 **WHEREAS**, Rock County opened an Aging and Disability Resource Center (ADRC) in March of 2013,
- 35 which is a pre-requisite to a transition to Family Care; and,
- 36
- 37 **WHEREAS**, the Developmental Disability Board and Human Services Department currently have
- 38 approximately 280 Rock County residents who are waiting for services; and,
- 39
- 40 **WHEREAS**, the Developmental Disability Board and Human Services Department waiting list would be
- 41 eliminated and waiting list clients would receive services under Family Care within thirty-six months or
- 42 less from the implementation of Family Care; and,
- 43
- 44 **WHEREAS**, the ability of the County to provide services to all the DD and HSD persons on the waiting
- 45 list is significantly limited by 0% tax levy limits; and,

14-7A-076

46 **WHEREAS**, under county tax levy limits it is unlikely there will be significant expansion of DD and
47 HSD services, and further, provider costs continue to rise while the pressure to serve people on the
48 waiting list continues to build; and,
49

50 **WHEREAS**, based upon Calendar Year 2006 year end reconciliation, the State has calculated a gradual
51 buy down of payments by the County to the State over five years from the date of the implementation of
52 Family Care which is set forth in Wis. Stat. 46.281(4).
53

54 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
55 assembled this _____ day of _____, 2014 does approve forwarding this resolution to the State
56 of Wisconsin indicating Rock County's intent to transition to Family Care.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson
Brian Knudson, Chair

Sally Jean Weaver-Landers
Sally Jean Weaver-Landers, Vice Chair

Terry Fell
Terry Fell

Linda Garrett
Linda Garrett

William Grah
William Grah

Ashley Kleven
Ashley Kleven

Kathy Schulz
Kathy Schulz

Terry Thomas
Terry Thomas

Shirley Williams
Shirley Williams

DEVELOPMENTAL DISABILITIES BOARD

Louis Peer
Louis Peer, Chair

Absent
Becky Heimerl, Vice Chair

Greg Adde
Greg Adde

Ed Brandsey
Ed Brandsey

Jason Dowd
Jason Dowd

Cheryl Drozdowicz
Cheryl Drozdowicz

Nancy Lannert
Nancy Lannert

Bridget Rolek
Bridget Rolek

Lynda Olson
Lynda Olson

LEGAL NOTE:

The County Board is authorized to take this action pursuant to Secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch
Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:

This resolution requests State approval to expand Family Care to Rock County. This resolution has no fiscal impact on the County in and of itself.

Sherry Oja
Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
Craig Knutson
County Administrator

Executive Summary

APPROVAL OF ROCK COUNTY TRANSITION FROM THE WAIVER SYSTEM TO FAMILY CARE

The Department of Health Services worked for over two years to develop a managed care model now referred to as Family Care. Family Care was piloted in five counties before it was expanded to other counties in the State. Family Care now operates in 57 counties across the State serving approximately 37,362 members.

The Department of Health Services report entitled "Long Term Care Expansion Report" submitted by the State to the Legislative Joint Committee on Finance outlined the goal of Family Care was to provide the right service, in the right amount, in the right setting. In addition, the report stated that Family Care improves cost effectiveness by creating a single flexible benefit that includes a large number of health and long term care services that otherwise would be available through separate programs.

Rock County has been in discussion with the State on transition to Family Care on multiple occasions over the years. The State originally wanted Rock County to open an Aging and Disability Resource Center (ADRC) in April of 2011, with transition to Family Care in July of 2011. In August of 2010, that proposal was later modified to opening an ADRC in November of 2011, with transition to Family Care in January of 2012.

Thereafter, the State suspended further expansion of Family Care, however, encouraged counties to open Aging and Disability Resource Centers. In the fall of 2012, the Rock County Board passed a resolution to create a Rock County ADRC that opened in March of 2013. More recently, the Governor announced that 7 northeastern counties will transition to Family Care. This leaves only 8 counties, including Rock, operating the legacy waivers.

In calendar year 2006, Rock County contributed \$3,559,578.74 in Basic County allocation to long-term care services within the Developmental Disabilities Board and Human Services Department. That sum exceeds the statutory required Family Care contribution by counties of 22% of the county's Basic County Allocation (BCA). Once Rock County transitions to Family Care, Rock County's BCA will gradually be reduced over the course of five years, to 22% of Rock County's 2006 Basic County Allocation for long term care services which is \$2,026,787.

There are currently approximately 280 people on the waiting list eligible for Developmental Disability Board services and Human Services Department services (250 for DD Bd.; 30 for HSD services). The waiting list continues to grow while the county's ability to fund the services for these wait list individuals is limited by zero percent tax levy caps.

The promise of Family Care is that all persons on the waiting list will be served within 36 months or less from the date Family Care is implemented. The 57 other counties that have made the transition to Family Care have no waiting lists.

**ORDINANCE
ROCK COUNTY BOARD OF SUPERVISORS**

Dave O'Connell
INITIATED BY

Dave O'Connell, Human Resource Director
DRAFTED BY

County Board
Staff Committee
SUBMITTED BY



June 18, 2014
DATE DRAFTED

**INCREASE THE FTE OF THE INVESTIGATIVE ASSISTANT
IN THE SHERIFF'S OFFICE**

- 1 **WHEREAS**, the Rock County Board of Supervisors approved the 2012 Budget on November 15, 2011; and,
- 2
- 3 **WHEREAS**, the 2012 adopted Budget includes the creation of one (1) 0.3 FTE position in the classification of
- 4 Investigative Assistant; and,
- 5
- 6 **WHEREAS**, the employee in that classification completes background investigations for prospective Sheriff's
- 7 Office employees and employees for other Rock County Departments; and,
- 8
- 9 **WHEREAS**, the Youth Services Center has a need for additional background checks which can be
- 10 accomplished by increasing the amount of hours for this position from the current 12 hours per week to 16
- 11 hours per week; and,
- 12
- 13 **WHEREAS**, the Human Services Department is willing to assume this additional cost.
- 14
- 15 **NOW THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 16 day of , 2014 increases the FTE of the Investigative Assistant position in the
- 17 Sheriff's Office by 0.1 FTE in order to complete background investigations for the Youth Services Center in the
- 18 Human Services Department.

14-7A-077

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

PUBLIC SAFETY & JUSTICE COMMITTEE

J. Russell Podzilni, Chair

Mary Beaver, Chair

Sandra Kraft, Vice Chair

Henry Brill, Vice Chair

Eva Arnold

Terry Fell

Henry Brill

Brian Knudson

Betty Jo Bussie

Larry Wiedenfeld

Mary Mawhinney

Louis Peer

Alan Sweeney

Kurtis Yankee

INCREASE THE FTE OF THE INVESTIGATIVE ASSISTANT IN THE SHERIFF'S OFFICE
Page 2

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Linda Garrett

William Grahn

Ashley Kleven

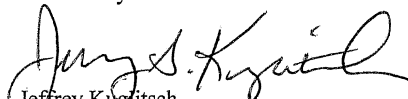
Kathy Schulz

Terry Thomas

Shirley Williams

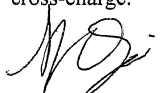
LEGAL NTOE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.03 and 59.22, Wis. Stats.


Jeffrey Kugitsch
Corporation Counsel


FISCAL NOTE:

The increased Sheriff's Office personnel costs will be cross-charged to the Human Services Department. Sufficient funds are available in the Human Services budget for the cost of this cross-charge.


Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY



Benjamin J. Coopman, Jr., P.E.
DRAFTED BY

Benjamin J. Coopman, Jr., P.E.
SUBMITTED BY

July 1, 2014
DATE DRAFTED

APPROVE RELOCATION ORDER #2 FOR CTH BT (INMAN PARKWAY EXTENSION)

- 1 **WHEREAS**, the County has developed plans and specifications for the construction of
- 2 CTH BT (Inman Parkway), in Sections 17 & 18 of the Town of Turtle; and,
- 3
- 4 **WHEREAS**, the project requires purchase of right of way and easements to complete the
- 5 project.
- 6
- 7 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors
- 8 duly assembled this ____ day of _____, 2014, in accordance with Wisconsin State
- 9 Statute 32.05, does hereby approve Relocation Order #2 and related Right of Way Plat for
- 10 the above referenced project; and,
- 11
- 12 **BE IT FURTHER RESOLVED**, that the Rock County Public Works Committee and
- 13 Director of Public Works are authorized to enter negotiations for said interests and make
- 14 minor modifications to the Relocation Order #2 or Right of Way Plat that may become
- 15 necessary during negotiations; and,
- 16
- 17 **BE IT FURTHER RESOLVED**, that said Relocation Order #2 and Right of Way Plat
- 18 shall be filed within twenty (20) days of adoption or modification with the County Clerk
- 19 and at the Public Works Department.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Vacant, Chair

Betty Jo Bussie, Vice-Chair

Eva M. Arnold

Brent Fox

Rick Richard

14-7A-075

APPROVE RELOCATION ORDER #2 FOR CTH BT (INMAN PARKWAY EXTENSION)

Page 2

FISCAL NOTE:

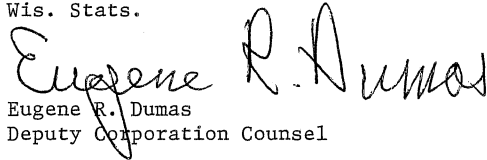
Funds are available in DPW-Highway's 2014 budget for the purchase of right of way and easements for this project.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 32.05, Wis. Stats.



Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

- EXECUTIVE SUMMARY -

APPROVE RELOCATION ORDER #2 FOR CTH BT

(INMAN PARKWAY EXTENSION)

The project design for the construction of CTH BT (Inman Parkway Extension) is nearly complete. To carry out the project, the County must acquire certain interests in land in Sections 17 & 18 of the Town of Turtle. It is required by Statute that the County Board pass a relocation order as the first legal step in the process.

Previously, the County Board approved a Relocation Order and Right-of-Way Plat to acquire two parcels and relocate the tenants living there.

This resolution adopts a second relocation order for the remaining lands requested and delegates responsibility for implementation to the Public Works Committee and Director of Public Works.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Nick Osborne
INITIATED BY



Nick Osborne
DRAFTED BY

COUNTY BOARD STAFF
COMMITTEE
SUBMITTED BY

JUNE 16, 2014
DATE DRAFTED

RECOGNIZING CRAIG KNUTSON FOR SERVICE TO ROCK COUNTY

- 1 **WHEREAS**, Craig Knutson began his employment with Rock County on February 12, 1979, as Staff
- 2 Assistant to the County Administrator; and,
- 3
- 4 **WHEREAS**, Craig Knutson was promoted to County Administrator effective February 18, 1984; and,
- 5
- 6 **WHEREAS**, Craig Knutson has provided the citizens of Rock County 35 ½ years of dedicated service;
- 7 and,
- 8
- 9 **WHEREAS**, Mr. Knutson has dealt with all aspects of the County organization over the years including
- 10 hiring, retaining and promoting top quality staff and exercising acute acumen in recommending
- 11 financially sound annual budgets and has worked very diligently to help the County position itself to be a
- 12 leader in the delivery of quality services; and,
- 13
- 14 **WHEREAS**, Craig Knutson has been the longest serving County Administrator in the State of
- 15 Wisconsin; and,
- 16
- 17 **WHEREAS**, Craig Knutson will retire as County Administrator on Friday, August 1, 2014; and,
- 18
- 19 **WHEREAS**, the Rock County Board of Supervisors wishes to recognize Craig Knutson for his
- 20 achievements and significant contributions to Rock County.
- 21
- 22 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 23 this _____ day of _____, 2014, does hereby recognize Craig Knutson for his 35 ½ years of
- 24 faithful service and extends its best wishes to him in his future endeavors; and,
- 25
- 26 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of
- 27 this resolution to Craig Knutson.

14-7A-078

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Betty Jo Bussie