



**ROCK COUNTY BOARD OF SUPERVISORS' MEETING  
THURSDAY, MAY 8, 2014 – 6:00 P. M.**

**COUNTY BOARD ROOM/COURTROOM H  
FOURTH FLOOR/COURTHOUSE EAST**

**Agenda**

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES April 24, 2014
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
  - A. Appointments to the Behavioral Health Redesign Steering Committee
  - B. Appointments as Alternates to the Behavioral Health Redesign Steering Committee
  - C. Appointment to the Transportation Coordinating Committee
  - D. Appointment to Aging & Disability Resources Center (ADRC) Advisory Committee
  - E. Appointment to Human Services Board
  - F. Appointment to Wisconsin Counties Utility Tax Association
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
  - A. Update on Recruitment Process for County Administrator
11. UNFINISHED BUSINESS
12. NEW BUSINESS
  - A. Supplementary Appropriations and Budget Changes - Roll Call
    1. Amending the Sheriff's 2014 Budget to Use Equitable Shared Funds for Unmarked Vehicle

**ROCK COUNTY BOARD OF SUPERVISORS**

**May 8, 2014**

**Page 2**

12. NEW BUSINESS

- B. Bills Over \$10,000 – No Roll Call
- C. Encumbrances Over \$10,000 – Roll Call
- D. Contracts – Roll Call

- 1. Acceptance of Proposal for Rock County Financial Management Program for the Period of July 1, 2014 – June 30, 2017 (with Options for Three Additional One Year Periods)
- 2. Authorizing Purchase of Microsoft Software and Professional Services
- 3. Awarding Contract for Construction of an Outdoor Recreational Yard at the Youth Services Center

NOTE: Item 12. D.3. will be considered by the General Services Committee on May 6, 2014

- 4. Authorizing Option to Purchase Agreement for the Plankey Property for the Purchase of Agricultural Conservation Easements (PACE) Program

NOTE: Item 12. D.4. will be considered by the Land Conservation Committee on May 7, 2014

13. ADJOURNMENT

**APPOINTMENTS TO THE BEHAVIORAL HEALTH REDESIGN STEERING  
COMMITTEE**

**POSITION:** Members of the Behavioral Health Redesign  
Steering Committee

**AUTHORITY:** County Board Resolution 12-3A-608

**TERM:** Terms Ending April 30, 2017

**PER DIEM:** For County Board Supervisors Only  
(Per Board Rule IV.J.)

**PRESENT MEMBERS:** Tim Perry                      Jean Randles  
Claude Gilmore                      Justin Marko  
Pastor Mike Jackson      Denny Luster

**CONFIRMATION:** Yes, by County Board of Supervisors

**APPOINTMENTS:**

Tim Perry, Administrator Crossroads Counseling Cntr. 17 S. River St., Suite 254 Janesville, WI 53548	Jean Randles, Ex. Dir. HealthNet of Rock Co. 23 W. Milwaukee St., Suite 201 Janesville, WI 53548
Claude Gilmore Community Health Systems 74 Eclipse Center Beloit, WI 53511	Justin Marko Harper's Place Rock Valley Comm. Programs 203 W. Sunny Lane Rd. Janesville, WI 53546
Pastor Mike Jackson New Life Assembly of God 2416 N. Wright Rd. Janesville, WI 53546	Ken Robbins HSD Medical Director Health Care Center

**EFFECTIVE DATE:** May 8, 2014

**APPOINTMENTS AS ALTERNATES TO THE BEHAVIORAL HEALTH  
REDESIGN STEERING COMMITTEE**

**POSITION:** Members as Alternates to the Behavioral Health Redesign Steering Committee

**AUTHORITY:** County Board Resolution 13-6A-359

**TERM:** Terms Ending April 30, 2017  
(Alternate for Tim Perry and Justin Marko)

Permanent Term  
(Alternate for Supervisor Billy Bob Grahn)

**PER DIEM:** For County Board Supervisors Only  
(Per Board Rule IV.J.)

**PRESENT MEMBER:** Mary Cefalu (Alternate for Tim Perry)  
Julie Lenzendorf (Alternate for Justin Marko)  
Steve Howland (Alternate for Billy Bob Grahn)

**CONFIRMATION:** Yes, by County Board of Supervisors

**APPOINTMENTS:** Mary Cefalu, RN (Alternate for Tim Perry)  
Crossroads Counseling Center  
17 S. River Rd., Suite 254  
Janesville, WI 53548

Julie Lenzendorf (Alternate for Justin Marko)  
Rock Valley Community Programs  
203 W. Sunny Lane Road  
Janesville, WI 53546

Supervisor Louis Peer (Alternate for Supervisor Billy Bob Grahn)  
945 west Street  
Beloit, WI 53511

**EFFECTIVE DATE:** May 8, 2014

**APPOINTMENT TO THE TRANSPORTATION COORDINATING COMMITTEE**

**POSITION:** Members of the Transportation Coordinating Committee

**AUTHORITY:** County Board Resolution 13-1B-241

**TERM:** Unexpired Term Ending December 31, 2015

**PER DIEM:** For County Board Supervisors Only  
(Per Board Rule IV.J.)

**PRESENT MEMBER:** Bob Soltau

**CONFIRMATION:** Yes, by County Board of Supervisors

**APPOINTMENTS:** Thomas Nee  
Stateline Area Transportation Study  
100 State Street  
Beloit, WI 53511

**EFFECTIVE DATE:** May 8, 2014

**APPOINTMENTS TO AGING & DISABILITY RESOURCES CENTER (ADRC)  
ADVISORY COMMITTEE**

**POSITION:** Members of the ADRC Advisory Committee

**AUTHORITY:** County Board Resolution #13-8A-388

**TERM:** Terms ending April 30, 2014

**PER DIEM:** For County Board Supervisors Only  
Yes, Per Board Rule IV.J.

**PRESENT MEMBERS:** Cheryl Drozdowicz  
Tom Moe

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENT:** Cheryl Drozdowicz - Chair  
1525 Shannon Drive  
Janesville, WI 53546

Tom Moe  
148 E. Deer Run Park Rd.  
Edgerton, WI 53534

**DATE:** May 8, 2014

**APPOINTMENT TO HUMAN SERVICES BOARD**

**POSITION:** Member of the Human Services Board

**AUTHORITY:** County Board Rule IV.G.

**TERM:** Three Years Ending April 30, 2017

**PER DIEM:** Yes, Per Board Rule IV.J.

**PRESENT MEMBERS:** Ashley Kleven

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENT:** Ashley Kleven  
8116 E. B-C Townline Road  
Clinton, WI 53525

**EFFECTIVE DATE:** May 8, 2014

**APPOINTMENT TO WISCONSIN COUNTIES UTILITY TAX ASSOCIATION**

**POSITION:** Member of the Wisconsin Counties  
Utility Tax Association

**AUTHORITY:** Membership in the WCUTA

**PRESENT MEMBER:** Supervisor Richard Ott

**TERM:** Two Years - April 2014 – April 2016

**PER DIEM:** For County Board Supervisors Only  
Per Board Rule IV.J.

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENT:** Richard Ott  
4101 Bordeaux  
Janesville, WI 53546

**EFFECTIVE DATE:** May 8, 2014



**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Robert D. Spoden, Sheriff  
INITIATED BY



Diane Michaelis  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

April 14, 2014  
DATE DRAFTED

**Amending the Sheriff's 2014 Budget to Use Equitably Shared Funds for Unmarked Vehicle**

- 1 **WHEREAS**, federal law authorizes the Attorney General to share federally forfeited property with
- 2 participating state and local law enforcement agencies through the Department of Justice Asset Forfeiture
- 3 Program; and,
- 4
- 5 **WHEREAS**, equitably shared funds are required to be used by law enforcement agencies for law
- 6 enforcement purposes only; and,
- 7
- 8 **WHEREAS**, the intent of the transfer is to enhance law enforcement, and it must increase, not supplant
- 9 the recipient's appropriated operating budget; and,
- 10
- 11 **WHEREAS**, for their participation in the program, the Sheriff's Office received funds in the amount of
- 12 \$4,127; and,
- 13
- 14 **WHEREAS**, the Sheriff's Office plans to use the funds to acquire an unmarked vehicle and to repair
- 15 unmarked vehicles.

16  
17 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
18 this \_\_\_\_\_ day of \_\_\_\_\_, 2014 that the 2014 budget be amended as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>04/01/14</u>	<u>(Decrease)</u>	<u>Budget</u>
21-2195-0000-46000			
24 Contributions	\$27,400	\$4,127	\$31,527
25			
26 <b>Use of Funds</b>			
21-2195-0000-62410			
28 Repair and Maintenance Vehicles	\$0	\$2,000	\$2,000
29			
21-2195-0000-67105			
31 Motor Vehicles	\$1,450	\$2,127	\$3,577

Respectfully submitted,  
**Public Safety and Justice Committee**

**Finance Committee Endorsement**  
Reviewed and approved on a vote of

Henry Brill  
Vacant, Chair

5-0

Henry Brill  
Henry Brill

Mary Mawhinney  
Mary Mawhinney, Chair

Mary Beaver  
Mary Beaver

Brian Knudson  
Brian Knudson

Larry Wiedenfeld  
Larry Wiedenfeld

14-5A-014

Amending the Sheriff's 2014 Budget to Use Equitably Shared Funds for Unmarked Vehicle

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FISCAL NOTE:

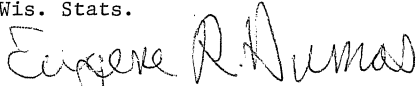
This resolution authorizes a transfer in from the Sheriff's Trust Account, FBI Forfeitures, A/C 00-0000-0070-29637, which has a current balance of \$76,360.



Sherry Oja  
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Eugene R. Dumas  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

**Executive Summary**  
**Amending the Sheriff's 2014 Budget to**  
**Use Equitably Shared Funds for**  
**Unmarked Vehicle**

The Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations and deprives wrongdoers of the proceeds of their crimes. Federal law authorizes the Attorney General to share federally forfeited property with participating state and local law enforcement agencies.

Equitably shared funds are required to be used by law enforcement agencies for law enforcement purposes only. The intent of the transfer is to enhance law enforcement. It must increase, not supplant the recipient's appropriated operating budget.

For their participation in the program, the Sheriff's Office received funds in the amount of \$4,127. The Sheriff's Office plans to use the funds to acquire an unmarked vehicle and to repair an unmarked vehicle.

The Sheriff's Office filed a sharing request with the Drug Enforcement Administration (DEA) seeking equitable distribution of seized property (vehicle). The sharing request was granted. The Sheriff's Office is required to pay 20% of vehicle's wholesale value at the time of the seizure, plus the United States Marshals Service (USMS) expenses related to the vehicle.

Wholesale value	\$9,625.00
Twenty percent sharing	\$1,925.00
USMS expenses	<u>\$201.25</u>
Total sharing amount due	\$2,126.25
Repairs for Seized Vehicles	\$2,000.00

RESOLUTION NO. 14-5A-015

AGENDA NO. 12.B.

SUBMITTED BY: FINANCE COMMITTEE

DATE: **MAY 01 2014**

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON **MAY 08 2014**, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

Vendor Name	Fund Name	Department Name	Program Name	Amount	Claim Amount
HEWLETT PACKARD DIRECT CDWG	ISF-CS	INFORMATION T	INFORMATION T 54095677	22,956.84	22,956.84
SECURED LIVING	SRF-DD BOARD	DD BOARD	D.D.BOARD 0314MP	11,625.00	11,625.00
CLAIMS IN THE AMOUNT OF	34,581.84		RESPECTFULLY SUBMITTED,		

HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

FINANCE COMMITTEE

*Maureen*

*D. Knut*

*R. Knut*

*Maureen*

*Russ Bodzich*

ADMINISTRATIVE NOTE

RECOMMENDED

*Craig Knutson*

CRAIG KNUTSON  
COUNTY ADMINISTRATOR

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00

*Jeffrey S. Kuglitsch*

JEFFREY S. KUGLITSCH  
CORPORATION COUNSEL

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

*Sherry Oja*

SHERRY OJA  
FINANCE DIRECTOR

14-5A-015

RESOLUTION NO. 14-5A-016

AGENDA NO. 12.C.

SUBMITTED BY: FINANCE COMMITTEE

DATE: **MAY 01 2014**

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON MAY 08 2014, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Vendor Name	Fund Name	Department Name	Program Name	PR Number	Claim Amount
CORPORATE CONTRACTORS INC	CPF-GS	GENERAL SERVICES	YSC CAP.IMPROV.	R1401980	444,000.00
CLAIMS IN THE AMOUNT OF	444,000.00				

HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

FINANCE COMMITTEE

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

14-5A-016

LEGAL NOTE:  
THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00

*[Signature]*  
JEFFREY S. KUGLITSCH  
CORPORATION COUNSEL

ADMINISTRATIVE NOTE

RECOMMENDED

*[Signature]*

CRAIG KNUTSON  
COUNTY ADMINISTRATOR

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

*[Signature]*  
SHERRY OJA  
FINANCE DIRECTOR

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Vicki L. Brown, Treasurer  
Eldred Mielke, Clerk of Courts  
INITIATED BY



Vicki L. Brown, Treasurer  
DRAFTED BY

Finance Committee  
SUBMITTED BY

April 22, 2014  
DATE DRAFTED

**ACCEPTANCE OF PROPOSAL FOR ROCK COUNTY  
FINANCIAL MANAGEMENT PROGRAM FOR THE PERIOD OF JULY 1, 2014 –  
JUNE 30, 2017 (WITH OPTIONS FOR THREE ADDITIONAL ONE YEAR PERIODS)**

- 1 **WHEREAS**, the Purchasing Division advertised and solicited proposals from local banks to provide a
- 2 Financial Management Program for Banking Services for County Operating Accounts for the period of
- 3 July 1, 2014 – June 30, 2017, with the option to renew for three additional one-year periods.
- 4
- 5 **WHEREAS**, the County Treasurer, Deputy Treasurer, Clerk of Courts, Supervisor Mary Mawhinney,
- 6 and Finance Director have independently conducted a review of the three proposals from local banks and
- 7 jointly recommend First National Bank and Trust Company of Beloit; and,
- 8
- 9 **WHEREAS**, Wisconsin Statutes 66.0607 establishes a withdrawal of disbursements procedure for
- 10 municipalities, including counties.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly assembled
- 13 on this \_\_\_\_\_ day of \_\_\_\_\_, 2014 that the proposal of First National Bank and Trust
- 14 Company of Beloit of a fixed rate of 1.53%, and with the service fees as detailed in Exhibit A attached to
- 15 this resolution, is hereby accepted as the most advantageous to the County of Rock, and that the County
- 16 Clerk and County Board Chair are hereby authorized and directed to execute a contract with First
- 17 National Bank & Trust Company of Beloit for the period July 1, 2014 – June 30, 2017.
- 18
- 19 **BE IT FURTHER RESOLVED**, that the working bank is authorized to take such steps as necessary to
- 20 implement the Rock County Financial Management Program for Banking Services for Operating
- 21 Accounts on terms proposed by Rock County; and,
- 22
- 23 **BE IT FURTHER RESOLVED**, that withdrawal or disbursement shall be only by order check or other
- 24 procedure as allowed by Wisconsin Statutes 66.0607 and that such checks shall bear facsimile signatures
- 25 of the County Clerk, County Treasurer and County Board Chair.
- 26
- 27 **BE IT FINALLY RESOLVED**, that the Finance Committee is delegated the authority to exercise the
- 28 option to renew for three additional one-year periods.

14-5A-017

Respectfully submitted,

**FINANCE COMMITTEE**

Mary Mawhinney  
Mary Mawhinney, Chair

Sandra Kraft  
Sandra Kraft, Vice Chair

Mary Beaver  
Mary Beaver

Brent Fox  
Brent Fox

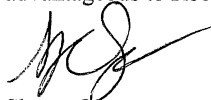
J. Russell Podzilni  
J. Russell Podzilni

ACCEPTANCE OF PROPOSAL FOR ROCK COUNTY FINANCIAL MANAGEMENT PROGRAM FOR THE PERIOD OF JULY 1, 2014 – JUNE 30, 2017 (WITH OPTIONS FOR THREE ADDITIONAL ONE YEAR PERIODS)

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FISCAL NOTE:

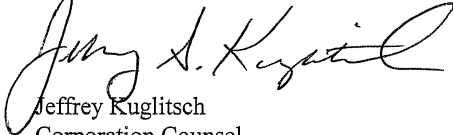
The County received 3 proposals for its 2014 - 2017 Financial Management Program Operating Accounts. An analysis of the return on invested balances and bank service costs from all submitted proposals disclosed that the bid from First National Bank and Trust Company would be the most advantageous to Rock County and is recommended.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 59.03(1), 59.61(2) and 66.0607, Wis. Stats.



Jeffrey Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

**EXHIBIT A**  
**SERVICE AND FEE SCHEDULE**  
**7/1/2014 – 6/30/2017**

**I. Services Provided at a Per Unit Cost**

<u>Description</u>	<u>Per Unit Cost</u>
A. Monthly Account Maintenance	\$ 5.00
B. Checks Written	.055
C. Checks Cleared	
1. Onus	.05
2. Transit	.055
D. Deposits	
1. Remote	.15
2. Branch/Vault	.395
E. ACH Debit	.04
F. ACH Credit	.04
G. Wire Transfers In	7.50
H. Stop Payments (not online)	31.00
I. On-Line Stop Payments	5.00
J. On-Line Wire Transfers Out	7.50
K. Wire Transfer Out (not online)	31.00
L. Return Items	3.75

**II. Services Provided at an Annual Cost**

<u>Description</u>	<u>Annual Cost</u>
Direct Deposit Payroll	3,300.00

**III. Services Provided at No Cost**

A. Deposit Bags
B. Deposit Slips
C. Optical Imaging
D. Audit Confirmations
E. Unstrapped Currency
F. Unrolled Coins
G. FDIC Insurance Assessment Pass Through
H. On-Line Positive Pay Processing
I. On-Line Account Information
J. On-Line ACH Origination
K. On-Line Account Transfers
L. On-Line Check Images
M. Internal Transfers
N. Monthly Analysis
O. Account Reconciliation





PROPOSAL SUMMARY FORM

PROJECT: BANKING SERVICES  
 PROJECT #: 2014-32  
 PROPOSAL DUE DATE: APRIL 15, 2014 – NOON  
 DEPARTMENT: TREASURER / CLERK OF COURTS

	FIRST NATIONAL	US BANK	JP MORGAN CHASE
MET MANDATORY REQUIREMENTS	YES	YES	NO
PROPOSAL FORM COMPLETED	YES	YES	YES
CHECK OFF LIST COMPLETED	YES	YES	YES
REFERENCES PROVIDED	YES	YES	YES
DATA RECOVERY	YES	YES	YES
FINANCIAL STATEMENTS	YES	ON-LINE LINK	ON-LINE LINK
BONDED COURIER	YES DURING TAX TIME ONLY	NO	NO
DAYLIGHT OVERDRAFT	YES	YES	YES
MAX AMOUNT INTEREST RATE PAID ON	7 MILLION	7 MILLION PLUS	DIDN'T ANSWER
FIXED RATE	1.53%	.03%	NONE
VARIABLE RATE	FED FUNDS -.35	FED FUNDS -.1	FED FUNDS -.04
ANNUAL FEES	\$15,600	ZERO WITH CREDITS	\$49,900 LESS CREDITS
RATER 1 RANKING	1	2	3
RATER 2 RANKING	1	2	3
RATER 3 RANKING	1	2	3
RATER 4 RANKING	1	2	3
RATER 5 RANKING	1	2	3
OVERALL RANKING	1	2	3

Request for Proposals was advertised in the Janesville Gazette and on the Internet. Three financial institutions were solicited that submitted "No Proposals".

PREPARED BY: JODI MILLIS  
PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: FIRST NATIONAL BANK & TRUST, БЕЛОIT WI  
Heidi L. Brown 4/22/14  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:  
[Signature] 5-0 5-1-14  
CHAIR VOTE DATE

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Mickey Crittenden, Director of IT  
INITIATED BY



Mickey Crittenden, Director of IT  
DRAFTED BY

Finance Committee  
SUBMITTED BY

April 9, 2014  
DATE DRAFTED

**AUTHORIZING PURCHASE OF MICROSOFT SOFTWARE AND PROFESSIONAL SERVICES**

1 **WHEREAS**, the update of the County's Microsoft desktop software and the replacement of the  
2 County's Groupwise email system with an implementation of the Microsoft Exchange email system are  
3 budgeted strategic initiatives for 2014; and,  
4

5 **WHEREAS**, the Information Technology Department has specified all of the required Microsoft  
6 software products, including desktop operating systems, Office suites, databases, email system, and  
7 server operating systems and components; and,  
8

9 **WHEREAS**, the Information Technology Department has worked with Microsoft Corporation in  
10 developing an Enterprise Agreement that allows the County to deploy any desired versions of  
11 Microsoft desktop, email, and server software as well as the professional services associated with  
12 migrating from the Groupwise email system to the Microsoft Exchange email system; and,  
13

14 **WHEREAS**, the Microsoft Enterprise Agreement allows for the payment for the software over three  
15 budget years as follows: \$427,792 in 2014 (plus \$84,893 for professional services), \$455,101 in 2015,  
16 and \$481,404 in 2016; and,  
17

18 **WHEREAS**, the most favorable pricing and terms available to the County for the Microsoft software  
19 and professional services is accomplished via the Milwaukee County Agreement Number 01E73216  
20 with CDW-G.  
21

22 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
23 this \_\_\_\_\_ day of \_\_\_\_\_, 2014 that a Purchase Order for Microsoft software and  
24 professional services issued to CDW-G in the amount of \$512,685.  
25

26 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval of the Finance  
27 Committee.

Respectfully submitted,

**FINANCE COMMITTEE**

Mary Mawhinney  
Mary Mawhinney, Chair

Sandra Kraft  
Sandra Kraft, Vice Chair

Mary Beaver  
Mary Beaver

Brent Fox  
Brent Fox

J. Russell Podzilni  
J. Russell Podzilni

14-5A-018

AUTHORIZING PURCHASE OF MICROSOFT SOFTWARE AND PROFESSIONAL SERVICES  
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FISCAL NOTE:

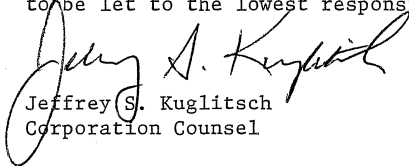
Sufficient funding is available in the IT budget for the 2014 portion of the Microsoft enterprise Agreement. Funding will need to be included in the 2015 and 2016 budgets for those two years of the agreement.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## Executive Summary for Purchase of Microsoft Software

The strategic initiatives included in the 2014 IT budget include:

- The upgrade of all desktop Microsoft operating systems and Office suites installed on all County desktop, laptop, and tablet computers, and
- The replacement of the County's current Groupwise email system with a Microsoft Exchange email system.

The main purposes of the desktop software are the need to replace the out-of-support Microsoft XP operating system and to get all County users onto the same version of the Microsoft Office suite. The purpose of replacing the County's email system is to take advantage of the better set of features and functionality that are included in the Microsoft Exchange email solution.

The Information Technology Department has worked with Microsoft to identify all of the required software products with the goal of developing a 3-year Enterprise Agreement that allows the County to deploy any desired version of Microsoft desktop and email software. The agreement allows payment for the Microsoft software to occur over three budget years, namely 2014, 2015, and 2016. The email system replacement project also includes professional services for migrating from the Groupwise email system to the Microsoft Exchange email system.

The most favorable pricing and terms for the software and professional services associated with the Enterprise Agreement are accomplished via the Milwaukee County Agreement Number 01E73216 with CDW-G and include for 2014:

- \$427,792 for desktop operating system, Office Suite, email, and server software, and
- \$84,893 for email migration professional services and migration software tools.

The Enterprise Agreement cost for 2015 will be \$455,101, and the cost for 2016 will be \$481,404. In years 2017, 2018, and 2019, the County may optionally continue the Enterprise Agreement at a cost of \$297,869 per year.

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve  
INITIATED BY



Phil Boutwell  
DRAFTED BY

Human Services Board,  
General Services Committee  
SUBMITTED BY

April 11, 2014  
DATE DRAFTED

**Awarding Contract for Construction of an Outdoor Recreational Yard at the Youth Services Center**

- 1 **WHEREAS**, The Youth Services Center was built in the early 1990's without an Outdoor Recreational
- 2 Yard and recent changes in state law place more youth in the facility for stays up to one year; and,
- 3
- 4 **WHEREAS**, having an Outdoor Recreational Yard would improve the quality of life for long term
- 5 incarcerated youth in detention as well as children in shelter care by offering a secure outdoor
- 6 environment suitable for educational and recreational programming options that do not exist now; and,
- 7
- 8 **WHEREAS**, in June, 2013 the County Board awarded a contract to Potter Lawson, Inc. to design an
- 9 Outdoor Recreational Yard for the Youth Services Center; and,
- 10
- 11 **WHEREAS**, the design team for the Outdoor Recreational Yard composed of the architectural firm of
- 12 Potter Lawson, Inc. the Department of Corrections, and staff from Rock County Human Services and
- 13 Rock County General Services completed construction documents for the project; and,
- 14
- 15 **WHEREAS**, bids were solicited for the project; and,
- 16
- 17 **WHEREAS**, four general contractors submitted bids for the project that were reviewed by the Purchasing
- 18 Division, General Services and Human Services; and,
- 19
- 20 **WHEREAS**, Corporate Contractors of Beloit, Wisconsin, was determined to be the lowest qualified
- 21 bidder; and,
- 22
- 23 **WHEREAS**, contingency funds are included in the project budget to cover unforeseen conditions and
- 24 necessary changes that may arise throughout the course of the project.
- 25
- 26 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
- 27 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2014 does hereby award a contract for construction of an
- 28 Outdoor Recreational Yard at the Youth Services Center to the lowest qualified bidder, Corporate
- 29 Contractors of Beloit, Wisconsin, in the amount of \$444,000; and,
- 30
- 31 **BE IT FURTHER RESOLVED**, that the Potter Lawson, Inc. contract be amended to include an
- 32 Additional Service Authorization in the amount of \$7,400 to include the Architect's services during the
- 33 construction phase of the project; and,
- 34
- 35 **BE IT FURTHER RESOLVED**, that a purchase order be issued to CGC, Inc. for construction material
- 36 testing in an amount not to exceed \$10,000; and,
- 37
- 38 **BE IT FURTHER RESOLVED**, that a construction project contingency fund be created in the amount
- 39 of \$49,870; and,
- 40
- 41 **BE IT FINALLY RESOLVED**, that the General Services Committee be delegated authority to approve
- 42 all change orders, and report change orders over \$10,000 to the Rock County Board of Supervisors at a
- 43 regularly scheduled meeting.

14-5A-019

**Awarding Contract for Construction of an Outdoor Recreational Yard at the Youth Services Center**

Page 2

**Respectfully submitted,**

**General Services Committee**

\_\_\_\_\_  
Vacant, Chair

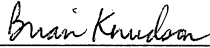
\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Vacant

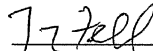
\_\_\_\_\_  
Jason Heidenreich

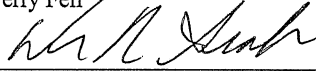
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Edwin Nash

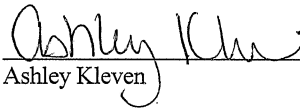
**Human Services Board**

  
\_\_\_\_\_  
Brian Knutson, Chair

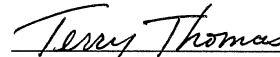
  
\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice-Chair

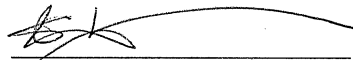
  
\_\_\_\_\_  
Terry Fell

  
\_\_\_\_\_  
William Grahn

  
\_\_\_\_\_  
Ashley Kleven

\_\_\_\_\_  
Vacant

  
\_\_\_\_\_  
Terry Thomas

  
\_\_\_\_\_  
Shirley Williams

\_\_\_\_\_  
Vacant

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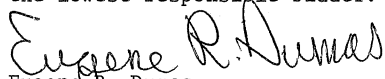
Sufficient funds are available in the YSC Capital Improvement account for the cost of this project.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. and the Rock County Purchasing Ordinance require the project to be let to the lowest responsible bidder.

  
Eugene R. Dumas  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

## Executive Summary

This resolution awards a construction contract to the lowest qualified bidder to construct an Outdoor Recreational Yard at the Youth Services Center. Bids were due April 10<sup>th</sup> and four (4) contractors submitted bids. Corporate Contractors from Beloit, Wisconsin submitted the low bid. The total amount of the bid award is \$444,000.

The Outdoor Recreational Yard will enclose approximately 9,300 square feet. Amenities include paved areas for half-court basketball, foursquare ball, six exercise stations, whiffle ball, picnic table seating under an open-air pavilion, grassy areas, and raised beds for gardens. It is anticipated the facility will be used year round (weather permitting in the winter).

The Wisconsin Department of Corrections has regulatory oversight of the facility and has been involved with the development of the construction plans. Those plans include a 20-foot non-climbable 1/2-inch woven steel fence. The top 5-feet will be canted inward. Security features include pan/tilt/zoom cameras on three light poles located outside the fence. The yard and its perimeter will be lit with downward cast lighting at night for security reasons.

State law requires that adult inmates be visually screened from incarcerated juveniles. Screening is included in the project given the proximity of the YSC to the Jail and Community Gardens. Thus, the lower 15 feet of the fence will be screened with a black nylon mesh. From a distance, the fenced and screened areas will appear to be outdoor tennis courts to the casual observer.

Funding to pay for the construction is included in the 2014 County Budget.

The project will start in May 2014 and expected to be finished by August 2014.



 ORIGINAL

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION



**BID SUMMARY FORM**


PROJECT NUMBER #2014-26  
PROJECT NAME YOUTH SERVICES CENTER OUTDOOR REC YARD  
BID DUE DATE APRIL 10, 2014 – 1:30 P.M.  
DEPARTMENT GENERAL SERVICES – HUMAN SERVICES

	CORPORATE CONTRACTORS BELOIT WI	GILBANK CONSTRUCTION CLINTON WI	PAULSON KIMBALL JANESVILLE WI	KLOBUCAR CONSTRUCTION BELOIT WI
<b>TOTAL BID</b>	<b>\$ 444,000.00</b>	<b>\$ 456,900.00</b>	<b>\$ 458,850.00</b>	<b>\$ 483,900.00</b>
BID BOND	YES	YES	YES	YES
ADDENDUM	YES	YES	YES	YES
START DATE	5/27/14	5/19/14	5/12/14	6/1/14
COMPLETION	7/21/14	7/15/14	8/1/14	8/30/14


Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Seventeen additional vendors solicited that did not respond. Two vendors submitted "No Bids".

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Corporate Contractors

 4/10/14  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

 4-23-14  
CHAIR VOTE DATE

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

LAND CONSERVATION  
COMMITTEE  
INITIATED BY



THOMAS SWEENEY  
DRAFTED BY

LAND CONSERVATION  
COMMITTEE  
SUBMITTED BY

April 21, 2014  
DATE DRAFTED

**AUTHORIZING OPTION TO PURCHASE AGREEMENT FOR THE PLANKEY PROPERTY FOR  
THE PURCHASE OF AGRICULTURAL CONSERVATION EASEMENTS (PACE) PROGRAM**

- 1 **WHEREAS**, the Rock County Purchase of Agricultural Conservation Easements (PACE) Program acquires
- 2 agricultural conservation easements ("Easements") on eligible lands throughout unincorporated Rock County;
- 3 and,
- 4
- 5 **WHEREAS**, the Rock County Board of Supervisors, through Resolution 13-12A-471 (December 12, 2013),
- 6 authorized the Rock County PACE Program to begin the Easement acquisition process on the following property:
- 7
- 8       1. Plankey Property - Rock County tax parcel numbers 6-19-264A, 6-19-264B, 6-19-264C and 6-19-
- 9       264D, Section 23, Township 1N, Range 13E, Turtle Township (approximately 181.5 total acres).
- 10
- 11 **WHEREAS**, to move towards completion of the Easement acquisition process, the Land Conservation
- 12 Department ("LCD") will submit Easement acquisition funding applications for the aforementioned property to the
- 13 USDA-Natural Resources Conservation Service ("NRCS"); and,
- 14
- 15 **WHEREAS**, the NRCS requires, as a component of its application process, a signed agreement ("Option")
- 16 between Rock County and the owners of the aforementioned properties; and,
- 17
- 18 **WHEREAS**, the Option will identify the estimated purchase price of the Easement, and Rock County and the
- 19 property owner's interest in completing the Easement acquisition process; and,
- 20
- 21 **WHEREAS**, the Option is subject to all terms and conditions of the Rock County – Conveyance Agreement and
- 22 Escrow Instructions and contingent upon Easement acquisition funding from the NRCS; and,
- 23
- 24 **WHEREAS**, after execution of the Option, the LCD will submit Easement acquisition funding applications to the
- 25 NRCS for each property, and if funding is awarded, Rock County will acquire Easements on the properties with
- 26 future action by the County Board.
- 27
- 28 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
- 29 \_\_\_\_\_ day of \_\_\_\_\_, 2014, does by enactment of this Resolution, authorize a Rock County –
- 30 Option to Purchase Agreement – Agricultural Conservation Easement for the Plankey Property, subject to all
- 31 terms and conditions stated therein.

14-5A-020

AUTHORIZING OPTION TO PURCHASE AGREEMENT

Page 2

Respectfully submitted:

LAND CONSERVATION COMMITTEE

\_\_\_\_\_  
Richard Bostwick, Chair

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
Wes Davis

\_\_\_\_\_  
Jason Dowd

\_\_\_\_\_  
David Rebout, USDA-FSA Representative

\_\_\_\_\_  
Rick Richard

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Larry Wiedenfeld

FISCAL NOTE:

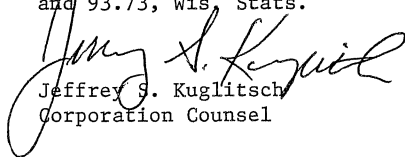
This resolution authorizes an Option to Purchase Agreement for an agricultural conservation easement. Purchase of this easement is subject to approval of funding from the NCRS. Purchase price and County funding will require future action by the County Board.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to Secs. 59.01, 59.51 and 93.73, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

**EXECUTIVE SUMMARY:**

The Rock County Purchase of Agricultural Conservation Easements (PACE) Program acquires agricultural conservation easements ("Easements") on eligible lands throughout unincorporated Rock County. This resolution authorizes Rock County to execute an agreement ("Option") with the property owner. The option identifies the interests of Rock County and the property owner in completing the Easement acquisition process and also includes the estimated purchase price of the Easement. Completion of the Easement acquisition process is subject to funding from the Natural Resources Conservation Service (NRCS).

Applications, which include the Option to Purchase documents, will be submitted to the NRCS for their funding consideration. A real estate appraiser determined the parcel easement value, as shown in the summary below. The Parcel Purchase Price is the Parcel Easement Value minus the Landowner Donation of 25%.

**Plankey Property – 181.5 Acres**

Parcel Easement Value: \$598,000.00

Landowner Donation: (25% of Parcel Easement Value) \$ 149,500.00

Federal Contribution: (50% of Parcel Easement Value) \$ 299,000.00

County Contribution: (25% of Parcel Easement Value) \$ 149,500.00

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Total Purchase Price: \$ 448,500.00

If the application from Rock County is selected for funding, a third party appraiser will be contracted by NRCS to review the real estate appraisals submitted as part of the application. The third party appraiser may request the appraiser to amend any part of the original appraisal, if he/she determines that the NRCS appraisal guidelines for Conservation Easements have not been followed or met. The third party appraiser is the sole authority for making that determination. Once the appraisals have been authorized as complete the final easement value will be set, which may or may not alter the purchase price.