



**ROCK COUNTY BOARD OF SUPERVISORS' MEETING
THURSDAY, OCTOBER 24, 2013 – 6:00 P. M.**

**COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST**

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – October 10, 2013
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
 - A. Crisis Intervention Team Training
 - B. 2012 Annual Coroner's Report
11. UNFINISHED BUSINESS
12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 1. Amending the 2013 Council on Aging Budget to Accept Additional NSIP and Title III-D Funds
 - B. Bills Over \$10,000 – No Roll Call
 - C. Encumbrances Over \$10,000 – Roll Call
 - D. Contracts – Roll Call
 1. Awarding Contract for Dietitian Services for Rock County Council on Aging
 2. Authorizing Award of Rock Haven Handicap Door Modifications
 3. Authorizing Contract for Janitorial Services for the Rock County Department of Public Works

ROCK COUNTY BOARD OF SUPERVISORS

October 24, 2013

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12. NEW BUSINESS

4. Authorizing Property Purchase Through Community Development Block Grant
– Emergency Assistance Program

NOTE: Items 12.D.4. will be considered by the County Board Staff Committee on October 22, 2013 and Planning & Development Committee on October 24, 2013

13. ADJOURNMENT

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services
SUBMITTED BY

October 1, 2013
DATE DRAFTED

**AMENDING THE 2013 COUNCIL ON AGING BUDGET TO ACCEPT ADDITIONAL NSIP
AND TITLE III-D FUNDS**

1 **WHEREAS**, additional Nutrition Services Incentive Program (NSIP) funds have been awarded to the
2 Council on Aging for the congregate nutrition program; and,
3
4 **WHEREAS**, the Council on Aging has received a "special projects award" from the Greater Wisconsin
5 Agency on Aging to collaborate with the Community Academic Aging Research Network in offering a
6 wellness project for older adults to reduce sedentary time.
7
8 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
9 this _____ day of _____, 2013 does hereby accept the additional NSIP and Title III-D
10 funds and amends the Adopted 2013 Rock County Council on Aging budget as follows:

<u>Account/Description</u>	<u>Budget at 10/01/2013</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Title III-C-1 Nutrition Program</u>			
<u>Source of Funds</u>			
30-3903-0000-42102 Federal Aid – NSIP	41,796	1,545	43,341
<u>Use of Funds</u>			
30-3903-0000-63408 Program Supplies	5,146	1,545	6,691
<u>Title III-D (Health Promotion)</u>			
<u>Source of Funds</u>			
30-3908-0000-42100 Federal Aid	11,262	8,000	19,262
<u>Use of Funds</u>			
30-3908-0000-64604 Program Expense	0	8,000	8,000

13-10B-431

Respectfully submitted,

Education, Veterans & Aging Services Committee

Finance Committee Endorsement

Terry Thomas
Terry Thomas, Chair

Reviewed and approved on a vote of 4-0

Wayne Gustina
Wayne Gustina, Vice Chair

Mary Mawhinney
Mary Mawhinney, Chair

Steve Howland
Steve Howland

Edwin Nash
Edwin Nash

Absent
Rick Richard

AMENDING THE 2013 COUNCIL ON AGING BUDGET TO ACCEPT ADDITIONAL NSIP AND
TITLE III-D FUNDS

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FISCAL NOTE:

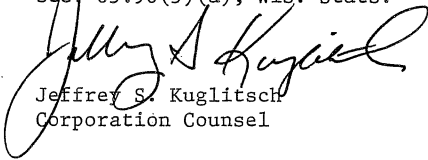
This resolution authorizes the acceptance and expenditure of \$9,545 in Federal Aid for Council on Aging programs. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The Council on Aging receives federal Nutrition Services Incentive Program (NSIP) funds to support the congregate nutrition program. Allocations are estimated during the budget preparation process and now final allocations for the contract period of October 1, 2012 through September 30, 2013 have been received.

The Council on Aging has been chosen to collaborate with the University of Wisconsin Medical School in a Community Academic Aging Research Network project that will offer to older adults the opportunity to be part of a small research project testing the effects of reducing sedentary behavior. The research will test the association between total sedentary time (evaluated over a one-week period with objective monitoring devices), up-to-down transitions, and patterns of sedentary time with various measures of health including physical function, quality of life, and grip strength. It is hoped that the research study will prove a positive correlation between less sitting time and improved health indicators. The project will take place from October 1, 2013 to December 31, 2013.

No county funds are required.

RESOLUTION NO. 13-10B-432

AGENDA NO. 12.B.

SUBMITTED BY: FINANCE COMMITTEE

DATE: **OCT 17 2013**

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON OCT 24 2013, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

Vendor Name	Fund Name	Department Name	Program Name	Amount	Claim Amount
ADVANCED CORRECTIONAL HEALTHCARE	GENERAL FUND	SHERIFF	CORR.FACILITY 30775	12,303.15	12,303.15
PATTERSON KELLEY COMPANY	CPF-GS	GENERAL SERVI JAIL/HCC COMP	1185351	21,484.00	21,484.00
CLAIMS IN THE AMOUNT OF	33,787.15	RESPECTFULLY SUBMITTED,			

HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

FINANCE COMMITTEE

Ray Markham

P. Kuyft

Burt Fay

Manbeaver

13-10B-432

LEGAL NOTE:
THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00

Jeffrey S. Kuglitsch
JEFFREY S. KUGLITSCH
CORPORATION COUNSEL

ADMINISTRATIVE NOTE

RECOMMENDED

Craig Knutson

CRAIG KNUTSON
COUNTY ADMINISTRATOR

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

Sherry Oja
SHERRY OJA
FINANCE DIRECTOR

RESOLUTION NO. 13-10B-433

AGENDA NO. 12.C.

SUBMITTED BY: FINANCE COMMITTEE

DATE: **OCT 17 2013**

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON OCT 24 2013, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

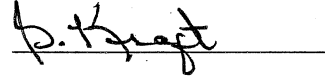
Vendor Name	Fund Name	Department Name	Program Name	PR Number	Claim Amount
PIERCE, DAVID W	SRF-HUMAN SERVIC	HUMAN SERVICES	CRISIS	R1303534	40,000.00
WISCONSIN AUTOMATIC DOOR INC	CPF-GS	GENERAL SERVICES	ROCK HAVEN PROJ	R1303614	13,341.00

CLAIMS IN THE AMOUNT OF 53,341.00

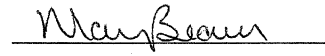
HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

FINANCE COMMITTEE

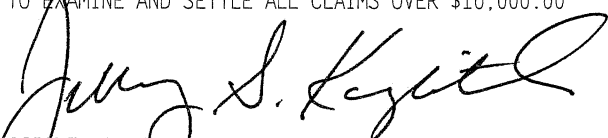








LEGAL NOTE:
THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00


JEFFREY S. KUGLITSCH
CORPORATION COUNSEL

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.


SHERRY OJA
FINANCE DIRECTOR

ADMINISTRATIVE NOTE

RECOMMENDED


CRAIG KNUTSON
COUNTY ADMINISTRATOR

13-10B-433

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

October 2, 2013
DATE DRAFTED

**AWARDING CONTRACT FOR DIETITIAN SERVICES FOR
ROCK COUNTY COUNCIL ON AGING**

- 1 **WHEREAS**, Rock County Council on Aging receives federal Title III-C-I and Title III-C-II funds
- 2 authorized through the federal Older Americans Act to provide congregate and home delivered meals to
- 3 older adults ; and,
- 4
- 5 **WHEREAS**, a registered dietitian is required to approve all menus served through the Elderly Nutrition
- 6 Program and provide a written nutritional analysis of each meal that is made available to participants; and,
- 7
- 8 **WHEREAS**, Rock County Purchasing Division did solicit Proposals from qualified vendors for dietitian
- 9 services; and,
- 10
- 11 **WHEREAS**, the Council on Aging Director and Purchasing staff did review the proposals received for
- 12 compliance with the specifications. .
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 15 this _____ day of _____, 2013, that a contract be awarded to Nutrition and Health
- 16 Associates Inc. of Janesville, Wisconsin not to exceed \$14,691 for dietitian services in 2014.
- 17
- 18 **BE IT FURTHER RESOLVED** that the Council on Aging Director be authorized to enter into a
- 19 contract for 2015 not to exceed \$15,120 and for 2016 not to exceed \$15,570, as proposed.

13-10B-434

Respectfully submitted,

Education, Veterans & Aging Services Committee

Terry Thomas
Terry Thomas, Chair

Wayne Gustina
Wayne Gustina, Vice Chair

Steve Howland
Steve Howland

Edwin Nash
Edwin Nash

Absent
Rick Richard

AWARDING CONTRACT FOR DIETITIAN SERVICES FOR ROCK COUNTY
COUNCIL ON AGING

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FISCAL NOTE:

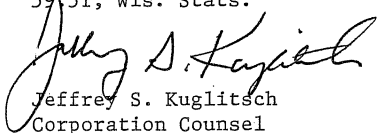
The Council on Aging nutrition programs are funded by Federal Aid. No County funds are used for these programs.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

AWARDING CONTRACT FOR
DIETITIAN SERVICES
FOR
ROCK COUNTY COUNCIL ON AGING

EXECUTIVE SUMMARY

Rock County Council on Aging receives federal Title III-C-1 and Title III-C-2 funds authorized through the Older Americans Act to provide congregate and home-delivered meals to older persons. The Elderly Nutrition Program contributes significantly in assisting older persons to remain healthy, active, and independent in their own homes and communities.

As part of this program, a dietitian or nutritionist must approve all menus served through the Rock County Nutrition Program and provide a written nutritional analysis of each meal that is made available to participants. The dietitian/nutritionist also conducts regular semi-monthly on-site visits to the congregate sites. The purpose of these visits is to provide nutrition and health information, provide individual nutrition consultation to participants and interact with participants regarding meal issues.

The dietitian/nutritionist also accompanies the Nutrition Program Supervisor on in-home visits to participants receiving home delivered meals to develop a nutrition care plan for at-risk participants.

The dietitian/nutritionist will also assist the Nutrition Program Supervisor in the development and provision of training in proper sanitation; the development of sanitation policies and procedures; and the development and implementation of a nutrition education plan.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROJECT NUMBER: #2014-01
PROJECT NAME: DIETITIAN/NUTRITIONIST SERVICES
PROPOSAL DUE DATE: AUGUST 19, 2013 - 12:00 NOON
DEPARTMENT: COUNCIL ON AGING-NUTRITION

TOTAL COST BASED ON 360 HOURS OF SERVICE PER YEAR (30 HOURS PER MONTH)	NUTRITION & HEALTH ASSOCIATES JANESVILLE WI	ANNASHAE CLEVELAND OH
RATER 1	87	25
RATER 2	88	28
TOTAL SCORE	175	53
TOTAL COSTS – 2014	14,688.00	14,400.00
TOTAL COSTS – 2015	15,120.00	14,400.00
TOTAL COSTS – 2016	15,570.00	14,400.00
TOTAL 3 YEAR CONTRACT	\$ 45,378.00	\$ 43,200.00

Request for Proposal was advertised in the Beloit Daily News and on the Internet.

PREPARED BY: JODI MILLIS
Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION: NUTRITION & HEALTH ASSOCIATES

[Signature] 10/3/13
Signature Date

GOVERNING COMMITTEE RECOMMENDATION: _____

Terry Thomas 4-0 10-15-13
Chair Vote Date

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY

Randy Terronez
DRAFTED BY

General Services Committee
SUBMITTED BY



October 15, 2013
DATE DRAFTED

AUTHORIZING AWARD OF ROCK HAVEN HANDICAP DOOR MODIFICATIONS

- 1 **WHEREAS**, residents moved into the new Rock Haven facility on May 13; and,
- 2
- 3 **WHEREAS**, the need for handicap accessible doors for the exterior entranceways to the four
- 4 neighborhoods has been identified as a needed item; and,
- 5
- 6 **WHEREAS**, bids were received for door modifications to eight (8) doors and the low bid from
- 7 Wisconsin Automatic Door of New Berlin, WI in the amount of \$13,341.00 is recommended.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly assembled
- 10 this ____ day of _____, 2013 that the County authorize the award of the Rock Haven Handicap
- 11 Door Modifications to Wisconsin Automatic Door of New Berlin, WI in the amount of \$13,341.00.

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

Edwin Nash

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator

FISCAL NOTE:

Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200, for the cost of this project.

Sherry Oja
Finance Director

13-10B-435

Executive Summary

Authorizing Award of Rock Haven Handicap Door Modifications

Shortly after the new facility was open to residents on May 13, the need for handicap doors at the exterior entrances to each of the four neighborhoods was identified.

Bids were received for modifications to eight (8) doors and the low bid from Wisconsin Automatic Door of New Berlin, WI in the amount of \$13,341.00 is recommended.

In addition to the bid, General Services is obtaining prices for installing the material and is estimated to be approximately \$2,000.

Funds are available in the Rock Haven Building project account for the cost of this project.



BID SUMMARY FORM

PROJECT NUMBER #2013-40
 PROJECT NAME HANDICAP DOOR MODIFICATIONS-ROCK HAVEN NURSING HOME
 BID DUE DATE OCTOBER 11, 2013 - 9:30 A.M.
 DEPARTMENT GENERAL SERVICES - ROCK HAVEN

	WI AUTOMATIC DOOR NEW BERLIN WI	ASSA ABLOY ENTRANCE SYSTEMS ELK GROVE VILLAGE IL	AUTOMATIC ENTRANCES OF WI WAUKESHA WI	LA FORCE HARDWARE MADISON WI
FIRM BID PRICE MATERIALS FOR BATTERY OPERATED PUSH BUTTONS	10,673.00	9,147.00	14,640.00	15,560.00
INSTALLATION COST	2,668.00	4,848.00	2,890.00	4,224.00
TOTAL COST	\$ 13,341.00	\$ 13,995.00	\$ 17,530.00	\$ 19,784.00
BRAND/MODEL	HORTON BEA	BESAM SW100	STANLEY MAGIC FORCE	#9540 SENIOR SWING
WARRANTY	1 YEAR	1 YEAR	1 YEAR	1 YEAR

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. One vendor withdrew their bid due to a mathematical error.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: WISCONSIN AUTOMATIC DOOR

SIGNATURE: *Jodi Millis* DATE: 10/14/13
 GOVERNING COMMITTEE APPROVAL: _____ VOTE: 5-0 DATE: 10/15/13
 CHAIR: _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY

Public Works Committee
SUBMITTED BY



Ben Coopman, Director of Public Works
DRAFTED BY

October 16, 2013
DATE DRAFTED

Authorizing Contract for Janitorial Services for the Rock County Department of Public Works

- 1 **WHEREAS**, funds are included in the budget each year to contract with a janitorial company for
- 2 cleaning services for the Rock County Public Works Department - Parks, Airport and Highway
- 3 Divisions; and,
- 4
- 5 **WHEREAS**, the current contract with Peterson Cleaning, Inc. of Rockford, Illinois will expire at
- 6 year end; and,
- 7
- 8 **WHEREAS**, the Department of Public Works prepared the specifications and Rock County
- 9 Purchasing Division did solicit cost proposals from various janitorial companies (results
- 10 attached); and,
- 11
- 12 **WHEREAS**, the Rock County Department of Public Works administrative staff did review the
- 13 proposals and is recommending the most qualified bidder.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 16 assembled this _____ day of _____, 2013, that a contract for office building
- 17 cleaning services be awarded to Diversified Building Maintenance, Janesville WI, based on the
- 18 terms and conditions set forth in the contract; and,
- 19
- 20 **BE IT FURTHER RESOLVED**, that periodic payments be made to the vendor upon approval
- 21 of the Public Works Committee.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis L. Yankee
Kurtis Yankee, Chair

Betty Jo Bussie
Betty Jo Bussie, Vice-Chair

Eva M. Arnold
Eva M. Arnold

Brent Fox
Brent Fox

Rick Richard
Rick Richard

13-10B-436

Authorizing Contract for Janitorial Services for the Rock County Department of Public Works
Page 2

FISCAL NOTE:

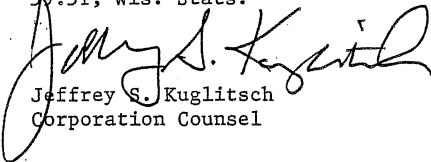
Sufficient funding will need to be included in the 2014-2016 budgets for the cost of this contract.



Sherry Oja
Finance Director

LEGAL NOTE:

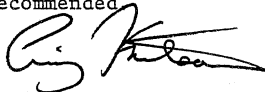
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended



Craig Knutson
County Administrator

Executive Summary
Authorizing Contract for Janitorial Services
for the Rock County Department of Public Works

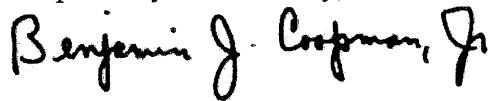
Every three years, the Department of Public Works (DPW) solicits cost proposals from firms to clean the DPW office on Newville Road and the Southern Wisconsin Regional Airport office. The current contract with Peterson Cleaning, Inc. expires on December 31, 2013.

Department staff, in collaboration with the Rock County Purchasing Division, received sealed proposals on September 30, 2013. Results of those bids are enclosed with the resolution.

After review of the proposals and related costs, DPW staff recommends award of the contract for 2014-2016 to the most qualified bidder, Diversified Building Maintenance, of Janesville, Wisconsin in the amount of \$7,114 for 2014, \$7,210 for 2015 and \$7,300 for 2016. The total three year contract will be \$21,624.

These new bids are within the estimated requested amounts in the 2014 budget.

Respectfully submitted by,



Benjamin J. Coopman, Jr., P.E.
Director of Public Works

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



PROPOSAL SUMMARY FORM

PROJECT NUMBER 2014-07
PROJECT NAME CLEANING SERVICES
PROPOSAL DUE DATE SEPTEMBER 30, 2013 – 12:00 NOON
DEPARTMENT PUBLIC WORKS & AIRPORT

	DIVERSIFIED JANESVILLE WI	CLEAN POWER MADISON WI	PETERSON ROCKFORD IL	SERVICEMASTER JANESVILLE WI
RATER 1	94	92	91	89
RATER 2	87	60	67	56
RATER 3	90	80	65	65
TOTAL SCORE	271	232	223	210
2014 AIRPORT	2,304.00	2,149.31	3,324.00	2,400.00
2015 AIRPORT	2,350.00	2,149.31	3,423.72	2,500.00
2016 AIRPORT	2,390.00	2,170.80	3,526.43	2,600.00
TOTAL AIRPORT	\$ 7,044.00	\$ 6,469.42	\$ 10,274.15	\$ 7,500.00
2014 DPW	4,810.00	4,599.72	4,800.00	4,400.00
2015 DPW	4,860.00	4,599.72	4,944.00	4,500.00
2016 DPW	4,910.00	4,645.72	5,092.32	4,600.00
TOTAL DPW	\$ 14,580.00	\$ 13,845.16	\$ 14,836.32	\$ 13,500.00
TOTAL 3-YEAR CONTRACT	\$ 21,624.00	\$ 20,314.58	\$ 25,110.47	\$ 21,000.00

Request for Proposal was advertised in the Beloit Daily News and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: JODI L MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: DIVERSIFIED BUILDING MAINTENANCE

Benjamin J. Cooper, Jr.
SIGNATURE

10-16-2013
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Rock County Planning &
Development Agency
INITIATED BY



Colin Byrnes, David Somppi
DRAFTED BY

Planning & Development
Committee
SUBMITTED BY

August 22, 2013
DATE DRAFTED

**AUTHORIZING PROPERTY PURCHASE THROUGH COMMUNITY
DEVELOPMENT BLOCK GRANT – EMERGENCY ASSISTANCE PROGRAM**

1 **WHEREAS**, the United States Government through the Housing and Community Development Act of
2 1974, as amended, has established a program of Community Development Block Grants (CDBG) and has
3 allowed each State to elect to administer CDBG funds for its non-entitlement areas, subject to certain
4 conditions; and,
5

6 **WHEREAS**, the State of Wisconsin has elected to administer CDBG Housing funds for its non-
7 entitlement areas through the Wisconsin Department of Commerce – (now Department of
8 Administration) – Division of Housing & Community Development, for the purpose of approved
9 activities to provide flooding repair, acquisition and demolition to lower income households, within
10 approved Federal, State and Local guidelines; and,
11

12 **WHEREAS**, the Rock County Board of Supervisors, at its meeting on December 11, 2008, approved a
13 resolution authorizing the 2008 Community Development Block Grant – Emergency Assistance Program
14 grant with the State of Wisconsin; and,
15

16 **WHEREAS**, Rock County entered into a grant agreement with the State of Wisconsin for administering
17 this program; and,
18

19 **WHEREAS**, Rock County and the State of Wisconsin approved an amendment to this grant agreement
20 on January 14, 2010, which approved the use of CDBG-EAP funds for the acquisition/demolition of
21 identified eligible flood damaged homes in Rock County outside of the Cities of Beloit and Janesville in
22 accordance with State and Federal requirements; and,
23

24 **WHEREAS**, per State and Federal requirements, Rock County had appraisals conducted to determine the
25 current value of the subject properties, located at 3901 Riverside Drive, Edgerton, WI and 3911 Riverside
26 Drive, Edgerton, WI, Parcel 6-6-1241 and 6-6-1243, Sunnyview Park, Lot 1 Block 2, and Sunnyview
27 Park, Lot 2, Block 2; and,
28

29 **WHEREAS**, per State and Federal regulations, these appraisals were used to establish the current
30 property value for the subject properties at \$85,000 and \$30,000, respectively; and,
31

32 **WHEREAS**, these property values, minus flood benefits, were used to establish offers to purchase for the
33 properties of \$85,000, and \$30,000 respectively; and,
34

35 **WHEREAS**, the owners of the properties accepted the offers to purchase; and,
36

37 **WHEREAS**, Rock County proposes to remove structures on the property and make use or dispose of the
38 property in accordance with the Housing Procedures Manual for Rock County, and appropriate State and
39 Federal requirements.
40
41
42

12-10B-437

Resolution Authorizing Property Purchase Through Community Development Block Grant – Emergency Assistance Program

Page 2

40 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
41 this _____ day of _____, 2013, hereby approves and authorizes the purchase by the County
42 of Rock of the two (2) subject properties using Community Development Block Grant – Emergency
43 Assistance Program funds from the State of Wisconsin; and,

44
45 **BE IT FURTHER RESOLVED**, that the Rock County Board of Supervisors authorizes the County
46 Board Chair and County Clerk to sign the respective documents on behalf of the County of Rock; and,

47
48 **BE IT FURTHER RESOLVED**, that authority is hereby granted to the Rock County Planning &
49 Development Committee and Rock County Board Staff Committee to take the necessary steps to develop
50 proposals and enter into agreements needed to purchase and dispose of the structures on the site and to
51 determine the final disposition of the property.

Respectfully submitted,

Planning & Development Committee

County Board Staff Committee

Alan Sweeney, Chair

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Sandra Kraft, Vice Chair

Marilynn Jensen

Eva Arnold

Phillip Owens

Betty Jo Bussie

Wayne Gustina

Marilynn Jensen

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 59.01, 59.51 and 59.52(6), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

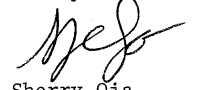
Henry Brill

Mary Mawhinney

Louis Peer

FISCAL NOTE:

Sufficient funding is available in the CDBG-EAP grant account, A/C 64-6411-0000-64913, for the purchase of these properties. No County funds are required.


Sherry Oja
Finance Director

Kurtis L. Yankee

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

EXECUTIVE SUMMARY

RESOLUTION AUTHORIZING OF PROPERTY PURCHASE THROUGH COMMUNITY DEVELOPMENT BLOCK GRANT – EMERGENCY ASSISTANCE PROGRAM

The County of Rock has received grant funds from the State of Wisconsin – Community Development Block Grant – Emergency Assistance Program. The Rock County Board of Supervisors approved the Grant Agreement receipt of the Grant at its meeting on December 11, 2008.

A total of \$440,245 in program and administrative funds were made available for this Program to purchase qualifying properties from qualifying owners that for properties that were damaged during the 2008 flood event. No Rock County General Revenue funds are required or will be used for this purchase.

Per State requirements, Rock County had appraisals conducted to determine the current value of two (2) subject properties. 3901 Riverside Drive, Edgerton, WI, Parcel 6-6-1241, Sunnyview Park, Lot 1 Block 2 owned by JoAnn McGuire and 3911 Riverside Drive, Edgerton, WI, Parcel 6-6-1243, Sunnyview Park, Lot 2, Block 2 owned by JoAnn McGuire and Robert Frieler. These appraisals have been used to establish the current value of the subject properties. These property values, minus flood benefits, were used to establish offers to purchase for the properties.

The values of the two subject properties, that were valued at \$85,000 and \$ 30,000, were used to establish offers to purchase. The owners of the two properties have accepted the offers to purchase. Per State and Federal requirements, the purchase of the property is contingent on approval by the Rock County Board of Supervisors.

Per the Housing Procedures Manual for Rock County, the Planning & Development Committee and Planning & Development Agency have been working to implement the provisions of the Grant. Arranging for the purchase of the property has been done in accordance with State and Federal regulations and requirements.

The Planning & Development Committee and Agency will comply with Federal requirements for demolishing structures on the property, conduct site restoration activities, and conduct final grading and seeding. Upon completion of this work, final disposition of the property will be determined.