

**ROCK COUNTY BOARD OF SUPERVISORS' MEETING
THURSDAY, APRIL 28, 2011 – 6:00 P. M.**

**COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST**

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – April 14, 2011
6. PUBLIC HEARING
 - A. Public Hearing on Approving Tentative 2011 County Supervisory District Plan
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
 - A. Appointment to W-2 Steering Committee
 - B. Appointments to Developmental Disabilities Board
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. UNFINISHED BUSINESS
12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 1. Amending the Sheriff's 2011 Budget to Use Equitably Shared Funds
 2. Authorizing Acceptance of the Natural Resource Foundation Besadny Conservation Grant and Amending 2011 Budget
 3. Amending the 2011 Council on Aging Budget for Title III Programs and Medication Management Information Systems Grant
 4. 2010 Supplemental Appropriations and Budgetary Transfers

ROCK COUNTY BOARD OF SUPERVISORS

April 28, 2011

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12. NEW BUSINESS

- B. Bills Over \$10,000 – No Roll Call
- C. Encumbrances Over \$10,000 – Roll Call
- D. Contracts -- Roll Call

- 1. Authorizing Contract for Actuarial Valuation Services for Other Post Employment Benefits (OPEB) Calculation as Required Under Governmental Accounting Standards Board (GASB) Statement 45
- 2. Authorizing the Purchase and Installation of Janitor Closet Doors and Frames at the Jail
- 3. Awarding Contract for Rock County Preventative Maintenance Program Weather Alert Siren System
- 4. Awarding Contract for Purchase of Radio Equipment Purchase from 2008-2009 Homeland Security Mutual Aid Radio Replacement Grant: Round 6 (2008-2009)

NOTE: Item 12.D.4. will be considered by the Public Safety and Justice Committee on April 28, 2011 and General Services Committee on April 28, 2011

- 5. Authorizing Consultant Contract for JAG Criminal Justice Coordinating Council's (2008) Grant

NOTE: Item 12.D. 5. will be considered by the Public Safety & Justice Committee on April 28, 2011

- E. Authorizing Application with Wisconsin Department of Natural Resources for County Fish and Game Project Grant Funds

NOTE: Item 12.E. will be considered by the Public Works Committee on April 26, 2011

F. **SPECIAL REORGANIZATION ITEMS:**

- 1. Review, Discussion and Approval of the Rules of the Board for 2011-2012

13. ADJOURNMENT

APPOINTMENT TO W-2 STEERING COMMITTEE

POSITION: Member of the W-2 Steering Committee

AUTHORITY: Wis. Stats. 49-143(2)(a)
Resolution #97-8A-061

PRESENT MEMBER: Vacant

TERM: Term ending 8/14/13

PER DIEM: For County Board Supervisors Only
Per Board Rule IV.J.

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENTS: Shannon Moe
Cotta Transmission
1301 Prince Hall Dr.
Beloit, WI 53511

EFFECTIVE DATE: Immediately

APPOINTMENT TO DEVELOPMENTAL DISABILITIES BOARD

POSITION: Member of the Developmental Disabilities Board

AUTHORITY: Wis. Stats. 51.437

TERM: Three Years April 2011 – April 2014

PER DIEM: Yes, Per Board Rule IV.J.

PRESENT MEMBER: Supervisor Jennifer Bishop
Cheryl Drozdowicz
Supervisor Louis Peer

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Supervisor Jennifer Bishop

Supervisor Louis Peer

Cheryl Drozdowicz
1525 Shannon Drive
Janesville, WI 53546

EFFECTIVE DATE: April 28, 2011

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Robert D. Spoden, Sheriff
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

April 11, 2011
DATE DRAFTED

Amending the Sheriff's 2011 Budget to Use Equitably Shared Funds

1 **WHEREAS**, federal law authorizes the Attorney General to share federally forfeited property with
 2 participating state and local law enforcement agencies through the Department of Justice Asset Forfeiture
 3 Program; and,
 4
 5 **WHEREAS**, equitably shared funds are required to be used by law enforcement agencies for law
 6 enforcement purposes only; and,
 7
 8 **WHEREAS**, the intent of the transfer is to enhance law enforcement, and it must increase, not supplant
 9 the recipient's appropriated operating budget; and,
 10
 11 **WHEREAS**, for their participation in the program, the Sheriff's Office received funds in the amount of
 12 \$37,981; and,
 13
 14 **WHEREAS**, the Sheriff's Office plans to use the funds to purchase a subscription to Leads Online, a
 15 megaphone system, and law enforcement equipment.
 16
 17 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
 18 this _____ day of _____, 2011, that the 2011 budget be amended as follows:
 19
 20

<u>Account/Description</u>	<u>Budget 03/31/11</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
21-2100-0000-47000			
Transfer In	\$1,000.00	\$37,981.00	\$38,981.00
<u>Use of Funds</u>			
21-2100-0000-63200			
Publications/Subscriptions/Dues	\$5,349.00	\$3,869.00	\$9,218.00
21-2100-0000-63904			
Policing/ 1 st Aid Supplies	\$15,565.00	\$307.00	\$15,872.00
21-2100-0000-67171			
Capital Assets-\$1,000/More	\$30,787.00	\$33,805.00	\$64,592.00


11-4B-348

Amending the Sheriff's 2011 Budget to Accept and Use Equitably Shared Funds


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Respectfully submitted,

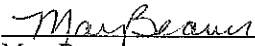
Public Safety and Justice Committee



 Ivan Collins, Chair



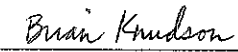
 Larry Wiedenfeld, Vice Chair



 Mary Beaver



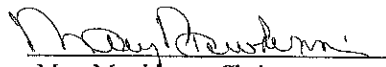
 Henry Brill



 Brian Knudson

Finance Committee Endorsement
Reviewed and approved on a vote of

5-0



 Mary Mawhinney, Chair

FISCAL NOTE:

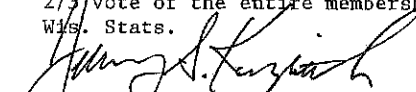
This resolution authorizes a transfer in from the Sheriff's Trust Account, FBI Forfeitures, A/C 00-0000-0070-29637, which has a current balance of \$37,981.04.



 Jeffrey A. Smith
 Finance Director

LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



 Jeffrey S. Kuglitsch
 Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



 Craig Knudson
 County Administrator

Executive Summary

Amending the Sheriff's 2011 Budget to Use Equitably Shared Funds

The Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations and deprives wrongdoers of the proceeds of their crimes. Federal law authorizes the Attorney General to share federally forfeited property with participating state and local law enforcement agencies.

Equitably shared funds are required to be used by law enforcement agencies for law enforcement purposes only. The intent of the transfer is to enhance law enforcement. It must increase, not supplant the recipient's appropriated operating budget.

For their participation in the program, the Sheriff's Office received funds in the amount of \$37,981. The Sheriff's Office plans to use \$37,981 of equitably shared funds to subscribe to Leads Online, to purchase a megaphone system, and to purchase law enforcement equipment to assist the patrol and drug enforcement units in Rock County.

Leads Online is the nation's largest online investigation system used by law enforcement to recover stolen property, help stop meth makers, reduce metal theft, and solve crimes.

The megaphone system will be utilized for crowd control situations and for communication in high threat hostage/barricaded subject incidents, where there is no availability or access to telephonic communications. Two of these megaphones will be placed in the patrol supervisor vehicles, and one will be placed in the SWAT vehicle, and one will be placed in the hostage negotiators response unit.

Leads Online	\$3,869
Megaphone System	\$307
Law Enforcement Equipment	<u>\$33,805</u>
 Total	 \$37,981

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Works Committee
INITIATED BY



Lori A. Williams, Parks Director
DRAFTED BY

Public Works &
Parks Advisory Committee
SUBMITTED BY

April 7, 2011
DATE DRAFTED

**Authorizing Acceptance of the
Natural Resource Foundation Besadny Conservation Grant
and
Amending 2011 Budget**

1 **WHEREAS**, the Rock County Parks application for matching funding was approved by the Natural
2 Resource Foundation Besadny Conservation Grant program in the total amount of \$1,000 to design,
3 fabricate and install State Natural Area educational signs in Magnolia Bluff and Carver-Roehl Park;
4 and,
5
6 **WHEREAS**, the matching funds will be provided by staff time to design, edit and install the panels at
7 no additional expense to Rock County Parks Division; and,
8
9 **WHEREAS**, the County designated portions of Magnolia Bluff County Park and Carver-Roehl County
10 Park as Wisconsin Department of Natural Resources (DNR) State Natural Areas in November 2010;
11 and,
12
13 **WHEREAS**, the Parks Division desires to educate park users on the State Natural Area program and
14 highlight the ecological diversity and natural resource land management with interpretative panels in
15 each park.
16
17 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
18 this _____ day of _____, 2011, hereby accepts the Natural Resource Foundation
19 Besadny Conservation Grant.

20
21 **BE IT FURTHER RESOLVED**, that the Park's budget be amended as follows:

22	23	24	25	26
Account/Description	Budget at 01/01/11	Increase (Decrease)	Amended Budget	
26 Source of Funds				
27 41-4592-4790-46000	500.00	1,000.00	1,500.00	
28				
29 Use of Funds				
30 41-4592-4790-69999	500.00	1,000.00	1,500.00	

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis Yankee
Kurtis Yankee, Chair

Absent
David Diestler

Betty Jo Bussie
Betty Jo Bussie, Vice-Chair

Absent
Brent Fox

Eva Arnold
Eva Arnold

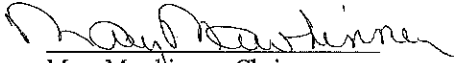
11-4B-349

**Authorizing Acceptance of the Natural Resource Foundation Besadny Conservation Grant and
Amending 2011 Budget**

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FINANCE COMMITTEE ENDORSEMENT

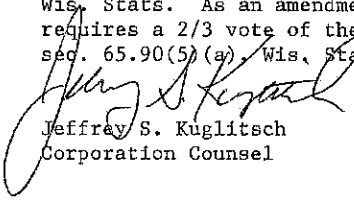
Reviewed and approved on a vote of 5-0.



Mary Mawhinney, Chair

LEGAL NOTE:

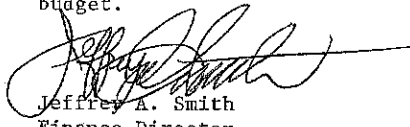
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:


This resolution authorizes the acceptance and expenditure of a \$1,000 Natural Resources Foundation Grant for educational signs in Magnolia Bluff and Carver-Roehl Parks. The County's 50% match is from staff costs included in the Park's 2011 budget.



Jeffrey A. Smith
Finance Director

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary
Authorizing Acceptance of the
Natural Resource Foundation Besadny Conservation Grant
and
Amending the 2011 Budget

Rock County Parks was selected as one of 28 Besadny Conservation Grant recipients. We were awarded the maximum, \$1,000 to design, fabricate and install State Natural Area educational signs. The Besadny Conservation Grant is a 50/50 match. Matching funds will come from staff time to design and install the panels.

Sections of Magnolia Bluff and Carver-Roehl County Parks were designated as State Natural Areas (SNA) in November 2010. The parks were selected based on their habitat quality and diversity, extent of past disturbance, context within the greater landscape, and rarity of features on local and global scales.

These signs will educate all users about the rare resources found in each park. Panel topic ideas include: SNA program and why each park was chosen; invasive species removal; prairie restoration; or threatened species management. Interpretive panels will be printed in full color on a high-pressure laminate surface – which will last for many years, even in an outdoor setting.

Interpretive panels truly are a wonderful educational tool, but they are expensive to fabricate. With limited budgets, outside funding was sought to cover the cost of these panels. The panel fabrication is made possible through this grant.

Respectfully submitted,



Lori A. Williams, CPRP
Parks Director

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging Services
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging Services
SUBMITTED BY

March 30, 2011
DATE DRAFTED

**AMENDING THE 2011 COUNCIL ON AGING BUDGET FOR TITLE III PROGRAMS
AND MEDICATION MANAGEMENT INFORMATION SYSTEMS GRANT**

1 **WHEREAS**, the Council on Aging receives Older Americans Act funds that are estimated in the budget
2 preparation process; and,
3
4 **WHEREAS**, the adjusted 2011 grant amounts for Title III programs have been made available from the
5 Greater Wisconsin Agency on Aging Resources; and,
6
7 **WHEREAS**, the Council on Aging is also receiving additional funds for the Medication Management
8 Information Systems grant to address the issue of medication-related problems and errors for older adults.
9
10 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
11 this day of _____ day of _____, 2011 does hereby amend the Adopted 2011 Rock County
12 Council on Aging budget as follows:

<u>Account/Description</u>	<u>Budget at 03/01/11</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Title III-B (Supportive Services)</u>			
<u>Source of Funds</u>			
30-3901-0000-42100 Federal Aid	125,871	(14)	125,857
<u>Use of Funds</u>			
30-3901-0000-62130 Audit Fees	2,100	(14)	2,086
<u>Title III-C-2 Delivered Meals</u>			
<u>Source of Funds</u>			
30-3904-0000-42100 Federal Funds	95,909	48	95,957
<u>Use of Funds</u>			
30-3904-0000-64124 Consumable Supplies	6,000	48	6,048
<u>Title III-D Preventive Health</u>			
<u>Source of Funds</u>			
30-3908-0000-42100 Federal Aid	8,329	42	8,371
<u>Use of Funds</u>			
30-3908-0000-62625 Outreach Service	6,829	42	6,871
<u>Title III-E National Family Caregiver Support</u>			
<u>Source of Funds</u>			
30-3915-0000-42100 Federal Aid	60,245	(6)	60,239
<u>Use of Funds</u>			
30-3915-0000-64615 Client Related Costs	18,000	(6)	17,994

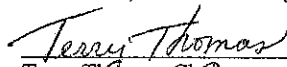
11-4B-350

AMENDING THE 2011 COUNCIL ON AGING BUDGET FOR TITLE III PROGRAMS AND
MEDICATION MANAGEMENT INFORMATION SYSTEMS GRANT

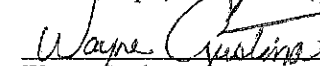
47	Medication Management Improvement Systems (MMIS)			
48	Source of Funds			
49	30-3931-0000-42100	3,600	3,000	6,600
50	Federal Aid			
51	Use of Funds			
52	30-3931-0000-62625	3,600	3,000	6,600
53	Outreach Services			


Respectfully submitted,

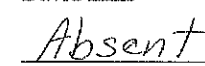
Education, Veterans & Aging Services


Terry Thomas, Chair


Marvin Wopat, Vice Chair

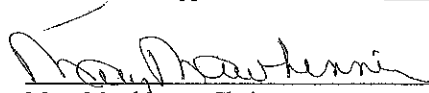

Wayne Gustina


David Innis


Fred Yoss


Finance Committee Endorsement

Reviewed and approved on a vote of 5-0


Mary Mawhinney, Chair

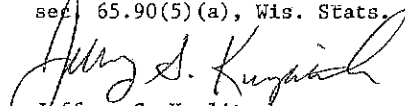
FISCAL NOTE:

This resolution amends the Council on Aging's 2011 grants to actual awards. No County matching funds are required for these grants.


Jeffrey A. Smith
Finance Director


LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The Council on Aging budget is funded primarily with federal Older Americans Act and State revenues. During the budget preparation process, the amount of funding is estimated. Actual amounts are not available until after the federal budget is passed and the State Bureau of Aging and Disability Resources determines final allocations for counties.

The budget changes are small, with small increases for Title III-C-2 (Home Delivered Meals) and Title III-D (Preventive Health) and small decreases in Title III-B (Supportive Services) and Title III-E (Family Caregiver Support Program).

Earlier, the Council on Aging had received a Medication Management Information System grant, an evidence-based medication management program designed to enable community agencies to address the issue of medication-related problems and errors. An additional \$3,000 is being granted to extend this program.

No county tax levy is required.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Jeffrey A. Smith, Finance Director
DRAFTED BY

Finance Committee
SUBMITTED BY

April 12, 2011
DATE DRAFTED

2010 SUPPLEMENTAL APPROPRIATIONS AND BUDGETARY TRANSFERS

1 **WHEREAS**, adjustments must be made to close the 2010 General Ledger; and,
2
3 **WHEREAS**, the Finance Committee has reviewed and approved the supplemental appropriations and
4 transfers.
5
6 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
7 assembled this _____ day of _____, 2011 does hereby amend the 2010 Budget as
8 follows:
9

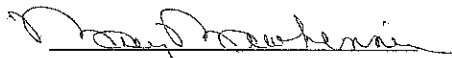
<u>A/C DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CHANGE</u>	<u>AMENDED BUDGET</u>
Source of Funds:			
00-0000-0001-46900/ Refund of Prior Year Expense	0	223,831	223,831
00-0000-0001-46901/ Additional Revenues from Prior Years	0	258,122	258,122
18-1849-0000-41500/ Jail/HCC Capital Project	11,605,267	(200)	11,605,067
19-1921-0000-47010/ General Fund Application	26,347	206,691	233,038
00-0000-0010-47000/ Human Serv.Spec.Rev.Fund-Trans.In	0	187,757	187,757
Use of Funds:			
00-0000-0001-64903/ General Fund-Transfer Out	78,692	187,757	266,449
18-1849-0000-67200/ Jail/HCC Capital Project	11,605,267	(200)	11,605,067
14-1410-0000-61610/ County Clerk – Health Ins.	47,637	1,451	49,088
15-1541-0000-64901/ Tax Deed Expense	8,000	3,409	11,409
18-1817-0000-63500/ Adolescent Svc Cntr-R&M Supplies	18,000	2,082	20,082
19-1913-0000-61720/ Unemployment Compensation	25,000	35,029	60,029
19-1990-0000-64904/ Refund of Prior Year's Revenues	0	35,443	35,443
19-1991-0000-64904/ Additional Expenses from Prior Yrs.	0	2,815	2,815
21-2100-0000-61210/ Sheriff-Overtime Wages	256,250	372,706	628,956
21-2167-0000-62119/ RECAP Operations Other Contr. Svc	247,402	5,335	252,737
28-2600-0000-61210/ Coroner Overtime Wages	1,500	4,041	5,541
38-3800-0000-61610/ Veterans Services-Health Insurance	45,678	3,634	49,312

11-4B-351

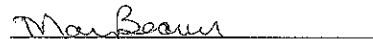
50	64-6420-0000-61610/			
51	Economic Dev. Prgm Health Ins.	22,826	60	22,886
52	64-6451-0000-63110/			
53	Address Signs Admin. Exp.	3,240	52	3,292
54	64-6460-0000-68000/			
55	Housing Grant Clearing A/C-Alloc.	(119,051)	28,532	(90,519)
56	36-3603-0000-67130/			
57	HSD Special Accts Terminals & PCs	4,700	3,028	7,728
58	36-3645-0000-64604/			
59	Child & Fam Incent Funds Prgm Exp	186,114	24,716	210,830
60	36-3649-0000-68205/			
61	JAIBG Allocated Juvenile Justice	15,932	43	15,975
62	36-3655-0000-68204/			
63	Kinship Care Allocated CPS	60,864	91	60,955
64	36-3666-0000-68321/			
65	Long Term Supp COP Waiver Alloc	(690,773)	8,835	(681,938)
66	36-3689-0000-62609/			
67	Crisis State Institutions	2,963,246	136,472	3,099,718
68	36-3713-0000-64604/			
69	PATH Program Expense	3,374	20,870	24,244


Respectfully submitted,

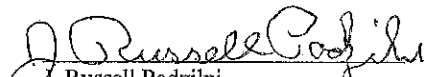
FINANCE COMMITTEE


Mary Mawhinney, Chair


Sandra Kraft, Vice Chair

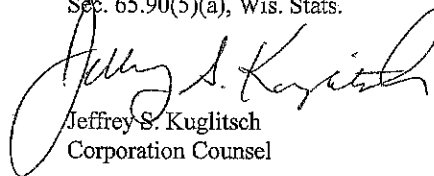

Mary Beaver


David Diestler


J. Russell Podzilni

LEGAL NOTE:

As an amendment to the 2010 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board, pursuant to Sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

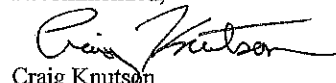
FISCAL NOTE:

This resolution amends the 2010 Budget for those programs where expenses exceeded budget appropriations. To limit data entry and legal notice publication costs, only selected line items within programs were adjusted. The line items shown contain the net budget adjustment for the program and do not necessarily reflect the overage of that particular line item.


Jeffrey A. Smith
Finance Director

ADMINISTRATIVE NOTE:

Recommended,


Craig Knutson
County Administrator

RESOLUTION NO. 11-4B-352

AGENDA NO. 12.B.(1)

SUBMITTED BY: FINANCE COMMITTEE

~~INITIATED: FINANCE DIRECTOR~~

DATE:

APR 21 2011

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON APR 28 2011, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

Vendor Name	Fund Name	Department Name	Program Name	Amount	Claim Amount
AE BUSINESS SOLUTIONS	ISF-CS	INFORMATION Y	IT CAPITAL PR INV0024579	31,000.00	31,000.00
AYRES ASSOCIATES INC	SF-LAND RECOR	REAL PROPERTY	ORTHOIMAGERY 139787	54,225.00	54,225.00
CESA 2	GENERAL FUND	SHERIFF	CORR.FACILITY 17037	16,299.03	16,299.03
ELECTION SYSTEMS AND SOFTWARE IN	ISF-CS	INFORMATION Y	INFORMATION Y 772219	21,392.90	21,392.90
JANKE GENERAL CONTRACTORS INC	SF-PARKS	DPW	ADLP GRANT 03082011	55,167.00	55,167.00
SIEMENS INDUSTRY INC	ISF-HCC BLDG C	GENERAL SERVI	HCC BLDG COMP 5441971486	12,480.00	12,480.00
WISCONSIN RIVER RAIL TRANSIT CON	SPF-ALL OTHER	PLANNING	RAIL TRANSIT 03242011	26,040.00	26,040.00

11-4B-352

CLAIMS IN THE AMOUNT OF 216,603.93

RESPECTFULLY SUBMITTED,

HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

FINANCE COMMITTEE

Mary Hawken

P. Kraft

[Signature]

MarBeaus

Russ Podzela

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00

Jeffrey S. Kuglitsch

JEFFREY S. KUGLITSCH
CORPORATION COUNSEL

ADMINISTRATIVE NOTE

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

RECOMMENDED

[Signature]

GRAEG KNOTSON
COUNTY ADMINISTRATOR

[Signature]

JEFFREY SMITH
FINANCE DIRECTOR

RESOLUTION NO. 11-4B-353

AGENDA NO. 12.C.

SUBMITTED BY: FINANCE COMMITTEE

DATE: APR 21 2011

~~INITIATED BY: FINANCE DIRECTOR~~

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY DD. RULE N. (3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON APR 28 2011, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Vendor Name	Fund Name	Department Name	Program Name	PR Number	Claim Amount
HALLMAN LINDSAY INC	SFF-ALL OTHER	UM EXTENSION	4-H FAIRGROUNDS	R1101871	0.00
ORRIS PARTNERS INC	SFF-HUMAN SERVIC	HUMAN SERVICES	DNC	R1101690	20,528.58
SANOFT PASTEUR	HEALTH DEPT.	HEALTH DEPT	HEALTH DEPT.	R1101706	11,100.00
HILLIS OF WISCONSIN INC	GENERAL FUND	ALL OTHER GEN	WORKERS COMP	R1101724	29,016.85
HILLIS OF WISCONSIN INC	GENERAL FUND	HUMAN RESOURCES	HUMAN RESOURCES	R1101724	22,500.00
WISCONSIN DEPARTMENT OF NATURAL RESOURCE CLAIMS IN THE AMOUNT OF	SFF-GRANTS	LAND CONSERV.	GYPSY NOTH SUPPR	R1101602	0.00
	97,059.43				13,914.00

HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

FINANCE COMMITTEE

Mary Rowher

P. Kraft

[Signature]

Mark Beaur

Russ Rogulis

ADMINISTRATIVE NOTE

RECOMMENDED

[Signature]

CRATE WHITSON
COUNTY ADMINISTRATOR

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00

Jeffrey S. Kuglitsch
JEFFREY S. KUGLITSCH
CORPORATION COUNSEL

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

[Signature]
JEFFREY SMITH
FINANCE DIRECTOR

11-4B-353

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Jeffrey A. Smith
INITIATED BY



Jeffrey A. Smith, Finance Director
DRAFTED BY

Finance Committee
SUBMITTED BY

April 12, 2011
DATE DRAFTED

**Authorizing Contract for Actuarial Valuation Services for Other Post
Employment Benefits (OPEB) Calculation as Required Under Governmental
Accounting Standards Board (GASB) Statement 45**

1 WHEREAS, GASB, under its Statement 45, requires state and local government employers to
2 measure, recognize and display OPEB expense / expenditures, related liabilities and note
3 disclosures in its financial reports; and,
4

5 WHEREAS, Rock County has reported its OPEB liability in its annual Audited Financial
6 Statements since 2007; and,
7

8 WHEREAS, the Finance Director / Purchasing Division did solicit proposals for actuarial
9 services for OPEB calculations as detailed in the attached Bid Summary.
10

11 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly
12 assembled this _____ day of _____, 2011, does hereby authorize and direct that a
13 contract be entered into with Gabriel, Roeder, Smith & Company of Chicago, IL to perform
14 actuarial services for OPEB calculations for the period January 1, 2011 through December 31,
15 2012, with an option to renew for the two (2) year period January 1, 2013 through December 31,
16 2014.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney
Mary Mawhinney, Chair

Sandra Kraft
Sandra Kraft, Vice Chair

Mary Beaver
Mary Beaver

David Diestler
David Diestler

J. Russell Podzilni
J. Russell Podzilni

PURCHASING PROCEDURAL ENDORSEMENT

Phillip Owens
Phillip Owens, Chair

4-0 4/19/11
Vote Date

11-4B-354

Authorizing Contract for Actuarial Valuation Services for Other Post Employment Benefits (OPEB) Calculation as Required Under Governmental Accounting Standards Board (GASB) Statement 45

Page 2

FISCAL NOTE:

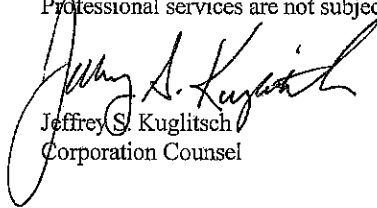
Sufficient funds are available in the Auditing and Special Accounting budget, A/C 05-1530-0000-62130 for this contract.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:


The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51 Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The Governmental Accounting Standards Board (GASB) defines what is considered to be Generally Accepted Accounting Principles (GAAP) for governmental entities. GASB issued Statement No. 45, Accounting and Financial Reporting by Employers for Post-employment Benefits other than Pensions (OPEB) in June 2004. This standard requires governmental employers to account for post-employment healthcare benefits on an “actuarial basis” during the employee’s career instead of using the current practice reporting on a “pay-as-you go” basis.

In order to comply with OPEB rules, valuations must be done at least every 2 years using one of six actuarial methods, which conform to Standards of Actuarial Practices. The actuarial valuations must determine the OPEB cost which is the annual required contribution (ARC) and the “net OPEB obligation” which is the difference between the employer’s OPEB cost and actual annual employer contributions to the OPEB plan.

As a larger employer, Rock County has reported its OPEB obligations in its annual financial statements since the year ended December 31, 2007. On March 25, 2011, the county issued a Request for Proposals for actuarial valuation services. As detailed in the attached proposal summary, 6 actuarial services companies responded. The responses were independently reviewed by, the Chair of the Finance Committee, Finance Director and Assistant to the Finance Director. Based upon the response to the county’s proposal, pricing and reference checks a contract with Gabriel, Roeder, Smith & Company of Chicago, IL is recommended for actuarial service valuations for the period January 1, 2011 through December 31, 2012 with an option to renew the contract for an additional two year period, January 1, 2013 through December 31, 2014.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROJECT NUMBER #2011-48
PROJECT NAME ACTUARIAL VALUATION SERVICES
PROPOSAL DUE DATE MARCH 25, 2011
DEPARTMENT FINANCE DIRECTOR

	GRS CHICAGO IL	LURIE BESIKOF LAPIUS MINNEAPOLIS MN	WILLIS MILWAUKEE WI	MILLIMAN BROOKFIELD WI	LEWIS & ELLIS RICHARDSON TX	ACTUARIAL & HEALTH CARE SOLUTIONS WAUKESHA WI
2011 COST	8,000.00	5,000.00	4,000.00	8,000.00	8,500.00	6,850.00
2013 COST	8,000.00	5,000.00	4,000.00	8,000.00	8,500.00	6,850.00
TOTAL COST	\$16,000.00	\$10,000.00	\$ 8,000.00	\$16,000.00	\$17,000.00	\$13,700.00
RATER 1	70	57	65	65	44	48
RATER 2	75	72	60	50	59	63
RATER 3	74	78	72	59	62	53
TOTAL SCORE	219	207	197	174	165	164

Proposals were evaluated and points were awarded based on the following criteria:

- A. General Requirements - Maximum 30 points
 - Organization size and structure
 - Staff availability and qualifications
 - Past experience and performance
- B. Technical Requirements – Maximum 30 Points
 - Scope of Services
 - Project Approach
- C. Cost of Services – Maximum 40 points

Request for Proposals was advertised in the Beloit Daily News and on the Internet. Eight additional firms were solicited that did not respond. Two firms submitted "No Proposal" letters.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: GRS, CHICAGO, IL.

SIGNATURE

DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR

VOTE

DATE

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

April 12, 2011
DATE DRAFTED

Authorizing the Purchase and Installation of Janitor
Closet Doors and Frames at the Jail

- 1 **WHEREAS**, the eight (8) metal janitor closet doors and frames in the pods at the Jail have been
- 2 subjected to water and cleaning chemicals over the last 25 years, and have corroded beyond repair; and,
- 3
- 4 **WHEREAS**, funds were requested in the 2011 Budget to replace the eight (8) doors and frames; and,
- 5
- 6 **WHEREAS**, specifications were prepared, and bids solicited, with the bid results attached.
- 7
- 8 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 9 this _____ day of _____, 2011, a Purchase Order be issued to Gilbank Construction in the low
- 10 bid amount of \$13,800.00 for the replacement of eight (8) janitor closet doors and frames at the Rock
- 11 County Jail.

Respectfully submitted,

General Services Committee:

Phillip Owens
Phillip Owens, Chair

Henry Brill
Henry Brill, Vice Chair

Ronald Combs
Ronald Combs

Absent
Jason Heidenreich

Mary Mawhinney
Mary Mawhinney

FISCAL NOTE:

\$142,000 is included in the 2011 Jail Capital Improvements budget, A/C 18-1837-0000-67200, including the replacement of janitor closet doors and frames. This budget appropriation is funded by Jail Assessment Fees.

Jeffrey A. Smith
Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.

Jeffrey S. Kuglitsch
Jeffrey S. Kuglitsch
Corporation Counsel

Purchasing Procedural Endorsement:

Phillip Owens 4/19/11 4-0
Phillip Owens, Chair Date Vote

ADMINISTRATIVE NOTE:

Recommended
Craig Knutson
Craig Knutson
County Administrator

11-4B-355

Executive Summary

Purchase and Installation of 8 Janitor Closet Doors and Frames

The resolution before you authorizes the replacement of 8 janitor closet doors and frames in the housing pods at the Jail. These doors are 25 years old, dating back to 1986 when the Jail was built. The doors and frames are rusted and corroded. They have been straightened and repainted numerous times. Because repairs are no longer feasible, replacement is recommended.

Seven bids were received, with the low bid coming from Gilbank Construction of Clinton. The frames will be 14 gauge, galvanized, and filled with mortar. The doors will be 14 gauge, steel stiffened, with deadbolts, flush pulls, and stainless steel hinges.

**COUNTY OF ROCK
FINANCE DIRECTOR**

PROJECT #: 2011-53
 PROJECT: DOOR REPLACEMENT – SHERIFF'S OFFICE
 BID DUE DATE: MARCH 25, 2011 – 1:30 PM (CDT)
 DEPARTMENT: GENERAL SERVICES DEPARTMENT

	GILBANK CONST CLINTON WI	QUALITY DOOR WISC RAPIDS WI	KLOBUCAR CONST BELOIT WI	WDSI INC GRAFTON WI	PA McQUIRE HIGHLAND WI	LA FORCE MADISON WI	TRI-NORTH BLDRS FITCHBURG WI
ADDENDA RCV'D	YES	YES	YES	YES	YES	YES	YES
START DATE	5/1/2011	NO LISTING	5/1/2011	6/20/2011	5/26/2011	5/4/2011	6/15/2011
FINISH DATE	5/13/2011	NO LISTING	8/1/2011	6/27/2011	6/26/2011	5/11/2011	7/15/2011
PROJECT COST	\$ 13,800.00	\$ 15,526.00	\$ 16,500.00	\$ 16,800.00	\$ 18,700.00	\$ 19,414.00	\$ 19,500.00

This project was advertised in the Beloit Daily News and on the Internet at www.co.rock.wi.us. Three additional vendors were solicited that did not respond.

Prepared By: Alan Dransfield
Senior Buyer

Department Head Recommendation: Gilbanks Construction
Robert J. [Signature] 4/13/11
 Signature Date

Governing Committee Approval:
 Chair [Signature] 4-0 4/19/11
 Vote Date

Purchasing Procedural Endorsement:
 Chair [Signature] 4-0 4/19/11
 Vote Date

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Shirley Connors
INITIATED BY

Public Safety & Justice Committee
SUBMITTED BY



Shirley Klipstein
Administrative Assistant
DRAFTED BY

April 12, 2011
DATE DRAFTED

**AWARDING CONTRACT FOR ROCK COUNTY PREVENTATIVE MAINTENANCE PROGRAM
WEATHER ALERT SIREN SYSTEM**

1 **WHEREAS**, Rock County Emergency Management recognizes the need for preventative maintenance
2 of the outdoor warning system located in Rock County due to the age of the 40 sirens; and,
3

4 **WHEREAS**, Rock County wants to establish a three-year preventative maintenance cycle for the siren
5 system; and,
6

7 **WHEREAS**, Rock County Purchasing Department did advertise and solicit bids for the preventative
8 maintenance of the sirens (summary attached); and,
9

0 **WHEREAS**, the bids received were reviewed by Rock County Emergency Management and the Rock
1 County Purchasing Manager with the recommendation that a contract be awarded to the lowest, most
2 responsive and responsible bidder, Bandt Communications.
3

4 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
5 assembled this _____ day of _____, 2011, that a contact be awarded to Bandt
6 Communications of Janesville, Wisconsin for maintenance of the 40 sirens over the next three years at a
7 cost of \$3,530.00 for 2011, \$3,660.00 for 2012 and \$3,740.00 for 2013.

PUBLIC SAFETY & JUSTICE COMMITTEE

Ivan Collins
Ivan Collins, Chair

Larry Wiedenfeld
Larry Wiedenfeld, Vice Chair

Mary Beaver
Mary Beaver

Brian Knudson
Brian Knudson

Henry Brill
Henry Brill

PURCHASING PROCEDURAL ENDORSEMENT

Phillip Owens 4-0 4/19/11
Phillip Owens, Chair Vote Date

11-4B-356

AWARDING CONTRACT FOR ROCK COUNTY PREVENTATIVE MAINTENANCE PROGRAM
WEATHER ALERT SIREN SYSTEM

Page 2

FISCAL NOTE:

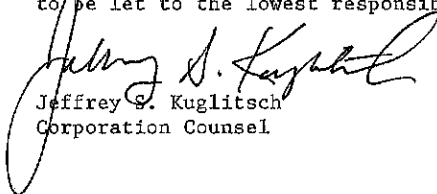
\$4,500 is included in Emergency Management's 2011 budget, A/C 26-2500-0000-63500, for the maintenance and repair of the County's siren system. Sufficient funds will be included in Emergency Management's 2012 and 2013 budgets for the cost of this contract.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

Rock County Emergency Management has recognized the need for maintenance on the 40 outdoor warning system sirens located in Rock County. Currently, maintenance is completed on sirens on an as-needed basis. If a siren is not functioning correctly, a contractor is called to repair the siren and to do the preventative maintenance at that time.

Bids were requested from qualified contractors to establish a 3-year cycle of Preventative Maintenance for the county-wide 40-siren system. The 3-year cycle will split the 40 sirens between three years with 13 or 14 sirens being completed each calendar year.

Preventative maintenance for each siren will consist of the following components:

1. Siren Site Observation and Inspection;
2. Siren Control;
3. Remote Terminal Unit Inspection, Testing and Parts Replacement;
4. Siren Head Inspection and Testing
5. Software Testing (where applicable)
6. System Testing and Calibration
7. Annual Report identifying areas of concern and recommendations.

The bids were reviewed by Rock County Emergency Management and Rock County Purchasing Manager for compliance with the specifications. The recommendation is to award the contact to Bandt Communications of Janesville, Wisconsin. The award will be made as follows:

2011 \$3,530.00 for maintenance of 13 sirens
2012 \$3,660.00 for maintenance of 14 sirens
2013 \$3,740.00 for maintenance of 14 sirens

Funds will come from the existing department budget for siren maintenance.

ORIGINAL

ROCK COUNTY, WISCONSIN
FINANCE DIRECTORPURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517

PROJECT NUMBER #2011-55
 PROJECT NAME PREVENTATIVE MAINTENANCE PROGRAM
WEATHER ALERT SIREN SYSTEM
 BID DUE DATE APRIL 7, 2011 - 1:30 P.M.
 DEPARTMENT EMERGENCY MANAGEMENT

	BANDT JANESVILLE WI	UNLIMITED ENTERPRIZES FREEDOM WI	ANS SWEDESBORO NJ
2011 COST-13 SIRENS	3,530.00	3,900.00	10,287.82
2012 COST-14 SIRENS	3,660.00	4,368.00	12,199.96
2013 COST-14 SIRENS	3,740.00	4,550.00	10,554.96
TOTAL 3 YEAR COST	\$10,930.00	\$ 12,818.00	\$ 33,042.74
ADD'L INFORMATION		PRICE DOES NOT INCLUDE THE COST OF REPLACEMENT BATTERIES AS REQUIRED IN BID	

Invitation to Bid was advertised in the Beloit Daily News and on the internet. Six additional vendors were solicited that did not respond.

PREPARED BY: JODI L. MILLIS - PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Bandt

Shirley A. Connors
SIGNATURE

4/11/11

DATE

GOVERNING COMMITTEE APPROVAL:

Ivan Collins
CHAIR

5-0

VOTE

4-18-2011

DATE

PURCHASING PROCEDURAL ENDORSEMENT:

Shirley A. Connors
CHAIR

4-0

VOTE

4-19-11

DATE

AWARDING CONTRACT FOR PURCHASE OF RADIO EQUIPMENT FROM 2008-2009
HOMELAND SECURITY MUTUAL AID RADIO REPLACEMENT GRANT: ROUND 6 (2008-
2009)

Page 2

FISCAL NOTE:

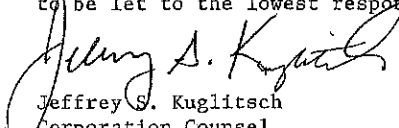
\$39,398 is included in the 2011 budget, as amended by Resolution 11-4A-328, for the purchase of these radios.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:


The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended,



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

Rock County applied to the State of Wisconsin, Office of Justice Assistance (OJA) for the 2008-2009 Homeland Security Mutual Aid Radio Replacement Grant in the amount of \$39,398 including local match, for the purpose of enhancing radio communications interoperability.

Rock County has identified the need for radio equipment and made application on behalf of agencies that were eligible for funding per the Office of Justice. The agencies include 8 radios for the City of Janesville Police Department, 1 radio for the Town of Milton Fire Department, 7 radios for the City of Edgerton Fire Department, 2 radios for the City of Edgerton Police Department, 3 radios for the City of Evansville Police Department and 2 radios for the Rock County Sheriff's Office.

Emergency Management will utilize these grant funds to purchase P25 Portable and P25 Mobile Radios for the above agencies. Emergency Management will also serve as the fiscal agent.

Bandt Communications of Janesville is the authorized vendor under State of Wisconsin WSCA Bid Contract #02702. It is the recommendation of the Emergency Management Director to award the contract to Bandt using the State contract.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Criminal Justice Coordinating Council
INITIATED BY



Elizabeth Pohlman McQuillen
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

April 21, 2011
DATE DRAFTED

**AUTHORIZING CONSULTANT CONTRACT FOR JAG CRIMINAL JUSTICE
COORDINATING COUNCILS (2008) GRANT**

WHEREAS, in February 2011, Rock County received a \$10,000 JAG Criminal Justice Coordinating Councils (CJCC) Grant from the Wisconsin Office of Justice Assistance to enhance an existing CJCC; and,

WHEREAS, the grant will assist the CJCC with three things: (1) determine evidence based practices for AODA treatment with regard to criminal justice programs; (2) develop a way to track people who complete AODA programs in the criminal justice system to determine if they are staying substance free; and (3) conduct a strategic planning session with the CJCC; and,

WHEREAS, in March 2011, the CJCC solicited proposals from consultants who have experience performing strategic planning services and evidence-based practice research in the criminal justice system; and,

WHEREAS, a panel of five (5) CJCC members or their designees evaluated proposals and obtained references from four qualified consultants; and,

WHEREAS, the full CJCC discussed the candidates and agreed with the recommendation to hire Criminal Justice Associates, Inc. to perform all aspects of this project.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 does hereby authorize a contract in the amount of \$10,000 with Criminal Justice Associates, Inc.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Ivan Collins, Chair

Larry Wiedenfeld, Vice Chair

Mary Beaver

Henry Brill

Brian Knudson

11-4B-358

FISCAL NOTE:

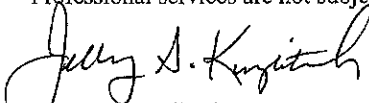
\$10,000 is included in the 2011 budget, as amended by Resolution 11-4A-329, to hire a consultant to enhance the CJCC's programs in a/c 21-2220-0000-63110.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

**AUTHORIZING CONSULTANT CONTRACT FOR JAG CRIMINAL JUSTICE
COORDINATING COUNCILS (2008) GRANT**

Rock County received a \$10,000 grant from the Wisconsin Office of Justice Assistance to expand an existing Criminal Justice Coordinating Council (CJCC). The Rock County CJCC is using funding to address two issues: strategic planning and researching evidence-based, best practices for substance abuse treatment and follow-up. Both of these projects serve to enhance the Rock County CJCC process and ensure future criminal justice initiatives are effective, efficient, and for the betterment of the community as a whole.

In March 2011, the CJCC solicited proposals from several consultants who have experience performing strategic planning services and evidence-based practice research in the criminal justice system. The CJCC received four (4) proposals from qualified consultants. The CJCC designated five (5) representatives to evaluate the proposals and bring a recommendation back to the full CJCC for approval. This panel evaluated the proposals and obtained references from the applicants. The recommendation, approved unanimously by the full CJCC at its April 21, 2011 meeting, was to hire Criminal Justice Associates, Inc. to perform services as outlined in the grant application. Criminal Justice Associates, Inc. provides a full range of consulting and organizational development services to entities in the criminal justice system and has performed consulting work for several Wisconsin criminal justice agencies.

The resolution will authorize a contract with Criminal Justice Associates, Inc. to provide to provide professional consulting services in the amount of \$10,000 to be completed on or before September 30, 2011.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
Initiated by

Lori Williams, Parks Director
Drafted by



Public Works Committee
Submitted by

April 18, 2011
Date Drafted

AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR COUNTY FISH AND GAME PROJECT GRANT FUNDS

1. **WHEREAS**, the legislature of the State of Wisconsin enacted legislation providing for allocation
2. to the respective counties on an acreage basis for the county fish and game projects on the condition
3. that the counties match the state allocation; and,
- 4.
5. **WHEREAS**, the Wisconsin DNR has unallocated County Fish and Game Project Grant Funds for
6. the South Central Region in addition to the normal allocation that counties are eligible to receive
7. as match for eligible project costs; and,
- 8.
9. **WHEREAS**, Rock County desires to participate in county fish and game projects pursuant to
10. provisions of §23.09(12) of the Wisconsin Statutes; and,
- 11.
12. **WHEREAS**, matching grant funds are available from the Wisconsin DNR and a resolution of
13. application for County Fish and Game Project Grant Funds is required; and,
- 14.
15. **WHEREAS**, Rock County Parks is interested in developing and maintaining lands for public
16. outdoor recreation purposes as described in the application; and,
- 17.
18. **WHEREAS**, financial aid is required to carry out the project.
- 19.
20. **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors on this
21. _____ day of _____, 2011, hereby authorizes the Rock County Parks Director to
22. act on behalf of Rock County in applying to the State of Wisconsin Department of Natural
23. Resources for any financial aid for fish and game projects that may be available and to sign
24. documents and take other actions necessary to complete the controlled burn land management
25. program described in the Executive Summary attached hereto.

11-4B-359

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis L. Yankee, Chair

Betty Jo Bussie, Vice-Chair

Eva Arnold

Brent Fox

David Diestler

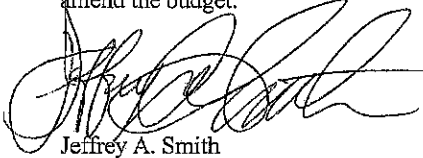
**AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF NATURAL
RESOURCES FOR COUNTY FISH AND GAME PROJECT GRANT FUNDS**

12.E.(2)

Page 2

FISCAL NOTE:

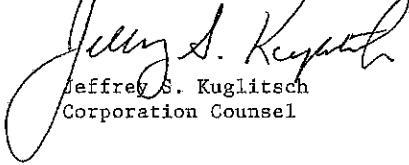
This resolution only authorizes an application for a grant and, therefore, has no fiscal impact at this time. If a grant is awarded a subsequent resolution would be required to accept the grant and amend the budget.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

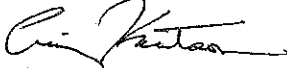
The authority to accept grant funds pursuant to sec. 59.52(19), Wis. Stats., necessarily implies the authority to make application for such funds.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

— EXECUTIVE SUMMARY —

**AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF
NATURAL RESOURCES FOR COUNTY FISH AND GAME PROJECT GRANT
FUNDS**


Each Wisconsin county is allocated a certain amount of money annually to fund small projects on a 50/50 match basis. This year, we used our allocated funds to help pay for invasive species control at Carver-Roehl Park.

If a county does not use its funding, that money gets divided between the remaining counties. The Wisconsin DNR contacted me on April 14 with notice that additional County Fish and Game Project Grant Funds became available. The exact dollar amount will be unknown until all other counties in the region respond with their interest for the additional funds. The scope of the project will be tailored to fit within the available grant funds when that exact amount is defined.

The additional funds will be used to purchase equipment to expand our prescribed fire land management program. We already conduct burns in some of our parks, but they are fairly small burn units. By purchasing more equipment, we will be able to safely expand the burn unit sizes and provide better notice to those who live and travel near the parks. We will purchase two large, collapsible, "Prescribed Burn Ahead" traffic notice signs. Other equipment includes wildland fire pants, additional water pumps, fire suppression tools, and a larger water tank that can be transported on the back of the park's truck.

Though this funding source requires a 50% match by the County, all time and materials supplied by the Parks and Highway Divisions, as well as other community resources, may be used as in-kind match.

Respectfully submitted,



Lori Williams
Parks Director

ROCK COUNTY, WISCONSIN



Corporation Counsel Office
 51 South Main Street
 Janesville, WI 53545
 (608) 757-5530
 Fax: (608) 757-5511

MEMORANDUM

TO: Rock County Board of Supervisors
FROM: Jeffrey S. Kuglitsch, Corporation Counsel
DATE: April 20, 2011
RE: Rules of Procedure for the Rock County Board of Supervisors

The Rock County Board of Supervisors will hold its next meeting on April 28, 2011. One of the items of business will be the adoption of rules of procedure for the ensuing year. The following amendments have been requested to the current rules. In all cases new language is underscored and language deleted is ~~crossed out~~. Also included is the action taken by the County Board Staff Committee (CBS).

(1) (1) Rule III-B shall be amended as follows:

B. The format for the Agenda shall be as follows:

1. Call to Order
2. ~~Invocation~~ Inspirational message or moment of silence and Pledge of Allegiance

...

C. Each supervisor shall have the opportunity to open a meeting by leading the Pledge of Allegiance. Prior to the Pledge, the Supervisor may call for a moment of silence or offer an inspirational message, free of sectarian reference.

~~C.D.~~ Minutes of the regular Board Meeting shall be prepared by the County Clerk, kept, recorded, and distributed to all Board members and department heads by the County Clerk with a regular mailing as soon as possible following the meeting. These minutes shall be official upon County Board approval.

~~D. E.~~ In order to provide advance notice to the Board of Supervisors and the citizens of Rock County, items to be included on the Agenda shall be in the office of the County Administrator no later than Wednesday of the week preceding the meeting.

~~E.F.~~ It shall be the responsibility of the sponsoring committee, official, or citizen to have the matter prepared in the form to be acted on and to have the attached legal note prepared by the Corporation Counsel, fiscal note prepared by the Finance Director,

and the administrative note prepared by the Administrator. The Chair may add a note. If in reviewing the fiscal or legal notes, the Administrator disagrees, the Administrator shall so state in the Administrative Note. The required notes must be attached before the governing committee may take action.

~~F.G.~~ Every Supervisor shall have the prerogative to introduce a resolution on any matter. Every resolution introduced shall be referred to the appropriate committee by the Chair of the Board within 30 calendar days. If the governing committee does not report a resolution within 60 days from the time it was referred to the committee, five supervisors may bring the resolution to the Board floor.

~~G.H.~~ No motions except referral to committee or acceptance and filing may be made concerning the subject matter of report under Agenda item 10, unless the report has been accompanied by a resolution distributed as required by the rules and subject to the note requirement of Rule III-E.

~~H.I.~~ Ordinances or Ordinance amendments presented to the County Board, after consideration by the appropriate governing committee or committees, shall not be acted upon by the County Board until there has been a first reading, a second reading, and a Public hearing by the County Board. Readings shall be by title at successive meetings of the County Board, and complete texts shall be available for public examination in the Office of the County Clerk between the first and second readings. The Public Hearing by the County Board shall be at the same meeting as and immediately following the first reading. Public notice of the first reading, the public hearing, and the second reading shall be by inclusion on the respective County Board agendas.

~~I.J.~~ Resolutions may be initiated or drafted by residents of Rock County. No resolution, initiated and/ or drafted by a county resident, shall be considered by the Rock County Board unless it deals with the business and concerns of the County and is properly submitted by a County Board Supervisor. Such resolutions shall be introduced and referred pursuant to Rule III-F. No such resolution may be considered by the committee to which it is referred unless it is presented in the proper form as required by Rule III-E.

~~J.K.~~ Department heads are directed to initiate a resolution recognizing the years of service of employees retiring from their departments. To be eligible for such a resolution, the individual must be employed by the County for a minimum of fifteen (15) years. The resolution shall be referred to the appropriate governing committee and the County Board Staff Committee in the form required in Rule III-E.

The motion to recommend this amendment failed at CBS (3 yes, 6 no).

(2) Add to Rule V-G as follows:

G. Finance Committee

...

(9) Effective May 1, 2011, the purchasing procedural endorsement shall be the responsibility of the Finance Committee. The endorsement is only to verify whether or not the Purchasing Procedure has been legally followed by Rock County.

The motion to recommend this amendment was approved at CBS (9 yes, 0 no).