

ROCK COUNTY, WISCONSIN



Board of Supervisors
51 S. Main Street
Janesville, WI 53545
Phone: 608/757-5510
FAX: 608/757-5511
www.co.rock.wi.us

**ROCK COUNTY BOARD OF SUPERVISORS' MEETING
THURSDAY, FEBRUARY 10, 2011 – 6:00 P. M.**

**COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST**

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES -- January 27, 2011
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
 - A. Appointments to the Farmland Preservation Technical Advisory Committee
 - B. Appointments to Local Emergency Planning Committee
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. UNFINISHED BUSINESS
12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 1. Carryover of 2010 Budget Appropriations to 2011
 - B. Bills Over \$10,000 - No Roll Call
 - C. Encumbrances Over \$10,000 - Roll Call
 - D. Contracts – Roll Call
 1. Authorizing Purchase of Replacement Employee Time Clocks
 2. Authorizing Contract for Justice and Mental Health Consultant

NOTE: Items 12.D.2. will be considered by the Public Safety and Justice Committee on 2/7/11

ROCK COUNTY BOARD OF SUPERVISORS

February 10, 2011

Page 2

12. NEW BUSINESS

- E. Adopting the Rock County Hazard Mitigation Plan

NOTE: Items 12.E. will be considered by the Public Safety and Justice Committee on 2/7/11 and the Planning & Development Committee on February 10, 2011

- F. Establishing a Farmland Preservation Technical Advisory Committee for the Review of the Farmland Preservation Plan Update

NOTE: Items 12.F. will be considered by the Planning and Development Committee on 2/10/11

- G. Authorizing Appointment of an Ad Hoc Committee for Redistricting of Supervisory Districts

NOTE: Items 12.G. will be considered by the County Board Staff Committee on 2/10/11

- H. Support for Agricultural Conservation Easement Acquisitions by the Rock County PACE Program (Resolution will be provided at the meeting)

NOTE: Items 12.H. will be considered by the Land Conservation Committee on 2/9/11

13. ADJOURNMENT

**APPOINTMENT TO THE FARMLAND PRESERVATION TECHNICAL ADVISORY
COMMITTEE**

POSITION: Members of the Farmland Preservation Technical Advisory
Committee

AUTHORITY: County Board Resolution 11-21-

TERM: February 10, 2011 through February 29, 2012

PER DIEM: For County Board Supervisors Only
(Per Board Rule IV.J.)

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT:

Alan Sweeney, Chair County Board Supervisor	Craig O'Leary % Farmers & Merchants 303 E. Spring Orfordville, WI 53576
Randy Thompson UW-Extension	Nancy Stabb 1200 S. River Rd. Janesville, WI 53546
Doug Rebout 6401 W. Mineral Point Rd. Janesville, WI 53548	Mayor Sandy Decker City of Evansville 143 W. Main Street Evansville, WI 53536
Raymond Henschler. 7004 E. Avalon Rd Janesville, WI 53546	
Duane Cherek City of Janesville 18 N Jackson St Janesville, WI 53548	
Fred Hookham Rock Green Realtors Association 1341 N Wright Rd Janesville, WI 53546	

EFFECTIVE DATE: February 10, 2011

APPOINTMENTS TO LOCAL EMERGENCY PLANNING COMMITTEE

POSITION: Member of the Local Emergency Planning Committee

AUTHORITY: Wis. Stats. 59.54(8)
County Board Resolution #95-7A-042

TERM: Vacant Term Ending 7/31/2013

PER DIEM: For County Board Supervisors Only
Yes, Per Board Rule IV.J.

PRESENT MEMBERS: Vacant

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENTS: Matt Simon
Evonik Industries
EH&S Manager
P.O. Box 1018
Janesville, WI 53547-1018

EFFECTIVE DATE: February 10, 2011

**APPOINTMENT TO THE
LAND CONSERVATION COMMITTEE**

POSITION: Member of the Agriculture and Land Conservation
Committee

AUTHORITY: County Board Rule IV.G. and IV.H.

TERM: To Complete the Unexpired Term of Vacant Supervisor,
ending April, 2012

PER DIEM: Yes, Per Board Rule IV.J.

PRESENT MEMBER: Vacant

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Supervisor Fred Yoss

EFFECTIVE DATE: February 10, 2011

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Jeffrey A. Smith
Finance Director
DRAFTED BY

January 27, 2011
DATE DRAFTED

CARRYOVER OF 2010 BUDGET APPROPRIATIONS TO 2011

1 WHEREAS, obligations were made in 2010 for the purchase of specific goods or services which
2 were not received or will not be completed until 2011; and,
3

4 WHEREAS, under generally accepted accounting principles, it is necessary to carry over funds
5 from 2010 budget appropriations to 2011 to provide funding for these obligations.
6

7 NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly
8 assembled this _____ day of _____, 2011 that the 2011 Budget be amended as
9 follows:

<u>DEPARTMENT</u>	<u>BUDGET AT 1/1/11</u>	<u>AMOUNT OF INCREASE</u>	<u>AMENDED BUDGET</u>
<u>Public Health Dept.</u>			
31-3000-0000-64900/			
14 Other Supplies & Expense	8,500	5,988	14,488
15 31-3000-0000-47013/			
16 Supp. Appr. From Pr. Yr/ C/O	-0-	5,988	5,988
<u>Employee Recognition Program</u>			
19-1932-0000-64904/			
20 Sundry	5,400	3,000	8,400
21 19-1932-0000-47013/			
22 Supp. Appr. From Pr. Yr. C/O	-0-	3,000	3,000
<u>Human Resources</u>			
08-1420-0000-64200/			
26 Training	34,374	10,000	44,374
27 08-1420-0000-62108/			
28 Labor Negotiations	8,000	8,000	16,000
29 08-1420-0000-47013/			
30 Supp. Appr. From Pr. Yr. C/O	-0-	18,000	18,000
<u>Information Technology</u>			
07-1430-0000-62210/			
34 Telephone	68,022	675	68,697
35 07-1430-0000-64701/			
36 Software Purchase	113,125	35,928	149,053
37 07-1430-0000-67143/			
38 IT Cross Charges	50,000	27,646	76,646
39 07-1430-0000-67172/			
40 Capital Assets \$500-999	25,260	798	26,058
41 07-1430-0000-68105/			
42 Allocated Acquisition Cost	(637,248)	(27,646)	(664,894)
43 07-1430-0000-47013/			
44 Supp.Appr.From Pr.Yr.C/O	- 0 -	37,401	37,401
<u>Land Records-Internet Access</u>			
10-1724-0000-62119/			
48 Other Contracted Services	43,046	8,394	51,440
49 10-1721-0000-47013/			
50 Supp.Appr.From Pr.Yr.C/O	- 0 -	8,394	8,394

11-2A-274

Carryover of 2010 Budget Appropriations to 2011

Page 2

51	<u>General Services</u>			
52	18-1815-9200-63109/			
53	HCC Other Supplies & Exp.	45,500	11,250	56,750
54	18-1815-9200-47013/			
55	Supp.Appr.From Pr. Yr.C/O	- 0 -	11,250	11,250
56				
57	<u>Human Services-Overhead</u>			
58	36-3602-0000-67130/			
59	Terminals & PCs	-0-	4,257	4,257
60	36-3602-0000-67161/			
61	Equipment over \$5000	-0-	19,135	19,135
62	36-3602-0000-47013/			
63	Supp.Appr.From Pr. Yr.C/O	-0-	23,392	23,392
64				
65	<u>Human Services-Economic Support</u>			
66	36-3604-0000-67130/			
67	Terminals & PCs	-0-	1,262	1,262
68	36-3604-0000-67161/			
69	Equipment over \$5000	-0-	5,720	5,720
70	36-3604-0000-47013/			
71	Supp.Appr.From Pr. Yr.C/O	-0-	6,982	6,982
72				
73	<u>Human Services-Child Protective Services</u>			
74	36-3634-0000-67161/			
75	Equipment over \$5000	-0-	6,325	6,325
76	36-3634-0000-47013/			
77	Supp.Appr.From Pr. Yr.C/O	-0-	6,325	6,325
78				
79	<u>Human Services-Children & Family Incentive Funds</u>			
80	36-3645-0000-67130/			
81	Terminals & PCs	-0-	7,400	7,400
82	36-3645-0000-47013/			
83	Supp.Appr.From Pr. Yr.C/O	-0-	7,400	7,400
84				
85	<u>Human Services-Juvenile Justice Services</u>			
86	36-3646-0000-62119/			
87	Other Contracted Services	217,053	35,000	252,053
88	36-3646-0000-67130/			
89	Terminals & PCs	-0-	1,900	1,900
90	36-3646-0000-67161/			
91	Equipment over \$5000	-0-	6,325	6,325
92	36-3646-0000-47013/			
93	Supp.Appr.From Pr. Yr.C/O	-0-	43,225	43,225
94				
95	<u>Human Services-Disproportionate Minority Contact</u>			
96	36-3659-0000-67130/			
97	Terminals & PCs	-0-	7,137	7,137
98	36-3659-0000-47013/			
99	Supp.Appr.From Pr. Yr.C/O	-0-	7,137	7,137
100				
101	<u>Human Services-Crisis</u>			
102	36-3689-0000-67161/			
103	Equipment over \$5000	-0-	7,090	7,090
104	36-3689-0000-47013/			
105	Supp.Appr.From Pr. Yr.C/O	-0-	7,090	7,090
106				
107	<u>Human Services-Mental Health Services</u>			
108	36-3690-0000-67130/			
109	Terminals & PCs	-0-	5,690	5,690
110	36-3690-0000-67161/			
111	Equipment over \$5000	-0-	5,720	5,720
112	36-3690-0000-47013/			
113	Supp.Appr.From Pr. Yr.C/O	-0-	11,410	11,410

Carryover of 2010 Budget Appropriations to 2011

Page 3

114	<u>Sheriff-Law Enforcement Services</u>			
115	21-2100-0000-64200/			
116	Training	34,500	918	35,418
117	21-2100-0000-47013/			
118	Supp.Appr. From Pr. Yr.C/O	- 0 -	918	918
119				
120	<u>Sheriff-Correctional Facility</u>			
121	21-2200-0000-64200/			
122	Training	35,868	2,654	38,522
123	21-2200-0000-47013/			
124	Supp. Appr. From Pr. Yr. C/O	-0-	2,654	2,654
125				
126	<u>Public Works-Highway Division</u>			
127	<u>Administration</u>			
128	41-4300-4110-63805/			
129	County Aid for Road Construction	70,000	40,911	110,911
130	41-4300-4110-47013/			
131	Supp.Appr.From Pr. Yr.C/O	- 0 -	40,911	40,911
132				
133	<u>Bridge Maintenance</u>			
134	41-4300-4324-61171/			
135	Field Wages	29,000	19,700	48,700
136	41-4300-4324-62150/			
137	Engineering Fees	4,000	5,489	9,489
138	41-4300-4324-63701/			
139	Crushed Stone & Gravel	2,000	2,600	4,600
140	41-4300-4324-63705/			
141	Asphalt	5,000	6,500	11,500
142	41-4300-4324-64900/			
143	Other Supplies & Expense	60,000	84,300	144,300
144	41-4300-4324-65341/			
145	Machinery Lease	14,000	7,600	21,600
146	41-4300-4324-47013/			
147	Supp.Appr.From Pr. Yr.C/O	- 0 -	126,189	126,189
148				
149	<u>Seal Coating</u>			
150	41-4300-4325-61171/			
151	Field Wages	35,280	15,000	50,280
152	41-4300-4325-63706/			
153	Road Oil & Emulsion	137,742	43,500	181,242
154	41-4300-4325-65341/			
155	Machinery Lease	30,870	15,000	45,870
156	41-4300-4325-47013/			
157	Supp.Appr.From Pr. Yr.C/O	- 0 -	73,500	73,500
158				
159	<u>County Highway Shouldering</u>			
160	41-4300-4327-61171/			
161	Field Wages	48,000	3,800	51,800
162	41-4300-4327-65341/			
163	Machinery Lease	55,000	25,000	80,000
164	41-4300-4327-47013/			
165	Supp.Appr.From Pr. Yr.C/O	- 0 -	28,800	28,800
166				
167	<u>Road Construction</u>			
168	41-4300-4328-61171/			
169	Field Wages	267,433	70,100	337,533
170	41-4300-4328-62119/			
171	Other Contracted Services	177,029	95,000	272,029
172	41-4300-4328-62150/			
173	Engineering Fees	21,600	16,000	37,600
174	41-4300-4328-63705/			
175	Asphalt	1,624,475	515,000	2,139,475

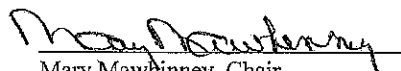
Carryover of 2010 Budget Appropriations to 2011

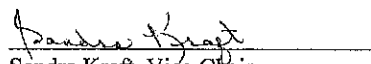
Page 4

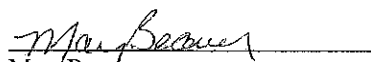
176	41-4300-4328-64900/			
177	Other Supplies & Expense	5,061	21,600	26,661
178	41-4300-4328-47013/			
179	Supp.Appr.From Pr.Yr.C/O	- 0 -	404,702	404,702
180	41-4300-4320-49100/			
181	Notes Issued	1,000,000	312,998	1,312,998
182				
183	<u>Buildings & Grounds Cost Pool</u>			
184	41-4350-4270-62150/			
185	Engineering Fees	-0-	2,119	2,119
186	41-4350-4270-67171/			
187	Capital Assets \$1000/More	282,000	3,000	285,000
188	41-4350-4270-68109/			
189	Allocated Capital Assets	(282,000)	(5,119)	(287,119)
190				
191	<u>Acquisition of Capital Assets</u>			
192	41-4350-4280-67110/			
193	Capital Equipment	1,410,000	244,068	1,654,068
194	41-4350-4280-68109/			
195	Allocated Capital Equipment	(1,100,000)	(244,068)	(1,344,068)
196				
197	<u>AVL Equipment Project</u>			
198	41-4300-4192-62210/			
199	Telephone	-0-	8,000	8,000
200	41-4300-4192-62422/			
201	Radio Repair & Maint.	15,800	12,000	27,800
202	41-4350-4280-67110/			
203	Capital Equipment	1,654,068	92,000	1,746,068
204	41-4300-4192-42200/			
205	State Aid	-0-	5,000	5,000
206	41-4300-4192-46400/			
207	Funds Forwarded	-0-	15,000	15,000
208	41-4350-4280-42200/			
209	State Aid	-0-	54,600	54,600
210	41-4350-4280-68109/			
211	Allocated Capital Equipment	(1,344,068)	(37,400)	(1,381,468)
212				
213	<u>DPW-Parks Administration</u>			
214	41-4551-4110-62104/			
215	Consulting Services	-0-	35,000	35,000
216	41-4551-4110-47013/			
217	Supp. Appr. From Pr. Yr. C/O	-0-	35,000	35,000

Respectfully submitted,

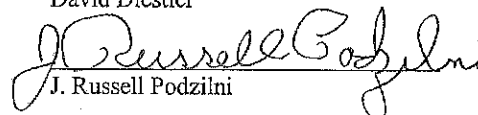
FINANCE COMMITTEE


Mary Mawhinney, Chair


Sandra Kraft, Vice Chair


Mary Beaver

ABSENT
David Diestler

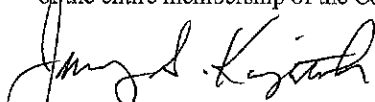

J. Russell Podzilni

Carryover of 2009 Budget Appropriations to 2010

Page 5

LEGAL NOTE:

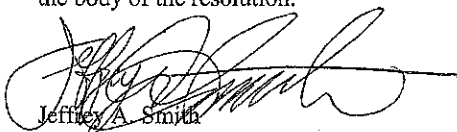
As an amendment to the 2011 Adopted County Budget, this resolution requires a two-thirds vote of the entire membership of the County Board, pursuant to Sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:

In accordance with general accepted accounting principles, carryovers are increases to budget appropriations and, therefore, a County Board resolution is required. Fiscal impact is shown in the body of the resolution.



Jeffrey A. Smith
Finance Director

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY
CARRYOVER 2010 BUDGET APPROPRIATIONS TO 2011

Public Health: Expansion of Pharmaceutical Collection Program in 2011. This is funded by a transfer of ATC fees from Land Conservation as authorized by Resolution 10-9A-124-\$5,988.

Employee Recognition Program: As detailed in the Administrator's Comments to the 2010 budget anticipated carryover of unspent 2010 funds-\$3,000.

Human Resources: Delay in hiring new HR Director until June 2010 delayed training programs until 2011-\$10,000. Labor negotiations cost for possible mediation and/or arbitration-\$8,000.

Information Technology: State vendor contract delayed order processing for Microsoft software-\$35,928; replacement of office chair delayed to 2011-\$798; delay in internet support connection delayed to 2011-\$675; budget authority [offset with allocation account] to purchase equipment for Human Services delayed to 2011-\$27,646.

Land Records-Internet Access: Intern hired in late 2010 found full time employment elsewhere delaying the creation of the interactive mapping website to 2011-\$8,394.

General Services: Completion of arc flash analysis [PO1003920] delayed to 2011-\$11,250.

Human Services: Purchase of copiers delayed until 2011 for new contract vendor at a lower unit price than copiers purchased in 2010-\$50,315; Continuation of consulting contracts as part of the Juvenile Justice reform efforts-\$35,000; purchase of various information technology items delayed to 2011-\$27,646.

Sheriff: Delivery of law enforcement training equipment for law enforcement services-\$918 and correctional facility-\$2,654 [PO1003927] delayed to 2011.

Public Works-Highway Division: Carryover of County Aid for Road Construction-\$40,911; replacement of bridge structure on County Trunk Highway J delayed to 2011-\$126,189; seal coating on County Trunk Highway Q delayed to 2011-\$73,500; shouldering projects delayed to 2011 as machine broke down prior to end of season-\$28,800; road construction projects for County Trunk Highways A, M & J delayed to 2011-\$717,700[partially funded by 2010 debt issue proceeds (\$312,998)]; engineering design for lighting project to be completed in 2011-\$2,119; contract retainage for shop exterior work held over to 2011-\$3,000; truck bodies, plows, wings, spreaders, tool boxes and prep work delayed until 2011-\$244,068; Automated Vehicle Locating Equipment [AVL] authorized by Resolution 10-10B-167 delayed to 2011 due to state contracting process-\$112,000.

Public Works-Parks Division: Consulting contract for Parks' Plan Update [Resolution 10-12A-219] delayed to 2011-\$35,000. This project is funded by ATC fees.

[2010 Carryover to 2011]

RESOLUTION NO. 11-2A-275

AGENDA NO. 12.B.(1)

SUBMITTED BY: FINANCE COMMITTEE
DATE: **FEB 03 2011**

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON **FEB 10 2011**, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

Vendor Name	Fund Name	Department Name	Program Name	Amount	Claim Amount
AERCDR WIRELESS INC	ISF-CS	INFORMATION T	INFORMATION T 11067	10,300.00	10,300.00
CORE BYS INC	ISF-CS	INFORMATION T	IT CAPITAL PR DRP097555	96,388.00	
CLAIMS IN THE AMOUNT OF	104,688.00				

RESPECTFULLY SUBMITTED,

HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

FINANCE COMMITTEE

Mary Hawker

D. Kraft

Mar Beauer

Quinn Buzich

LEGAL NOTE:
THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00

Jeffrey S. Kuglitsch
JEFFREY S. KUGLITSCH
CORPORATION COUNSEL

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED

Jeffrey Smith
JEFFREY SMITH
FINANCE DIRECTOR

ADMINISTRATIVE NOTE

RECOMMENDED

Craig Knutson
CRAIG KNUSTON
COUNTY ADMINISTRATOR

11-2A-275-1-1

2011

RESOLUTION NO. _____

AGENDA NO. 12.B.(2)

SUBMITTED BY: FINANCE COMMITTEE

DATE: FEB 03 2011

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY RD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON FEB 10 2011, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

Vendor Name	Fund Name	Department Name	Program Name	Amount	Claim Amount
WISCONSIN COUNTIES ASSOCIATION	GENERAL FUND	COUNTY BOARD	COUNTY BOARD	8664042700	18,958.00
					18,958.00
WISCONSIN DEPARTMENT OF TRANSPORTATION - AIRPORT		DPW	SRBA-CAPITAL	63838	20,000.00
				20,000.00	20,000.00

CLAIMS IN THE AMOUNT OF 38,958.00 RESPECTFULLY SUBMITTED,

HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

FINANCE COMMITTEE

[Signature]

[Signature]

[Signature]

[Signature]

LEGAL NOTE:
THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00

[Signature]
JEFFREY S. KUHLITSCH
CORPORATION COUNSEL

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

[Signature]
JEFFREY S. KUHLITSCH
FINANCE DIRECTOR

ADMINISTRATIVE NOTE

RECOMMENDED

[Signature]
CRAIG KROTSON
COUNTY ADMINISTRATOR

RESOLUTION NO. 11-2A-276

AGENDA NO. 12.C.

SUBMITTED BY: FINANCE COMMITTEE
DATE: **FEB 03 2011**

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY GO. RULE M. (3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW ~~WHEREAS~~ **FEB 03 2011** IT IS RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON FEB 03 2011, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Vendor Name	Fund Name	Department Name	Program Name	PR Number	Claim Amount
OTIS ELEVATOR COMPANY	GENERAL FUND	GENERAL SERVICES	GENERAL SERVICES	R1101181	0.00
TRICOR INSURANCE	EF-SNB AIRPORT	DPH	SO. MI. REG. AIRPRT	R1101092	31,519.00
CLAIMS IN THE AMOUNT OF	48,719.00				17,200.00

HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

FINANCE COMMITTEE

Mary Mawhorne

P. Kueft

Maureen

Duss Pedzels

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00

Jeffrey S. Kuglitsch
JEFFREY S. KUGLITSCH
CORPORATION COUNSEL

ADMINISTRATIVE NOTE

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

Jeffrey Smith
JEFFREY SMITH
FINANCE DIRECTOR

RECOMMENDED

Craig Knutson
CRAIG KNUTSON
COUNTY ADMINISTRATOR

11-2A-276

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Mickey Crittenden, Director
Information Technology
DRAFTED BY

January 11, 2011
DATE DRAFTED

AUTHORIZING PURCHASE OF REPLACEMENT EMPLOYEE TIME CLOCKS

- 1 WHEREAS, the County's current set of 12 employee time clocks is aging and no longer
- 2 supported by the manufacturer; and,
- 3
- 4 WHEREAS, several County departments utilize employee time clocks for managing time and
- 5 attendance reporting; and,
- 6
- 7 WHEREAS, the Information Technology Department has specified replacement employee time
- 8 clocks that will integrate into the County's network and systems, and,
- 9
- 10 WHEREAS, the replacement of the time clocks is a planned and budgeted project for 2011.
- 11
- 12 NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly
- 13 assembled this ____ day of _____, 2011 that a Purchase Order for replacement time
- 14 clocks be issued to Data Management, Inc. in the amount of \$37,295.22.

11-2A-277

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney
Mary Mawhinney, Chair

Sandra Kraft
Sandra Kraft, Vice Chair

ABSENT
Mary Beaver

David Diestler
David Diestler

J. Russell Podzilni
J. Russell Podzilni

PURCHASING PROCEDURAL ENDORSEMENT

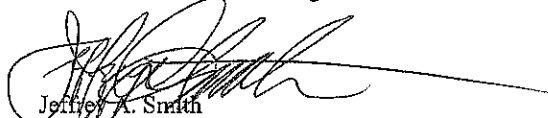
Phillip Owens / 5-0 / 2/1/11
Phillip Owens, Chair Vote Date

AUTHORIZING PURCHASE OF REPLACEMENT EMPLOYEE TIME CLOCKS

Page 2

FISCAL NOTE:

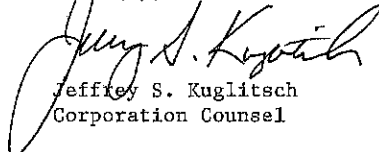
Sufficient funds are included in Information Technology's 2011 budget for the purchase of these time clocks. The costs will be allocated out to the departments using the clocks; Rock Haven, Sheriff, Health Care Center Building and Juvenile Detention Center.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats. and the provisions of the Rock County Purchasing Ordinance.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for the Purchase of Replacement Employee Timeclocks

Several County departments utilize timeclocks for managing employee time and attendance. The current set of timeclocks is approximately 15 years old and no longer supported by the manufacturer.

After detailed analysis and testing of alternatives to the current timeclocks, the Information Technology Department has determined that the best-fit timeclock option would be to purchase and install new TimeClock Plus devices from Data Management, Inc. These devices are similar to the timeclocks that were recently installed for the Child Support department. The new timeclocks will be able to read the identifying bar code on the County Employee ID badge, and the timeclocks will integrate into the County's network and systems.

The following are the timeclock components and their costs:

- | | |
|--|-------------|
| • 12 Series 200 TimeClock Plus devices (\$2,129 ea.) | \$25,548.00 |
| • 3 Year Extended Maintenance (\$535 ea.) | \$6,420.00 |
| • License for 520 Employees (\$10 ea.) | \$5,200.00 |
| • Shipping & Handling | \$127.22 |

The total cost of the purchase is \$37,295.22 and the purchase will be made from Data Management, Inc., the manufacturer of the TimeClock Plus device.

This is a sole source vendor (see attached).



We hereby certify that the TimeClock Plus™ Version 5.0 Professional Edition Software with the proprietary RDT Series employee access terminal is manufactured only by Data Management Incorporated and is not sold by or available through any other manufacturer.

The RDT terminal interacts in *real-time* with the TimeClock Plus software, making the RDT completely interactive with the database.

TimeClock Plus 5.0 Professional Edition time and attendance software along with the RDT terminal is designed to help control labor costs in today's fast paced and sometimes hectic work environment. The *real-time* aspect of TimeClock Plus allows for supervisors to more effectively manage their employees.

Sincerely,

Mark Moorman
Vice President Operations
Data Management Incorporated

(325) 223-9500 - 3322 West Loop 306 - San Angelo, TX 76904

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Criminal Justice Coordinating Council
INITIATED BY



Elizabeth Pohlman McQuillen
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

January 25, 2011
DATE DRAFTED

AUTHORIZING CONTRACT FOR JUSTICE AND MENTAL HEALTH CONSULTANT

1 **WHEREAS**, on September 8, 2010, the U.S. Department of Justice, through the Bureau of Justice
2 Assistance, awarded Rock County a \$50,000 Justice and Mental Health Collaboration Planning Grant;
3 and,

4
5 **WHEREAS**, a majority of the money from the grant is designated to be used to hire a consultant to
6 perform a full needs and resource assessment regarding mental health and co-occurring disorders as they
7 relate to the criminal justice system, as well as assist in the development of a draft of a strategic plan in
8 order to address these issues in the future; and,

9
10 **WHEREAS**, in November 2010, an official Request for Qualifications was released by Rock County for
11 the aforementioned services; and,

12
13 **WHEREAS**, one proposal was received from Zia Partners and TriWest Group; and,

14
15 **WHEREAS**, this proposal was evaluated by four members of the Justice and Mental Health
16 Collaboration Program Ad Hoc Committee and these evaluators recommended Rock County contract
17 with Zia Partners and TriWest Group for services; and,

18
19 **WHEREAS**, the full Ad Hoc Committee recommended these consultants to the Criminal Justice
20 Coordinating Council, which, in turn is recommending that the County enter into a contractual
21 agreement with Zia Partners and TriWest Group in an amount not to exceed \$42,500 for the
22 aforementioned services.

23
24 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
25 this ____ day of _____, 2011 does hereby authorize a contract with Zia Partners and TriWest
26 Group to conduct a full needs and resource assessment regarding mental health and co-occurring
27 disorders as they relate to the criminal and juvenile justice systems in Rock County, as well as assist in the
28 draft of a strategic plan to deal with the aforesaid issues pursuant to the grant application, in an amount
29 not to exceed \$42,500.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Ivan Collins, Chair

Larry Wiedenfeld, Vice Chair

Mary Beaver

Henry Brill

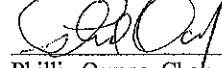
Brian Knudson

11-2A-278

AUTHORIZING CONTRACT FOR JUSTICE AND MENTAL HEALTH CONSULTANT

Page 2

Purchasing Procedural Endorsement



Phillip Owens, Chair




Vote

Date

FISCAL NOTE:

\$50,000 is included in the Justice and Mental Health Grant, A/C 21-2220-0000-63110, as authorized by Resolution 10-9B-143 adopted September 23, 2010. This grant is carried forward to the 2011 budget.

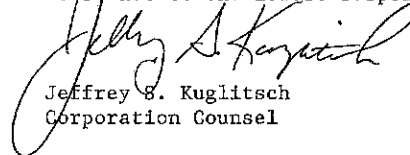


Jeffrey A. Smith

Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.


Jeffrey S. Kuglitsch
Corporation CounselADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROJECT NUMBER: #2011-29
 PROJECT NAME: JUSTICE & MENTAL HEALTH COLLABORATION GRANT PROGRAM NEEDS ASSESSMENT & STRATEGIC PLAN CONSULTANT
 DUE DATE: DECEMBER 20, 2010 – 12:00 NOON
 DEPARTMENT: ADMINISTRATION

	ZIA PARTNERS OF SAN RAFAEL CA AND TRI-WEST GROUP OF BOULDER CO
RATER 1	95
RATER 2	95
RATER 3	90
RATER 4	82
TOTAL SCORE	362
AVERAGE SCORE	90.5
COST	\$42,500.00

Qualifications were evaluated based on the following criteria:

- Analysis of the letter of qualifications, including clear understanding of services to be provided.
- Evaluation of assigned personnel and experience to provide the required services.
- Respondent's history, financial status, knowledge, experience, and qualifications in conducting systemic needs and resource assessments as well as strategic planning as demonstrated by current or past contracts of a similar size and scope.
- Cost Proposal

Request for Qualifications and Cost was advertised in the Janesville Gazette and on the internet. Fourteen additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: _____

SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

[Signature]

CHAIR VOTE DATE

Executive Summary

**AUTHORIZING CONTRACT FOR JUSTICE AND MENTAL HEALTH
CONSULTANT**

In September 2010, Rock County was awarded a \$50,000 Justice and Mental Health Collaboration Program Grant by the U.S. Department of Justice, through the Office of Justice Programs, Bureau of Justice Assistance. The goal of the grant is to increase public safety through innovative cross-system collaboration for individuals with mental illness or co-occurring mental health and substance use disorders (MI/COD) who come into contact with the criminal justice system.

The bulk of the grant funds are allocated to hiring a consultant to perform a comprehensive needs and resource assessment with regard to MI/COD in relation to the County's justice system. In November 2010, through the County's Purchasing Manager, a Request for Qualifications was issued to find said consultant. In addition to publicizing the solicitation as required by County policy, it was also sent to fourteen additional consultants that were recommended to the Criminal Justice Coordinating Council (CJCC).

In December 2010, one proposal was received and met the requirements of the solicitation. The proposal was thoroughly evaluated by four members of the Justice and Mental Health Ad Hoc Committee and it was their recommendation to hire Zia Partners and TriWest to undertake this project. This recommendation was taken to the full Ad Hoc Committee on January 4, 2011, and the Committee unanimously approved the recommendation, which was subsequently taken to the CJCC on January 20, 2011. The CJCC reviewed the proposal and heard the recommendation of the Ad Hoc Committee. Unanimously, the Council has recommended Zia Partners and TriWest for consulting services with regard to the Justice and Mental Health Collaboration Program Grant in an amount not to exceed \$42,500.

All funds expended for this project will come from the Justice and Mental Health Collaboration Grant.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Shirley Connors
INITIATED BY

Public Safety & Justice Committee
SUBMITTED BY



Shirley Klipstein
Administrative Assistant

DRAFTED BY
January 19, 2011
DATE DRAFTED

RESOLUTION ADOPTING THE ROCK COUNTY HAZARD MITIGATION PLAN

- 1 WHEREAS, Rock County recognizes the threat that hazards pose to people and property; and,
- 2
- 3 WHEREAS, undertaking hazard mitigation actions before disasters occur will reduce the potential for
- 4 harm to people and property and save taxpayer and private property owners dollars; and the Plan's
- 5 importance is reflected in inclusion in the County's Comprehensive Plan (Chapter 14); and,
- 6
- 7 WHEREAS, Rock County participated in the planning process with other local units of government to
- 8 update the Rock County Hazardous Mitigation Plan; and,
- 9
- 10 WHEREAS, preliminary approval by FEMA qualifies the County to request its adoption; and,
- 11
- 12 WHEREAS, adoption of the updated Rock County Hazardous Mitigation Plan by Rock County, its
- 13 cities and villages qualifies communities for various hazardous mitigation grant programs.
- 14
- 15 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
- 16 assembled this _____ day of _____, 2011, does hereby adopt the Rock County Hazard
- 17 Mitigation Plan as an element of the Rock County Comprehensive Development Plan.
- 18
- 19 BE IT FURTHER RESOLVED, that the updated Plan be forwarded to the cities and villages in Rock
- 20 County for their adoption, thereby making their communities eligible for various hazardous mitigation
- 21 grant programs.
- 22
- 23 BE IT FURTHER RESOLVED, that Rock County Emergency Management will submit, on behalf of
- 24 the participating municipalities, the adopted Rock County Hazard Mitigation Plan to the Wisconsin
- 25 Emergency Management and Federal Emergency Management Agency for final approval.

11-2A-279

PUBLIC SAFETY & JUSTICE COMMITTEE

Ivan Collins, Chair

Larry Wiedenfeld, Vice Chair

Mary Beaver

Henry Brill

Brian Knudson

PLANNING & DEVELOPMENT COMMITTEE

Alan Sweeney, Chair

Mary Mawhinney, Vice Chair

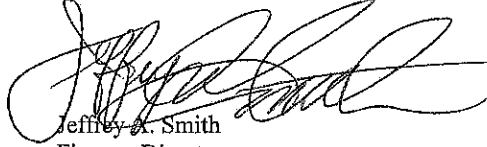
Wayne Gustina

Marilynn Jensen

Phillip Owens

FISCAL NOTE:

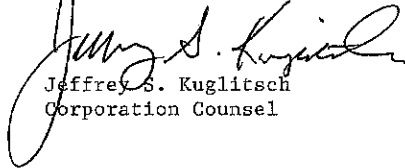
This resolution authorizes Emergency Management to submit an updated Hazard Mitigation Plan thereby making the County eligible for various hazard mitigation grant programs.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:


The Disaster Mitigation Act of 2000 (Public Law 106-390) requires local governments to prepare a hazard mitigation plan to be eligible for federal funding from FEMA.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

A comprehensive emergency management system addresses four major components: preparedness, response, recovery and mitigation. This Resolution covers the mitigation component.

Mitigation seeks to:

- permanently reduce exposure of lives and property through a redesign of the physical environment; and
- establish programs and policies that promote behaviors that reduce the likelihood of damage or risk.

Mitigation reflects the quality of what we collectively learn from disasters and our willingness to act on what we have learned.

Every five years, the Federal Emergency Management Agency (FEMA) requires Rock County to update its Hazard Mitigation Plan. The County received a \$30,000 grant to hire a consultant through the Wisconsin Emergency Management to update the County's Plan. The County's portion of the grant was \$3,750 or 12.5%.

FEMA has given preliminary approval of the Plan. The County, cities and villages must now adopt the plan in order to be eligible for the following grant programs:

- **Hazard Mitigation Grant,**
- **Pre-Disaster Mitigation,**
- **Flood Mitigation Assistance, and**
- **Repetitive Flood Claims program.**

(Note – town action is not required as towns are included within the County's jurisdiction for the purposes of this Plan.)

This Plan update will be used to guide and coordinate future mitigation activities and decisions for local land use policy. Proactive mitigation planning will reduce the cost of disaster response and recovery to the community and its property owners by protecting critical community facilities, reducing liability exposure, and minimizing overall community impacts and disruption. The Plan update is incorporated into the County's Comprehensive Plan (Chapter 14).

(Note – the 2004 Plan was adopted by Planning and Development and the Public Safety and Justice Committees.)

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Planning & Development Agency
INITIATED BY



Paul Benjamin
DRAFTED BY

Planning & Development Agency
SUBMITTED BY

January 25, 2011
DATE DRAFTED

**ESTABLISHING A FARMLAND PRESERVATION TECHNICAL ADVISORY COMMITTEE
FOR THE REVIEW OF THE FARMLAND PRESERVATION PLAN UPDATE**

- 1 **WHEREAS**, it has been over five years since the last update of the 2005 Agricultural Preservation Plan
- 2 and in order for Rock County landowners to continue to receive tax credits the plan must be updated; and,
- 3
- 4 **WHEREAS**, State Statute Chapter 91 - Farmland Preservation has recently been amended and the
- 5 subsequent changes shall be reflected in this plan update; and,
- 6
- 7 **WHEREAS**, Rock County wishes to engage in a planning process to help achieve the goal of adopting
- 8 this Farmland Preservation Plan Update.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board Of Supervisors duly
- 11 assembled this _____ day of _____, 2011 hereby authorizes and approves creation of the
- 12 Farmland Preservation Technical Advisory Committee for the period of February 10, 2011 through
- 13 February 29, 2012 for the sole purpose of reviewing the proposed changes to the Rock County Farmland
- 14 Preservation Plan Update; and,
- 15
- 16 **BE IT FURTHER RESOLVED**, that the Chair of the Rock County Board of Supervisors be authorized
- 17 to appoint up to nine individuals to serve on this Farmland Preservation Plan Update Technical
- 18 Committee.

Planning & Development Committee

Alan Sweeney, Chair

Mary Mawhinney, Vice Chair

Wayne Gustina

Marilynn Jensen

Phillip Owens

**ESTABLISHING A FARMLAND PRESERVATION TECHNICAL ADVISORY COMMITTEE
FOR THE REVIEW OF THE FARMLAND PRESERVATION PLAN UPDATE**

Page 2

FISCAL NOTE:

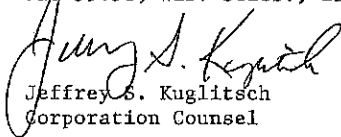
Per County Board Rule IV-C, County Board Supervisors who are members of additional special, single purpose or ad hoc committees are eligible for per meeting allowances and mileage reimbursement. Citizen members of such committees shall be eligible for mileage reimbursement only. Any costs incurred are to be charged to the County Board's per meeting and mileage budget appropriations.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sections 59.01 and 59.51, Wis. Stats., as well as Rule IV-C of the County Board Rules.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator



Executive Summary

Establishing a Technical Advisory Committee for the Review of the Farmland Preservation Plan Update

The current Farmland Preservation Plan was adopted in 2005. Mainly due to recent changes in State Statute Chapter 91 – Farmland Preservation, the plan needs to be updated in order for Rock County landowners to remain eligible for tax credits.

Public participation is important in the planning process. The Technical Advisory Committee will review plan updates as presented by staff in a public setting. The makeup of the Technical Committee will be evenly balanced between rural and urban interests.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

COUNTY BOARD STAFF
COMMITTEE
INITIATED BY



JEFFREY S. KUGLITSCH
DRAFTED BY

JANUARY 7, 2011
DATE DRAFTED

COUNTY BOARD STAFF
COMMITTEE
SUBMITTED BY

AUTHORIZING APPOINTMENT OF AN AD HOC COMMITTEE FOR REDISTRICTING OF SUPERVISORY DISTRICTS

1 WHEREAS, Section 59.10 of the Wisconsin Statutes requires the creation of County Board
2 Supervisory Districts based on the 2010 census of population; and
3

4 WHEREAS, it will be necessary to analyze census data from all geographic areas of the County in
5 order to recommend the appropriate redistricting of supervisory districts.
6

7 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors, in session
8 this ___ day of February, 2011, that they hereby direct the County Board Chair to appoint a nine (9)
9 member Ad Hoc Redistricting Committee consisting of four (4) County Board Supervisors and five (5)
10 members at large charged with the responsibility of preparing the tentative redistricting plan of
11 supervisory districts for the County.
12

13 BE IT FURTHER RESOLVED that the County Board Chair appoint a five member technical
14 support group charged with the responsibility of assisting the Ad Hoc Redistricting Committee in their
15 duties.
16

17 BE IT FURTHER RESOLVED that the Ad Hoc Redistricting Committee is directed to
18 recommend a preliminary redistricting plan for the County's supervisory districts to the County Board.
19

20 BE IT FURTHER RESOLVED that the Ad Hoc Redistricting Committee and the technical
21 support group be available for consultation with the County Board until final action has taken place
22 establishing the 2011 County Board Supervisory District Ordinance.

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Hank Brill

Betty Jo Bussie

Ivan Collins

Marilynn Jensen

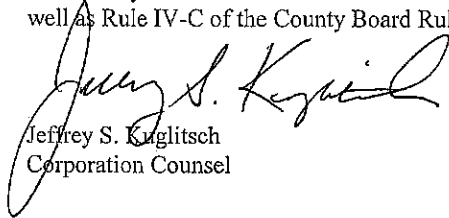
Louis Peer

Kurtis Yankee

11-2A-281

LEGAL NOTE:

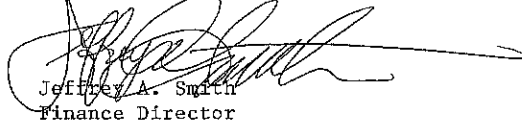
The County Board is authorized to take this action pursuant to sections 59.10 and 59.51, Wis. Stats. as well as Rule IV-C of the County Board Rules.



Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:

Pursuant to County Board Rule IV-C. County Board Supervisors on ad hoc committees are entitled to per meeting and mileage allowances. Citizen members of such committees shall be entitled to only mileage reimbursement at the IRS Rate.



Jeffrey A. Smith
Finance Director

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator