

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Brent Sutherland- Director-
Facilities Management
DRAFTED BY

The General Services Committee
SUBMITTED BY

November 2, 2016
DATE DRAFTED

**Awarding Contract for 2017-2019 for
Cleaning Services for Various County Buildings**

- 1 **WHEREAS**, Facilities Management Department contracts for cleaning services at various County
- 2 buildings; and,
- 3
- 4 **WHEREAS**, the Purchasing Division solicited sealed bids from qualified cleaning contractors for a 3-
- 5 year contract starting January 1, 2017, based on a cost per square foot; and,
- 6
- 7 **WHEREAS**, bids were received from five (5) contractors with results attached; and,
- 8
- 9 **WHEREAS**, the bids were reviewed by Facilities Management and Purchasing staff with the
- 10 recommendation to award the contract to the lowest, most responsible and responsive bidder, Petersen
- 11 Cleaning of Rockford IL, at .66 per square foot.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 14 this 17th day of NOVEMBER, 2016 that a contract in the amount for .66 per square foot for
- 15 cleaning services be awarded to Petersen Cleaning of Rockford IL, based on the terms and conditions set
- 16 forth in Invitation to Bid #2017-12.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill
Henry Brill, Chair

Absent
Jason Heidenreich, Vice Chair

Absent
Bob Yeomans

David Homan
David Homan

Jeremy Zajac
Jeremy Zajac

16-11D-163

Awarding Contract for 2017-2019 for Cleaning Services for Various County Buildings
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FISCAL NOTE:

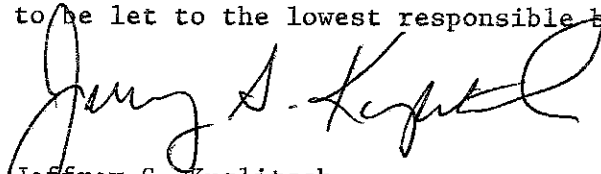
Funds have been included in various accounts in the 2017 budget for these services.



Sherry Oja
Finance Director


LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Executive Summary

**Awarding the Contract for 2017-2019 for
Cleaning Services for Various Rock County Facilities**

The resolution before you awards a 3-year contract for cleaning services for several buildings managed by Facilities Management, starting January 1, 2017.

The Purchasing Division solicited bids on a cost per square foot basis for cleaning of all of these facilities. Bids were received from five cleaning contractors with the lowest, most responsible and responsive bidder being Peterson Cleaning of Rockford, Illinois, at .66 per square foot. Peterson had previously provided these services with good results. Our current contractor is Diversified Building Maintenance of Janesville.

The Purchasing Manager and Facilities Management Director recommending awarding the contract to Petersen Cleaning.

BUILDING	SQ FT	ANNUAL COST		
		AT .66 SQ FT 2017	2016	DIFF
911	10,000	6,600.00	17,716.00	(11,116.00)
COURTHOUSE	176,500	116,490.00	134,700.00	(18,210.00)
DIVERSION	6,575	4,339.50	11,600.00	(7,260.50)
HEALTH DEPT/COA	14,712	9,709.92	17,396.00	(7,686.08)
SHERIFF/JAIL	24,500	16,170.00	58,802.00	(42,632.00)
JOB CENTER	64,250	42,405.00	45,400.00	(2,995.00)
FRANKLIN ST	12,461	8,224.26	11,753.59	(3,529.33)
COURT ST	2,857	1,885.62	5,640.00	(3,754.38)
ECLIPSE CENTER	13,019	8,592.54	14,230.00	(5,637.46)
YSC	18,000	11,880.00	12,269.00	(389.00)
HCC	222,087	146,577.42	104,362.00	42,215.42
		<u>372,874.26</u>	<u>433,868.59</u>	<u>(60,994.33)</u>

NOTE: The square footage for the HCC is the total building. The 4th floor and most of the ground floor is vacant and will probably not be cleaned.



BID SUMMARY FORM

BID NUMBER: 2017-12
 BID NAME: CONTRACTED CLEANING SERVICES
 BID DUE DATE: NOVEMBER 1, 2016 - 1:30 P.M.
 DEPARTMENT: FACILITIES MANAGEMENT

COST PER SQUARE FOOT	PETERSON ROCKFORD IL	SERVICEMASTER JANESVILLE WI	DIVERSIFIED JANESVILLE WI	JANI-KING MADISON WI	ABM MILWAUKEE WI
2017	.66	.6828	.71	1.00	1.16
2018	.66	.6918	.72	1.02	1.19
2019	.66	.7013	.73	1.03	1.22
2020	.66	.7068	.73	1.04	1.25
2021	.66	.7080	.74	1.04	1.28

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Five additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Peterson out of Rock send 16.

Jodi Millis
SIGNATURE

November 1, 2016
DATE

Jerry Hill
CHAIR

GOVERNING COMMITTEE APPROVAL: 3-0-2
VOTE

11/15/16
DATE

DATE

VOTE

CHAIR

DATE