

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland –
Director of Facilities Management
DRAFTED BY

October 21, 2016
DATE DRAFTED

Awarding the Contract for Elevator Modernization of the Human Services Elevator Located in the Health Care Center Building and Amend the 2016 Facilities Management Budget

1 WHEREAS, funds were budgeted in 2016 for the modernization of the Humans Services public
2 elevator at the Health Care Center building; and,
3

4 WHEREAS, the elevator is 44 years old with increasing repair needs and repair parts availability
5 is diminishing; and,
6

7 WHEREAS, specifications were drafted and bids solicited from qualified contractors with one
8 contractor submitting a bid that was \$6,000 over budget.
9

10 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
11 assembled this 17th day of NOVEMBER, 2016 does hereby approve and authorize
12 awarding a contract in the amount of \$186,000 to OTIS Elevator, Madison, WI for the
13 modernization of the Human Services public elevator.
14

15 BE IT FURTHER RESOLVED, that the Facilities Management 2016 budget be amended as
16 follows:

<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET</u> <u>10/21/16</u>	<u>INCREASE/</u> <u>(DECREASE)</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Source of Funds</u>			
18-1849-0000-47500	\$30,111	\$6,000	\$36,111
Sales Tax			
<u>Use of Funds:</u>			
18-1849-0000-67200	\$748,088	\$6,000	\$ 754,088
Capital Improvements			

Respectfully submitted,

GENERAL SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Hank Brill, Chair

Reviewed and approved on a vote of 4-0

Jason Heidenreich, Vice Chair

Mary Mawhinney, Chair

Robert Yeomans

David Homar

Jeremy Zajac

16-11D-154

Awarding the Contract for Elevator Modernization of the Human Services Elevator Located in the Health Care Center Building and Amend the 2016 Facilities Management Capital

Budget

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FISCAL NOTE:

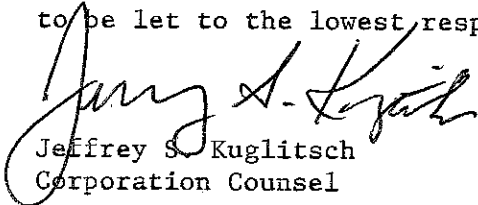
The 2016 budget included \$180,000 of sales tax revenue to fund the HCC elevator replacement. This resolution authorizes an additional \$6,000 of sales tax revenue for the project and awards the contract to Otis Elevator.



Sherry Oja
Finance Director

LEGAL NOTE:

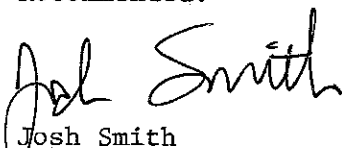
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Awarding the Contract for Elevator Modernization of the Human Services Elevator Located in the Health Care Center Building and Amend the 2016 Facilities Management Budget

The Health Care Center, Human Services Elevator is one of four Elevators that are 44 years old and in need of modernization. A modernization will replace all the obsolete controls, motor, cables and car.

This elevator is the primary elevator used by the public to access the Human Services Department.

Bids were solicited and OTIS Elevator submitted a bid that was \$6,000 over the \$180,000 that was budgeted.

The County Administrator is recommending amending the 2016 Facilities Management budget to include the additional funds needed.

Director of Facilities Management and Purchasing Manager are recommending awarding the contract to OTIS Elevator located in Madison, Wisconsin.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION

ORIGINAL



BID SUMMARY FORM

BID NUMBER 2016-53
BID NAME ELEVATOR MODERNIZATION AT THE ROCK COUNTY HEALTH CARE CENTER
BID DUE DATE OCTOBER 13, 2016 – 1:30 P.M.
DEPARTMENT FACILITIES MANAGEMENT

	OTIS ELEVATOR MADISON WI
BASE BID	\$ 186,000.00
QUALIFICATIONS	YES
ADDENDA	YES
START DATE	JULY 2017
COMPLETION	OCTOBER 2017

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Seven additional vendors were solicited that did not respond. Two vendors submitted "No Bids".

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: I recommend Otis Elevator

Bret Stroh
SIGNATURE

10-19-16
DATE

GOVERNING COMMITTEE APPROVAL:

Henry Burio
CHAIR

5-0
VOTE

10/11/16
DATE