

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

February 23, 2016
DATE DRAFTED

**Retaining Architectural Firm to Develop Options and Costs for Phase 2 Building
Access and Security Screening at the Courthouse**

1 **WHEREAS**, as commissioned by the County Board in September, Mead and Hunt Engineering
2 continues to work on the plans and specifications for Phase 1 security upgrades at the Courthouse to
3 include: duress alarms, card access, door control and video surveillance; and,
4

5 **WHEREAS**, second phase of security improvements will include building access with weapons
6 screening; and,
7

8 **WHEREAS**, before any recommendations can be made relative to the number and location of building
9 entrances, and thus screening stations, the General Services Committee needs more information on the
10 options, construction/remodeling requirements and the cost impact; and,
11

12 **WHEREAS**, because of their extensive experience in the design of courthouses and secure facilities,
13 Potter Lawson Architects met with the Committee and submitted a proposal for services that would
14 generate the information needed.
15

16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors, duly assembled
17 this 24th day of March, 2016, hereby retains Potter Lawson Architects of Madison, WI to
18 develop access and screening options, renovation requirements, and cost estimates related to Phase 2
19 security improvements at the Courthouse in an amount not to exceed \$30,000.00, and;
20

21 **BE IT FURTHER RESOLVED** that a design contingency be established in the amount of \$15,000.00
22 to cover additional services of the architect, or other engineering disciplines, as authorized in advance, by
23 the General Services Committee, and;
24

25 **BE IT FURTHER RESOLVED** that payments be made to the vendor upon approval of the General
26 Services Committee.

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Thomas J. Brien

Edwin Nash

Jeremy Zajac

16-3B-514

Retaining Architectural Firm to Develop Options and Costs for Phase 2 Building Access and Security Screening at the Courthouse
Page 2

FISCAL NOTE:

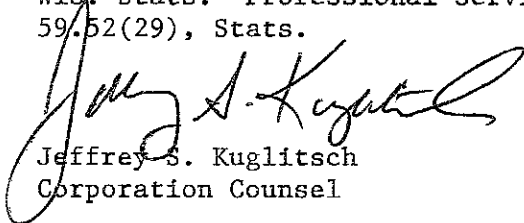
Sufficient funds are available in the Courthouse Security capital account for this contract. This project is funded by sales tax revenues.



Sherry Oja
Finance Director

LEGAL NOTE:

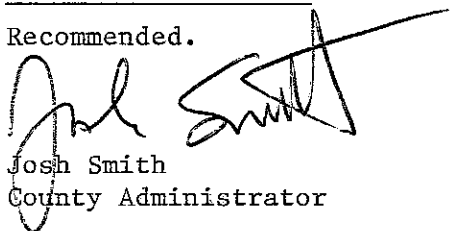
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545

**General Services**

- Facilities Management
- Maintenance
- Duplicating
- Central Stores
(608)757-5518

Executive Summary

Retaining Architectural Firm for Services Relating to Option Development and Cost Estimating Relating to Phase 2 of the Courthouse Security Upgrade Project

Phase 2 of the Courthouse Security Upgrade Project will address building access and weapons screening. Due to the complexity of the topic, numerous options, and the short term/long term cost implications, the General Services Committee wants more information before making recommendations to the County Board.

To that end, the Committee, and thus this resolution, retains Potter Lawson Architects to look at the options, renovation requirements, and cost implications. During this process new options may surface. The cost for this basic scope of work will be on a fixed fee basis, not to exceed \$30,000.00.

In the event an option needs extensive analysis, structural, or other engineering input, a design contingency of \$15,000.00 will be established. Control and use of this contingency will rest with the General Services Committee. It is often said, money spent at this early stage in the process can reap the greatest benefits down the road.