

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY

Human Services Board
SUBMITTED BY



Jennifer Thompson,
LTS/ADRC Division Manager
DRAFTED BY

February 24, 2016
DATE DRAFTED

Creating 1.0 FTE Social Work Supervisor I

1 **WHEREAS**, Family Care will begin in Rock County beginning on July 1, 2016. As Rock County
2 Human Services reorganizes the services remaining upon implementation of Family Care, there are
3 remnants from the Human Services and Developmental Disabilities Board that continue to require
4 supervisory oversight. With the creation of an additional Adult Protective Services worker, and the court
5 relates guardianship and protective placement work, the remaining unit would include the following staff:

- 6 • 3.0 FTE: APS investigations/Guardianships/WATTS reviews
- 7 • 1.0 FTE: Chapter 54 Court Services worker, 51 to 54 conversions.
- 8 • 2.0 FTE Disability Benefits Specialist (DBS workers)

9
10 **WHEREAS**, these staff are responsible for all APS investigations, irrespective of target group:, elderly,
11 physically disabled or developmentally disabled. Many clients also require guardians of the person and
12 estate. Individuals who are protectively placed in restrictive environments also require, at minimum an
13 annual WATTS review, corresponding reports to the court and frequently court appearances. Further, the
14 unit will work with crisis to assist them in locating appropriate placements for individuals in the
15 community and to divert clients from institutional placement whenever possible; and,

16
17 **WHEREAS**, the need for a supervisor has increased as the types of neglect/abuse cases being reported
18 have become more complex and time intensive. Multiple disciplines are often involved to foster a
19 positive outcome for the client; and,

20
21 **WHEREAS**, due to increased APS reporting and required response time, staff who conduct the
22 investigations need supervisory input and consultation on a regular a well as when urgent situations arise.
23 (The Social Work Supervisor I would enforce required response time, ensure appropriate coverage,
24 provide accurate reports to the State, monitor/authorize use of APS funding. In addition, the position
25 would provide outreach to the community, participate on the Rock County I-team and represent Rock
26 County at advocacy meetings and events; and,

27
28 **WHEREAS**, the two Disability Benefits Specialists (DBS) are housed in the ADRC. Presently, the one
29 ADRC supervisor will be responsible for 11.0 FTE Information and Assistance workers. The two DBS
30 workers receive legal direction on their cases from Disability Rights. However, the two DBS workers
31 need on-site supervision as to caseload assignment, priority work and adherence to the ADRC standards
32 and practice; and,

33
34 **WHEREAS**, HSD requests the creation of a 1.0 FTE Social Work I Supervisor position to ensure
35 adequate oversight of these important functions for all vulnerable target groups.

36
37 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
38 this 10th day of March, 2016, does hereby authorize the creation of 1.0 FTE Social
39 Worker Supervisor I.

16-3A-507

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Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson

Brian Knudson, Chair

Sally Jean Weaver Landers
Sally Jean Weaver-Landers, Vice Chair

Absent

Terry Fell

Linda Garrett
Linda Garrett

William R. Grahn

William Grahn

Absent

Ashley Kleven

Kathy Schartz
Kathy Schartz

Terry Thomas
Terry Thomas

Shirley Williams
Shirley Williams

COUNTY BOARD STAFF COMMITTEE

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J. Russell Podzilni, Chair

Sandra Kraft
Sandra Kraft, Vice Chair

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Betty Jo Bussie

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Mary Mawhinney

Louis Peer
Louis Peer

Alan Sweeney
Alan Sweeney

Terry Thomas
Terry Thomas

FISCAL NOTE:

This resolution authorizes the creation of a 1.0 FTE Social Work Supervisor I position. Sufficient appropriation authority is available in the HSD budget for the cost of this position.

Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

Jeffrey S. Kuglitsch
Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
Josh Smith
County Administrator

Executive Summary

Creating 1.0 FTE Social Work Supervisor I

Family Care will begin in Rock County beginning on July 1, 2016. As Rock County Human Services reorganizes the services remaining upon implementation of Family Care, there are remnants from the Human Services and Developmental Disabilities Board that continue to require supervisory oversight. With the creation of an additional Adult Protective Services worker, and the court related guardianship and protective placement work, the remaining unit would include the following staff:

- 3.0 FTE: APS investigations/Guardianships/WATTS reviews
- 1.0 FTE: Chapter 54/55 Court Services worker
- 2.0 FTE Disability Benefit Specialist (DBS workers)

These staff are responsible for all APS investigations, irrespective of target group: elderly, physically disabled or developmentally disabled. Many clients also require guardians of the person and estate. Individuals who are protectively placed in restrictive environments also require, at minimum an annual WATTS review, corresponding reports to the court and frequent court appearances. Further, the unit will work with crisis to assist them in locating appropriate placements for individuals in the community and to divert clients from institutional placement whenever possible.

The need for a supervisor has increased as the types of neglect/abuse cases being reported have become more complex and time intensive. Multiple disciplines are often involved to foster a positive outcome for the client.

Due to increased APS reporting and required response time, staff who conduct the investigations need supervisory input and consultation on a regular basis as well as when urgent situations arise. The Social Work Supervisor I would enforce required response time, ensure appropriate coverage, provide accurate reports to the State and monitor/authorize use of APS funding. In addition, the position would provide outreach to the community, participate on the Rock County I-team and represent Rock County at advocacy meetings and events.

The two Disability Benefits Specialists (DBS) are housed in the ADRC. Presently, the one ADRC supervisor will be responsible for 11.0 FTE Information and Assistance workers. The two DBS workers receive legal direction on their cases from Disability Rights. However, the two DBS workers need on-site supervision, as it relates to ADRC standards and practice.

HSD requests the creation of a 1.0 FTE Social Work I Supervisor position to ensure adequate oversight of these important functions for all vulnerable target groups. Budgetary authority for this position is currently within the HSD Budget.