

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY

Human Services Board  
SUBMITTED BY



Kate Flanagan, Division Manager  
DRAFTED BY

January 5, 2016  
DATE DRAFTED

**Awarding Contract to Lutheran Social Services for a Clinical Case Manager for Substance Abuse**

1 **WHEREAS**, there is a significant need identified for immediate treatment and support for individuals  
 2 with substance abuse problems who wish to move forward in their recovery and engage in treatment;  
 3 and  
 4  
 5 **WHEREAS**, limited community substance abuse treatment resources often lead to waiting lists for  
 6 treatment services; and  
 7  
 8 **WHEREAS**, the Human Services Department desires to contract with LSS to collaborate with law  
 9 enforcement and other community partners to provide immediate community based outreach and  
 10 supports, stabilizing case management, and linkage to Substance Abuse treatment for individuals who  
 11 could not otherwise access care; and  
 12  
 13 **WHEREAS**, the Rock County AODA Steering Committee and the Behavioral Health Redesign  
 14 Steering Committee identified the need for access to immediate AODA supports as a gap in the  
 15 continuum of care; and  
 16  
 17 **WHEREAS**, in response to these identified needs, the Human Services Department requested this  
 18 position late in 2015 and the position was included in CY2016 adopted budget; and  
 19  
 20 **WHEREAS**, the successful responder to the RFQ, LSS, will provide a certified substance abuse  
 21 counselor to provide support to individuals seeking to address their substance abuse, and work closely  
 22 with law enforcement, hospitals, treatment providers and Human Services to meet the needs of these  
 23 individuals while waiting for admission to longer term treatment programs.  
 24  
 25 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
 26 assembled this 14<sup>th</sup> day of JANUARY, 2016 does hereby authorize a contract with Lutheran  
 27 Social Services of Wisconsin, not to exceed \$60,000 in CY 2016, for a clinical case manager for  
 28 substance abuse.

16-1A-453

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson  
Brian Knudson, Chair

Absent  
Ashley Kleven

Sally Jean Weaver-Landers  
Sally Jean Weaver-Landers, Vice Chair

Kathy Schulz  
Kathy Schulz

Terry Fehl  
Terry Fehl

Terry Thomas  
Terry Thomas

Linda Garrett  
Linda Garrett

Shirley Williams  
Shirley Williams

William Grahn  
William Grahn

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Page 2

FISCAL NOTE:

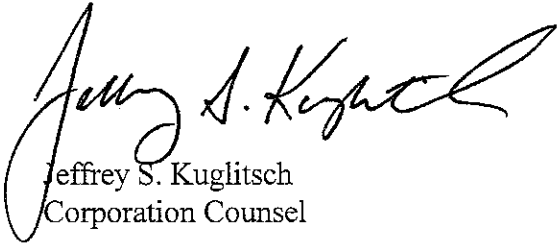
Sufficient funds are available in the 2016 budget for the cost of this contract.



Sherry Oja  
Finance Director

LEGAL NOTE:

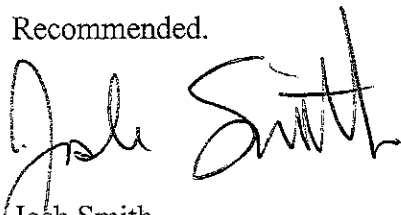
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

**Awarding Contract to Lutheran Social Services for a  
Clinical Case Manager for Substance Abuse**

**Executive Summary**

This resolution awards a contract to Lutheran Social Services of Wisconsin for up to \$60,000 to hire and supervise a Clinical Case Manager to work with individuals pending substance abuse treatment. Services provided would include short term care management, short term treatment services and linkage to Medicaid and other benefits and services. The position will act as a liaison to law enforcement, Human Services, detox providers and other community partner providing AODA services. This position was approved late in 2015 and budgeted to continue through CY 2016.

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION



### PROPOSAL SUMMARY FORM

PROPOSAL NUMBER 2015-61  
 PROPOSAL NAME SUBSTANCE ABUSE CLINICAL CASE MANAGER  
 PROPOSAL DUE DATE OCTOBER 28, 2015 - 12 NOON  
 DEPARTMENT HUMAN SERVICES

	LUTHERAN SOCIAL SERVICES JANESVILLE WI	ROCK VALLEY JANESVILLE WI
RATER 1	93	90
RATER 2	94	78
RATER 3	87	81
TOTAL SCORE	274	249

Proposals were evaluated based on the following criteria:

1. Analysis of the narrative statement, including clear understanding of services to be provided. **MAXIMUM 25 POINTS**
2. Evaluation of assigned personnel, experience and corporate support to provide the required services. **MAXIMUM 25 POINTS**
3. Respondent's history, financial status, knowledge, experience and qualifications in Substance Abuse Treatment and Community Case Management as demonstrated by current or past services or contracts of a similar size and scope. **MAXIMUM 30 POINTS**
4. Cost Proposal **MAXIMUM 20 POINTS**

Request for Proposals was advertised in the Beloit Daily News and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Based upon ratings - LSS

SIGNATURE Charminia J. Hays

DATE 12/16/15

GOVERNING COMMITTEE APPROVAL:

CHAIR Brian Knudson

VOTE

DATE