

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Mickey Crittenden, Director of IT
INITIATED BY

Finance Committee
SUBMITTED BY



Mickey Crittenden, Director of IT
DRAFTED BY

May 23, 2017
DATE DRAFTED

Authorizing Purchase of Mitel Phones

1 **WHEREAS**, the Information Technology Department is charged with purchasing telephones and related
2 items on behalf of all County departments; and,
3
4 **WHEREAS**, the County is remodeling a portion of the Job Center in order to accommodate additional
5 staff for the Human Services Comprehensive Community Services (CCS) Program; and,
6
7 **WHEREAS**, the additional Human Services CCS staff members will require telephones in their new
8 office space; and,
9
10 **WHEREAS**, the County Board has included funds in the 2017 Budget for the expansion of the Human
11 Services CCS program at the Job Center, including capital funds for office equipment such as telephones;
12 and,
13
14 **WHEREAS**, the Information Technology Department has worked with Human Services to specify the
15 telephones that best match the requirements for the CCS program.
16
17 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
18 this 8th day of June, 2017 that a Purchase Order for Mitel phones for the CCS
19 program be issued to Enterprise Systems Group of Little Chute, WI in the amount of \$12,318.10.
20

17-6A-301

Respectfully submitted,

FINANCE COMMITTEE

Absent
Mary Mawhinney, Chair

Sandra Kraft
Sandra Kraft, Vice Chair

Mary Beaver
Mary Beaver

Brent Fox
Brent Fox

J. Russell Podzilni
J. Russell Podzilni

FISCAL NOTE:

Funding is available for the purchase of these phones from program revenues.

Susan Balog
Susan Balog
Assistant Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch
Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.
Josh Smith
Josh Smith
County Administrator

Executive Summary for the Purchase of Telephones for the Human Services Comprehensive Community Services Program

The Information Technology Department is responsible for purchasing and managing the County's telephone equipment. The Human Services Department is in process of expanding its Comprehensive Community Services (CCS) program at the Job Center, which entails a remodeled office area to accommodate additional staff members. The CCS staff members require telephones for their job duties.

The 2017 Budget approved by the County Board contains funding for the Job Center remodeling, including capital funds for the purchase telephones that will be required for the CCS program staff members. The Information Technology and Human Services departments worked together to identify the needs of the CCS staff and to specify the telephones that best match the requirements.

The telephone purchase consists of:

- 29 Mitel 5320e IP telephones;
- 29 Mitel MiVoice Enterprise User Business Licenses, and
- Shipping.

The cost for the telephone equipment for the CCS program is \$12,318.10, and the purchase will be made through the County's telephone system provider, Enterprise Systems Group of Little Chute, WI.

