

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Randy Terronez
INITIATED BY

Randy Terronez
DRAFTED BY

Public Safety & Justice
Committee
SUBMITTED BY



April 26, 2017
DATE DRAFTED

Creating Two Medicolegal Investigator Positions in the Medical Examiner's Department

- 1 **WHEREAS**, the Rock County Board of Supervisors has increased funding for the Rock County Medical
- 2 Examiner's Department to account for an increased number of autopsies due to caseload increases; and,
- 3
- 4 **WHEREAS**, no adjustments have been made to staffing levels to account for increased and more
- 5 complex responses; and,
- 6
- 7 **WHEREAS**, the Rock County Medical Examiner's Department has staffed the operation utilizing a 24
- 8 hour shift and the positions of Medicolegal Investigator and Lead Medicolegal Investigator being exempt
- 9 from the Fair Labor Standards Act (FLSA) and,
- 10
- 11 **WHEREAS**, the County has determined that it should make changes to a 12 hour shift schedule and
- 12 place the staff positions as non-exempt from FLSA making them eligible for overtime; and,
- 13
- 14 **WHEREAS**, the impact of these changes results in the need for two additional FTE Medicolegal
- 15 Investigator positions at an annualized cost of \$120,236; and,
- 16
- 17 **WHEREAS**, current staff vacancies and additional revenue will reduce the need for additional funds
- 18 allowing a potential budget adjustment to be made prior to year-end, when more complete information is
- 19 available.
- 20
- 21 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 22 this 11th day of May, 2017 does hereby approve the creation of 2.0 FTE Medicolegal
- 23 Investigator positions and authorize the Medical Examiner's Department to fill those positions.

17-5A-287

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver
Mary Beaver, Chair

Henry Brill
Henry Brill, Vice Chair

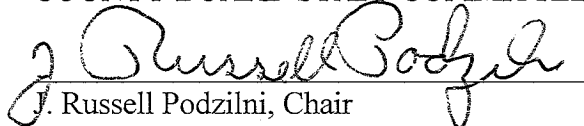
Terry Fell
Terry Fell

Brian Knudson
Brian Knudson

Phillip Owens
Phillip Owens

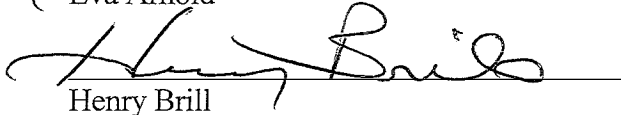
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Page 2

COUNTY BOARD STAFF COMMITTEE

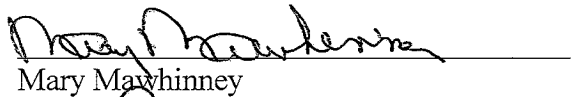

J. Russell Podzilni, Chair

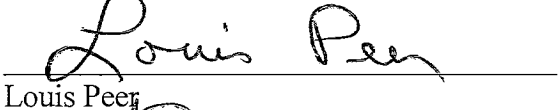

Sandra Kraft, Vice Chair

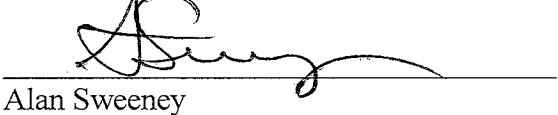

Eva Arnold


Henry Brill


Absent
Betty Jo Bussie


Mary Mawhinney


Louis Peer


Alan Sweeney


Terry Thomas

ADMINISTRATIVE NOTE:

I am recommending this resolution at this time to address current staffing needs in the Medical Examiner's Department. We will evaluate staffing levels and operational needs further in preparation for the 2018 Budget.


Josh Smith
County Administrator

FISCAL NOTE:

Staff vacancies will partially fund the additional positions. A budget adjustment may be needed later in the year to recognize additional revenue or transfer budget authority from another account to fully fund the additional positions.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

The Rock County Medical Examiner's Department was established in January 2015 and utilized Dane County Medical Examiner's Office to assist in developing the Rock County structure. The County Board has increased funding since that time to account for an increased number of autopsies due to caseload increases but has not addressed staffing levels. Additionally, since the beginning of the department, county medicolegal investigators have operated on a 24 hour shift schedule and the positions were exempt from Fair Labor Standards Act (FLSA) regulations. Based upon updated information, it has been determined that staff should be converted to non-exempt FLSA status, thereby eligible for overtime and a 12 hour shift schedule.

The staffing change results in a need for two additional full-time medicolegal investigator positions. The full annualized costs of the two additional positions and the FLSA status change is estimated at \$120,236. Current staff vacancies, and other additional revenue can lessen the financial impact and staff propose to return by the end of the year to request a budget adjustment.