

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee  
INITIATED BY

General Services Committee  
SUBMITTED BY



Brent Sutherland –  
Director of Facilities Management  
DRAFTED BY

December 27, 2016  
DATE DRAFTED

### Awarding the Contract for Replacing Air Handling Units #14 and #15 at the Job Center

- 1 WHEREAS, funds were budgeted in 2016 for the replacement of air handling units #14 and #15
- 2 at the Rock County Job Center, and;
- 3
- 4 WHEREAS, the two units are beyond their useful life and no longer reliable, and;
- 5
- 6 WHEREAS, specifications were drafted and bids solicited with five qualified contractors
- 7 responding.
- 8
- 9 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
- 10 assembled this 12<sup>th</sup> day of January, 2017 does hereby approve and authorize
- 11 awarding a contract in the amount of \$45,929.50 to JC Heating and Cooling Inc. of Janesville
- 12 WI, for the replacement of air handling units #14 and #15.
- 13
- 14 BE IT FURTHER RESOLVED, that a \$3,000.00 contingency also be approved to cover any
- 15 possible unforeseen items.
- 16
- 17 Respectfully submitted,

GENERAL SERVICES COMMITTEE

Hank Brill, Chair

Jason Heidenreich, Vice Chair

Robert Yeomans

David Homan

Jeremy Zajac

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jodi Timmerman  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith  
County Administrator

FISCAL NOTE:

Funds were included in the 2016 budget for replacing two Air Handling Units at the Job Center. There are sufficient funds to cover a \$3,000 contingency.

Susan Balog  
Assistant Finance Director

17-1A-199

Rock County, Wisconsin

Facilities Management  
51 South Main Street  
Janesville, WI 53545  
(608) 757-5527



## Executive Summary

### Awarding the Contract for Replacing Air Handling Unit's #14 and #15 at the Job Center

The Job Center Air Handling Units #14 and #15 are beyond their useful life and unreliable. Bids were solicited for the replacement of these units with five qualified contractors responding.

The resolution before you approves contracting the low bidder, JC Heating and Cooling Inc. of Janesville WI, in the amount of \$45,929.50.

This resolution also provides a contingency fund of \$3,000 for any possible unforeseen items.

Funds were budgeted in 2016 for this project.

*DRAFT*



**BID SUMMARY FORM**

BID NUMBER 2017-24  
 BID NAME JOB CENTER AIR HANDLING UNIT REPLACEMENTS  
 BID DUE DATE DECEMBER 19, 2016 - 1:30 P.M.  
 DEPARTMENT FACILITIES MANAGEMENT

	JC HEATING JANESVILLE WI	TRI-COR MECHANICAL JANESVILLE WI	H&H INDUSTRIES MADISON WI	GENERAL HEATING MADISON WI	ILLINGWORTH KILGUST WEST ALLIS WI
BASE BID	\$ 45,929.50	\$ 46,490.00	\$ 51,346.00	\$ 52,000.00	\$ 53,602.00
ADDENDA	YES	YES	YES	NO	YES
BID BOND	YES	YES	YES	YES	YES
START DATE	2/13/17	5 WEEKS AFTER AWARD	4/1/17	8 WEEKS AFTER AWARD	2/14/17
COMPLETION	2/18/17	7 WEEKS	4/14/17	2 WEEKS	3/15/17

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Five additional vendors were solicited that did not respond. One vendor submitted a "No Bid". One bidder failed to supply the required Bid Bond and therefore cannot be considered.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Recommend JC Heating + Cooling Price

*Jodi Millis*  
 SIGNATURE \_\_\_\_\_ DATE 10-27-16

GOVERNING COMMITTEE APPROVAL: /s/ Henry Brill 5-0 1/3/17  
 CHAIR VOTE DATE