

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert Spoden
INITIATED BY



Cmdr. Troy Knudson
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

October 31, 2018
DATE DRAFTED

**AWARDING BID TO ARAMARK CORRECTIONAL SERVICES FOR FOOD
SERVICES AT THE ROCK COUNTY JAIL**

1 **WHEREAS**, The Rock County Jail provides an estimated 478,000 meals each year; and,
 2
 3 **WHEREAS**, The Rock County Purchasing Division did solicit qualifications from firms experienced
 4 in correctional food service with three firms responding (results attached); and,
 5
 6 **WHEREAS**, Sheriff's Office and Purchasing staff did review all submittals received and recommend
 7 awarding the contract to Aramark Correctional Services, the most qualified, most responsive; and,
 8
 9 **WHEREAS**, Aramark Correctional Services has significant expertise and experience in delivering
 10 high quality, cost effective, secure correctional food service operations for jails, including the Rock
 11 County Jail since September of 2003.
 12
 13 **NOW, THEREFORE BE IT RESOLVED** that the Rock County Board of Supervisors duly
 14 assembled this 13th day of December, 2018, awards a contract to Aramark Correctional
 15 Services of Downers Grove, Illinois for comprehensive food service operations for the Rock County
 16 Jail.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver
Mary Beaver, Chair

Philip Owens
Philip Owens, Vice Chair

Absent
Terry Fell

Kara Hawes
Kara Hawes

Brian Knudson
Brian Knudson

FISCAL NOTE:

Funding for these services has been included in the 2019 recommended budget for the 2019 contract year.

Sherry Oja
Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Richard Greenlee
Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
Josh Smith
County Administrator

18-12A-141

AWARDING BID TO ARAMARK CORRECTIONAL SERVICES FOR FOOD SERVICES AT THE ROCK COUNTY JAIL

EXECUTIVE SUMMARY

In 2003, the Sheriff's department began contracting out the food service operation at the Jail. Rock County has been able to realize significant cost savings by contracting out the food service operations while maintaining good quality management and services.

Rock County Purchasing solicited Requests for Qualifications and Cost Proposals from qualified firms and corporations to provide Correctional Food Services at the Jail. Three firms submitted qualifications and cost proposals.

Billing for food services is based on "cost per meal". Rock County's cost would be calculated based on the actual number of meals served. This will be a four year contract (2019-2022) with the option to renew for two additional one-year periods (2023 and 2024). Prices during the first year cannot be changed. Price increases in subsequent years of the contract will be based on the annual percentage increase in the Consumer Price Index, U.S. City Average, Food Away from Home Index as published by the U.S. Department of Labor.

Sheriff's Office and Purchasing staff did review the Qualifications and Cost Proposals submitted and recommend awarding the contract to Aramark as the most responsive and responsible firm. Aramark has extensive experience in providing food services for correctional facilities throughout Wisconsin that are approximately the same size (and much larger than) the Rock County Jail. They also have experience in training and supervision of inmate kitchen workers. Currently 14 inmates assist in food preparation at the Jail.



PROPOSAL SUMMARY FORM

PROJECT: CONTRACTED FOOD SERVICES
PROJECT #: 2019-03
PROPOSAL DUE DATE: SEPTEMBER 26, 2018 – NOON
DEPARTMENT: SHERIFF'S OFFICE

	ARAMARK DOWNERS GROVE IL	SUMMIT SIOUX FALLS SD	TRINITY SERVICES OLDSMAR FL
COST PER MEAL BASED ON AVERAGE NUMBER OF INMATES (400-449)	1.174	1.389	1.112
RATER #1	285	255	240
RATER #2	301	272	247
RATER #3	293	273	265
TOTAL SCORE	879	800	752

Proposals were evaluated on the following criteria (maximum score 325 points):

- PROPOSED APPROACH - Statement of qualifications explaining firm believes it is especially qualified to undertake this project.
- NOT TO EXCEED COST - Incremental cost-per-meal format for inmates and staff meals as outlined on cost worksheets.
- STAFFING EXPERIENCE
- ON-SITE MANAGEMENT EXPERIENCE & SCHEDULE
- EXPERIENCE & RELIABILITY OF CONTRACTOR
- REFERENCES
- QUALITY ASSURANCE PROGRAM
- CORPORATE FINANCIAL STRENGTH & PROCEDURES

Request for Proposals was advertised in the Janesville Gazette and on the Internet. Two additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS
PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: ARAMARK CORRECTIONAL SERVICES

Sheriff Robert Spoden 10-31-18
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:
ManBear 4-0 11/9/18
CHAIR VOTE DATE