

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee  
INITIATED BY



Dara Mosley  
DRAFTED BY

Finance Committee  
SUBMITTED BY

October 26, 2019  
DATE DRAFTED

**AUTHORIZING PURCHASE OF NEOGOV PAYROLL AND HUMAN  
RESOURCES INFORMATION SYSTEM**

1 **WHEREAS**, the existing payroll system is nearing end-of-life, and has been purchased by NeoGov; and,  
 2  
 3 **WHEREAS**, NeoGov offers a upgrade to system based on our existing software, along with additional  
 4 Human Resources modules; and,  
 5  
 6 **WHEREAS**, the new modules will provide the Human Resources department with tools to track employee  
 7 training, performance evaluations, store HR forms electronically and simplify on-boarding services; and,  
 8  
 9 **WHEREAS**, funds for the system are included in the 2019 and 2020 Information Technology budgets.  
 10  
 11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
 12 this 14<sup>th</sup> day of November, 2019 authorize the purchase agreement with NeoGov for an amount  
 13 not to exceed \$247,274.00 for the purchase of the Payroll and HRIS software.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney  
Mary Mawhinney, Chair

Mary Beaver  
Mary Beaver, Vice Chair

Brent Fox  
Brent Fox

J. Russell Podzilni  
J. Russell Podzilni

Bob Yeomans  
Bob Yeomans

19-11D-360

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INFORMATION SYSTEM

Page 2

FISCAL NOTE:

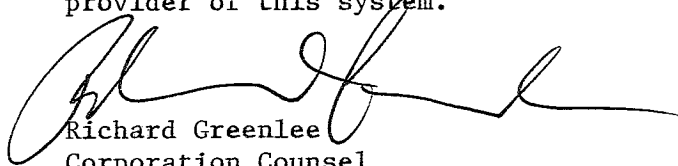
Sufficient funds are included in the FY 2019 and FY 2020 budgets for the cost of this project.



Sherry Oja  
Finance Director

LEGAL NOTE:

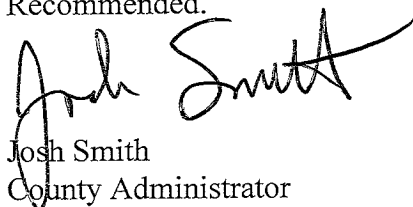
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. NeoGov is the sole source provider of this system.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## **Executive Summary**

The existing Rock County payroll system, originally provided by Highline, Inc., is nearing the end-of-life and the company has been purchased by NeoGov.

NeoGov offers an upgraded payroll system based on our existing system along with long-desired Human Resource modules including: on-boarding, training coordination, digital records, and performance review tracking.

Hosted by Neogov, the new software will reduce the County staff burden of maintaining, upgrading, and modifying the software.

The requests for funds for this purchase were included in the 2019 and 2020 Rock County budgets.

This resolution authorizes Rock County Information Technology to purchase the NeoGov Payroll and HRIS system for an amount not to exceed \$247,274.00