

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Resources
INITIATED BY



Amy Spoden
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

August 30, 2019
DATE DRAFTED

**CREATING A 0.4 FTE ADMINISTRATIVE ASSISTANT POSITION
AND DELETING A 0.4 FTE MEDICAL EXAMINER'S OFFICE CLERICAL WORKER
POSITION**

1 **WHEREAS**, the Medical Examiner's Office requests that a 0.4 FTE Medical Examiner's Office
2 Clerical Worker position be deleted and a 0.4 FTE Administrative Assistant position be created; and,
3
4 **WHEREAS**, the 0.4 FTE Medical Examiner's Office Clerical Worker position is currently vacant;
5 and,
6
7 **WHEREAS**, the Medical Examiner's Office has been staffing the office with a temporary worker; and,
8
9 **WHEREAS**, with the increase in the wage rate, the Medical Examiner's Office will be able to draw
10 from a more skilled applicant pool.
11
12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
13 assembled this 12th day of September 2019 does hereby approve the creation of a 0.4 FTE
14 Administrative Assistant position and the deletion of a 0.4 FTE Medical Examiner's Office Clerical
15 Worker position in the Rock County Medical Examiner's Office budget.

19-9A-313

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni
J. Russell Podzilni, Chair

Absent
Mary Mawhinney, Vice Chair

Richard Bostwick
Richard Bostwick

Henry Brill
Henry Brill

Betty Jo Bussie
Betty Jo Bussie

Louis Peer
Louis Peer

Alan Sweeney
Alan Sweeney

Terry Thomas
Terry Thomas

Absent
Bob Yeomans

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver
Mary Beaver, Chair

Phillip Owens
Phillip Owens, Vice Chair

Terry Fell
Terry Fell

ABSENT
Kara Hawes

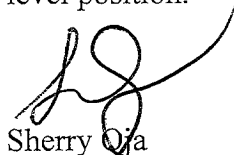
ABSENT
Brian Knudson

CREATING A 0.4 FTE ADMINISTRATIVE ASSISTANT POSITION AND DELETING A 0.4 FTE
MEDICAL EXAMINER'S OFFICE CLERICAL WORKER POSITION

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FISCAL NOTE:

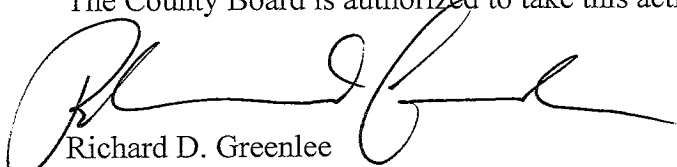
Sufficient funds are available in the Medical Examiner's Office budget to fund the cost of the higher level position.



Sherry Oja
Finance Director

LEGAL NOTE:

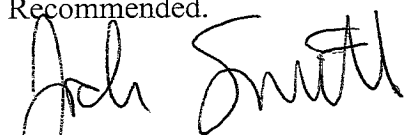
The County Board is authorized to take this action pursuant to sec. 59.22 (2), Wis. Stats.



Richard D. Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator