

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Director of IT
INITIATED BY



Amy Spoden
DRAFTED BY

Finance Committee
SUBMITTED BY

March 3, 2020
DATE DRAFTED

**RECLASSIFICATION OF A 1.0 FTE USER SUPPORT SPECIALIST POSITION
TO PUBLIC SAFETY SYSTEMS COORDINATOR POSITION**

1 **WHEREAS**, as a result of the Baker Tilly assessment the first project recommended for I.T. to complete
 2 was to reorganize the department; and,
 3
 4 **WHEREAS**, in previous actions to reorganize the department, resources were transferred from Public
 5 Safety Systems to address more immediate needs; and
 6
 7 **WHEREAS**, the next step in this ongoing process is to better align resources in Public Safety
 8 Systems with identified needs; and
 9
 10 **WHEREAS**, the Information Technology Department requests that the County Board reclassify a User
 11 Support Specialist (PC#11009) position to a Public Safety Systems Coordinator position; and
 12
 13 **WHEREAS**, this change will help the Information Technology Department improve the ability to
 14 manage key Business functions (strategic planning, system management, vendor management, assistance
 15 and support) for the Public Safety Systems; and
 16
 17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
 18 assembled this 12th day of March, 2020 does hereby approve the reclassification of a 1.0 FTE
 19 User Support Specialist position to a 1.0 FTE Public Safety Systems Coordinator position (Pay Range
 20 23 on the Unilateral Pay Grid) in the Information Technology Department budget.

Respectfully submitted,

FINANCE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

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Mary Beaver, Vice Chair

Mary Mawhinney, Vice Chair

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20-3A-434

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FISCAL NOTE:

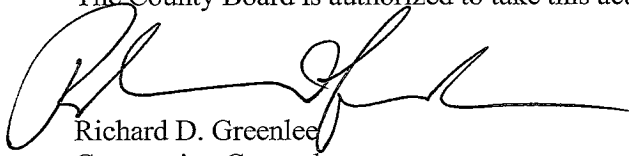
The increase in wages and benefits will be approximately \$5,800 for the remainder of 2020. These extra costs will be covered by current IT vacancies. The annualized cost will need to be included in future budgets.



Sherry Oja
Finance Director

LEGAL NOTE:

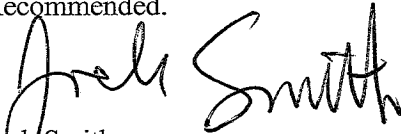
The County Board is authorized to take this action pursuant to sec. 59.22 (2), Wis. Stats.



Richard D. Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Rock-IT is requesting that the User Support Specialist (PC#11009) currently assigned to the Sheriff's Office be reclassified to a new position titled Public Safety Systems Coordinator. The current employee is performing duties beyond the scope of their present position as they have taken over many of the operations level duties that had previously been done by the Public Safety Systems Manager, including working with the Sheriff's Office leadership to determine IT goals for the Sheriff's department. In particular, the employee is focusing on significant present and future operational level planning efforts that require higher order thinking, planning and experience.

Furthermore, the employee is now managing a variety of enterprise applications, conducting complex data analytics and serving as the budget liaison between the Sheriff's Office and Rock-IT; all operations level duties that had previously been done by the Public Safety Systems Manager. In addition, the employee oversees the county-wide use of Spillman, a complex public safety system used by all law enforcement agencies within the County. They work directly with the agencies and vendors to support this system and a variety of others.

The current employee has significant experience includes nine years of directly supporting public safety systems, a four-year degree in Computer End-User Technologies, extensive Project Management experience and she is a certified Spillman Application Administrator. Finding a candidate with this extensive public safety systems experience and skill set, within the current pay range, would prove difficult at best.

Supporting public safety systems is one of Rock-IT's priorities, and the expectations for this position are to lead the planning and coordination of IT systems for public safety agencies in Rock County. The pay range would change from Range 18 to Range 23.