

# Rock County 2022



# Recommended Budget

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**County Board**

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**CHARTER**  
**COUNTY BOARD**  
**2022**

The powers of a county as a body corporate are exercised by the County Board through resolutions and ordinances, which it adopts. Each county is a body corporate that can sue and be sued; acquire, lease, or rent real and personal property for public purposes; sell, lease and convey, and enter into leases or contracts with the State for specific purposes; and make such contracts and do other things as necessary and proper to exercise the powers granted a county in the performance of its legal duties.

Counties having a population of less than 500,000, but at least 100,000, shall have no more than 47 Supervisors. Supervisors are elected by district on a non-partisan basis for a two-year term. No County Officer or employee is eligible to be a County Supervisor, but a Supervisor may also be a member of a Town Board, City Common Council, or Village Board of Trustees.

Rock County has a 29-member Board of Supervisors which operates under a committee system and a County Administrator form of government. The County Board meets twice monthly and on special occasions as required. The County Board exercises policy supervision of County activities through its committee system. One of the more important tasks of the County Board is to adopt the annual County Budget and establish a tax rate for the support of County services. In exercising this responsibility, the County Board has many policy-making prerogatives that directly impact the level and quality of services rendered to citizens of the County.

# FINANCIAL SUMMARY

## COUNTY BOARD

2022

<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$0	\$0
Intergovernmental	0	0
Contributions	0	0
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	0	0
Total Revenues	<hr/> \$0	<hr/> \$0
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$124,726	\$124,726
Fringe Benefits	9,098	9,098
Operational	52,107	52,107
Capital Outlay	0	0
Allocation of Services	0	0
Total Expenditures	<hr/> \$185,931	<hr/> \$185,931
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$185,931</b>	<b>\$185,931</b>

## ADMINISTRATOR'S COMMENTS

### COUNTY BOARD

2022

#### Budget Highlights

##### Revenue

- The department does not generate revenue.

##### Expenditures

- \$124,726 is budgeted for County Board member per diem payments in 2022, which is a decrease of \$4,930 or 3.8% from the prior year. The decrease reflects historical trends of County Board members participating in meetings, attendance at the Wisconsin Counties Association annual conference, and other county-related events.
- \$15,672 is budgeted for legal notices in 2022, which is an increase of \$2,381 or 17.9% over the prior year as the County switches to the Janesville Gazette:
  - The County publishes minutes of County Board meetings in both the Janesville Gazette and the Beloit Daily News.
  - Historically, the amounts fluctuated from year to year depending upon the specific newspaper that was paid. By agreement, the County pays one newspaper one year and the other newspaper the following year.
  - In 2022, the Janesville Gazette will receive payment. Historically, its rates have been higher than the Beloit Daily News as its circulation is larger.
  - Additional savings have been realized due to efforts by the County Clerk to keep the required minutes summaries to a minimum and County Board financial management policy changes. These efforts result in less verbiage in the published minutes.

- \$22,030 is budgeted for publications, dues & subscriptions in 2022, no change from the prior year. This amount covers:
  - The Wisconsin Counties Association dues (\$12,433). The total annual dues are \$18,858 with the difference of \$6,525 charged to Rock Haven, Human Services, and Public Works departments.
  - The Wisconsin Counties Utility Tax Association (WCUTA) dues (\$6,081). This group has lobbied successfully over the years to increase the amount of Shared Utility Payments to local governments that host power plants, including Rock County. The 2022 dues amount is \$3,020. No change from the prior year. For 2022, the County anticipates receiving \$3,040,915 in Shared Utility Payments which includes the recent Alliant Energy plant expansion. Dues are based on 0.20% of that payment which is an increase from 0.15% in prior years.
  - The National Association of Counties (NACo) dues are budgeted at \$3,207, no change from the prior year.
- \$9,320 is budgeted for training in 2022, the same amount as the prior year, which covers the registration and hotel costs for attending the annual Wisconsin Counties Association conference.

#### Personnel

- There are no personnel requests in the budget.

#### Summary

- The County Board requested and recommended tax levy is \$185,931, which is a decrease of \$1,898 or 1.0% from the prior year.

# Rock County P03 - Budget Preparation Report

As Of: 10/11/2021

For Fiscal Year: 2022

**CB COUNTY BOARD**

**031110000** County Board

Object Code and Description

**Revenues:**

**Total Revenues**

**Expenses:**

61300 Per Diems  
 61400 FICA  
 62210 Telephone  
 63100 Office Supplies & Misc Expense  
 63101 Postage  
 63107 Legal Notices  
 63200 Publications/Subscriptions/Due  
 63300 Travel  
 64201 Convention Expense  
 64904 Sundry Expense

**Total Expenses**

**COUNTY SHARE**

<u>Object Code and Description</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>Actual As of 6/30/2021</u>	<u>12/31/2021 Estimate</u>	<u>2022 Department Request</u>	<u>2022 Admin Rcmmndtns</u>	<u>County Board Approved</u>
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenses:</b>								
61300 Per Diems	115,178	90,729	129,656	42,914	77,909	124,726	124,726	0
61400 FICA	8,589	6,853	9,282	3,286	5,606	9,098	9,098	0
62210 Telephone	637	1,808	2,000	1,233	2,391	2,835	2,835	0
63100 Office Supplies & Misc Expense	442	76	600	0	600	600	600	0
63101 Postage	845	278	900	32	746	900	900	0
63107 Legal Notices	11,557	12,538	13,291	2,649	13,991	15,672	15,672	0
63200 Publications/Subscriptions/Due	18,416	19,705	22,030	25,533	19,681	22,030	22,030	0
63300 Travel	2,023	0	0	(27)	0	0	0	0
64201 Convention Expense	7,068	45	9,320	0	9,320	9,320	9,320	0
64904 Sundry Expense	110	4,704	750	0	750	750	750	0
<b>Total Expenses</b>	<b>164,865</b>	<b>136,736</b>	<b>187,829</b>	<b>75,620</b>	<b>130,994</b>	<b>185,931</b>	<b>185,931</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(164,865)</b>	<b>(136,736)</b>	<b>(187,829)</b>	<b>(75,620)</b>	<b>(130,994)</b>	<b>(185,931)</b>	<b>(185,931)</b>	<b>0</b>

**Rock County**  
**P03 - Budget Preparation Report**

As Of: 10/11/2021

For Fiscal Year: 2022

**CB COUNTY BOARD**

**0311100000** County Board  
Object Code and Description

**TOTAL FOR COUNTY BOARD**

	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Rcmmndtns</u>	County Board <u>Approved</u>
	(164,865)	(136,736)	(187,829)	(75,620)	(130,994)	(185,931)	(185,931)	<b>0</b>

**Rock County**  
**P03 - Budget Preparation Report**

As Of: 10/11/2021

**CB COUNTY BOARD**

For Fiscal Year: 2022

**0311100000** County Board  
Object Code and Description

	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Actual As of</b>	<b>12/31/2021</b>	<b>2022</b>	<b>2022</b>	<b>County</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>6/30/2021</u></b>	<b><u>Estimate</u></b>	<b><u>Department</u></b>	<b><u>Admin</u></b>	<b><u>Board</u></b>
						<b><u>Request</u></b>	<b><u>Rcmmndtns</u></b>	<b><u>Approved</u></b>
<b>Grand Total For All Revenues</b>	0	0	0	0	0	0	0	0
<b>Grand Total For All Expenses</b>	164,865	136,736	187,829	75,620	130,994	185,931	185,931	0
<b>Grand Total</b>	<u>(164,865)</u>	<u>(136,736)</u>	<u>(187,829)</u>	<u>(75,620)</u>	<u>(130,994)</u>	<u>(185,931)</u>	<u>(185,931)</u>	<u>0</u>

# Agriculture and Land Conservation Committee

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# CHARTER

## UW-Madison Division of Extension, Rock County

2022

The UW-Madison Division of Extension, Rock County is a partnership between the University of Wisconsin-Madison, the U.S. Department of Agriculture, and Rock County. Through Extension, residents can access university resources and engage in learning, wherever they live and work. Educators network and partner with a variety of public and private agencies, organizations, nonprofits, schools, and other county departments to address priority issues and offer relevant, high-quality, research-based educational programs. Fulfilling the promise of the Wisconsin Idea, the Division of Extension Rock County extends the boundaries of the university to the boundaries of the state and helps the university establish beneficial connections with all of its stakeholders and we take pride in working alongside the people of Rock County to improve lives and communities.

Funding for this educational partnership is shared as part of an annual contract between Rock County and Extension. Counties provide the costs of local space, equipment, office supplies, administrative support, travel expenses, and a flat fee for educational services provided by local Extension educators and coordinators. Federal USDA funds and other federal and foundation grants are combined with state funds to pay the remainder of the expenses related to county-based Extension staff, the Area Extension Director, statewide University specialists, and other institutional costs.

The University of Wisconsin - Division of Extension Rock County is organized by program areas. By agreement of the unique partnership arrangement outlined above, Rock County maintains Extension staff programming in Agriculture, Horticulture, Health and Wellbeing, nutrition education via the FoodWise program, 4-H, and Community Youth Development

**1. Agriculture and Horticulture** help urban and rural residents use scientific research and scientifically backed knowledge to solve horticulture and agricultural problems, as well as take advantage of new opportunities. County-based educators provide unbiased, research-based advice and information to local residents on agriculture and horticulture-related topics. Local program priorities and areas of educational program emphasis include:

- a. Environmental Quality:
  - Nutrient management planning improves water quality and farm profitability
- b. Risk Management:

- Increase awareness among agricultural producers and agri-business to evaluate and manage financial risk to meet their family and business goals
- c. Pesticide Use and Pesticide Applicator Training:
  - Provide training in pesticide use as required by the Wisconsin Department of Agriculture in order for farmers to purchase restricted use chemicals.
- d. Farm Policy and Agricultural Public Policy:
  - Extension collaborates with other departments in the ongoing development of policy related to rural/urban issues
- e. Crop Production and Pest Management:
  - Share research-based information with local growers relating to new crop production technologies and pest management practices.
- f. Consumer Horticulture:
  - Extend research-based horticulture education through programs including Master Gardener volunteers, Rock County Community Garden program, community outreach, youth and school educational programming, plant diagnostic services and other educational programs.

**2. Health and Wellbeing and FoodWise Programs** help youth, families and elderly adults thrive in a rapidly changing world. Educators partner with community organizations, school districts and agencies to address critical issues, promote family and community strengths and help communities become healthy environments for all residents.

The FoodWise program brings over \$390,000 in federal USDA funds into the county for educational programming directed to families with limited resources.

Program priorities include:

- a. Leadership:
  - Leadership development educational programs
  - Coordination and oversight of community interns/students
  - Coalition building and participation
  - Coaching leadership skills
  - Grant writing and implementation
  - Applied research

- Leveraging community partnerships
  - Infuse health equity into county programming and coalition work
- b. Health Promotion and Education:
- Educational programs encompassing healthy living for all ages
  - Programming and education on chronic disease prevention and management
  - Promotion of healthy lifestyles
  - Include health literacy and health equity awareness
- c. Policy Systems and Environment:
- Policy development, review and revision consultation for healthy communities and environments in childcare settings, schools and workplaces
- d. StrongBodies Programs:
- Oversight for StrongBodies program in Rock County
  - Lead county and participate in statewide efforts for training and supporting StrongBodies Leaders
  - Volunteer Development for StrongBodies Leaders and programs in Rock County and Wisconsin
  - Coordination, development and/or provision of wellness education programming
- e. Nutrition Education:
- FoodWise staff educates low-income youth and adults (20,000 educational contacts) with nutrition education in qualifying schools, food pantries, and community organizations throughout Rock County.
  - Provide families with knowledge about safe food handling, preparation, and storage practices.
  - Develop and provide nutrition education materials, programs and outreach for Rock County/Wisconsin residents (HWB)
- f. Community Food Security:
- FoodWise helps limited resource families to achieve food security by teaching skills on managing food dollars, tracking spending, and planning healthy meals.
  - Work with community partners on ways to assess and address food security
- g. Child Care/Parenting Education:
- Continuing education opportunities to area childcare providers
  - Educational programs on topics including parenting, healthy family outcomes, nutrition, physical activity and healthy lifestyles.

**3. Positive Youth Development and 4-H** seek to support youth to feel safe and encourages them to learn hands on, try out leadership and contribute to their communities. In Rock County we have two initiatives. **4-H** is a program that works with youth from the ages of 5 to 19 years old. Youth select projects that interest them and learn alongside their families guided by community volunteers, traditionally in community club settings. The 4-H Community Club Program consists of 904 members and 297 adult volunteers. 4-H Clubs also participate in social activities, camps, field trips and community service. This is the largest county 4-H Community Club Program in Wisconsin. **Community Youth Development** also focuses on youth leadership, capacity building and community connections within the areas of Civic Engagement, Restorative Justice, and Community Health. Community Youth Development helps youth make connections with adults and share ideas that create and modify youth programs, for example designing a mentorship program, collaborating on the creation of new spaces like youth centers or new messages like community health or next steps after high school for their peers. Youth develop practical skills today while building relationships that help the community tomorrow.

Positive Youth Development priorities include:

- a. Youth: Leading programming for young people and viewing young people as partners in creating change
  - Positive Youth Development Programs assess community needs related to the positive development of youth and youth interest/engagement so that youth may direct club/program content and/or facilitation.
  - 4-H and Community Youth Development Programs facilitate culturally congruent programs driven by youth identified ‘sparks’ that increase awareness of education and career opportunities and self-advocacy skills to access them.
  - 4-H and Community Youth Development Programs teach essential life skills, including problem solving, communications, teamwork and leadership development through projects, activities and other educational programs so that they feel prepared to contribute in a meaningful way to their communities.
  - 4-H and Community Youth Development increase access by designing and/or facilitating educational opportunities for youth outside of the traditional 4-H community club so that youth who need them most experience positive developmental opportunities.
  - 4-H and Community Youth Development design and/or facilitate educational opportunities for all youth where they explore ‘sparks’ that appeal to their identity and strengthen cultural identity and/or cross-cultural learning.
  - 4-H Youth Development programs provide an opportunity for youth to make choices and decisions, and play an active leadership role in planning and implementing programs with adults.
  - Youth are provided the opportunity for skill development through hands-on activities and leadership experiences through year-round educational programming in 4-H Clubs that meet monthly.

- 4-H gives youth direct experience in conducting meetings and leading group decision-making processes. In 4-H, youth begin developing some of the skills they will need to be future community leaders.
  - 4-H programs provide young people with opportunities for civic involvement. 4-H community service efforts provide contributions in community improvement and help youth develop a greater appreciation for their community.
  - Community Youth Development Programs determine unique educational opportunities within the current UW-Madison Division of Extension, Rock County program priorities listed above that are inclusive for diverse youth and their families while building capacity in leadership priorities as determined by participants.
  - Community Youth Development programs engage young people in identifying and problem solving community needs.
- b. Adults: Mentors and volunteers to young people through supportive relationships, youth-adult partnership and expanding their networks
- 4-H and Community Youth Development initiate and coordinate with adults in the community so that youth have opportunities to connect with resources and networks in a variety of professions and develop trusting relationships with mentors.
  - 4-H and Community Youth Development coach adults in best practices in programming and community spaces so that youth feel connected, included and welcomed.
  - Community Youth Development shares best practices with youth workers and volunteers so that they have the skills and capacity to support young people in developmentally appropriate ways.
  - Community Youth Development provides youth development education and training to youth-serving workers and volunteers in the community, including the 4-H program.
- c. Organizations: Build capacity in community organizations so that they serve as resources to young people and so that young people can influence change within the organization
- Community Youth Development increases community awareness of issues that affect youth.
  - Community Youth Development provides youth development education and training to youth-serving organizations in the community, including the 4-H program so that youth have a voice in organizational and community spaces historically dominated by adults.
  - Community Youth Development strengthens or develops relationships with partners who serve or represent diverse communities and increases community awareness of the opportunities provided through 4-H.

- Community Youth Development initiates and coordinates with organizations to include youth voice in decision making processes in local governmental bodies and non profit organizations so that youth input changes organizational practices.
- Community Youth Development connects community organizations resources and practices to support community structures that facilitate youth exploration of post high school education and career options.

## PERSONNEL SUMMARY

### UW-EXTENSION

#### PERSONNEL - FULL TIME EQUIVALENT

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
Administrative Assistant/ Stenographer	0.475	0.000	-0.475
Administrative Services Supervisor	1.0	1.0	0.0
Total	1.475	1.000	-0.475

#### PERSONNEL MODIFICATIONS

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
Delete	Administrative Assistant/ Stenographer	-	0.475	0.475

# FINANCIAL SUMMARY

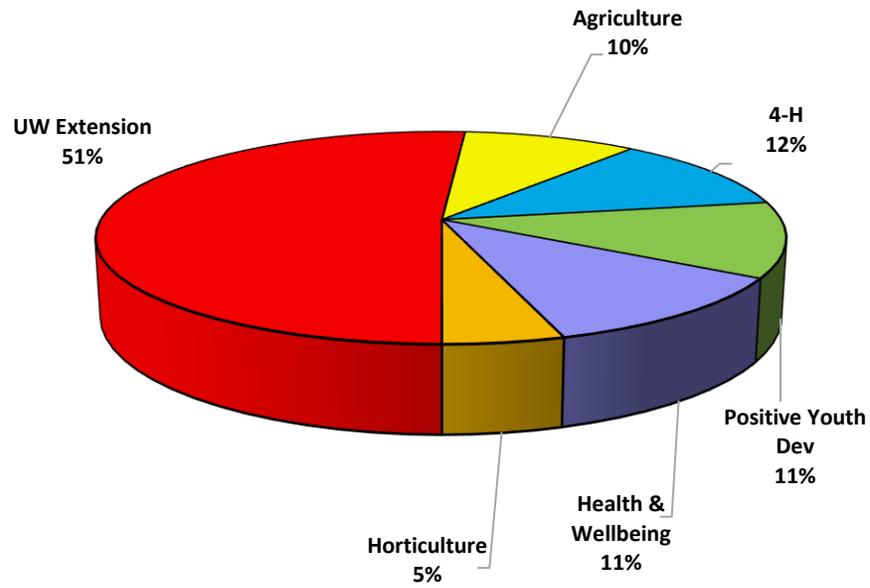
## UW EXTENSION

2022

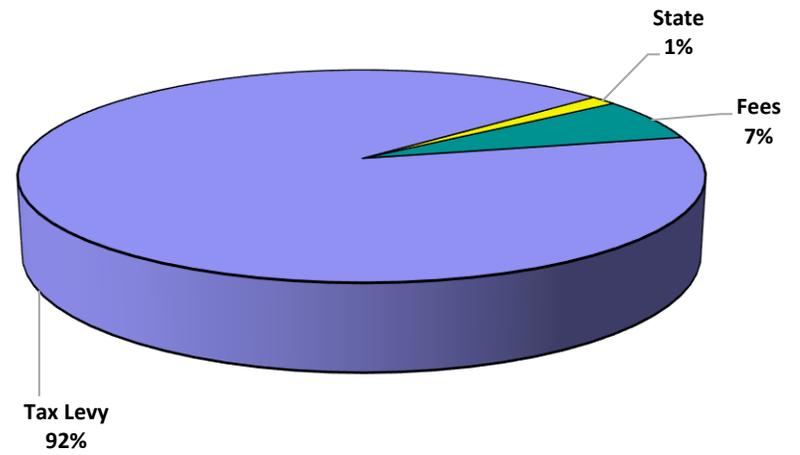
<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$5,534	\$5,534
Intergovernmental	0	0
Contributions	0	0
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	25,000	25,000
Total Revenues	<hr/> \$30,534	<hr/> \$30,534
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$59,504	\$59,504
Fringe Benefits	25,207	25,207
Operational	296,142	296,142
Capital Outlay	0	0
Allocation of Services	0	0
Total Expenditures	<hr/> \$380,853	<hr/> \$380,853
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$350,319</b>	<b>\$350,319</b>

# 2022 BUDGET UW EXTENSION

EXPENDITURES BY PROGRAM



REVENUES BY SOURCE



## ADMINISTRATOR'S COMMENTS

### UW-EXTENSION

2022

#### Budget Highlights

- UW-Extension programming is funded through a combination of Federal, State and County resources. As a result of cuts made to the UW System in the 2015-17 State biennial budget, UW-Extension and counties cooperated to develop the nEXT Generation Plan, an outline intended to reinvent programs and create operational savings. Notable aspects of this plan are discussed below.
  - The State implemented a regional model for UW-Extension (Rock County's region includes Jefferson County and Walworth County) in 2019. One area director oversees multiple counties and there is no County-specific department head.
  - The State has standardized costs counties pay for each Extension staff member, but overall, the cost per position has increased, which increases the County's cost for the same number of positions prior to the change.
  - Due to UW-Extension programmatic changes, the County Farm program budget will be repositioned under the Land Conservation Department. The County Farm program generates net revenue to the County and will greatly impact the UW-Extension tax levy in 2022.

#### Revenue

- Fees from the program registration, diagnostic services, and educational materials total \$25,000, no change from the prior year. Program revenue fees are used to offset educational program expenses.
- State aid amounts to \$5,534 in the main account, which covers the department's postage costs. No change from the prior year.

## Expenditures

- The Contracted Services account represents the County's share of the cost for the State to provide UW-Extension educators. In 2022, the budgeted amount is \$193,576, an increase of \$18,382 or 10.5% over the prior year, to fund 4.0 FTE of UW-Extension educators and a 0.40 FTE Program Assistant. The recommended budget amount for these contracted positions is \$43,600 each, unless otherwise noted, and is based on the roster described below.
  - 1.0 FTE Health & Wellbeing Educator
  - 0.5 FTE Agriculture Educator that has a Crops and Forage focus and is shared with Jefferson County. Rock County's share is \$21,800.
  - 0.3 FTE Agriculture Educator that has a Dairy focus and is shared with Dane County and Jefferson County. Rock County's share is \$14,534.
  - 1.0 FTE Positive Youth Development Educator
  - 1.0 FTE 4-H Program Coordinator
  - 0.2 FTE Horticulture Educator (this is a 0.8 FTE position shared with Walworth County and fully funded by the two counties with no State cost sharing). Rock County's share is \$18,442.
  - 0.4 FTE 4-H Program Assistant at a cost to Rock County of \$8,000. This is a new position that had previously been a part-time position on the County payroll as an Administrative Assistant/Stenographer position (see Personnel section).
- In prior years, a 1.0 FTE Agriculture Educator was budgeted.
  - Rather than one full-time position, this function has been split into a 0.50 FTE Agriculture Educator with a Crops and Forage focus and a 0.30 FTE Agriculture Educator with a Dairy focus. Both part-time educator positions are shared with other counties.
  - In prior years, the one full-time Agriculture Educator had oversight of the County Farm program. The County Farm program consisted of three categories covering approximately 426 acres: farm lease, test plot site, and community

gardens. Because UW-Extension rules will no longer allow Extension staff to oversee the County Farm, the County Farm program budget will come under the Land Conservation Department in 2022.

- The Office Supplies request is budgeted at \$4,700 in the main account. No change from the prior year.
- The UW-Extension Education account is used to support revenue and expenditures related to the education programming. In 2022, the department is budgeting \$25,000 in revenue and expenditures. No fund balance use is budgeted in 2022. The anticipated fund balance in this account as of 12/31/2021 from fees collected over the years is \$10,497.

#### Personnel

- The department requests to delete a 0.475 FTE Administrative Assistant/Stenographer at a savings of \$26,218 and is recommended. The department will be establishing a UW-Extension Program Assistant that will be funded out of the Contracted Services account in 2022.

#### Summary

- The recommended tax levy for all UW-Extension activities totals \$350,319, an increase of \$96,494 or 38.0% over the prior year. The shift of the County Farm program, that generates net revenue, results in this significant increase in tax levy. When considering only tax levy provided in the main UW-Extension account, the tax levy will decrease by \$6,926 compared to 2021.

# CHARTER

## LAND CONSERVATION DEPARTMENT

2022

1. Land and Water Resource Management Program

Staffing costs for this program are funded through the Land Conservation Account. Cost sharing for installation of Best Management Practices (BMP) is funded under the Land and Water Resource Management (LWRM) account.

The Land and Water Resource Management (LWRM) Plan was developed in 1998 as a result of changes in Wisconsin State Statutes. Four updates to this plan have occurred in the last twenty two years, with the most recent update finalized in fall 2019. Each update has incorporated new requirements found in various Wisconsin State Statutes and Administrative Codes.

The plan identifies local Natural Resource issues within the political boundaries of the County with emphasis on water quality improvement and/or protection needs, methods the Land Conservation Department (LCD) will use to document non-point source pollution, the methods used to abate documented non-point source pollution and the amount of financial needs the LCD will need to implement the plan over a course of five years. The plan also contains other natural resource information pertinent to land conservation activities.

Standards

- a. Develop and submit grant applications to the Department of Agriculture, Trade, and Consumer Protection (DATCP) and Department of Natural Resources (DNR) for staff and cost share funding.
- b. Determine eligibility of Best Management Practices (BMP) associated with cost-sharing criteria as identified in Wisconsin Administrative Codes.
- c. Develop cost-share agreements with eligible landowners/land users for the implementation of BMPs.
- d. Develop and submit an annual accomplishment report to DATCP and DNR.
- e. Administer the Rock County Animal Waste Management Ordinance (Chapter 4.90). Evaluate the fee schedule associated with the Ordinance on an annual basis.

2. Technical Services

This program is funded through the Land Conservation Account.

Provide technical assistance to Town and/or Village officials, DNR, Public Health, Public Works, Planning and Development, USDA-NRCS and USDA-FSA with the approved methods for the conservation of the County's natural resources. Technical

services provided are not inclusive to the agricultural sector. Services provided normally include the management of storm water runoff, construction site erosion control, critical area stabilization, development and/or restoration of plant, fish and wildlife habitat, control of invasive terrestrial and aquatic species and groundwater quality management.

Standards:

- a. Advise various units of government and County Departments on BMP needs to prevent non-point source pollution.
- b. Survey, design, and/or supervise the installation of planned BMPs.
- c. Determine available cost sharing from various funding sources, if applicable.

3. Ordinance Administration and Enforcement:

This program is funded through the Land Conservation Account.

*Construction Site Erosion Control Ordinance (Chapter 4.11), Storm Water Management Ordinance (Chapter 4.8), Illicit Discharge Ordinance (Chapter 4.12).*

The Ordinances contain Performance Standards to reduce Non-point Source Runoff Pollution to achieve or protect water quality standards. Staff from the LCD are trained and certified by the State of Wisconsin in Construction Site Erosion Control and Storm Water Management methods, control, and standards.

*Non-Metallic Mining Reclamation Ordinance (Chapter 4.10)*

The ordinance requires owners of non-metallic mining sites to rehabilitate sites where non-metallic mining takes place in order to promote the removal or reuse of non-metallic mining refuse, replacement of topsoil, stabilization of soil conditions, establishment of vegetative cover, control of surface water flow and groundwater withdrawal, prevention of environmental pollution, and development and restoration of plant, fish and wildlife habitat if needed to comply with an approved reclamation plan.

Ordinance Administration Standards:

The specific performance standards in each ordinance are modeled on standards found in Wisconsin Administration Codes. The LCD will provide technical and compliance reviews of submitted plans to assure that all technical standards are met during implementation and post construction phases as directed by Ordinances.

- a. Review applications: The LCD will provide technical reviews of plans submitted, as part of the application process, to assure that all applicable technical standards are met.
- b. Site Visits: The LCD will provide site reviews to assure the approved plans are being implemented and BMPs are being maintained and ordinance compliance is ensured.
- c. Enforcement: Implement appropriate enforcement methods as needed.
- d. Close job file after final inspections and permit conditions have been met.
- e. Evaluate the fee schedules associated with these ordinances on an annual basis.

4. Farmland Preservation Program

This program is funded through the Land Conservation Account.

Develop, monitor, and/or revise soil and water conservation plans and review and monitor nutrient management plans for landowners participating in the WI Farmland Preservation Program (FPP). Issue Notice of Non-Compliance to landowners not meeting the requirements set forth in Chapter 92 of the WI State Statutes. Provide technical assistance to landowners for program maintenance and/or reinstatement.

Standards:

- a. Monitor conservation and nutrient management plans to ensure compliance with the State Soil and Water Conservation Standards identified in NR151 WI Admin Code.
- b. Annually certify landowners are meeting the WI Soil and Water Conservation Standards.
- c. Provide assistance to landowners to ensure all required BMPs are installed in accordance with their conservation plans and applicable standards and specifications.
- d. Coordinate the FPP with other ongoing projects.
- e. Conduct on farm conservation compliance verifications a minimum of once per four years.
- f. Enter all applicable data into the current version of an acceptable monitoring database system.
- g. Send annual compliance notifications to landowners and collect applicable fees.

5. Citizens Water Quality Monitoring

This program is funded under the Land Conservation Account.

The Citizens Water Quality Monitoring Project was developed by the Rock River Coalition for the collection of water quality data within the Rock River Basin. The Land Conservation Department developed project teams composed of four-plus volunteers for the sole purpose of collecting water quality data from an assigned sub-watershed.

Standards:

- a. Develop a long-term monitoring program based on the Wisconsin Water Action Volunteers program.
- b. Provide assistance to the Rock River Coalition for the implementation of a community outreach program.
- c. Provide training to volunteers in proper data collection methodology.
- d. Enter collected data into the Rock River Coalition's database.
- e. Assist with the development of the annual report on water quality in the Rock River Basin.

6. Tree and Shrub Sales Program

The sales of trees and shrubs are funded through the Land Conservation Account; the tree planter account is used specifically for rental fees of equipment and maintenance of same.

Annually evaluate the program to expand the product lines offered for resale to Rock County landowners, that being trees and shrubs. Also, make tree planters and sprayer available to Rock County landowners.

Standards:

- a. Notify county residents of the availability of plant material through local media sources.
- b. Purchase high quality plant material for resale and distribution to program participants.
- c. Assure all DNR tree program participants are notified of the availability of the tree planters and sprayer.

7. Wildlife Damage Abatement and Claims Program

This program funding is identified in the WDACP account.

Inform the public of the Program's availability within the County. The primary objective is the abatement of damage caused by animals covered under the Program. Landowners may receive compensation for damage to crops if abatement of wildlife damage fails. Also, explain various abatement procedures in areas with high damage levels.

Standards:

- a. Cooperate with the DNR and USDA Wildlife Services (USDA-WS) for administering the Program.
- b. Provide an annual budget request to DNR by November 1st.
- c. Prepare annual reimbursement requests to WDNR.
- d. Contract with the USDA-WS for technical field assistance to implement the required damage abatement methods and develop damage claims.
- e. Coordinate the deer donation program within the county.

8. Clean Sweep Program

This program is funded through the Clean Sweep Account.

The Clean Sweep Program offers all Rock County citizens the opportunity to dispose of chemicals that are banned from landfills. The LCD has developed and implemented a process that assures a Clean Sweep program that will run on an annual basis. The permanent collection program (collection occurs a minimum of two days per calendar year) started during the program year 2010.

Standards:

- a. Act as lead agency for grant development and submittal to DATCP.
- b. Coordinate activities of the Clean Sweep Workgroup, which includes promoting the program's goals in service areas and providing assistance with fund raising activities.
- c. Provide program administrative duties, which include maintaining all program information, data, and accounts.
- d. Organize and run respective collection sites.
- e. Submit annual report to DATCP.

9. Groundwater Nitrate Pilot Project

This program is funded through the ATC Environmental Impact Fees Account and a grant from the USDA-Natural Resources Conservation Service.

The primary goal of this project is to develop a reliable data set of Nitrates found in Rock County's groundwater resource. All efforts are overseen by a County Board appointed Workgroup. Activities center on testing water from observation wells installed during spring 2018 at the County Complex (State Hwy 14, State Hwy 51 and County Road F) and three Transient Non-community wells at local businesses. Three wells were installed and equipment was purchased to sample the wells. Currently, staff from Public Health is conducting this sampling research. After a background data set has been developed, the County Farm Operator will implement various conservation practices to determine the impacts to the groundwater being tested. This project will conclude after five years of observation.

Standards:

- a. Conduct observation and business well sampling;
- b. Conduct testing of water samples in the Certified Lab at Public Health;
- c. Develop and populate a database with water sample test results;
- d. Work with Extension Service and USDA-NRCS on identification of Best Management Practices (BMP) for Nitrates in Groundwater;
- e. Increase the level of observation well sampling and testing to include rain events;
- f. Report findings on an annual basis.

The secondary goal of this project is to commence with a comprehensive inventory of the southeast portion of the county and develop nine key element (9KE) plans for the three HUC 10 watersheds, those being Turtle Creek, Spring Brook and Blackhawk Creek.

Assist with the development of a producer led watershed effort and finally develop grant applications from various federal and state agencies for the implementation of a comprehensive groundwater and surface water quality effort. To assist with this effort

a staffing grant application was submitted to the USDA-NRCS for financial assistance and the grant was awarded to Rock County.

Standards:

- a. Conduct farming practice inventory of three watersheds in southeast portion of the County;
- b. Develop 9KE plans for watersheds inventoried;
- c. Submit 9KE plans to DNR and EPA for approval;
- d. Develop implementation grant applications from data sets collected during inventory;
- e. Provide lead for the implementation of groundwater Best Management Practices (BMPs);
- f. Achieve water quality improvements in targeted areas.

10. Purchase of Agricultural Conservation Easements (PACE)

This program is funded through the PDR/PACE account.

The goal of this program is to purchase Agricultural Conservation Easements to protect Rock County's Agricultural Working Lands. The Master Plan was approved in early 2011 by the County Board Resolution. Activities associated with the implementation include but are not limited to the standards listed below.

Standards:

- a. Conduct all information and education activities.
- b. Provide assistance to landowners to complete local, state, federal, and other funding applications.
- c. Coordinate program activities with the PACE Council, the Land Conservation Committee and USDA-NRCS.
- d. Recommend program changes to the PACE Council and LCC for consideration.
- e. Seek alternative funding sources.

11. Yahara River Watershed Project

The program is funded entirely through money received from Yahara WINS. This project was new to the Land Conservation Department in 2017. A partnership was developed via a contract with the Yahara WINS group to implement surface water quality best management practices (BMPs) in the Yahara River Watershed particularly targeting Phosphorus reduction. The Department is reimbursed for Staff time based on a percentage of the total project cost.

Standards:

- a. Contact landowners to gauge interest and conduct contract negotiations for implementation of BMPs in the watershed.
- b. Conduct contract negotiations for implementation of BMPs in the watershed.
- c. Develop plans, proposals, designs and contracts and submit to Yahara WINS for preapproval prior to project implementation. Final contract is between the County and the landowner.

- d. Verify implemented practice meets standards.
- e. Provide payment to landowners for practice installation and submit reimbursement requests to Yahara WINS for all expenses.
- f. Conduct annual practice inspection for the term of the contract and provide assistance to landowners with additional conservation needs.
- g. Develop annual report and present at the annual Yahara WINS meeting.

12. Cities of Beloit and Janesville Water Quality Trading Program

This project is funded through money received from the Cities of Beloit and Janesville, respectively. A partnership was developed in 2021 via a contract with each City to implement surface water quality best management practices (BMPs) in the Rock River Watershed upstream of each Wastewater Treatment discharge site. Implementing BMPs in the watershed is an approved alternative to making upgrades to the Wastewater Treatment facilities in order to meet water quality standards established in each discharge permit. The Department is reimbursed for staff time based on a percentage of the total project cost.

Standards:

- a. Contact landowners to gauge interest with implementing prescribed BMPs in the watershed.
- b. Conduct contract negotiations for implementation of BMPs in the watershed.
- c. Develop plans, proposals, designs and draft contracts and submit to each City for preapproval prior to project implementation. Final contract is between the City and the landowner.
- d. Verify implemented practice meets standards.
- e. Submit reimbursement requests to the City for Staff expenses.
- f. Conduct annual practice inspection for the term of the contract and provide assistance to landowners with additional conservation needs.
- g. Develop annual report and present to the City.

13. Municipal Separate Storm Sewer Systems (MS4) Wisconsin Pollutant Discharge Elimination System (WPDES) Permit Compliance

This program is funded through the Land Conservation Account.

The County was authorized by the Department of Natural Resources on November 13, 2006 to discharge stormwater from the County owned MS4s in the Urbanized Area in Rock County under a WPDES General Permit. The MS4s in this case are the road ditches associated with County Highways. The most recent permit updated occurred in May 2019 and is referenced as Permit No. WI-S050075-3. The original permitted Urbanized Area was determined by population density based on the 2000 census. The permitted area was revised based on the 2010 census population density. The County's WPDES MS4 general permit outlines certain minimum programs and documentation that must be developed and administered to maintain compliance with the permit conditions of approval, which are primarily administered by the Land Conservation Department with assisting from Public Works.

The permit requirements below are implemented via a Municipal Stormwater Plan (Departmental Policy) and three County Ordinances.

Standards (permit requirements):

- a. Public Education and Outreach (Policy)
- b. Public Involvement and Participation (Policy)
- c. Illicit Discharge and Elimination (Policy and Ordinance)
- d. Construction Site Pollution Control (Ordinance)
- e. Post-Construction Storm Water Management (Ordinance)
- f. Pollution Prevention/Good Housekeeping (Policy)
- g. Submit annual report to the DNR.

## PERSONNEL SUMMARY

### LAND CONSERVATION

#### PERSONNEL - FULL TIME EQUIVALENT

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
Dir. of Land Conservation, Planning & Dev.	0.5	0.5	0.0
Senior Conservation Specialist	1.0	1.0	0.0
Conservation Specialist IV	1.0	1.0	0.0
Conservation Specialist III	1.0	1.0	0.0
Conservation Specialist II	2.0	2.0	0.0
Conservation Specialist I	1.0	1.0	0.0
Clerk-Typist III	1.0	1.0	0.0
Total	7.5	7.5	0.0

#### PERSONNEL MODIFICATIONS

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
-	-	-	-	-

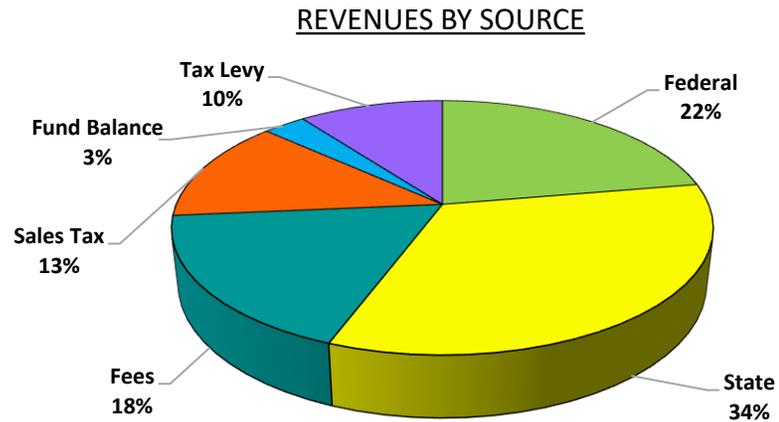
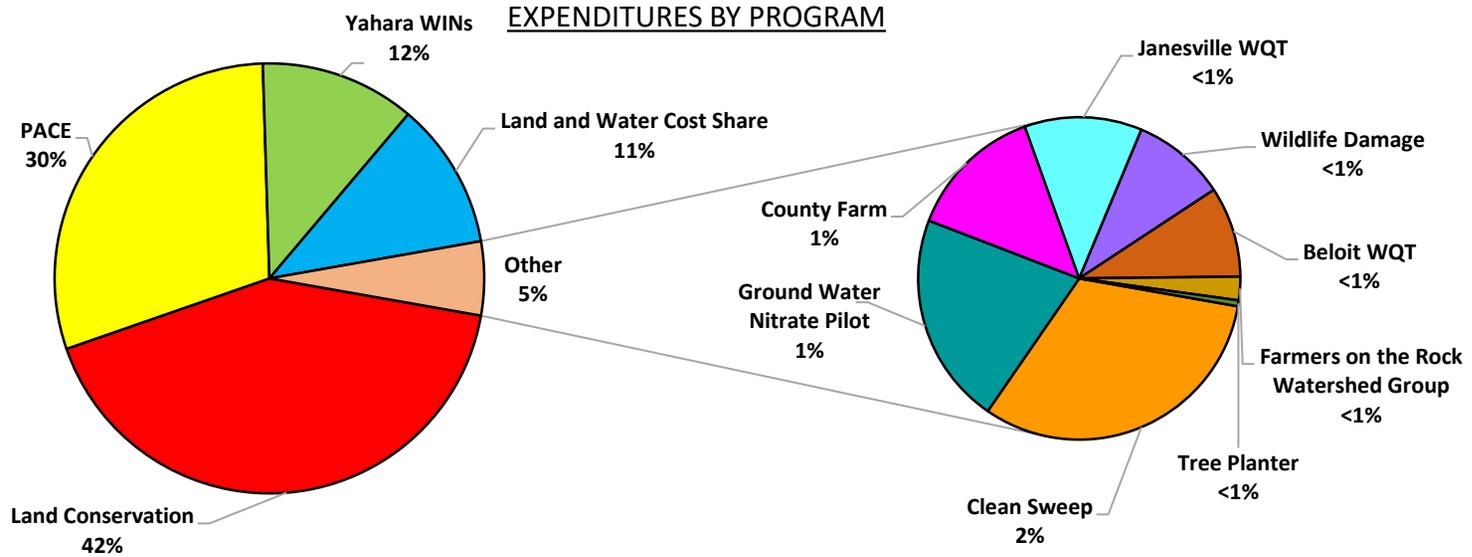
# FINANCIAL SUMMARY

## LAND CONSERVATION

2022

<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$702,280	\$702,280
Intergovernmental	0	0
Contributions	191,200	191,200
Fund Balance Applied	18,000	18,000
Transfers In	28,455	28,455
Deferred Financing	0	0
Sales Tax	200,000	200,000
Fees/ Other	231,727	231,727
Total Revenues	<u>\$1,371,662</u>	<u>\$1,371,662</u>
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$485,287	\$485,287
Fringe Benefits	195,662	195,662
Operational	538,418	538,418
Capital Outlay	404,000	404,000
Allocation of Services	(94,200)	(94,200)
Total Expenditures	<u>\$1,529,167</u>	<u>\$1,529,167</u>
<u>PROPERTY TAX LEVY</u>	<u>\$157,505</u>	<u>\$157,505</u>

## 2022 BUDGET LAND CONSERVATION



## ADMINISTRATOR'S COMMENTS

### LAND CONSERVATION

2022

#### Budget Highlights

#### Revenue

- In the department's main account:
  - Federal Aid is budgeted at \$85,715 because of a grant funding a staff position focusing on the County's Groundwater Nitrate program. It is the third full year of a four-year grant funding cycle.
  - State Aid is budgeted at \$178,065, which is an increase of \$13,705 or 8.3% over the prior year. The State-issued Joint Preliminary Allocation Plan, which determines funding priorities, provides a higher proportion of reimbursements to counties with the largest staff and support requests.
  - Miscellaneous Fees are budgeted at \$104,807, the same amount as the prior year. This category consists of a variety of permit fees such as Farmland Preservation Program fees (\$64,341), Soil Erosion fees (\$17,500), Non-Metallic Mine fees (\$12,966), and other fees (\$10,000).
- In the Groundwater Nitrate Project budget, \$18,000 is budgeted in 2022 from ATC funds received in prior years from the Alliant Energy power plant expansion. The fund balance in the Groundwater Nitrate account is estimated to be \$103,396 at 12/31/20.
- In the Clean Sweep Program account:
  - State Aid will be \$5,500 in 2022, no change from the prior year. The amount is based upon estimates provided by the State.
  - Contributions from local units of government are projected to be \$21,500, a \$7,500 or 53.6% increase over the prior year. Efforts continue to obtain more contributions from local units of government to replace use of ATC funds.

- In 2022, no fund balance is budgeted, a positive sign that the program is becoming more self-sufficient.
- In the Purchase of Agricultural Conservation Easements (PACE) program account, the department anticipates processing two agricultural easement applications for \$456,000 (\$200,000 in Sales Tax, and \$256,000 in Federal Aid). In addition to the land acquisition expense, additional expenses include appraisal fees and a reimbursement of staff cost to administer the program.
- The Yahara River watershed will continue to implement surface water quality best management practices. The Yahara Watershed Improvement Network (Yahara WINS) is a consortium of local units of government and nonprofit organizations, including the Madison Metropolitan Sewer District. In 2022, intergovernmental revenue will decrease by \$16,250, or 9.8%, due to a more realistic projection of work to be undertaken.
- Due to programmatic changes at the UW-Extension, the County Farm program budget will come under Land Conservation and involves three major areas that generate revenue to the County:
  - Farm lease (\$97,020) covering county-owned property (approximately 385 acres).
  - Community gardens (\$3,500) located adjacent to the Sheriff's RECAP garden, consisting of approximately 5 acres.
  - Test Plot site (\$14,500) generated from sale of research crops on approximately 36 acres of county-owned property.
  - The County Farm program produces net revenue to the County and is anticipated to generate \$103,420 in excess revenue over expenditures. The net revenue provides monies for the program's capital needs. Fund balance of \$18,555 is estimated at 12/31/20.
- The department's overall fund balance remaining from ATC funds received from current and past expansions of the power distribution infrastructure in Rock County is expected to be \$685,563 at 12/31/20.

### Expenditures

- The Tree Purchase line item in the main account is budgeted at \$6,445 in 2022, the same amount as the prior year.

- Cost Allocations in the main budget will increase by \$15,067 or 19.0% due to staff time spent on two new programs, the Beloit and Janesville Water Quality Trading programs.
- Telephone expenses in the main account are budgeted to decrease by \$5,880 or 66.2% due to converting landlines to internet-based phones as part of the USDA phone system.
- In 2018, the County Board approved allocating ATC funds received from the Alliant Energy power plant expansion for the Groundwater Nitrate Program. In 2022, \$18,000 is budgeted for the program, the same as the prior year.
- The PDR/PACE program easements account is budgeted at \$456,000, the same amount as the prior year.
- The Clean Sweep Program is budgeted at \$27,000, the same amount as the prior year.
- The County Farm program as noted above consists of three main activities: the County Farm lease, community gardens and the test plot site. The 2022 budget totals \$11,600 and consists of Utilities (\$2,100), Other Contracted Services (\$3,000) and Operating Supplies (\$6,500). The three expense categories are used at the community gardens and test plot site.

#### Personnel

- No personnel changes are requested in 2022.

#### Summary

- The recommended tax levy for Land Conservation is \$157,505, which is a decrease of \$94,972 or 37.6% from the prior year. This reduction is a result of the transfer of the County Farm program from UW Extension to the Land Conservation Department.

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**AE AGRICULTURE & EXTENSION EDUC.**  
**56 UW EXTENSION**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>5600 U.W.EXTENSION</b>								
<b>Revenues:</b>								
4220 State Aid	0	0	5,534	0	1,000	5,534	5,534	0
4410 Miscellaneous Fees	34,381	5,643	25,000	650	3,000	25,000	25,000	0
4700 Transfer In	8,295	3,720	0	0	0	0	0	0
<b>Total Revenues</b>	<b>42,676</b>	<b>9,363</b>	<b>30,534</b>	<b>650</b>	<b>4,000</b>	<b>30,534</b>	<b>30,534</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	70,311	70,823	74,528	29,409	57,376	59,504	59,504	0
6140 FICA	5,373	5,326	5,548	2,246	4,389	4,552	4,552	0
6150 Retirement	3,294	3,499	4,896	1,660	3,805	3,738	3,738	0
6160 Insurance Benefits	27,625	13,829	25,008	24,625	24,995	16,878	16,878	0
6170 Other Compensation	64	42	39	39	39	39	39	0
6210 Professional Services	134,830	144,851	175,692	147,122	175,692	194,074	194,074	0
6221 Telephone Services	2,693	3,180	3,250	1,735	3,250	3,250	3,250	0
6310 Office Supplies	12,881	4,412	10,234	537	5,700	10,234	10,234	0
6320 Publications/Dues/Supscription	0	280	300	0	300	300	300	0
6330 Travel	8,393	1,178	10,000	0	5,000	10,000	10,000	0
6420 Training Expense	2,115	210	6,000	275	3,000	6,000	6,000	0
6460 Program Expenses	68,536	2,650	25,000	1,781	3,000	25,000	25,000	0
6532 Building/Office Lease	33,005	47,284	47,284	20,122	47,284	47,284	47,284	0
6710 Equipment/Furniture	4,204	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>373,324</b>	<b>297,564</b>	<b>387,779</b>	<b>229,551</b>	<b>333,830</b>	<b>380,853</b>	<b>380,853</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(330,648)</b>	 <b>(288,201)</b>	 <b>(357,245)</b>	 <b>(228,901)</b>	 <b>(329,830)</b>	 <b>(350,319)</b>	 <b>(350,319)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**AE AGRICULTURE & EXTENSION EDUC.**  
**56 UW EXTENSION**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>5625 FARM</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	113,126	117,575	115,020	3,623	115,020	0	0	0
4600 Contributions	0	3,000	0	0	0	0	0	0
<b>Total Revenues</b>	<b>113,126</b>	<b>120,575</b>	<b>115,020</b>	<b>3,623</b>	<b>115,020</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	0	0	3,000	0	3,000	0	0	0
6220 Utility Services	1,501	1,853	2,100	1,156	2,100	0	0	0
6340 Operating Supplies	9,212	2,958	6,500	3,141	6,500	0	0	0
6533 Equipment Lease	0	0	0	2,357	2,357	0	0	0
<b>Total Expenditures</b>	<b>10,713</b>	<b>4,811</b>	<b>11,600</b>	<b>6,654</b>	<b>13,957</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>102,413</b>	 <b>115,764</b>	 <b>103,420</b>	 <b>(3,031)</b>	 <b>101,063</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**AE AGRICULTURE & EXTENSION EDUC.**  
**56 UW EXTENSION**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>5630 FARM CAPITAL PROJECTS</b>								
Revenues:								
4620 Sale of County Property	0	6,021	0	46,746	46,746	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>6,021</b>	<b>0</b>	<b>46,746</b>	<b>46,746</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:								
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>6,021</b>	 <b>0</b>	 <b>46,746</b>	 <b>46,746</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**AE AGRICULTURE & EXTENSION EDUC.**  
**56 UW EXTENSION**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: UW EXTENSION</b>	(228,235)	(166,416)	(253,825)	(185,186)	(182,021)	(350,319)	(350,319)	0

**ROCK COUNTY, WISCONSIN  
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**AE AGRICULTURE & EXTENSION EDUC.  
62 LAND CONSERVATION**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>5625 FARM</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	0	0	0	0	0	115,020	115,020	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>115,020</b>	<b>115,020</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	0	0	0	0	0	3,000	3,000	0
6220 Utility Services	0	0	0	0	0	2,100	2,100	0
6340 Operating Supplies	0	0	0	0	0	6,500	6,500	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,600</b>	<b>11,600</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>103,420</b>	 <b>103,420</b>	 <b>0</b>

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**AE AGRICULTURE & EXTENSION EDUC.  
62 LAND CONSERVATION**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>6200 LAND CONSERVATION</b>								
<b>Revenues:</b>								
4210 Federal Aid	0	63,924	95,000	25,567	83,000	85,715	85,715	0
4220 State Aid	156,474	163,594	164,360	0	164,360	178,065	178,065	0
4410 Miscellaneous Fees	140,501	151,355	116,207	30,337	115,501	116,207	116,207	0
4600 Contributions	0	0	1,000	500	1,000	2,000	2,000	0
4640 Fund Balance	0	0	18,000	0	18,000	18,000	18,000	0
<b>Total Revenues</b>	<b>296,975</b>	<b>378,873</b>	<b>394,567</b>	<b>56,404</b>	<b>381,861</b>	<b>399,987</b>	<b>399,987</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	363,881	445,704	453,471	179,657	423,834	485,287	485,287	0
6121 Overtime Wages-Productive	107	67	0	0	0	0	0	0
6140 FICA	27,720	33,934	34,691	13,766	32,423	37,124	37,124	0
6150 Retirement	23,041	28,396	30,609	12,174	28,609	31,544	31,544	0
6160 Insurance Benefits	94,877	119,858	127,344	124,174	126,099	126,770	126,770	0
6170 Other Compensation	227	265	224	224	265	224	224	0
6210 Professional Services	0	0	5,000	0	5,000	5,000	5,000	0
6221 Telephone Services	6,021	7,141	8,880	1,237	2,880	3,000	3,000	0
6310 Office Supplies	5,152	3,936	6,795	568	5,800	7,000	7,000	0
6320 Publications/Dues/Supscription	2,109	2,132	2,153	2,217	2,153	2,153	2,153	0
6330 Travel	8,805	11,325	13,475	4,597	12,000	13,475	13,475	0
6420 Training Expense	2,897	1,916	4,000	330	2,150	4,000	4,000	0
6430 Recreational Supplies	10,230	11,160	6,445	8,070	8,070	6,445	6,445	0
6490 Other Supplies	112	0	12,500	6,864	12,500	12,500	12,500	0
6532 Building/Office Lease	15,600	20,590	20,590	15,442	20,590	20,590	20,590	0
6710 Equipment/Furniture	4,118	13,995	0	0	0	0	0	0
6800 Cost Allocations	(89,172)	(73,950)	(79,133)	0	(79,133)	(94,200)	(94,200)	0
<b>Total Expenditures</b>	<b>475,725</b>	<b>626,469</b>	<b>647,044</b>	<b>369,320</b>	<b>603,240</b>	<b>660,912</b>	<b>660,912</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(178,750)</b>	<b>(247,596)</b>	<b>(252,477)</b>	<b>(312,916)</b>	<b>(221,379)</b>	<b>(260,925)</b>	<b>(260,925)</b>	<b>0</b>

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**62 LAND CONSERVATION**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>6210 TREE PLANTING</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	420	0	500	445	445	500	500	0
<b>Total Revenues</b>	<b>420</b>	<b>0</b>	<b>500</b>	<b>445</b>	<b>445</b>	<b>500</b>	<b>500</b>	<b>0</b>
<b>Expenditures:</b>								
6430 Recreational Supplies	250	0	500	16	16	500	500	0
<b>Total Expenditures</b>	<b>250</b>	<b>0</b>	<b>500</b>	<b>16</b>	<b>16</b>	<b>500</b>	<b>500</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>170</b>	 <b>0</b>	 <b>0</b>	 <b>429</b>	 <b>429</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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62 LAND CONSERVATION

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 <u>Department Request</u>	2022 <u>Admin Recommends</u>	County <u>Board Approved</u>
<b>6225 WILDLIFE DAMAGE/ASSMTS.</b>								
<b>Revenues:</b>								
4220 State Aid	8,465	7,962	8,000	0	8,000	8,000	8,000	0
<b>Total Revenues</b>	<b>8,465</b>	<b>7,962</b>	<b>8,000</b>	<b>0</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	6,618	6,672	6,000	765	6,000	6,000	6,000	0
6310 Office Supplies	1,847	1,290	2,000	0	2,000	2,000	2,000	0
<b>Total Expenditures</b>	<b>8,465</b>	<b>7,962</b>	<b>8,000</b>	<b>765</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>(765)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>6280 LWC PLAN IMPLEMENT</b>								
<b>Revenues:</b>								
4220 State Aid	174,392	48,292	170,000	3,040	170,000	169,000	169,000	0
<b>Total Revenues</b>	<b>174,392</b>	<b>48,292</b>	<b>170,000</b>	<b>3,040</b>	<b>170,000</b>	<b>169,000</b>	<b>169,000</b>	<b>0</b>
<b>Expenditures:</b>								
6490 Other Supplies	174,392	54,256	170,000	62,095	170,000	169,000	169,000	0
<b>Total Expenditures</b>	<b>174,392</b>	<b>54,256</b>	<b>170,000</b>	<b>62,095</b>	<b>170,000</b>	<b>169,000</b>	<b>169,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>(5,964)</b>	 <b>0</b>	 <b>(59,055)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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**62 LAND CONSERVATION**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>6300 Land Conservation</b>								
<b>Revenues:</b>								
4220 State Aid	6,800	6,090	5,500	276	5,500	5,500	5,500	0
4600 Contributions	15,515	18,863	14,000	1,300	14,000	39,200	39,200	0
4700 Transfer In	11,036	9,302	7,500	0	7,500	0	0	0
<b>Total Revenues</b>	<b>33,351</b>	<b>34,255</b>	<b>27,000</b>	<b>1,576</b>	<b>27,000</b>	<b>44,700</b>	<b>44,700</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	14,263	21,198	17,000	0	17,000	17,000	17,000	0
6219 Other Professional Services	0	0	9,000	0	0	0	0	0
6310 Office Supplies	18,000	12,133	0	0	9,000	26,700	26,700	0
6490 Other Supplies	1,088	924	1,000	931	1,000	1,000	1,000	0
<b>Total Expenditures</b>	<b>33,351</b>	<b>34,255</b>	<b>27,000</b>	<b>931</b>	<b>27,000</b>	<b>44,700</b>	<b>44,700</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>645</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>6311 YAHARA WINS</b>								
<b>Revenues:</b>								
4600 Contributions	245,758	143,392	166,250	0	150,000	150,000	150,000	0
4700 Transfer In	0	0	0	0	89,430	28,455	28,455	0
<b>Total Revenues</b>	<b>245,758</b>	<b>143,392</b>	<b>166,250</b>	<b>0</b>	<b>239,430</b>	<b>178,455</b>	<b>178,455</b>	<b>0</b>
<b>Expenditures:</b>								
6310 Office Supplies	31,335	18,087	22,500	0	23,000	23,000	23,000	0
6490 Other Supplies	156,132	160,780	143,750	0	216,430	155,455	155,455	0
<b>Total Expenditures</b>	<b>187,467</b>	<b>178,867</b>	<b>166,250</b>	<b>0</b>	<b>239,430</b>	<b>178,455</b>	<b>178,455</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>58,291</b>	 <b>(35,475)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>6350 PDR/PACE</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	200,000	200,000	200,000	0	200,000	200,000	200,000	0
4210 Federal Aid	188,100	0	256,000	0	377,000	256,000	256,000	0
4700 Transfer In	0	0	0	0	40,000	0	0	0
<b>Total Revenues</b>	<b>388,100</b>	<b>200,000</b>	<b>456,000</b>	<b>0</b>	<b>617,000</b>	<b>456,000</b>	<b>456,000</b>	<b>0</b>
<b>Expenditures:</b>								
6140 FICA	0	0	0	4	0	0	0	0
6210 Professional Services	8,500	4,000	7,000	0	7,000	7,000	7,000	0
6310 Office Supplies	38,200	42,500	42,500	50	42,500	42,500	42,500	0
6330 Travel	9	0	0	0	0	0	0	0
6490 Other Supplies	30	30	0	0	0	0	0	0
6510 Insurance Expense	2,827	0	2,500	950	2,500	2,500	2,500	0
6750 Right of Way Acquisition	282,150	0	404,000	0	565,000	404,000	404,000	0
<b>Total Expenditures</b>	<b>331,716</b>	<b>46,530</b>	<b>456,000</b>	<b>1,004</b>	<b>617,000</b>	<b>456,000</b>	<b>456,000</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>56,384</b>	<b>153,470</b>	<b>0</b>	<b>(1,004)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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<b>Total For Location: LAND CONSERVATION</b>	(63,905)	(135,565)	(252,477)	(372,666)	(220,950)	(157,505)	(157,505)	0

**ROCK COUNTY, WISCONSIN  
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**62 LAND CONSERVATION**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>TOTAL FOR AGRICULTURE &amp; EXTENSION EDUC.</b>	(292,140)	(301,981)	(506,302)	(557,852)	(402,971)	(507,824)	(507,824)	0

## Board of Health

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**CHARTER**  
**PUBLIC HEALTH DEPARTMENT**

**2022**

**INTRODUCTION**

Public Health can be described as what we do together as a society to ensure the conditions in which everyone can reach their full health potential. The Rock County Public Health Department (RCPHD) creates, maintains, and continuously improves conditions that will ensure the health and safety of Rock County residents. RCPHD conducts disease and injury surveillance; investigates communicable diseases; convenes, collaborates with and empowers community partners; develops, implements, and evaluates evidence-informed strategies and best practices for population health improvement; inspects licensed facilities; addresses environmental health hazards that impact our water, air, and food; and works to operate as the Chief Health Strategist for overall public health in Rock County.

**ROLES AND RESPONSIBILITIES**

**Overview**

The roles and responsibilities of local health departments are defined by state statute, state administrative code, local ordinances, and national frameworks for public health practice.

**Wisconsin Statute and Administrative Code Requirements**

Wisconsin Statute Chapter 251 outlines the establishment, powers, and duties of local public health departments, boards of health, and local health officers. Wisconsin 251 states that a county with a population less than 500,000 people shall establish and finance a health department with a full-time Health Officer.

Wisconsin Administrative Code DHS 140 outlines the required services of local health departments. The Rock County Public Health Department has been designated as a level III health department. The department's compliance with level III health department requirements is assessed by the Wisconsin Department of Health Services, Division of Public Health every three years.

**Public Health Core Functions and Essential Services**

In September 2020, a revised version of the 10 Essential Public Health Services was released. The new 10 Essential Public Health Services framework reflects how the practice of public health has transformed over the 25 years since the release of the original framework. Of note, the new framework incorporates equity into all core functions and essential public health services.

### **Public Health Core Functions**

- Assessment
- Policy Development
- Assurance

### **Essential Public Health Services**

- Assess and monitor population health status, factors that influence health, and community needs and assets
- Investigate, diagnosis, and address health problems and hazards affecting the population
- Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it
- Strengthen, support, and mobilize communities and partnerships to improve health
- Create, champion, and implement policies, plans, and laws that impact health
- Utilize legal and regulatory actions designed to improve and protect the public's health
- Assure an effective system that enables equitable access to the individual services and care needed to be healthy
- Build and support a diverse and skilled public health workforce
- Improve and innovate public health functions through ongoing evaluation, research, and continuous quality improvement
- Build and maintain a strong organizational infrastructure for public health

### **Foundational Public Health Services Model and Public Health 3.0**

In September of 2017, the U.S. Centers for Disease Control and Prevention (CDC) promoted a revised approach for public health practice called Public Health 3.0. In this updated model, the local public health agency serves as a Chief Health Strategist – partnering with other organizations in the community to address the social, environmental, and economic conditions that affect health and health equity. Public Health 3.0 is most effective when a public health agency is oriented around the Foundational Public Health Services model. It is estimated that 45 full time equivalents (FTE) per 100,000 population are needed to fully operationalize the foundational public health services. The model provides a structure for foundational public health services, areas and capabilities. The model's key foundational public health service areas include:

- Communicable Disease Control
- Chronic Disease and Injury Prevention
- Environmental Public Health
- Maternal and Child Health
- Access to and Linkage with Clinical Care

## **PROGRAMS AND SERVICES**

### **Overview**

In 2022, the department will continue working to align department programs, services, and initiatives to the Foundational Services Model and Public Health 3.0. The programs and services of the health department will continue to evolve based on the priority areas that are determined by the community, through the Community Health Assessment and Community Health Improvement Plan process.

### **Administration/Department Support**

Our Administration/Department Support team works to ensure that policies, plans, and communication across the department are informed by the community needs, are data-driven, and promote equity to achieve public health's overall goal of protecting health, preventing disease and injury, and improving health outcomes for the population of Rock County. Our Administration/Department Support team includes an Epidemiologist, Public Health Data Scientist, Communications Specialist, Public Health Policy Specialist, Public Health Planner, Assistant Director, and Health Officer.

### **Communicable Disease**

Our Communicable Disease team works to ensure the prevention of diseases that can be transmitted to and from others in our community. Communicable diseases can be prevented through a variety of initiatives including vaccination, education, proper hygiene, isolation and quarantine, and treatment of those who may already be sick or exposed.

Communicable Disease Programs and Services:

- **Immunizations** - RCPHD provides vaccinations through federally funded Vaccines for Children (VFC) and Vaccine for Adults (VFA) programs. VFC and VFA immunizations are provided at no cost or at a reduced cost for eligible participants. Additionally, program staff work to assure that local schools and childcare facilities maintain compliance with immunization reporting mandates.
- **Travel Services** - RCPHD provides vaccinations, medication administration, and pre-travel education to individuals traveling overseas to help ensure that they are protected against diseases they may be exposed to while travelling.
- **Communicable Disease Investigation and Outbreak Management** - As a local health department, RCPHD is mandated to follow-up and investigate cases of reportable diseases/conditions within our jurisdiction. Investigations provide information on the cause or source of the illness, identification of others who may be sick/exposed, and are an opportunity to provide education to prevent the spread of disease.

- **HIV Partner Services** - Program staff work with people who are living with HIV to provide resources, linkages to care, and identify/connect with partners that might be at risk for HIV to prevent spread of the virus.
- **Tuberculosis Dispensary** - RCPHD Public Health Nurses conduct directly observed therapy (DOT) to help ensure compliance with treatment for tuberculosis infections. We are able to reduce the financial burden of treatment and related cost by connecting clients with state-funded assistance and medication.
- **Pandemic and Mass Clinic Planning** – As part of our public health emergency preparedness activity, RCPHD plans for public health emergencies such as pandemics, and mass clinics for medical countermeasures.
- **Rabies Prevention** - In response to animal bites or potential exposure to animals infected with rabies, our Communicable Disease team makes contact with clients to assess the exposure and recommend post-exposure prophylaxis, when necessary, to prevent illness and death from rabies. Additionally, we help to reduce exposure to rabid animals through the promotion of animal vaccination, advocacy for policy change, and educational campaigns.

### **Chronic Disease and Injury Prevention**

Our Chronic Disease and Injury Prevention team works to identify root causes of chronic health conditions and injuries and works with community partners to implement evidence-informed strategies.

Chronic Disease and Injury Prevention Programs and Services:

- **Community Health Assessment** – RCPHD coordinates the development of a comprehensive Community Health Assessment (CHA) through the Health Equity Alliance of Rock County (HEAR). The CHA serves as a guide for identifying priority health related topics.
- **Community Health Improvement Plan** – RCPHD facilitates the process to develop, implement, and evaluate a county-wide Community Health Improvement Plan (CHIP).
- **Falls Prevention** – RCPHD works with partners and individual community members to reduce falls among the aging population, which are a leading cause of disability and healthcare costs.
- **Chronic Disease Prevention** – Through a grant administered by Wisconsin Department of Health Services (DHS), RCPHD working with community partners to develop strategies specific to the prevention of diabetes, heart disease, and stroke.
- **Non-Communicable Disease Investigations** – Our Public Health Nurses conduct investigations for cases of non-communicable reportable diseases/conditions, often caused by an environmental agent.

### **Maternal, Child, and Family Health**

Our Maternal, Child, and Family Health team works to address specific health related topics that impact families and young children.

## Maternal, Child, and Family Health Programs and Services:

- **Childhood Lead Poisoning Prevention** - To decrease lead exposures, RCPHD responds to incidents of elevated blood lead levels in children, assisting with assuring the remediation of lead from homes, increasing awareness of lead poisoning hazards, and referring families to additional community resources.
- **Child Death Review** – RCPHD works in partnership with community partners to review deaths of Rock County residents under age 18 to better understand risk factors and circumstances involved in youth mortality and address them through system, environmental, and policy changes to prevent future deaths.
- **Fetal Infant Mortality Review** – RCPHD works in partnership with community partners to understand underlying and contributing factors of local fetal and infant deaths in efforts to reduce disparities in birth outcomes and improve maternal health.
- **School Health Collaborative** – RCPHD works to improve the health of school-age children through the School Health Collaborative.
- **Title V Maternal and Child Health Block Grant** – RCPHD supports the health and well-being of families and children through the implementation of evidence-informed strategies. Past initiatives have included policy and system changes to support and encourage breastfeeding and to address infant mortality through safe sleep initiatives.

## Environmental Health

Our Environmental Health team strives to make an understandable connection between local impacts to our environment and the health of individuals, resulting in the outcome of a healthier community. Environmental Health data tracking techniques are utilized to monitor for trends that can lead us to innovative solutions and health improvements. Environmental Health encompasses many sectors, including protection of the food we eat, the water we drink, and the air we breathe.

## Environmental Health Programs and Services:

- **Food Safety and Protection** - Environmental Health Specialists inspect and provide education to ensure over 800 food facilities maintain a safe and healthy environment for their staff and customers. All complaints and reports of suspected outbreaks are investigated.
- **Lead Poisoning Protection** - In coordination with RCPHD Public Health Nurses, Environmental Health Specialists provide case management for families that have been identified as having a child with an elevated blood lead level in effort to prevent further exposure to lead and its complications. Environmental Health Specialists are trained to assess homes for lead and to assist families in reducing health risks.

- **Air Quality** - RCPHD distributes radon test kits and provides one-on-one education on how to reduce health risks from radon, which is a potential health concern in over 50% of homes tested and contributes to lung conditions. Our staff investigate air quality complaints and provide public education during regional air quality alerts.
- **Drinking Water Safety** - RCPHD has a State certified drinking lab focused on bacteria and nitrate, which impact 1 in 4 wells and 1 in 7 wells, respectively. RCPHD works closely with the Rock County Nitrate Work Group which is evaluating data, monitoring groundwater trends, and working with the community on short and long-term improvements to the nitrate drinking water issue. Environmental Health Specialists also work on preventing groundwater contamination through inspection and maintenance programs from Private On-Site Wastewater Treatment Systems and through administration of county-wide unwanted prescription drug collection programs that keep contaminants out of our water.
- **Recreational Water Safety** - Rock County beaches and waterways are sampled for E. coli and other parameters from May through September. Licensed campground beaches and the Rock River are sampled weekly as they have the highest recreational use. Approximately twenty other rivers, lakes, and streams are sampled periodically to track trends on water quality including harmful algal blooms. Environmental Health Specialists also monitor and inspect licensed public indoor and outdoor swimming pools to ensure public safety.
- **Vector Disease Monitoring** – In collaboration with Public Health Nurses, Environmental Health Specialists work closely with animal bite victims, pet owners, and law enforcement to ensure that animals are either tested for rabies or quarantined and bite victims received proper health care from their health care providers. The Environmental Health team also conducts monitoring and specimen identification for ticks and mosquitos, to prevent the spread of diseases such as West Nile Virus, encephalitis, and Lyme disease.

### **Administrative Support**

Our Administrative Support team works to ensure that all teams within RCPHD are adequately supported and provided with sufficient assistance to sustain efficiencies and maximize efforts towards achieving goals and objectives. Our Administrative Support team provides customer service, ensures that residents are connected with the appropriate program/service, and assist with program outreach, including vaccination clinics.

## PERSONNEL SUMMARY

### PUBLIC HEALTH

#### PERSONNEL - FULL TIME EQUIVALENT

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
<b>Administration/Department Support</b>			
Health Officer	1.0	1.0	0.0
Assistant Director	1.0	1.0	0.0
Epidemiologist	1.0	1.0	0.0
Public Health Communications Specialist	1.0	0.0	(1.0)
Communications Specialist	0.0	1.0	1.0
Public Health Policy Specialist	1.0	1.0	0.0
Public Health Data Scientist	1.0	1.0	0.0
Public Health Planner	1.0	1.0	0.0
Subtotal	7.0	7.0	0.0
<b>Environmental Health</b>			
Environmental Health Director	1.0	1.0	0.0
Environmental Health Supervisor	1.0	1.0	0.0
Environmental Health Specialist I/II/III	8.2	8.2	0.0
Subtotal	10.2	10.2	0.0
<b>Communicable Disease</b>			
Public Health Supervisor	1.0	1.0	0.0
Public Health Nurse	5.0	5.0	0.0
Health Educator	1.0	0.0	(1.0)
Public Health Strategist	0.0	3.0	3.0
Subtotal	7.0	9.0	2.0
<b>Chronic Disease &amp; Injury Prevention</b>			
Community Health Education Coordinator	1.0	0.0	(1.0)
Public Health Supervisor	0.0	1.0	1.0
Public Health Nurse	2.0	2.0	0.0

**PUBLIC HEALTH**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
Health Educator	2.0	0.0	(2.0)
Public Health Strategist	0.0	3.0	3.0
Subtotal	5.0	6.0	1.0
<b>Maternal, Child, and Family Health</b>			
Public Health Supervisor	1.0	1.0	0.0
Public Health Nurse	3.0	3.0	0.0
Public Health Strategist	0.0	1.0	1.0
Subtotal	4.0	5.0	1.0
<b>Administrative Support</b>			
Administrative Services Supervisor	1.0	1.0	0.0
Public Health Support Specialist	3.0	3.0	0.0
Account Clerk III	1.0	1.0	0.0
Subtotal	5.0	5.0	0.0
<b>Total</b>	38.2	42.2	4.0

**PERSONNEL MODIFICATIONS**

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
Retitle	Public Health Communications Specialist (PR 19 C, Unilateral)	Communications Specialist (PR 19 C, Unilateral)	0.0	1.0
Retitle	Health Educator (PR 19 A, Unilateral)	Public Health Strategist (PR 19 A, Unilateral)	3.0	3.0
Reclassification	Admin. Services Supervisor (PR 13 C, Unilateral)	Support Services Supervisor (PR 18 C, Unilateral)	1.0	0.0
Reclassification	Community Health Ed. Coordinator (PR 22 C, Unilateral)	Public Health Supervisor (PR 25 C, Unilateral)	1.0	1.0
Create	-	Public Health Strategist (PR 19 A, Unilateral)	4.0	4.0
Create	-	Environmental Health Specialist I/II/III (PR 17 B, Unilateral)	0.6	0.0

# FINANCIAL SUMMARY

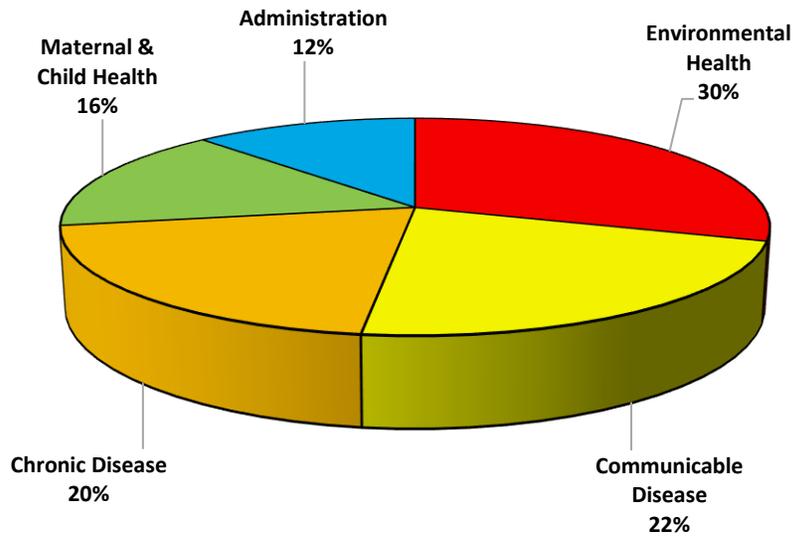
## PUBLIC HEALTH

2022

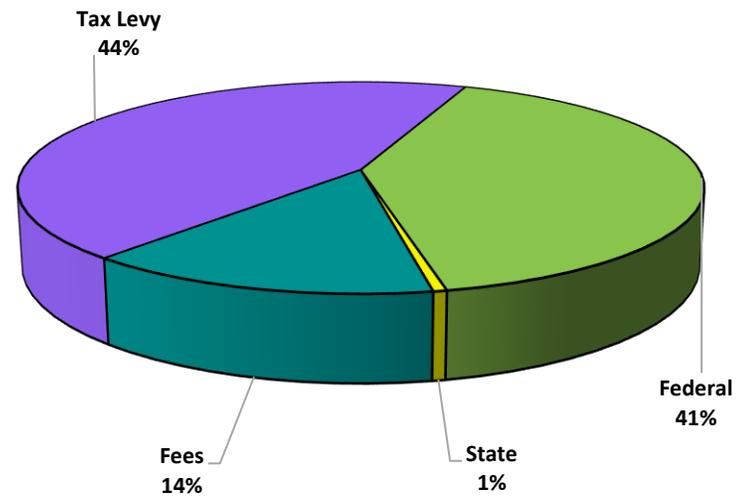
<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$1,959,204	\$1,959,204
Intergovernmental	2,300	2,300
Contributions	200	200
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	665,400	665,400
Total Revenues	<hr/> \$2,627,104	<hr/> \$2,627,104
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$3,404,562	\$3,366,655
Fringe Benefits	1,234,953	1,212,729
Operational	2,540,311	2,539,774
Capital Outlay	34,290	34,290
Allocation of Services	(2,434,336)	(2,434,336)
Total Expenditures	<hr/> \$4,779,780	<hr/> \$4,719,112
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$2,152,676</b>	<b>\$2,092,008</b>

# 2022 BUDGET PUBLIC HEALTH

EXPENDITURES BY PROGRAM



REVENUES BY SOURCE



## **ADMINISTRATOR'S COMMENTS**

### **PUBLIC HEALTH**

**2022**

#### **Budget Highlights**

Since 2020, the global COVID-19 pandemic has redirected nearly all staff time and resources for much of the year. Significant federal/state funding was provided to support the unbudgeted costs of response. Uncertainty in 2022 about COVID-19 case trends; adherence to public health guidelines such as wearing masks, physical distancing, and sanitation; and vaccine utilization make forecasting potential costs difficult. The County Board should be prepared for the need to revisit the Health Department's budget in 2022 based on changing circumstances.

#### **Revenue**

- The American Rescue Plan Act of 2021 (ARPA) is a federally funded \$1.9 trillion coronavirus rescue package designed to facilitate the United States' recovery from the devastating economic and health effects of the COVID-19 pandemic. This source of funds will be funding many of the department's pandemic response activities.
- Federal Aid is budgeted at \$959, a decrease of \$19,041 due to phase out of the Tuberculosis (TB) Dispensary activity. \$20,000 was budgeted in 2021 to cover the department's time for a federal Tuberculosis dispensary and support services program.
- Environmental Health-related fees will generally increase 1.5% and represent a \$5 to \$15 increase compared to the 2021 fee schedule. The full fee schedule is attached after the Administrator's Comments.
- Fees for sanitarian and public facility permits will increase by a total of \$25,000 or 5.0% as mentioned above.
- Lab service fees are budgeted to decrease by \$4,000 or 8.7% due to more realistic post pandemic projections.
- General Immunization fees are budgeted to increase by \$3,700 or 14.8% due to out-of-country travel returning closer to pre-pandemic levels.

## Expenditures

- Computer Service Fees are budgeted at \$250,480, an increase of \$44,440 or 21.6% due to devices assigned to surge staff.
- Telephone costs in 2022 are budgeted at \$42,008, an increase of \$14,190 or 51.0% over the prior year as the department continues to work partially in a remote, off-work site format, necessitating additional cell phone and Wi-Fi hotspot services.
- Interpreter fees are budgeted at \$2,400 in 2022 and include expenses that had previously been included in the Telephone account.
- Postage is budgeted at \$9,180, an increase of \$4,180 or 83.6% over the prior year as staff are mailing permits, etc. to customers versus being picked up at the office in pre-pandemic times.
- Medical Supplies is budgeted to decrease by \$14,331 or 44.8% due to more accurate trends.
- Due to the COVID-19 pandemic, a significant level of COVID-related federal and state funds such as CARES and ARPA have allowed for hiring regular and temporary staff to undertake pandemic -related functions such as critical contact tracing duties. In 2022, \$2,230,726 is budgeted in additional federal/state funding for this purpose.
- Grant program funds will offset staff costs for administering various grants. The Cost Allocation line item associated with these charges is budgeted at \$1,823,910, an increase of \$1,587,166 due to the significant COVID-related grant programs. This will have a dramatic impact on the department's tax levy.

## Personnel

- During 2021, the County Board created several positions to respond to the pandemic including 1.0 FTE Public Health Planner, 1.0 FTE Public Health Policy Specialist, and 1.0 FTE Public Health Data Scientist. These positions are funded through ARPA.
- A retitle of 1.0 FTE Public Health Communications Specialist (Unilateral PR 19 C) to Communications Specialist (Unilateral PR 19 C) is recommended.
- A retitle of 3.0 FTE Health Educator (Unilateral PR 19 A) positions to Public Health Strategist (Unilateral PR 19 A) is recommended.

- The department has requested to create a 0.60 FTE Environmental Health Specialist I/II/III (PR 17 B, Unilateral) at a cost of \$53,327. This would make a current 0.4 FTE position full time. Given the current workload in the Environmental Health area, as well as increasing fee revenue, there is justification to support this request. However, given competing priorities in the budget, this request is not recommended at this time.
- Reclassification of a 1.0 FTE Administrative Service Supervisor (Unilateral Pay Range 13 C) to Support Services Supervisor (Unilateral Pay Range 18 C) at a cost of \$6,804 and is not recommended, as this would be reviewed as part of the recommended wage study.
- Reclassification of a 1.0 FTE Community Health Education Coordinator (Unilateral Pay Range 22 C) to Public Health Supervisor (Unilateral Pay Range 25 C) at a savings of \$274 is recommended. This position currently supervises staff and should be classed in the same pay range as other supervisors in the department.
- I am recommending the creation of 4.0 FTE Public Health Strategist (Unilateral Pay Range 19 A) positions at a cost of \$327,620, to be funded through ARPA. COVID-19 has exacerbated health challenges, particularly for disadvantaged populations. ARPA funding provides an opportunity to address social determinants of health and health inequities that will both address the ongoing pandemic response and recovery and position the County's residents to be healthier in the long term. Specific areas of focus for the four new positions would include maternal and child health, access to care, food access, and harm reduction. ARPA's Interim Final Rule allows funding to be used to fund "programs or services that address disparities in public health that have been exacerbated by the pandemic."

### Summary

- The recommended tax levy for Public Health is \$2,092,008, a decrease of \$567,891 or 21.4% from the prior year. As noted above, this is due to the influx of grant funds and will need to be reevaluated as changing conditions may warrant in 2022.

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**BH BOARD OF HEALTH**  
**31 PUBLIC HEALTH**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3000 HEALTH DEPARTMENT</b>								
<b>Revenues:</b>								
4210 Federal Aid	342	872	20,000	0	400	959	959	0
4220 State Aid	38,860	19,162	30,000	12,373	26,000	26,000	26,000	0
4320 Permits	480,603	552,589	500,000	378,204	515,000	525,000	525,000	0
4410 Miscellaneous Fees	219,130	109,990	141,000	50,835	111,600	140,400	140,400	0
4500 Intergov Charges-Federal	11,359	880	500	97	1,200	2,300	2,300	0
4600 Contributions	0	0	200	0	0	200	200	0
<b>Total Revenues</b>	<b>750,294</b>	<b>683,493</b>	<b>691,700</b>	<b>441,509</b>	<b>654,200</b>	<b>694,859</b>	<b>694,859</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	1,852,917	2,207,524	2,243,580	1,324,309	2,873,037	2,944,863	2,906,956	0
6121 Overtime Wages-Productive	333	59,980	2,500	25,096	40,000	23,000	23,000	0
6130 Per Diems	5,479	3,587	6,000	3,450	5,400	5,400	5,400	0
6140 FICA	140,804	172,593	170,983	102,727	223,260	227,225	224,325	0
6150 Retirement	115,310	150,562	150,869	89,239	196,630	194,199	191,735	0
6160 Insurance Benefits	588,982	604,269	596,262	576,434	585,549	611,268	594,408	0
6170 Other Compensation	26,258	28,496	23,134	23,134	23,134	23,134	23,134	0
6210 Professional Services	187,515	211,568	211,238	212,287	214,555	256,434	256,434	0
6217 Medical Services	227	975	500	0	975	1,073	1,073	0
6221 Telephone Services	22,356	44,379	27,818	22,605	45,210	42,008	42,008	0
6240 Repair & Maintenance Serv	837	782	1,434	0	0	860	860	0
6249 Sundry Repair & Maint	1,968	400	33,319	0	43,448	43,448	43,448	0
6250 Court Related Services	0	0	300	0	1,600	2,400	2,400	0
6310 Office Supplies	13,964	15,044	11,000	7,014	14,078	18,070	17,533	0
6320 Publications/Dues/Supscription	6,695	5,288	7,699	3,208	6,416	8,378	8,378	0
6330 Travel	29,550	13,048	25,000	5,849	14,000	25,000	25,000	0
6400 Medical Supplies	81,500	26,780	45,000	9,906	21,000	31,669	31,669	0
6420 Training Expense	7,176	7,572	20,530	2,572	7,500	21,500	21,500	0
6430 Recreational Supplies	46	0	200	0	0	0	0	0
6460 Program Expenses	399	0	400	0	0	0	0	0
6470 Non Capital Outlay	0	0	0	0	0	1,000	1,000	0
6490 Other Supplies	24	54	2,200	0	0	200	200	0
6510 Insurance Expense	8,775	9,256	9,475	1,077	1,077	10,182	10,182	0
6532 Building/Office Lease	141,387	132,517	132,622	75,253	132,622	145,844	145,844	0
6710 Equipment/Furniture	11,553	0	0	0	0	34,290	34,290	0
6800 Cost Allocations	(333,931)	(1,841,712)	(370,464)	(38,084)	(608,727)	(1,823,910)	(1,823,910)	0
<b>Total Expenditures</b>	<b>2,910,124</b>	<b>1,852,962</b>	<b>3,351,599</b>	<b>2,446,076</b>	<b>3,840,764</b>	<b>2,847,535</b>	<b>2,786,867</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

BH BOARD OF HEALTH  
31 PUBLIC HEALTH

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
COUNTY SHARE	(2,159,830)	(1,169,469)	(2,659,899)	(2,004,567)	(3,186,564)	(2,152,676)	(2,092,008)	0

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**BH BOARD OF HEALTH**  
**31 PUBLIC HEALTH**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3002 PRESCRIPTION DRUG COLL</b>								
<b>Revenues:</b>								
4220 State Aid	5,765	4,910	5,765	4,430	4,430	4,670	4,670	0
<b>Total Revenues</b>	<b>5,765</b>	<b>4,910</b>	<b>5,765</b>	<b>4,430</b>	<b>4,430</b>	<b>4,670</b>	<b>4,670</b>	<b>0</b>
<b>Expenditures:</b>								
6490 Other Supplies	0	0	5,765	0	4,430	4,670	4,670	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>5,765</b>	<b>0</b>	<b>4,430</b>	<b>4,670</b>	<b>4,670</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>5,765</b>	 <b>4,910</b>	 <b>0</b>	 <b>4,430</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3022 HIV PARTNER SERVICES</b>								
<b>Revenues:</b>								
4210 Federal Aid	3,840	0	13,000	0	2,000	13,000	13,000	0
4220 State Aid	2,776	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>6,616</b>	<b>0</b>	<b>13,000</b>	<b>0</b>	<b>2,000</b>	<b>13,000</b>	<b>13,000</b>	<b>0</b>
<b>Expenditures:</b>								
6310 Office Supplies	6,619	0	13,000	0	2,000	13,000	13,000	0
<b>Total Expenditures</b>	<b>6,619</b>	<b>0</b>	<b>13,000</b>	<b>0</b>	<b>2,000</b>	<b>13,000</b>	<b>13,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(3)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**BH BOARD OF HEALTH**  
**31 PUBLIC HEALTH**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3023 MATERNAL/CHILD HEALTH</b>								
<b>Revenues:</b>								
4210 Federal Aid	79,396	64,574	67,503	0	67,503	67,503	67,503	0
<b>Total Revenues</b>	<b>79,396</b>	<b>64,574</b>	<b>67,503</b>	<b>0</b>	<b>67,503</b>	<b>67,503</b>	<b>67,503</b>	<b>0</b>
<b>Expenditures:</b>								
6310 Office Supplies	79,396	64,099	67,503	8,623	67,503	67,503	67,503	0
<b>Total Expenditures</b>	<b>79,396</b>	<b>64,099</b>	<b>67,503</b>	<b>8,623</b>	<b>67,503</b>	<b>67,503</b>	<b>67,503</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>475</b>	 <b>0</b>	 <b>(8,623)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

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**31 PUBLIC HEALTH**

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3024 IMMUNIZATION GRANT</b>								
<b>Revenues:</b>								
4210 Federal Aid	42,328	34,937	39,420	1,826	39,420	39,420	39,420	0
<b>Total Revenues</b>	<b>42,328</b>	<b>34,937</b>	<b>39,420</b>	<b>1,826</b>	<b>39,420</b>	<b>39,420</b>	<b>39,420</b>	<b>0</b>
<b>Expenditures:</b>								
6310 Office Supplies	39,472	36,948	39,420	4,602	39,420	39,420	39,420	0
<b>Total Expenditures</b>	<b>39,472</b>	<b>36,948</b>	<b>39,420</b>	<b>4,602</b>	<b>39,420</b>	<b>39,420</b>	<b>39,420</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>2,856</b>	 <b>(2,011)</b>	 <b>0</b>	 <b>(2,776)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**BH BOARD OF HEALTH**  
**31 PUBLIC HEALTH**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>3025 PREVENTION GRANT</b>								
<b>Revenues:</b>								
4210 Federal Aid	21,393	10,710	19,797	108	14,797	14,797	14,797	0
<b>Total Revenues</b>	<b>21,393</b>	<b>10,710</b>	<b>19,797</b>	<b>108</b>	<b>14,797</b>	<b>14,797</b>	<b>14,797</b>	<b>0</b>
<b>Expenditures:</b>								
6310 Office Supplies	17,267	9,705	19,797	108	14,797	14,797	14,797	0
<b>Total Expenditures</b>	<b>17,267</b>	<b>9,705</b>	<b>19,797</b>	<b>108</b>	<b>14,797</b>	<b>14,797</b>	<b>14,797</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>4,126</b>	 <b>1,005</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
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**BH BOARD OF HEALTH**  
**31 PUBLIC HEALTH**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3026 PREPAREDNESS GRANT</b>								
<b>Revenues:</b>								
4210 Federal Aid	117,749	60,116	95,382	3,779	95,383	97,955	97,955	0
<b>Total Revenues</b>	<b>117,749</b>	<b>60,116</b>	<b>95,382</b>	<b>3,779</b>	<b>95,383</b>	<b>97,955</b>	<b>97,955</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	0	13,799	0	13,168	71,173	0	0	0
6140 FICA	0	967	0	919	2,000	0	0	0
6150 Retirement	0	931	0	889	1,800	0	0	0
6160 Insurance Benefits	0	5,727	0	168	410	0	0	0
6310 Office Supplies	94,241	38,876	81,146	12,396	20,000	97,955	97,955	0
6420 Training Expense	9,946	(28)	2,450	0	0	0	0	0
6490 Other Supplies	8,819	8,354	11,786	0	0	0	0	0
6710 Equipment/Furniture	4,743	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>117,749</b>	<b>68,626</b>	<b>95,382</b>	<b>27,540</b>	<b>95,383</b>	<b>97,955</b>	<b>97,955</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>(8,510)</b>	 <b>0</b>	 <b>(23,761)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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**BH BOARD OF HEALTH**

**31 PUBLIC HEALTH**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3029 CHILDHOOD LEAD GRANT</b>								
<b>Revenues:</b>								
4210 Federal Aid	27,496	11,403	24,908	4,273	12,000	25,000	25,000	0
<b>Total Revenues</b>	<b>27,496</b>	<b>11,403</b>	<b>24,908</b>	<b>4,273</b>	<b>12,000</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>
<b>Expenditures:</b>								
6310 Office Supplies	26,201	11,403	24,908	6,275	12,000	25,000	25,000	0
<b>Total Expenditures</b>	<b>26,201</b>	<b>11,403</b>	<b>24,908</b>	<b>6,275</b>	<b>12,000</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>1,295</b>	 <b>0</b>	 <b>0</b>	 <b>(2,002)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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**31 PUBLIC HEALTH**

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3035 EHT-LEAD TRACKING GRANT</b>								
<b>Revenues:</b>								
4210 Federal Aid	2,915	1,506	10,000	0	8,000	0	0	0
<b>Total Revenues</b>	<b>2,915</b>	<b>1,506</b>	<b>10,000</b>	<b>0</b>	<b>8,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6310 Office Supplies	2,915	584	10,000	0	8,000	0	0	0
<b>Total Expenditures</b>	<b>2,915</b>	<b>584</b>	<b>10,000</b>	<b>0</b>	<b>8,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>922</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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**31 PUBLIC HEALTH**

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3036 COMM DISEASE PREVENT</b>								
<b>Revenues:</b>								
4210 Federal Aid	11,670	7,530	9,600	0	9,600	9,600	9,600	0
<b>Total Revenues</b>	<b>11,670</b>	<b>7,530</b>	<b>9,600</b>	<b>0</b>	<b>9,600</b>	<b>9,600</b>	<b>9,600</b>	<b>0</b>
<b>Expenditures:</b>								
6310 Office Supplies	11,767	6,234	9,600	9,600	9,600	9,600	9,600	0
<b>Total Expenditures</b>	<b>11,767</b>	<b>6,234</b>	<b>9,600</b>	<b>9,600</b>	<b>9,600</b>	<b>9,600</b>	<b>9,600</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(97)</b>	 <b>1,296</b>	 <b>0</b>	 <b>(9,600)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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**31 PUBLIC HEALTH**

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3038 PUBLIC HEALTH CRISIS RESPONSE</b>								
<b>Revenues:</b>								
4210 Federal Aid	10,619	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>10,619</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6310 Office Supplies	10,522	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>10,522</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>97</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3039 NITRATE MAPPING</b>								
Revenues:								
4210 Federal Aid	2,500	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:								
6310 Office Supplies	2,500	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3041 FOOD SAFETY TRAINING</b>								
Revenues:								
4210 Federal Aid	4,453	0	0	0	3,000	0	0	0
<b>Total Revenues</b>	<b>4,453</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:								
6310 Office Supplies	4,447	0	0	0	3,000	0	0	0
<b>Total Expenditures</b>	<b>4,447</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>6</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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**31 PUBLIC HEALTH**

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3042 CHRONIC DISEASE PREVENTION</b>								
<b>Revenues:</b>								
4210 Federal Aid	42,715	35,287	40,000	1,070	30,000	40,000	40,000	0
<b>Total Revenues</b>	<b>42,715</b>	<b>35,287</b>	<b>40,000</b>	<b>1,070</b>	<b>30,000</b>	<b>40,000</b>	<b>40,000</b>	<b>0</b>
<b>Expenditures:</b>								
6310 Office Supplies	40,159	30,805	40,000	2,437	30,000	40,000	40,000	0
<b>Total Expenditures</b>	<b>40,159</b>	<b>30,805</b>	<b>40,000</b>	<b>2,437</b>	<b>30,000</b>	<b>40,000</b>	<b>40,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>2,556</b>	 <b>4,482</b>	 <b>0</b>	 <b>(1,367)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3060 HEAR COMMUNITY ENGAGE</b>								
Revenues:								
4600 Contributions	1,500	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:								
6310 Office Supplies	1,500	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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**BH BOARD OF HEALTH  
31 PUBLIC HEALTH**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 <u>Department Request</u>	2022 <u>Admin Recommends</u>	County <u>Board Approved</u>
<b>3114 1994 LEAD POISONING PREVENTION</b>								
<b>Revenues:</b>								
4210 Federal Aid	0	0	8,695	0	3,000	0	0	0
4220 State Aid	0	0	22,595	0	22,595	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>31,290</b>	<b>0</b>	<b>25,595</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6340 Operating Supplies	0	0	5,695	0	2,610	0	0	0
6420 Training Expense	0	0	3,000	590	590	0	0	0
6710 Equipment/Furniture	0	0	22,595	22,395	22,395	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>31,290</b>	<b>22,985</b>	<b>25,595</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>(22,985)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3200 COVID-19</b>								
<b>Revenues:</b>								
4210 Federal Aid	0	2,252,403	2,967,267	95,382	300,000	1,620,300	1,620,300	0
<b>Total Revenues</b>	<b>0</b>	<b>2,252,403</b>	<b>2,967,267</b>	<b>95,382</b>	<b>300,000</b>	<b>1,620,300</b>	<b>1,620,300</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	0	13,799	0	13,169	0	431,299	431,299	0
6140 FICA	0	967	0	919	0	32,994	32,994	0
6150 Retirement	0	931	0	889	0	28,035	28,035	0
6160 Insurance Benefits	0	5,727	0	168	0	118,098	118,098	0
6310 Office Supplies	0	1,635,143	2,967,267	2,192	300,000	1,555,800	1,555,800	0
6420 Training Expense	0	0	0	0	0	64,500	64,500	0
6800 Cost Allocations	0	0	0	0	0	(610,426)	(610,426)	0
<b>Total Expenditures</b>	<b>0</b>	<b>1,656,567</b>	<b>2,967,267</b>	<b>17,337</b>	<b>300,000</b>	<b>1,620,300</b>	<b>1,620,300</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>595,836</b>	 <b>0</b>	 <b>78,045</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<b>Total For Location: PUBLIC HEALTH</b>	<b>(2,143,229)</b>	<b>(571,064)</b>	<b>(2,659,899)</b>	<b>(1,993,206)</b>	<b>(3,186,564)</b>	<b>(2,152,676)</b>	<b>(2,092,008)</b>	<b>0</b>

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<b>TOTAL FOR BOARD OF HEALTH</b>	<b>(2,143,229)</b>	<b>(571,064)</b>	<b>(2,659,899)</b>	<b>(1,993,206)</b>	<b>(3,186,564)</b>	<b>(2,152,676)</b>	<b>(2,092,008)</b>	<b>0</b>

## County Board Staff Committee

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**CHARTER**  
**COUNTY ADMINISTRATOR'S OFFICE**  
**2022**

**MISSION, VISION, AND VALUES**

It is the key objective of the County Administrator's Office to ensure that the County operates in accordance with the County's Mission, Vision, and Values. These were adopted by the County Board in Resolution 09-9A-363, amended in Resolution 17-9A-350, and are incorporated as Policy 1.03 in the Rock County Administrative Policy and Procedure Manual.

The Rock County Mission Statement, Core Values, and Vision are as follows:

**Rock County Mission Statement**

To enhance the quality of life, health, safety, and trust of all citizens by providing top quality public services through a creative and responsive team committed to excellence, integrity, accountability, and respect.

**Core Values**

Honesty - Integrity - Respect

**Vision**

- **Service** to the public is our fundamental reason for being. We strive to treat citizens with courtesy and as valued customers.
- **Cooperation** among our staff and departments creates a smooth running organization. These collaborative attitudes and efforts are reflected in our working relationships with other public entities, the business community, nonprofit organizations, and citizens.
- **Diligence** is the foundation of our work ethic. We challenge and inspire all staff to be efficient and effective in carrying out day-to-day tasks and activities.

- **Accountability** is vital to maintaining public trust. We ensure accountability for our actions by adopting and enforcing policies, procedures, and processes that withstand the test of public review and scrutiny.
- **Fiscal responsibility** is fundamental to the way we conduct business. We maximize our human, physical, and financial resources in order to provide effective stewardship of public funds.
- **Communication** and an informed citizenry are essential to the democratic process. We are committed to providing citizens with relevant, accurate, and timely information about our goals, services, and the decisions that will affect the public.
- **Innovation** and creativity shape our future. We encourage staff to challenge the status quo and discover new ideas or better methods. We foster staff development in order to respond to changing needs in our community.
- **Safety** is critical to a high standard of living. We protect the citizenry through prevention, early intervention, treatment services, and enforcement of the law.
- **Environment** is central to our community. Preservation of our natural environment ensures that generations to come will enjoy the resources we value and preserve. Caring for our social environment ensures that community remains a vital part of our culture.
- **Diversity and Inclusion**- Rock County commits to a diverse workforce that increases creativity and provides a safe, inclusive, and motivating environment for all employees, citizens, and those we serve. Rock County promotes a workplace that provides respect, fairness, and work-life balance; maintains opportunities for all to excel in their careers; and is void of discrimination and prejudice.

The County's Mission, Vision, and Values should serve as a guide for all decisions made by the County. It is the responsibility of the County Administrator's Office to promote adherence to these ideals, encourage department heads and all employees to do the same, and establish systems of accountability when these standards are not being met.

## **PERFORMANCE AREAS**

The County Administrator's Office is responsible for a number of key performance areas and will carry out these responsibilities consistent with the principles set forth in the County's Mission, Vision, and Values. These areas include:

Support to the County Board and Committees—The County Administrator’s Office will provide information and support necessary for the County Board, its committees, and its members to make informed policy decisions. Work will be completed consistent with the County Vision for Service, Accountability, Fiscal Responsibility, and Communication.

Leadership—The County Administrator’s Office will serve as an example for all County departments and staff, motivate staff to perform their best in service to the citizenry, take a lead role in making difficult decisions, establish a positive work environment for all County employees, and actively communicate with staff and other stakeholders. Work will be completed consistent with the County Vision for Service, Cooperation, Diligence, Communication, Safety, Environment, and Diversity and Inclusion.

Budgeting—Working with all County departments, the County Administrator’s Office will prepare the annual County budget consistent with parameters and policies established by the County Board and state and federal governments. Work will be completed consistent with the County Vision for Service, Cooperation, and Fiscal Responsibility.

Collaboration and Relationship Management—The County Administrator’s Office will establish positive public, media, legislative, intergovernmental, and community relationships, including with County elected officials, and strive to identify areas of shared interest and collaboration. Work will be completed consistent with the County Vision for Service, Cooperation, Communication, Innovation, Safety, Environment, and Diversity and Inclusion.

Financial Management—Working with the Finance Director, the County Administrator’s Office will ensure that good financial management policies, procedures, practices, and standards are established and followed. Work will be completed consistent with the County Vision for Fiscal Responsibility and Accountability.

Compliance—Working with the Corporation Counsel, as well as other County staff with compliance responsibilities, the County Administrator’s Office will ensure compliance with applicable laws and other requirements. Work will be completed consistent with the County Vision for Accountability.

Personnel Management and Employee Development—Working with the Human Resources Director, the County Administrator’s Office will promote positive employee relations and engagement, support the professional development of staff, prioritize workforce diversity, and oversee a personnel system that provides competitive and equitable compensation while holding individuals accountable. Work will be completed consistent with the County Vision for Cooperation, Diligence, Accountability, Innovation, Safety, Environment, and Diversity and Inclusion.

Professional Development—The County Administrator’s Office will be open to new ideas, learn new methods, and identify opportunities for operating more effectively and efficiently, including through consultation with colleagues, professional associations, training, and other methods of professional development. Work will be completed consistent with the County Vision for Innovation.

Strategic Planning—The County Administrator’s Office will consider the long-term effect on the County of each decision, plan for necessary changes to County operations several years into the future, consult with the County Board and other stakeholders, and prioritize needs when considering the effect of changes. Work will be completed consistent with the County Vision for Cooperation, Diligence, and Innovation.

**PERSONNEL SUMMARY**

**COUNTY ADMINISTRATOR**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
County Administrator	1.0	1.0	0.0
Assistant to the County Administrator	1.0	1.0	0.0
Justice System Manager	1.0	1.0	0.0
Analyst	1.0	1.0	0.0
Equity Manager	1.0	1.0	0.0
Office Coordinator	1.0	1.0	0.0
Total	6.0	6.0	0.0

**PERSONNEL MODIFICATIONS**

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
-	-	-	-	-

**FINANCIAL SUMMARY**  
**COUNTY ADMINISTRATOR**  
**2022**

<b><u>REVENUES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Federal/State	\$0	\$0
Intergovernmental	0	0
Contributions	0	0
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	50,000	50,000
Fees/ Other	0	0
Total Revenues	\$50,000	\$50,000
<b><u>EXPENDITURES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Salaries	\$538,373	\$538,373
Fringe Benefits	177,835	177,835
Operational	91,550	91,550
Capital Outlay	0	0
Allocation of Services	0	0
Total Expenditures	\$807,758	\$807,758
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$757,758</b>	<b>\$757,758</b>

## ADMINISTRATOR'S COMMENTS

### COUNTY ADMINISTRATOR

2022

#### Budget Highlights

##### Revenue

- Sales Tax is budgeted in 2022 in the amount of \$50,000 to cover the costs of a consultant that will facilitate the development of a county-wide strategic plan.

##### Expenditures

- As noted above, Other Contracted Services is budgeted at \$50,000 to engage a consultant to develop a county-wide strategic plan. Rock County's changing dynamics require a documented, comprehensive plan to better categorize existing and emerging challenges in a prioritized framework. A strategic plan will help provide guidance to County Administration and department heads when preparing budgets and programmatic initiatives, particularly when there are many needs and competition for resources. As had been discussed at various times over past several years, engaging successfully in strategic plan development will require a commitment of time and effort from the County Board and County staff.
- Various expenses are up over the prior year:
  - Telephone, up \$721 or 38.9% to reflect historical trends.
  - Training, up \$1,625 or 18.7% due to more in-person attendance at conferences and workshops, as adjustments are made in response to the pandemic.
- The County Administrator's Office will continue to reimburse the Human Resources Department for 25% of the time for the Human Resources Secretary position (\$21,552). This provides some support for the office and relief for the Office Coordinator.
  - When the Human Resources Secretary reimbursement is included, 97.3% of the County Administrator's Office budget is composed of personnel costs.

### Personnel

- No personnel changes are requested in 2022.

### Summary

- The recommended tax levy for the County Administrator's Office is \$757,758, an increase of \$11,370 or 1.5% over the prior year.

**CHARTER**  
**CORPORATION COUNSEL**

**2022**

**I. GENERAL**

**A. County Board/Departmental Legal Services**

The Corporation Counsel provides all civil legal support to the County Board, the County Board committees or commissions and provides legal counsel and/or services to all of the County's departments.

**B. Risk Management/Insurance**

The Corporation Counsel includes the Risk and Safety Manager, who is responsible for the development and administration of the County's Risk Management program. This includes employee safety management and training, loss control, managing liability exposures and assuring the County has adequate insurances in place to protect the County assets. It coordinates insurance matters with our respective third party administrators and WMMIC and it is responsible for the worker's compensation and third-party self-insurance programs.

**C. Labor Relations**

The Corporation Counsel coordinates all litigation matters related to labor relations including grievances, discrimination allegations, prohibited practices and other issues. Also works with the Human Resources Department to assist in collective bargaining and other human resources issues as needed.

**II. HUMAN SERVICES**

The Corporation Counsel represents the public interest in cases filed under Chapters 48, 49, 51, 54 and 55 of the Wisconsin Statutes, and provides specific legal counsel to the Rock County Human Services Department.

**III. CHILD SUPPORT**

The Corporation Counsel represents the interests of the State and provides legal representation to the Rock County IV-D child support program.

**PERSONNEL SUMMARY**

**CORPORATION COUNSEL**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
Corporation Counsel	1.0	1.0	0.0
Deputy Corporation Counsel	1.0	1.0	0.0
Risk Manager	1.0	1.0	0.0
Assistant Corporation Counsel	6.0	6.0	0.0
Legal Assistant	1.0	1.0	0.0
Legal Stenographer	1.0	1.0	0.0
Total	11.0	11.0	0.0

**PERSONNEL MODIFICATIONS**

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
Reallocation	Legal Assistant (PR 10 A, Unilateral)	Legal Assistant (PR 12 A, Unilateral)	1.0	0.0

**FINANCIAL SUMMARY**

**CORPORATION COUNSEL**

**2022**

<b><u>REVENUES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Federal/State	\$0	\$0
Intergovernmental	0	0
Contributions	5,000	5,000
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	82,138
Fees/ Other	0	0
Total Revenues	<hr/> \$5,000	<hr/> \$87,138
<b><u>EXPENDITURES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Salaries	\$1,053,752	\$1,052,666
Fringe Benefits	338,658	338,504
Operational	42,935	42,935
Capital Outlay	70,000	70,000
Allocation of Services	(1,015,816)	(1,015,816)
Total Expenditures	<hr/> \$489,529	<hr/> \$488,289
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$484,529</b>	<b>\$401,151</b>

## ADMINISTRATOR'S COMMENTS

### CORPORATION COUNSEL

2022

#### Budget Highlights

##### Revenue

- Sales tax in the amount of \$82,138 is budgeted in 2022 for a legal-based management information and document management software system and for a Limited Term Employee to assist in the project implementation and conversion of documents.
- The department will be reimbursed \$5,000 from the County's liability insurance carrier (WMMIC) in 2022 for various risk management trainings. This is an increase of \$790 from the prior year.

##### Expenditures

- The costs of the staff assigned to Child Support and Human Services are charged back to those departments as a Cost Allocation (\$890,832).
- Expense Allocations reflect the Risk Manager position and related costs charged back to the County's self-funded workers compensation fund (\$124,984).
- A new legal file and document management information software system is requested and recommended in 2022 at a cost of \$70,000 and will increase workflow management by automating document storage and document processes. This project is being funded by sales tax revenue.
- Computer Services is budgeted to increase by \$12,120 due to various technology equipment charges of staff that previously were budgeted in other departments (Child Support, etc.)

## Personnel

- The department has requested a reallocation of 1.0 FTE Legal Assistant from PR 10 A to PR 12 A, Unilateral at a cost of \$1,240. This request has been under consideration for a number of years, and when evaluated in concert with reallocations that could occur for several other similar positions that would place them in the same pay range, is meritorious. The goal of considering similar positions and attempting to keep them in the same pay range is key to the management of a compensation system, and, given the volume of such requests, is an example of why I am recommending an organization-wide wage study. Therefore, this request is not recommended pending the results of the wage study.
- A Limited Term Employee (LTE) is requested to assist in the conversion of documents related to the recommended document management software project noted above. The cost of the LTE is budgeted at \$12,138 and is funded by sales tax revenue.

## Summary

- The Corporation Counsel recommended tax levy is \$401,151, which is an increase of \$28,337 or 7.6% from the prior year.

**CHARTER**  
**HUMAN RESOURCES DEPARTMENT**

**2022**

Human Resource Department Core Functions

1. Hiring. Administers the hiring process for all County Departments.
  - a. Work with hiring manager to determine staffing requirements for positions including required experiences, education, knowledge, skills, and abilities.
  - b. Advertise positions and recruit candidates from multiple, diverse sources.
  - c. Conduct applicant screening, testing, and interview selected candidates.
  - d. Perform background and reference checks.
  - e. Hire candidates.
  - f. Provide new hire orientation and onboarding.
2. Personnel Administration. Maintain accurate records of employee status, wage assignments, promotions, evaluations, investigations, and disciplinary actions.
3. Salary Administration/Classification Reviews. Maintain and administer the salary compensation classification plans (union and non-union).
  - a. Review various pay plans looking at internal and external comparability as well as impacting market conditions for current positions.
  - b. Analyze new positions and determine classification and pay ranges.
  - c. Review and update position descriptions/class specifications.

4. Affirmative Action and Diversity. Ensure fair treatment of all Rock County employees and applicants.
  - a. Develop, monitor and administer the Rock County Affirmative Action Plan.
  - b. Diversified and targeted recruitment efforts.
  - c. Workgroups and committees focused on diversity and cultural competency efforts.
  - d. Training for employees on cultural competency.
5. Collective Bargaining, Contract Administration, Work Rules. Negotiate and administer the labor agreements covering the employees in collective bargaining units.
  - a. Collective bargaining with certified labor units, currently law enforcement.
  - b. Labor/management meetings for former represented bargaining units as needed.
  - c. Annual review and recommended updates to Personnel Ordinances and Administrative Policy and Procedures.
6. Employee Relations. Build and maintain positive working relationships with employees.
  - a. Focus on seeking employee input.
  - b. Value workforce contributions.
  - c. Recognize employee milestones and service to Rock County.
  - d. Prepare employee communications (i.e. “Piece of Rock”, “Supervisory Newsletter”, Intranet, newsletters, etc.)
  - e. Conduct annual employee engagement survey.
7. Insurance and Benefits. Coordinate and maintain the County’s insurance and benefit programs.
  - a. Work with the County’s insurance broker and health, dental, and prescription drug providers for the County’s insurance program.

- b. Coordinate issues regarding claims, funding mechanism, etc. between employees and third party administrators and consultants.
  - c. Coordinate benefit changes in insurance and benefit plans.
  - d. Coordinate other benefit programs (i.e. the Section 125 program, life insurance, vision insurance, deferred compensation, STD/LTD, Accident, Critical Illness, and EAP, etc.).
8. Training. Provide effective countywide and specialized department training programs for employees.
- a. Identify training needs.
  - b. Provide assistance to departments conducting departmental training programs.
  - c. Coordinate specialized training programs utilizing trainers from outside County service.
  - d. Develop in-house resources with County employees to develop and maintain on-going training programs within areas of their expertise.
  - e. Conduct new employee orientations.
  - f. Ensure that Human Resources Department staff maintains updated training on legal and other changes.
9. Safety. Ensure a safe and secure workplace for all County employees.
- a. Coordinate with the Risk Manager to promote safety throughout the County buildings and office space.
  - b. Support County Safety Committee.

## PERSONNEL SUMMARY

### HUMAN RESOURCES

#### PERSONNEL - FULL TIME EQUIVALENT

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
Human Resources Director	1.0	1.0	0.0
Assistant Human Resources Director	1.0	1.0	0.0
Human Resources Manager	1.0	1.0	0.0
Human Resources Generalist	2.0	3.0	1.0
Human Resources Secretary	2.0	2.0	0.0
Total	7.0	8.0	1.0

#### PERSONNEL MODIFICATIONS

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
Reallocation	Asst. HR Director (PR 26 C, Unilateral)	Asst. HR Director (PR 28 C, Unilateral)	1.0	0.0
Reallocation	HR Manager (PR 22 C, Unilateral)	HR Manager (PR 26 C, Unilateral)	1.0	0.0
Reallocation	HR Secretary (PR 10 A, Unilateral)	HR Secretary (PR 12 A, Unilateral)	2.0	0.0
Create		HR Generalist (PR 17 C, Unilateral)	2.0	1.0

# FINANCIAL SUMMARY

## HUMAN RESOURCES

2022

<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$0	\$0
Intergovernmental	0	0
Contributions	0	0
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	100,000
Fees/ Other	200	200
Total Revenues	<hr/> \$200	<hr/> \$100,200
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$644,065	\$590,821
Fringe Benefits	251,260	225,866
Operational	85,722	185,722
Capital Outlay	0	0
Allocation of Services	(187,706)	(187,706)
Total Expenditures	<hr/> \$793,341	<hr/> \$814,703
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$793,141</b>	<b>\$714,503</b>

## ADMINISTRATOR'S COMMENTS

### HUMAN RESOURCES

2022

#### Budget Highlights

##### Revenue

- Sales tax revenue is budgeted in 2022 in the amount of \$100,000 to conduct a comprehensive position and wage classification study by an outside consultant (see comments below).

##### Expenditures

- The Background and Testing account was created in 2019 to reflect a state caregiver law requiring caregiver positions in the County to have background checks conducted every four years. There will be 238 county employees checked in 2022, up from 182 in 2021. This account also covers background checks and testing done for other select county positions. The 2022 budget will be \$8,000, no change from the prior year.
- Other Contracted Services will increase by \$70,000 in 2022:
  - An initiative in 2021 utilized a consultant for a blue-ribbon study project approved by the County Board in 2019. A report is anticipated prior to December of 2021. The cost of the study was budgeted at \$30,000 in 2021.
  - For 2022, \$100,000 is budgeted for an outside consultant to conduct a comprehensive position and wage classification study. The county's position classification system and wage matrixes have historically been maintained internally, with changes made following annual budget requests from department heads or through classification studies undertaken by the Human Resources Department, the most recent of which was performed in 2016. In 2022, the number of requests for position classification and wage changes has made it apparent that this approach is no longer sustainable. For example, for the 2022 budget reclassification requests from departments totaled \$180,000, in addition to a request from the Public Works Department to significantly change the 1077 pay grid at a cost of \$200,000 and an ongoing review of program manager positions in the Human Services Department. Many of these requests have merit and, considering the current and future workforce challenges facing the County, deserve a thorough and comprehensive analysis.

Throughout the Administrator's Comments I have noted that very few reclassification/reallocation requests are being recommended in 2022 due to the need for this wage study.

- Training Expense will increase by \$4,000 or 19.9% due to an additional supervisory training scheduled with Blackhawk Technical College.
- Recruitment expenses are budgeted at \$8,000, no change from the prior year. The department continues to place less emphasis on print media and increased use of social media for job openings.
- The department will budget \$20,000 for Diversity & Inclusion/Cultural Competency training in 2022, the same amount as the prior year.
  - In 2021, the pandemic caused a disruption in the scheduled trainings, and the County is utilizing existing programming including community-based training (e.g., YWCA Racial Justice Conference) to allow a greater employee selection of training program areas and sources that meet the following goals: create a more inclusive environment, enhance communication and productivity internally, and increase the knowledge and skill set to better engage the broader community. The County will continue this emphasis in 2022.
- \$1,000 has been requested under the Software Purchase line item for additional Adobe software licenses.
- Charge backs to other areas of the County budget for staff time and expenses total \$187,706, which is \$64,305 or 52.1% more than the prior year due to more staff time charged for Rock Haven duties. The breakdown of the chargebacks is as follows:
  - Health Insurance Trust Fund for health insurance administration (\$67,686).
  - Rock Haven for recruitment/hiring, ads and postings, and evaluations (\$98,468).
  - Administrator's Office for 25% of secretarial time dedicated to assist the Office Coordinator (\$21,552).

### Personnel

- In 2022, the department is requesting the following reallocations, which, as noted above, are not being recommended due to the proposed wage study:

- Reallocate a 1.0 FTE Assistant Human Resources Director from Unilateral Pay Range 26 C to Pay Range 28 C at a cost of \$2,026.
- Reallocate a 1.0 FTE Human Resources Manager from Unilateral Pay Range 22 C to Pay Range 26 C at a cost of \$7,756.
- Reallocate 2.0 FTE Human Resources Secretary from Unilateral Pay Range 10 A to Pay Range 12 A at a cost of \$6,949.
- The department also requests the creation of 2.0 FTE Human Resources Generalist (Unilateral Pay Range 17 C) positions at a cost of \$155,434. Departments are requesting more resources from Human Resources, and in particular Rock Haven and the Human Services Department are seeking more support. Based on feedback received thus far through the engagement with Hue Life on behalf of the Blue Ribbon Commission on Organizational Excellence, I expect a recommendation that additional positions for Human Resources are necessary to advance organizational improvements. Further, industry data indicates that the Rock County Human Resources Department is understaffed for the size of the organization. Specifically, organizations the size of Rock County typically have between 1.03 and 1.4 Human Resources staff for every 100 employees. Rock County has 7.0 FTE Human Resources staff and (per the 2021 budget) 1,276.3 FTE, resulting in 0.55 Human Resources staff for every 100 Rock County staff. This would indicate the County has, at best, about half as many Human Resources staff as suggested by industry standards, which indicate between 13.1 FTE and 17.8 FTE would be needed.
  - I am recommending 1.0 FTE Human Resources Generalist position at a cost of \$77,717, which would only bring the ratio to 0.63. Despite the need, this recommendation is largely due to competing needs in the budget. The County Board may want to further evaluate this issue following the issuance of the Hue Life report.

Summary

- The recommended tax levy for Human Resources totals \$698,772, an increase of \$45,131 or 6.9% over the prior year.

# Rock County P03 - Budget Preparation Report

As Of: 10/11/2021

**CB COUNTY BOARD**

For Fiscal Year: 2022

**0113200000** County Administrator

**Object Code and Description**

**Revenues:**

	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Rcmmndtns</u>	County Board <u>Approved</u>
41500 County Sales Tax	0	0	0	0	0	50,000	50,000	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>

**Expenses:**

61100 Regular Wages	410,830	458,435	519,594	225,704	491,470	533,373	533,373	0
61210 Overtime Wages-Productive	7,708	10,382	9,850	847	4,000	5,000	5,000	0
61400 FICA	31,065	34,795	40,502	17,435	37,903	41,186	41,186	0
61510 Retirement	26,839	31,063	35,738	14,013	33,444	34,994	34,994	0
61610 Health Insurance Premium	82,375	86,208	98,796	98,796	98,796	98,400	98,400	0
61620 Dental Insurance	2,334	2,447	2,839	1,113	2,839	2,760	2,760	0
61630 Life Insurance	222	243	226	114	226	260	260	0
61710 Workers Compensation	304	284	235	235	235	235	235	0
62119 Other Contracted Services	0	0	0	0	0	50,000	50,000	0
62210 Telephone	1,504	2,298	1,853	1,119	2,238	2,574	2,574	0
63100 Office Supplies & Misc Expense	9,077	856	1,175	289	1,175	1,245	1,245	0
63101 Postage	145	3	100	54	50	100	100	0
63110 Administration Expense	20,048	20,715	21,026	0	21,026	21,552	21,552	0
63200 Publications/Subscriptions/Due	2,019	3,018	3,854	2,273	3,854	3,854	3,854	0
63300 Travel	572	74	1,900	0	500	1,900	1,900	0
64200 Training Expense	1,592	2,075	8,700	523	2,000	10,325	10,325	0
67130 Terminals & PCs	894	0	0	0	0	0	0	0
<b>Total Expenses</b>	<b>597,528</b>	<b>652,896</b>	<b>746,388</b>	<b>362,515</b>	<b>699,756</b>	<b>807,758</b>	<b>807,758</b>	<b>0</b>

**COUNTY SHARE**

	<b>(597,528)</b>	<b>(652,896)</b>	<b>(746,388)</b>	<b>(362,515)</b>	<b>(699,756)</b>	<b>(757,758)</b>	<b>(757,758)</b>	<b>0</b>
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# Rock County P03 - Budget Preparation Report

As Of: 10/11/2021

**CB COUNTY BOARD**

For Fiscal Year: 2022

0616200000 Corporation Counsel	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Rcmmndtns</u>	<u>Board Approved</u>
<b>Revenues:</b>								
41500 County Sales Tax	0	0	0	0	0	0	82,138	0
44100 Fees	1,112	72	0	150	150	0	0	0
46002 Other Grants and Contracts	5,134	320	4,210	485	1,000	5,000	5,000	0
47013 Carryover from Prior Year	0	0	2,500	0	2,500	0	0	0
<b>Total Revenues</b>	<b>6,246</b>	<b>392</b>	<b>6,710</b>	<b>635</b>	<b>3,650</b>	<b>5,000</b>	<b>87,138</b>	<b>0</b>
<b>Expenses:</b>								
61100 Regular Wages	828,752	1,000,188	994,551	467,450	1,012,808	1,042,477	1,041,391	0
61108 Seasonal/LTE Wages	0	0	0	0	0	11,275	11,275	0
61210 Overtime Wages-Productive	666	1,209	0	0	0	0	0	0
61400 FICA	62,993	76,476	76,082	35,740	77,437	80,612	80,529	0
61510 Retirement	54,392	66,674	67,133	30,672	68,365	67,761	67,690	0
61610 Health Insurance Premium	195,216	220,289	181,126	181,126	181,126	180,400	180,400	0
61611 PEHP Benefit	1,620	1,858	1,860	858	1,860	1,860	1,860	0
61620 Dental Insurance	4,888	5,109	5,203	2,298	4,979	5,060	5,060	0
61630 Life Insurance	2,007	2,023	2,346	1,041	2,256	2,456	2,456	0
61710 Workers Compensation	565	622	509	509	509	509	509	0
62103 Computer Services Fees	10,695	12,120	0	0	0	12,120	12,120	0
62119 Other Contracted Services	1,662	0	0	0	0	0	0	0
62210 Telephone	1,683	1,525	1,300	906	1,700	1,650	1,650	0
63100 Office Supplies & Misc Expense	1,671	911	900	168	850	900	900	0
63101 Postage	385	224	600	136	300	600	600	0
63109 Other Supplies & Expenses	0	881	0	0	0	0	0	0
63200 Publications/Subscriptions/Due	4,159	4,254	5,545	4,575	5,300	5,490	5,490	0
63202 Law Books	2,753	3,146	3,600	1,846	3,600	3,900	3,900	0
63300 Travel	3,959	367	3,285	516	1,200	3,285	3,285	0
64200 Training Expense	7,750	1,752	12,590	967	7,000	14,990	14,990	0
65103 Public Liability	0	1,391	0	286,134	0	0	0	0
67130 Terminals & PCs	1,682	0	0	0	0	0	0	0

**Rock County**  
**P03 - Budget Preparation Report**

As Of: 10/11/2021

**CB COUNTY BOARD**

For Fiscal Year: 2022

<b>0616200000</b> Corporation Counsel	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Actual As of</b>	<b>12/31/2021</b>	<b>2022</b>	<b>2022</b>	<b>County</b>
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Rcmmndtns</u>	<u>Board Approved</u>
67135 Software Purchase Over \$25,000	0	0	0	0	0	70,000	70,000	0
67160 Capital Assets \$500 to \$4,999	2,134	0	0	0	0	0	0	0
68000 Cost Allocations	(750,508)	(895,583)	(859,294)	(355,480)	(857,306)	(890,832)	(890,832)	0
68010 Expense Allocations	(63,996)	(115,628)	(117,812)	0	(117,812)	(124,984)	(124,984)	0
<b>Total Expenses</b>	<b>375,128</b>	<b>389,808</b>	<b>379,524</b>	<b>659,462</b>	<b>394,172</b>	<b>489,529</b>	<b>488,289</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(368,882)</b>	 <b>(389,416)</b>	 <b>(372,814)</b>	 <b>(658,827)</b>	 <b>(390,522)</b>	 <b>(484,529)</b>	 <b>(401,151)</b>	 <b>0</b>

# Rock County P03 - Budget Preparation Report

As Of: 10/11/2021

**CB COUNTY BOARD**

For Fiscal Year: 2022

081420000 Human Resources	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Rcmmndtns</u>	<u>Board Approved</u>
<b>Revenues:</b>								
41500 County Sales Tax	0	0	0	0	0	0	100,000	0
44100 Fees	333	171	200	98	150	200	200	0
47013 Carryover from Prior Year	0	0	30,000	0	0	0	0	0
<b>Total Revenues</b>	<b>333</b>	<b>171</b>	<b>30,200</b>	<b>98</b>	<b>150</b>	<b>200</b>	<b>100,200</b>	<b>0</b>
<b>Expenses:</b>								
61100 Regular Wages	459,708	490,580	499,949	222,022	499,949	644,065	576,164	0
61210 Overtime Wages-Productive	396	358	0	0	0	0	0	0
61400 FICA	35,119	37,433	38,246	16,772	38,246	49,270	44,076	0
61510 Retirement	30,053	32,550	33,746	14,498	33,746	41,865	37,451	0
61610 Health Insurance Premium	139,191	140,429	115,262	115,262	115,262	147,600	131,200	0
61620 Dental Insurance	3,498	3,553	3,313	2,052	3,313	4,140	3,680	0
61630 Life Insurance	117	124	122	61	122	127	127	0
61710 Workers Compensation	297	308	258	258	258	258	258	0
61920 Physicals	681	0	0	0	0	0	0	0
61925 Background and Testing	12,110	7,268	8,000	4,474	4,474	8,000	8,000	0
62104 Consulting Services	0	0	500	0	0	500	500	0
62119 Other Contracted Services	0	0	30,000	0	30,000	0	100,000	0
62195 Service Program Fees	140	0	0	0	0	0	0	0
62210 Telephone	2,756	2,613	3,000	1,276	3,106	3,106	3,106	0
62400 Repair & Maintenance Services	416	323	275	0	275	275	275	0
62491 Software Maintenance	17,501	3,750	3,750	4,012	4,012	3,750	3,750	0
63100 Office Supplies & Misc Expense	4,177	3,752	4,735	923	4,735	4,735	4,735	0
63101 Postage	3,262	3,498	2,000	1,769	2,000	2,000	2,000	0
63200 Publications/Subscriptions/Due	2,402	5,454	2,312	1,888	2,312	2,576	2,576	0
63300 Travel	5,322	54	5,630	0	3,000	5,630	5,630	0
64200 Training Expense	7,957	3,943	20,150	89	10,000	24,150	24,150	0
64215 Recruitment	6,700	2,444	8,000	4,396	7,000	8,000	8,000	0
64216 Cultural Competency	14,300	12,278	20,000	1,890	20,000	20,000	20,000	0

**Rock County**  
**P03 - Budget Preparation Report**

As Of: 10/11/2021

**CB COUNTY BOARD**

For Fiscal Year: 2022

<b>0814200000</b> Human Resources	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Actual As of</b>	<b>12/31/2021</b>	<b>2022</b>	<b>2022</b>	<b>County</b>
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Rcmmndtns</u>	<u>Board Approved</u>
64417 RH Expenses	6,815	3,477	6,829	12,462	15,000	10,000	10,000	0
64701 Software Purchase	0	665	1,165	0	1,165	1,000	1,000	0
68000 Cost Allocations	(48,778)	(96,537)	(35,000)	0	(98,468)	(98,468)	(98,468)	0
68004 Health Insurance Allocations	(113,930)	(75,890)	(67,686)	0	(67,686)	(67,686)	(67,686)	0
68010 Expense Allocations	(20,048)	(20,715)	(20,715)	0	(20,715)	(21,552)	(21,552)	0
<b>Total Expenses</b>	<b>570,162</b>	<b>561,712</b>	<b>683,841</b>	<b>404,104</b>	<b>611,106</b>	<b>793,341</b>	<b>798,972</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(569,829)</b>	 <b>(561,541)</b>	 <b>(653,641)</b>	 <b>(404,006)</b>	 <b>(610,956)</b>	 <b>(793,141)</b>	 <b>(698,772)</b>	 <b>0</b>

# Rock County P03 - Budget Preparation Report

As Of: 10/11/2021

For Fiscal Year: 2022

**CB COUNTY BOARD**

**0814202019** Workforce Training Grant

**Object Code and Description**

**Revenues:**

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>Actual As of 6/30/2021</u>	<u>12/31/2021 Estimate</u>	<u>2022 Department Request</u>	<u>2022 Admin Rcmmndtns</u>	<u>County Board Approved</u>
42200 State Aid	1,600	1,600	0	0	0	0	0	0
46920 Revenue Collected in Prior Yr	0	(1,600)	0	0	0	0	0	0
<b>Total Revenues</b>	<b>1,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Expenses:**

64915 Prior Year Disbursements	0	(1,629)	0	0	0	0	0	0
67130 Terminals & PCs	1,629	1,629	0	0	0	0	0	0
<b>Total Expenses</b>	<b>1,629</b>	<b>0</b>						

**COUNTY SHARE**

	<b>(29)</b>	<b>0</b>						
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**Rock County**  
**P03 - Budget Preparation Report**

As Of: 10/11/2021

**CB COUNTY BOARD**

For Fiscal Year: 2022

**1919400000** Beloit-Janesville Express  
Object Code and Description

**Expenses:**

62119 Other Contracted Services

**Total Expenses**

**COUNTY SHARE**

	<u>2019</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Budget</u>	<u>Actual As of</u> <u>6/30/2021</u>	<u>12/31/2021</u> <u>Estimate</u>	<u>2022</u> <u>Department</u> <u>Request</u>	<u>2022</u> <u>Admin</u> <u>Rcmmndtns</u>	<u>County</u> <u>Board</u> <u>Approved</u>
	14,786	18,633	29,026	0	29,026	29,026	29,026	0
	<u>14,786</u>	<u>18,633</u>	<u>29,026</u>	<u>0</u>	<u>29,026</u>	<u>29,026</u>	<u>29,026</u>	<u>0</u>
	<u>(14,786)</u>	<u>(18,633)</u>	<u>(29,026)</u>	<u>0</u>	<u>(29,026)</u>	<u>(29,026)</u>	<u>(29,026)</u>	<u>0</u>

**Rock County**  
**P03 - Budget Preparation Report**

As Of: 10/11/2021

For Fiscal Year: 2022

**CB COUNTY BOARD**

**1919400000** Beloit-Janesville Express  
Object Code and Description

**TOTAL FOR COUNTY BOARD**

	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Rcmmndtns</u>	County Board <u>Approved</u>
	(1,551,054)	(1,622,486)	(1,801,869)	(1,425,348)	(1,730,260)	(2,064,454)	(1,886,707)	0

**Rock County**  
**P03 - Budget Preparation Report**

As Of: 10/11/2021

**CB COUNTY BOARD**

For Fiscal Year: 2022

1919400000 Beloit-Janesville Express

Object Code and Description

**Grand Total For All Revenues**

**Grand Total For All Expenses**

**Grand Total**

	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Rcmmndtns</u>	County Board <u>Approved</u>
<b>Grand Total For All Revenues</b>	8,179	563	36,910	733	3,800	55,200	237,338	0
<b>Grand Total For All Expenses</b>	1,559,233	1,623,049	1,838,779	1,426,081	1,734,060	2,119,654	2,124,045	0
<b>Grand Total</b>	<u>(1,551,054)</u>	<u>(1,622,486)</u>	<u>(1,801,869)</u>	<u>(1,425,348)</u>	<u>(1,730,260)</u>	<u>(2,064,454)</u>	<u>(1,886,707)</u>	<u>0</u>

## **Education, Veterans and Aging Services Committee**

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Personnel Summary.....	3
Financial Summary.....	4
Administrator's Comments.....	6

**CHARTER**  
**VETERANS SERVICE OFFICE**

**2022**

**OBJECTIVES AND STANDARDS**

1. **Veteran Services**

Assemble and verify, for accuracy and completeness, all necessary information concerning applications for veterans' state and/or federal benefits, and to ensure expeditious transmission of this information to the appropriate agencies. To provide appropriate information and assistance to all claimants requesting aid from the Veterans Service Office. This includes referral to and/or contact with other governmental agencies at all levels, as well as private and/or non-profit agencies that would meet the claimant's needs.

**Standards:**

- a. Ensure all procedures relating to claims adhere to Title 38 of the United States Code (USC), the Code of Federal Regulations (CFR) manual and/or Wisconsin Statute Chapter 45, and the Wisconsin Administrative Code. Maintain office statistics in order to compile and submit our annual production and goal report to the Wisconsin Department of Veterans Affairs (WDVA). This report fulfills the requirements to be awarded the annual WDVA County Veterans Service Office Grant.
- b. Benefit applications will be processed in a timely fashion to ensure deadlines with statutory requirements are met. Follow-up procedure, as required, will be utilized to ensure the needs of veterans, their families and their survivors are appropriately met.
- c. Provide personal and telephone counseling services to veterans, families and survivors as required. Provide a complete menu of services to veterans whose situations or disabilities prevent them from coming in to either office.
- d. Maintain an active and positive outreach and public relations program. Submit news releases to area media regarding veterans' issues and entitlements to ensure that the Rock County veteran's community remains informed on these issues.
- e. Seek representation on Veterans' Advisory Panels of state and federal elected officials to influence veterans' programs at both levels.

- f. Services provided by the Veterans Service Office include, but are not limited to, applications for state and federal benefits, counseling and referral for assistance where appropriate, financial, transportation, subsistence, housing, employment opportunities, drug and alcohol abuse, mental and physical disorders and general counseling with specialized practitioners.
- g. Obtain and maintain VA accreditation and applicable certifications through training with the Federal VA, Wisconsin Department of Veterans Affairs, National Association of County Veterans Service Officers and County Veterans Service Officers Association of Wisconsin.

2. Veterans Relief

Administer the Rock County Veterans Service Commission Fund in accordance with the Commission's policies and procedures regarding these benefits to Rock County Veterans as stated in Wisconsin Statutes, Chapter 45.81.

Standards:

- a. Provide payment for indigent burial, grave flag holders and maintenance of veterans' burial plots according to statutes.
- b. Provide emergency economic assistance to Rock County veterans in a discretionary manner pending approval by the Veterans Service Commission or County Veterans Service Officer. This assistance is to be provided on a voucher basis exclusively and will be limited to subsistence, transportation needs and temporary lodging only.
- c. Provide emergency economic assistance to Rock County veterans in a discretionary manner from the Rock County Veterans Donation Trust. To assist with rent, utilities, minor vehicle repairs and other needs not covered by the Veterans Service Commission.

**PERSONNEL SUMMARY**

**VETERANS SERVICE OFFICE**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
Veterans Service Officer	1.0	1.0	0.0
Deputy Veterans Service Officer II	1.0	1.0	0.0
Deputy Veterans Service Officer I	2.0	2.0	0.0
Total	4.0	4.0	0.0

**PERSONNEL MODIFICATIONS**

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
N/A	-	-	-	-

# FINANCIAL SUMMARY

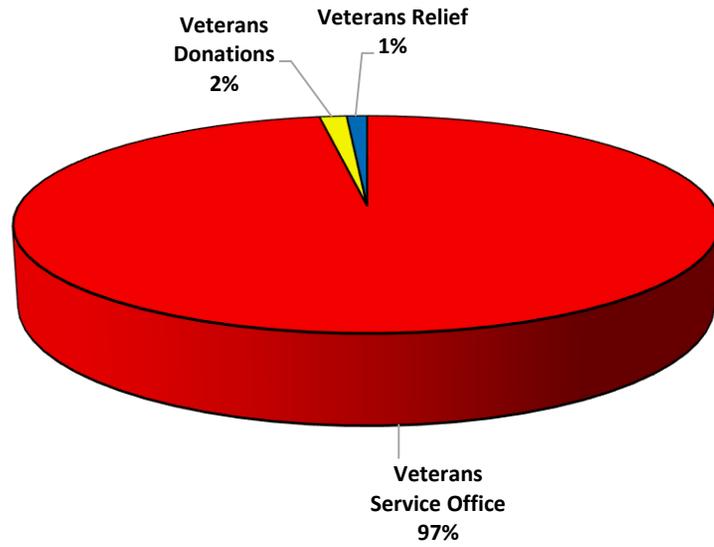
## VETERAN SERVICES

2022

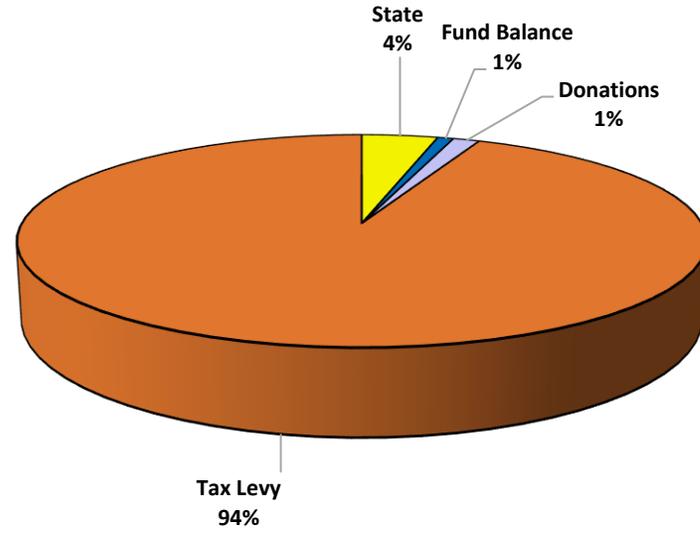
<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$14,300	\$14,300
Intergovernmental	0	0
Contributions	5,000	5,000
Fund Balance Applied	0	3,000
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	0	0
Total Revenues	<hr/> \$19,300	<hr/> \$22,300
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$208,565	\$208,565
Fringe Benefits	97,131	97,131
Operational	36,470	36,470
Capital Outlay	0	0
Allocation of Services	0	0
Total Expenditures	<hr/> \$342,166	<hr/> \$342,166
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$322,866</b>	<b>\$319,866</b>

**2022 BUDGET  
VETERANS SERVICE OFFICE**

EXPENDITURES BY PROGRAM



REVENUES BY SOURCE



## ADMINISTRATOR'S COMMENTS

### VETERANS SERVICE OFFICE

2022

#### Budget Highlights

#### Revenue

- The State of Wisconsin increased the state appropriation for the County Veterans Service Office (CVSO) Grant to \$14,300, an increase of \$1,300 or 10%. This is the first overall increase in state aid in approximately 30 years.
- The department is projecting a slight drop in donations for 2022, by \$1,500 or 23.1%, as the community organizations begin to rebuild their fund-raising programming. This is still a substantial increase from the donations received in 2020 that amounted to \$1,623 due to the pandemic impact. The fund balance at 12/31/21 is projected to be \$20,811.
- The Veterans Relief Account is used to provide short-term financial assistance to county veterans and their dependents. Funding is typically provided for items such as groceries and gasoline.
  - By State Statute, the financial assistance payments made to veterans must be reviewed by the three-member Veterans Service Commission.
  - In 2022, the department requested program expenses in the amount of \$3,754, the same amount as the prior year.
  - For 2021, tax levy funded 100% of program expense. For 2022, it is recommended that \$3,000 in fund balance be used and only \$754 in tax levy. The projected balance of the trust fund at 12/31/2021 is \$5,711. If the need for these funds exceeds the budgeted amount, sufficient fund balance is available to be appropriated.

#### Expenditures

- The department telephone account is up \$1,510 or 65.7% due to the addition of four cellphones that allow staff to work remotely.
- The department training account is down \$1,000 or 20.7% due to staff having the capability of receiving on-line training for required certification versus attending the national conference to receive their required certification.

### Personnel

- No personnel changes are requested for 2022.

### Summary

- The recommended tax levy for the Veterans Service Office is \$319,866, an increase of \$12,021 or 3.9% over the prior year.

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**ET EDUCATION,VETERANS,AGING SERV.**  
**38 VETERANS SERVICE OFFICE**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3800 VETERANS SERVICES</b>								
<b>Revenues:</b>								
4220 State Aid	13,000	13,000	13,000	13,000	13,000	14,300	14,300	0
4600 Contributions	0	0	6,500	0	0	0	0	0
<b>Total Revenues</b>	<b>13,000</b>	<b>13,000</b>	<b>19,500</b>	<b>13,000</b>	<b>13,000</b>	<b>14,300</b>	<b>14,300</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	190,217	196,689	198,877	88,819	193,403	207,865	207,865	0
6140 FICA	14,539	15,032	15,214	6,787	14,795	15,902	15,902	0
6150 Retirement	12,476	13,277	13,424	5,995	13,055	13,511	13,511	0
6160 Insurance Benefits	69,525	64,140	67,846	66,800	67,846	67,533	67,533	0
6170 Other Compensation	120	123	127	127	127	131	131	0
6210 Professional Services	931	947	997	489	997	1,017	1,017	0
6221 Telephone Services	1,908	3,471	2,300	1,905	3,810	3,810	3,810	0
6240 Repair & Maintenance Serv	163	108	300	0	0	0	0	0
6249 Sundry Repair & Maint	1,396	1,396	1,396	1,396	1,396	1,396	1,396	0
6310 Office Supplies	2,166	798	1,500	410	1,089	1,400	1,400	0
6320 Publications/Dues/Supscription	116	216	216	106	216	216	216	0
6330 Travel	1,228	1,778	2,100	152	900	2,100	2,100	0
6420 Training Expense	2,647	2,001	4,840	217	1,787	3,840	3,840	0
6460 Program Expenses	6,099	5,491	6,559	0	6,259	6,559	6,559	0
6532 Building/Office Lease	8,957	9,410	7,895	6,414	7,895	8,132	8,132	0
6710 Equipment/Furniture	0	4,179	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>312,488</b>	<b>319,056</b>	<b>323,591</b>	<b>179,617</b>	<b>313,575</b>	<b>333,412</b>	<b>333,412</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(299,488)</b>	 <b>(306,056)</b>	 <b>(304,091)</b>	 <b>(166,617)</b>	 <b>(300,575)</b>	 <b>(319,112)</b>	 <b>(319,112)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

ET EDUCATION,VETERANS,AGING SERV.  
38 VETERANS SERVICE OFFICE

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 <u>Department Request</u>	2022 <u>Admin Recommends</u>	County <u>Board Approved</u>
<b>3805 VETERANS DONATIONS</b>								
Revenues:								
4600 Contributions	3,485	1,623	6,500	0	2,000	5,000	5,000	0
<b>Total Revenues</b>	<b>3,485</b>	<b>1,623</b>	<b>6,500</b>	<b>0</b>	<b>2,000</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>
Expenditures:								
6490 Other Supplies	5,854	6,128	6,500	385	2,000	5,000	5,000	0
<b>Total Expenditures</b>	<b>5,854</b>	<b>6,128</b>	<b>6,500</b>	<b>385</b>	<b>2,000</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(2,369)</b>	 <b>(4,505)</b>	 <b>0</b>	 <b>(385)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**ET EDUCATION,VETERANS,AGING SERV.**  
**38 VETERANS SERVICE OFFICE**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3810 VETERANS RELIEF</b>								
<b>Revenues:</b>								
4640 Fund Balance	0	0	0	0	0	0	3,000	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>0</b>
<b>Expenditures:</b>								
6130 Per Diems	421	110	700	0	240	700	700	0
6140 FICA	33	8	54	0	16	54	54	0
6330 Travel	7	0	0	0	0	0	0	0
6460 Program Expenses	2,348	895	3,000	497	1,000	3,000	3,000	0
<b>Total Expenditures</b>	<b>2,809</b>	<b>1,013</b>	<b>3,754</b>	<b>497</b>	<b>1,256</b>	<b>3,754</b>	<b>3,754</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(2,809)</b>	 <b>(1,013)</b>	 <b>(3,754)</b>	 <b>(497)</b>	 <b>(1,256)</b>	 <b>(3,754)</b>	 <b>(754)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**ET EDUCATION,VETERANS,AGING SERV.**  
**38 VETERANS SERVICE OFFICE**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: VETERANS SERVICE OFFICE</b>	<b>(304,666)</b>	<b>(311,574)</b>	<b>(307,845)</b>	<b>(167,499)</b>	<b>(301,831)</b>	<b>(322,866)</b>	<b>(319,866)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**ET EDUCATION,VETERANS,AGING SERV.**  
**38 VETERANS SERVICE OFFICE**

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## Finance Committee

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**CHARTER**  
**FINANCE DEPARTMENT**

**2022**

The Finance Department is responsible for the administrative and technical work required in the management of the fiscal affairs of the County as well as central duplicating and Courthouse mailroom functions. The department is divided into three main functional units:

**Accounting:**

The accounting unit maintains all of the financial records of the County per generally accepted accounting principles and per County, State and Federal directives.

- a. Provides general accounting functions such as maintaining the county-wide general ledger, processing accounts payable, maintaining the accounts receivable system and reconciling the balance sheet accounts.
- b. Provides the County Administrator, County departments and the County Board with technical analytical assistance on financial matters.
- c. Develops and recommends long-range fiscal programs and financial systems.
- d. Establishes and maintains a continuing program of financial improvement within the County, including the review of daily clerical procedures, forms and information flow to improve coordination and speed of County financial processes.
- e. Assists the County Administrator, County departments and the County Board with the preparation and monitoring of the County budget.
- f. Coordinates the activities of the independent auditors, internal audits and other financial review bodies.
- g. Assists the County's financial advisors in financial reporting needed for debt issuance, including continuing dialog with the County's rating agencies.
- h. In conjunction with the Finance Committee and the County Treasurer, manages the investment of County funds.

**Payroll:**

The payroll unit coordinates and manages the County's payroll operation and its related functions in accordance with the County Personnel Ordinance, labor contracts, and Federal and State laws.

- a. Inputs payroll data in a timely basis to ensure employees are paid as scheduled.
- b. Maintains accurate records to support payments for Federal and State withholding taxes, Wisconsin Retirement System, insurance benefits and other authorized payroll deductions.
- c. Files timely, accurate reports as required by Federal, State or local law, rules and regulations.
- d. Prepares and distributes payroll reports and reporting forms to County departments and others on an as needed basis.
- e. Assists employees with payroll processes and concerns.

**Purchasing:**

The purchasing unit provides purchasing services under guidelines adopted by the County Board.

- a. Oversees the County's purchasing operation, including monitoring decentralized purchasing.
- b. Reviews the Purchasing Ordinance and Purchasing Policies and Procedures Manual for potential modifications.
- c. Standardizes county bidding and purchasing procedures and evaluates quality of items purchased.
- d. Maintains bid specifications and other purchasing information on the county's website.
- e. Oversees the disposal of County surplus through a County auction or other approved means.
- f. Oversees Courthouse mailroom functions.
- g. Oversees the County's central duplication operation.

## PERSONNEL SUMMARY

### FINANCE DEPARTMENT

#### PERSONNEL - FULL TIME EQUIVALENT

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
Finance Director	1.0	1.0	0.0
Assistant Finance Director	1.0	1.0	0.0
Application Support Specialist	1.0	1.0	0.0
Purchasing Manager	1.0	1.0	0.0
Purchasing Specialist	1.0	1.0	0.0
Payroll Manager	1.0	1.0	0.0
Payroll Specialist	1.8	1.8	0.0
Printing Services Coordinator	0.7	0.7	0.0
Accountant (Unilateral)	1.0	1.0	0.0
Accountant (2489)	1.0	1.0	0.0
Account Clerk III	1.0	1.0	0.0
Administrative Assistant	1.0	1.0	0.0
Total	12.5	12.5	0.0

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
Reclassification	Payroll Specialist (PR 10 A, Unilateral)	Lead Payroll Specialist (PR 12 A, Unilateral)	1.0	0.0

# FINANCIAL SUMMARY

## FINANCE DEPARTMENT

2022

<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$0	\$0
Intergovernmental	0	0
Contributions	0	0
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	20,000
Fees/ Other	3,200	3,200
Total Revenues	<hr/> \$3,200	<hr/> \$23,200
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$792,887	\$791,801
Fringe Benefits	322,859	322,705
Operational	76,929	96,929
Capital Outlay	4,400	4,400
Allocation of Services	(123,166)	(123,166)
Total Expenditures	<hr/> \$1,073,909	<hr/> \$1,092,669
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$1,070,709</b>	<b>\$1,069,469</b>

## ADMINISTRATOR'S COMMENTS

### FINANCE DEPARTMENT

2022

#### Budget Highlights

##### Revenue

- The department is budgeting \$20,000 in sales tax revenue for a third-party to conduct an organizational review.

##### Expenditures

- Contracted Services is budgeted at \$20,000 to conduct an organizational review of the department's operations. In recent years, the department has taken on additional duties, including Rock Haven payroll and oversight of Public Works accounting staff. In addition, the County's contracted auditors have recommended that additional resources should be dedicated to the preparation of the County's financial statements to help address issues related to internal controls, general ledger misstatements, and timeliness. A third-party review of the department's organizational structure and responsibilities could result in improved efficiency and better outcomes.
- Computer Supplies will increase by \$1,000 or 50.0% due to increased costs of check printing supplies.
- Other Computer Hardware is budgeted in 2022 at \$4,400 due to the check printers needing to be replaced.
- The department contains several cost allocations that total \$103,166 in 2022, a \$27,208 or 20.9% decrease from the prior year, and include:
  - Dog License Fund and Health Insurance Fund accounting duties (\$12,000)
  - Rock Haven payroll functions (\$55,741)
  - Human Services Department payroll functions (\$35,425)

- The department currently shares a 0.5 FTE Purchasing Specialist position with the Facilities Management Department. However, the 2022 budget includes a recommendation to create a 1.0 FTE Administrative Assistant in Facilities Management to perform these responsibilities, which is the primary reason for the overall decrease in cost allocations (and the increase in tax levy needed).

### Personnel

- The department is requesting a reclassification of a 1.0 FTE Payroll Specialist (PR 10 A, Unilateral) to Lead Payroll Specialist (PR 12 A, Unilateral) at a cost of \$1,240. This is not recommended due to the wage study that is being recommended.

### Summary

- The Finance Department's recommended tax levy is \$1,069,469, an increase of \$58,578 or 5.8% over the prior year.

# CHARTER

## ROCK COUNTY INFORMATION TECHNOLOGY (ROCK-IT) DEPARTMENT

2022

### OBJECTIVES AND STANDARDS

#### 1. General Information Technology

It is Rock-IT's responsibility to deliver and support responsive, top-quality, secure, and cost-effective Information Technology (IT) services to meet the needs of all Rock County governmental operations. Our strategic goal is to align technology initiatives with the needs and missions of our Rock County partners. These initiatives include business process-related, computer-related, network-related, and telecommunications-related activities. Rock-IT manages multiple types of computers, operating systems, and application software, supporting over 1400 system users at multiple locations and multiple agencies. Additionally, Rock-IT support countywide public safety systems and the associated public safety agencies throughout the County that need to connect to and use County systems. Rock-IT strives to develop a close partnership with each county partner or agency in order to provide clear communications and assistance when information technology issues need to be addressed.

#### **Our Mission:**

Rock-IT develops innovative IT Services, IT Infrastructure, and Data Solutions for the data processing, hosting and management needs of our Rock County partners.

#### **Our Vision:**

We foster collaborative relationships with our Rock County partners to provide innovative technology services and solutions in support of Rock County operations.

#### **Our Guiding Principles:**

##### **Culture of Respect**

We cultivate an empathetic caring environment with honest communication that is respectful of others.

**Commitment to Excellence**

We are accessible, reliable, creative, and accountable for our actions through personal responsibility, integrity, and thoughtful resource stewardship.

**Customer Focused**

We meet our customers' needs through engaged listening with an innovative focus to design and deliver shared, scalable, flexible IT services that enable our partners to innovate.

**Empowerment**

We encourage our staff to take initiative with our partners in a supportive and collaborative environment.

**Continuous Improvement**

We strive to review our strengths and weaknesses in an attempt to identify opportunities.

**Security Focused**

We acknowledge our role as stewards of data, applying industry best practices, appropriate controls, and resources.

**Life & Work Balance**

We take pride in our actions and find reward in both our personal and professional lives.

**Professional Growth**

We foster an environment of continuous learning.

The primary divisions of the IT Department include:

- **IT Service Team**

The IT Service Team provides first tier support for all County users who are confronted with problems that prevent the user from performing their system-related job duties. Such incidents range from password resets to general errors that may result from faulty software or hardware. The goal for the IT Services Team is to resolve 80 percent of the issues during the initial call. However, if needed, the IT Services Team directs the call to the most appropriate resource within the IT department, depending on the nature of the problem.

Additional responsibilities of the IT Service Team include activities that directly help the County's end users get the most value from investments in end-point devices. These end-point devices include desktop PCs, laptops, tablets, smartphones,

printers, scanners, cameras, or other hardware peripherals. Furthermore, the IT Service Team is responsible for the entire life-cycle of such devices from the point of installation to the point of decommissioning and recycling.

Moreover, the IT Service Team installs and updates desktop software that includes both enterprise-wide applications (such as Microsoft Office and email) and department-specific applications. Finally, the IT Service Team conducts IT orientation for all new employees and conducts appropriate training sessions designed to help County users get the most out of hardware and software investments.

Lastly, the IT Service Team, in tandem with the IT Infrastructure Team, provides direct support for all systems and networks used by the County's 911 Communications Center, the Sheriff's Office, and the law enforcement, fire, and emergency medical service agencies that use essential systems and networks as shared services. Among the most notable countywide shared applications supported by this staff include the 911 Computer-aided Dispatch, Law Records, Mobile Data, and Mobile Network systems. Additionally, the team lends expertise whenever possible to support the public safety agencies in all the municipalities within Rock County. Furthermore, the team also provides dedicated on-site user and systems support for both the 911 Communications Center and the Sheriff's Office.

- **IT Infrastructure Team**

The IT Infrastructure Team is responsible for managing both the wired and wireless network infrastructure at all County facilities for both data and voice communications. An essential duty performed by the IT Infrastructure Team is to administer security-related hardware and software components that are used to keep the County's systems safe from malware, email spam, ransomware, data theft, and intrusion attempts.

In addition to managing the County's network cabling, routers, switches, leased communications circuits, and wireless access points, the IT Infrastructure Team manages the installation and configuration of the data center server, data storage, and backup systems.

Moreover, The IT Infrastructure Team manages and administers the County's extensive IP-based PBX phone system network and the telephone sets used by all County departments. Related duties include installing new and replacement telephone sets and working with the County's telephone system support provider and the County's phone-related telephone circuit providers, including long distance service. The IT Infrastructure Team works with departments to develop plans for transitioning from older legacy phones to the new IP phone environment. IT Infrastructure Team also work with their State of WI counterparts in order to make sure that the County's call center functions well with State systems.

- **IT Data Services Team**

The IT Data Services Team is responsible for coordinating, implementing and in some cases developing applications that are used by County departments for conducting their respective business functions. Whenever possible and practicable, the County favors purchasing off-the-shelf application software. However, in cases where such software does not exist or does not meet the business requirements, the IT Data Services team develops software solutions.

Additionally, the IT Data Services team develops integration solutions that bring together purchased component applications into one system and ensures the components function together as a whole. The team also performs the administration of major purchased software such as the County's Financial, HR/Payroll, GIS, Document Imaging, Human Services, Nursing Home, and Mobility Transportation systems. Among the more visible duties of the team is the management and administration of the County's public website and the County's Employee Information Intranet.

- **IT Operations Support Team**

The IT Operations Support team provides strategic systems planning and prioritization help for all County departments, including aiding with the development of technology-related budget requests for County partners. The team acts as the systems procurement agent and manages technology vendor relationships. The staff also maintains department-wide records and coordinates projects that span the various disciplines that make up the respective domains of all IT departmental divisions.

Furthermore, the IT Operations Support team provides project management and cyber security expertise to ongoing IT operations. The project manager leads and manages the portfolio of internal and external projects across the IT enterprise. Finally, the IT Cyber Security Officer leads the overall IT cyber security program for Rock County.

**PERSONNEL SUMMARY**

**INFORMATION TECHNOLOGY**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
Information Technology Director	1.0	1.0	0.0
IT Deputy Director	1.0	1.0	0.0
Business Manager	1.0	1.0	0.0
IT Infrastructure Services Manager	1.0	1.0	0.0
IT Customer Service Manager	1.0	1.0	0.0
IT Project Manager	1.0	1.0	0.0
Systems Analyst	1.0	1.0	0.0
Security Officer	1.0	1.0	0.0
User Support Specialist	8.0	9.0	1.0
Computer Programmer/Analyst II	2.0	2.0	0.0
Network Support Administrator	2.0	2.0	0.0
Cloud Services Coordinator	1.0	1.0	0.0
Data Services Manager	1.0	1.0	0.0
Data Solutions Architect	1.0	1.0	0.0
Network Technician	5.0	5.0	0.0
Public Safety Systems Coordinator	1.0	1.0	0.0
Enterprise Desktop Administrator	1.0	1.0	0.0
Information Technology Support Specialist	1.0	1.0	0.0
Total	31.0	32.0	1.0

**PERSONNEL MODIFICATIONS**

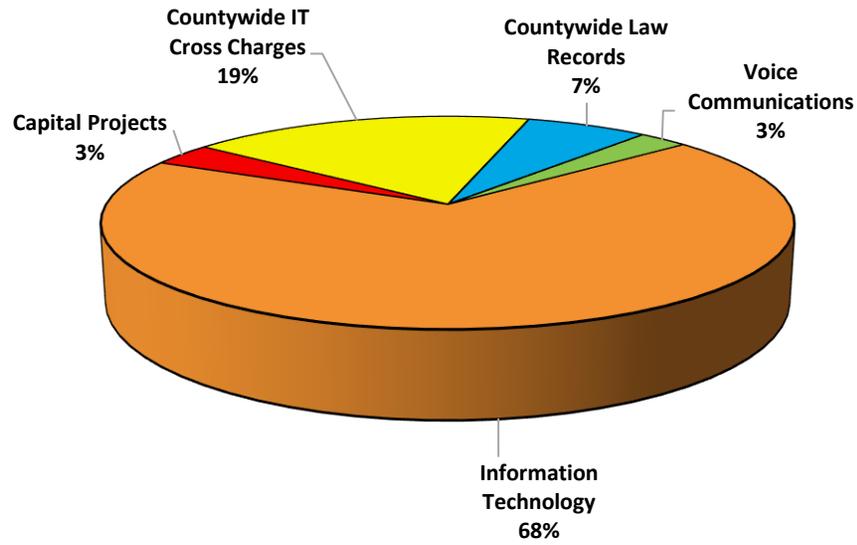
TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
New Position		User Support Specialist (PR 18 C Unilateral)	2.0	1.0

**FINANCIAL SUMMARY**  
**INFORMATION TECHNOLOGY**  
**2022**

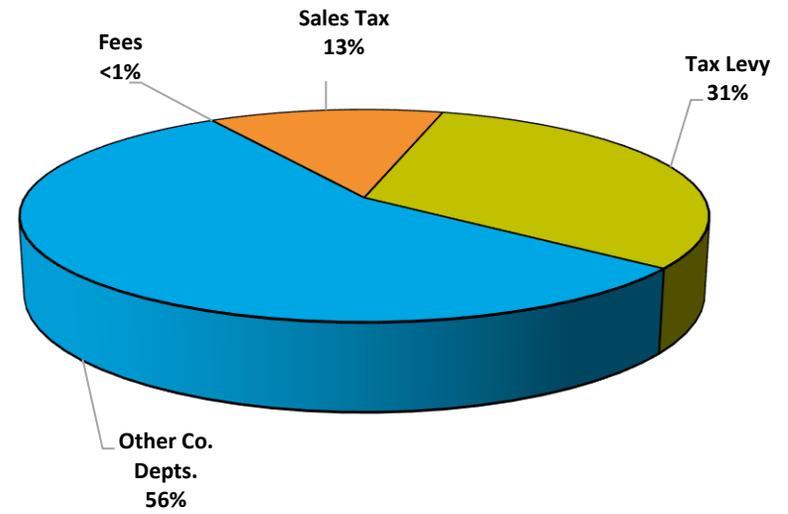
<b><u>REVENUES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Federal/State	\$0	\$0
Intergovernmental	5,176,558	5,176,558
Contributions	0	0
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	1,196,692
Fees/ Other	1,600	1,600
Total Revenues	\$5,178,158	\$6,374,850
<b><u>EXPENDITURES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Salaries	\$2,664,270	\$2,609,230
Fringe Benefits	934,462	909,813
Operational	4,989,387	4,918,621
Capital Outlay	1,518,524	1,663,524
Allocation of Services	0	(833,662)
Total Expenditures	\$10,106,643	\$9,267,526
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$4,928,485</b>	<b>\$2,892,676</b>

# 2022 BUDGET INFORMATION TECHNOLOGY

EXPENDITURES BY PROGRAM



REVENUES BY SOURCE



## **ADMINISTRATOR'S COMMENTS**

### **INFORMATION TECHNOLOGY**

**2022**

#### **Budget Highlights**

Rock County has made a significant investment in IT staffing, equipment, and infrastructure over the past several years, and Rock-IT continues to implement the plans developed through third-party reviews that began in 2018. The COVID-19 pandemic has further shifted the strategic direction of Rock-IT, which in 2022 will strategically focus on cybersecurity, consolidation and automation of processes, disaster recovery, and supporting a mobile workforce. Rock-IT will continue to address an increased user support workload that began during the pandemic, support planning for large building projects, and plan for the move into its own new space connected to the 911 Communications Center.

#### **Revenue**

- Rock-IT collects revenue from other County departments, based on the number of computers assigned, to fund services. In 2022, \$2,953,240 is budgeted, an increase of \$76,760, due to an increase in the number of computers in service.
- In the Phone Operations account, revenue is collected from other county departments to operate and maintain the telephone system. This revenue is budgeted at \$252,351, an increase of \$65,263.
- Because the IT budget is an internal service fund, unspent funds from year to year accumulate in the department's fund balance, which may only be used for IT purposes. Over the past several years, funds have been appropriated from this working capital fund balance for one-time purchases, which were intended to spend these accumulated amounts down to be within the range established by the Finance Committee. This fund balance is now within the policy range, and no funds are recommended to be spent from the fund balance in 2022.

## Expenditures

- The following one-time and capital projects totaling \$1,196,692 are recommended to be funded by sales tax:
  - Videoconferencing equipment for the court system (\$491,000)—Several years ago, some court rooms were equipped with videoconferencing equipment that allows for more sophisticated and secure remote access to court hearings, such as for the mental health institutes. The judges have requested that the remaining court rooms be similarly equipped in 2022.
  - Cisco Hyperflex (\$161,000)—This will be the second Hyperflex the County purchases. In addition to providing additional server storage, it will serve in a disaster recovery role as a backup to the Hyperflex system the County has previously implemented. Located off-site from the IT data center and via a separate connection, it will ensure that some of the County’s critical IT systems can continue to operate if business continuity is threatened. This will also help make the move to the new IT data center smoother.
  - 2.0 FTE contracted support positions (\$150,000)—In 2021, Rock-IT contracted for 2.0 FTE contractors, largely to assist with deployment of laptops under the County’s strategy for supporting a mobile workforce. In 2022, the plan is to continue to use two contractors, but to add duties related to basic help desk and user support functions in addition to supporting laptop deployment. Since the beginning of the pandemic, service calls to Rock-IT have continued to average about 180% above pre-pandemic levels, requiring additional support to keep up. In addition, 2022 will mark another significant year of laptop deployment to implement the mobile workforce strategy. Contractors are recommended rather than permanent staff in consideration of whether support needs will return to lower levels by 2023.
  - County Board Room Audio/Visual System (\$145,000)—As the needs for audio-visual services in the County Board room continue to evolve, this project will implement a more streamlined camera and session-management software that will allow streaming and remote access to meetings.
  - Wireless access points (\$89,000)—Additional wireless access points will support increased Wi-Fi coverage in County facilities. Need will be identified through a separate mapping project.
  - Router switches for the new data center (\$60,000)

- Consulting for Human Resources system data migration and report writing (\$40,000)—A long-planned transition of the County’s Human Resources and payroll system is expected to occur in 2022, and consulting services are needed to migrate data from the old Oracle Discoverer system to the new system and develop report-writing functionality.
- Survey mapping of Wi-Fi coverage (\$20,000)—This project will identify areas in County buildings where Wi-Fi coverage is limited, other than the Dr. Daniel Hale Williams Rock County Resource Center, which was completed during construction. This will support installation of wireless access points, which are separately budgeted. With an increasingly mobile and laptop-driven workforce, ensuring robust Wi-Fi coverage is essential for efficient operations.
- Consulting for data center relocation (\$20,000)—The construction of the new IT data center and offices is expected to be completed in 2022, and consulting is needed to ensure the relocation of the data center from the Health Care Center is done without disruption to IT services.
- Bomgar license purchases (\$12,000)—Bomgar provides secure access for third-party vendors to remote into County systems and support assistance for IT staff. Additional licenses are required.
- Network phone assessment (\$4,500)—This assessment will provide a roadmap for the future direction of telephone services, including such things as whether County phones should be transitioned to Voice over Internet Protocol (VOIP).
- Citrix move to VLAN (\$4,192)—This is the one-time cost to move Citrix, which is how County staff currently remotely access County software, to a County virtual local area network (VLAN).
- The following one-time and capital projects totaling \$833,662 are recommended to be funded through the County’s American Rescue Plan Act (ARPA) allocation. I am recommending these be funded through ARPA’s lost revenue provision, which allows expenditures for general government operations. ARPA specifically notes that the “modernization of cyber security, including hardware, software and protection of critical infrastructure” is an appropriate use of these funds. In addition, the expenditures below include costs for migration to the cloud, disaster recovery and planning, and supporting a remote workforce, which have benefits related to cybersecurity and emergency planning.
  - Laptop purchase and replacement (\$390,707)—The transition to laptops for County employees began during the pandemic as part of the County’s remote work strategy. This continues in 2022 with another significant purchase and deployment of equipment that will allow County staff to be flexible in working in their own office, from remote work

locations, or collaboratively in shared workspaces. Most notably, in conjunction with efforts to move County services to the cloud, this will support business continuity efforts as staff will be able to access the County's network via the Internet remotely in emergency situations.

- 1.0 FTE contracted Microsoft Certified Systems Engineer (MCSE) position (\$150,000)—As identified through many of Rock-IT's budget initiatives, the migration of IT systems to the cloud is a key strategic step to supporting a remote workforce, ensuring business continuity and disaster recovery, and securing County IT assets. In particular, the move of Microsoft systems is key to this strategy, and consolidating on Microsoft platforms will also save money. These moves require a level of expertise current staff do not have. Bringing an MCSE on to the staff as a contractor will be cost effective and provide an in-house resource for the significant level of technical coordination that will be required.
- Migration to Microsoft Azure in the cloud (\$135,000)—The plan in 2022 will be to migrate the remainder of the County's Microsoft services to the cloud in a product called Azure. This is the vendor-hosted platform that will allow access to Microsoft's productivity suite via the Internet and is a necessary step in conjunction with many of the other cloud-related projects planned for 2022. Third-party services are necessary to assist and provide guidance to this complex and highly technical transition.
- IT Closet and PBX room entry logging (\$63,555)—This system will utilize and leverage the County's current card access system to track and log access to IT infrastructure.
- Disaster recovery plan development (\$55,000)—In 2021, Rock-IT contracted with a third party to evaluate the County's disaster recovery needs. In 2022, the goal is to develop a disaster recovery plan based on the needs identified.
- Secure code review (\$15,000)—This project will review the code underlying the County's software systems to ensure that there are no security gaps.
- Two-factor authentication hardware (\$14,400)—This represents the capital and one-time implementation costs of implementing two-factor authentication for access to County computers (ongoing costs are noted below). This will require users to receive and enter a code from their County cell phone or a fob, in addition to their password, for logging into the network at certain times. This level of security is increasingly required to limit cybersecurity liability.

- Network health and security remediation (\$10,000)—Funds are recommended to be set aside to address any network issues identified during third-party server security reviews being implemented.
- Operational costs of note funded through the tax levy include:
  - Two-factor authentication (\$93,600)—This represents the annual, ongoing costs for implementing two-factor authentication, as noted above.
  - Quarterly server health and security reviews (\$10,750)—As identified in the Baker Tilly reviews, Rock-IT will contract with a third party to conduct testing on the County’s servers to identify performance and security concerns.
  - Password manager (\$4,000)—This program will provide for better protection, rotation, and management of enterprise-wide administrative passwords that allow broad access to IT systems.
- I have made a few minor reductions to operational accounts and am not recommending the following two purchases.
  - Laserfiche contract review system upgrades (\$34,913)—Laserfiche is the current software system through which County contracts are reviewed and maintained. Staff involved have expressed frustration with the functionality of Laserfiche, including a lack of notifications when contracts are ready to be moved through the process by the various actors. While this upgrade is intended to resolve that issue, given competing priorities in the budget I cannot justify it for the cost.
  - NeoGov Perform Module (\$23,503)—In 2019, Human Resources conducted a survey of County staff regarding improvements to the County’s performance evaluation system. At that time, it was decided to wait to make substantive changes until the NeoGov Human Resources information system was upgraded to include a module for electronic performance evaluations. This project has been delayed multiple times, and is now expected to be implemented in 2022. However, given the track record of the project, I am not confident implementation will be sufficiently completed for this add-on module to be implemented in 2022. This module and the performance evaluation system in general will have to be reevaluated in 2022.

## Personnel

- Rock-IT has requested 2.0 FTE User Support Specialists (PR 18 C, Unilateral), one of which would be dedicated to supporting the Human Services Department and one of which would be an additional position to support public safety systems.
  - With the opening of the Dr. Daniel Hale Williams Rock County Resource Center, I am recommending 1.0 FTE to be on-site at the facility as the first IT position dedicated to supporting Human Services. This cost of \$79,689 will be charged back to the Human Services Department budget.
  - While an additional position dedicated to public safety would be helpful in proactively advancing initiatives, I am not recommending this position due to competing needs elsewhere in the budget, saving \$79,689.

## Summary

- The recommended tax levy for Rock-IT is \$2,892,676, which is an increase of \$314,360 or 12.2% compared to the prior year.

**CHARTER**  
**COUNTY CLERK'S OFFICE**

**2022**

**Objectives and Standards**

**1. General Guidelines**

The County Clerk shall be elected by the electors of Rock County, for a term of 4 years. The regular term of office of the county clerk shall commence on the first Monday of January next succeeding his or her election and shall continue 4 years and until his or her successor qualifies. The County Clerk shall appoint in writing one or more deputies and file the appointment in the clerk's office. The deputy or deputies shall aid in the performance of the duties of the clerk under the clerk's direction, and in case of the absence or disability of the clerk or of a vacancy in the clerk's office, unless another is appointed therefore, shall perform all of the duties of the clerk during the absence or until the vacancy is filled. The County Clerk shall fulfill the duties as outlined in Wisconsin State Statute 59.23 and, more specifically, as outlined below.

**2. Clerk to County Board**

- a. Board proceedings. Act as clerk of the board at all of the board's regular, special, limited term, and standing committee meetings; under the direction of the county board chairperson or committee chairperson, create the agenda for board meetings; keep and record true minutes of all the proceedings of the board in a format chosen by the clerk, including all committee meetings, either personally or through the clerk's appointee; file in the clerk's office copies of agendas and minutes of board meetings and committee meetings; make regular entries of the board's resolutions and decisions upon all questions; record the vote of each supervisor on any question submitted to the board, if required by any member present; publish ordinances as provided in s. 59.14(1); and perform all duties prescribed by law or required by the board in connection with its meetings and transactions.
- b. Recording of proceedings. Record at length every resolution adopted, order passed and ordinance enacted by the board.
- c. Orders for payment. Sign all orders for the payment of money directed by the board to be issued, and keep a true and correct account of such orders, and of the name of the person to whom each order is issued; but he or she shall not sign or issue any county order except upon a recorded vote or resolution of the board authorizing the same; and shall not sign or issue any such order for the payment of the services of any clerk of court, district attorney or sheriff until the person claiming the order files an affidavit stating that he or she has paid into the county treasury all moneys due the county and personally collected or received in an official capacity; and shall not sign or issue any order for the payment of money for any purpose in excess of the funds appropriated for such purpose unless first authorized by a resolution adopted by the county board under s. 65.90(5).
- d. Apportionment of taxes. Apportion taxes and carry out other responsibilities as specified in s. 70.63(1).

- e. Accounts. File and preserve in the clerk's office all accounts acted upon by the board, and endorse its action thereon, designating specifically upon every account the amount allowed, if any, and the particular items or charges for which allowed, and such as were disallowed, if any.
- f. Property. To the extent authorized by the board, exercise the authority under s. 59.52(6).
- g. Dogs. Perform the responsibilities relating to dog licensing, which are assigned to the clerk under ch. 174, and the dog fund specified in ch. 174.
- h. Marriage licenses, domestic partnerships. Administer the program for issuing marriage licenses as provided in ch. 765 and the program for terminating domestic partnerships as provided in ch. 770.
- i. Reports of receipts and disbursements. Record the reports of the treasurer of the receipts and disbursements of the county.
- j. Recording receipts and disbursements. Keep a true and accurate account of all money which comes into the clerk's hands by virtue of the clerk's office, specifying the date of every receipt or payment, the person from or to whom the receipt or payment was received or paid, and the purpose of each particular receipt or disbursement, and keep the book at all times open to the inspection of the county board or any member of the board.
- k. Payments to treasurer. Keep in the manner prescribed in par. (j) a separate account of all moneys paid the treasurer by the clerk.
- l. Books of account. Keep all of the accounts of the county and all books of account in a manner that the board directs. Books of account shall be maintained on a calendar year basis, which shall be the fiscal year in every county.
- m. Chief election officer, election duties. As the chief election officer of the county, perform all duties that are imposed on the clerk in relation to the preparation and distribution of ballots and the canvass and return of votes at general, judicial, and special elections.
- n. Duplicate receipts. Make out and deliver to the treasurer duplicate receipts of all money received by the clerk as clerk, and countersign and file in the clerk's office the duplicate receipts delivered to the clerk by the treasurer of money received by the treasurer.
- o. Certified copies; oaths and bonds; signatures.
  - 1. Make and deliver to any person, for a fee that is set by the board under s. 19.35(3), a certified copy or transcript of any book, record, account, file or paper in his or her office or any certificate which by law is declared to be evidence.
  - 2. Except as otherwise provided, receive and file the official oaths and bonds of all county officers and upon request shall certify under the clerk's signature and seal the official capacity and authority of any county officer so filing and charge the statutory fee. Upon the commencement of each term every clerk shall file the clerk's signature and the impression of the clerk's official seal in the office of the secretary of state.
- p. Taxes. Perform all duties that are imposed on the clerk in relation to the assessment and collection of taxes.
- q. Timber harvest notices. Provide notice to a town chairperson regarding the harvesting of raw forest products, as described in s. 26.03(1m) (a) 2.
- r. Report, receipts and disbursements to board. Make a full report to the board, at the annual meeting or at any other regular meeting of the board when so stipulated by the board, in writing, verified by the clerk's oath, of all money received and

disbursed by the clerk, and separately of all fees received by the clerk; and settle with the board the clerk's official accounts and produce to the board all books, accounts and vouchers relating to the same.

- s. Proceedings to historical society. Forward to the historical society, postpaid, within 30 days after their publication a copy of the proceedings of the board, and of all printed reports made under authority of such board or by the authority of other county officers.
- t. County tax for road and bridge fund. Notify the proper town officers of the levy and rate of any tax for the county road and bridge fund.
- u. List of local officials. Annually, on the first Tuesday of June, transmit to the secretary of state a list showing the name, phone number, electronic mail address, and post-office address of local officials, including the chairperson, mayor, president, clerk, treasurer, council and board members, and assessor of each municipality, and of the elective or appointive officials of any other local governmental unit, as defined in s. 66.0135(1)(c), that is located wholly or partly within the county. Such lists shall be placed on file for the information of the public. The clerk, secretary, or other administrative officer of a local governmental unit, as defined in s. 66.0137(1)(ae), shall provide the county clerk the information he or she needs to complete the requirements of this paragraph.
- v. General. Perform all other duties required of the clerk by law.

**3. Elections Operations (Wisconsin Statutes, ch. 5-12)**

Record and maintain accurate records for each election: have election notices published in the county designated newspaper; develop ballot file, have printed, and distribute ballots timely; program digital media/equipment for each election; tally results on election night; hold a Board of Canvass Meeting no later than 9:00 a.m. on the Tuesday following the election; certify results to the Wisconsin Elections Commission; perform recounts when necessary; and perform state mandated audits.

Standards:

- a. Ensure accuracy in all elections.
- b. Publish election notices in a timely manner in accordance with Chapter 10 and 11 of the Statutes. E-mail legal notices to the designated county newspaper according to county policy.
- c. Verify and audit all nomination papers filed by county candidates. Place on the ballot all candidates who have properly filed nomination papers by the appropriate filing date. Certify candidates to municipal clerks in spring elections.
- d. Program election files using ES&S Election Software. Proof all ballot styles and send to the printer by deadline set by the Wisconsin Election Commission. Official ballots are shipped directly to municipal clerks in compliance with state statutes for each Election. County Clerk distributes additional election supplies to municipal clerks to comply with state statutes and public testing requirements prior to Election Day.
- e. Each election, the digital media used in Optical Scan Tabulators and Accessible Voting Equipment are programmed by the County Clerk to reflect the current election and to read the current ballots. Digital media and equipment are tested prior to distribution to municipal clerks.
- f. Election results are received from each municipal clerk on election night by wireless modem. Outstanding provisional information is received from municipal clerks by phone, text or email. Election Returns/results are entered into the

Election Reporting Program and are reported out as ‘unofficial results’ as they are received to the news media and posted to the county website throughout the night. Outstanding provisional ballot information is posted to the county website as required by state regulations.

- g. A Board of Canvass meeting is held following the election to review and certify results to the Wisconsin Election Commission. In 2018, the Rock County Board of Canvassers began machine audits of randomly chosen reporting units/offices after each election as a step to increase election security.
- h. Random audits by the Wisconsin Election Commission began taking place in November of 2008 and continue indefinitely.
- i. Election Security Procedures are now in place for equipment and an Emergency Contingency Plan has been established for each Election Night.
- j. Paper documentation is prepared with the Clerk's seal certifying the final results of the election following the Board of Canvass. The Clerk transmits the canvass report to the state in the form requested by the Wisconsin Election Commission and files the canvass report in the County Clerk's permanent files.
- k. Maintain accurate election records for each election and files for each candidate for a period of six years following the termination of the Campaign Finance Report. Audit the required Campaign Finance Statements and refer any violations to the Wisconsin Ethics Commission.
- l. Refers sign violations to the local municipality, Rock County Dept. of Public Works or DOT.
- m. Maintain election standards as established by state statute and keep apprised of any changes in election law.
- n. WisVote - Municipalities with less than 2,500 registered voters may contract with the county to maintain their state voter registration system and are charged a maintenance fee subject to periodic review. The Clerk's staff performs the changes/additions/updates to the Statewide Voter Registration System after each election. The Clerk's office runs absentee voter lists or voter registration lists for each municipality that the County contracts with prior to each election and performs election management for those municipalities as required under the state system in accordance with HAVA Requirements.
- o. Assist in the mandated (HAVA Requirements) training of Chief Inspectors and Election Inspectors for Rock County.
- p. Meet all the HAVA requirements or law changes as mandated/required by Federal Law & the Wisconsin Election Commission.
- q. Provide local election education and help with accessibility to the Wisconsin Elections Commission to those seeking election and elected officials information.

#### 4. **Licensing Procedures**

Issue marriage and dog licenses in accordance with State Statutes Chapters 765 and 174, and remit proper fees to the County Treasurer for remittance to the State of Wisconsin.

##### Standards:

- a. **MARRIAGE:** Ensure all documents presented for a marriage license as identification are proper and/or certified and verify necessary legal documents are properly certified and signed – per DHS requirements. Collect the correct marriage

license fee, including any waiver fee, and prepare the license from documents presented by the applicants. Inform couple of release date and instruct steps necessary to validate.

- b. DOGS: Issue dog tags, kennel licenses and supplies to municipal clerks for distribution. Maintain lists of dog tags issued for each municipality and keep a record of the fees collected. Complete the State Report for dog licenses sold by March 15 of each year and reconcile fees collected with the County Treasurer so proper fees are remitted to the State.
- c. WORK PERMITS: Using proper documentation, issue work permits to minors, collect fees and distribute appropriate copies to DWD and appropriate school districts. (As per ss. 103.65 and DWD permit officer's handbook.)
- e. PASSPORTS: The County Clerk's Office will process passport applications adhering to the standards set forth by the National Passport Agency/U.S. Dept. of State. Passports are processed daily and sent to the Passport Agency along with the required fee. The county fee collected is deposited daily with the County Treasurer from the daily cash drawer reconciliation. Passport photos are offered to customers as a convenience and charged appropriately as a part of completing their application process.
- f. Deposits: Invoice all licenses sold and reconcile cash drawer to all fees collected daily. Make daily deposits to the County Treasurer for marriage licenses and all other revenues collected. The County Treasurer remits marriage license fees/dog license fees to the State of Wisconsin.

**5. Check Distribution Standards:**

- a. Run a tape of the general checks processed and certify to the amount of the general checks, giving a certification signed by the County Clerk to the County Treasurer for his/her signature. The Financial Accounting Department processes and runs the checks.

**6. Management Operations**

Provide a continuous review of current policies and procedures in the County Clerk's Office.

Standards:

- a. Record any changes or modifications to the budget as approved by the Finance Committee or County Board.
- b. Review committee actions for any action that requires a public notice.
- c. Review State Statutes or current legislation for changes in the law regarding marriage licenses, dog licenses, election laws or any law affecting procedures performed by the County Clerk's office.
- d. Establish policy and procedures for staff and operations.
- e. Hold periodically meetings with staff to inform them of changes in office policy or federal and state laws. Perform annual performance reviews in coordination with HR on all staff and provide copies of all personnel documentation to HR for official file.
- f. Assist auditors in their annual review of the County Clerk's office.
- g. Administer oaths to all individuals, including staff, who will perform the duties of Deputy Clerk for the issuance of marriage licenses, work permits, passports, working on election night and perform the county canvass.
- h. Maintain all necessary records as established by law or Wisconsin Statutes.

- i. Compile information and submit timely all necessary reports to government agencies.
- j. Attend meetings as directed by the Board, Human Resources and Administrator.
- k. Seek professional development opportunities to continually enhance and improve the position of County Clerk and its office.

7. **Public Relations**

The people of Rock County will be faithfully served by performing the functions of the County Clerk's office with integrity and professionalism.

Standards:

- a. Complaints: Complaints about the operations of the County Clerk's Office are courteously received, investigated and resolved as quickly as possible.
- b. Public Education: The public is informed of activities and services provided by the County Clerk's Office via printed publications, public presentations, tours of the Courthouse, appearances on local radio, or news/Public Notice releases to local newspapers. Citizen input regarding the County Clerk's office is encouraged and welcomed.
- c. Stewardship: All funds appropriated to the department of the County Clerk for the purpose of operating shall be cautiously monitored and respectfully evaluated for efficiency, accuracy and necessity. All customers served at the office of the County Clerk shall be served courteously and efficiently.

**PERSONNEL SUMMARY**

**COUNTY CLERK**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
County Clerk	1.0	1.0	0.0
Deputy County Clerk	1.0	1.0	0.0
County Clerk Specialist	1.0	2.0	1.0
Total	3.0	4.0	1.0

**PERSONNEL MODIFICATIONS**

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
Create	County Clerk Specialist (PR 3 2489)	County Clerk Specialist (PR 3 2489)	1.0	1.0

# FINANCIAL SUMMARY

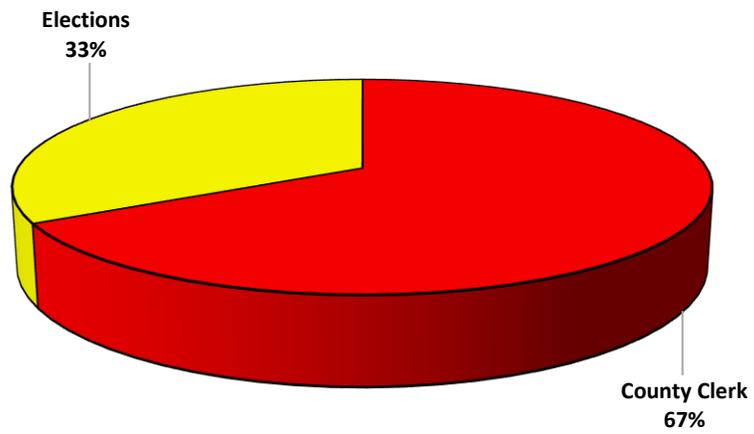
## COUNTY CLERK

2022

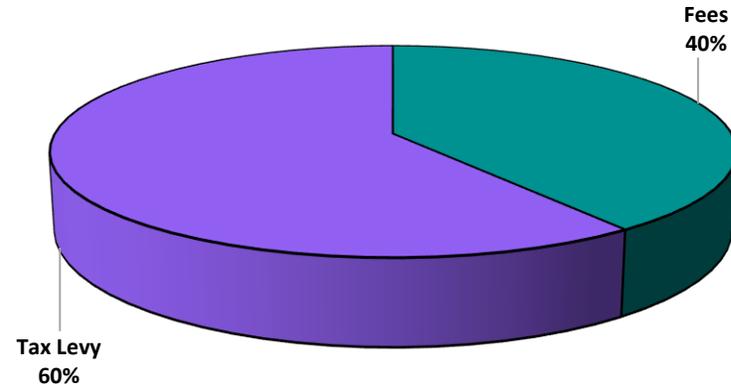
<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$0	\$0
Intergovernmental	34,120	34,120
Contributions	0	0
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	168,175	168,175
Total Revenues	<hr/> \$202,295	<hr/> \$202,295
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$221,624	\$221,624
Fringe Benefits	98,867	98,867
Operational	168,918	168,918
Capital Outlay	17,462	17,462
Allocation of Services	0	0
Total Expenditures	<hr/> \$506,871	<hr/> \$506,871
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$304,576</b>	<b>\$304,576</b>

# 2022 BUDGET COUNTY CLERK

EXPENDITURES BY PROGRAM



REVENUES BY SOURCE



## ADMINISTRATOR'S COMMENTS

### COUNTY CLERK

2022

#### Budget Highlights

#### Revenue

- Marriage License Fees are projected to be higher in 2022 at \$45,375. This is \$4,125 or 10.0% more than the prior year. A marriage license fee is \$100. Of this amount, \$55 is retained by the County Clerk, \$25 to the State of Wisconsin, and \$20 to Rock County Mediation and Family Court Services.
  - In 2022, the County Clerk anticipates issuing 825 marriage licenses, an increase of 75 licenses or 10.0% more than the prior year due to the pent-up demand from the pandemic.
- Clerk Fees cover public records requests, voter lists, and passport photo copies. The department budgeted in 2022 to receive \$7,000 more in fees, at a total of \$32,000. This is a 28.0% increase from the prior year due primarily to increased passport photos. The department saw a huge increase in passport activity in 2017. Passports have a five-year expiration period, so a larger than usual number of passports will be due for renewal in 2022. Additionally, an increase in out-of-country travel is anticipated due to the post-pandemic outlook.
- Passport fees are budgeted to increase by \$24,500 or 38.9% in 2022, for reasons noted above. County Clerk passport volume exceeds the U.S. Post Office passport activity and is projecting to process 2,500 passports in 2022.
- Election revenue will increase in 2022 with next year's four elections scheduled, two more than in the prior year. Revenue from municipalities for elections will increase by \$16,000 or 94.1% over the prior year.
- Voter registration services for municipalities are also projected to increase from 2021 levels, by \$620. The high demand for absentee ballots has provided the County the opportunity to have more local units assume voter registration duties. Only two local units of government are projected to utilize the County in 2022 as compared to 13 in 2020.

## Expenditures

- Passport postage will increase by \$2,000 or 40.0% to \$7,000 in 2022, due to increased passport activity as noted under the above revenue section.
- Due to more elections scheduled in 2022, legal forms, i.e., ballot costs are projected to increase by \$67,000 to \$100,000.
- Legal notices in the Elections account will increase by \$3,000, to \$6,500, due to an increase in the number of elections as well as the change to a higher-cost newspaper, the Janesville Gazette. A County policy alternates on an annual basis the publication of legal notices to the two major news publications in the county. Per state statute, the newspapers' legal printing rate is set by the state based upon circulation. The Janesville Gazette has a higher circulation than the other major county newspaper, the Beloit Daily News.
- The County Clerk was budgeted in 2021 to replace election equipment including two servers, three desktop computers, one laptop, and other related equipment, installation, and training. The replacement equipment is to accommodate extensive state and federal certification requirements. \$35,000 was budgeted in 2021. Due to delays in the certification, approximately half of the project has been moved into the 2022 budget cycle. Consequently, \$17,112 is budgeted in 2022. In addition to election equipment, the department is requesting \$350 for a monitoring camera outside the office for improved security and to better process the public needs and is recommended.
- It should be noted that state legislation (or other action of the State Legislature) may dramatically impact the department's election costs.

## Personnel

- The department is requesting a 1.0 FTE County Clerk Specialist position (PR 3, Unit 2489) at a cost of \$63,361 in 2022. The department has been staffed with 3.0 FTEs for many years, while the demands in all service areas have seen a dramatic increase: elections and elections training/compliance, passport administration, and public records administration, among many other mandatory services. In particular, the demands related to elections and the fulfillment of election-related records requests have increased significantly. While the Clerk has used a number of part-time positions to try to keep up in 2021, the workload is anticipated to increase with the number of elections and election-related interest in 2022, justifying a permanent position for the foreseeable future. The request is recommended.

## Summary

- The recommended tax levy for the County Clerk's main account is \$171,306, an increase of \$38,718 or 29.2% over the prior year.
- The recommended tax levy for the County Clerk's Elections account is \$133,270, an increase of \$39,307 or 41.8% over the prior year. This is largely driven by the four-year election cycle.
- Overall, the recommended tax levy for the County Clerk's Office is \$304,576, an increase of \$78,025 or 34.4% over the prior year.

**CHARTER**  
**TREASURER'S OFFICE**

**2022**

The County Treasurer has authority to perform the following duties according to Wisconsin State Statutes, with policy guidance provided by the Rock County Board of Supervisors' Finance Committee.

**Tax Collection and In Rem Foreclosure Action**

Collect and process real estate taxes, special charges, special assessments, managed forest land taxes, DNR payments, and all delinquent real estate taxes, special charges and special assessments, plus interest and penalty. Collect the first installment taxes for 23 of the 29 municipalities and reconcile the proceeds for distribution to those municipalities. Reconcile and settle several times annually with municipal treasurers, school districts, sanitary districts, technical colleges, and the State Treasurer for all collections received for current year tax roll. Administer the Lottery and Gaming Tax Credit and certification. Generate and mail final installment tax notice for roughly 20,000 parcels yearly. Communicate with delinquent property taxpayers through conventional collection procedures and offer payment plan assistance. Prepare, file and maintain all real estate tax claims with the Bankruptcy Court for property owners who file bankruptcy. Cancel all tax certificates that become void by virtue of the statute of limitations (after 11 years) and certify cancellation to municipal treasurer.

Issue a tax certificate annually on all current tax year real estate parcels remaining unpaid September 1, which starts the two-year redemption period. Execute the legal title searches for In Rem foreclosure applications and organize necessary papers for Court action giving fee simple title to the County. View foreclosed property with Finance Committee to set sale prices. Proceed with In Rem Foreclosure and subsequent sale of acquired property to ensure a sufficient tax base for the County.

**Receipting and Disbursements**

Collect, receipt and deposit money from individuals and County departments daily. Initiate all wire transfers, ACH Debits and ACH Credits for State and Federal payments, Debt interest and penalty payments, Deferred Compensation and Employee Benefits Program, plus maintain all State Pool transfers between accounts and the working bank. Monitor the on-line bank program for accurate accounting of all monies in the working bank. Properly administer and reconcile the Master account and three zero balance accounts for Payroll, General, and Health Benefit checks in the working bank. Reconcile and monitor various checking accounts for other County

departments. Report and pay timely to the Department of Revenue all fines and forfeitures, and fees for marriage licenses, dog licenses, probate, birth certificates, and title transfers, sales and occupational taxes.

#### Cash Management and Investments

Monitor County's cash balances on a daily basis to ensure funds are available to meet weekly cash disbursements and bi-weekly payroll, while obtaining the maximum amount of interest income. Review all Cash Management investments to ensure County is sufficiently funded to buy out all taxing jurisdictions tax roll each August. Work with the Finance Director, Finance Committee and Investment Advisors to execute an investment policy in the best interest of the County, including investing in Certificates of Deposit and insured money market accounts throughout the County and State.

#### Other Duties as Assigned

Serve as treasurer for County drainage districts. Administer and collect Land Use Value Conversion Charges. Advertise and disburse unclaimed funds. Attest on new plat maps and Certified Survey Maps when required that there are no unpaid taxes on the property prior to recording. Upon request, attribute to each new parcel its value for parcels that are divided or split during the calendar year. Process and pay County's and State's shares of unpaid personal property taxes from prior year to local municipalities. Maintain records and research information on County brownfield properties. Maintain a record retention/destruction schedule according to state laws.

**PERSONNEL SUMMARY**

**TREASURER**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
County Treasurer	1.0	1.0	0.0
Deputy County Treasurer	1.0	1.0	0.0
Accountant	1.0	1.0	0.0
Account Clerk II	1.0	1.0	0.0
Total	4.0	4.0	0.0

**PERSONNEL MODIFICATIONS**

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
-	-	-	-	-

# FINANCIAL SUMMARY

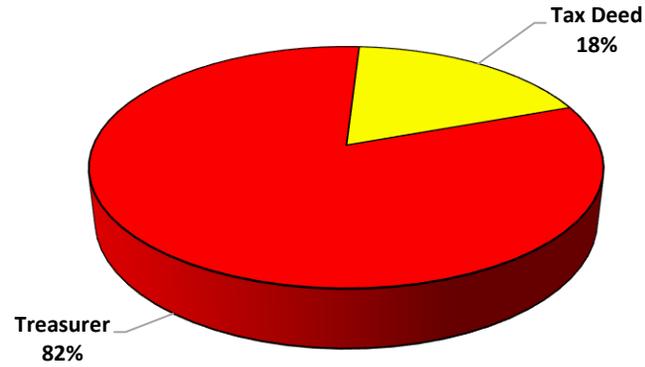
## TREASURER'S OFFICE

2022

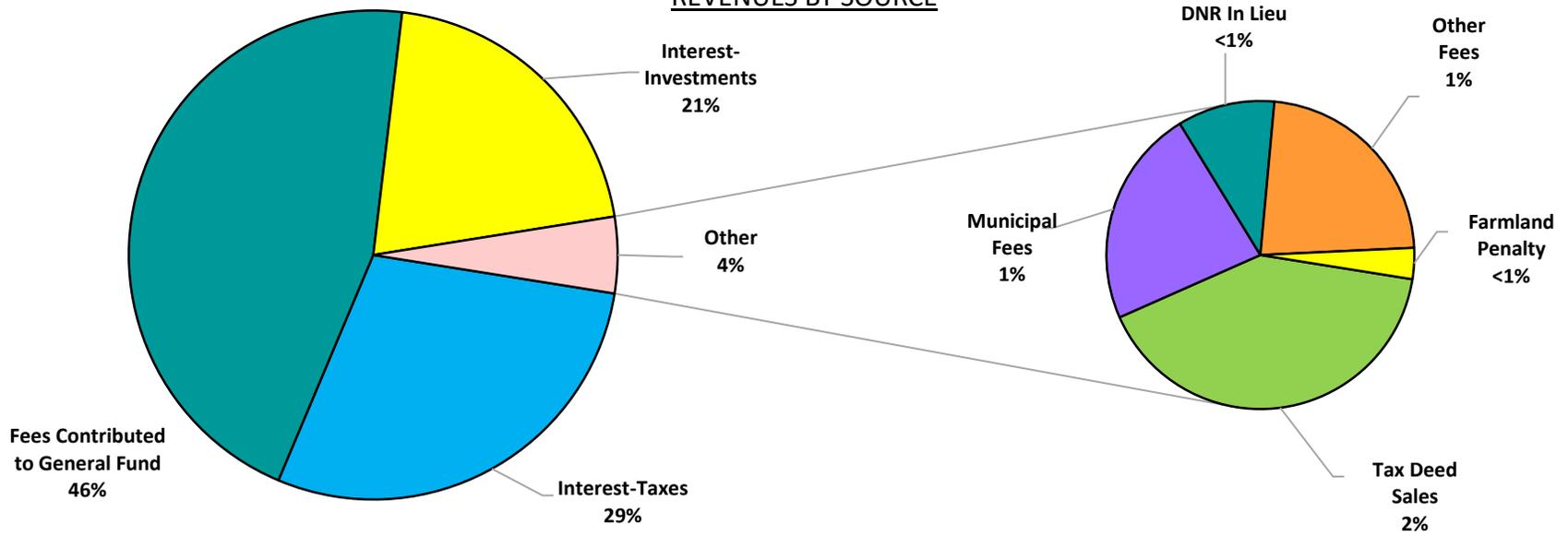
<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$0	\$0
Intergovernmental	0	0
Contributions	0	0
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	2,644,813	2,644,813
Total Revenues	<u>\$2,644,813</u>	<u>\$2,644,813</u>
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$216,013	\$216,013
Fringe Benefits	98,014	97,968
Operational	118,715	118,715
Capital Outlay	0	0
Allocation of Services	0	0
Total Expenditures	<u>\$432,742</u>	<u>\$432,696</u>
<b><u>PROPERTY TAX LEVY</u></b>	<b>(\$2,212,071)</b>	<b>(\$2,212,117)</b>

# 2022 BUDGET TREASURER

## EXPENDITURES BY PROGRAM



## REVENUES BY SOURCE



## ADMINISTRATOR'S COMMENTS

### TREASURER

2022

#### Budget Highlights

#### Revenue

- The Treasurer's Office has five main sources of revenue.
  - The Department of Natural Resources pays counties a fee to compensate for land that is owned by the State and not subject to local taxes.
    - In 2022, this Payment in Lieu of Taxes is budgeted at \$25,000. No change from the prior year.
  - Interest and penalties on delinquent taxes are paid by property owners who are in arrears on their property tax payments.
    - In 2022, this amount is budgeted at \$1,400,000 and is the same as the prior year.
  - Interest on investments is earned from cash invested primarily in the Local Government Investment Pool, PFM Asset Management, First National Bank, and various certificates of deposit at other local banks.
    - In 2022, this amount is budgeted at \$1,000,000, which is a decrease of \$800,000 or 44.4% as a result of lower economic outlook.
  - The Treasurer's Office charges 23 municipalities a flat fee of \$100 plus \$0.75 per parcel to collect their property taxes.
    - \$56,000 is budgeted in 2022. No change from the prior year.
  - The Treasurer's Office generates revenue by selling tax delinquent properties.

- In 2022, the net amount is budgeted at \$100,000, a decrease of \$25,000 or 20.0% from the prior year. The decrease is the result of a lower number of properties projected to be sold in 2022.

### Expenditures

- Bank Service Charges in 2022 will be \$20,000, an increase of \$1,000 or 5.3% over the prior year.

### Personnel

- No personnel changes are requested in 2022.

### Summary

- The recommended budget contains \$2,212,117 of revenue in excess of expenditures, a decrease of \$854,146 or 27.9% from the prior year.
- This net revenue will go toward offsetting the County property tax levy and may be used to fund other County expenditures. When this revenue declines from one year to the next, other funding sources must be used to pay for County services.

**CHARTER**  
**REGISTER OF DEEDS OFFICE**

**2022**

Objectives and Standards:

1. Real Estate & Documents Operations

To record, process and collect fees for all real estate and other documents in accordance with State Statutes.

- a. To comply with Wisconsin State Statute 59.43 and any other chapters affecting the duties of the Register of Deeds.
- b. To record all documents authorized by law to be recorded in the Register of Deeds (i.e. Deeds, Mortgages, Plats, Certified Survey Maps, Federal Tax Liens, Lis Pendens, etc.) and safely store them.
- c. To give prompt, courteous, customer service.
- d. To maintain Indexes making the records searchable in multiple ways.
- e. To assist customers with searches of land records.
- f. To collect all required fees and deposit funds with the County Treasurer, balance accounts daily and distribute funds to the state monthly.
- g. To check all Electronic Transfer Returns for accuracy and state upon the record the real estate transfer fee paid or exemption.
- h. To review and monitor pending legislation pertinent to the Register of Deeds operations.

2. Vital Records Operations

To preserve, amend and certify vital records according to state statutes and the direction of the state registrar.

- a. Perform all other duties related to vital statistics under s. 69.05, 69.07, 69.20 and 69.21 and other chapters.
- b. To accept, process, maintain and/or issue certificates of Birth, Death, Marriage, Divorce and Domestic Partnerships occurring in the county.
- c. To issue certificates from state wide records through the Wisconsin State Vitals Records system beginning January 1, 2017.
- d. To maintain indexes for vital records.
- e. To fill customer requests, update records and answer questions in regards to birth, death, marriage, divorce, & domestic partnership records with prompt, courteous customer service.
- f. To collect fees for certificates issued and deposit fees daily with the County Treasurer into established revenue accounts.
- g. To monitor and ensure that Notices of Removal of a Human Corpse and Reports of Final Disposition of a Human Corpse are appropriately received and maintained according to State Statutes.
- h. To monitor and assist customers doing genealogical searches, process genealogy applications and perform searches as requested.

### 3. County Plat Books

- a. To promote and distribute County Plat Books at a fee established by the Finance Committee – currently \$25.

### 4. Redaction Project

On May 12, 2010 legislation was signed into law, which allowed part of the recording fee to be retained from 2010-2014 for use in redacting social security numbers from documents accessible on the internet. Since the beginning of this project over 592,000 documents (with approximately 967,000 images) have been scanned, enhanced and indexed by document number, volume & page. Additional indexing and verifying continue on the project.

### 5. Veterans' Records

To give prompt and efficient service to Veterans and the Veterans Service Officers per Wisconsin Statutes and Rock County resolutions.

- a. File, index, maintain and search for military discharges. Prepare certified copies for county Veteran's Service Office and veterans or their dependents that need the copies to receive military benefits as per s. 45.05, 59.535(1).
- b. To perform birth, death, and marriage verifications as requested for various recruiting offices.

### 6. Land Information Systems Programs

To continue being a part of the County's Land Information Office as established by County Board Resolution on June 28, 1990.

- a. To contribute toward the development of a countywide plan for land records modernization.
- b. To work with all levels of government, utilities, etc., to implement a compatible and standardized format for the exchange of land information.
- c. To monitor other local governments on what is being done in the area of land records modernization and standardization around the State of Wisconsin and other areas.

### 7. Land Information Council

2009 Wisconsin Act 314 was enacted on May 12, 2010 relating to the charging of fees collected in the Register of Deeds Office, the redaction of social security numbers from electronic documents and the creation of the Land Information Council.

- a. To serve on the Land Information Council – meeting twice a year.
- b. To review the priorities, needs, policies and expenditures of the Land Information Office.
- c. Advise the County on matters affecting the Land Information Office

**PERSONNEL SUMMARY**

**REGISTER OF DEEDS**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
Register of Deeds	1.0	1.0	0.0
Deputy Register of Deeds	1.0	1.0	0.0
Register of Deeds Specialist	4.8	4.8	0.0
Total	6.8	6.8	0.0

**PERSONNEL MODIFICATIONS**

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
N/A	-	-	-	-

# FINANCIAL SUMMARY

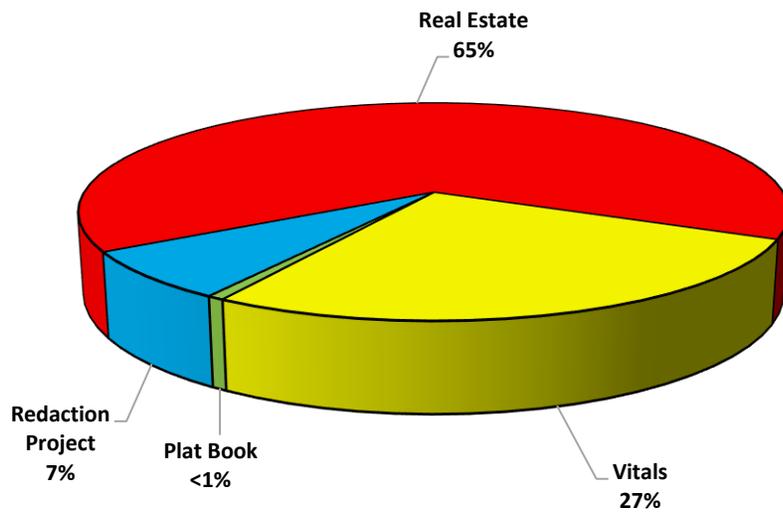
## REGISTER OF DEEDS

2022

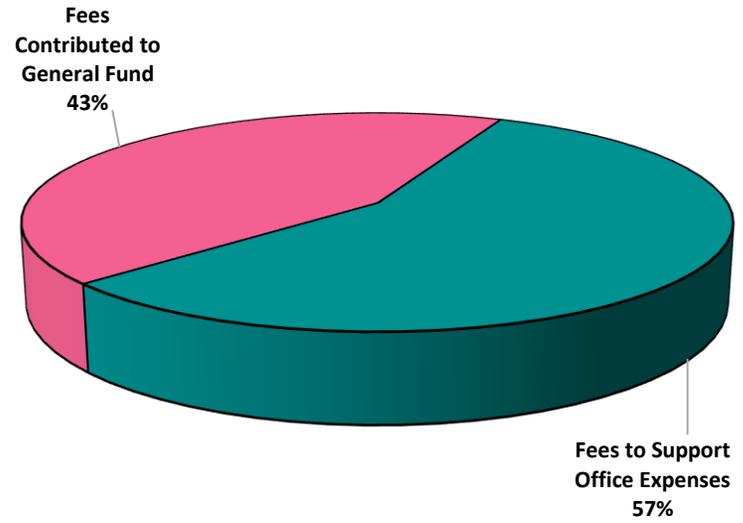
<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$0	\$0
Intergovernmental	0	0
Contributions	0	0
Fund Balance Applied	42,000	42,000
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	955,250	990,250
Total Revenues	<u>\$997,250</u>	<u>\$1,032,250</u>
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$350,991	\$350,991
Fringe Benefits	164,617	164,617
Operational	68,400	68,400
Capital Outlay	0	0
Allocation of Services	0	0
Total Expenditures	<u>\$584,008</u>	<u>\$584,008</u>
<u>PROPERTY TAX LEVY</u>	<u>(\$413,242)</u>	<u>(\$448,242)</u>

**2022 BUDGET  
REGISTER OF DEEDS**

EXPENDITURES BY PROGRAM



REVENUES BY SOURCE



## ADMINISTRATOR'S COMMENTS

### REGISTER OF DEEDS

2022

#### Budget Highlights

#### Revenue

- The Real Estate Transfer Fee is based upon \$3 for every \$1,000 of value in a real estate transaction. In 2022, the request for this line item is \$425,000, an increase of \$25,000 from the prior year due to interest rates steadily increasing after record-low levels, decreasing mortgages refinancing, and slower housing sales. I am recommending \$460,000, anticipating a continued strong housing market. Sheriff's Deed sales activity has been greatly impacted by the pandemic. In 2010, Sheriff's Deed foreclosures were approximately 700, but in 2020 and estimated in 2021 will be only 50, due to the pandemic housing eviction moratorium. This activity is expected to greatly increase in 2022.
- The Real Estate Registry Fee is a \$30 flat fee for legal documents recorded in the Register of Deeds Office. The Register of Deeds retains half of the \$30 fee, \$8 remains with Rock County for land records modernization, and the State of Wisconsin retains \$7. For 2022, it is estimated that 26,000 documents will be filed, a slight increase over the prior year figure of 25,667. \$390,000 is budgeted in 2022, an increase of \$5,000 or 1.3% over the prior year.
- Revenue from County Birth Certificate Fees remains at \$30,000, the same as the 2021 budget level.
- Marriage License Certificate Fees will remain at the 2021 level of \$13,000. State law changed recently to allow individuals born or married in any Wisconsin county to obtain a birth certificate or marriage license certificate in the Rock County Register of Deeds Office. This continues to have a positive effect on revenue. In addition, the federal Real ID law requires married women to obtain certified marriage certificates.
- Death Certificate and extra copies of Death Certificate Fees will increase by a combined \$4,000 or 7.4% in 2022, partly because of the Rock County Register of Deeds being more accessible than surrounding counties' offices. Sadly, the increase can also be attributed to the pandemic.

- Plat Book Fees will increase from \$3,875 in 2021 to \$7,750 in 2022 as the every two-year update will be undertaken next year. This increase is consistent with historical trends.
- As part of a statewide initiative from 2010-2014, the Register of Deeds Office collected an additional \$5 per real estate registry transaction to redact social security numbers on past records. The Office is permitted to carryover unspent funds until the project is finalized and has contracted with a private vendor to complete the work. In 2022, \$42,000 in unspent redaction funds will be allotted for this ongoing project, a decrease of \$28,000 or 40.0%. The fund balance of the Redaction Project is projected to be \$42,000 on 12/31/21.

### Expenditures

- The Plat Books line item will increase by \$1,875 as noted in the revenue section.
- The Cost Allocation line item will be \$0 in 2022, a decrease of \$15,000 from the prior year due to no longer using county staff to perform redaction project activity. The office is contracting with an outside contractor for the balance of the project.

### Personnel

- No personnel changes are requested in 2022.
- The department's Overtime will decrease by \$2,000 or 40% due to historical trends and the department filling a vacant part-time position.

### Summary

- The recommended budget contains \$448,242 more in revenue than expenditures, which will go toward offsetting the County property tax levy. That figure is \$21,751 or 5.1% more than the amount used to offset the property tax levy in 2021.

## **ADMINISTRATOR'S COMMENTS**

### **COMMUNITY AGENCY INITIATIVES**

**2022**

#### **Budget Highlights**

- In July 2017, the County Board Staff Committee established the Community Agency Initiatives Policy (Policy 2.19) regarding contributions to nonprofit organizations.
  - Funding for these organizations was pulled out of departmental budgets and consolidated in the countywide section of the budget under the Finance Committee.
  - Organizations were asked to submit formal requests detailing the amount they were requesting, how it would be used, how it would help County clients (particularly those with low to moderate incomes), and how it would reduce County costs.

#### **Revenue**

- Per the County's policy, Community Agency Initiatives are to be funded primarily with tax levy.
- One-time funding of sales tax revenue has been included in 2022 for the Humane Society of Southern Wisconsin capital project in the amount of \$100,000 per Resolution #21-7A-282.

#### **Expenditures**

- In 2021, several agencies received one-time allocations totaling \$58,500 because of the COVID-19 pandemic. In 2022, the agencies that received supplemental funds are starting from a 2021 base.
- For the 2022 budget, Rock County received requests totaling \$404,346 from ten agencies. This is an increase of \$143,206 as compared to the amount approved in the 2021 budget.

- The following is a list of thirteen programs in ten nonprofit agencies for which I am recommending funding in 2022, with the amount requested, amount recommended, and the citation of statutory authority to provide funding:
  - HealthNet
    - Although HealthNet receives its funding through a contract, its funding remains in this account because it provides services to both the Sheriff’s Office and the Human Services Department. Services include dental services to inmates at the jail, medications for inmates during community re-entry, medical and dental services for uninsured County clients, and behavioral health services. The 2022 contract is recommended at \$57,000, the same amount as 2021.
    - Authority: no statutory authority; funding provided through a contract
  - Retired and Senior Volunteer Program (RSVP)
    - Requested \$29,300 and recommended \$26,094 for the Intergenerational Program, the same as 2021.
    - Requested and recommended \$40,000 for the Seniors Volunteering for Seniors Program, the same as 2021.
    - Authority: s. 59.53(11)(a), Wis. Stats. (“to promote and assist...senior citizen clubs and organizations within the county in their organization and activities”)
  - YWCA of Rock County
    - Requested and recommended \$10,000 for the CARE House, the same as 2021.
    - Requested and recommended \$10,000 for the domestic violence shelter, a decrease of \$40,000 from the 2021 amount. The additional \$40,000 allocated in 2021 was one-time funding due the effects of the COVID-19 pandemic.
    - Authority: s. 59.53(3), Wis. Stats. (“making payments to a nonprofit organization...that has as a primary purpose providing assistance to individuals who are victims of domestic violence and related crimes”)

- Family Services of Southern Wisconsin and Northern Illinois
  - Requested and recommended \$10,000 for the domestic violence shelter, the same as 2021.
  - Requested \$25,000 and recommended \$10,000 for the Sexual Assault Recovery Program (SARP).
  - Authority: s. 59.53(3), Wis. Stats. (“making payments to a nonprofit organization...that has as a primary purpose providing assistance to individuals who are victims of domestic violence and related crimes”)
- Court Appointed Special Advocates (CASA)
  - Requested \$30,000 and recommended \$20,000, the same amount as the 2021 budget. In the 2021 budget, CASA’s allocation was increased by \$10,000 to expand the number of children for whom it provides services and address the goal of increasing the diversity of its volunteers to reflect the diversity of its clients.
  - Authority: s. 59.53(3), Wis. Stats. (“making payments to a nonprofit organization...that has as a primary purpose providing assistance to individuals who are victims of domestic violence and related crimes”)
- Heritage Rock County
  - Requested \$27,546 for funding to be disbursed among the County’s several historical societies. I am recommending \$22,546, a decrease of \$5,000 from 2021. In 2021, the agency received \$5,000 in one-time funding because of the COVID-19 pandemic. The recommended amount is the same amount that has been provided for many years.
  - Authority: s. 59.56(5), Wis. Stats. (“to any local historical society...located in the county for the purpose of collecting and preserving the records of the early pioneers, the life of the Indians, the experience of persons in the military, and salient historical features of the County”)

- Rock County Tourism Council
  - Requested and recommended \$5,500 for general operations and tourism promotion activities, the same as 2021.
  - Authority: s. 59.56(10)(a) (“to advertise the advantages, attractions and resources of the county.... The county may cooperate with any private agency or group in this work.”)
  
- Rock County 4-H Fair Board
  - The 4-H Fair Board requests a total of \$10,000 for publication of the annual 4-H Fair booklet and for various routine and deferred maintenance of the fair operations. I am recommending \$1,500 which is a \$8,500 decrease from 2021. In 2021, the agency received \$8,500 in one-time funding because of the COVID-19 pandemic. The recommended \$1,500 is the same amount that has been provided for many years. Since 2018, the County’s Facilities Management Department has been responsible for building and grounds maintenance, and since that time the County has invested increased funds into upgrading the Fairgrounds and its facilities.
  - Authority: s. 59.56(10)(a) (“to advertise the advantages, attractions and resources of the county.... The county may cooperate with any private agency or group in this work”) and s. 59.56(14)(e) 2, Wis. Stats. (“appropriate funds to properly equip, manage and control the fair”)
  
- Rising Queens Incorporated
  - A new agency is requesting \$50,000. Rising Queens is fiscally sponsored by Center for Community Stewardship, a nonprofit 501(c)(3). The mission of Rising Queens is to build bridges and eliminate the gap of intergenerational poverty in the black community and provide equitable resources to create self-sustaining lives in the black community of Beloit. Rising Queens’ target market is the under-served black community which has been marginalized and disenfranchised by systemic racism at the local, county, state, and national levels. The work of this organization is consistent with the County Board’s goals of addressing social justice issues. Much like was provided to InTouch OutReach in 2021, I am recommending \$5,000 in one-time funding to help build this new organization’s capacity. Funding was requested to support the following programs:

- The Y Project! & Filling the Void Mentoring Programs will use evidence-based curriculum to provide character building and life skills development.
  - Uplift! is geared towards young adults and adults and offers workshops and classes designed specifically to provide black residents with classroom, hands-on, and on the job training without having to leave the community, at no cost to the participants.
  - Simply Social Seniors! is a program offered to black senior citizens. It is a safe place where seniors can engage in social activities to keep them socially engaged in the community, help slow the onset of dementia or Alzheimer's disease, maintain good emotional health, and connect seniors with others.
- Authority: s. 59.53(3), Wis. Stats. (“making payments to a nonprofit organization...that has as a primary purpose providing assistance to individuals who are victims of domestic violence and related crimes”) and s. 59.53(11)(a), Wis. Stats. (“to promote and assist...senior citizen clubs and organizations within the county in their organization and activities”)
- Humane Society of Wisconsin
    - The County Board passed Resolution #21-7A-282 that provided \$100,000 in the 2022 budget for the agency’s capital campaign and will be matched by the Hendricks Family Foundation. The source will be sales tax.
    - Authority: s. 174, Wis. Stats. (“ensuring resources are available to support humane societies”, including through the County-administered dog license fund, which pays for the care of stray animals when no other resources are available); and s. 94 Wis. Stats. (gives certain responsibilities to counties for funding rabies control).

Personnel

- Not applicable

Summary

- The recommended tax levy for the Community Agency Initiatives account is \$217,640. This is a decrease of \$43,500 or 16.7% from 2021. The decrease primarily reflects several agencies receiving one-time funding in 2021.

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**FE FINANCE COMM**  
**05 FINANCE DEPARTMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1500 FINANCIAL SERVICES</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	0	0	0	0	0	0	20,000	0
4410 Miscellaneous Fees	3,300	3,189	3,250	1,449	3,200	3,200	3,200	0
<b>Total Revenues</b>	<b>3,300</b>	<b>3,189</b>	<b>3,250</b>	<b>1,449</b>	<b>3,200</b>	<b>3,200</b>	<b>23,200</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	720,237	756,297	758,827	304,237	684,564	785,887	784,801	0
6121 Overtime Wages-Productive	8,423	15,603	7,000	2,609	6,600	7,000	7,000	0
6140 FICA	55,532	58,828	58,586	23,379	52,874	60,656	60,573	0
6150 Retirement	46,020	47,371	51,558	17,119	46,653	50,563	50,492	0
6160 Insurance Benefits	206,198	192,857	211,990	208,476	211,988	211,252	211,252	0
6170 Other Compensation	429	462	388	388	388	388	388	0
6210 Professional Services	0	0	0	0	0	0	20,000	0
6221 Telephone Services	2,486	2,711	2,350	1,377	2,755	2,855	2,855	0
6240 Repair & Maintenance Serv	24,212	19,163	24,200	5,064	24,100	24,150	24,150	0
6249 Sundry Repair & Maint	2,052	152	152	152	152	0	0	0
6310 Office Supplies	36,334	35,579	33,900	16,094	34,600	31,000	31,000	0
6320 Publications/Dues/Supscription	293	1,800	540	144	540	1,300	1,300	0
6330 Travel	66	165	300	16	120	250	250	0
6340 Operating Supplies	0	3,001	0	0	2,500	3,000	3,000	0
6420 Training Expense	8,749	1,324	7,000	219	2,500	7,000	7,000	0
6490 Other Supplies	23	566	750	0	400	400	400	0
6533 Equipment Lease	6,974	6,974	6,974	3,487	6,974	6,974	6,974	0
6710 Equipment/Furniture	9,275	0	0	0	0	4,400	4,400	0
6800 Cost Allocations	(138,637)	(121,543)	(150,374)	(68,944)	(151,374)	(123,166)	(123,166)	0
<b>Total Expenditures</b>	<b>988,666</b>	<b>1,021,310</b>	<b>1,014,141</b>	<b>513,817</b>	<b>926,334</b>	<b>1,073,909</b>	<b>1,092,669</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(985,366)</b>	<b>(1,018,121)</b>	<b>(1,010,891)</b>	<b>(512,368)</b>	<b>(923,134)</b>	<b>(1,070,709)</b>	<b>(1,069,469)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

FE FINANCE COMM  
05 FINANCE DEPARTMENT

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1520 SECTION 125 FLEXIBLE SPENDING</b>								
<b>Revenues:</b>								
4530 Charges-Other County Dept	130,983	114,032	15,000	57,177	15,000	15,000	15,000	0
4690 Misc General Revenue	3,359	1,251	0	0	0	0	0	0
<b>Total Revenues</b>	<b>134,342</b>	<b>115,283</b>	<b>15,000</b>	<b>57,177</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	13,609	21,980	15,000	8,306	15,000	15,000	15,000	0
<b>Total Expenditures</b>	<b>13,609</b>	<b>21,980</b>	<b>15,000</b>	<b>8,306</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>120,733</b>	 <b>93,303</b>	 <b>0</b>	 <b>48,871</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**FE FINANCE COMM**  
**05 FINANCE DEPARTMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1530 AUDITING &amp; SPECIAL ACCOUNTING</b>								
Revenues:								
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:								
6213 Financial Services	47,850	78,630	102,252	12,526	102,252	107,360	107,360	0
<b>Total Expenditures</b>	<b>47,850</b>	<b>78,630</b>	<b>102,252</b>	<b>12,526</b>	<b>102,252</b>	<b>107,360</b>	<b>107,360</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(47,850)</b>	<b>(78,630)</b>	<b>(102,252)</b>	<b>(12,526)</b>	<b>(102,252)</b>	<b>(107,360)</b>	<b>(107,360)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**FE FINANCE COMM**  
**05 FINANCE DEPARTMENT**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: FINANCE DEPARTMENT</b>	<b>(912,483)</b>	<b>(1,003,448)</b>	<b>(1,113,143)</b>	<b>(476,023)</b>	<b>(1,025,386)</b>	<b>(1,178,069)</b>	<b>(1,176,829)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**FE FINANCE COMM**  
**07 INFORMATION TECHNOLOGY**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1430 INFORMATION TECHNOLOGY</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	0	55,280	0	0	0	0	971,692	0
4220 State Aid	0	535,903	0	0	0	0	0	0
4410 Miscellaneous Fees	1,300	590	1,600	800	1,600	1,600	1,600	0
4530 Charges-Other County Dept	3,612,801	3,993,754	4,078,500	3,182,351	4,127,132	5,176,558	5,176,558	0
4640 Fund Balance	0	0	165,000	0	165,000	0	0	0
4700 Transfer In	0	0	184,049	0	184,049	0	0	0
<b>Total Revenues</b>	<b>3,614,101</b>	<b>4,585,527</b>	<b>4,429,149</b>	<b>3,183,151</b>	<b>4,477,781</b>	<b>5,178,158</b>	<b>6,149,850</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	1,884,570	2,087,111	2,240,985	941,251	2,213,031	2,500,931	2,445,891	0
6121 Overtime Wages-Productive	33,809	52,121	20,000	11,105	23,000	10,000	10,000	0
6140 FICA	136,592	157,631	172,965	72,569	175,166	192,087	187,876	0
6150 Retirement	109,845	137,148	151,158	63,250	153,100	162,041	158,463	0
6160 Insurance Benefits	421,761	489,877	492,282	485,309	492,217	523,788	506,928	0
6170 Other Compensation	1,233	1,179	1,107	1,107	1,107	1,107	1,107	0
6210 Professional Services	64,309	46,265	417,936	114,263	415,736	618,160	618,160	0
6213 Financial Services	2,500	2,625	2,757	0	2,757	2,895	2,895	0
6217 Medical Services	0	0	0	6,250	0	0	0	0
6221 Telephone Services	81,464	120,279	176,672	77,610	208,939	254,743	254,743	0
6240 Repair & Maintenance Serv	201,953	236,476	221,318	63,264	214,618	370,242	370,242	0
6242 Machinery & Equip R&M	7,544	2,513	8,750	2,628	8,750	500,000	500,000	0
6249 Sundry Repair & Maint	1,176,719	1,672,774	1,658,879	1,068,365	1,629,794	2,162,752	2,104,336	0
6310 Office Supplies	22,662	12,807	9,895	2,345	9,895	23,920	11,570	0
6320 Publications/Dues/Supscription	50	50	1,310	280	1,310	1,310	1,310	0
6330 Travel	5,662	1,786	28,625	997	28,625	30,200	30,200	0
6340 Operating Supplies	23,909	31,877	28,750	9,069	28,750	34,248	34,248	0
6420 Training Expense	45,116	65,536	85,749	24,004	82,539	74,000	74,000	0
6470 Non Capital Outlay	70,676	92,561	73,498	36,123	72,778	109,315	109,315	0
6510 Insurance Expense	13,761	19,824	22,000	0	22,000	24,200	24,200	0
6532 Building/Office Lease	42,189	49,844	49,844	0	49,844	51,340	51,340	0
6533 Equipment Lease	0	0	110,000	0	110,000	110,000	110,000	0
6540 Depreciation	466,562	329,213	0	0	0	0	0	0
6600 Debt Service	3,523	1,578	0	0	0	0	0	0
6710 Equipment/Furniture	446,677	1,278,465	422,745	465,570	619,805	1,349,299	1,349,299	0
6800 Cost Allocations	0	300	0	(33,424)	0	0	(629,262)	0
<b>Total Expenditures</b>	<b>5,263,086</b>	<b>6,889,840</b>	<b>6,397,225</b>	<b>3,411,935</b>	<b>6,563,761</b>	<b>9,106,578</b>	<b>8,326,861</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(1,648,985)</b>	<b>(2,304,313)</b>	<b>(1,968,076)</b>	<b>(228,784)</b>	<b>(2,085,980)</b>	<b>(3,928,420)</b>	<b>(2,177,011)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**FE FINANCE COMM**  
**07 INFORMATION TECHNOLOGY**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1438 LAW RECORDS</b>								
Revenues:								
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:								
6110 Productive Wages	95,278	171,323	140,574	80,280	149,822	149,339	149,339	0
6121 Overtime Wages-Productive	3,618	7,397	4,000	1,517	4,000	4,000	4,000	0
6140 FICA	7,616	13,796	11,061	6,298	11,767	11,730	11,730	0
6150 Retirement	6,536	12,172	9,770	5,557	10,383	9,967	9,967	0
6160 Insurance Benefits	34,438	39,475	42,366	42,002	42,364	33,742	33,742	0
6210 Professional Services	0	0	0	0	0	480	480	0
6221 Telephone Services	0	0	624	0	0	624	624	0
6240 Repair & Maintenance Serv	0	41,178	97,133	97,133	97,133	98,100	98,100	0
6249 Sundry Repair & Maint	269,545	340,226	299,844	299,565	299,565	307,658	307,658	0
6320 Publications/Dues/Supscription	0	0	150	0	150	150	150	0
6330 Travel	949	44	2,200	0	2,200	2,200	2,200	0
6420 Training Expense	4,397	0	2,850	0	2,850	2,850	2,850	0
6470 Non Capital Outlay	0	1,286	0	0	0	0	0	0
6710 Equipment/Furniture	17,000	0	0	0	0	1,225	1,225	0
<b>Total Expenditures</b>	<b>439,377</b>	<b>626,897</b>	<b>610,572</b>	<b>532,352</b>	<b>620,234</b>	<b>622,065</b>	<b>622,065</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(439,377)</b>	 <b>(626,897)</b>	 <b>(610,572)</b>	 <b>(532,352)</b>	 <b>(620,234)</b>	 <b>(622,065)</b>	 <b>(622,065)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
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**FE FINANCE COMM**  
**07 INFORMATION TECHNOLOGY**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1440 GENERAL LEDGER UPGRADE</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	227,203	227,203	0	0	0	0	0	0
4690 Misc General Revenue	(227,203)	(227,203)	0	0	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6470 Non Capital Outlay	143,335	158,165	0	540	0	0	0	0
6490 Other Supplies	(104,150)	(143,335)	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>39,185</b>	<b>14,830</b>	<b>0</b>	<b>540</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(39,185)</b>	 <b>(14,830)</b>	 <b>0</b>	 <b>(540)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
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**FE FINANCE COMM**  
**07 INFORMATION TECHNOLOGY**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1444 IT CAPITAL PROJECTS</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	0	819,130	361,315	0	0	0	225,000	0
4640 Fund Balance	0	0	75,000	0	75,000	0	0	0
4700 Transfer In	0	0	182,673	0	182,673	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>819,130</b>	<b>618,988</b>	<b>0</b>	<b>257,673</b>	<b>0</b>	<b>225,000</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	34,132	5,826	4,808	9,475	4,808	210,000	210,000	0
6221 Telephone Services	96,268	27,661	105,331	6,817	105,331	0	0	0
6470 Non Capital Outlay	1,800	7,080	33,972	0	33,972	0	0	0
6710 Equipment/Furniture	176,215	925,313	474,877	64,666	474,877	168,000	313,000	0
6800 Cost Allocations	0	0	0	0	0	0	(204,400)	0
<b>Total Expenditures</b>	<b>308,415</b>	<b>965,880</b>	<b>618,988</b>	<b>80,958</b>	<b>618,988</b>	<b>378,000</b>	<b>318,600</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(308,415)</b>	 <b>(146,750)</b>	 <b>0</b>	 <b>(80,958)</b>	 <b>(361,315)</b>	 <b>(378,000)</b>	 <b>(93,600)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
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**FE FINANCE COMM**  
**07 INFORMATION TECHNOLOGY**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1446 VIDEO CONFERENCING</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	450,000	0	0	0	0	0	0	0
4690 Misc General Revenue	(450,000)	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6470 Non Capital Outlay	485,927	0	0	0	0	0	0	0
6490 Other Supplies	(273,938)	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>211,989</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(211,989)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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**FE FINANCE COMM**  
**07 INFORMATION TECHNOLOGY**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: INFORMATION TECHNOLOGY</b>	(2,647,951)	(3,092,790)	(2,578,648)	(842,634)	(3,067,529)	(4,928,485)	(2,892,676)	0

**ROCK COUNTY, WISCONSIN  
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**FE FINANCE COMM**  
**14 COUNTY CLERK**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1410 COUNTY CLERK</b>								
<b>Revenues:</b>								
4220 State Aid	0	142,986	0	0	0	0	0	0
4350 Licenses	45,595	44,888	41,250	18,865	44,000	45,375	45,375	0
4410 Miscellaneous Fees	145,316	59,501	90,125	32,013	73,775	122,400	122,400	0
4620 Sale of County Property	12	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>190,923</b>	<b>247,375</b>	<b>131,375</b>	<b>50,878</b>	<b>117,775</b>	<b>167,775</b>	<b>167,775</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	168,266	163,077	171,672	76,543	168,330	218,624	218,624	0
6121 Overtime Wages-Productive	196	8,404	1,000	1,647	2,000	3,000	3,000	0
6140 FICA	12,852	13,098	13,209	5,972	13,030	16,954	16,954	0
6150 Retirement	11,050	10,760	11,655	5,263	11,497	14,308	14,308	0
6160 Insurance Benefits	63,195	43,530	50,891	49,998	50,902	67,514	67,514	0
6170 Other Compensation	114	111	91	91	91	91	91	0
6221 Telephone Services	1,621	2,780	2,500	1,212	2,700	2,700	2,700	0
6240 Repair & Maintenance Serv	0	0	0	362	0	0	0	0
6310 Office Supplies	10,381	6,204	11,000	3,375	8,800	13,100	13,100	0
6320 Publications/Dues/Supscription	190	190	190	190	190	190	190	0
6340 Operating Supplies	0	68,615	0	0	0	0	0	0
6420 Training Expense	1,572	537	1,755	205	500	2,250	2,250	0
6710 Equipment/Furniture	1,438	61,450	0	0	0	350	350	0
<b>Total Expenditures</b>	<b>270,875</b>	<b>378,756</b>	<b>263,963</b>	<b>144,858</b>	<b>258,040</b>	<b>339,081</b>	<b>339,081</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(79,952)</b>	 <b>(131,381)</b>	 <b>(132,588)</b>	 <b>(93,980)</b>	 <b>(140,265)</b>	 <b>(171,306)</b>	 <b>(171,306)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
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**FE FINANCE COMM**  
**14 COUNTY CLERK**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1411 ELECTIONS</b>								
<b>Revenues:</b>								
4220 State Aid	0	9,938	0	0	0	0	0	0
4410 Miscellaneous Fees	69	2,858	50	189	250	400	400	0
4520 Intergov Charges-Municipality	18,099	59,047	17,500	33,274	33,274	34,120	34,120	0
4600 Contributions	600	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>18,768</b>	<b>71,843</b>	<b>17,550</b>	<b>33,463</b>	<b>33,524</b>	<b>34,520</b>	<b>34,520</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	50	411	400	135	135	1,000	1,000	0
6221 Telephone Services	1,924	3,296	2,260	1,934	3,253	3,510	3,510	0
6240 Repair & Maintenance Serv	559	200	4,033	0	4,033	4,033	4,033	0
6249 Sundry Repair & Maint	31,860	26,000	27,400	26,000	27,400	27,715	27,715	0
6310 Office Supplies	22,257	134,085	38,500	24,261	37,500	110,500	110,500	0
6320 Publications/Dues/Supscription	200	498	320	200	320	320	320	0
6330 Travel	6	0	0	0	0	0	0	0
6340 Operating Supplies	0	168	0	0	0	0	0	0
6420 Training Expense	3,239	150	3,600	498	1,123	3,600	3,600	0
6710 Equipment/Furniture	5,145	0	35,000	17,888	17,888	17,112	17,112	0
<b>Total Expenditures</b>	<b>65,240</b>	<b>164,808</b>	<b>111,513</b>	<b>70,916</b>	<b>91,652</b>	<b>167,790</b>	<b>167,790</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(46,472)</b>	 <b>(92,965)</b>	 <b>(93,963)</b>	 <b>(37,453)</b>	 <b>(58,128)</b>	 <b>(133,270)</b>	 <b>(133,270)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
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**FE FINANCE COMM**  
**14 COUNTY CLERK**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: COUNTY CLERK</b>	(126,424)	(224,346)	(226,551)	(131,433)	(198,393)	(304,576)	(304,576)	0

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**FE FINANCE COMM**  
**15 TREASURER'S OFFICE**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1540 COUNTY TREASURER</b>								
<b>Revenues:</b>								
4100 Property Taxes	26,381	25,340	25,000	25,131	25,131	25,000	25,000	0
4110 Retained Sales Tax	133	120	128	61	120	128	128	0
4190 Interest on Taxes	1,411,055	1,043,376	1,400,000	672,587	997,587	1,400,000	1,400,000	0
4390 Other Reg&Compliance Fees	19,939	31,093	8,000	7,731	47,700	8,000	8,000	0
4410 Miscellaneous Fees	43,301	57,737	56,000	55,479	57,000	56,000	56,000	0
4630 Interest Revenue	2,327,851	1,700,730	1,800,000	(17,807)	200,000	1,000,000	1,000,000	0
4690 Misc General Revenue	826,398	82,394	3,155	1,794	3,155	55,685	55,685	0
<b>Total Revenues</b>	<b>4,655,058</b>	<b>2,940,790</b>	<b>3,292,283</b>	<b>744,976</b>	<b>1,330,693</b>	<b>2,544,813</b>	<b>2,544,813</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	197,707	200,942	193,250	93,181	195,000	215,713	215,713	0
6121 Overtime Wages-Productive	19	8	300	0	300	300	300	0
6140 FICA	14,914	15,150	14,592	7,127	14,592	16,525	16,525	0
6150 Retirement	12,565	13,404	12,876	6,010	12,900	13,716	13,716	0
6160 Insurance Benefits	69,073	55,007	67,872	66,805	67,729	67,560	67,567	0
6170 Other Compensation	152	160	160	160	160	160	160	0
6210 Professional Services	1,396	1,420	1,465	733	1,465	1,510	1,510	0
6221 Telephone Services	2,176	2,288	1,900	1,118	1,900	2,100	2,100	0
6240 Repair & Maintenance Serv	206	206	200	0	200	200	200	0
6310 Office Supplies	11,987	17,502	12,300	11,764	17,500	12,800	12,800	0
6320 Publications/Dues/Supscription	100	0	105	100	100	105	105	0
6330 Travel	1,833	419	1,600	0	700	1,600	1,600	0
6420 Training Expense	325	75	400	0	300	400	400	0
6490 Other Supplies	17,653	16,764	19,000	8,910	19,000	20,000	20,000	0
6710 Equipment/Furniture	675	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>330,781</b>	<b>323,345</b>	<b>326,020</b>	<b>195,908</b>	<b>331,846</b>	<b>352,689</b>	<b>352,696</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>4,324,277</b>	<b>2,617,445</b>	<b>2,966,263</b>	<b>549,068</b>	<b>998,847</b>	<b>2,192,124</b>	<b>2,192,117</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
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FE FINANCE COMM  
15 TREASURER'S OFFICE

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1541 TAX DEED EXPENSE</b>								
<b>Revenues:</b>								
4620 Sale of County Property	119,893	0	125,000	0	0	100,000	100,000	0
4690 Misc General Revenue	0	(30)	0	0	0	0	0	0
<b>Total Revenues</b>	<b>119,893</b>	<b>(30)</b>	<b>125,000</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>
<b>Expenditures:</b>								
6420 Training Expense	0	100	0	0	0	0	0	0
6490 Other Supplies	(49,406)	4,091	25,000	(1,888)	7,500	80,000	80,000	0
<b>Total Expenditures</b>	<b>(49,406)</b>	<b>4,191</b>	<b>25,000</b>	<b>(1,888)</b>	<b>7,500</b>	<b>80,000</b>	<b>80,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>169,299</b>	 <b>(4,221)</b>	 <b>100,000</b>	 <b>1,888</b>	 <b>(7,500)</b>	 <b>20,000</b>	 <b>20,000</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
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**FE FINANCE COMM**  
**15 TREASURER'S OFFICE**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: TREASURER'S OFFICE</b>	<b>4,493,576</b>	<b>2,613,224</b>	<b>3,066,263</b>	<b>550,956</b>	<b>991,347</b>	<b>2,212,124</b>	<b>2,212,117</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
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**FE FINANCE COMM**  
**17 REGISTER OF DEEDS**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1710 REGISTER OF DEEDS</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	976,900	1,184,989	912,400	579,528	1,056,500	947,500	982,500	0
4620 Sale of County Property	3,412	3,938	3,875	1,175	4,000	7,750	7,750	0
<b>Total Revenues</b>	<b>980,312</b>	<b>1,188,927</b>	<b>916,275</b>	<b>580,703</b>	<b>1,060,500</b>	<b>955,250</b>	<b>990,250</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	319,522	312,171	320,047	143,048	309,937	347,991	347,991	0
6121 Overtime Wages-Productive	0	560	5,000	17	500	3,000	3,000	0
6140 FICA	24,344	23,709	24,866	10,890	23,595	26,851	26,851	0
6150 Retirement	20,958	21,011	21,941	9,326	20,206	22,814	22,814	0
6160 Insurance Benefits	124,236	113,171	108,531	107,007	108,901	114,778	114,778	0
6170 Other Compensation	212	209	174	174	174	174	174	0
6221 Telephone Services	2,224	2,508	2,600	1,306	2,600	2,600	2,600	0
6240 Repair & Maintenance Serv	825	825	1,025	850	1,025	1,025	1,025	0
6310 Office Supplies	14,156	13,737	17,600	8,452	15,100	19,775	19,775	0
6420 Training Expense	2,438	495	3,000	466	1,500	3,000	3,000	0
6800 Cost Allocations	(10,250)	(10,537)	(15,000)	0	0	0	0	0
<b>Total Expenditures</b>	<b>498,665</b>	<b>477,859</b>	<b>489,784</b>	<b>281,536</b>	<b>483,538</b>	<b>542,008</b>	<b>542,008</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>481,647</b>	 <b>711,068</b>	 <b>426,491</b>	 <b>299,167</b>	 <b>576,962</b>	 <b>413,242</b>	 <b>448,242</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

FE FINANCE COMM  
17 REGISTER OF DEEDS

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1715 ROD REDACTION PROJECT</b>								
<b>Revenues:</b>								
4640 Fund Balance	0	0	70,000	0	31,000	42,000	42,000	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>70,000</b>	<b>0</b>	<b>31,000</b>	<b>42,000</b>	<b>42,000</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	12,326	17,041	55,000	6,359	31,000	42,000	42,000	0
6310 Office Supplies	10,250	10,537	15,000	0	0	0	0	0
<b>Total Expenditures</b>	<b>22,576</b>	<b>27,578</b>	<b>70,000</b>	<b>6,359</b>	<b>31,000</b>	<b>42,000</b>	<b>42,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(22,576)</b>	 <b>(27,578)</b>	 <b>0</b>	 <b>(6,359)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**FE FINANCE COMM**  
**17 REGISTER OF DEEDS**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: REGISTER OF DEEDS</b>	<b>459,071</b>	<b>683,490</b>	<b>426,491</b>	<b>292,808</b>	<b>576,962</b>	<b>413,242</b>	<b>448,242</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**FE FINANCE COMM**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1980 ARPA Funding</b>								
<b>Revenues:</b>								
4210 Federal Aid	0	0	7,515,000	15,864,800	0	2,964,760	2,964,760	0
4630 Interest Revenue	0	0	0	168	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>7,515,000</b>	<b>15,864,968</b>	<b>0</b>	<b>2,964,760</b>	<b>2,964,760</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	0	0	1,665,000	0	0	1,540,398	1,540,398	0
6219 Other Professional Services	0	0	100,000	0	0	0	0	0
6310 Office Supplies	0	0	100,000	0	0	0	0	0
6340 Operating Supplies	0	0	650,000	0	0	0	0	0
6430 Recreational Supplies	0	0	5,000,000	0	0	0	0	0
6710 Equipment/Furniture	0	0	0	0	0	1,424,362	1,424,362	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>7,515,000</b>	<b>0</b>	<b>0</b>	<b>2,964,760</b>	<b>2,964,760</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>15,864,968</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**FE FINANCE COMM**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 <u>Department Request</u>	2022 <u>Admin Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: ALL OTHER GENERAL GOVERNMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,864,968</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**FE FINANCE COMM**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>TOTAL FOR FINANCE COMM</b>	1,265,789	(1,023,870)	(425,588)	15,258,642	(2,722,999)	(3,785,764)	(1,713,722)	0

# Rock County P03 - Budget Preparation Report

As Of: 10/13/2021

## CI COMMUNITY INITIATIVES

For Fiscal Year: 2022

1919600000 Community Initiatives	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Rcmmndtns</u>	<u>Approved</u>
<b>Revenues:</b>								
41500 County Sales Tax	0	0	0	0	0	100,000	100,000	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>
<b>Expenses:</b>								
69510 Healthnet	57,000	42,750	57,000	28,500	57,000	57,000	57,000	0
69513 Heritage Rock County	22,546	22,546	27,546	27,546	27,546	27,546	22,546	0
69514 RSVP-Intergenerational	26,094	26,094	26,094	13,047	26,094	29,300	26,094	0
69515 RSVP-SVS	44,803	40,000	40,000	20,000	40,000	40,000	40,000	0
69516 YWCA-Care House	30,000	10,000	10,000	10,000	10,000	10,000	10,000	0
69517 YWCA-Domestic Violence Shelter	10,000	10,000	50,000	50,000	50,000	10,000	10,000	0
69518 Family Services	10,000	10,000	10,000	10,000	10,000	10,000	10,000	0
69519 CASA	10,000	10,000	20,000	20,000	20,000	30,000	20,000	0
69520 Tourism Council	5,500	5,500	5,500	5,500	5,500	5,500	5,500	0
69523 Fair Board	1,500	1,500	10,000	10,000	10,000	10,000	1,500	0
69525 Humane Society of So Wisconsin	0	0	0	0	0	100,000	100,000	0
69526 InTouch Outreach	0	0	5,000	5,000	5,000	0	0	0
69527 Fam Services/Sex Assault Re	0	0	0	0	0	25,000	10,000	0
69528 Rising Queens	0	0	0	0	0	50,000	5,000	0
<b>Total Expenses</b>	<b>217,443</b>	<b>178,390</b>	<b>261,140</b>	<b>199,593</b>	<b>261,140</b>	<b>404,346</b>	<b>317,640</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(217,443)</b>	<b>(178,390)</b>	<b>(261,140)</b>	<b>(199,593)</b>	<b>(261,140)</b>	<b>(304,346)</b>	<b>(217,640)</b>	<b>0</b>

**Rock County**  
**P03 - Budget Preparation Report**

As Of: 10/13/2021

For Fiscal Year: 2022

**CI COMMUNITY INITIATIVES**

1919600000 Community Initiatives  
Object Code and Description

**TOTAL FOR COMMUNITY INITIATIVE**

	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Rcmmndtns</u>	County Board <u>Approved</u>
	(217,443)	(178,390)	(261,140)	(199,593)	(261,140)	(304,346)	(217,640)	0

**Rock County**  
**P03 - Budget Preparation Report**

As Of: 10/13/2021

**CI COMMUNITY INITIATIVES**

For Fiscal Year: 2022

1919600000 Community Initiatives

Object Code and Description

**Grand Total For All Revenues**

**Grand Total For All Expenses**

**Grand Total**

	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Rcmmndtns</u>	County Board <u>Approved</u>
<b>Grand Total For All Revenues</b>	0	0	0	0	0	100,000	100,000	0
<b>Grand Total For All Expenses</b>	217,443	178,390	261,140	199,593	261,140	404,346	317,640	0
<b>Grand Total</b>	<u>(217,443)</u>	<u>(178,390)</u>	<u>(261,140)</u>	<u>(199,593)</u>	<u>(261,140)</u>	<u>(304,346)</u>	<u>(217,640)</u>	<u>0</u>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

CW COUNTY WIDE  
00 NOT APPLICABLE

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>0000 BALANCE SHEET ACCOUNT</b>								
<b>Revenues:</b>								
4100 Property Taxes	67,654,578	70,291,330	72,576,118	72,576,118	72,576,018	82,427,200	73,697,623	0
4120 Forest Crop Taxes	6,133	6,836	5,000	4,617	4,617	5,000	5,000	0
4150 Sales Tax Revenue	8,500,472	10,975,820	7,522,973	7,167,871	7,522,973	7,522,973	7,522,973	0
4220 State Aid	6,469,897	6,366,780	7,199,778	166,270	7,638,025	7,834,502	7,834,502	0
4410 Miscellaneous Fees	834,716	0	0	0	0	0	0	0
4480 Rents & Commissions	26,381	30,907	25,000	7,487	15,000	15,000	15,000	0
4620 Sale of County Property	0	3,907	0	36,553	0	0	0	0
4630 Interest Revenue	8,941	9,803	0	1,416	0	0	0	0
4690 Misc General Revenue	68,854	77,176	100,000	975,166	100,000	100,000	100,000	0
4700 Transfer In	1,399,611	3,831,480	0	0	0	0	0	0
4900 Long-Term Debt Proceeds	6,941,238	0	0	3,284,630	0	0	0	0
<b>Total Revenues</b>	<b>91,910,821</b>	<b>91,594,039</b>	<b>87,428,869</b>	<b>84,220,128</b>	<b>87,856,633</b>	<b>97,904,675</b>	<b>89,175,098</b>	<b>0</b>
<b>Expenditures:</b>								
6160 Insurance Benefits	(2)	0	0	0	0	0	0	0
6340 Operating Supplies	0	0	0	1,766	0	0	0	0
6490 Other Supplies	12,909,848	6,966,531	0	240	0	0	0	0
6720 Capital Improvements	(430,702)	(182,263)	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>12,479,144</b>	<b>6,784,268</b>	<b>0</b>	<b>2,006</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>79,431,677</b>	 <b>84,809,771</b>	 <b>87,428,869</b>	 <b>84,218,122</b>	 <b>87,856,633</b>	 <b>97,904,675</b>	 <b>89,175,098</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**CW COUNTY WIDE**  
**00 NOT APPLICABLE**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 <u>Department Request</u>	2022 <u>Admin Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: NOT APPLICABLE</b>	<b>79,431,677</b>	<b>84,809,771</b>	<b>87,428,869</b>	<b>84,218,122</b>	<b>87,856,633</b>	<b>97,904,675</b>	<b>89,175,098</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

CW COUNTY WIDE  
05 FINANCE DEPARTMENT

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1510 INDIRECT COST REIMBURSEMENT</b>								
<b>Revenues:</b>								
4220 State Aid	317,494	286,778	415,000	0	415,000	383,410	383,410	0
<b>Total Revenues</b>	<b>317,494</b>	<b>286,778</b>	<b>415,000</b>	<b>0</b>	<b>415,000</b>	<b>383,410</b>	<b>383,410</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	8,165	0	8,325	8,245	8,325	8,410	8,410	0
<b>Total Expenditures</b>	<b>8,165</b>	<b>0</b>	<b>8,325</b>	<b>8,245</b>	<b>8,325</b>	<b>8,410</b>	<b>8,410</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>309,329</b>	 <b>286,778</b>	 <b>406,675</b>	 <b>(8,245)</b>	 <b>406,675</b>	 <b>375,000</b>	 <b>375,000</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**CW COUNTY WIDE**  
**05 FINANCE DEPARTMENT**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: FINANCE DEPARTMENT</b>	<b>309,329</b>	<b>286,778</b>	<b>406,675</b>	<b>(8,245)</b>	<b>406,675</b>	<b>375,000</b>	<b>375,000</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**CW COUNTY WIDE**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1910 PROPERTY &amp; LIABILITY INSURANCE</b>								
<b>Revenues:</b>								
4630 Interest Revenue	54,675	50,495	50,000	39,691	39,691	35,000	35,000	0
4640 Fund Balance	0	0	200,000	0	0	565,000	565,000	0
<b>Total Revenues</b>	<b>54,675</b>	<b>50,495</b>	<b>250,000</b>	<b>39,691</b>	<b>39,691</b>	<b>600,000</b>	<b>600,000</b>	<b>0</b>
<b>Expenditures:</b>								
6510 Insurance Expense	812,448	(14,650)	400,000	753,643	600,000	600,000	600,000	0
<b>Total Expenditures</b>	<b>812,448</b>	<b>(14,650)</b>	<b>400,000</b>	<b>753,643</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(757,773)</b>	 <b>65,145</b>	 <b>(150,000)</b>	 <b>(713,952)</b>	 <b>(560,309)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**CW COUNTY WIDE**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1911 BONDS OF COUNTY EMPLOYEES</b>								
Expenditures:								
6520 Premiums on Surety Bond	1,376	999	6,500	6,853	6,853	1,500	1,500	0
<b>Total Expenditures</b>	<b>1,376</b>	<b>999</b>	<b>6,500</b>	<b>6,853</b>	<b>6,853</b>	<b>1,500</b>	<b>1,500</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(1,376)</b>	<b>(999)</b>	<b>(6,500)</b>	<b>(6,853)</b>	<b>(6,853)</b>	<b>(1,500)</b>	<b>(1,500)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**CW COUNTY WIDE**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>1912 WORKERS COMPENSATION</b>								
Revenues:								
4530 Charges-Other County Dept	775,535	753,576	750,000	749,068	750,000	750,000	750,000	0
<b>Total Revenues</b>	<b>775,535</b>	<b>753,576</b>	<b>750,000</b>	<b>749,068</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>0</b>
Expenditures:								
6170 Other Compensation	430,593	790,771	750,000	340,950	750,000	750,000	750,000	0
<b>Total Expenditures</b>	<b>430,593</b>	<b>790,771</b>	<b>750,000</b>	<b>340,950</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>344,942</b>	 <b>(37,195)</b>	 <b>0</b>	 <b>408,118</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**CW COUNTY WIDE**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1913 UNEMPLOYMENT COMPENSATION</b>								
Expenditures:								
6170 Other Compensation	20,398	39,878	25,000	10,150	25,000	25,000	25,000	0
<b>Total Expenditures</b>	<b>20,398</b>	<b>39,878</b>	<b>25,000</b>	<b>10,150</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(20,398)</b>	<b>(39,878)</b>	<b>(25,000)</b>	<b>(10,150)</b>	<b>(25,000)</b>	<b>(25,000)</b>	<b>(25,000)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**CW COUNTY WIDE**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1915 HEALTH INSURANCE</b>								
Revenues:								
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:								
6160 Insurance Benefits	0	18,860,949	21,300,000	9,746,138	21,300,000	24,132,660	24,132,660	0
6210 Professional Services	755,171	161,240	145,500	30,615	145,500	96,000	96,000	0
6219 Other Professional Services	338,054	53,460	100,000	22,828	100,000	100,000	100,000	0
6460 Program Expenses	21,696,710	(835,584)	0	(21,648)	0	0	0	0
6490 Other Supplies	141,601	90,742	45,000	2,302	45,000	45,000	45,000	0
6510 Insurance Expense	1,117,568	0	0	0	0	0	0	0
6800 Cost Allocations	(21,087,486)	(20,948,620)	(21,290,500)	(22,691,682)	(21,290,000)	(24,373,660)	(24,373,660)	0
<b>Total Expenditures</b>	<b>2,961,618</b>	<b>(2,617,813)</b>	<b>300,000</b>	<b>(12,911,447)</b>	<b>300,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(2,961,618)</b>	 <b>2,617,813</b>	 <b>(300,000)</b>	 <b>12,911,447</b>	 <b>(300,500)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**CW COUNTY WIDE**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1916 DENTAL INSURANCE</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	1,101,446	1,090,484	1,130,000	543,200	1,130,000	1,130,000	1,130,000	0
<b>Total Revenues</b>	<b>1,101,446</b>	<b>1,090,484</b>	<b>1,130,000</b>	<b>543,200</b>	<b>1,130,000</b>	<b>1,130,000</b>	<b>1,130,000</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	41,197	40,852	45,000	12,253	45,000	45,000	45,000	0
6460 Program Expenses	933,543	803,673	1,085,000	495,901	1,085,000	1,085,000	1,085,000	0
<b>Total Expenditures</b>	<b>974,740</b>	<b>844,525</b>	<b>1,130,000</b>	<b>508,154</b>	<b>1,130,000</b>	<b>1,130,000</b>	<b>1,130,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>126,706</b>	 <b>245,959</b>	 <b>0</b>	 <b>35,046</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
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**CW COUNTY WIDE**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 <u>Department Request</u>	2022 <u>Admin Recommends</u>	County <u>Board Approved</u>
<b>1921 GENERAL FUND</b>								
Revenues:								
4700 Transfer In	0	0	5,000	0	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**CW COUNTY WIDE**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>1922 CONTINGENCY FUND</b>								
Expenditures:								
6490 Other Supplies	0	0	125,000	0	0	75,000	75,000	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>125,000</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>75,000</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>0</b>	<b>0</b>	<b>(125,000)</b>	<b>0</b>	<b>0</b>	<b>(75,000)</b>	<b>(75,000)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
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**CW COUNTY WIDE**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1932 EMPLOYEE RELATED</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	489	318	1,200	0	1,200	1,200	1,200	0
4480 Rents & Commissions	4,866	2,852	5,900	1,307	5,900	5,900	5,900	0
4700 Transfer In	5,000	5,000	9,095	0	9,095	5,000	5,000	0
<b>Total Revenues</b>	<b>10,355</b>	<b>8,170</b>	<b>16,195</b>	<b>1,307</b>	<b>16,195</b>	<b>12,100</b>	<b>12,100</b>	<b>0</b>
<b>Expenditures:</b>								
6490 Other Supplies	11,495	4,103	12,100	2,113	12,100	12,100	12,100	0
6710 Equipment/Furniture	0	0	4,095	0	4,095	0	0	0
<b>Total Expenditures</b>	<b>11,495</b>	<b>4,103</b>	<b>16,195</b>	<b>2,113</b>	<b>16,195</b>	<b>12,100</b>	<b>12,100</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(1,140)</b>	 <b>4,067</b>	 <b>0</b>	 <b>(806)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
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**CW COUNTY WIDE**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1990 REFUND OF PRIOR YEARS REVENUES</b>								
Expenditures:								
6490 Other Supplies	78,352	530,164	0	56,282	0	0	0	0
<b>Total Expenditures</b>	<b>78,352</b>	<b>530,164</b>	<b>0</b>	<b>56,282</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(78,352)</b>	<b>(530,164)</b>	<b>0</b>	<b>(56,282)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
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**CW COUNTY WIDE**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1991 ADD'L EXPENDITURES-PRIOR YEARS</b>								
Expenditures:								
6490 Other Supplies	23,065	31,605	0	4,929	0	0	0	0
<b>Total Expenditures</b>	<b>23,065</b>	<b>31,605</b>	<b>0</b>	<b>4,929</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(23,065)</b>	<b>(31,605)</b>	<b>0</b>	<b>(4,929)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
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**CW COUNTY WIDE**  
**19 ALL OTHER GENERAL GOVERNMENT**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: ALL OTHER GENERAL GOVERNMENT</b>	<b>(3,372,074)</b>	<b>2,293,143</b>	<b>(601,500)</b>	<b>12,561,639</b>	<b>(892,662)</b>	<b>(101,500)</b>	<b>(101,500)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

CW COUNTY WIDE  
75 DEBT SERVICE

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>7000 PRINCIPAL ON BONDS &amp; NOTES</b>								
Expenditures:								
6600 Debt Service	(1,917,952)	3,889,279	8,085,000	0	5,600,229	8,540,000	8,540,000	0
<b>Total Expenditures</b>	<b>(1,917,952)</b>	<b>3,889,279</b>	<b>8,085,000</b>	<b>0</b>	<b>5,600,229</b>	<b>8,540,000</b>	<b>8,540,000</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>1,917,952</b>	<b>(3,889,279)</b>	<b>(8,085,000)</b>	<b>0</b>	<b>(5,600,229)</b>	<b>(8,540,000)</b>	<b>(8,540,000)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

CW COUNTY WIDE  
75 DEBT SERVICE

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>7010 INTEREST ON BONDS &amp; NOTES</b>								
<b>Revenues:</b>								
4640 Fund Balance	0	0	273,275	0	0	1,500,000	1,500,000	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>273,275</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	0	0	0	750	1,500	0	0	0
6600 Debt Service	5,472,591	613,533	942,278	1,885,276	1,885,276	1,428,261	1,428,261	0
<b>Total Expenditures</b>	<b>5,472,591</b>	<b>613,533</b>	<b>942,278</b>	<b>1,886,026</b>	<b>1,886,776</b>	<b>1,428,261</b>	<b>1,428,261</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(5,472,591)</b>	 <b>(613,533)</b>	 <b>(669,003)</b>	 <b>(1,886,026)</b>	 <b>(1,886,776)</b>	 <b>71,739</b>	 <b>71,739</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

CW COUNTY WIDE  
75 DEBT SERVICE

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
Total For Location: DEBT SERVICE	(3,554,639)	(4,502,812)	(8,754,003)	(1,886,026)	(7,487,005)	(8,468,261)	(8,468,261)	0

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

CW COUNTY WIDE  
75 DEBT SERVICE

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
TOTAL FOR COUNTY WIDE	72,814,293	82,886,880	78,480,041	94,885,490	79,883,641	89,709,914	80,980,337	0

## General Services Committee

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## **CHARTER**

### **FACILITIES MANAGEMENT DEPARTMENT**

**2022**

#### **FACILITIES MANAGEMENT**

Rock County owns and operates public facilities necessary to County agencies for the proper performance of their duties and functions. The portfolio of County buildings under the oversight of the Facilities Management Department totals 1,470,912 square feet, valued at approximately \$283,559,184.00.

This portfolio does not include Airport & Parks buildings which are managed by the Public Works Department.

#### **FACILITIES MAINTENANCE**

Operating expenditures include materials and supplies required to maintain the exterior and interior of County Buildings, plus the surrounding grounds. Also included are materials for the heating, cooling, plumbing and electrical systems in all the buildings. In addition to the work performed by skilled in-house maintenance personnel and master electrician, service contracts cover work related to elevator service, chiller and boiler maintenance, sprinkler/fire, and security systems. The County's investment in on-going building improvements and preventative maintenance helps stabilize the scope of needed building repairs, but what cannot be controlled is the increasing cost of materials and services in recent years.

#### **FACILITY CAPITAL IMPROVEMENTS & CONSTRUCTION**

The County threshold for when maintenance becomes a capital improvement currently stands at \$50,000.00. When the work entails the construction of a county building the cost can run into the millions. In order to be able to plan ahead for such capital expenditures, County Administration publishes a five- year capital improvement plan called the CIP. Like other County Departments, Facilities Management submits its projects for inclusion in the CIP.

Facilities Management serves as the lead agency in the management, planning, design, operation, construction, renovation, and occupancy of its buildings. Specifically:

- a) To manage the hiring of architectural/engineering design firms.
- b) To serve as contract administrator on remodeling/construction projects.
- c) To coordinate and manage department involvement in program design.
- d) To coordinate and manage the planning and design of County buildings.
- e) To provide oversight and serve as the lead agency during design and construction.

### **AGENCY SUPPORT SERVICES**

While not in the business of serving clients directly, Facilities Management provides support and services to County departments in a number of areas including:

- Key control
- Cleaning
- Trash and recycling
- Pest management
- Space needs
- Courthouse weapons screening contract oversight.
- Safety
- Energy management
- Air quality
- Security

**PERSONNEL SUMMARY**

**FACILITIES MANAGEMENT**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
COURTHOUSE			
Facilities Management Director	1.0	1.0	0.0
Facilities Superintendent	1.0	1.0	0.0
Master Electrician	1.0	1.0	0.0
Crew Leader	2.0	2.0	0.0
Maintenance Worker IV	9.0	9.0	0.0
Administrative Assistant	0.0	1.0	1.0
ROCK HAVEN			
Facilities Superintendent	1.0	1.0	0.0
Rock Haven Crew Leader	1.0	1.0	0.0
Maintenance Worker IV	5.0	5.0	0.0
Administrative Assistant	1.0	1.0	0.0
<b>TOTAL</b>	<b>22.0</b>	<b>23.0</b>	<b>1.0</b>

**PERSONNEL MODIFICATIONS**

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
Reclassification	Administrative Assistant - Rock Haven (PR 7, 2489)	Office Coordinator- Rock Haven (PR 13 A, Unilateral)	1.0	0.0
Create		Office Coordinator - Courthouse (PR 13 A, Unilateral)	1.0	0.0
Create		Administrative Assistant - Courthouse (PR 7, 2489)	1.0	1.0
Reallocation	Facilities Superintendent (PR 24 C, Unilateral)	Facilities Superintendent (PR 26 C, Unilateral)	2.0	0.0

**FINANCIAL SUMMARY**  
**FACILITIES MANAGEMENT**  
**2022**

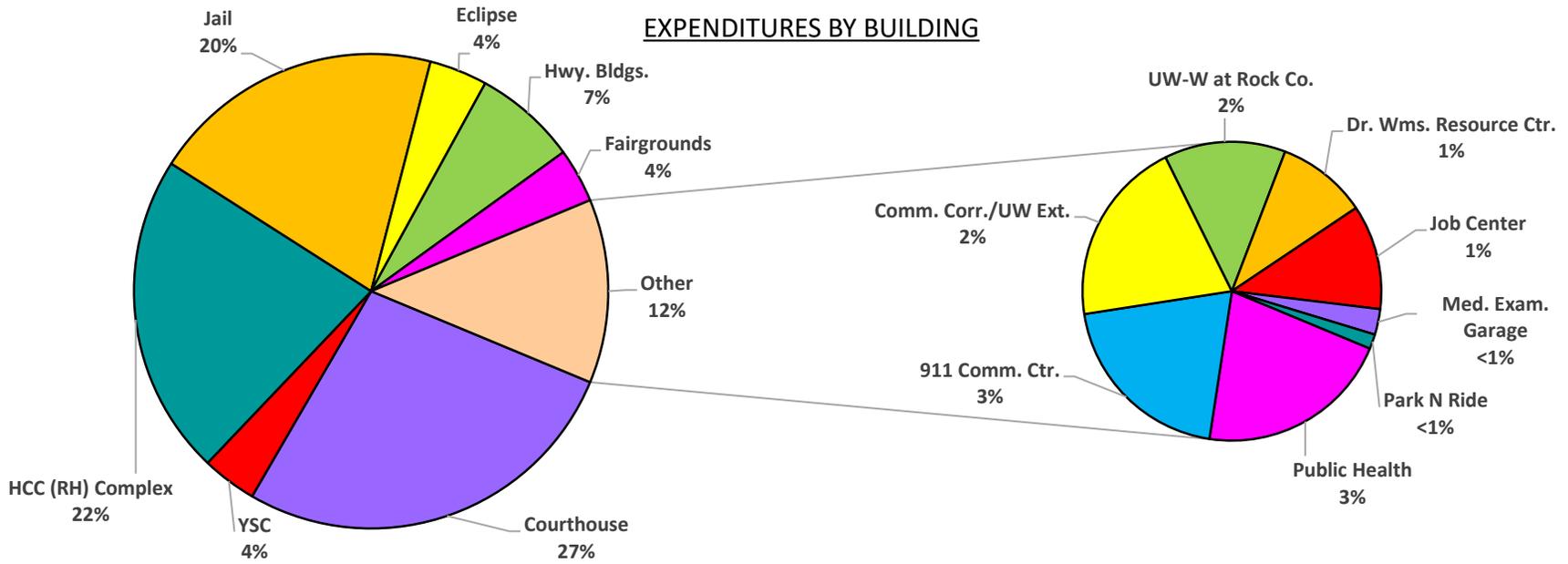
<b><u>REVENUES</u></b>	<b>DEPARTMENT <u>REQUEST</u></b>	<b>ADMINISTRATOR'S <u>RECOMMENDATION</u></b>
Federal/State	\$0	\$0
Intergovernmental	4,175	4,175
Contributions	0	0
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	2,532,000
Fees/ Other	632,263	632,263
Total Revenues	\$636,438	\$3,168,438

<b><u>EXPENDITURES</u></b>	<b>DEPARTMENT <u>REQUEST</u></b>	<b>ADMINISTRATOR'S <u>RECOMMENDATION</u></b>
Salaries	\$1,322,924	\$1,308,662
Fringe Benefits	614,163	612,145
Operational	4,204,136	4,140,136
Capital Outlay	3,542,200	2,527,200
Allocation of Services	(3,590,819)	(3,065,319)
Total Expenditures	\$6,092,604	\$5,522,824

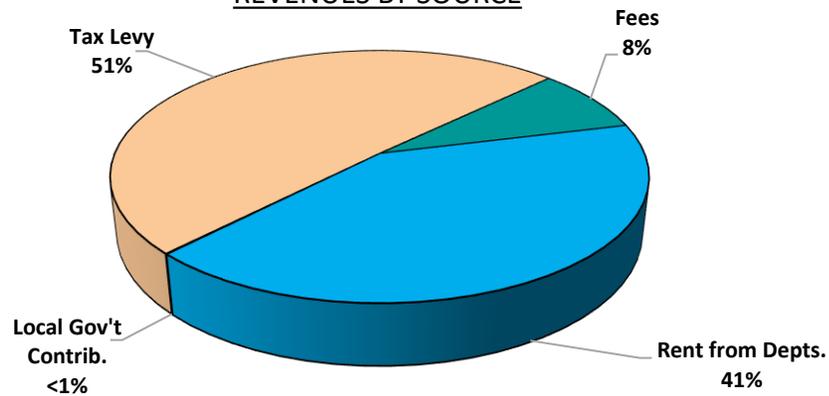
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$5,456,166</b>	<b>\$2,354,386</b>
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## 2022 BUDGET FACILITIES MANAGEMENT - OPERATIONS

EXPENDITURES BY BUILDING

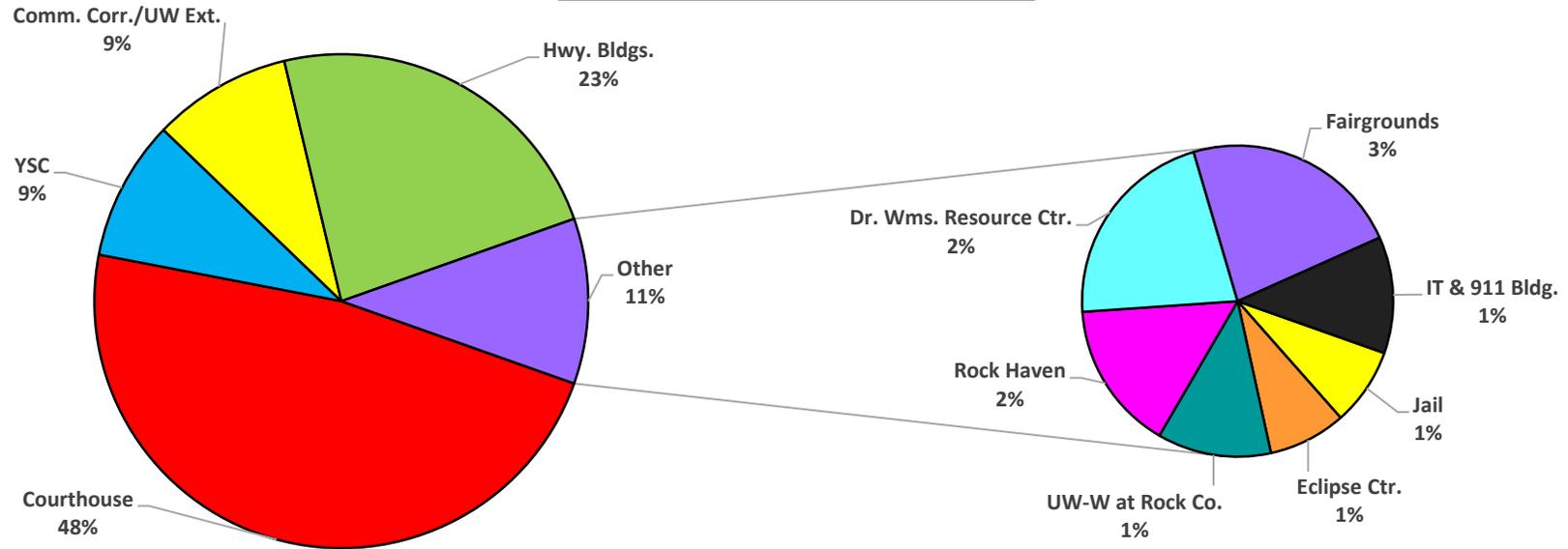


REVENUES BY SOURCE

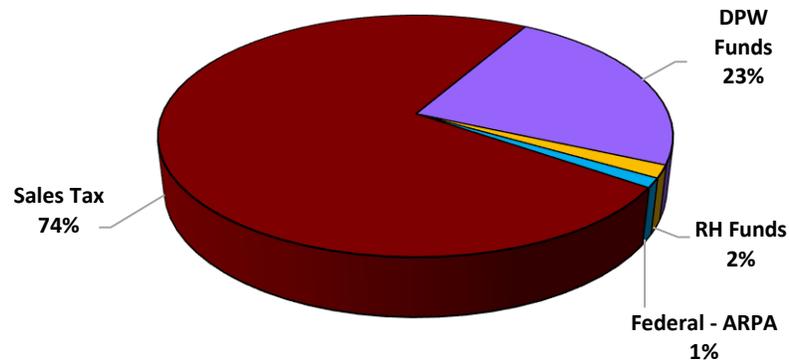


## 2022 BUDGET FACILITIES MANAGEMENT - CAPITAL

### EXPENDITURES BY BUILDING/PROJECT



### REVENUES BY SOURCE



## **ADMINISTRATOR'S COMMENTS**

### **FACILITIES MANAGEMENT**

**2022**

#### **Budget Highlights – Operations**

##### **Revenue**

- Revenue used to offset jail facility costs is budgeted to include:
  - \$150,000 from inmate and public telephone charges. This is \$25,000 more than the prior year as a result of historical trends.
  - \$100,000 from jail assessment fees, which are to be used for facility improvements. This is a \$25,000 or 33% increase over the prior year based upon historical trends.

##### **Expenditures**

- Personnel Services accounts for the cross-charge for the support provided by the Finance Department Purchasing Division. The budget for 2022 will be \$0, a decrease of \$48,946, as a result of recommending creation of a staff position (see Personnel Section).
- Costs of cleaning contracts are increasing by \$4,500 or 3.0% in the Courthouse account. The increase is a result of anticipating additional COVID-19 costs.
- \$15,000 is budgeted for ADA improvements to courtrooms and other priority areas in the Courthouse.
- Costs to maintain the Health Care Center will be decreasing by \$180,119 or 44.3% due to the relocation of the Human Services Department to the new Dr. Daniel Hale Williams Rock County Resource Center. Departments remaining at the Health Care Center are Information Technology, Medical Examiner staff offices, and the Sheriff's Emergency Management Office. Pending the progress on other capital projects, these departments will be remaining at the building for 2022.

- In a similar vein, Job Center costs will dramatically decrease as a result of all offices moving to the new Dr. Daniel Hale Williams Rock County Resource Center. In 2022, use of Conference Room K by the Courts and other departments is anticipated. The building has been placed on the market for sale.

### Personnel

- The department requests to reclassify a 1.0 FTE Administrative Assistant at Rock Haven (PR 7, 2489) to an Office Coordinator (PR 13 A, Unilateral) at a cost of \$3,170 and is not recommended. As with other requests, this would be reviewed as part of the recommended countywide wage study.
- The department requests to create a 1.0 FTE Office Coordinator at the Courthouse at a cost of \$69,773. Many years ago, the department had clerical staff at the Courthouse. In recent years, Finance Department Purchasing staff have provide support, which has been cross charged to the department. The workload has increased to the level of needing dedicated clerical support and I recommend creating a 1.0 FTE Administrative Assistant at a cost of \$59,739.
- The department requests the reallocation of 2.0 FTE Superintendent positions from PR 24 C Unilateral to PR 26 C Unilateral at a cost of \$3,672 and is not recommended due to the recommended wage study.

### Budget Highlights – Capital Projects

- A Facilities Master Plan was approved by the County Board in 2019 and lays out a long-term vision in dealing with the County’s most visible assets – its buildings and grounds. Many of the projects in this section derive from the Master Plan.

### Revenue

- Most capital projects are funded through sales tax, but two projects funded with ARPA monies are so noted.
- Sales tax represents the primary funding source of capital projects and totals \$2,532,000 in 2022.
- Highway and Rock Haven projects are funded with cash and depreciated over the useful life of the asset.

### Expenditures

- Major activities planned for 2022 are shown in the capital accounts broken out by physical location.

Jail Capital Improvement Account

\$30,000 Kubota Tractor  
\$30,000

IT/Data/911

\$45,000 Replace Roof  
\$45,000

Eclipse Center

\$20,000 Replace Flooring  
10,000 Painting  
\$30,000

Public Works (Cash-Depreciation)

\$600,000 Orfordville Salt Shed  
130,000 Upgrade Stormwater System  
40,000 Insulate Evansville Shed  
30,000 Radio repeater  
\$800,000

UW Extension

\$136,000 Replace Roof  
\$136,000

Fairgrounds

\$45,000 Electrical Upgrades  
40,000 Replace Plumbing Lines  
\$85,000

Dr. D.H. Williams Rock County Resource Ctr.

\$50,000 Multi-function lift  
30,000 Kubota Tractor  
\$80,000

Courthouse Capital Improvement Account

\$1,000,000 Boiler Replacement & Upgrades  
368,000 Replace Roof Sections  
200,000 Tuck Pointing & Caulking  
30,000 Carpet Replacement  
14,000 Elevator Security Cameras  
10,000 Replace Refrigerant Detection Syst.  
9,000 Enclosed Cargo Trailer  
3,500 Reg.of Deeds Public Access (ARPA)  
\$1,634,500

Youth Services Center Capital Account

\$250,000 Replace Boiler  
40,000 Clean Ventilation Ducts (ARPA)  
15,000 Replace Water Heater  
10,000 Switch Lights to LED  
\$315,000

UW-Whitewater @ Rock County Capital Account

\$44,000 Replace Roof Section  
\$44,000

Sheriff Diversion

\$176,000 Replace Roof  
\$176,000

Rock Haven (Cash-Depreciation)

\$30,000 Replace Carpet  
13,000 Replace Water Heater  
7,500 Ice Machines & Bins  
7,150 ADA Wheelchair Swing Set  
\$57,650

- Further comments on capital projects are noted below.
  - Courthouse projects total \$1,631,000 funded by sales tax and one project with ARPA funds, and include the following:
    - \$1,000,000 for boiler replacement and energy efficiency upgrades. The current boilers need replacement as they are beyond their useful life and half the tubes are plugged. It is budget neutral when considering energy costs savings over multiple years.
    - \$368,000 for replacing roof sections. Roofing consultants Industrial Roofing Systems Inc. (IRS) completed a roofing assessment and developed a 5-year replacement plan due to the roofs being installed in 1997. These sections have deteriorated and have developed leaks and are needing replacement within 1-2 years.
    - \$200,000 for tuckpointing and caulking. In 2018, \$300,000 worth of caulking and tuckpointing on the 1955 section of the Courthouse was completed. The balance of the building is needed and will be a multi-year project with the final year being 2024.
    - \$30,000 for carpet replacement. As part of the multi-year carpet replacement program, \$30,000 worth of carpet is budgeted to be replaced each year.
    - \$14,000 for security cameras for elevators. During the courthouse Security upgrades cameras were installed in the public elevators 4 & 5 and in Master control. This was required as it was a path of travel for inmates. This project will outfit the remaining two elevators.
    - \$10,000 for refrigeration detection system. The refrigerant leak detection equipment has failed and is need of replacement. This is a building code requirement for any room that has gas fired equipment in the same room as equipment with refrigerant.
    - \$9,000 for enclosed cargo trailer. The department moves items and equipment regularly from one location to another. The cargo trailer sits lower to the ground and has ramps, making it less labor intensive when moving items and equipment.
    - \$3,500 for reconfiguring public access to Register of Deeds records. This will keep the public in front of the counter instead of currently allowing the public behind the counter to view records. Funding from ARPA source.

- Department of Public Works projects total \$800,000, funded by cash/depreciation, and include the following:
  - \$600,000 for a new salt shed in Orfordville. The State Department of Transportation (DOT) is requesting Rock County bid out and manage construction of a new salt shed for Orfordville. The DOT will cover the cost of the shed.
  - \$130,000 for stormwater management upgrades. The storm water runoff plan needs upgrading due to standing water and flooding in some areas after a heavy rain. This amount will cover the cost of design and upgrades.
  - \$40,000 to insulate and add gas service and heaters to the Evansville maintenance shed. The shed that houses the Evansville route plow truck has no heat. The building currently does not have gas service or insulation.
  - \$30,000 for the 2<sup>nd</sup> year of the radio repeater system installation. This is the final year of a 2-year project. DPW has only one antenna site located on CTH A west of Janesville. In the event of catastrophic failure, there will be no radio communications for DPW crews. Installing a repeater network around the county using 911 communication antenna sites would make DPW more reliable. It would also enhance the ability to talk-in to the operations control center from vehicles throughout the County.
  
- Youth Service Center projects total \$315,000 to be funded by sales tax (\$275,000) and ARPA funds (\$40,000) and include:
  - \$250,000 for boiler replacement. The four boilers at YSC are 27 years old and beyond their useful life.
  - \$40,000 for ventilation system duct cleaning. The ventilation ducts have not been cleaned since the building was built in 1994. ARPA funding is recommended consistent with the ability to address “ventilation improvements in congregate facilities” as included in the interim final rule.
  - \$15,000 for water heater replacement. One water heater failed and was replaced in 2021, and now the other is leaking and needs replacement.
  - \$10,000 for LED lighting system. LED is more energy efficient and requires less replacement maintenance hours.

- Sheriff's Diversion project totals \$176,000 for roof replacement funded with sales tax. The Diversion roof shingles are starting to curl. The roof needs replacement and will be replaced with a metal roof. The metal roof carries a 30-year warranty, and the shingled roof is a 25-year warranty.
- UW Extension project totals \$136,000 for a roof replacement funded with sales tax. The UW Extension roof shingles are starting to curl. The roof needs replacement and will replace with a metal roof. The metal roof carries a 30-year warranty vs. a shingled roof that has a 25-year warranty.
- Fairgrounds projects total \$85,000 and are funded by sales tax:
  - \$45,000 is budgeted for exterior electrical work. The fairgrounds electrical is aging and in need of replacement. In 2021 the County spent \$45,000 and repaired the pole lights and upgraded the 1200-amp main panels to 1600-amp new main panels. There are several distribution panels also needing to be upgraded.
  - \$40,000 for plumbing line replacement. The fairgrounds plumbing system is aging with many underground water line breaks.
- Dr. Daniel Hale Williams Rock County Resource Center projects total \$80,000 to be funded with sales tax.
  - \$50,000 for a multi-function lift, as the ceiling heights in many areas of the building are too tall for a ladder.
  - \$30,000 for a Kubota tractor for outside maintenance functions. The Kubota utility vehicle would be used for sidewalk and grounds maintenance and includes a blade, broom, and salter.
- Rock Haven projects total \$57,650 funded by cash/depreciation and include the following:
  - \$30,000 for carpet replacement. This will start a multi-year floor replacement program.
  - \$13,000 for a replacement water heater, due to the expected failure of the water heater that is 8+ years old.
  - \$7,500 for ice machines and bins. This capital asset request is for the purchase of two (2) large ice machines for two (2) of the Rock Haven Neighborhood Pantries. The current ice machines for these two (2) pantries are small under counter machines and cannot keep up with the demand for ice. Two (2) machines in two (2) pantries were replaced in 2020 to supply enough ice for the residents.

- \$7,000 for an ADA wheelchair swing set. Since opening the new facility in 2013, one ADA swing set serves residents in the Limestone Courtyard. The department has had many requests this year to move this swing to the Sandstone Courtyard, and the addition would greatly benefit residents residing in Sandstone.
- Communication Center/IT project totals \$45,000 for a roof replacement with sales tax funds.
- UW-Whitewater at Rock County project totals \$44,000 to be funded by sales tax. A roofing consultant (Industrial Roofing Systems Inc.) completed an analysis on the 28 roof sections and developed a 5-year replacement plan.
- Jail project totals \$30,000 to be funded with sales tax to purchase a Kubota tractor for outside maintenance functions, and would include a blade, broom, and salter. This unit will also serve other buildings on the HCC/Jail campus.
- Eclipse Center projects total \$30,000 and include:
  - \$20,000 for flooring replacement. This would be the 1<sup>st</sup> year of a multi-year flooring replacement program.
  - \$10,000 for painting. This is a leased building, and the tenant is responsible for painting most of the space, which has not had a fresh coat of paint in several years. Some small rooms and touch up have been completed.

### Summary

- The recommended tax levy for Facilities Management is \$2,354,386, a decrease of \$227,617 or 8.8% from the prior year.

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**GS GENERAL SERVICES**  
**18 FACILITIES MANAGEMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1810 FACILITIES MGMNT</b>								
<b>Revenues:</b>								
4220 State Aid	28,750	5,842	0	0	0	0	0	0
4480 Rents & Commissions	23,528	25,785	23,524	13,833	17,467	17,821	17,821	0
4620 Sale of County Property	1,245	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>53,523</b>	<b>31,627</b>	<b>23,524</b>	<b>13,833</b>	<b>17,467</b>	<b>17,821</b>	<b>17,821</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	300,954	349,963	345,672	153,242	333,684	399,386	389,509	0
6121 Overtime Wages-Productive	854	2,040	0	234	0	0	0	0
6140 FICA	23,059	26,946	26,444	11,723	25,527	30,553	29,798	0
6150 Retirement	19,844	21,680	23,333	10,067	21,689	25,961	25,319	0
6160 Insurance Benefits	95,410	103,921	85,215	84,310	85,215	101,683	101,683	0
6170 Other Compensation	5,003	3,891	3,402	3,402	3,402	3,400	3,400	0
6190 Other Personal Services	500	1,655	500	1,518	750	750	750	0
6210 Professional Services	125,920	60,030	57,946	25,940	57,500	58,000	10,000	0
6216 Cleaning Services	129,095	139,821	148,500	70,574	148,500	153,000	153,000	0
6220 Utility Services	234,207	214,966	244,900	107,620	233,300	248,800	243,800	0
6221 Telephone Services	9,018	9,902	9,000	6,683	9,000	9,000	9,000	0
6240 Repair & Maintenance Serv	85,540	118,819	110,000	69,764	119,000	120,000	120,000	0
6246 Bldg Service Equip R&M	26,288	10,795	26,000	17,797	18,000	26,000	26,000	0
6249 Sundry Repair & Maint	21,269	22,333	22,637	0	22,333	27,602	27,602	0
6310 Office Supplies	387	306	1,450	(602)	1,400	1,400	1,400	0
6320 Publications/Dues/Supscription	0	175	300	220	300	300	300	0
6330 Travel	3,080	10,657	7,000	4,602	6,800	7,000	7,000	0
6350 Repair & Maintenance Supplies	56,911	77,074	95,000	27,349	96,000	100,000	100,000	0
6400 Medical Supplies	0	9,710	15,000	0	9,000	15,000	15,000	0
6420 Training Expense	1,049	320	3,500	3,235	3,235	3,500	3,500	0
6470 Non Capital Outlay	163	0	0	0	0	0	0	0
6710 Equipment/Furniture	0	0	0	0	0	1,050	1,050	0
6720 Capital Improvements	13,689	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>1,152,240</b>	<b>1,185,004</b>	<b>1,225,799</b>	<b>597,678</b>	<b>1,194,635</b>	<b>1,332,385</b>	<b>1,268,111</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(1,098,717)</b>	<b>(1,153,377)</b>	<b>(1,202,275)</b>	<b>(583,845)</b>	<b>(1,177,168)</b>	<b>(1,314,564)</b>	<b>(1,250,290)</b>	<b>0</b>

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**GS GENERAL SERVICES**  
**18 FACILITIES MANAGEMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1811 PUBLIC HEALTH/COA</b>								
Revenues:								
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:								
6110 Productive Wages	24,157	23,959	24,913	11,127	24,913	25,791	25,791	0
6121 Overtime Wages-Productive	278	48	0	0	0	0	0	0
6140 FICA	1,893	1,884	1,906	863	1,906	1,973	1,973	0
6150 Retirement	1,625	1,657	1,682	754	1,682	1,676	1,676	0
6160 Insurance Benefits	13,900	13,892	8,576	8,439	8,576	8,537	8,537	0
6170 Other Compensation	370	389	340	340	340	350	350	0
6190 Other Personal Services	125	125	125	125	125	125	125	0
6210 Professional Services	1,882	2,579	3,000	1,049	2,593	3,000	3,000	0
6216 Cleaning Services	11,607	11,607	13,137	5,565	13,000	13,500	13,500	0
6220 Utility Services	44,170	52,847	52,500	23,586	51,700	55,000	55,000	0
6240 Repair & Maintenance Serv	2,995	7,500	8,000	10,334	8,000	8,000	8,000	0
6330 Travel	0	11	0	0	0	0	0	0
6350 Repair & Maintenance Supplies	3,836	4,316	6,000	1,794	6,000	6,000	6,000	0
6720 Capital Improvements	0	3,036	0	0	0	0	0	0
6800 Cost Allocations	(132,087)	(120,339)	(120,179)	(61,984)	(118,835)	(123,952)	(123,952)	0
<b>Total Expenditures</b>	<b>(25,249)</b>	<b>3,511</b>	<b>0</b>	<b>1,992</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>25,249</b>	 <b>(3,511)</b>	 <b>0</b>	 <b>(1,992)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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**18 FACILITIES MANAGEMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1812 YOUTH SERVICES CENTER</b>								
<b>Expenditures:</b>								
6110 Productive Wages	38,135	39,440	39,860	18,378	39,860	41,266	41,266	0
6121 Overtime Wages-Productive	82	19	0	101	0	0	0	0
6140 FICA	2,978	3,093	3,049	1,549	3,049	3,157	3,157	0
6150 Retirement	2,542	2,717	2,691	1,249	2,691	2,682	2,682	0
6160 Insurance Benefits	14,243	14,244	13,573	13,454	13,698	13,635	13,635	0
6170 Other Compensation	450	622	544	544	544	550	550	0
6190 Other Personal Services	200	200	200	200	200	200	200	0
6210 Professional Services	2,712	2,689	3,250	1,220	3,050	3,700	3,700	0
6216 Cleaning Services	11,090	11,445	12,500	5,250	11,000	12,500	12,500	0
6220 Utility Services	53,659	48,183	53,500	26,235	53,670	57,300	57,300	0
6240 Repair & Maintenance Serv	23,493	26,078	20,000	15,863	25,000	25,000	25,000	0
6350 Repair & Maintenance Supplies	10,361	13,474	15,000	4,634	13,800	15,000	15,000	0
6720 Capital Improvements	0	4,283	0	0	0	0	0	0
6800 Cost Allocations	(161,071)	(158,035)	(164,167)	(86,523)	(166,562)	(174,990)	(174,990)	0
<b>Total Expenditures</b>	<b>(1,126)</b>	<b>8,452</b>	<b>0</b>	<b>2,154</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>1,126</b>	<b>(8,452)</b>	<b>0</b>	<b>(2,154)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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**18 FACILITIES MANAGEMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1815 HCC BUILDING COMPLEX</b>								
Revenues:								
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:								
6110 Productive Wages	409,493	409,448	465,925	168,460	412,888	412,907	408,522	0
6121 Overtime Wages-Productive	3,187	3,229	2,500	2,245	2,500	2,500	2,500	0
6140 FICA	31,974	32,120	35,835	13,239	31,777	31,778	31,443	0
6150 Retirement	26,323	26,917	29,189	9,831	28,039	24,663	24,377	0
6160 Insurance Benefits	136,615	117,556	136,608	133,928	136,608	136,032	136,032	0
6170 Other Compensation	5,823	6,224	5,443	5,443	5,443	5,606	5,606	0
6190 Other Personal Services	1,500	1,500	1,500	1,500	1,500	1,750	1,750	0
6210 Professional Services	9,431	8,649	12,850	4,688	13,500	14,000	14,000	0
6216 Cleaning Services	124,100	125,855	136,514	71,445	136,514	54,605	54,605	0
6219 Other Professional Services	0	0	30,000	0	0	0	0	0
6220 Utility Services	208,140	177,187	201,520	99,707	195,000	198,930	198,930	0
6221 Telephone Services	2,043	2,270	2,500	1,108	2,400	2,500	2,500	0
6240 Repair & Maintenance Serv	45,707	40,870	49,000	26,610	49,000	49,000	49,000	0
6246 Bldg Service Equip R&M	286	758	17,000	6,831	17,000	17,000	17,000	0
6330 Travel	167	0	0	0	0	0	0	0
6350 Repair & Maintenance Supplies	35,541	20,684	30,000	15,026	28,500	30,000	30,000	0
6420 Training Expense	3,325	834	4,500	540	2,000	4,500	4,500	0
6510 Insurance Expense	2,123	2,394	45,285	0	45,285	45,285	45,285	0
6720 Capital Improvements	0	4,764	0	0	0	0	0	0
6800 Cost Allocations	(753,802)	(677,575)	(800,000)	0	(800,000)	(800,000)	(800,000)	0
<b>Total Expenditures</b>	<b>291,976</b>	<b>303,684</b>	<b>406,169</b>	<b>560,601</b>	<b>307,954</b>	<b>231,056</b>	<b>226,050</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(291,976)</b>	 <b>(303,684)</b>	 <b>(406,169)</b>	 <b>(560,601)</b>	 <b>(307,954)</b>	 <b>(231,056)</b>	 <b>(226,050)</b>	 <b>0</b>

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**18 FACILITIES MANAGEMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1816 COMMUNICATIONS CTR.OPERATION</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	27,000	0	0	0	0	0	45,000	0
4700 Transfer In	0	0	16,150	0	16,150	0	0	0
<b>Total Revenues</b>	<b>27,000</b>	<b>0</b>	<b>16,150</b>	<b>0</b>	<b>16,150</b>	<b>0</b>	<b>45,000</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	9,534	9,861	9,965	4,595	9,965	10,317	10,317	0
6121 Overtime Wages-Productive	21	5	0	25	0	0	0	0
6140 FICA	745	773	762	387	762	789	789	0
6150 Retirement	636	679	673	312	673	671	671	0
6160 Insurance Benefits	3,560	3,560	3,420	3,362	3,420	3,404	3,404	0
6170 Other Compensation	113	156	136	136	136	140	140	0
6190 Other Personal Services	50	50	50	50	50	50	50	0
6210 Professional Services	2,293	1,695	2,600	440	2,150	2,600	2,600	0
6216 Cleaning Services	7,300	7,300	13,165	3,500	13,000	13,165	13,165	0
6220 Utility Services	46,717	43,309	55,700	20,338	49,400	56,960	52,960	0
6240 Repair & Maintenance Serv	7,710	19,043	40,150	4,150	20,000	65,000	65,000	0
6350 Repair & Maintenance Supplies	9,783	6,040	14,000	5,315	14,000	14,000	14,000	0
6800 Cost Allocations	(88,462)	(114,516)	(114,471)	(46,963)	(97,406)	(122,096)	(118,096)	0
<b>Total Expenditures</b>	<b>0</b>	<b>(22,045)</b>	<b>26,150</b>	<b>(4,353)</b>	<b>16,150</b>	<b>45,000</b>	<b>45,000</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>27,000</b>	<b>22,045</b>	<b>(10,000)</b>	<b>4,353</b>	<b>0</b>	<b>(45,000)</b>	<b>0</b>	<b>0</b>

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**18 FACILITIES MANAGEMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1817 DIVERSION PROG/ASC</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	180,000	0	0	0	0	0	312,000	0
<b>Total Revenues</b>	<b>180,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>312,000</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	24,157	23,959	24,913	11,127	24,913	25,791	25,791	0
6121 Overtime Wages-Productive	278	48	0	0	0	0	0	0
6140 FICA	1,893	1,884	1,906	863	1,906	1,973	1,973	0
6150 Retirement	1,625	1,657	1,682	754	1,682	1,676	1,676	0
6160 Insurance Benefits	13,900	13,892	8,576	8,439	8,576	8,537	8,537	0
6170 Other Compensation	370	247	340	340	340	350	350	0
6190 Other Personal Services	125	125	125	125	125	125	125	0
6210 Professional Services	1,010	1,471	2,250	545	2,080	2,250	2,250	0
6216 Cleaning Services	11,999	9,471	15,700	0	12,000	15,700	15,700	0
6220 Utility Services	35,176	34,118	38,750	16,427	34,500	39,600	39,600	0
6240 Repair & Maintenance Serv	8,311	8,347	8,500	11,478	12,000	10,000	10,000	0
6330 Travel	0	11	0	0	0	0	0	0
6350 Repair & Maintenance Supplies	8,436	1,209	12,000	1,084	9,500	12,000	12,000	0
6720 Capital Improvements	158,053	6,340	0	0	0	312,000	312,000	0
6800 Cost Allocations	(107,279)	(118,211)	(114,742)	(50,306)	(107,622)	(118,002)	(118,002)	0
<b>Total Expenditures</b>	<b>158,054</b>	<b>(15,432)</b>	<b>0</b>	<b>876</b>	<b>0</b>	<b>312,000</b>	<b>312,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>21,946</b>	 <b>15,432</b>	 <b>0</b>	 <b>(876)</b>	 <b>0</b>	 <b>(312,000)</b>	 <b>0</b>	 <b>0</b>

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**GS GENERAL SERVICES**  
**18 FACILITIES MANAGEMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1818 JAIL</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	0	0	0	0	0	0	30,000	0
4310 Fines & Forfeitures	11,380	100,000	75,000	0	100,000	100,000	100,000	0
4480 Rents & Commissions	176,462	158,365	125,000	66,488	150,000	150,000	150,000	0
<b>Total Revenues</b>	<b>187,842</b>	<b>258,365</b>	<b>200,000</b>	<b>66,488</b>	<b>250,000</b>	<b>250,000</b>	<b>280,000</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	200,579	170,622	182,697	81,516	182,697	193,580	193,580	0
6121 Overtime Wages-Productive	1,370	2,313	0	755	1,500	1,500	1,500	0
6140 FICA	15,705	13,374	13,976	6,348	14,091	14,924	14,924	0
6150 Retirement	13,415	10,456	12,332	5,743	12,433	12,680	12,680	0
6160 Insurance Benefits	90,814	71,129	68,470	66,937	68,470	68,159	68,159	0
6170 Other Compensation	2,510	3,112	2,721	2,721	3,112	3,112	3,112	0
6190 Other Personal Services	1,000	1,000	1,000	750	1,000	1,000	1,000	0
6210 Professional Services	9,719	9,754	13,650	5,981	17,126	19,000	19,000	0
6216 Cleaning Services	24,499	34,303	25,300	11,920	25,120	27,300	26,300	0
6219 Other Professional Services	70,302	51,395	53,194	53,194	51,395	53,194	53,194	0
6220 Utility Services	321,634	277,426	343,000	138,204	299,000	339,200	334,200	0
6221 Telephone Services	334	318	700	162	560	700	700	0
6240 Repair & Maintenance Serv	68,295	105,410	115,000	46,708	87,000	90,000	90,000	0
6246 Bldg Service Equip R&M	10,683	3,967	10,500	7,068	9,800	10,500	10,500	0
6330 Travel	55	17	2,400	0	100	1,500	1,500	0
6350 Repair & Maintenance Supplies	99,142	60,457	80,000	45,314	100,000	105,000	105,000	0
6420 Training Expense	0	34	0	0	0	0	0	0
6710 Equipment/Furniture	0	0	0	0	0	30,000	30,000	0
<b>Total Expenditures</b>	<b>930,056</b>	<b>815,087</b>	<b>924,940</b>	<b>473,321</b>	<b>873,404</b>	<b>971,349</b>	<b>965,349</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(742,214)</b>	<b>(556,722)</b>	<b>(724,940)</b>	<b>(406,833)</b>	<b>(623,404)</b>	<b>(721,349)</b>	<b>(685,349)</b>	<b>0</b>

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**18 FACILITIES MANAGEMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1819 UW-ROCK COUNTY</b>								
Revenues:								
<b>Total Revenues</b>	<b>0</b>	<b>0</b>						
Expenditures:								
6210 Professional Services	2,029	1,843	0	166	0	0	0	0
6240 Repair & Maintenance Serv	35,776	68,076	45,000	21,430	45,000	45,000	45,000	0
6246 Bldg Service Equip R&M	10,807	4,268	12,000	8,306	9,800	12,000	12,000	0
6350 Repair & Maintenance Supplies	12,666	2,087	20,000	277	16,000	20,000	20,000	0
6720 Capital Improvements	0	4,395	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>61,278</b>	<b>80,669</b>	<b>77,000</b>	<b>30,179</b>	<b>70,800</b>	<b>77,000</b>	<b>77,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(61,278)</b>	 <b>(80,669)</b>	 <b>(77,000)</b>	 <b>(30,179)</b>	 <b>(70,800)</b>	 <b>(77,000)</b>	 <b>(77,000)</b>	 <b>0</b>

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Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1820 ECLIPSE CENTER</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	0	0	20,000	0	0	0	30,000	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>0</b>
<b>Expenditures:</b>								
6190 Other Personal Services	0	0	50	0	50	50	50	0
6210 Professional Services	5,497	3,514	5,600	1,451	3,459	3,500	3,500	0
6216 Cleaning Services	21,509	21,879	24,000	10,818	23,188	14,000	14,000	0
6220 Utility Services	3,420	2,952	3,880	1,540	2,972	3,925	3,925	0
6240 Repair & Maintenance Serv	603	200	1,500	656	1,431	21,500	21,500	0
6350 Repair & Maintenance Supplies	3,694	4,520	3,500	1,671	2,800	2,000	2,000	0
6532 Building/Office Lease	141,057	154,211	150,277	117,130	155,574	160,242	160,242	0
6720 Capital Improvements	23,140	0	20,000	0	0	10,000	10,000	0
6800 Cost Allocations	(175,780)	(183,730)	(188,807)	(135,475)	(189,474)	(185,217)	(185,217)	0
<b>Total Expenditures</b>	<b>23,140</b>	<b>3,546</b>	<b>20,000</b>	<b>(2,209)</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(23,140)</b>	<b>(3,546)</b>	<b>0</b>	<b>2,209</b>	<b>0</b>	<b>(30,000)</b>	<b>0</b>	<b>0</b>

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**18 FACILITIES MANAGEMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1821 JOB CENTER</b>								
<b>Revenues:</b>								
4480 Rents & Commissions	0	0	0	0	0	240,724	240,724	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>240,724</b>	<b>240,724</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	48,749	64,973	51,394	22,253	51,394	101,573	101,573	0
6121 Overtime Wages-Productive	88	255	0	0	0	0	0	0
6140 FICA	3,755	5,028	3,932	1,704	3,932	7,770	7,770	0
6150 Retirement	3,203	3,307	3,469	1,502	3,469	6,602	6,602	0
6160 Insurance Benefits	200	9,170	16,987	16,561	17,083	34,080	34,080	0
6170 Other Compensation	708	778	680	680	0	0	0	0
6190 Other Personal Services	250	250	200	250	250	1,750	1,750	0
6210 Professional Services	5,103	3,012	6,400	1,392	5,295	12,500	12,500	0
6216 Cleaning Services	46,902	47,557	53,110	22,598	49,579	127,555	127,555	0
6220 Utility Services	65,528	54,545	69,700	24,947	50,493	249,646	249,646	0
6240 Repair & Maintenance Serv	13,343	7,732	11,000	7,245	10,200	31,000	31,000	0
6246 Bldg Service Equip R&M	0	0	0	0	0	10,000	10,000	0
6330 Travel	1,836	2,002	2,400	189	2,400	4,800	4,800	0
6350 Repair & Maintenance Supplies	9,740	9,967	13,000	997	6,500	18,000	18,000	0
6720 Capital Improvements	15,329	0	0	0	0	0	0	0
6800 Cost Allocations	(214,736)	(208,574)	(232,272)	(98,689)	(200,595)	(298,152)	(298,152)	0
<b>Total Expenditures</b>	<b>(2)</b>	<b>2</b>	<b>0</b>	<b>1,629</b>	<b>0</b>	<b>307,124</b>	<b>307,124</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>2</b>	 <b>(2)</b>	 <b>0</b>	 <b>(1,629)</b>	 <b>0</b>	 <b>(66,400)</b>	 <b>(66,400)</b>	 <b>0</b>

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Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1823 COURT ST</b>								
Revenues:								
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:								
6210 Professional Services	399	1,271	1,200	357	746	0	0	0
6216 Cleaning Services	3,614	2,177	4,124	1,732	3,809	0	0	0
6240 Repair & Maintenance Serv	0	0	0	675	675	0	0	0
6350 Repair & Maintenance Supplies	988	115	1,000	60	700	0	0	0
6720 Capital Improvements	5,698	0	0	0	0	0	0	0
6800 Cost Allocations	(5,001)	(5,800)	(6,324)	(3,186)	(5,930)	0	0	0
<b>Total Expenditures</b>	<b>5,698</b>	<b>(2,237)</b>	<b>0</b>	<b>(362)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(5,698)</b>	 <b>2,237</b>	 <b>0</b>	 <b>362</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1824 HWY BUILDINGS/GROUNDS</b>								
Revenues:								
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:								
6110 Productive Wages	51,657	53,406	54,000	26,289	54,000	55,906	55,906	0
6121 Overtime Wages-Productive	49	242	0	45	100	100	100	0
6140 FICA	3,942	4,078	4,131	2,011	4,139	4,284	4,284	0
6150 Retirement	3,392	3,621	3,645	1,637	3,652	3,640	3,640	0
6160 Insurance Benefits	27,794	27,800	16,954	16,885	17,110	17,032	17,032	0
6170 Other Compensation	740	778	680	680	680	700	700	0
6190 Other Personal Services	250	250	250	250	250	250	250	0
6210 Professional Services	4,981	5,542	5,500	2,455	4,139	5,500	5,500	0
6216 Cleaning Services	11,341	11,201	12,713	5,458	12,508	13,100	13,100	0
6220 Utility Services	94,119	88,992	127,660	71,209	109,911	160,800	160,800	0
6221 Telephone Services	466	462	600	231	525	600	600	0
6240 Repair & Maintenance Serv	68,712	23,469	180,700	19,481	180,700	155,000	155,000	0
6330 Travel	0	0	250	0	225	250	250	0
6350 Repair & Maintenance Supplies	17,062	18,046	26,000	5,453	19,400	28,000	28,000	0
6710 Equipment/Furniture	0	0	84,000	0	0	30,000	30,000	0
6720 Capital Improvements	744,766	3,964,934	870,121	1,102,054	1,102,054	1,040,000	640,000	0
6800 Cost Allocations	(284,506)	(237,888)	(392,383)	0	(407,339)	(315,162)	(315,162)	0
6810 DPW Cost Allocations	(744,766)	(3,964,934)	(994,821)	0	(1,102,054)	(1,200,000)	(800,000)	0
<b>Total Expenditures</b>	<b>(1)</b>	<b>(1)</b>	<b>0</b>	<b>1,254,138</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>1</b>	 <b>1</b>	 <b>0</b>	 <b>(1,254,138)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1825 HWY SALT SHED</b>								
<b>Revenues:</b>								
4620 Sale of County Property	5,510	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>5,510</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6220 Utility Services	3,678	3,092	7,350	1,564	5,400	6,850	6,850	0
6240 Repair & Maintenance Serv	0	1,590	2,000	0	1,600	2,000	2,000	0
6350 Repair & Maintenance Supplies	960	709	7,000	280	1,000	5,500	5,500	0
6800 Cost Allocations	(872)	(5,391)	0	0	(8,000)	(14,350)	(14,350)	0
6810 DPW Cost Allocations	0	0	(16,350)	0	0	0	0	0
<b>Total Expenditures</b>	<b>3,766</b>	<b>0</b>	<b>0</b>	<b>1,844</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>1,744</b>	 <b>0</b>	 <b>0</b>	 <b>(1,844)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1828 FAIRGROUNDS</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	200,000	0	191,000	0	191,000	0	85,000	0
4480 Rents & Commissions	139,150	61,281	122,076	11,239	108,076	123,718	123,718	0
4640 Fund Balance	0	0	191,000	0	191,000	0	0	0
4700 Transfer In	0	0	191,000	0	191,000	0	0	0
<b>Total Revenues</b>	<b>339,150</b>	<b>61,281</b>	<b>695,076</b>	<b>11,239</b>	<b>681,076</b>	<b>123,718</b>	<b>208,718</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	0	51,918	50,525	0	50,525	52,307	52,307	0
6140 FICA	0	3,890	3,865	0	3,865	4,001	4,001	0
6150 Retirement	0	3,488	3,410	0	3,410	3,400	3,400	0
6160 Insurance Benefits	0	27,799	17,102	16,466	17,102	17,023	17,023	0
6170 Other Compensation	0	0	680	680	680	680	680	0
6190 Other Personal Services	0	250	250	0	250	250	250	0
6210 Professional Services	87,600	0	0	0	0	0	0	0
6220 Utility Services	41,363	32,966	39,040	15,586	34,800	39,568	38,568	0
6240 Repair & Maintenance Serv	21,611	107,883	397,000	102,538	397,000	25,000	25,000	0
6350 Repair & Maintenance Supplies	24,247	15,735	22,000	7,465	20,000	22,000	22,000	0
6510 Insurance Expense	3,800	4,881	4,598	0	4,598	4,736	4,736	0
6710 Equipment/Furniture	0	4,500	5,000	0	0	0	0	0
6720 Capital Improvements	3,270	6,750	191,000	10,388	191,000	535,000	85,000	0
<b>Total Expenditures</b>	<b>181,891</b>	<b>260,060</b>	<b>734,470</b>	<b>153,123</b>	<b>723,230</b>	<b>703,965</b>	<b>252,965</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>157,259</b>	 <b>(198,779)</b>	 <b>(39,394)</b>	 <b>(141,884)</b>	 <b>(42,154)</b>	 <b>(580,247)</b>	 <b>(44,247)</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1829 ME GARAGE</b>								
<b>Expenditures:</b>								
6220 Utility Services	8,685	8,682	9,175	4,484	9,350	9,748	9,748	0
6240 Repair & Maintenance Serv	1,578	4,265	4,000	2,677	4,000	4,000	4,000	0
6350 Repair & Maintenance Supplies	641	729	2,500	0	1,400	2,500	2,500	0
6710 Equipment/Furniture	0	0	6,000	0	0	0	0	0
6800 Cost Allocations	(10,905)	(13,676)	(15,675)	(7,162)	(14,750)	(16,248)	(16,248)	0
<b>Total Expenditures</b>	<b>(1)</b>	<b>0</b>	<b>6,000</b>	<b>(1)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>1</b>	<b>0</b>	<b>(6,000)</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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**GS GENERAL SERVICES**  
**18 FACILITIES MANAGEMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1830 PARK N RIDE</b>								
<b>Revenues:</b>								
4520 Intergov Charges-Municipality	0	0	4,175	0	4,175	4,175	4,175	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>4,175</b>	<b>0</b>	<b>4,175</b>	<b>4,175</b>	<b>4,175</b>	<b>0</b>
<b>Expenditures:</b>								
6220 Utility Services	455	515	4,900	209	700	725	725	0
6240 Repair & Maintenance Serv	7,550	4,075	8,500	6,850	8,500	8,500	8,500	0
<b>Total Expenditures</b>	<b>8,005</b>	<b>4,590</b>	<b>13,400</b>	<b>7,059</b>	<b>9,200</b>	<b>9,225</b>	<b>9,225</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(8,005)</b>	 <b>(4,590)</b>	 <b>(9,225)</b>	 <b>(7,059)</b>	 <b>(5,025)</b>	 <b>(5,050)</b>	 <b>(5,050)</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1835 Pinehurst Project</b>								
<b>Revenues:</b>								
4700 Transfer In	0	0	1,800,000	0	1,800,000	0	0	0
4900 Long-Term Debt Proceeds	0	0	4,360,000	0	4,360,000	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>6,160,000</b>	<b>0</b>	<b>6,160,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	0	45,000	0	0	0	0	0	0
6720 Capital Improvements	0	0	6,160,000	710,936	6,160,000	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>45,000</b>	<b>6,160,000</b>	<b>710,936</b>	<b>6,160,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>(45,000)</b>	 <b>0</b>	 <b>(710,936)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1837 JAIL CAPITAL IMPROVEMENTS</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	484,000	175,000	175,000	0	175,000	0	0	0
4220 State Aid	0	522,862	0	0	0	0	0	0
4700 Transfer In	0	0	37,500	0	37,500	0	0	0
<b>Total Revenues</b>	<b>484,000</b>	<b>697,862</b>	<b>212,500</b>	<b>0</b>	<b>212,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6240 Repair & Maintenance Serv	92,530	142,906	182,500	6,900	182,500	0	0	0
6710 Equipment/Furniture	9,743	0	15,000	0	15,000	0	0	0
6720 Capital Improvements	707,155	528,217	15,000	0	15,000	0	0	0
<b>Total Expenditures</b>	<b>809,428</b>	<b>671,123</b>	<b>212,500</b>	<b>6,900</b>	<b>212,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(325,428)</b>	 <b>26,739</b>	 <b>0</b>	 <b>(6,900)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1842 COURTHOUSE FACILITY IMPROVEMEN</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	1,105,000	446,914	1,737,000	0	1,737,000	0	1,631,000	0
4220 State Aid	0	138,100	0	0	0	0	0	0
4700 Transfer In	0	0	331,081	0	331,081	0	0	0
<b>Total Revenues</b>	<b>1,105,000</b>	<b>585,014</b>	<b>2,068,081</b>	<b>0</b>	<b>2,068,081</b>	<b>0</b>	<b>1,631,000</b>	<b>0</b>
<b>Expenditures:</b>								
6240 Repair & Maintenance Serv	15,437	262,825	45,074	7,800	45,074	598,000	598,000	0
6710 Equipment/Furniture	0	100,061	40,000	0	40,000	22,500	22,500	0
6720 Capital Improvements	495,974	490,165	1,993,007	188,284	1,993,007	1,014,000	1,014,000	0
6800 Cost Allocations	0	0	0	0	0	0	(3,500)	0
<b>Total Expenditures</b>	<b>511,411</b>	<b>853,051</b>	<b>2,078,081</b>	<b>196,084</b>	<b>2,078,081</b>	<b>1,634,500</b>	<b>1,631,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>593,589</b>	 <b>(268,037)</b>	 <b>(10,000)</b>	 <b>(196,084)</b>	 <b>(10,000)</b>	 <b>(1,634,500)</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1843 U-ROCK EXPANSION PROJECT</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	140,000	45,000	50,000	0	50,000	0	44,000	0
<b>Total Revenues</b>	<b>140,000</b>	<b>45,000</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>44,000</b>	<b>0</b>
<b>Expenditures:</b>								
6240 Repair & Maintenance Serv	0	72,349	40,000	0	40,000	44,000	44,000	0
6720 Capital Improvements	53,743	7,315	10,000	0	10,000	0	0	0
<b>Total Expenditures</b>	<b>53,743</b>	<b>79,664</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>44,000</b>	<b>44,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>86,257</b>	 <b>(34,664)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>(44,000)</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1849 JAIL/HCC COMPLEX PROJECT</b>								
Revenues:								
4150 Sales Tax Revenue	25,600	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>25,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:								
6720 Capital Improvements	68,694	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>68,694</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(43,094)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1850 YSC CAPITAL IMPROVEMENT</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	0	100,000	266,000	0	266,000	0	275,000	0
4700 Transfer In	0	0	94,914	0	94,914	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>100,000</b>	<b>360,914</b>	<b>0</b>	<b>360,914</b>	<b>0</b>	<b>275,000</b>	<b>0</b>
<b>Expenditures:</b>								
6240 Repair & Maintenance Serv	0	0	0	0	0	40,000	40,000	0
6710 Equipment/Furniture	0	0	0	0	0	15,000	15,000	0
6720 Capital Improvements	0	19,250	360,914	57,750	360,914	260,000	260,000	0
6800 Cost Allocations	0	0	0	0	0	0	(40,000)	0
<b>Total Expenditures</b>	<b>0</b>	<b>19,250</b>	<b>360,914</b>	<b>57,750</b>	<b>360,914</b>	<b>315,000</b>	<b>275,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>80,750</b>	 <b>0</b>	 <b>(57,750)</b>	 <b>0</b>	 <b>(315,000)</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1851 ROCK HAVEN CAPITAL IMPROVEMENT</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	153,700	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>153,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6240 Repair & Maintenance Serv	0	0	0	0	0	30,000	30,000	0
6710 Equipment/Furniture	0	52,911	0	0	0	27,650	27,650	0
6720 Capital Improvements	49,543	30,938	0	0	0	165,000	0	0
6810 DPW Cost Allocations	0	0	0	0	(209,000)	(222,650)	(57,650)	0
<b>Total Expenditures</b>	<b>49,543</b>	<b>83,849</b>	<b>0</b>	<b>0</b>	<b>(209,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>104,157</b>	 <b>(83,849)</b>	 <b>0</b>	 <b>0</b>	 <b>209,000</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1855 COURTHOUSE SECURITY</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	2,619,271	2,619,271	0	0	0	0	0	0
4690 Misc General Revenue	(2,700,748)	(8,711,889)	0	0	0	0	0	0
4700 Transfer In	6,092,618	6,092,618	0	0	0	0	0	0
<b>Total Revenues</b>	<b>6,011,141</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6490 Other Supplies	(2,759,334)	(8,502,554)	0	0	0	0	0	0
6720 Capital Improvements	8,502,554	8,699,064	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>5,743,220</b>	<b>196,510</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>267,921</b>	 <b>(196,510)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1857 Human Services Building</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	0	0	0	0	0	0	80,000	0
4690 Misc General Revenue	0	(5,196,000)	0	0	0	0	0	0
4700 Transfer In	0	174,000	671,687	0	671,687	0	0	0
4900 Long-Term Debt Proceeds	5,196,000	5,196,000	2,000,000	0	2,000,000	0	0	0
<b>Total Revenues</b>	<b>5,196,000</b>	<b>174,000</b>	<b>2,671,687</b>	<b>0</b>	<b>2,671,687</b>	<b>0</b>	<b>80,000</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	0	260	0	0	0	0	0	0
6220 Utility Services	5,596	23,784	87,000	9,300	182,854	0	0	0
6240 Repair & Maintenance Serv	495	3,660	5,000	70	3,500	0	0	0
6246 Bldg Service Equip R&M	0	0	0	0	3,000	0	0	0
6350 Repair & Maintenance Supplies	1,698	1,724	5,000	0	4,000	0	0	0
6490 Other Supplies	0	(4,672,341)	0	0	0	0	0	0
6710 Equipment/Furniture	0	0	0	0	0	80,000	80,000	0
6720 Capital Improvements	4,664,552	14,259,544	2,671,687	10,592,058	2,671,687	0	0	0
<b>Total Expenditures</b>	<b>4,672,341</b>	<b>9,616,631</b>	<b>2,768,687</b>	<b>10,601,428</b>	<b>2,865,041</b>	<b>80,000</b>	<b>80,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>523,659</b>	 <b>(9,442,631)</b>	 <b>(97,000)</b>	 <b>(10,601,428)</b>	 <b>(193,354)</b>	 <b>(80,000)</b>	 <b>0</b>	 <b>0</b>

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<b>1858 IT and 911</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	0	575,000	0	0	0	0	0	0
4900 Long-Term Debt Proceeds	0	0	11,514,501	0	11,514,501	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>575,000</b>	<b>11,514,501</b>	<b>0</b>	<b>11,514,501</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6720 Capital Improvements	0	104,046	11,514,501	390,701	11,514,501	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>104,046</b>	<b>11,514,501</b>	<b>390,701</b>	<b>11,514,501</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>470,954</b>	 <b>0</b>	 <b>(390,701)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1859 Glen Oaks</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	0	0	153,139	0	153,139	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>153,139</b>	<b>0</b>	<b>153,139</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6720 Capital Improvements	0	0	153,139	0	153,139	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>153,139</b>	<b>0</b>	<b>153,139</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: FACILITIES MANAGEMENT</b>	(789,639)	(11,765,865)	(2,582,003)	(14,949,908)	(2,220,859)	(5,456,166)	(2,354,386)	0

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**GS GENERAL SERVICES**  
**18 FACILITIES MANAGEMENT**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>TOTAL FOR GENERAL SERVICES</b>	(789,639)	(11,765,865)	(2,582,003)	(14,949,908)	(2,220,859)	(5,456,166)	(2,354,386)	0

## Health Services Committee

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**CHARTER**  
**ROCK HAVEN**

2022

**INTRODUCTION**

Rock Haven is a 128-bed skilled nursing facility serving the Rock County population. We accept Medicare, Medicare Advantage, Medicaid, private insurances, and private pay.

**ROCK HAVEN SERVICES**

Rock Haven staff care for residents with a variety of health concerns and acute illnesses requiring skilled medical and nursing care, such as; IV therapy, feeding tubes, tracheotomy care, dialysis, oxygen therapy, wound care, and Physical, Occupational, and Speech therapy. In addition, staff care for residents with dementia, including Alzheimer’s type, as well as chronic mental illness and developmental disabilities.

**REGULATORY OVERSIGHT**

Wisconsin Administrative Code, Chapter HFS 132, and the CMS Requirements of Participation for nursing homes (Federal regulations) direct the quality of care, quality of life and safety provided in the long-term care setting. In addition, key quality metrics and resources for long-term care including the CMS Quality Measure Reports and the Nursing Home Quality Initiative, are available to guide care improvement activities. Rock Haven is a member of LeadingAge Wisconsin, a statewide membership association that provides tools and resources to assist nonprofit aging service professionals.

**ADMINISTRATION**

The Senior Management Team includes the Nursing Home Administrator, Director of Nursing, Financial Office Manager, Materials/Environmental Services Manager, Food Service Manager, Facilities Supervisor, and Recreational Therapy Director. As a team, we are committed to reducing Rock Haven’s reliance on the county tax levy by managing in a manner that enables us to use resources efficiently and effectively to attain or maintain the highest practicable physical, mental, and psychosocial well-being of each resident.

The Facility is also committed to Quality Assurance Performance Improvement (QAPI), and will continue to utilize the QAPI program to improve care and services at Rock Haven. The QAPI process includes reviewing, collecting and analyzing data and information daily, monthly, quarterly, and annually to detect trends, including adverse events. A QAPI meeting is held quarterly to address areas of improvement throughout the facility. The Director of Nursing, Infection Control Nurse, and Medical Director are required to attend.

### **NURSING SERVICES**

The nursing department manages the holistic care of 128 residents who reside at Rock Haven. The main function of the nursing department is to provide a patient centered approach in medical, physical, and spiritual support. Multiple programs are in place to facilitate this. Among these programs there are the Nutrition at Risk, Wound Care, Fall, Hydration, Infection Control and Antibiotic Stewardship programs.

The nursing department's Education Nurse ensures nurse competencies in complex nursing techniques such as IV therapy, tracheotomy care, feeding tubes, peritoneal dialysis, wound care, rehabilitative techniques and dementia and/or chronic mental illness.

The nursing department staff identify and address quality issues, implement corrective action plans and use Quality Assurance audits to validate effectiveness. Staff use Quality Measure reports and other data sources to direct and inform quality assurance activities through QAPI.

Rock Haven takes an interdisciplinary team (IDT) approach to providing care for residents. The IDT includes nursing, dietary, activities and social services staff, who offer input and solutions to provide quality of life and safety in a person-centered way. The IDT also works closely with area Hospice providers to deliver comprehensive, compassionate end of life care. The nursing department coordinates interdisciplinary assessments and Person-Centered care planning.

### **THERAPY SERVICES**

Rock Haven's Therapy Department consists of Physical Therapy, Occupational Therapy and Speech Therapy Services. Therapy services are available 7 days per week as clinically needed and offered for inpatient (new admissions and long-term residents) and outpatient services. These services are provided throughout the facility as appropriate for each resident's person-centered plan of care. A therapy gym is available for inpatient and outpatient. The large gym offers private treatment rooms, exercise equipment, parallel

bars, practice stairs, high/low mat and worktables along with access to a wide variety of adaptive equipment and durable medical equipment to meet resident needs.

Therapy staff consist of: a Program Director, one full-time Physical Therapist, two full-time Physical Therapy Assistants, one full-time Speech Therapist, one full-time Occupational Therapist, and one full-time Certified Occupational Therapy Assistant. Each therapist's individual clinical expertise and unique experience offers comprehensive rehab services designed to address the cardiopulmonary, musculoskeletal, neuromuscular, cognitive, communication, swallowing, and functional performance needs of each resident. Therapy staff work closely with the interdisciplinary team members throughout the facility, and regularly attends facility scheduled meetings. Therapy services offered at Rock Haven support an innovative, dynamic culture where ethical and compassionate people work together to achieve clinical excellence.

### **RECREATIONAL THERAPY**

The Recreational Therapy Department provides person centered activities related to large and fine motor skills, arts, crafts, exercise, music, pet therapy, religious events, cooking events, and intergenerational programming. Five groups from area day cares and schools support Rock Haven's intergenerational programming. All Activity Therapy Assistants (ATA) are Certified Nursing Assistants (CNA) and are also certified Dementia Generalists; therefore Rock Haven is recognized by the State as a Music and Memories facility.

The recreational therapy department staff also manage volunteer recruitment, facility programming, and a facility canteen.

### **FINANCE DEPARTMENT**

The Finance Department manages billing and accounting services. Billing services include: billing Medicare A and B, Medicaid, Private Pay and insurance claims. Other billing services include verification of benefits for Medicare B, assist residents and families to maintain eligibility for Medical Assistance, and filing Notification of Death with Medicaid. Accounting services include: provide cashier services including managing resident trust accounts, manage accounts payable, receipts and deposits, post receivables including cash, reconcile account receivable and cash accounts, prepare line item transfers and journal entry corrections, reconcile fixed assets to record additions/deletions, and assist in developing the annual budget.

The Finance Department staff also prepare, compile, and submit month-end reports including quarterly resident trust account statements and annual reports to Medicaid and Medicare.

### **DIETARY DEPARTMENT**

Rock Haven's Food Service department uses a conventional cook/serve method of food preparation. Food service staff plate meals based on the individual preferences of each resident. Residents also have meal choices at point of service. Snacks and additional supplements are always available to residents upon request.

Food is received throughout the week and stored properly under refrigeration, freezer or temperate dry storage. Menu items prepared include entrees of protein, carbohydrates, and seasonal fruit and vegetables. Popular menu items include, meat, poultry, fish, casseroles, and hot and cold sandwiches. A four-week non-selective menu with alternate food choices is used. Menus change quarterly to coordinate with seasonal foods and appetites. All menus are approved by a Registered Dietician (RD). The RD is responsible for the nutritional assessments of all residents and assesses nutritional status and preferences upon admission, quarterly, and with change of resident condition.

All food preparation and service are performed using safe and sanitary food handling practices.

### **ENVIRONMENTAL SERVICES/ MATERIALS DEPARTMENT**

Environmental services and materials staff work closely with nursing, admissions, purchasing, therapy department, maintenance, social services, and food service to assure that all supply and sanitation needs are promptly met.

The environmental services and materials department ensure a safe, clean, comfortable and homelike environment for all residents by maintaining facility wide cleaning and standardizing processes. manage durable medical equipment (DME) including wheelchairs, lift slings, suction machines, tube feeding pumps, t-pumps, wheelchair cushions, pillows, mattresses, bed extension sets, pivot assist bars, shower chairs, bed side commodes, and isolation hampers. Staff also maintain and oversee medical waste removal, light bulb recycling, and pest control services.

Staff participate in facility Quality Assurance Performance Improvement (QAPI) activities. They evaluate, review, and monitor environmental services and materials department operations to make process and quality improvements.

### **FACILITIES MANAGEMENT - MAINTENANCE**

Facilities Management maintains the buildings, grounds, and vehicles to create a pleasant and comfortable physical environment necessary for the delivery of high-quality resident care and safety. Staff are responsible for maintenance services throughout Rock Haven. Maintenance services include keeping spaces, structures and infrastructure in proper operating condition in a routine, scheduled, or anticipated fashion to prevent failure and/or degradation.

Examples of facilities maintenance include general building repair and maintenance, routine interior and exterior painting, maintenance of building life-safety and security alarm systems, HVAC, plumbing, electrical, lighting, backup generator, pest control, grounds care, sidewalks and snow removal.

Facilities Management is active in the facility Safety Committee and the County Safety Committee and strives to meet all applicable provisions of the Life Safety Code.

## PERSONNEL SUMMARY

### ROCK HAVEN

#### PERSONNEL - FULL TIME EQUIVALENT

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ (DECREASE)
ADMINISTRATION			
Nursing Home Administrator	1.0	1.0	0.0
SUBTOTAL	1.0	1.0	0.0
ENVIRONMENTAL SERVICES			
Environmental Services Worker	13.5	14.5	1.0
SUBTOTAL	13.5	14.5	1.0
MATERIALS			
Materials & Environmental Services Manager	1.0	1.0	0.0
Central Supply Clerk	2.0	2.0	0.0
Administrative Assistant	1.0	1.0	0.0
Beautician	0.6	0.6	0.0
SUBTOTAL	4.6	4.6	0.0
FOOD SERVICES			
Food Service Manager	1.0	1.0	0.0
Assistant Food Service Manager	0.8	0.8	0.0
Food Service Supervisor	3.0	3.0	0.0
Cook	5.4	5.4	0.0
Food Service Worker	9.4	9.4	0.0
SUBTOTAL	19.6	19.6	0.0
NURSING ADMINISTRATION			
Nursing Staff Coordinator	1.5	1.5	0.0
Administrative Secretary	1.0	1.0	0.0
Unit Clerk Coordinator	2.0	2.0	0.0
SUBTOTAL	4.5	4.5	0.0

**ROCK HAVEN**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ (DECREASE)
NURSING SERVICES			
Director of Nursing	1.0	1.0	0.0
Assistant Director of Nursing	1.0	1.0	0.0
Nurse Manager	2.0	2.0	0.0
Nursing Supervisor	4.2	4.2	
Nurse Practitioner	1.0	1.0	0.0
MDS Nurse	2.0	2.0	0.0
Admissions Coordinator	1.0	1.0	0.0
Registered Nurse	18.8	18.8	0.0
Licensed Practical Nurse	12.2	12.2	0.0
Certified Nursing Assistant	77.3	77.3	0.0
SUBTOTAL	120.5	120.5	0.0
PROGRAM SERVICES			
Activity Director	1.0	1.0	0.0
Master Social Worker	2.0	2.0	0.0
Activity Therapy Assistant	6.6	6.6	0.0
SUBTOTAL	9.6	9.6	0.0
FINANCE			
Financial Office Manager	1.0	1.0	0.0
Account Specialist	3.0	3.0	0.0
Medical Records Technician	0.0	1.0	1.0
SUBTOTAL	4.0	5.0	1.0
TOTAL			
TOTAL	177.3	179.3	2.0

# FINANCIAL SUMMARY

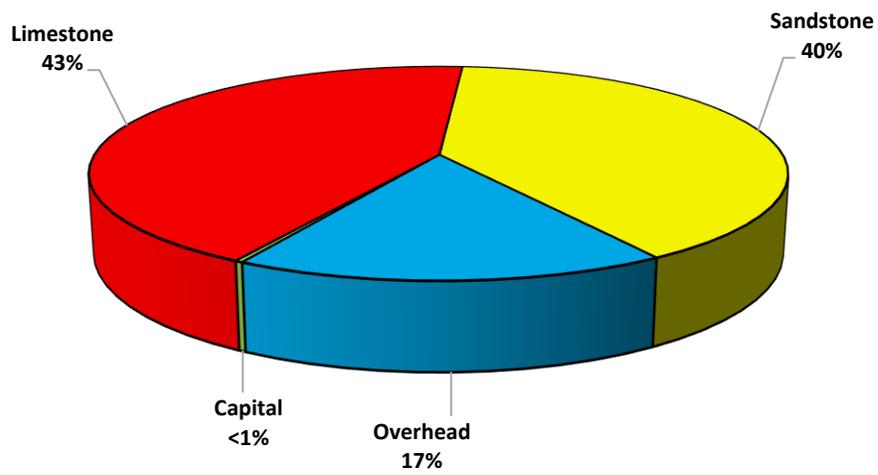
## ROCK HAVEN

2022

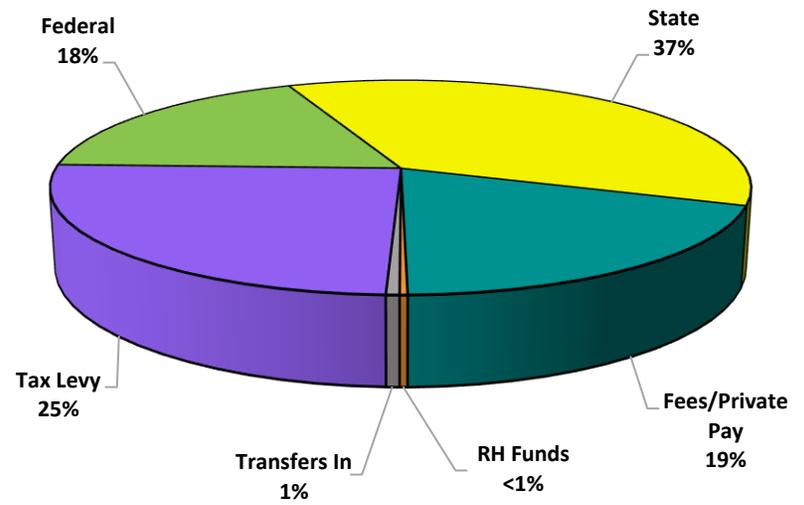
<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$0	\$0
Intergovernmental	9,527,798	9,527,798
Contributions	2,108	2,108
Fund Balance Applied	0	0
Transfers In	90,635	90,635
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	3,316,961	3,316,961
Total Revenues	<u>\$12,937,502</u>	<u>\$12,937,502</u>
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$9,240,226	\$9,192,703
Fringe Benefits	4,485,866	4,462,281
Operational	3,593,847	3,536,599
Capital Outlay	52,941	52,941
Allocation of Services	0	0
Total Expenditures	<u>\$17,372,880</u>	<u>\$17,244,524</u>
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$4,435,378</b>	<b>\$4,307,022</b>

# 2022 BUDGET ROCK HAVEN

EXPENDITURES BY PROGRAM



REVENUES BY SOURCE



## ADMINISTRATOR'S COMMENTS

### ROCK HAVEN

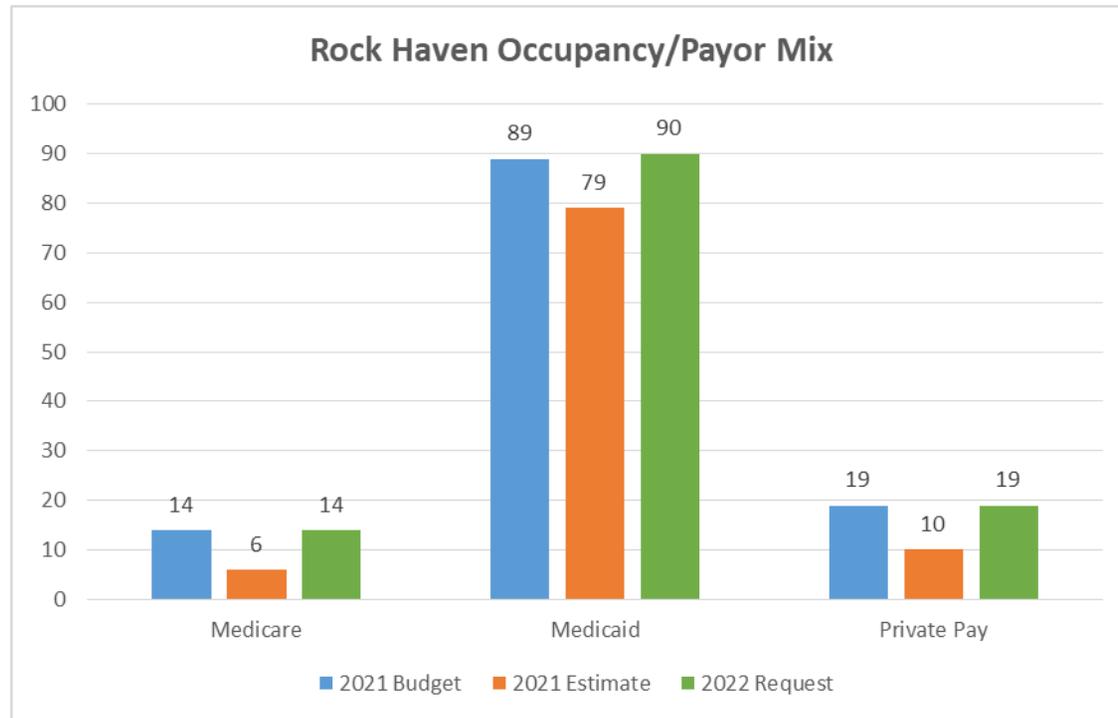
2022

#### Budget Highlights

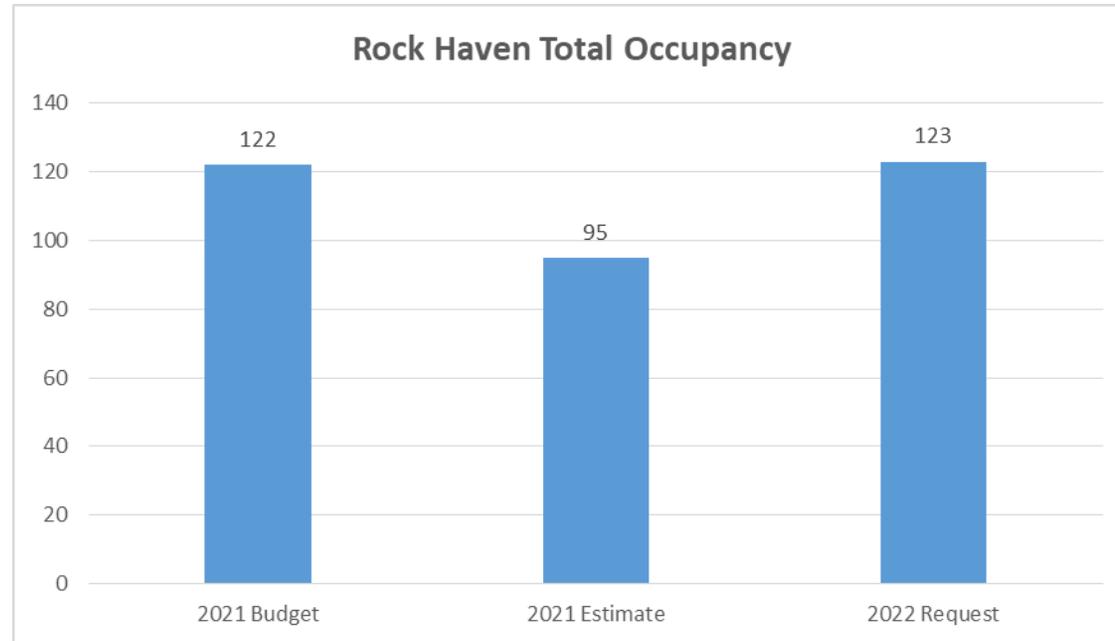
COVID-19 has significantly affected Rock Haven operations in 2020 and 2021. Increased expenditures for personal protective equipment and testing supplies were largely covered by federal and state grants, but revenues are under budget significantly due to freezing admissions for much of the year. Uncertainty remains about the ongoing effects of COVID-19 and whether additional federal and state sources will be available in 2022 to address those effects.

#### Revenue

- Rock Haven's revenue stream is dependent on the resident mix of the 128-bed facility (i.e., payor status and census).
- Payment source has a substantial financial impact on Rock Haven:
  - Medical Assistance (Medicaid) is estimated in 2022 to reimburse care at a rate of \$193.09 per day, which represents about 49% of actual costs. Medical Assistance revenue is budgeted at \$5,273,329, an increase of \$397,738 or 8.2% over the prior year.
  - Medicare is estimated to reimburse care at a rate of \$478.68 per day, which is higher than the average cost of care, due to overall higher acuity rates for some Medicare-funded residents. Total Medicare revenue is budgeted at \$2,446,055, a decrease of \$68,372 or 2.7% over the prior year.
  - Private pay rate (for individuals paying for their own care) will increase to \$315 effective February 1, 2022, up from \$311. Total Private Pay revenue is budgeted at \$3,292,161, a decrease of \$63,531 or 1.9% over the prior year.



- Estimated average daily census in 2021 is 95, which is 27 residents below the budgeted average daily census of 122 due to freezing admissions early in the pandemic response. The resident mix is listed below:
  - Medicaid average daily population of 79 residents.
  - Private pay average daily population of 10 residents.
  - Medicare average daily population of 6 residents.



- The 2022 resident mix takes into account an average daily census of 123, one more than the 2021 budget, as detailed below:
  - 90 Medicaid, one more than budgeted in 2021.
  - 19 private pay, no change from budgeted in 2021.
  - 14 Medicare, no change from budgeted in 2021.
- Intergovernmental Transfer revenue of \$1,452,700 is an increase of \$66,717 or 4.8% from the 2021 budgeted amount due to changes in the estimated Medical Assistance census. The Intergovernmental Transfer Program, which has been in place for many years, is intended to help cover losses created by the low reimbursement rate in the Medical Assistance program.

- Transfer In revenue accounts for the monies needed to pay the department's debt service on the building. A refinancing of the facility debt service that reduced the balance of the bond interest payments by over \$1.5 million was approved by the County Board. Consequently, Transfer In will decrease from \$645,702 in 2021 to \$90,635 in 2022, a savings of \$555,067.
- In 2018, working capital (fund balance) was \$2.43 million. Due to a variety of factors such as low census and low reimbursement rates, working capital (fund balance) is estimated to be approximately \$300,000 at 12/31/2021. This dramatic drop in reserves poses a significant challenge for the department. No fund balance is budgeted in 2022.

### Expenditures

- Rock Haven is reviewing the way in which it provides medical and on-call physician services to residents. There are no substantive changes to the budgeted costs for these services in 2022 as the current medical director model of contracting for services will be continued in 2022. This means that no funds are budgeted to hire a Nurse Practitioner as a County employee in 2022, although the position remains authorized if a change to the medical director model should warrant it in the future.
- Software Purchase is budgeted at \$12,954, which will purchase a shift scheduling application – OnShift Software. This software will assist the scheduling of nursing staff.
- In 2021, the department has been challenged with recruiting and retaining staff, which resulted in a resolution approved by the County Board to provide additional compensation and incentives to Rock Haven staff, improving recruitment activities, and investigating the work environment. This initiative cost \$297,539, which was incorporated into the 2022 budget. Also increasing costs in 2022 is the \$15 per hour minimum wage, which affected several positions.
- Based on historical trends, adjustments were made to the Regular Wages and Overtime to more accurately reflect projected needs.
- Terminals & PCs is budgeted at \$18,796 and includes:
  - Its Never Too Late devices (2 units \$7,999 = \$15,998). These devices provide therapeutic and socialization enhancements to residents' daily living activities.
  - iPad (2 units x \$1,399 = \$2,798) for the Nursing Home Administrator and Unit Clerk.

- The following capital purchase requests amounting to \$34,145 are recommended:
  - Bottom-Freezer Refrigerator (Stainless Steel) (\$1,200) - The refrigerator is for the corner store. This unit will replace the existing unit which has broken shelves, so the items always fall out and occasionally push the door open.
  - Carex Overbed Tables (100 units x \$90.64 each = \$9,064) - Replacing the worn out wooden bedside tables that are in each resident's room.
  - Mattress Powered Alternating Pressure self-adjusting air & foam perimeter & pump (3 units at \$995 each = \$2,985) - This purchase is needed for 3 Bariatric beds. This mattress includes a pump for alternating air pressure.
  - Bladder Scanner Prime Plus (\$11,245). Additional scanner, printer, and cart for Limestone section.
  - Upright Vacuum Cleaners (7 units x \$ 392.99 each = \$2,751) to replace worn out vacuum cleaners.
  - Adjustable Beds (4 units x \$1,725 each = \$6,900) - This purchase is needed for residents that need a wider/longer bed.

### Personnel

- Rock Haven is requesting to create 2.0 FTE Environmental Service Worker positions (1258, PR 28) at a cost of \$142,216. The request is based upon higher COVID-related cleaning practices, and the need to fill vacant shifts due to a more experienced workforce that has more benefit time available. Due to competing priorities in the budget, I recommend creating 1.0 FTE Environmental Service Worker at a cost of \$71,108.
- Rock Haven is requesting to create a 1.0 FTE Medical Records Technician (2489, PR 1a) at a cost of \$65,166 and is recommended. The Human Services Department has for many years managed Rock Haven's medical records. With the implementation of an electronic health records system at Rock Haven several years ago and the increasing demand for reporting to state and federal agencies, the two departments have agreed to transfer this position to Rock Haven's budget. This position is currently vacant, making this an ideal time to make the transition. As this cost was already charged back to Rock Haven from the Human Services Department, there is no effect on Rock Haven's budget.

### Summary

- The recommended tax levy for Rock Haven is \$4,307,022, which is an increase of \$111,728 or 2.7% over the prior year.

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**HS HEALTH SERVICES**  
**32 ROCK HAVEN**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3250 ROCK HAVEN</b>								
<b>Revenues:</b>								
4220 State Aid	0	139,497	0	0	0	0	0	0
4410 Miscellaneous Fees	429	39	1,495	0	39	0	0	0
4431 Private Pay	3,611,735	2,868,772	3,355,692	1,085,147	2,418,960	3,292,161	3,292,161	0
4480 Rents & Commissions	843	517	760	228	456	500	500	0
4500 Intergov Charges-Federal	8,410,328	8,243,891	9,020,729	3,456,543	8,032,242	9,527,798	9,527,798	0
4640 Fund Balance	0	0	297,539	0	375,577	0	0	0
4690 Misc General Revenue	19,012	829,718	18,000	10,175	19,366	24,300	24,300	0
4700 Transfer In	0	0	685,702	0	633,711	90,635	90,635	0
<b>Total Revenues</b>	<b>12,042,347</b>	<b>12,082,434</b>	<b>13,379,917</b>	<b>4,552,093</b>	<b>11,480,351</b>	<b>12,935,394</b>	<b>12,935,394</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	7,490,681	6,730,078	8,276,514	3,021,716	7,073,442	8,236,103	8,188,580	0
6111 Sick Leave Pay	228,175	314,647	0	146,568	0	0	0	0
6112 Vacation Pay	433,811	422,109	0	193,902	0	0	0	0
6113 Holiday Pay	271,940	264,423	0	111,378	0	0	0	0
6114 Lump Sum Payouts	90,067	104,549	0	60,156	0	0	0	0
6116 Other Wages	42,031	148,105	0	36,522	0	0	0	0
6121 Overtime Wages-Productive	1,051,959	1,063,270	567,700	601,599	1,125,553	1,000,500	1,000,500	0
6122 Overtime Wages-Comp	38,100	25,410	0	582	0	0	0	0
6130 Per Diems	4,240	3,581	3,639	2,000	4,158	3,623	3,623	0
6140 FICA	672,908	678,873	677,574	310,533	573,440	706,600	702,964	0
6150 Retirement	549,840	566,148	597,856	252,470	465,430	600,379	597,290	0
6160 Insurance Benefits	2,535,377	2,235,535	3,038,232	2,979,702	3,038,095	3,036,046	3,019,186	0
6170 Other Compensation	161,193	152,304	127,448	177,503	233,369	133,262	133,262	0
6190 Other Personal Services	8,069	5,778	6,061	3,040	6,437	9,579	9,579	0
6210 Professional Services	390,266	515,495	522,285	375,545	571,260	524,023	524,023	0
6213 Financial Services	7,600	7,980	8,379	0	8,379	8,798	8,798	0
6216 Cleaning Services	92,361	98,203	98,706	48,498	97,952	102,000	102,000	0
6217 Medical Services	1,018,481	807,417	847,765	493,405	1,053,970	785,190	733,251	0
6220 Utility Services	270,234	248,594	261,950	138,920	260,566	270,384	269,090	0
6221 Telephone Services	30,073	33,343	31,308	16,475	33,444	35,039	35,039	0
6240 Repair & Maintenance Serv	20	0	0	0	0	0	0	0
6242 Machinery & Equip R&M	28,730	44,710	37,400	9,805	20,000	37,400	37,400	0
6245 Grounds Repair/Maint	55,286	11,191	15,000	5,354	15,000	15,000	15,000	0
6246 Bldg Service Equip R&M	36,234	60,039	69,387	37,109	70,500	73,760	73,760	0
6247 Building Repair & Maintenance	28,795	28,544	30,000	8,677	25,000	35,000	35,000	0
6249 Sundry Repair & Maint	29,442	32,471	39,712	13,457	42,469	50,405	50,405	0
6260 Human Services	10,445	7,379	10,000	2,798	7,695	10,000	10,000	0
6310 Office Supplies	196,800	192,782	193,627	80,003	159,047	227,886	223,871	0

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**HS HEALTH SERVICES**  
**32 ROCK HAVEN**

Org Key and Description <u>Object Code and Description</u>	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
6320 Publications/Dues/Supscription	8,447	19,787	15,363	131	15,419	15,528	15,528	0
6330 Travel	3,199	1,195	3,325	3,022	4,056	3,325	3,325	0
6340 Operating Supplies	25,836	16,687	26,271	13,117	20,501	27,208	27,208	0
6400 Medical Supplies	175,548	270,355	171,814	135,572	166,000	171,500	171,500	0
6410 Cash Food	298,004	277,850	307,703	127,617	297,415	336,264	336,264	0
6420 Training Expense	28,868	9,090	26,794	9,719	26,100	32,188	32,188	0
6430 Recreational Supplies	15,638	16,544	17,591	8,690	17,400	18,444	18,444	0
6440 Rock Haven Supplies	350,174	345,289	343,756	165,370	329,743	346,668	346,668	0
6441 Employee Recognition	2,682	3,590	2,000	464	2,250	2,000	2,000	0
6470 Non Capital Outlay	0	0	0	0	0	12,954	12,954	0
6490 Other Supplies	65,710	41,304	68,752	16,157	66,900	3,252	3,252	0
6491 Unallocated Appropriation	0	0	(1,056,308)	0	(1,044,856)	(1,039,510)	(1,039,510)	0
6510 Insurance Expense	73,939	82,869	90,960	35,008	88,286	96,989	96,989	0
6533 Equipment Lease	0	0	1,000	64	0	1,000	1,000	0
6539 Other Rents & Leases	365,375	278,930	380,137	0	284,509	293,044	293,044	0
6540 Depreciation	1,069,429	1,060,624	1,056,308	522,339	1,044,856	1,039,510	1,039,510	0
6600 Debt Service	679,439	626,686	645,702	0	593,711	90,635	90,635	0
6710 Equipment/Furniture	46,291	19,465	7,500	7,062	7,062	52,941	52,941	0
6720 Capital Improvements	0	0	262,000	0	262,000	0	0	0
6990 Other	(42,449)	(18,645)	(256,000)	0	(256,000)	(34,145)	(34,145)	0
<b>Total Expenditures</b>	<b>18,939,288</b>	<b>17,854,578</b>	<b>17,575,211</b>	<b>10,172,049</b>	<b>16,810,558</b>	<b>17,370,772</b>	<b>17,242,416</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(6,896,941)</b>	 <b>(5,772,144)</b>	 <b>(4,195,294)</b>	 <b>(5,619,956)</b>	 <b>(5,330,207)</b>	 <b>(4,435,378)</b>	 <b>(4,307,022)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**HS HEALTH SERVICES**  
**32 ROCK HAVEN**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3260 Donations</b>								
<b>Revenues:</b>								
4600 Contributions	894	0	11,800	150	1,150	2,108	2,108	0
4690 Misc General Revenue	(1)	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>893</b>	<b>0</b>	<b>11,800</b>	<b>150</b>	<b>1,150</b>	<b>2,108</b>	<b>2,108</b>	<b>0</b>
<b>Expenditures:</b>								
6490 Other Supplies	894	0	11,800	575	1,150	2,108	2,108	0
<b>Total Expenditures</b>	<b>894</b>	<b>0</b>	<b>11,800</b>	<b>575</b>	<b>1,150</b>	<b>2,108</b>	<b>2,108</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(1)</b>	 <b>0</b>	 <b>0</b>	 <b>(425)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**HS HEALTH SERVICES**  
**32 ROCK HAVEN**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: ROCK HAVEN</b>	<b>(6,896,942)</b>	<b>(5,772,144)</b>	<b>(4,195,294)</b>	<b>(5,620,381)</b>	<b>(5,330,207)</b>	<b>(4,435,378)</b>	<b>(4,307,022)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**HS HEALTH SERVICES**  
**32 ROCK HAVEN**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 <u>Department Request</u>	2022 <u>Admin Recommends</u>	County <u>Board Approved</u>
<b>TOTAL FOR HEALTH SERVICES</b>	<b>(6,896,942)</b>	<b>(5,772,144)</b>	<b>(4,195,294)</b>	<b>(5,620,381)</b>	<b>(5,330,207)</b>	<b>(4,435,378)</b>	<b>(4,307,022)</b>	<b>0</b>

# Human Services Board

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# CHARTER

## HUMAN SERVICES

### ADMINISTRATION

The mission of the Human Services Department is to build upon the strengths of clients to encourage independence by providing quality services with respect for the dignity of all persons served. The central role of the Human Services administration is to assure integrity to the mission of the Department and the County, to oversee operations through leadership of an empowered Management Team and staff, to assure compliance with mandates, and to assure that services are delivered in a manner that is responsive to the needs of Human Services Department consumers.

Through the leadership of the Human Services Director and the assistance of two Deputy Directors, HSD Administration has responsibility for the following: strategic planning to assure goals are developed and outcomes achieved; budget development and management with attention to cost effective resource allocation to meet client needs; personnel management and responsiveness to the needs of Department employees; communication with and support of the Human Services Board and County Administration; collaboration with community partners; and information sharing with the public.

### ADMINISTRATIVE SERVICES

The Administrative Services Division provides a wide array of support and fiscal oversight for the department. The Division is broken into three, main units.

**Budget, Procurement & Program Monitoring:** The key activities of this unit help to ensure fiscal and program objectives are being met through coordination and oversight of the Department's activities primarily in the areas of budgeting, provider contracts, grants, purchasing, and program monitoring.

**Accounting:** The Accounting Unit prepares and processes the HSD accounts payable, accounts receivable, bank reconciliations, billings, collection of accounts receivable, expense allocations, journal entries, protective payees, prepares financial reports and purchase supplies. This unit also provides some facility management for leased office space and is a point of contact for other County departments (Facilities, IT, Department of Public Works, Safety Management, Emergency Management).

**Data Systems Management and Support (DSMS):** This unit manages and monitors the electronic health record system and other required data systems for the Department. A core function of this unit is to provide training and technical assistance to the broader Department around the utilization of required data systems, records management, and works to ensure quality data. The Records Manager serves as the County's HIPAA and Privacy officer and along with the Program Manager provides HIPAA and privacy support to departments across the County. The DSMS program also performs a wide range of administrative services including release of information, forms management, data entry, transcription, front desk coverage, and general administrative support throughout the Department. Record support and diagnostic coding is provided to Rock Haven from this unit.

**Quality Improvement:** This unit focuses on quality assurance, compliance and quality improvement activities throughout the Department. Staff in this unit work closely with program managers, supervisors, and staff with a focus on monitoring program level data and outcomes and then working with program staff to design and implement changes to improve outcomes and achieve strategic goals. The unit also oversees functions related to key compliance responsibilities including Medicaid compliance and compliance with various statutes and administrative codes that guide practice. Staff take lead in conducting research and analysis pertaining to program outcome disparities, and countywide initiatives. The unit also help track and develop training metrics for staff and programs.

### **AGING AND DISABILITY RESOURCE CENTER**

The ADRC is now an integrated office with the Council on Aging offering the same services to the public but now in one location. This "one-stop-shop" assists elderly and adults with physical and/or developmental disabilities regardless of their income, by connecting them to resources to meet their health, safety, emotional and social needs. Not only does the ADRC offer multiple programs to assist caregivers and families, but the ADRC is also considered the "gateway" to receive publicly funded long term care programs such as Family Care and IRIS. The ADRC is funded by State GPR and federal Medicaid administrative matching funds.

**Information and Assistance (I&A):** I&A Specialists listen to customers' needs, provide options counseling, assess abilities and limitations, complete the Long Term Care Functional Screen (LTCFS) for program eligibility, provide enrollment counseling, connect people to resources and follow-up for additional support. I&A also assist with transitioning children age 17 ½ into adult programs. In addition, they receive and document all Elder/Adult Abuse and Neglect referrals from the community for investigation by Adult Protective Services.

**Benefit Specialists (Elder and Disability):** EBS and DBS staff teach, empower and assist individuals with financial issues/hardships by helping them advocate and/or appeal denials for financial benefits, securing maximum benefits and entitlements such as Social Security retirement benefits, Social Security Disability payments, assisting individuals with Medicare, Medicaid or private insurance issues, and providing guidance on their legal rights.

**Dementia Care Specialist (DCS):** The DCS position is supported by additional funds awarded to Rock County and is now a permanent funding stream. The DCS position supports people with dementia and their families/caregivers by providing them resources and education on the disease. The DCS is also involved in creating “Dementia Friendly Communities” by building partnerships with local business and agencies in Rock County and providing outreach through support groups, community events and agency presentations.

**Family Caregiver Support:** The National Family Caregiver Support Program (NFCSP) and the Alzheimer’s Family Caregiver Support Program (AFCSP) provides assistance to caregivers, individuals with dementia and their families. NFCSP is funded by Title III-E Funds and AFCSP is funded by State funds. Eligibility criteria apply to both programs and services can include but are not limited to coordination of respite care, transportation, in-home / chore services, meal delivery, and medical equipment/supplies. The Family Caregiver Support Specialist works cooperatively with the Dementia Care Specialist by providing educational programs and support groups as well as takes a lead role in the local senior, health, and community fairs.

**Health Promotion:** Multiple programs are offered to encourage healthier-happier and stronger lives as people age. Currently, there are six evidenced based programs offered: 1) Living Well with Chronic Conditions, 2) Stepping On, 3) Powerful Tools for Caregivers, 4) Healthy Eating for Success Living in Older Adults, 5) Lighten UP, and 6) Walk With Ease. In addition to these programs, the Health Promotion Coordinator also offers two additional classes; Stand Up, Move More and the Aging Mastery program. Each of these classes have specific goals for aging people to obtain positive health outcomes. These programs are supported with funding from the Older American’s Act as well as partnerships with local agencies and the medical community.

**Mobility Management:** The Mobility Manager coordinates transportation resources for transportation-disadvantaged Rock County residents by 1) ensuring access to affordable transportation, 2) providing outreach to residents of all transportation options, 3) providing travel training, 4) advocating for increased funding, 5) expanding current resources to outlying-underserved communities, 6) improving employment transportation by establishing working relationships with employers, and 7) advocating for increased bicyclist and pedestrian safety. In addition, the Mobility Manager provides programs such as “Wednesday Walks” and Cycling without Age.” Funding for this position is through the Federal Section 5310 grant.

**Transportation:** Rock County Transit provides demand-responsive, door-to-door, specialized transportation services throughout the county to elderly individuals (age 55 and older) and persons with disabilities. Vehicles used are wheelchair accessible and routes / rides are scheduled through a dispatcher at the ADRC. Drivers are employees of Rock County. Funding for the transportation program comes from State Section 85.21, Federal Section 5310, client fees, and contracts with Janesville and Beloit municipalities.

**Nutrition:** Rock County Nutrition Program provides in-person (congregate) dining for those age 60 and over; and home delivered meals to Rock County residents who are age 60 and over and who are also homebound. In-person dining centers operate Monday-Friday at locations in Beloit, Clinton, Janesville, and Milton; and Tuesday/Thursday in Evansville. The menus are designed by a registered dietitian to comply with program guidelines; then prepared by a local caterer. The home delivered meal program provides delivery Monday-Friday (other than holidays). Frozen meals are offered as an option for weekends and holidays, if needed. Both programs not only meet the nutritional needs of seniors, but also support social relationships, prevent decline, and encourage safety precautions. These programs are funded through Title III-C funds.

**Adult Protective Services (APS):** Staff in this unit investigate reports of abuse and neglect of vulnerable adults, assist individuals in need of guardianship, obtain protective placements, and conduct annual WATTS reviews. State funding is available for vulnerable-frail elders (age 60 and older) for short term needs (up to 6 months). Funding is used to stabilize crisis situations and address immediate concerns. Services provided include, but are not limited to, advocacy, home care, housing assistance, medical services, and service coordination.

## **ECONOMIC SUPPORT**

The Economic Support (ES) Division provides timely and accurate benefits to eligible recipients residing in Rock County. The ES Division conducts thorough eligibility determinations within the guidelines of local, state, and federal regulations. The ES Division promotes individual and family self-sufficiency for clients and families with respect and dignity. The Rock County ES Division works in collaboration with Consortia Partners, other County Divisions, Job Center and Community Partners to meet the separate needs of clients.

**Southern Income Maintenance (IM) Consortium:** Rock County is the lead fiscal and administrative agency for the Southern Consortium which includes six other counties (Crawford, Grant, Green, Iowa, Jefferson, and Lafayette) that make up The Southern Consortium Call Center. Economic Support Specialists determine eligibility for programs administered with the State of Wisconsin's Department of Health Services (DHS) established in Income Maintenance (IM) Contract: Medical Assistance (MA), Badger Care Plus (BC+), Caretaker Supplement (CTS), and FoodShare (FS). Southern's Call Center has also incorporated a bi-lingual queue staffed with Spanish speaking workers to assist

those customers with language barriers (currently Spanish) for all other languages the Southern Consortia Call Center uses the Language Line for interpretive services. In addition, ES refers qualified Able-Bodied Adults Without Dependents (ABAWDS) to the Food Stamp Employment and Training Program (FSET).

**Public Assistance Fraud Program (IM/CC):** Public Assistance Fraud Program is based on Chapter 49 of the Wisconsin Statutes. The program consists of fraud prevention, fraud investigation, and fraud overpayment collection activities. The agency determining eligibility for a particular benefit program is responsible for fraud prevention programs to identify and prevent fraud or error from occurring in each program. The Southern Consortium sub-contracts the investigation piece of the fraud program with Central States Investigation Agency (CSI) and Rock County sub-contracts the childcare fraud investigation piece of the Child Care Fraud contract with CSI. Rock County currently has 1.5 FTEs dedicated to establishing and processing Overpayments.

**Child Care (CC) Administration:** The Rock County Economic Support Division administers the Child Care program for the Department of Children and Families. The program provides assistance to the client in paying childcare costs if the children are with an approved provider. There are income-eligibility tests for parents who are employed or participate in an approved activity. Rock County sub-contracts **Child Care Certification program** contract with 4Cs. This program recruits and certifies Child Care providers within Rock County.

### **CHILD PROTECTIVE SERVICES**

The scope of Child Protective Services (CPS) includes Access, Initial Assessment, Ongoing, and Family Support Services. CPS is an integrated system of intervention that identifies conditions that make children unsafe or that put children at risk of abuse or neglect and then provides services to families to ensure that children are safe and protected. CPS accomplishes this by receiving and responding to reports of abuse and/or neglect, conducting initial and family assessments, developing and implementing protective, safety and case plans, and providing services and case management until cases can be safely closed. The goal of the CPS system is to support and empower parents/caregivers in making necessary changes to assure that their children are safe and protected.

### **CHILDREN'S LONG TERM SUPPORT**

This program area delivers services and service coordination supports to children, youth, and families. To meet family needs, staff provide these services in the home, community, and schools. CLTS is a Medicaid Waiver program designed to serve children with long term support needs and provides funding for services to support children with physical disabilities, developmental disabilities, and/or severe emotional disturbances who would otherwise be at risk for institutional level care. This program area also oversees the Birth to 3 program, a federally mandated early intervention program to support families of children with developmental delays or disabilities under the age of three.

### **COMPREHENSIVE COMMUNITY SERVICES**

The CCS program is a community-based psychosocial rehabilitation program providing treatment to children and adults with mental illness, substance abuse, or a co-occurring diagnosis focused on removing barriers to independence and improving quality of life. Rock County partners with Jefferson and Walworth Counties as a region sharing training, contracted providers, and quality improvement. This program area also includes the Coordinated Services Team (CST) philosophy of care which is supported through a grant. CST is a strength-based process in which a team develops and implements an individualized plan for a child with multi system involvement. The plan is an approach that responds to families with multiple, often serious needs in the least restrictive setting.

### **COMMUNITY SUPPORT PROGRAM**

The CSP program provides a high level of community support to individuals with severe and persistent mental illness who require more intensive services than traditional outpatient care. CSP program goals include: maximizing personal independence, assisting individuals to increase their skills and natural support networks and to help improve an individual's quality of life as they define it. There are three Community Support Program teams in Rock County that provide multidisciplinary mental health and substance use treatment, case management and support services to adults living in the community with severe and persistent mental illness.

## **CRISIS, INTAKE, AND OUTPATIENT SERVICES**

This program area includes the continuum of care from crisis and access to care, through transition services, outpatient behavioral health and treatment courts. Crisis Services deliver services to individuals with emergency behavioral health needs and short term follow up stabilization supports. Key program areas include the 24/7 Crisis Intervention Unit, the community-based Crisis Stabilization program, and a contracted 15 bed stabilization facility. Jail Treatment Services are also included under the crisis umbrella. The Intake service functions as a front door for behavioral health services and provides screening and assessment to connect consumers to appropriate levels of care. Outpatient services includes broad mental health and substance abuse services delivered at the Rock County Counseling Center location. The staff provides assessment, psychotherapy and counseling, case management, psychiatric evaluation, medication management, and coordination of care for clients with a range of behavioral health disorders. In addition, specific substance abuse services include an opiate treatment program as well as screening and funding authorization for AODA treatment through contracted providers. The Intoxicated Driver Program involves assessment for those charged with OWI and development of Driver Safety Plans which could include education or treatment options to facilitate individuals' ability to regain a driver's license. In addition, Rock County Counseling Center staff serve as the OWI Court and Drug Court Treatment teams, providing evidence-based treatment, case management, and coordination of services within the larger treatment court teams.

## **YOUTH JUSTICE**

**Youth Justice:** Youth Justice Services has multiple functions which includes juvenile intake, screening/assessment of youth arrested and referred to the juvenile court, case management of youth who have been found to be delinquent, intensive case management of youth who have been assessed to be high risk for recidivism, and electronic monitoring. Youth Justice Services work closely with the Juvenile Court System as well as community organizations.

**Youth Services Center:** The Youth Services Center (YSC) provides 24/7 care of youth ordered into secure custody through the Rock County Juvenile Court. Secure Detention staff provide secure care of youth who have been deemed a danger to community and require secure confinement. Within the secure detention center is the ACTIONS program which is a long term program for youth as an alternative to being placed in a juvenile corrections facility. The ACTIONS program services male youth ages 12 to 17. Youth receive both individual and family therapy throughout the program. Other components of the program include cognitive behavioral groups, full day school, employment skills and training, psychiatric care, and mentoring.

**Derrick's House (Shelter Care):** In 2018, shelter care services transitioned to Derrick's House LLC. Derrick's House is located in the city of Beloit and has a bed capacity of 10. The home provides care for youth awaiting out-of-home placement in both the CPS and YJ systems. Youth placed at Derrick's House normally stay anywhere from 7 to 30 days. There are daily activities for all youth which include school attendance, social skill development, employment, and a positive daily structure. Derrick's House is located within the historic district of Beloit and is in close proximity to many pro-social activities such as the YMCA, Beloit College, and Community Action.

**Youth & Family Development Services (YFDS):** The YFDS Unit provides direct services to families serviced by Youth Justice Services. YFDS staff utilize evidenced-based curriculums which include Aggression Replacement Training (ART) and Carey Guides. Services are delivered in the community and in family's homes. YFDS utilizes various programs to assist youth and families. All programs focus on enhancing skill deficits and promoting strengths in the youth.

## PERSONNEL SUMMARY

### HUMAN SERVICES

#### PERSONNEL - FULL TIME EQUIVALENT

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ (DECREASE)
AGENCY MANAGEMENT			
Director of Human Services	1.0	1.0	0.0
Human Services Deputy Director	2.0	2.0	0.0
Administrative Services Division Manager	1.0	1.0	0.0
Business Manager	1.0	1.0	0.0
Equity Manager	1.0	1.0	0.0
Coordinator of Quality Improvement	1.0	1.0	0.0
Program Manager	1.0	1.0	0.0
Medical Records Manager	1.0	1.0	0.0
Analyst	4.0	4.0	0.0
Communications Specialist	0.0	1.0	1.0
Accountant	3.0	4.0	1.0
Support Services Supervisor	2.0	2.0	0.0
Secretary II	2.0	2.0	0.0
Application Support Specialist	1.0	1.0	0.0
Account Clerk-HSD	7.0	7.0	0.0
Consumer Financial Support Specialist	1.0	1.0	0.0
HSD Support Specialist	1.0	1.0	0.0
Administrative Assistant	3.0	3.0	0.0
Word Processing Operator	1.0	1.0	0.0
Medical Records Technician	3.0	2.0	(1.0)
Release of Information Clerk	1.0	1.0	0.0
Clerk Typist II	1.0	1.0	0.0
SUBTOTAL	39.0	40.0	1.0

**HUMAN SERVICES**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ (DECREASE)
ECONOMIC SUPPORT			
Economic Support Division Manager	1.0	1.0	0.0
Lead Economic Support Supervisor	1.0	1.0	0.0
Economic Support Supervisor	3.0	3.0	0.0
Economic Support Supervisor – Training	1.0	1.0	0.0
Lead Economic Support Specialist	3.0	3.0	0.0
Bilingual Economic Support Screener	0.0	1.0	1.0
Economic Support Specialist	44.0	44.0	0.0
Administrative Services Supervisor	1.0	1.0	0.0
Job Center Support Specialist	3.0	3.0	0.0
SUBTOTAL	57.0	58.0	1.0
CHILDREN, YOUTH & FAMILIES- ACCESS, I/A & ONGOING			
Program Manager	1.0	1.0	0.0
Coordinator of Family Support	1.0	1.0	0.0
Human Services Lead Supervisor	1.0	1.0	0.0
Human Services Supervisor I	9.0	9.0	0.0
Analyst	1.0	1.0	0.0
Lead Worker	11.0	11.0	0.0
Human Services Professional	47.0	47.0	0.0
Psychiatric Technician	6.0	6.0	0.0
Administrative Assistant	3.0	3.0	0.0
Secretary I	1.0	1.0	0.0
SUBTOTAL	81.0	81.0	0.0

**HUMAN SERVICES**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ (DECREASE)
CHILDREN, YOUTH & FAMILIES- YOUTH JUSTICE			
Program Manager	1.0	1.0	0.0
Human Services Supervisor I	2.0	2.0	0.0
Human Services Professional	18.0	18.0	0.0
Legal Steno	1.0	1.0	0.0
Administrative Assistant	1.0	1.0	0.0
SUBTOTAL	23.0	23.0	0.0
CHILDREN, YOUTH & FAMILIES- YOUTH SERVICES CENTER			
Operations Manager	1.0	1.0	0.0
Assistant Operations Manager	0.0	1.0	1.0
Lead Floor Supervisor	1.0	0.0	(1.0)
Youth Services Center Supervisor	3.0	3.0	0.0
Lead Worker	6.0	6.0	0.0
Youth Specialist	18.0	18.0	0.0
Human Services Professional	1.0	1.0	0.0
Administrative Assistant	1.0	1.0	0.0
SUBTOTAL	31.0	31.0	0.0

**HUMAN SERVICES**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ (DECREASE)
<b>BEHAVIORAL HEALTH- COMPREHENSIVE COMMUNITY SERVICES</b>			
Program Manager	1.0	1.0	0.0
Human Services Supervisor II	6.0	7.0	1.0
Human Services Professional	41.0	45.0	4.0
Registered Nurse	2.5	2.5	0.0
Analyst	2.0	3.0	1.0
Skill Development Specialist	1.0	1.0	0.0
Peer Support Specialist	4.0	4.0	0.0
Administrative Assistant	2.0	2.0	0.0
<b>SUBTOTAL</b>	<b>59.5</b>	<b>65.5</b>	<b>6.0</b>
<b>BEHAVIORAL HEALTH- OUTPATIENT CLINICS</b>			
Human Services Supervisor II	1.0	1.0	0.0
Coordinator of Prevention and Community Engagement	1.0	1.0	0.0
Nursing Supervisor	1.0	1.0	0.0
Registered Nurse	2.6	2.6	0.0
AODA Coordinator	1.0	1.0	0.0
Human Services Professional	21.0	21.0	0.0
Secretary I	1.0	1.0	0.0
Peer Support Specialist	1.0	1.0	0.0
Psychiatric Technician	0.4	0.4	0.0
Administrative Assistant	4.0	4.0	0.0
<b>SUBTOTAL</b>	<b>34.0</b>	<b>34.0</b>	
<b>BEHAVIORAL HEALTH- CRISIS</b>			
Program Manager	1.0	1.0	0.0
Human Services Supervisor II	3.0	3.0	0.0
Lead Worker	2.0	2.0	0.0
Human Services Professional	16.8	16.8	0.0

**HUMAN SERVICES**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ (DECREASE)
Psychiatric Technician	12.2	12.2	0.0
Administrative Assistant	1.0	1.0	0.0
SUBTOTAL	36.0	36.0	0.0
BEHAVIORAL HEALTH- COMMUNITY SUPPORT PROGRAM			
Program Manager	1.0	1.0	0.0
Human Services Supervisor II	3.0	3.0	0.0
Registered Nurse	3.0	3.0	0.0
Human Services Professional	20.0	22.0	2.0
Psychiatric Technician	2.0	0.8	(1.2)
Administrative Assistant	2.0	2.0	0.0
SUBTOTAL	31.0	31.8	0.8
BEHAVIORAL HEALTH- CHILDREN'S LONG TERM SUPPORT			
Program Manager	1.0	1.0	0.0
Human Services Lead Supervisor	0.0	1.0	1.0
Human Services Supervisor I	4.0	7.0	3.0
Lead Worker	5.0	7.0	2.0
Human Services Professional	26.0	50.0	24.0
Administrative Assistant	3.0	5.0	2.0

**HUMAN SERVICES**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ (DECREASE)
SUBTOTAL	39.0	71.0	32.0
AGING AND DISABILITY RESOURCE CENTER			
ADRC/Adult Protective Services Division Manager	1.0	1.0	0.0
Human Services Supervisor I	1.0	1.0	0.0
Lead Worker	1.0	1.0	0.0
Human Services Professional	13.0	13.0	0.0
Administrative Assistant	1.0	1.0	0.0
SUBTOTAL	17.0	17.0	0.0
ADULT PROTECTIVE SERVICES			
Human Services Supervisor I	1.0	1.0	0.0
Human Services Professional	4.0	4.0	0.0
SUBTOTAL	5.0	5.0	0.0
TOTAL	452.5	493.3	40.0

**HUMAN SERVICES**

**PERSONNEL MODIFICATIONS**

Type of Request	Original Position/From	New Position/To	Dept. Request	Admin. Rec.
	AGENCY MANAGEMENT AND SUPPORT			
New Position		Communications Specialist (Unilateral, Range 19 C)	1.0	1.0
New Position		Accountant (Unilateral, Range 17 C)	1.0	1.0
Delete	Medical Records Technician (2489, Range 3)		1.0	1.0
	ECONOMIC SUPPORT			
New Position		Bilingual Economic Support Screener (2489, Range 6)	1.0	1.0
	CHILDREN, YOUTH, AND FAMILIES- ACCESS, I/A, ONGOING			
Reallocation	CPS Program Manager (Unilateral, PR27 C)	CPS Program Manager (Unilateral, PR30 C)	1.0	1.0
Reclassification	Psychiatric Technician	Human Services Professional 1 (AMHSHSD, Range 1)	6.0	0.0
	CHILDREN, YOUTH, AND FAMILIES- CHILDREN'S LONG TERM SUPPORT			
New Position		Human Serv. Lead Sup. (Unilateral PR 26 C)	1.0	1.0
New Position		Human Serv. Sup. I (Unilateral PR 24 C)	3.0	3.0
New Position		Lead Worker (AMHSHSD, Range 4-5)	2.0	2.0
New Position		Human Services Professional 2-4 (AMHSHSD, Range 2-4)	24.0	24.0
New Position		Administrative Assistant (2489, PR7)	2.0	2.0
	CHILDREN, YOUTH, AND FAMILIES- YOUTH SERVICES CENTER			
Retitle	Lead Floor Supervisor (Unilateral, Range 22 C)	Assistant Operations Manager (Unilateral, Range 22 C)	1.0	1.0

**HUMAN SERVICES**

**PERSONNEL MODIFICATIONS**

Type of Request	Original Position/From	New Position/To	Dept. Request	Admin. Rec.
	BEHAVIORAL HEALTH- COMPREHENSIVE COMMUNITY SERVICES			
New Position		Human Services Supervisor II (Unilateral, Range 25 C)	1.0	1.0
New Position		Human Services Professional 6-8 (AMHSHSD, Range 6-8)	4.0	4.0
New Position		Analyst (Unilateral, Range 20 C)	1.0	1.0
Reclassification	Peer Support Specialist (1258, Range 8)	Human Services Professional 1 (AMHSHSD, Range 1)	4.0	0.0
	BEHAVIORAL HEALTH - OUTPATIENT			
Reclassification	Peer Support Specialist (1258, Range 8)	Human Services Professional 1 (AMHSHSD, Range 1)	1.0	0.0
Reclassification	Psychiatric Technician (1258, Range 8)	Human Services Professional 1 (AMHSHSD, Range 1)	0.4	0.0
	BEHAVIORAL HEALTH- COMMUNITY SUPPORT			
Delete	Psychiatric Technician (1258, Range 8)		1.2	1.2
New Position		Human Services Professional 6-8 (AMHSHSD, Range 6-8)	2.0	2.0
Reclassification	Psychiatric Technician (1258, Range 8)	Human Services Professional 1 (AMHSHSD, Range 1)	0.8	0.0

# FINANCIAL SUMMARY

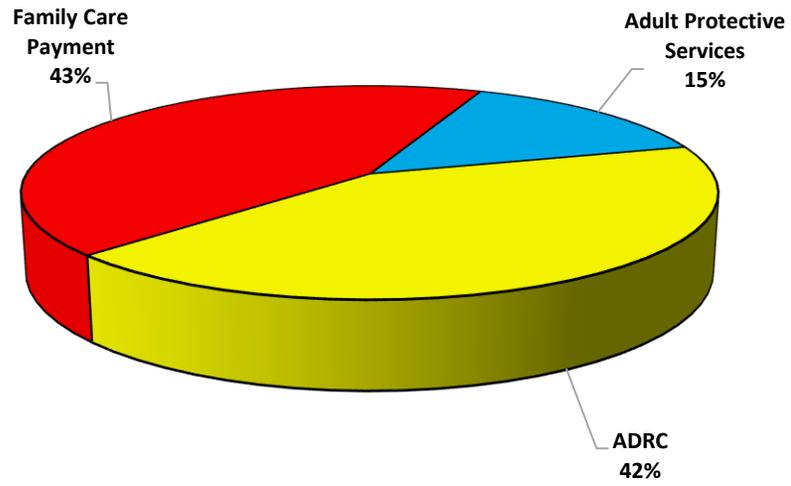
## HUMAN SERVICES

2022

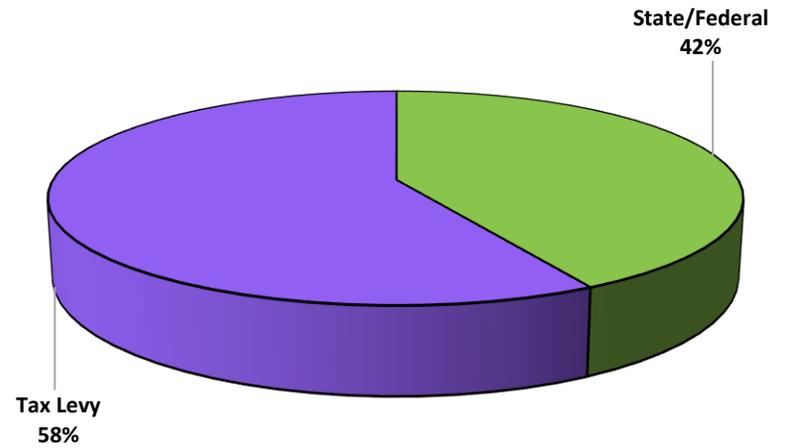
<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$40,343,198	\$40,343,198
Intergovernmental	11,007,101	11,001,678
Contributions	191,594	191,594
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	758,519	758,519
Total Revenues	<u>\$52,300,412</u>	<u>\$52,294,989</u>
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$31,369,366	\$31,337,728
Fringe Benefits	13,003,822	12,999,345
Operational	33,285,381	33,285,381
Capital Outlay	6,212	6,212
Allocation of Services	(1,200,426)	(1,200,426)
Total Expenditures	<u>\$76,464,355</u>	<u>\$76,428,240</u>
<u>PROPERTY TAX LEVY</u>	<u>\$24,163,943</u>	<u>\$24,133,251</u>

**2022 BUDGET**  
**AGING AND DISABILITY RESOURCE CENTER AND ADULT PROTECTIVE SERVICES**

EXPENDITURES BY PROGRAM

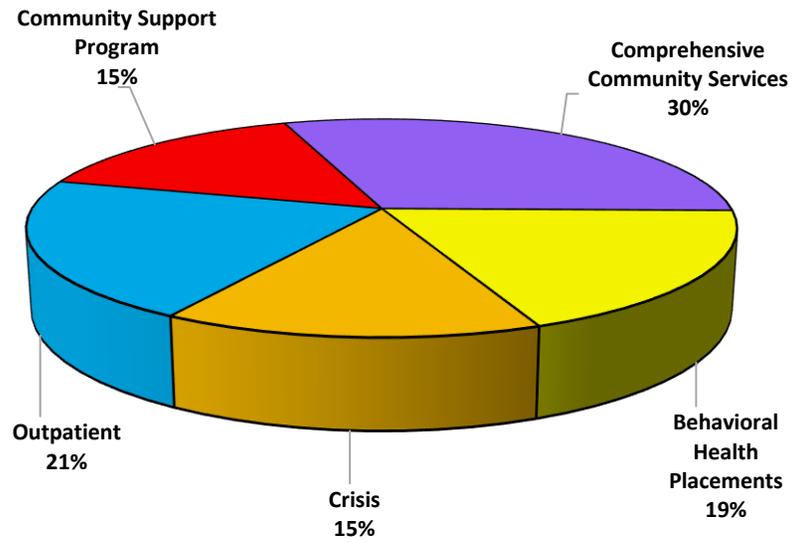


REVENUES BY SOURCE

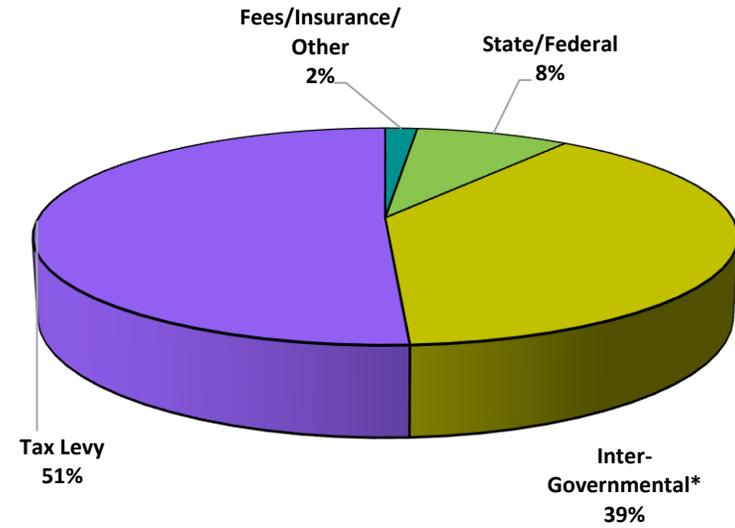


## 2022 BUDGET BEHAVIORAL HEALTH

EXPENDITURES BY PROGRAM



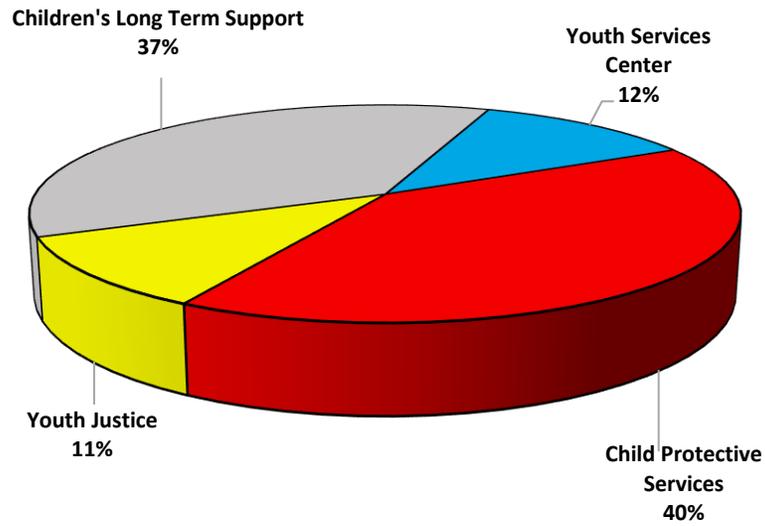
REVENUES BY SOURCE



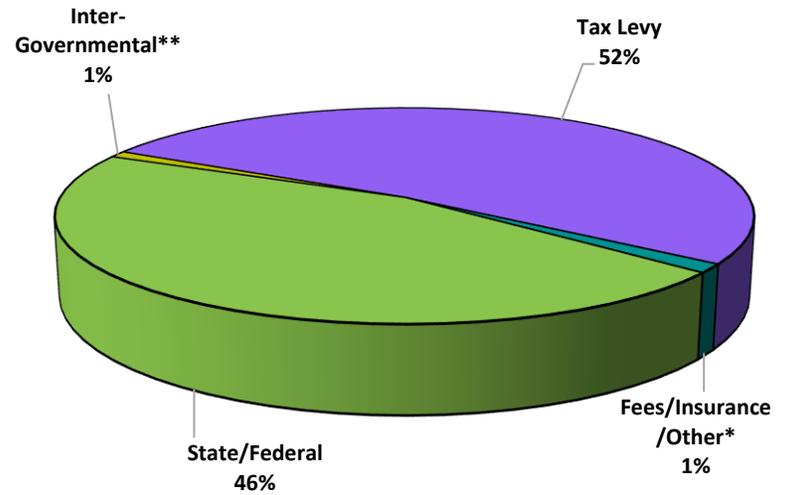
\* Includes Medical Assistance and Medicare.

**2022 BUDGET  
CHILDREN, YOUTH & FAMILIES**

EXPENDITURES BY PROGRAM



REVENUES BY SOURCE

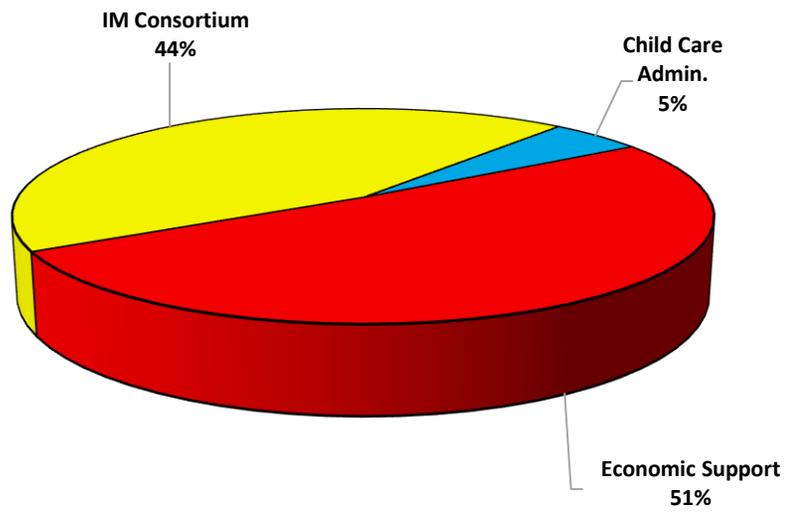


\*Other includes parental payments and tax intercept.

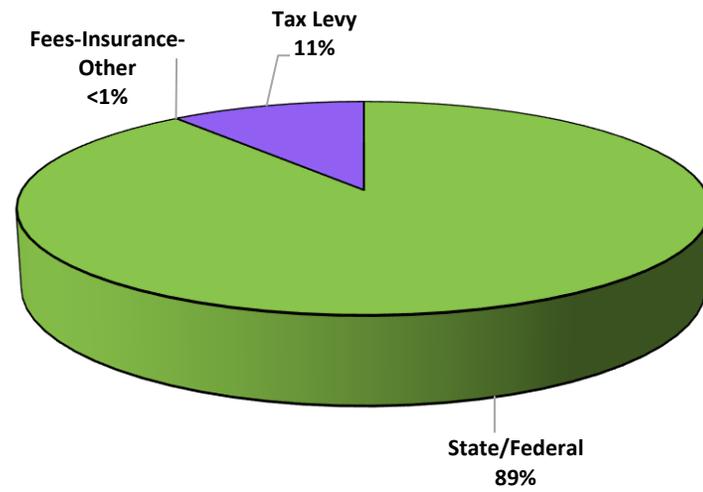
\*\*Includes Medical Assistance, Medicare, other counties, and school breakfast and lunch program.

## 2022 BUDGET ECONOMIC SUPPORT

EXPENDITURES BY PROGRAM

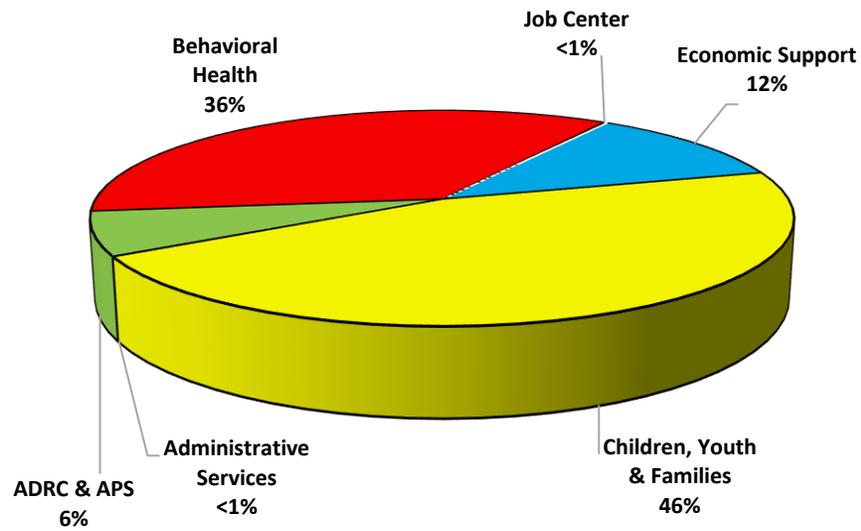


REVENUES BY SOURCE

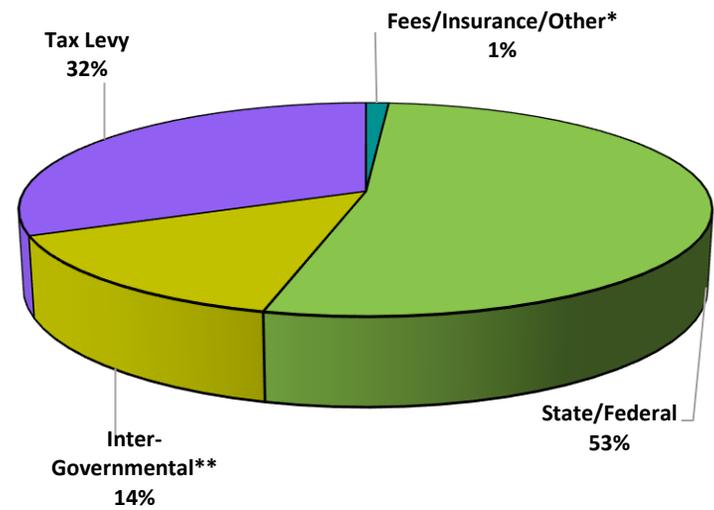


**2022 BUDGET  
HUMAN SERVICES BY DIVISION**

EXPENDITURES BY DIVISION



REVENUES BY SOURCE

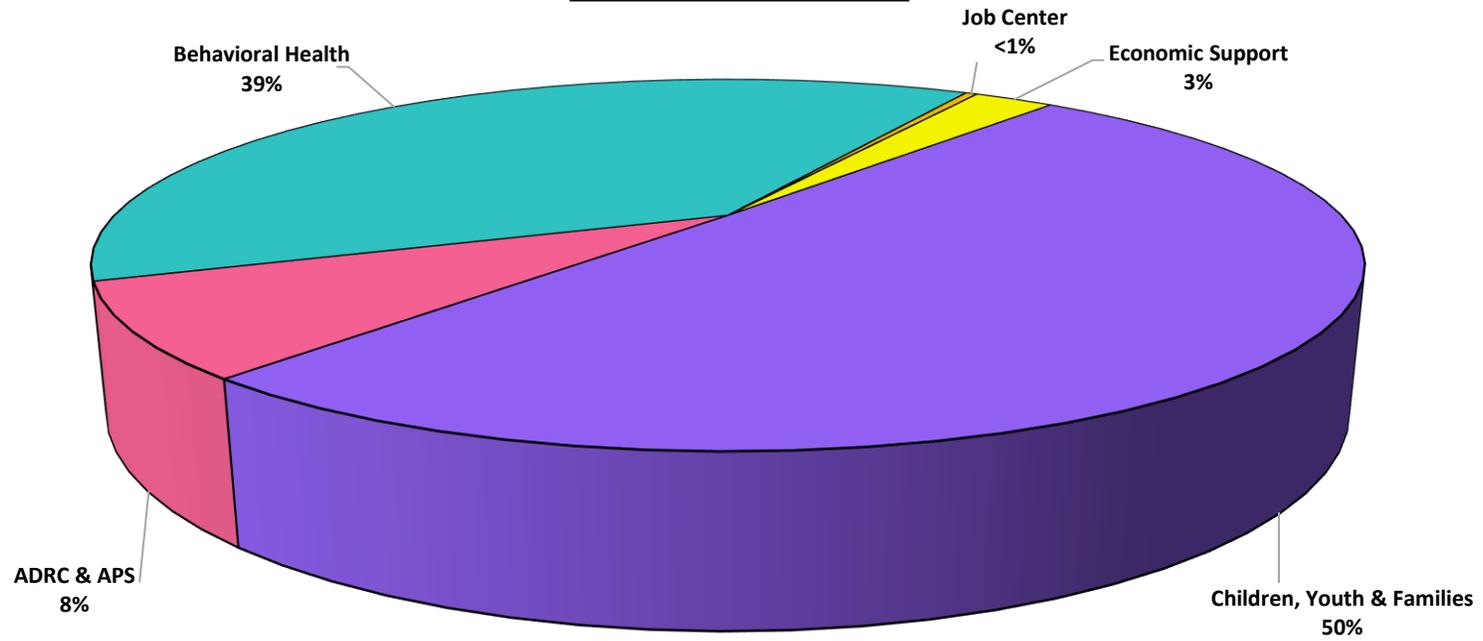


\*Other includes Job Center rent, parental payments and tax intercept

\*\*Includes Medical Assistance, Medicare, other County departments, other counties and school breakfast and lunch program.

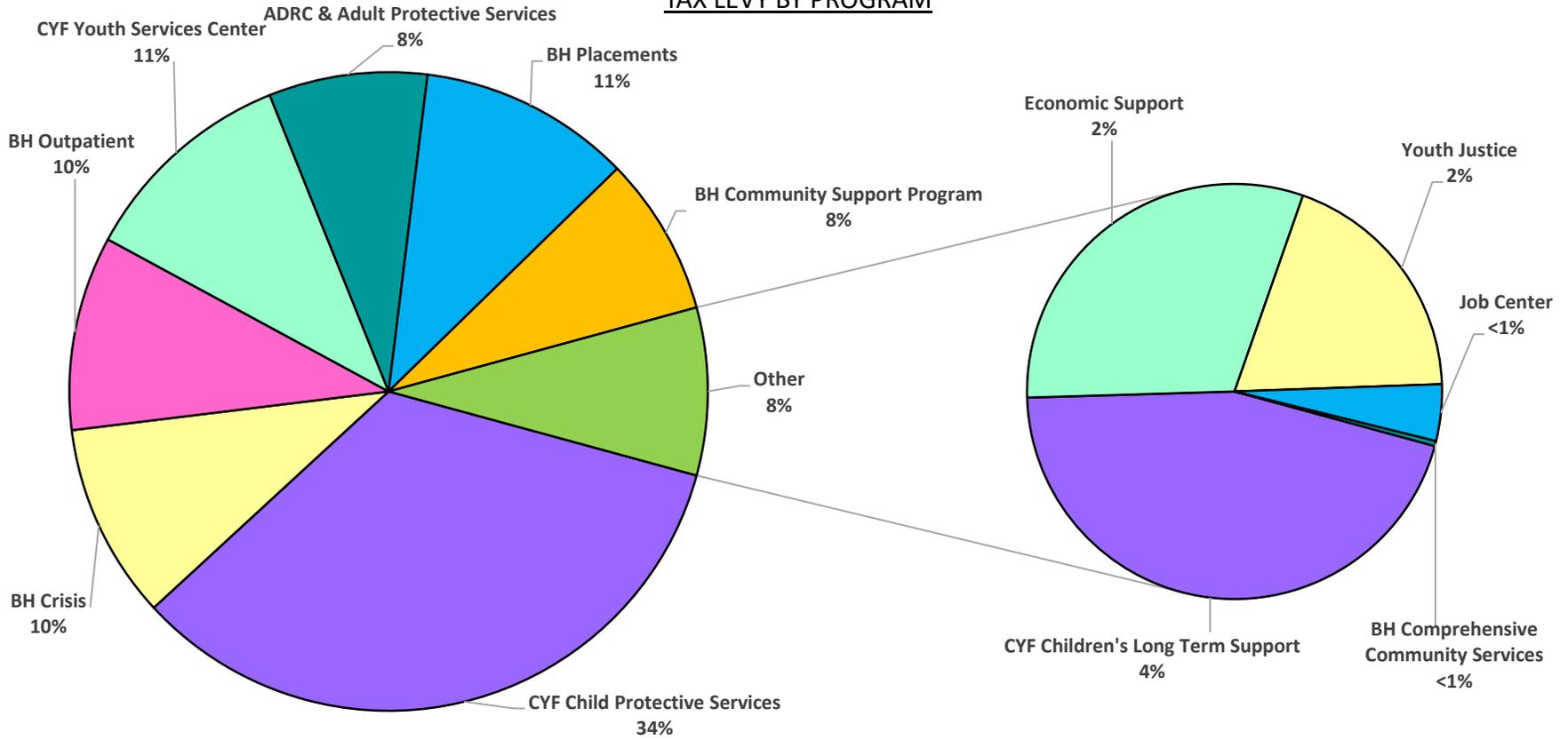
2022 BUDGET  
HUMAN SERVICES

TAX LEVY BY DIVISION



## 2022 BUDGET HUMAN SERVICES

TAX LEVY BY PROGRAM



BH = Behavioral Health  
CYF = Children, Youth and Families

## **ADMINISTRATOR'S COMMENTS**

### **HUMAN SERVICES DEPARTMENT**

**2022**

#### **Budget Highlights – Children, Youth and Families Programs**

- Program areas in Children, Youth and Families include:
  - Child Protective Services (CPS)
  - Youth Justice, including the Youth Services Center (YSC) and Shelter Care
  - Children's Long Term Support (CLTS), including the Birth-to-Three program.

#### **Revenue**

- Kinship care revenue is budgeted at \$875,081, a \$124,645 increase from 2021 based on expected state funding.
- Revenue for the Birth-to-Three program, including the anticipated state allocation and other county reimbursements, is budgeted at \$375,155 in 2022, a decrease of \$5,508 as compared to the 2021 budget. The 2021 budget included additional state funding that is not expected at this time for 2022.
- CLTS revenue is budgeted at approximately \$10.9 million. This is a significant increase from \$3.2 million in the adopted 2021 budget. The increase is due to:
  - Additional requested CLTS positions funded with state and federal revenue. See Personnel section for additional detail.
  - Complying with the County's auditors' recommendations to include revenues and expenditures of funds that the County passes through to a third-party administrator for financial reporting purposes.
- Revenue is expected to increase in the YSC due to a slight daily rate increase from \$250 to \$275 in the ACTIONS program, an increased census from out-of-county placements as numbers return to pre-pandemic levels, and additional counties utilizing the facility (Waukesha County is closing its secure facility and is interested in purchasing bed space).

## Expenditures

- The number of children and youth in out-of-home placements has historically been a major driver of the County budget. Over the last several years, this number has decreased. Department staff attribute this to the expansion of the Children’s Long Term Support and Comprehensive Community Services programs, as well as the increased resources dedicated to targeted safety support services, which are intensive supervision services intended to keep children safe in their homes rather than in out-of-home placements.
  - The average daily census of children placed in foster care and the more costly treatment foster care declined from a high of 158 in 2017 to the 99 projected in the 2022 budget. The 2022 projection is a decrease of 19 from the amount that was included in the 2021 budget.
  - The expected number of children in subsidized guardianships, which is one form of permanency, is increasing from 22 in 2021 to a projection of 32 in 2022. However, the 2021-23 state biennial budget included funding for subsidized guardianships, so expenditures were not included in the HSD budget request.
  - Rock County has not had any youth in State correctional facilities since 2017. Given this experience, the department is budgeting for no youth in correctional facilities again in 2022. This is due partly to the ability of the ACTIONS program, housed in the YSC, to be able to serve these youth locally instead of at Lincoln Hills. The construction of regional facilities to replace the State correctional facilities at Lincoln Hills and Copper Lake continues to be on hold, and counties will likely continue to operate as they are for a number of years.
  - The number of children and youth in group homes and residential care centers is budgeted to average 20 per day in 2021. The department is budgeting for 17 in 2022. This is a decrease of an average daily census of 3. Some of the County’s juvenile clients with the most challenging behaviors are placed in out-of-state facilities due to the lack of in-state resources.
  - The department continues to be cautiously optimistic that recent system improvements are contributing to the decrease in out-of-home placements. As a result, the 2022 recommended budget for out-of-home placements is \$4.1 million, which is a reduction of \$1.1 million, or 21%, from the amount budgeted in 2021.
- As noted in the 2021 budget, the department has been planning to implement operational changes consistent with the federal Families First Act. This law changes how federal Title VI-E funds must be used to prioritize keeping children safely in their

homes vs. funding out-of-home placements. In 2022, the Department has requested \$200,000 to fund enhanced services for child welfare-involved families and foster youth. This would include building the family first service array infrastructure and strengthening community partnerships by adding additional providers and resources in areas such as child abuse prevention, childcare, parenting, resource parenting, housing supports, more immediate access to mental health and substance abuse treatment, and other specialized and evidence-based services to support families to stay safely together whenever possible. I am recommending this be funded through the County's American Rescue Plan Act (ARPA) allocation. The ARPA interim final rule indicates funding can be used for "enhanced services for child welfare-involved families and foster youth to provide support and training on child development, positive parenting, coping skills, or recovery for mental health and substance use challenges."

- Birth-to-Three expenditures in 2022 are expected to total over \$1.4 million. As of September 2020, there were 204 active Birth-to-Three cases in Rock County compared to 256 active cases in September 2021. This is a 25% increase in the number of children being served from the prior year.
- Expenditures for CLTS, like revenue, will appear to be increasing in the budget more than they are, as the County's auditors have recommended for financial reporting purposes that the County budget monies that pass through to be managed by a third-party administrator
- HSD has a contract for shelter care services with Derrick's House LLC. The 2022 cost of this contract is budgeted at \$828,389, which is a \$75,066 increase. Additional funds have been requested in order to provide additional staffing to better meet the complex needs of youth served in shelter care.

### Personnel

- As noted elsewhere in the budget, most reallocation requests have been denied and instead would be reviewed through the Human Resources wage study. However, I am recommending the requested reallocation of the Child Protective Services Program Manager position. The department has been challenged to recruit and retain the expertise needed to lead CPS. Consistency in this critical role would have a positive influence on the continued development of supervisory staff, improve practice, and provide an important support to frontline staff. The cost of this reallocation in 2022 is \$705 compared to the 2021 budget.
- The number of children served through the CLTS program has increased from 200 in 2017 to 800 children currently. Data from the State and the Department's own referral data estimate that a total of 1,200 children will be eligible to receive services by the end of 2022. As this population continues to increase, and with no waitlist allowed, the department requests a number of

additional staff in this area, as noted below. Without an increase in the number of staff, either new children cannot be served (which is not allowable per state law), or caseloads become unmanageable and services for clients suffer. The cost of these positions (approximately \$2.3 million) would be fully covered by non-County sources and are recommended.

- 24.0 FTE Human Services Professional positions
  - 2.0 FTE Lead Worker positions
  - 3.0 FTE Human Services Supervisor I positions
  - 1.0 FTE Lead Supervisor position
  - 2.0 FTE Administrative Assistant positions
- I am recommending the requested retitle of the Lead Floor Supervisor at the Youth Services Center to Assistant Operations Manager, which more accurately reflects the duties and responsibilities of the position. This change has no cost implications.

#### Budget Highlights – Behavioral Health Programs

- Program areas in Behavioral Health include:
  - Comprehensive Community Services (CCS)
  - Intake, Crisis Intervention, and Outpatient Services
  - Community Support Program (CSP)

#### Revenue

- The costs of CCS are reimbursed by the state and federal governments through the Medical Assistance program and in 2022 are expected to total approximately \$8.3 million, an increase of \$1.1 million or 16% over the prior year.
- Trends in Medical Assistance reimbursement received in other Behavioral Health programs (Crisis Intervention, Outpatient, CSP, and Crisis Stabilization) result in a decrease of \$15,000 from the prior year.

#### Expenditures

- Overall expenditures for adult out-of-home placements are budgeted to increase in 2022 by \$251,341 to \$5.3 million, or 5% over the prior year. The COVID-19 pandemic has had an adverse impact on mental health, and the ARPA interim final rule includes as an allowable use “funding new or enhanced services that meet behavioral health needs exacerbated by the pandemic,” including mental health and substance misuse treatment. I am recommending that the budgeted increased cost of adult out-of-home placements be funded with ARPA dollars, with the anticipation that the need will be reduced in 2023. Therefore, budgeted expenditures for adult out-of-home placements in 2023 would remain at almost \$5.1 million.
  - The cost for placements at the State institutes in 2022 is budgeted at a little over \$2 million, which is \$184,634 higher than 2021. The budgeted average daily census is expected to increase from 7 to 8. The average daily cost of a placement at the State institutes in 2022 is budgeted at \$695 per day, or about \$253,675 annually.
  - The costs for placements in adult family homes and community-based residential facilities total approximately \$1.4 million for an average daily census of 25 individuals. This is a slight increase from the average of 24 individuals budgeted in 2021. The average daily cost has increased from a budget of \$135 per day in 2021 to \$158 per day in 2022, a 17% increase.
  - Costs for placements in county contracted hospitals are decreasing by \$25,000 in 2022 to \$375,000, representing an average of 1 individual per day funded by the county.
  - HSD has a contract with Harper’s Place, housed at Rock Valley Community Programs, for crisis stabilization services. The 2022 cost of this contract is budgeted at about \$1.2 million, an increase of \$35,087 or 3%.
  - Other high-cost placements are budgeted at \$290,175, a decrease of \$133,225 in 2022.

Personnel

- Two changes are requested and recommended in the Community Support Program (CSP). These changes would eliminate three part-time positions and create two full-time positions responsible for delivering medications to clients during night and weekend shifts, which are currently hard to fill as part-time positions and result in overtime when shifts are filled by current staff. This would also create more consistency for clients.
  - Delete 1.2 FTE Psychiatric Technician positions, resulting in a cost savings of \$51,081.

- Add 2.0 FTE Human Services Professional II positions. While the cost adding these positions totals \$130,030, the net effect of these two changes is a net savings due to a reduction in overtime costs and an increase in billable hours. The net savings from these changes is \$37,775.
- Several positions are requested and recommended for CCS. Because CCS is state and federally funded, these positions will have no impact on the tax levy.
  - 1.0 FTE Human Services Supervisor II
  - 4.0 FTE Human Services Professional VI-VIII
  - 1.0 FTE Analyst
- The Department has requested reallocations for 24.4 FTE Psychiatric Technicians and Peer Specialists at a cost of \$35,404 (most of which represents increased cost to the tax levy). These positions are currently in the 1258 pay grid and operate under different policies than all other Human Services Department positions, and the Department would like to move them to the same pay grid as other professionals in the Behavioral Health Division in order to create consistency in the rules that govern. This is an example of the need for the County to conduct a comprehensive wage study of all County positions, in order to ensure potential changes such as this are appropriate and equitable. The Human Resources Department Budget includes funding for such a study in 2022. Therefore, these reallocations are not recommended at this time.

### Budget Highlights – Economic Support Division

#### Revenue

- Revenues for the Rock County-related Economic Support programs (Income Maintenance and Child Care) are expected to increase by \$84,083 in 2022 for a total of a little over \$4 million.
- Rock County serves as the fiscal and administrative lead county for the Southern Consortium, which includes six other counties (Crawford, Grant, Green, Iowa, Jefferson, and Lafayette). A total of \$3.9 million will be passed through to these six counties in 2022. Rock County constitutes about 49.5% of the caseload across the consortium.

#### Expenditures

- Expenditures for the Rock County Economic Support programs are expected to increase by \$69,191 in 2022 for a total of almost \$5 million.
- COVID-19 has continued to have an effect on Economic Support caseloads, which have again increased in 2021 to their highest levels since 2015. Through August 2021, the unduplicated caseload averaged 25,486 cases per month, which is 2,461 cases more than the 2020 monthly average, representing a 10.7% increase.
  - The number of FoodShare cases increased from 12,751 in August 2020 to 14,329 in August 2021, an increase of 1,578 cases or 12.4%.
  - The number of Medical Assistance cases increased from 19,063 in August 2020 to 21,958 in August 2021, an increase of 2,895 cases or 15.2%.
  - The number of Child Care cases remained steady year-to-year, with 567 cases in August 2020 and 563 cases in August 2021.
- The Southern Consortium continues to have an active FoodShare payment error rate below the state average (2.44% compared to 7.32%), ensuring that recipients are receiving the benefits they are entitled to.

### Personnel

- The Department is requesting a 1.0 FTE Bilingual Economic Support Screener position at a cost of \$62,199. This position would be available at the Dr. Daniel Hale Williams Rock County Resource Center to assist clients in accessing services and navigating through the building and the variety of services available there. I am recommending that this position be funded through ARPA, which notes that funding can be used for “public benefits navigators to assist community members with navigating and applying for available Federal, State, and local public benefits or services.” In addition, the facility is located in a Qualified Census Tract, which under ARPA allows even more flexibility for use of funds.

### Budget Highlights – Aging and Disability Resource Center (ADRC)/Adult Protective Services Division

- Throughout 2021, the ADRC and the Council on Aging have been planning for integration, which will occur in 2022. We anticipate that 2022 will be another year of transition as staff, now co-located, learn how to better collaborate to serve clients and budgets are integrated. The Council on Aging's 2022 budget recommendation is included in the Human Services Board section of the budget but will remain as a separate budget until 2023.

### Revenue

- In 2022, the ADRC is expected to receive almost \$1.9 million in state and federal aid, an increase of \$26,624 from the 2021 estimate. Due to continued diligent time reporting by staff regarding the amount of time they spend serving clients eligible for the Medical Assistance program, thereby drawing down federal matching funds, it is expected that no tax levy will be needed to support operations in 2022.

### Expenditures

- The County is required to make a payment to the State to offset the State's cost of funding the Family Care program. The payment decreased over a 5-year period, and in 2021 and each year thereafter totals \$2,026,787.
- Referrals to the Adult Protective Services unit for investigations of elder abuse and neglect have remained high but fairly steady over the last several years. Referrals in 2020 totaled 350, and through August 2021 totaled 214, which could put investigations in 2021 around 367 cases. This does not take into account cases referred but not officially opened for investigation, which in 2020 totaled an additional 103 cases. These cases are managed by 1.5 FTE.

### Personnel

- No personnel changes are requested for 2022.

## Budget Highlights – Administrative Services Division

### Revenue

- The Wisconsin Medicaid Cost Reporting (WIMCR) program provides payments to counties based on eligible costs incurred in a variety of human services programs. It is challenging to estimate these amounts from year to year as they are based on factors, such as statewide revenue and costs, that are not always known in advance. However, based on recent history, in 2022 HSD expects to receive \$1.3 million, the same amount included in the 2021 budget.

### Expenditures

- The Administrative Services Division manages the finances, technology, and records for all of HSD's divisions. Most of the costs of the Division are charged out to the other HSD divisions to maximize reimbursement available through the many state and federal programs HSD operates.
- Prior to the opening of the Dr. Daniel Hale Williams Rock County Resource Center, the Human Services Department managed the Job Center, including lease costs and services for partner agencies that operated out of the building. Beginning in 2022, these functions will be managed by the Facilities Management Department. Funds continue to be included in the HSD budget for Job Center support staff that staff the front desk.
- In 2022, the Human Services Department and Rock-IT will be working with the vendor to transition Avatar, the department's electronic health record system, to the cloud. Similar to other IT efforts throughout the budget, moving this important system to the cloud has a number of advantages, including more reliable access, better access from remote locations, improved disaster recovery, and stronger cybersecurity. This change will cost \$90,200 in one-time implementation costs, and \$153,084 annually to be hosted in the cloud by the vendor.
- With the growth in remote work and attendance at training events, the department will realize a budget-to-budget savings of \$200,000 in travel expenses in 2022, resulting in a new travel budget of approximately \$566,000.

### Personnel

- The Department has requested a 1.0 FTE Communications Specialist position. The need for improved communications has regularly been identified Countywide through employee engagement surveys and input from external stakeholders. The

department currently lacks the resources and expertise to manage strategic internal and external communications. This position would help promote client access to services by increasing HSD program visibility, including through the establishment of a social media presence, as well as support improved employee engagement. This position is recommended at a cost of \$83,231.

- The Human Services Department has for many years managed Rock Haven's medical records. With the implementation of an electronic health records system at Rock Haven several years ago and the increasing demand for reporting to state and federal agencies, the two departments have agreed to transfer this position to Rock Haven's budget. This position is currently vacant, making this an ideal time to make the transition.
- The Department has requested a 1.0 FTE Accountant position. The need for this position is primarily due to program expansion in CLTS, a program that requires significant fiscal support, but will also support other areas with program growth. This position is recommended at a cost of \$78,878.

### Summary

- Expenditures in the Children, Youth and Families Programs total \$35,053,912.
  - Recommended tax levy is \$18,203,227, a decrease of \$711,769 or 3.8%.
- Expenditures in the Behavioral Health Programs total \$27,356,633.
  - Recommended tax levy is \$13,935,266, an increase of \$451,973 or 3.4%.
- Expenditures in the Economic Support Division total \$8,850,312.
  - Recommended tax levy is \$943,645, a decrease of \$19,855 or 2.1%.
- Expenditures in the ADRC/Adult Protective Services Division total \$5,000,153.
  - Recommended tax levy is \$2,897,943, an increase of \$257,962 or 9.8%
- Costs for the Administrative Services Division are allocated back to the operating divisions.
- Overall Expenditures for the Human Services Department total \$76,428,240.
  - Recommended tax levy is \$24,133,251, an increase of \$183,489 or 0.8%.

**PERSONNEL SUMMARY**

**COUNCIL ON AGING**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
Director of Council on Aging	1.0	1.0	0.0
Nutrition Program Supervisor	1.0	1.0	0.0
Transportation Program Supervisor	1.0	1.0	0.0
Mobility Manager	1.0	1.0	0.0
Family Caregiver Support/Outreach Specialist	1.0	1.0	0.0
Elder Benefit Specialist	1.0	1.0	0.0
Clerk-Typist III	1.0	1.0	0.0
Specialized Transit Scheduler/Clerk	1.0	1.0	0.0
Nutrition Program Assistant	1.0	1.0	0.0
Health Promotion Coordinator	0.4	0.4	0.0
Council on Aging Clerical Worker	0.4	0.4	0.0
Specialized Transit Driver	10.8	10.8	0.0
Nutrition Site Manager	2.15	2.15	0.0
Total	22.75	22.75	0.0

**PERSONNEL MODIFICATIONS**

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
-	-	-	-	-

# FINANCIAL SUMMARY

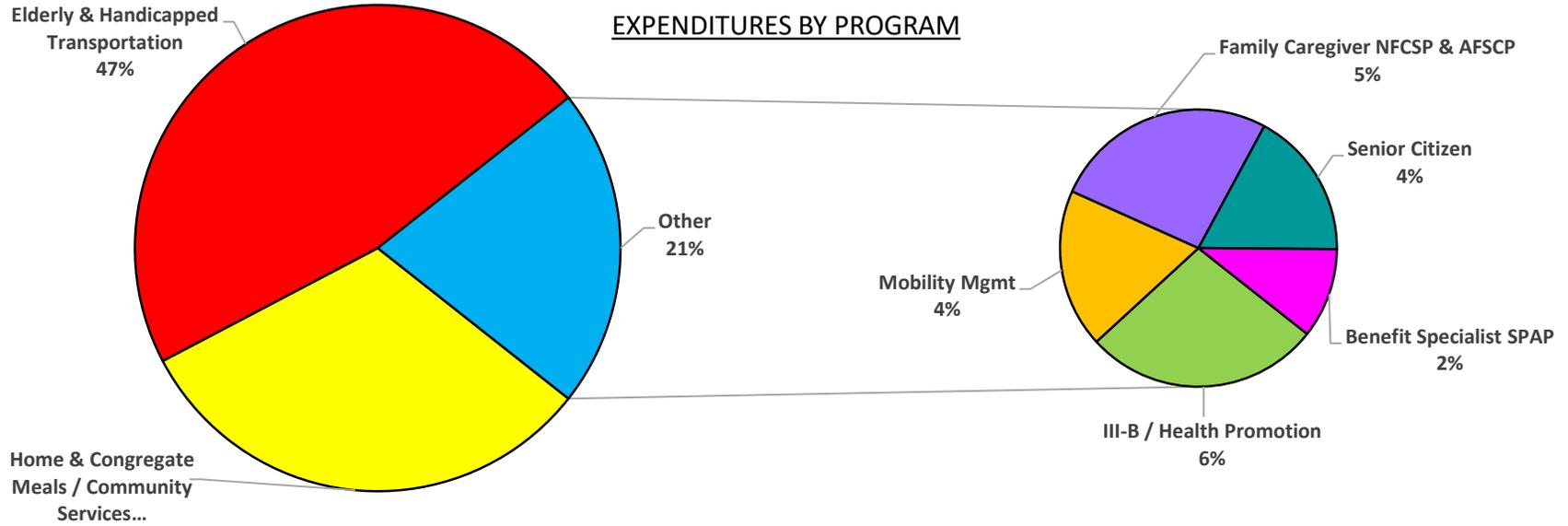
## COUNCIL ON AGING

2022

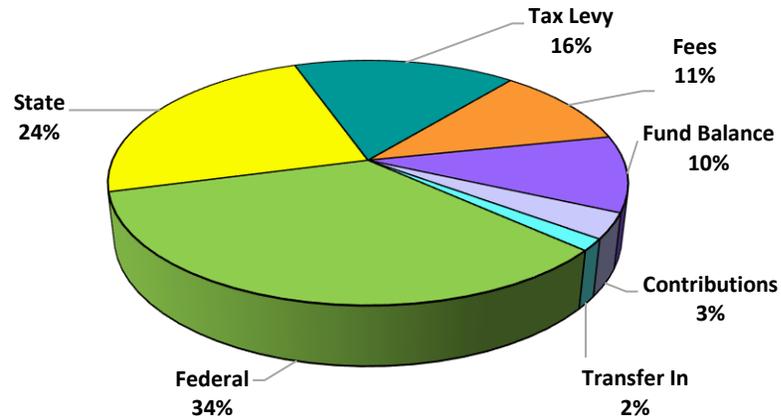
<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$1,489,360	\$1,489,360
Intergovernmental	105,842	105,842
Contributions	86,750	86,750
Fund Balance Applied	257,543	257,543
Transfers In	40,324	40,324
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	170,000	170,000
Total Revenues	<u>\$2,149,819</u>	<u>\$2,149,819</u>
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$960,282	\$960,282
Fringe Benefits	527,119	527,119
Operational	1,243,343	1,243,343
Capital Outlay	148,946	148,946
Allocation of Services	(306,324)	(306,324)
Total Expenditures	<u>\$2,573,366</u>	<u>\$2,573,366</u>
<u>PROPERTY TAX LEVY</u>	<u>\$423,547</u>	<u>\$423,547</u>

## 2022 BUDGET COUNCIL ON AGING

EXPENDITURES BY PROGRAM



REVENUES BY SOURCE



## **ADMINISTRATOR'S COMMENTS**

### **COUNCIL ON AGING**

**2022**

#### **Budget Highlights**

In 2021, the ad hoc Aging Services Integration Review Advisory Committee received a report reviewing the possibility of integrating the Aging and Disability Resource Center (ADRC) and the Council on Aging and voted to recommend integration. For 2022, the department budget will show as separate from the Human Services Department. In 2023, it is anticipated the complete integration of the Council on Aging's budget with the ADRC will occur.

Also, in 2022, COVID-19 continues to greatly impact department operations as seniors are one of the most high-risk populations affected by the outbreak.

#### **Revenue**

- The Council on Aging uses a combination of Federal Aid and client contributions to fund the Congregate Nutrition program and the Home Delivered Meal program:
  - In the Congregate Meals program, COVID-19 resulted in the closure of congregate meal sites, greatly impacting services and revenue. In 2022, overall Congregate Meals program revenue will increase by \$44,905 or 11.5% with the only change in the category of Fund Balance. Fund balance is budgeted in 2022 at \$71,501, an increase of \$44,905 over the prior year as the department needs to spend down unused grant funds and thereby will have a dramatic impact on the tax levy.
  - In the Home Delivered Meal program, federal CARES funds in 2020 and 2021 provided critical monies to respond to the increased demand for home delivered meals as a response to the COVID-19 situation.
  - In order to comply with the County Board directive that the Home Delivered Meal program have no waiting lists, the program has had to rely upon fund balance to balance the budget. Additionally, unused grant funds need to be spent. The use of fund balance is budgeted at \$186,042, an increase of \$49,533 or 36.3%, in 2022. The fund balance at 12/31/21 is estimated to be \$333,863.

- The Elderly and Handicapped Transportation program highlights include:
  - Federal Aid will remain at the estimated 2021 level (\$108,622).
  - State Aid will remain at the 2021 funding level (\$469,891).
  - Passenger fees remain at the 2021 level (\$170,000).
  - Paratransit ridership will remain at the 2021 level (\$105,842) as part of a multi-year contract awarded to the department by the cities of Beloit and Janesville.
  - Transfer In revenue represents the local 20% match for purchasing transit vehicles. No change from the prior year estimate (\$40,324), which provides for the purchase of two replacement vehicles in 2022.
  - The anticipated fund balance of the Rock County Specialized Transit Elderly and Handicapped Transportation Fund on 12/31/21 will be \$196,235.

#### Expenditures

- The costs for the Elderly and Handicapped Transportation program increased substantially in 2021, primarily as a result of converting from contracted drivers to County employees. Costs for these employees will further increase in 2022 due to the County Board's policy of establishing a \$15 per hour minimum wage for County employees. The overall increase in 2022 will be \$129,804, or 12.0% over the prior year.
  - In 2022, the Council on Aging is budgeting to replace two vehicles totaling \$148,946. The vehicles are funded 80% through the State 5310 Grant and 20% from the Rock County Specialized Transit Elderly and Handicapped Transportation Fund. The local 20% match equals \$29,789.
- The department's main account will increase by \$9,871 or 11.7%, and the account's cost allocations will increase by \$1,398 or 1.4% to \$99,285. Cost Allocations consists of funds from other department grant programs that are allowed to support administrative costs.
- Rock County operates a Congregate Nutrition program that provides meals at five locations to elderly residents. As noted in the Revenue section, COVID-19 resulted in the closure of meal sites for most of 2020 and into 2021. Overall program costs are up by \$44,905 due to higher staff costs for the program, as the wages of the Nutrition Site Managers will increase due to the \$15 per hour minimum wage.

- Rock County also operates a Home Delivered Meal program that provides meals to elderly residents in their homes.
  - Other Contracted Services includes the payment to the Beloit Meals on Wheels program. The agency provides meals to the Beloit area and has been budgeted at \$35,000 for several years. Due to cost and participant increases, \$47,000 was budgeted for the agency in 2021. The 2022 level will increase by \$5,000 to \$52,000.
  - Costs for contracted food services are budgeted to stay at the 2021 level (\$165,071).
  - A County Board policy remains in effect for the Home Delivered Meal program to have no waiting list. In past years, this policy has resulted in needing tax levy to support the program. However, no tax levy is necessary in 2022 due to the use of fund balance as explained above.
- The Mobility Manager Grant program is budgeted at \$101,259, a decrease of \$4,660 and includes:
  - Prior to 2020, the costs of the Mobility Manager position and other program costs were entirely state funded with no tax levy. However, an updated interpretation of the program grant guidelines in 2020 resulted in an increase to the Administrative Expense account (representing the grant program's 20% local match). For 2022, the Administrative Expense account will be \$10,374, a decrease of \$5,389 from the 2021 level.
  - In 2022, a Cost Allocation is budgeted in the amount of \$8,253, an increase of \$1,358 or 19.7%, which has the effect of reducing the burden on the tax levy and consists of funds from other department grant programs that are allowed to support administrative costs.

#### Personnel

- No personnel changes are requested for 2022.

## Summary

- The recommended tax levy for the Council on Aging programs are as follows:
  - Main account is \$94,241, an increase of \$9,871 or 11.7% over the prior year.
  - Elderly and Handicapped Transportation is \$316,313, an increase of \$129,804 or 69.6% over the prior year.
  - Mobility Management program is \$12,993, a decrease of \$4,660 or 26.4%.
  - No tax levy will be needed for Congregate Nutrition program.
  - No tax levy will be needed for the Home Delivered Meals program.
- The recommended tax levy for all Council on Aging programs totals \$423,547, an increase of \$135,015 or 46.8% over the prior year.

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3900 SENIOR CITIZEN PROGRAMS</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	0	0	0	108	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>108</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	90,022	109,861	101,361	50,300	109,528	117,009	117,009	0
6121 Overtime Wages-Productive	0	14	0	0	0	0	0	0
6140 FICA	6,724	8,368	7,754	3,824	8,379	8,951	8,951	0
6150 Retirement	5,297	7,201	6,842	3,304	7,393	7,605	7,605	0
6160 Insurance Benefits	14,747	17,744	33,972	33,320	33,972	33,828	33,828	0
6170 Other Compensation	286	262	245	245	245	245	245	0
6210 Professional Services	11,625	13,065	17,155	16,648	17,135	9,075	9,075	0
6212 Legal Services	49	0	0	0	0	0	0	0
6213 Financial Services	4,000	0	4,500	0	4,500	4,725	4,725	0
6221 Telephone Services	1,576	3,176	1,400	1,328	2,600	2,600	2,600	0
6240 Repair & Maintenance Serv	352	270	455	0	455	500	500	0
6249 Sundry Repair & Maint	0	0	200	0	200	200	200	0
6310 Office Supplies	1,757	2,817	2,225	814	2,423	2,523	2,523	0
6330 Travel	1,201	217	700	96	200	675	675	0
6420 Training Expense	162	402	700	149	250	700	700	0
6532 Building/Office Lease	5,349	4,874	4,748	2,479	4,748	4,890	4,890	0
6800 Cost Allocations	(94,141)	(38,828)	(97,887)	0	(97,877)	(99,285)	(99,285)	0
<b>Total Expenditures</b>	<b>49,006</b>	<b>129,443</b>	<b>84,370</b>	<b>112,507</b>	<b>94,151</b>	<b>94,241</b>	<b>94,241</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(49,006)</b>	 <b>(129,443)</b>	 <b>(84,370)</b>	 <b>(112,399)</b>	 <b>(94,151)</b>	 <b>(94,241)</b>	 <b>(94,241)</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3901 TITLE III-B</b>								
<b>Revenues:</b>								
4210 Federal Aid	97,344	172,943	140,713	5,216	140,713	140,713	140,713	0
4410 Miscellaneous Fees	0	100	0	0	0	0	0	0
4600 Contributions	0	105	500	105	500	500	500	0
<b>Total Revenues</b>	<b>97,344</b>	<b>173,148</b>	<b>141,213</b>	<b>5,321</b>	<b>141,213</b>	<b>141,213</b>	<b>141,213</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	92,536	114,355	62,141	53,190	113,195	121,959	121,959	0
6121 Overtime Wages-Productive	1,242	0	0	0	0	0	0	0
6140 FICA	7,302	8,714	4,754	4,057	8,660	9,328	9,328	0
6150 Retirement	5,861	6,434	4,195	2,947	6,376	7,926	7,926	0
6160 Insurance Benefits	37,914	47,062	23,755	23,754	40,724	40,528	40,528	0
6210 Professional Services	7,130	12,120	20,200	20,200	20,200	20,200	20,200	0
6221 Telephone Services	493	509	792	249	792	792	792	0
6260 Human Services	0	0	32,663	0	0	0	0	0
6310 Office Supplies	17,918	1,269	26,673	416	25,536	27,372	27,372	0
6320 Publications/Dues/Supscription	429	394	450	65	450	450	450	0
6330 Travel	2,921	784	2,387	321	615	1,505	1,505	0
6420 Training Expense	1,805	54	4,590	539	2,000	4,590	4,590	0
6532 Building/Office Lease	2,675	2,437	4,724	1,240	4,724	4,866	4,866	0
6800 Cost Allocations	(85,628)	(55,966)	(46,111)	0	(46,091)	(98,303)	(98,303)	0
<b>Total Expenditures</b>	<b>92,598</b>	<b>138,166</b>	<b>141,213</b>	<b>106,978</b>	<b>177,181</b>	<b>141,213</b>	<b>141,213</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>4,746</b>	 <b>34,982</b>	 <b>0</b>	 <b>(101,657)</b>	 <b>(35,968)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3902 COMMUNITY SERVICES</b>								
<b>Revenues:</b>								
4220 State Aid	11,335	11,335	11,335	7,371	11,335	11,335	11,335	0
<b>Total Revenues</b>	<b>11,335</b>	<b>11,335</b>	<b>11,335</b>	<b>7,371</b>	<b>11,335</b>	<b>11,335</b>	<b>11,335</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	0	2	0	0	0	0	0	0
6330 Travel	11,335	11,335	11,335	0	11,335	11,335	11,335	0
<b>Total Expenditures</b>	<b>11,335</b>	<b>11,337</b>	<b>11,335</b>	<b>0</b>	<b>11,335</b>	<b>11,335</b>	<b>11,335</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>(2)</b>	 <b>0</b>	 <b>7,371</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3903 NUTRITION PROGRAM</b>								
<b>Revenues:</b>								
4210 Federal Aid	164,063	138,991	331,090	19,812	81,090	331,090	331,090	0
4600 Contributions	29,470	33,511	32,000	21,201	40,000	32,000	32,000	0
4640 Fund Balance	0	0	26,596	0	0	71,501	71,501	0
<b>Total Revenues</b>	<b>193,533</b>	<b>172,502</b>	<b>389,686</b>	<b>41,013</b>	<b>121,090</b>	<b>434,591</b>	<b>434,591</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	11,495	87,183	20,554	52,278	20,554	56,386	56,386	0
6140 FICA	850	6,600	1,572	3,962	1,572	4,314	4,314	0
6150 Retirement	601	4,260	1,387	2,137	1,387	3,665	3,665	0
6160 Insurance Benefits	2,237	8,364	15,739	14,059	15,674	25,616	25,616	0
6210 Professional Services	179,594	55,180	178,337	30,076	29,080	186,965	186,965	0
6221 Telephone Services	383	458	483	225	450	450	450	0
6249 Sundry Repair & Maint	0	0	250	0	250	698	698	0
6260 Human Services	53,204	6	107,911	0	0	89,773	89,773	0
6310 Office Supplies	17,566	2,915	27,681	2,006	28,616	30,557	30,557	0
6320 Publications/Dues/Supscription	135	222	150	0	475	475	475	0
6330 Travel	1,884	2,575	2,500	228	500	2,500	2,500	0
6412 Food Supplies	4,791	2,120	3,500	0	2,600	3,500	3,500	0
6420 Training Expense	333	184	800	22	150	800	800	0
6490 Other Supplies	23,485	0	23,856	188	23,356	23,856	23,856	0
6532 Building/Office Lease	2,675	2,437	2,373	1,240	2,373	2,444	2,444	0
6539 Other Rents & Leases	2,400	0	2,593	2,400	2,592	2,592	2,592	0
<b>Total Expenditures</b>	<b>301,633</b>	<b>172,504</b>	<b>389,686</b>	<b>108,821</b>	<b>129,629</b>	<b>434,591</b>	<b>434,591</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(108,100)</b>	 <b>(2)</b>	 <b>0</b>	 <b>(67,808)</b>	 <b>(8,539)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3904 DELIVERED MEALS</b>								
<b>Revenues:</b>								
4210 Federal Aid	90,734	334,160	297,135	26,972	117,405	117,405	117,405	0
4410 Miscellaneous Fees	4,158	2,089	1,600	348	696	0	0	0
4600 Contributions	37,589	80,849	54,000	34,030	61,990	54,000	54,000	0
4640 Fund Balance	0	0	136,509	0	0	186,042	186,042	0
<b>Total Revenues</b>	<b>132,481</b>	<b>417,098</b>	<b>489,244</b>	<b>61,350</b>	<b>180,091</b>	<b>357,447</b>	<b>357,447</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	45,980	0	119,676	0	119,676	112,772	112,772	0
6140 FICA	3,402	0	9,156	0	9,156	8,627	8,627	0
6150 Retirement	2,404	0	8,078	0	8,078	7,330	7,330	0
6160 Insurance Benefits	6,132	0	71,606	71,133	71,606	51,231	51,231	0
6210 Professional Services	186,808	366,547	282,342	108,226	227,000	217,071	217,071	0
6212 Legal Services	0	3,924	0	0	0	0	0	0
6310 Office Supplies	910	1,485	1,555	920	1,780	1,955	1,955	0
6330 Travel	36,097	42,073	48,244	19,993	40,000	48,244	48,244	0
6412 Food Supplies	7,179	9,866	9,713	2,946	6,000	5,200	5,200	0
6420 Training Expense	90	0	0	0	0	0	0	0
6460 Program Expenses	30	(124)	0	0	0	0	0	0
6490 Other Supplies	2,988	4,660	7,495	1,020	3,100	5,500	5,500	0
6800 Cost Allocations	(64,409)	(11,335)	(68,621)	0	(11,335)	(100,483)	(100,483)	0
<b>Total Expenditures</b>	<b>227,611</b>	<b>417,096</b>	<b>489,244</b>	<b>204,238</b>	<b>475,061</b>	<b>357,447</b>	<b>357,447</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(95,130)</b>	 <b>2</b>	 <b>0</b>	 <b>(142,888)</b>	 <b>(294,970)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<b>3905 ELDERLY &amp; HANDICAPPED TRANSPOR</b>								
<b>Revenues:</b>								
4210 Federal Aid	205,059	0	64,764	0	108,622	108,622	108,622	0
4220 State Aid	426,404	472,071	469,891	463,126	463,126	469,891	469,891	0
4410 Miscellaneous Fees	218,377	93,660	170,000	56,483	150,000	170,000	170,000	0
4520 Intergov Charges-Municipality	56,518	84,202	105,842	43,278	105,842	105,842	105,842	0
4620 Sale of County Property	56,127	22,108	0	0	0	0	0	0
4630 Interest Revenue	0	81	0	0	0	0	0	0
4700 Transfer In	144,356	436	84,182	0	40,324	40,324	40,324	0
<b>Total Revenues</b>	<b>1,106,841</b>	<b>672,558</b>	<b>894,679</b>	<b>562,887</b>	<b>867,914</b>	<b>894,679</b>	<b>894,679</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	81,763	87,489	376,056	154,076	335,500	464,653	464,653	0
6121 Overtime Wages-Productive	4,820	5,062	4,322	14,170	30,000	30,000	30,000	0
6140 FICA	6,615	6,993	29,099	12,825	27,960	37,841	37,841	0
6150 Retirement	5,679	5,989	25,676	8,734	22,646	32,152	32,152	0
6160 Insurance Benefits	53,802	49,384	223,795	219,095	220,838	222,917	222,917	0
6210 Professional Services	452,081	285,523	12,120	27,306	12,120	8,080	8,080	0
6221 Telephone Services	6,057	4,283	9,600	2,150	4,300	4,591	4,591	0
6241 Repair&Maint-Vehicles	153,127	72,107	95,000	35,618	72,000	99,750	99,750	0
6249 Sundry Repair & Maint	12,152	12,106	12,152	12,470	12,470	12,927	12,927	0
6260 Human Services	0	0	0	0	0	8,253	8,253	0
6310 Office Supplies	51,934	39,676	40,416	179	40,216	36,734	36,734	0
6320 Publications/Dues/Supscription	0	35	100	35	100	100	100	0
6330 Travel	32	0	2,600	0	0	2,600	2,600	0
6350 Repair & Maintenance Supplies	77,538	41,094	80,400	36,225	75,000	80,400	80,400	0
6410 Cash Food	0	0	0	(30)	0	0	0	0
6420 Training Expense	22	298	590	0	0	590	590	0
6460 Program Expenses	14,742	14,505	13,070	2,033	13,070	13,070	13,070	0
6490 Other Supplies	4	0	0	0	0	0	0	0
6510 Insurance Expense	2,249	2,116	2,500	0	2,500	2,500	2,500	0
6532 Building/Office Lease	5,349	4,874	4,746	2,479	4,746	4,888	4,888	0
6710 Equipment/Furniture	264,157	22,155	148,946	0	40,000	148,946	148,946	0
<b>Total Expenditures</b>	<b>1,192,123</b>	<b>653,689</b>	<b>1,081,188</b>	<b>527,365</b>	<b>913,466</b>	<b>1,210,992</b>	<b>1,210,992</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(85,282)</b>	<b>18,869</b>	<b>(186,509)</b>	<b>35,522</b>	<b>(45,552)</b>	<b>(316,313)</b>	<b>(316,313)</b>	<b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3908 TITLE III-D</b>								
<b>Revenues:</b>								
4210 Federal Aid	9,517	975	9,267	1,956	1,273	9,267	9,267	0
4600 Contributions	420	1,522	250	80	250	250	250	0
<b>Total Revenues</b>	<b>9,937</b>	<b>2,497</b>	<b>9,517</b>	<b>2,036</b>	<b>1,523</b>	<b>9,517</b>	<b>9,517</b>	<b>0</b>
<b>Expenditures:</b>								
6260 Human Services	9,937	2,192	9,517	16	1,523	7,517	7,517	0
6310 Office Supplies	0	0	0	0	0	2,000	2,000	0
6420 Training Expense	0	306	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>9,937</b>	<b>2,498</b>	<b>9,517</b>	<b>16</b>	<b>1,523</b>	<b>9,517</b>	<b>9,517</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>(1)</b>	 <b>0</b>	 <b>2,020</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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ET EDUCATION,VETERANS,AGING SERV.  
30 COUNCIL ON AGING

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3915 TITLE III-E FAM CAREGIVER SUPP</b>								
<b>Revenues:</b>								
4210 Federal Aid	58,271	50,399	73,540	4,566	60,000	73,540	73,540	0
4600 Contributions	40	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>58,311</b>	<b>50,399</b>	<b>73,540</b>	<b>4,566</b>	<b>60,000</b>	<b>73,540</b>	<b>73,540</b>	<b>0</b>
<b>Expenditures:</b>								
6260 Human Services	20,053	168	23,398	7	8,201	24,370	24,370	0
6420 Training Expense	3,682	24	0	0	0	0	0	0
6460 Program Expenses	34,577	53,244	50,142	12,701	9,100	49,170	49,170	0
<b>Total Expenditures</b>	<b>58,312</b>	<b>53,436</b>	<b>73,540</b>	<b>12,708</b>	<b>17,301</b>	<b>73,540</b>	<b>73,540</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(1)</b>	 <b>(3,037)</b>	 <b>0</b>	 <b>(8,142)</b>	 <b>42,699</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3916 MOBILITY MANAGER GRANT</b>								
<b>Revenues:</b>								
4210 Federal Aid	94,979	62,409	56,245	17,553	56,245	88,266	88,266	0
4700 Transfer In	0	0	32,021	0	0	0	0	0
<b>Total Revenues</b>	<b>94,979</b>	<b>62,409</b>	<b>88,266</b>	<b>17,553</b>	<b>56,245</b>	<b>88,266</b>	<b>88,266</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	48,480	52,721	55,547	24,805	55,547	57,503	57,503	0
6140 FICA	3,721	4,035	4,249	1,898	4,249	4,399	4,399	0
6150 Retirement	3,180	3,559	3,749	1,674	3,749	3,737	3,737	0
6160 Insurance Benefits	7,909	7,915	16,957	16,591	16,957	16,879	16,879	0
6210 Professional Services	3,565	4,040	4,040	4,040	4,040	4,040	4,040	0
6221 Telephone Services	194	186	236	86	160	236	236	0
6260 Human Services	2,510	945	2,500	285	1,000	2,500	2,500	0
6310 Office Supplies	18,087	613	18,463	771	17,513	13,074	13,074	0
6320 Publications/Dues/Supscription	585	137	700	70	150	700	700	0
6330 Travel	2,578	1,710	2,000	504	1,000	2,000	2,000	0
6420 Training Expense	1,479	721	2,000	154	750	2,000	2,000	0
6460 Program Expenses	15	0	0	0	0	0	0	0
6532 Building/Office Lease	2,675	2,437	2,373	1,240	2,373	2,444	2,444	0
6800 Cost Allocations	0	0	(6,895)	0	0	(8,253)	(8,253)	0
<b>Total Expenditures</b>	<b>94,978</b>	<b>79,019</b>	<b>105,919</b>	<b>52,118</b>	<b>107,488</b>	<b>101,259</b>	<b>101,259</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>1</b>	 <b>(16,610)</b>	 <b>(17,653)</b>	 <b>(34,565)</b>	 <b>(51,243)</b>	 <b>(12,993)</b>	 <b>(12,993)</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3917 SENIOR FARMERS MARKET</b>								
<b>Revenues:</b>								
4210 Federal Aid	12,225	12,225	12,225	0	12,225	12,225	12,225	0
<b>Total Revenues</b>	<b>12,225</b>	<b>12,225</b>	<b>12,225</b>	<b>0</b>	<b>12,225</b>	<b>12,225</b>	<b>12,225</b>	<b>0</b>
<b>Expenditures:</b>								
6260 Human Services	12,225	12,225	12,225	0	12,225	12,225	12,225	0
<b>Total Expenditures</b>	<b>12,225</b>	<b>12,225</b>	<b>12,225</b>	<b>0</b>	<b>12,225</b>	<b>12,225</b>	<b>12,225</b>	<b>0</b>
 <b>COUNTY SHARE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3920 ALZHEIMER'S SUPPORT PROG</b>								
<b>Revenues:</b>								
4220 State Aid	68,469	34,956	69,624	17,523	50,000	69,624	69,624	0
<b>Total Revenues</b>	<b>68,469</b>	<b>34,956</b>	<b>69,624</b>	<b>17,523</b>	<b>50,000</b>	<b>69,624</b>	<b>69,624</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	(1)	0	0	0	0	0	0	0
6260 Human Services	18,218	232	22,729	9,644	43	24,370	24,370	0
6310 Office Supplies	0	0	0	4,813	0	0	0	0
6400 Medical Supplies	0	0	0	1,079	0	0	0	0
6460 Program Expenses	50,251	33,435	46,895	3,939	49,957	45,254	45,254	0
<b>Total Expenditures</b>	<b>68,468</b>	<b>33,667</b>	<b>69,624</b>	<b>19,475</b>	<b>50,000</b>	<b>69,624</b>	<b>69,624</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>1</b>	 <b>1,289</b>	 <b>0</b>	 <b>(1,952)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3921 BENEFIT SPECIALIST GRANT</b>								
<b>Revenues:</b>								
4220 State Aid	33,438	33,438	57,382	16,541	58,102	57,382	57,382	0
<b>Total Revenues</b>	<b>33,438</b>	<b>33,438</b>	<b>57,382</b>	<b>16,541</b>	<b>58,102</b>	<b>57,382</b>	<b>57,382</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	0	0	49,605	0	0	0	0	0
6140 FICA	0	0	3,795	0	0	0	0	0
6150 Retirement	0	0	3,348	0	0	0	0	0
6160 Insurance Benefits	0	0	16,959	16,466	16,959	0	0	0
6210 Professional Services	7,130	8,080	8,080	8,080	8,080	4,040	4,040	0
6221 Telephone Services	476	455	1,022	218	500	1,022	1,022	0
6260 Human Services	21,709	21,806	0	0	46,048	47,563	47,563	0
6310 Office Supplies	994	525	762	64	600	762	762	0
6320 Publications/Dues/Supscription	0	35	50	35	50	50	50	0
6330 Travel	0	0	3,250	0	200	1,000	1,000	0
6420 Training Expense	454	100	800	0	250	500	500	0
6532 Building/Office Lease	2,675	2,437	2,374	1,240	2,374	2,445	2,445	0
6800 Cost Allocations	0	0	(32,663)	0	0	0	0	0
<b>Total Expenditures</b>	<b>33,438</b>	<b>33,438</b>	<b>57,382</b>	<b>26,103</b>	<b>75,061</b>	<b>57,382</b>	<b>57,382</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>(9,562)</b>	 <b>(16,959)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3954 MEDICARE IMPROVMNTS PATIE/PROV</b>								
Revenues:								
4220 State Aid	10,148	10,368	0	0	0	0	0	0
<b>Total Revenues</b>	<b>10,148</b>	<b>10,368</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:								
6260 Human Services	10,148	10,368	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>10,148</b>	<b>10,368</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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ET EDUCATION,VETERANS,AGING SERV.  
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Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3964 STATE PHARM ASST PROG</b>								
<b>Revenues:</b>								
4220 State Aid	9,967	14,953	0	0	0	0	0	0
<b>Total Revenues</b>	<b>9,967</b>	<b>14,953</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6260 Human Services	9,967	14,953	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>9,967</b>	<b>14,953</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3974 STATE HEALTH INS PROG</b>								
<b>Revenues:</b>								
4210 Federal Aid	0	7,439	0	0	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>7,439</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6260 Human Services	0	7,439	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>7,439</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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**ET EDUCATION,VETERANS,AGING SERV.  
30 COUNCIL ON AGING**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: COUNCIL ON AGING</b>	<b>(332,771)</b>	<b>(93,953)</b>	<b>(288,532)</b>	<b>(434,060)</b>	<b>(504,683)</b>	<b>(423,547)</b>	<b>(423,547)</b>	<b>0</b>

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ET EDUCATION,VETERANS,AGING SERV.  
30 COUNCIL ON AGING

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 <u>Department Request</u>	2022 <u>Admin Recommends</u>	County <u>Board Approved</u>
TOTAL FOR EDUCATION,VETERANS,AGING SERV.	(332,771)	(93,953)	(288,532)	(434,060)	(504,683)	(423,547)	(423,547)	0

**ROCK COUNTY, WISCONSIN  
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**SS HUMAN SERVICES**  
**36 HUMAN SERVICES**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3600 AGENCY MANAGEMENT &amp; SUPPORT</b>								
<b>Revenues:</b>								
4210 Federal Aid	10,700,146	11,929,636	11,996,076	2,067,745	12,004,160	12,004,160	12,004,160	0
4220 State Aid	0	15,598	0	0	0	0	0	0
4410 Miscellaneous Fees	5,626	6,309	4,250	1,156	2,400	2,400	2,400	0
4530 Charges-Other County Dept	62,471	40,590	65,000	16,157	40,000	0	0	0
<b>Total Revenues</b>	<b>10,768,243</b>	<b>11,992,133</b>	<b>12,065,326</b>	<b>2,085,058</b>	<b>12,046,560</b>	<b>12,006,560</b>	<b>12,006,560</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	1,850,262	2,056,981	2,329,775	992,230	2,283,655	2,504,571	2,504,571	0
6121 Overtime Wages-Productive	1,635	215	1,000	743	1,500	1,000	1,000	0
6130 Per Diems	11,321	8,115	11,750	4,731	9,550	11,000	11,000	0
6140 FICA	142,153	157,434	178,303	76,102	174,814	191,678	191,678	0
6150 Retirement	120,668	135,224	154,971	64,250	151,480	160,585	160,585	0
6160 Insurance Benefits	585,170	578,441	678,602	668,818	678,602	675,528	675,528	0
6210 Professional Services	38,830	32,830	43,523	21,762	43,523	115,191	115,191	0
6250 Court Related Services	0	0	450	0	450	450	450	0
6330 Travel	4,805	1,283	4,000	(15,154)	343	21,770	21,770	0
6420 Training Expense	10,310	3,936	18,200	536	18,050	33,350	33,350	0
6820 Human Services Cost Allocation	(2,765,155)	(2,958,860)	(3,420,574)	(1,813,211)	(3,361,967)	(3,715,123)	(3,715,123)	0
<b>Total Expenditures</b>	<b>(1)</b>	<b>15,599</b>	<b>0</b>	<b>807</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>10,768,244</b>	 <b>11,976,534</b>	 <b>12,065,326</b>	 <b>2,084,251</b>	 <b>12,046,560</b>	 <b>12,006,560</b>	 <b>12,006,560</b>	 <b>0</b>

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<b>3602 OVERHEAD</b>								
Revenues:								
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:								
6170 Other Compensation	294,673	321,480	281,440	277,651	293,440	289,440	289,440	0
6190 Other Personal Services	195	0	255	62	255	40	40	0
6210 Professional Services	201,973	213,651	270,295	208,881	283,255	294,535	294,535	0
6213 Financial Services	21,100	22,155	23,263	0	23,263	24,426	24,426	0
6221 Telephone Services	152,449	133,547	156,000	68,840	145,392	147,000	147,000	0
6240 Repair & Maintenance Serv	12,221	8,310	14,800	3,290	14,800	12,500	12,500	0
6249 Sundry Repair & Maint	56,774	58,403	70,826	28,463	70,826	84,859	84,859	0
6310 Office Supplies	140,621	85,278	151,850	20,073	129,400	130,250	130,250	0
6320 Publications/Dues/Supscription	6,370	6,357	6,200	4,492	6,200	6,400	6,400	0
6490 Other Supplies	510	68	25	10	10	20	20	0
6510 Insurance Expense	158,373	179,672	192,000	0	192,000	211,200	211,200	0
6532 Building/Office Lease	60,624	56,847	58,140	0	58,140	98,886	98,886	0
6710 Equipment/Furniture	7,916	0	0	0	0	6,212	6,212	0
6800 Cost Allocations	0	9,798	0	0	0	0	0	0
6820 Human Services Cost Allocation	(1,113,799)	(1,084,588)	(1,225,094)	(611,706)	(1,216,981)	(1,305,768)	(1,305,768)	0
<b>Total Expenditures</b>	<b>0</b>	<b>10,978</b>	<b>0</b>	<b>56</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>0</b>	<b>(10,978)</b>	<b>0</b>	<b>(56)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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**SS HUMAN SERVICES**  
**36 HUMAN SERVICES**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3603 SPECIAL HSD ACCOUNTS</b>								
<b>Revenues:</b>								
4600 Contributions	24,235	15,915	10,000	1,222	5,000	7,500	7,500	0
4700 Transfer In	4,008	394	0	0	0	0	0	0
<b>Total Revenues</b>	<b>28,243</b>	<b>16,309</b>	<b>10,000</b>	<b>1,222</b>	<b>5,000</b>	<b>7,500</b>	<b>7,500</b>	<b>0</b>
<b>Expenditures:</b>								
6460 Program Expenses	6,628	4,214	13,318	1,493	8,000	24,708	24,708	0
6490 Other Supplies	28,242	16,308	10,000	3,238	2,500	7,500	7,500	0
<b>Total Expenditures</b>	<b>34,870</b>	<b>20,522</b>	<b>23,318</b>	<b>4,731</b>	<b>10,500</b>	<b>32,208</b>	<b>32,208</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(6,627)</b>	 <b>(4,213)</b>	 <b>(13,318)</b>	 <b>(3,509)</b>	 <b>(5,500)</b>	 <b>(24,708)</b>	 <b>(24,708)</b>	 <b>0</b>

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Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3604 ECONOMIC SUPPORT</b>								
<b>Revenues:</b>								
4210 Federal Aid	2,785,027	3,403,348	3,359,725	816,056	3,500,311	3,561,445	3,561,445	0
4430 Medical Charges for Services	8,300	9,218	0	16,284	0	0	0	0
<b>Total Revenues</b>	<b>2,793,327</b>	<b>3,412,566</b>	<b>3,359,725</b>	<b>832,340</b>	<b>3,500,311</b>	<b>3,561,445</b>	<b>3,561,445</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	2,320,414	2,319,636	2,476,829	1,085,209	2,447,175	2,647,056	2,647,056	0
6121 Overtime Wages-Productive	33,255	668	30,000	877	4,000	30,000	30,000	0
6140 FICA	179,448	176,346	191,768	82,750	187,515	204,792	204,792	0
6150 Retirement	152,405	154,054	169,219	72,692	165,454	174,010	174,010	0
6160 Insurance Benefits	985,345	889,430	932,502	919,081	932,502	945,089	945,089	0
6190 Other Personal Services	0	0	40	0	40	0	0	0
6210 Professional Services	276,388	321,589	262,600	262,600	262,600	274,720	274,720	0
6217 Medical Services	1,148	402	1,450	0	967	1,450	1,450	0
6221 Telephone Services	4,309	5,174	4,000	2,402	4,325	28,800	28,800	0
6249 Sundry Repair & Maint	0	98	360	0	360	360	360	0
6310 Office Supplies	3,728	6,783	2,000	750	1,400	1,533	1,533	0
6330 Travel	5,806	906	5,800	0	0	2,000	2,000	0
6420 Training Expense	1,062	321	8,250	103	8,250	8,400	8,400	0
6460 Program Expenses	220	0	2,000	0	2,000	2,000	2,000	0
6532 Building/Office Lease	0	0	0	0	0	138,440	138,440	0
6710 Equipment/Furniture	5,362	0	0	0	0	0	0	0
6800 Cost Allocations	0	0	0	0	0	(62,100)	(62,100)	0
6820 Human Services Cost Allocation	53,967	171,601	234,194	108,843	368,983	111,290	111,290	0
<b>Total Expenditures</b>	<b>4,022,857</b>	<b>4,047,008</b>	<b>4,321,012</b>	<b>2,535,307</b>	<b>4,385,571</b>	<b>4,507,840</b>	<b>4,507,840</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(1,229,530)</b>	<b>(634,442)</b>	<b>(961,287)</b>	<b>(1,702,967)</b>	<b>(885,260)</b>	<b>(946,395)</b>	<b>(946,395)</b>	<b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3605 IM CONSORTIUM</b>								
<b>Revenues:</b>								
4210 Federal Aid	3,684,736	3,121,605	3,717,525	609,525	3,734,270	3,890,322	3,890,322	0
4220 State Aid	912,936	933,422	0	421,642	0	0	0	0
<b>Total Revenues</b>	<b>4,597,672</b>	<b>4,055,027</b>	<b>3,717,525</b>	<b>1,031,167</b>	<b>3,734,270</b>	<b>3,890,322</b>	<b>3,890,322</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	4,526,547	3,968,632	3,652,440	1,879,609	3,676,286	3,817,358	3,817,358	0
6820 Human Services Cost Allocation	71,125	86,395	65,085	32,359	57,984	72,964	72,964	0
<b>Total Expenditures</b>	<b>4,597,672</b>	<b>4,055,027</b>	<b>3,717,525</b>	<b>1,911,968</b>	<b>3,734,270</b>	<b>3,890,322</b>	<b>3,890,322</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>(880,801)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3610 CHILD CARE</b>								
<b>Revenues:</b>								
4210 Federal Aid	474,093	465,288	569,787	137,549	417,611	452,150	452,150	0
4690 Misc General Revenue	162,733	202,523	0	0	0	0	0	0
<b>Total Revenues</b>	<b>636,826</b>	<b>667,811</b>	<b>569,787</b>	<b>137,549</b>	<b>417,611</b>	<b>452,150</b>	<b>452,150</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	44,613	42,635	48,984	12,989	48,984	51,047	51,047	0
6820 Human Services Cost Allocation	629,272	506,199	520,803	287,942	368,627	401,103	401,103	0
<b>Total Expenditures</b>	<b>673,885</b>	<b>548,834</b>	<b>569,787</b>	<b>300,931</b>	<b>417,611</b>	<b>452,150</b>	<b>452,150</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(37,059)</b>	 <b>118,977</b>	 <b>0</b>	 <b>(163,382)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3614 LOW INCOME HOME ENERGY ASSIST</b>								
<b>Revenues:</b>								
4210 Federal Aid	378,820	417,567	358,568	169,815	403,942	0	0	0
<b>Total Revenues</b>	<b>378,820</b>	<b>417,567</b>	<b>358,568</b>	<b>169,815</b>	<b>403,942</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	378,820	417,567	358,568	169,816	403,942	0	0	0
6820 Human Services Cost Allocation	3,754	2,554	2,213	1,046	702	0	0	0
<b>Total Expenditures</b>	<b>382,574</b>	<b>420,121</b>	<b>360,781</b>	<b>170,862</b>	<b>404,644</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(3,754)</b>	 <b>(2,554)</b>	 <b>(2,213)</b>	 <b>(1,047)</b>	 <b>(702)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3624 INTERIM ASSISTANCE</b>								
Revenues:								
4410 Miscellaneous Fees	9,281	4,353	0	5,112	4,653	2,750	2,750	0
<b>Total Revenues</b>	<b>9,281</b>	<b>4,353</b>	<b>0</b>	<b>5,112</b>	<b>4,653</b>	<b>2,750</b>	<b>2,750</b>	<b>0</b>
Expenditures:								
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>9,281</b>	 <b>4,353</b>	 <b>0</b>	 <b>5,112</b>	 <b>4,653</b>	 <b>2,750</b>	 <b>2,750</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3634 CHILD PROTECTIVE SERVICES</b>								
<b>Revenues:</b>								
4210 Federal Aid	36,368	47,899	47,005	5,651	65,242	45,878	45,878	0
4220 State Aid	20,591	31,202	0	575	0	0	0	0
4600 Contributions	9,434	3,375	0	0	0	0	0	0
<b>Total Revenues</b>	<b>66,393</b>	<b>82,476</b>	<b>47,005</b>	<b>6,226</b>	<b>65,242</b>	<b>45,878</b>	<b>45,878</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	3,660,927	3,703,410	4,403,032	1,735,146	4,126,531	4,664,393	4,655,810	0
6121 Overtime Wages-Productive	255,985	199,680	190,000	89,185	225,000	225,000	225,000	0
6140 FICA	298,560	296,182	352,476	138,928	332,892	375,148	374,490	0
6150 Retirement	253,097	259,557	311,013	119,645	293,728	318,791	318,233	0
6160 Insurance Benefits	1,162,814	1,064,878	1,339,299	1,316,443	1,339,299	1,366,846	1,366,846	0
6190 Other Personal Services	1,970	74	2,630	1,117	2,585	190	190	0
6210 Professional Services	843,520	870,964	1,130,113	587,212	1,053,351	1,419,536	1,419,536	0
6212 Legal Services	307,088	318,976	308,092	118,586	308,092	315,581	315,581	0
6217 Medical Services	32,887	11,368	41,000	5,168	12,242	20,000	20,000	0
6220 Utility Services	922	795	816	415	816	820	820	0
6221 Telephone Services	55,900	65,086	58,000	31,542	62,736	64,000	64,000	0
6249 Sundry Repair & Maint	20,934	20,934	20,934	0	20,934	27,184	27,184	0
6250 Court Related Services	3,402	1,665	3,000	347	2,000	3,000	3,000	0
6330 Travel	271,584	125,987	275,000	69,555	150,430	200,000	200,000	0
6420 Training Expense	36,062	16,129	24,953	3,358	16,635	23,253	23,253	0
6460 Program Expenses	102,464	95,513	114,222	33,352	109,347	109,435	109,435	0
6532 Building/Office Lease	127,116	117,944	120,360	503	120,360	200,243	200,243	0
6710 Equipment/Furniture	8,320	12,847	0	0	0	0	0	0
6800 Cost Allocations	0	0	0	0	0	(200,000)	(200,000)	0
6820 Human Services Cost Allocation	613,167	633,614	548,577	306,837	476,424	228,736	228,736	0
<b>Total Expenditures</b>	<b>8,056,719</b>	<b>7,815,603</b>	<b>9,243,517</b>	<b>4,557,339</b>	<b>8,653,402</b>	<b>9,362,156</b>	<b>9,352,357</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(7,990,326)</b>	<b>(7,733,127)</b>	<b>(9,196,512)</b>	<b>(4,551,113)</b>	<b>(8,588,160)</b>	<b>(9,316,278)</b>	<b>(9,306,479)</b>	<b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3635 Family Treatment Court</b>								
<b>Revenues:</b>								
4210 Federal Aid	0	0	0	28,461	0	0	0	0
4220 State Aid	44,095	83,028	125,009	0	124,092	125,009	125,009	0
<b>Total Revenues</b>	<b>44,095</b>	<b>83,028</b>	<b>125,009</b>	<b>28,461</b>	<b>124,092</b>	<b>125,009</b>	<b>125,009</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	0	0	26,509	0	26,509	21,371	21,371	0
6217 Medical Services	0	21,985	21,600	6,055	18,164	21,600	21,600	0
6330 Travel	11,299	568	850	1,054	1,000	850	850	0
6420 Training Expense	10,951	112	150	0	150	150	150	0
6710 Equipment/Furniture	1,382	0	0	0	0	0	0	0
6820 Human Services Cost Allocation	20,462	60,362	75,900	23,135	78,269	81,038	81,038	0
<b>Total Expenditures</b>	<b>44,094</b>	<b>83,027</b>	<b>125,009</b>	<b>30,244</b>	<b>124,092</b>	<b>125,009</b>	<b>125,009</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>1</b>	 <b>1</b>	 <b>0</b>	 <b>(1,783)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3638 SUBSTITUTE CARE-CPS</b>								
<b>Revenues:</b>								
4220 State Aid	133,308	30,731	0	0	0	0	0	0
4410 Miscellaneous Fees	302,927	469,010	402,000	199,143	393,000	393,000	393,000	0
4500 Intergov Charges-Federal	117,380	139,285	117,000	48,888	98,200	98,200	98,200	0
4600 Contributions	0	84,108	0	0	0	0	0	0
<b>Total Revenues</b>	<b>553,615</b>	<b>723,134</b>	<b>519,000</b>	<b>248,031</b>	<b>491,200</b>	<b>491,200</b>	<b>491,200</b>	<b>0</b>
<b>Expenditures:</b>								
6460 Program Expenses	3,856,407	3,499,259	3,767,945	1,806,414	3,370,348	3,096,293	3,096,293	0
<b>Total Expenditures</b>	<b>3,856,407</b>	<b>3,499,259</b>	<b>3,767,945</b>	<b>1,806,414</b>	<b>3,370,348</b>	<b>3,096,293</b>	<b>3,096,293</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(3,302,792)</b>	 <b>(2,776,125)</b>	 <b>(3,248,945)</b>	 <b>(1,558,383)</b>	 <b>(2,879,148)</b>	 <b>(2,605,093)</b>	 <b>(2,605,093)</b>	 <b>0</b>

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						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3639 IN-HOME SAFETY SERVICES</b>								
<b>Revenues:</b>								
4210 Federal Aid	183,273	102,380	382,900	63,672	369,500	369,500	369,500	0
<b>Total Revenues</b>	<b>183,273</b>	<b>102,380</b>	<b>382,900</b>	<b>63,672</b>	<b>369,500</b>	<b>369,500</b>	<b>369,500</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	425,561	141,133	418,695	61,044	305,283	418,695	418,695	0
6217 Medical Services	17,616	3,932	22,000	1,394	14,667	22,000	22,000	0
6460 Program Expenses	18,724	19,884	43,500	27,632	27,943	43,500	43,500	0
6820 Human Services Cost Allocation	82,086	11,102	222,627	23,237	114,450	222,627	222,627	0
<b>Total Expenditures</b>	<b>543,987</b>	<b>176,051</b>	<b>706,822</b>	<b>113,307</b>	<b>462,343</b>	<b>706,822</b>	<b>706,822</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(360,714)</b>	 <b>(73,671)</b>	 <b>(323,922)</b>	 <b>(49,635)</b>	 <b>(92,843)</b>	 <b>(337,322)</b>	 <b>(337,322)</b>	 <b>0</b>

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						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3641 BRIGHTER FUTURES</b>								
<b>Revenues:</b>								
4210 Federal Aid	129,144	57,103	57,103	0	57,103	57,103	57,103	0
<b>Total Revenues</b>	<b>129,144</b>	<b>57,103</b>	<b>57,103</b>	<b>0</b>	<b>57,103</b>	<b>57,103</b>	<b>57,103</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	72,103	57,103	57,103	0	57,103	0	0	0
6460 Program Expenses	57,041	0	0	0	0	0	0	0
6820 Human Services Cost Allocation	0	0	0	0	0	57,103	57,103	0
<b>Total Expenditures</b>	<b>129,144</b>	<b>57,103</b>	<b>57,103</b>	<b>0</b>	<b>57,103</b>	<b>57,103</b>	<b>57,103</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3642 POST REUNIFICATION SUPPORT</b>								
<b>Revenues:</b>								
4210 Federal Aid	11,770	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>11,770</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6460 Program Expenses	11,688	0	0	0	0	0	0	0
6820 Human Services Cost Allocation	82	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>11,770</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3643 COURT IMPROVEMENT PROJECT</b>								
<b>Revenues:</b>								
4210 Federal Aid	0	4,013	0	45,860	361,411	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>4,013</b>	<b>0</b>	<b>45,860</b>	<b>361,411</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	0	0	0	0	211,371	0	0	0
6330 Travel	0	0	0	0	2,000	0	0	0
6820 Human Services Cost Allocation	0	4,012	0	74,651	148,040	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>4,012</b>	<b>0</b>	<b>74,651</b>	<b>361,411</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>1</b>	 <b>0</b>	 <b>(28,791)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<b>3646 JUVENILE JUSTICE SERVICES</b>								
<b>Revenues:</b>								
4210 Federal Aid	14,000	0	0	0	0	0	0	0
4220 State Aid	0	15,806	0	0	0	0	0	0
4410 Miscellaneous Fees	17,795	20,877	17,500	18,659	25,000	24,500	24,500	0
<b>Total Revenues</b>	<b>31,795</b>	<b>36,683</b>	<b>17,500</b>	<b>18,659</b>	<b>25,000</b>	<b>24,500</b>	<b>24,500</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	1,380,308	1,430,784	1,407,115	622,647	1,374,422	1,433,275	1,433,275	0
6121 Overtime Wages-Productive	17,558	17,494	15,000	9,421	25,000	15,000	15,000	0
6140 FICA	106,322	109,877	108,791	47,998	107,056	110,792	110,792	0
6150 Retirement	91,694	96,414	95,993	42,165	94,461	94,139	94,139	0
6160 Insurance Benefits	479,103	476,966	390,167	384,793	390,167	388,363	388,363	0
6190 Other Personal Services	860	0	1,315	434	1,302	80	80	0
6210 Professional Services	185,414	173,309	237,160	136,584	227,557	225,040	225,040	0
6217 Medical Services	365	415	900	104	600	900	900	0
6220 Utility Services	3,917	3,380	3,700	1,764	3,700	3,700	3,700	0
6221 Telephone Services	14,643	16,128	15,600	8,836	17,815	16,500	16,500	0
6249 Sundry Repair & Maint	8,840	0	0	0	0	0	0	0
6250 Court Related Services	360	214	350	90	233	350	350	0
6320 Publications/Dues/Supscription	180	220	250	220	250	250	250	0
6330 Travel	86,094	45,652	80,000	17,484	41,000	60,000	60,000	0
6420 Training Expense	3,838	1,645	5,450	484	1,169	15,450	15,450	0
6460 Program Expenses	1,940	3,309	4,000	185	4,000	4,000	4,000	0
6532 Building/Office Lease	55,755	69,004	70,380	34,804	70,380	79,600	79,600	0
6710 Equipment/Furniture	938	0	0	0	0	0	0	0
6820 Human Services Cost Allocation	(2,406,333)	(2,408,130)	(2,418,671)	(1,227,198)	(2,334,112)	(2,422,939)	(2,422,939)	0
<b>Total Expenditures</b>	<b>31,796</b>	<b>36,681</b>	<b>17,500</b>	<b>80,815</b>	<b>25,000</b>	<b>24,500</b>	<b>24,500</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(1)</b>	<b>2</b>	<b>0</b>	<b>(62,156)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3648 COMMUNITY YOUTH AIDS</b>								
<b>Revenues:</b>								
4210 Federal Aid	2,529,746	2,576,001	2,648,618	815,723	2,553,187	2,609,350	2,609,350	0
<b>Total Revenues</b>	<b>2,529,746</b>	<b>2,576,001</b>	<b>2,648,618</b>	<b>815,723</b>	<b>2,553,187</b>	<b>2,609,350</b>	<b>2,609,350</b>	<b>0</b>
<b>Expenditures:</b>								
6820 Human Services Cost Allocation	2,529,746	2,576,001	2,648,618	1,347,022	2,553,187	2,609,350	2,609,350	0
<b>Total Expenditures</b>	<b>2,529,746</b>	<b>2,576,001</b>	<b>2,648,618</b>	<b>1,347,022</b>	<b>2,553,187</b>	<b>2,609,350</b>	<b>2,609,350</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>(531,299)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<b>3654 SUBSTITUTE CARE - YOUTH AIDS</b>								
<b>Revenues:</b>								
4210 Federal Aid	1,191,242	482,363	406,756	12,725	427,117	431,439	431,439	0
4220 State Aid	83,864	56,427	0	0	0	0	0	0
4410 Miscellaneous Fees	30,911	44,977	50,200	9,121	24,000	24,000	24,000	0
4500 Intergov Charges-Federal	2,424	4,268	5,000	0	0	0	0	0
4600 Contributions	0	27,882	0	19,435	19,435	0	0	0
<b>Total Revenues</b>	<b>1,308,441</b>	<b>615,917</b>	<b>461,956</b>	<b>41,281</b>	<b>470,552</b>	<b>455,439</b>	<b>455,439</b>	<b>0</b>
<b>Expenditures:</b>								
6460 Program Expenses	1,359,218	1,079,487	1,489,629	313,453	594,688	1,039,846	1,039,846	0
<b>Total Expenditures</b>	<b>1,359,218</b>	<b>1,079,487</b>	<b>1,489,629</b>	<b>313,453</b>	<b>594,688</b>	<b>1,039,846</b>	<b>1,039,846</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(50,777)</b>	 <b>(463,570)</b>	 <b>(1,027,673)</b>	 <b>(272,172)</b>	 <b>(124,136)</b>	 <b>(584,407)</b>	 <b>(584,407)</b>	 <b>0</b>

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						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3655 KINSHIP CARE PROGRAM</b>								
<b>Revenues:</b>								
4220 State Aid	717,714	799,563	750,436	257,694	847,175	875,081	875,081	0
<b>Total Revenues</b>	<b>717,714</b>	<b>799,563</b>	<b>750,436</b>	<b>257,694</b>	<b>847,175</b>	<b>875,081</b>	<b>875,081</b>	<b>0</b>
<b>Expenditures:</b>								
6260 Human Services	673,787	735,910	686,783	351,170	767,622	795,528	795,528	0
6460 Program Expenses	774	739	2,000	22	2,000	2,000	2,000	0
6820 Human Services Cost Allocation	45,734	62,914	61,653	39,489	77,553	77,553	77,553	0
<b>Total Expenditures</b>	<b>720,295</b>	<b>799,563</b>	<b>750,436</b>	<b>390,681</b>	<b>847,175</b>	<b>875,081</b>	<b>875,081</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(2,581)</b>	 <b>0</b>	 <b>0</b>	 <b>(132,987)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3656 COMMUNITY INTERVENTION PROGRAM</b>								
<b>Revenues:</b>								
4220 State Aid	115,280	101,422	94,628	38,924	94,628	94,628	94,628	0
<b>Total Revenues</b>	<b>115,280</b>	<b>101,422</b>	<b>94,628</b>	<b>38,924</b>	<b>94,628</b>	<b>94,628</b>	<b>94,628</b>	<b>0</b>
<b>Expenditures:</b>								
6820 Human Services Cost Allocation	115,280	101,422	94,628	47,314	94,628	94,628	94,628	0
<b>Total Expenditures</b>	<b>115,280</b>	<b>101,422</b>	<b>94,628</b>	<b>47,314</b>	<b>94,628</b>	<b>94,628</b>	<b>94,628</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>(8,390)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3658 INTEGRATED SERVICES SED</b>								
<b>Revenues:</b>								
4210 Federal Aid	60,000	62,543	60,000	15,510	60,000	60,000	60,000	0
<b>Total Revenues</b>	<b>60,000</b>	<b>62,543</b>	<b>60,000</b>	<b>15,510</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>0</b>
<b>Expenditures:</b>								
6460 Program Expenses	3,011	1,713	5,114	1,552	5,114	5,114	5,114	0
6820 Human Services Cost Allocation	68,989	72,831	66,886	30,500	66,886	66,886	66,886	0
<b>Total Expenditures</b>	<b>72,000</b>	<b>74,544</b>	<b>72,000</b>	<b>32,052</b>	<b>72,000</b>	<b>72,000</b>	<b>72,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(12,000)</b>	 <b>(12,001)</b>	 <b>(12,000)</b>	 <b>(16,542)</b>	 <b>(12,000)</b>	 <b>(12,000)</b>	 <b>(12,000)</b>	 <b>0</b>

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<b>3660 MENTAL HEALTH BLOCK GRANT</b>								
<b>Revenues:</b>								
4210 Federal Aid	73,312	77,988	73,312	18,499	73,312	73,312	73,312	0
<b>Total Revenues</b>	<b>73,312</b>	<b>77,988</b>	<b>73,312</b>	<b>18,499</b>	<b>73,312</b>	<b>73,312</b>	<b>73,312</b>	<b>0</b>
<b>Expenditures:</b>								
6249 Sundry Repair & Maint	0	4,676	0	0	0	0	0	0
6420 Training Expense	0	3,890	0	0	0	0	0	0
6820 Human Services Cost Allocation	73,312	69,422	73,312	39,533	73,312	73,312	73,312	0
<b>Total Expenditures</b>	<b>73,312</b>	<b>77,988</b>	<b>73,312</b>	<b>39,533</b>	<b>73,312</b>	<b>73,312</b>	<b>73,312</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>(21,034)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3661 MHBG Supplement</b>								
<b>Revenues:</b>								
4210 Federal Aid	35,002	68,633	0	0	0	0	0	0
<b>Total Revenues</b>	<b>35,002</b>	<b>68,633</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	0	500	0	0	0	0	0	0
6221 Telephone Services	0	292	0	0	0	0	0	0
6420 Training Expense	0	2,502	0	0	0	0	0	0
6820 Human Services Cost Allocation	35,002	65,339	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>35,002</b>	<b>68,633</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<b>3664 SECURE DETENTION</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	2,412	1,693	1,300	2,728	1,300	1,300	1,300	0
4500 Intergov Charges-Federal	28,067	23,585	26,153	4,973	14,920	25,119	25,119	0
4520 Intergov Charges-Municipality	3,520	3,840	3,760	0	3,760	3,760	3,760	0
4550 Intergov Charges-Other Govt	147,410	110,055	132,985	32,945	62,050	160,672	160,672	0
4700 Transfer In	0	0	11,388	0	11,388	0	0	0
<b>Total Revenues</b>	<b>181,409</b>	<b>139,173</b>	<b>175,586</b>	<b>40,646</b>	<b>93,418</b>	<b>190,851</b>	<b>190,851</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	1,461,229	1,542,581	1,579,671	732,213	1,619,963	1,678,765	1,678,765	0
6121 Overtime Wages-Productive	176,502	128,035	175,000	44,738	120,000	150,000	150,000	0
6140 FICA	125,117	125,983	134,229	59,327	133,107	139,901	139,901	0
6150 Retirement	103,755	109,610	107,979	50,690	106,850	108,796	108,796	0
6160 Insurance Benefits	475,456	421,935	525,419	517,575	525,419	522,992	522,992	0
6190 Other Personal Services	3,097	1,663	5,105	1,428	4,694	3,530	3,530	0
6210 Professional Services	804,259	882,528	939,518	460,382	947,654	1,037,988	1,037,988	0
6216 Cleaning Services	4,998	4,459	3,486	628	3,486	4,645	4,645	0
6221 Telephone Services	393	532	425	834	1,639	1,650	1,650	0
6240 Repair & Maintenance Serv	699	1,128	3,000	2,227	3,000	3,000	3,000	0
6330 Travel	4,163	2,022	5,000	1,800	4,500	4,750	4,750	0
6340 Operating Supplies	21,914	11,110	21,795	11,567	17,334	21,795	21,795	0
6420 Training Expense	1,018	3,191	6,300	7,187	6,300	6,300	6,300	0
6532 Building/Office Lease	161,071	158,035	161,160	86,523	161,160	165,995	165,995	0
6710 Equipment/Furniture	0	0	11,388	0	11,388	0	0	0
6820 Human Services Cost Allocation	321,717	326,581	356,601	189,035	341,947	324,036	324,036	0
<b>Total Expenditures</b>	<b>3,665,388</b>	<b>3,719,393</b>	<b>4,036,076</b>	<b>2,166,154</b>	<b>4,008,441</b>	<b>4,174,143</b>	<b>4,174,143</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(3,483,979)</b>	<b>(3,580,220)</b>	<b>(3,860,490)</b>	<b>(2,125,508)</b>	<b>(3,915,023)</b>	<b>(3,983,292)</b>	<b>(3,983,292)</b>	<b>0</b>

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**SS HUMAN SERVICES**  
**36 HUMAN SERVICES**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 <u>Department Request</u>	2022 <u>Admin Recommends</u>	County <u>Board Approved</u>
<b>3665 NON-SECURE</b>								
Expenditures:								
Total Expenditures	0	0	0	0	0	0	0	0
 COUNTY SHARE	0	0	0	0	0	0	0	0

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Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3666 Adult Protective Services</b>								
Revenues:								
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:								
6460 Program Expenses	2,739,109	2,356,231	2,164,034	(956,615)	2,164,034	2,164,034	2,164,034	0
6820 Human Services Cost Allocation	0	0	0	0	0	242,505	242,505	0
<b>Total Expenditures</b>	<b>2,739,109</b>	<b>2,356,231</b>	<b>2,164,034</b>	<b>(956,615)</b>	<b>2,164,034</b>	<b>2,406,539</b>	<b>2,406,539</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(2,739,109)</b>	 <b>(2,356,231)</b>	 <b>(2,164,034)</b>	 <b>956,615</b>	 <b>(2,164,034)</b>	 <b>(2,406,539)</b>	 <b>(2,406,539)</b>	 <b>0</b>

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Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3668 COMMUNITY OPTIONS PROGRAM</b>								
<b>Revenues:</b>								
4220 State Aid	264,818	264,818	264,818	87	264,818	264,818	264,818	0
<b>Total Revenues</b>	<b>264,818</b>	<b>264,818</b>	<b>264,818</b>	<b>87</b>	<b>264,818</b>	<b>264,818</b>	<b>264,818</b>	<b>0</b>
<b>Expenditures:</b>								
6460 Program Expenses	257,041	257,041	181,170	6,291	181,170	257,041	257,041	0
6820 Human Services Cost Allocation	7,777	7,777	83,648	0	83,648	7,777	7,777	0
<b>Total Expenditures</b>	<b>264,818</b>	<b>264,818</b>	<b>264,818</b>	<b>6,291</b>	<b>264,818</b>	<b>264,818</b>	<b>264,818</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>(6,204)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3671 ELDER ABUSE &amp; NEGLECT</b>								
<b>Revenues:</b>								
4220 State Aid	94,426	90,556	50,400	44,350	50,400	50,400	50,400	0
<b>Total Revenues</b>	<b>94,426</b>	<b>90,556</b>	<b>50,400</b>	<b>44,350</b>	<b>50,400</b>	<b>50,400</b>	<b>50,400</b>	<b>0</b>
<b>Expenditures:</b>								
6460 Program Expenses	81,826	73,003	45,400	12,811	45,400	45,400	45,400	0
6820 Human Services Cost Allocation	12,600	17,553	5,000	0	5,000	5,000	5,000	0
<b>Total Expenditures</b>	<b>94,426</b>	<b>90,556</b>	<b>50,400</b>	<b>12,811</b>	<b>50,400</b>	<b>50,400</b>	<b>50,400</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>31,539</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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36 HUMAN SERVICES

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3683 ADRC</b>								
<b>Revenues:</b>								
4210 Federal Aid	878,789	841,315	823,719	149,005	787,652	811,250	811,250	0
4220 State Aid	1,015,680	999,848	1,056,307	196,678	1,056,307	1,056,307	1,056,307	0
<b>Total Revenues</b>	<b>1,894,469</b>	<b>1,841,163</b>	<b>1,880,026</b>	<b>345,683</b>	<b>1,843,959</b>	<b>1,867,557</b>	<b>1,867,557</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	971,791	995,616	1,015,843	462,975	1,027,241	1,080,337	1,080,337	0
6121 Overtime Wages-Productive	454	1,110	1,500	209	600	1,500	1,500	0
6140 FICA	74,044	76,024	77,826	35,263	78,630	82,760	82,760	0
6150 Retirement	61,617	67,279	68,671	31,115	69,379	70,322	70,322	0
6160 Insurance Benefits	394,144	409,784	288,642	284,985	288,642	287,088	287,088	0
6190 Other Personal Services	850	416	850	434	850	416	416	0
6210 Professional Services	82,840	72,720	72,720	72,720	72,720	76,760	76,760	0
6221 Telephone Services	5,776	10,501	7,000	4,046	8,124	8,500	8,500	0
6250 Court Related Services	2,569	975	2,200	90	1,000	2,200	2,200	0
6310 Office Supplies	0	232	0	0	0	0	0	0
6320 Publications/Dues/Supscription	780	525	1,400	70	1,400	1,400	1,400	0
6330 Travel	29,291	5,779	29,000	606	2,045	6,000	6,000	0
6420 Training Expense	2,304	291	5,550	632	3,550	5,550	5,550	0
6460 Program Expenses	24,560	27,129	59,093	2,423	48,082	25,000	25,000	0
6532 Building/Office Lease	0	0	0	0	0	42,026	42,026	0
6710 Equipment/Furniture	11,255	0	0	0	0	0	0	0
6820 Human Services Cost Allocation	232,194	234,860	249,731	130,754	241,696	177,698	177,698	0
<b>Total Expenditures</b>	<b>1,894,469</b>	<b>1,903,241</b>	<b>1,880,026</b>	<b>1,026,322</b>	<b>1,843,959</b>	<b>1,867,557</b>	<b>1,867,557</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>(62,078)</b>	 <b>0</b>	 <b>(680,639)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3685 ADULT PROTECTIVE SERVICES</b>								
<b>Revenues:</b>								
4220 State Aid	195,723	247,994	184,253	92,127	184,253	184,253	184,253	0
<b>Total Revenues</b>	<b>195,723</b>	<b>247,994</b>	<b>184,253</b>	<b>92,127</b>	<b>184,253</b>	<b>184,253</b>	<b>184,253</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	302,401	326,978	315,435	146,917	321,437	334,172	334,172	0
6121 Overtime Wages-Productive	59	10	500	291	200	500	500	0
6140 FICA	23,067	24,564	24,168	11,045	24,605	25,603	25,603	0
6150 Retirement	19,839	22,072	21,326	9,937	21,710	21,755	21,755	0
6160 Insurance Benefits	106,298	94,424	84,755	84,042	84,755	84,375	84,375	0
6190 Other Personal Services	170	0	255	248	255	0	0	0
6210 Professional Services	17,825	20,200	20,200	20,200	20,200	20,200	20,200	0
6217 Medical Services	35,872	24,823	28,000	10,681	25,000	26,000	26,000	0
6221 Telephone Services	4,088	6,212	4,400	2,619	5,311	5,500	5,500	0
6249 Sundry Repair & Maint	3,012	4,033	2,917	2,629	2,917	7,727	7,727	0
6250 Court Related Services	474	230	450	0	250	450	450	0
6330 Travel	16,731	3,744	16,000	1,170	2,230	4,000	4,000	0
6420 Training Expense	1,425	257	750	198	750	750	750	0
6460 Program Expenses	86,596	85,215	80,000	37,104	80,000	85,000	85,000	0
6532 Building/Office Lease	8,360	8,360	8,527	0	8,527	12,361	12,361	0
6820 Human Services Cost Allocation	39,289	35,121	52,517	30,490	50,152	47,264	47,264	0
<b>Total Expenditures</b>	<b>665,506</b>	<b>656,243</b>	<b>660,200</b>	<b>357,571</b>	<b>648,299</b>	<b>675,657</b>	<b>675,657</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(469,783)</b>	 <b>(408,249)</b>	 <b>(475,947)</b>	 <b>(265,444)</b>	 <b>(464,046)</b>	 <b>(491,404)</b>	 <b>(491,404)</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3686 DETOX</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	237	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>237</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	207,108	207,108	207,108	103,554	207,108	207,108	207,108	0
6820 Human Services Cost Allocation	(65,311)	(51,799)	(72,166)	(25,000)	(144,572)	(64,607)	(64,607)	0
<b>Total Expenditures</b>	<b>141,797</b>	<b>155,309</b>	<b>134,942</b>	<b>78,554</b>	<b>62,536</b>	<b>142,501</b>	<b>142,501</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(141,560)</b>	 <b>(155,309)</b>	 <b>(134,942)</b>	 <b>(78,554)</b>	 <b>(62,536)</b>	 <b>(142,501)</b>	 <b>(142,501)</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3687 NON-RESIDENTS</b>								
<b>Revenues:</b>								
4220 State Aid	66,359	48,646	27,000	0	107,240	55,000	55,000	0
<b>Total Revenues</b>	<b>66,359</b>	<b>48,646</b>	<b>27,000</b>	<b>0</b>	<b>107,240</b>	<b>55,000</b>	<b>55,000</b>	<b>0</b>
<b>Expenditures:</b>								
6820 Human Services Cost Allocation	66,359	48,646	27,000	0	107,240	55,000	55,000	0
<b>Total Expenditures</b>	<b>66,359</b>	<b>48,646</b>	<b>27,000</b>	<b>0</b>	<b>107,240</b>	<b>55,000</b>	<b>55,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3689 CRISIS INTERVENTION</b>								
<b>Revenues:</b>								
4220 State Aid	9,374	860	0	0	0	0	0	0
4410 Miscellaneous Fees	0	266	1,000	0	250	250	250	0
4430 Medical Charges for Services	15,995	8,862	15,000	223	5,000	7,000	7,000	0
4500 Intergov Charges-Federal	362,002	365,138	375,000	113,345	312,000	365,000	365,000	0
<b>Total Revenues</b>	<b>387,371</b>	<b>375,126</b>	<b>391,000</b>	<b>113,568</b>	<b>317,250</b>	<b>372,250</b>	<b>372,250</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	1,633,293	1,791,521	1,929,812	819,421	1,862,359	2,066,966	2,052,831	0
6121 Overtime Wages-Productive	140,584	140,171	100,000	57,120	135,000	130,000	130,000	0
6140 FICA	135,658	147,572	155,277	67,047	152,798	168,061	166,980	0
6150 Retirement	111,193	122,932	127,923	56,964	134,822	134,172	133,254	0
6160 Insurance Benefits	478,739	463,475	610,290	599,521	610,290	607,470	607,470	0
6190 Other Personal Services	2,614	550	2,113	306	1,563	586	586	0
6210 Professional Services	73,300	92,920	101,000	101,000	101,000	101,000	101,000	0
6212 Legal Services	33,685	35,174	34,232	12,647	34,232	35,065	35,065	0
6217 Medical Services	26,354	69,069	50,000	27,296	50,000	50,000	50,000	0
6221 Telephone Services	10,885	21,560	13,400	13,071	27,050	22,500	22,500	0
6249 Sundry Repair & Maint	20,363	35,887	30,874	27,453	30,874	71,250	71,250	0
6250 Court Related Services	3,746	702	2,500	0	500	2,000	2,000	0
6320 Publications/Dues/Supscription	0	0	200	0	0	0	0	0
6330 Travel	71,761	47,431	74,000	22,146	42,600	60,000	60,000	0
6420 Training Expense	4,369	6,977	11,108	1,738	6,000	7,550	7,550	0
6460 Program Expenses	61,496	81,108	53,000	56,747	110,000	90,000	90,000	0
6470 Non Capital Outlay	2,414	0	0	0	0	0	0	0
6532 Building/Office Lease	55,175	55,175	56,279	0	56,279	93,941	93,941	0
6710 Equipment/Furniture	19,956	0	0	0	0	0	0	0
6800 Cost Allocations	0	(73,811)	(68,930)	(29,382)	(66,938)	(78,528)	(78,528)	0
6820 Human Services Cost Allocation	231,456	275,548	316,805	179,992	219,547	261,441	261,441	0
<b>Total Expenditures</b>	<b>3,117,041</b>	<b>3,313,961</b>	<b>3,599,883</b>	<b>2,013,087</b>	<b>3,507,976</b>	<b>3,823,474</b>	<b>3,807,340</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(2,729,670)</b>	<b>(2,938,835)</b>	<b>(3,208,883)</b>	<b>(1,899,519)</b>	<b>(3,190,726)</b>	<b>(3,451,224)</b>	<b>(3,435,090)</b>	<b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3690 Behavioral Health</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	1,286	2,134	2,000	798	900	1,000	1,000	0
4430 Medical Charges for Services	21,314	33,332	25,500	7,885	23,600	25,000	25,000	0
4500 Intergov Charges-Federal	172,244	155,623	190,000	61,720	165,000	195,000	195,000	0
4600 Contributions	4,000	0	0	52,388	157,164	184,094	184,094	0
<b>Total Revenues</b>	<b>198,844</b>	<b>191,089</b>	<b>217,500</b>	<b>122,791</b>	<b>346,664</b>	<b>405,094</b>	<b>405,094</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	2,794,448	2,856,380	3,177,346	1,423,355	3,321,043	3,691,485	3,688,503	0
6121 Overtime Wages-Productive	4,826	5,510	6,500	2,251	7,000	6,500	6,500	0
6140 FICA	194,342	195,004	218,818	108,045	254,595	256,168	255,940	0
6150 Retirement	166,670	172,552	204,257	89,032	224,643	229,744	229,551	0
6160 Insurance Benefits	429,457	403,102	525,835	516,908	525,835	574,087	574,087	0
6190 Other Personal Services	3,908	1,280	1,634	2,682	4,264	1,430	1,430	0
6210 Professional Services	180,121	142,361	297,080	156,428	183,520	179,975	179,975	0
6217 Medical Services	127,478	46,926	80,100	18,275	60,600	85,600	85,600	0
6220 Utility Services	3,073	3,216	3,400	2,101	3,400	0	0	0
6221 Telephone Services	14,836	22,130	16,400	11,362	22,603	23,000	23,000	0
6240 Repair & Maintenance Serv	0	0	0	195	195	0	0	0
6249 Sundry Repair & Maint	18,983	30,221	26,383	27,559	26,383	64,317	64,317	0
6250 Court Related Services	3,138	1,429	2,500	61	1,000	2,500	2,500	0
6320 Publications/Dues/Supscription	57	75	125	64	125	125	125	0
6330 Travel	13,357	5,766	13,000	2,521	6,030	7,500	7,500	0
6420 Training Expense	11,610	14,730	11,388	8,296	11,388	14,050	14,050	0
6460 Program Expenses	0	1,920	3,000	1,374	3,000	3,000	3,000	0
6470 Non Capital Outlay	2,071	0	0	0	0	0	0	0
6532 Building/Office Lease	50,522	50,485	52,172	28,277	52,172	84,053	84,053	0
6710 Equipment/Furniture	3,999	0	0	0	0	0	0	0
6800 Cost Allocations	(767)	0	0	0	0	0	0	0
6820 Human Services Cost Allocation	(1,014,620)	(1,057,712)	(1,328,048)	(497,387)	(1,259,374)	(1,716,402)	(1,716,402)	0
<b>Total Expenditures</b>	<b>3,007,509</b>	<b>2,895,375</b>	<b>3,311,890</b>	<b>1,901,399</b>	<b>3,448,422</b>	<b>3,507,132</b>	<b>3,503,729</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(2,808,665)</b>	<b>(2,704,286)</b>	<b>(3,094,390)</b>	<b>(1,778,608)</b>	<b>(3,101,758)</b>	<b>(3,102,038)</b>	<b>(3,098,635)</b>	<b>0</b>

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Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3691 Children's Long Term Support</b>								
<b>Revenues:</b>								
4210 Federal Aid	4,015,660	5,019,914	3,384,110	907,050	6,412,001	10,851,969	10,851,969	0
4410 Miscellaneous Fees	17,950	8,852	20,204	8,891	20,204	20,204	20,204	0
<b>Total Revenues</b>	<b>4,033,610</b>	<b>5,028,766</b>	<b>3,404,314</b>	<b>915,941</b>	<b>6,432,205</b>	<b>10,872,173</b>	<b>10,872,173</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	1,141,364	1,513,351	1,908,969	774,799	1,884,511	3,753,619	3,753,619	0
6121 Overtime Wages-Productive	6,386	3,904	5,000	1,418	7,000	5,000	5,000	0
6140 FICA	87,767	115,676	146,417	59,302	144,700	287,539	287,539	0
6150 Retirement	75,287	102,046	129,192	52,322	127,677	244,310	244,310	0
6160 Insurance Benefits	431,507	553,155	621,379	612,378	559,238	1,197,598	1,197,598	0
6190 Other Personal Services	1,266	0	1,776	434	1,302	0	0	0
6210 Professional Services	71,300	80,800	113,120	113,120	113,120	157,560	157,560	0
6221 Telephone Services	12,146	22,016	16,684	13,373	26,434	46,400	46,400	0
6249 Sundry Repair & Maint	12,049	22,587	23,252	17,349	19,252	106,406	106,406	0
6250 Court Related Services	4,440	222	2,000	672	1,500	2,000	2,000	0
6330 Travel	38,963	22,018	40,000	12,987	31,170	70,000	70,000	0
6420 Training Expense	1,995	690	4,950	273	4,950	21,300	21,300	0
6460 Program Expenses	2,120,150	2,736,381	306,250	36,795	3,383,241	4,323,089	4,323,089	0
6470 Non Capital Outlay	1,429	0	0	0	0	0	0	0
6532 Building/Office Lease	33,439	33,439	34,108	0	34,108	175,522	175,522	0
6710 Equipment/Furniture	13,583	0	7,800	0	0	0	0	0
6820 Human Services Cost Allocation	226,741	294,988	295,959	215,027	346,544	734,372	734,372	0
<b>Total Expenditures</b>	<b>4,279,812</b>	<b>5,501,273</b>	<b>3,656,856</b>	<b>1,910,249</b>	<b>6,684,747</b>	<b>11,124,715</b>	<b>11,124,715</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(246,202)</b>	 <b>(472,507)</b>	 <b>(252,542)</b>	 <b>(994,308)</b>	 <b>(252,542)</b>	 <b>(252,542)</b>	 <b>(252,542)</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3693 STR Opiod Grant</b>								
<b>Revenues:</b>								
4210 Federal Aid	0	187,490	226,288	116,872	285,252	379,045	379,045	0
4220 State Aid	141,588	0	0	0	0	0	0	0
4500 Intergov Charges-Federal	2,248	0	0	503	0	0	0	0
<b>Total Revenues</b>	<b>143,836</b>	<b>187,490</b>	<b>226,288</b>	<b>117,375</b>	<b>285,252</b>	<b>379,045</b>	<b>379,045</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	17,025	0	0	0	41,750	0	0	0
6217 Medical Services	2,492	5,540	6,500	646	1,200	2,000	2,000	0
6460 Program Expenses	53,957	35,546	95,744	7,380	41,000	69,152	69,152	0
6820 Human Services Cost Allocation	70,362	146,405	124,044	71,473	201,302	307,893	307,893	0
<b>Total Expenditures</b>	<b>143,836</b>	<b>187,491</b>	<b>226,288</b>	<b>79,499</b>	<b>285,252</b>	<b>379,045</b>	<b>379,045</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>(1)</b>	 <b>0</b>	 <b>37,876</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3694 AODA INNER CITY</b>								
<b>Revenues:</b>								
4210 Federal Aid	49,829	50,000	100,000	0	50,000	50,000	50,000	0
<b>Total Revenues</b>	<b>49,829</b>	<b>50,000</b>	<b>100,000</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	47,400	47,310	79,310	0	47,310	47,310	47,310	0
6460 Program Expenses	0	0	18,000	0	0	0	0	0
6820 Human Services Cost Allocation	2,429	2,690	2,690	0	2,690	2,690	2,690	0
<b>Total Expenditures</b>	<b>49,829</b>	<b>50,000</b>	<b>100,000</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3695 COVID BH</b>								
<b>Revenues:</b>								
4210 Federal Aid	0	35,280	0	34,260	253,166	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>35,280</b>	<b>0</b>	<b>34,260</b>	<b>253,166</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	0	9,698	0	45,227	100,034	0	0	0
6460 Program Expenses	0	25,583	0	69,469	153,132	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>35,281</b>	<b>0</b>	<b>114,696</b>	<b>253,166</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>(1)</b>	 <b>0</b>	 <b>(80,436)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3696 TREATMENT ALTERNATIVE PROGRAM</b>								
<b>Revenues:</b>								
4210 Federal Aid	225,000	225,000	225,000	0	225,000	225,000	225,000	0
4410 Miscellaneous Fees	50,385	44,098	0	0	46,186	0	0	0
4430 Medical Charges for Services	215	82	0	328	820	984	984	0
4500 Intergov Charges-Federal	11,844	6,400	10,000	4,198	8,500	8,500	8,500	0
<b>Total Revenues</b>	<b>287,444</b>	<b>275,580</b>	<b>235,000</b>	<b>4,526</b>	<b>280,506</b>	<b>234,484</b>	<b>234,484</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	21,484	0	0	0	0	0	0	0
6217 Medical Services	39,850	33,570	40,000	12,804	34,000	40,000	40,000	0
6420 Training Expense	0	1,810	4,570	666	1,500	4,570	4,570	0
6460 Program Expenses	2,799	1,441	3,000	485	2,800	2,500	2,500	0
6532 Building/Office Lease	5,148	5,410	5,518	3,183	5,518	2,472	2,472	0
6820 Human Services Cost Allocation	218,164	238,363	239,472	117,880	236,688	249,594	249,594	0
<b>Total Expenditures</b>	<b>287,445</b>	<b>280,594</b>	<b>292,560</b>	<b>135,018</b>	<b>280,506</b>	<b>299,136</b>	<b>299,136</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(1)</b>	 <b>(5,014)</b>	 <b>(57,560)</b>	 <b>(130,492)</b>	 <b>0</b>	 <b>(64,652)</b>	 <b>(64,652)</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3700 AODA BLOCK GRANT</b>								
<b>Revenues:</b>								
4210 Federal Aid	271,809	493,782	343,850	121,122	343,850	343,850	343,850	0
4220 State Aid	795,538	821,034	821,034	205,259	821,034	821,034	821,034	0
4430 Medical Charges for Services	0	0	7,000	0	1,000	1,000	1,000	0
4500 Intergov Charges-Federal	0	0	500,000	0	350,000	385,000	385,000	0
<b>Total Revenues</b>	<b>1,067,347</b>	<b>1,314,816</b>	<b>1,671,884</b>	<b>326,381</b>	<b>1,515,884</b>	<b>1,550,884</b>	<b>1,550,884</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	550,126	1,011,547	2,325,853	294,962	2,189,889	2,156,877	2,156,877	0
6217 Medical Services	0	0	0	58	1,200	4,500	4,500	0
6260 Human Services	858	0	1,844,766	0	2,500,400	2,029,400	2,029,400	0
6420 Training Expense	0	1,396	0	2,117	2,700	3,000	3,000	0
6460 Program Expenses	72,717	170,465	1,199,000	80,386	1,396,866	1,417,669	1,417,669	0
6800 Cost Allocations	0	0	0	0	0	(251,341)	(251,341)	0
6820 Human Services Cost Allocation	146,985	144,268	376,481	103,881	310,000	385,995	385,995	0
<b>Total Expenditures</b>	<b>770,686</b>	<b>1,327,676</b>	<b>5,746,100</b>	<b>481,404</b>	<b>6,401,055</b>	<b>5,746,100</b>	<b>5,746,100</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>296,661</b>	 <b>(12,860)</b>	 <b>(4,074,216)</b>	 <b>(155,023)</b>	 <b>(4,885,171)</b>	 <b>(4,195,216)</b>	 <b>(4,195,216)</b>	 <b>0</b>

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<b>3702 DRUG COURT SERVICES</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	0	0	0	278	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>278</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6217 Medical Services	59,893	44,529	60,500	15,498	45,000	60,000	60,000	0
6420 Training Expense	0	5,654	5,800	1,758	3,000	5,800	5,800	0
6460 Program Expenses	23,324	9,953	12,500	4,462	12,500	12,000	12,000	0
6532 Building/Office Lease	16,379	17,019	17,359	9,729	17,359	8,652	8,652	0
6800 Cost Allocations	(328,918)	(318,918)	(318,918)	(130,956)	(318,918)	(318,918)	(318,918)	0
6820 Human Services Cost Allocation	249,665	266,258	295,938	141,296	275,841	310,630	310,630	0
<b>Total Expenditures</b>	<b>20,343</b>	<b>24,495</b>	<b>73,179</b>	<b>41,787</b>	<b>34,782</b>	<b>78,164</b>	<b>78,164</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(20,343)</b>	 <b>(24,495)</b>	 <b>(73,179)</b>	 <b>(41,509)</b>	 <b>(34,782)</b>	 <b>(78,164)</b>	 <b>(78,164)</b>	 <b>0</b>

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<b>3704 INTOXICATED DRIVER PROGRAM</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	183,654	144,366	209,026	115,700	176,563	191,812	191,812	0
4520 Intergov Charges-Municipality	132,731	123,412	133,500	70,264	161,050	140,000	140,000	0
<b>Total Revenues</b>	<b>316,385</b>	<b>267,778</b>	<b>342,526</b>	<b>185,964</b>	<b>337,613</b>	<b>331,812</b>	<b>331,812</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	1,194	9,516	5,000	6,161	14,000	15,000	15,000	0
6250 Court Related Services	3,331	3,504	6,000	781	2,400	3,500	3,500	0
6460 Program Expenses	4,035	4,055	4,100	1,270	2,530	3,000	3,000	0
6532 Building/Office Lease	14,507	14,813	15,111	8,734	15,111	9,889	9,889	0
6710 Equipment/Furniture	1,876	0	0	0	0	0	0	0
6820 Human Services Cost Allocation	291,442	235,890	312,315	116,986	303,572	300,423	300,423	0
<b>Total Expenditures</b>	<b>316,385</b>	<b>267,778</b>	<b>342,526</b>	<b>133,932</b>	<b>337,613</b>	<b>331,812</b>	<b>331,812</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>52,032</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3705 JUVENILE COURT AODA</b>								
<b>Revenues:</b>								
4220 State Aid	40,508	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>40,508</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6460 Program Expenses	38,434	0	0	0	0	0	0	0
6820 Human Services Cost Allocation	2,074	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>40,508</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<b>3706 Community Support</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	27,280	22,060	27,300	12,075	24,600	25,200	25,200	0
4430 Medical Charges for Services	306	328	650	139	300	300	300	0
4500 Intergov Charges-Federal	1,272,942	1,038,050	1,209,000	461,475	1,105,000	1,290,000	1,290,000	0
<b>Total Revenues</b>	<b>1,300,528</b>	<b>1,060,438</b>	<b>1,236,950</b>	<b>473,689</b>	<b>1,129,900</b>	<b>1,315,500</b>	<b>1,315,500</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	2,274,179	2,384,421	2,366,851	1,059,123	2,354,521	2,541,874	2,540,686	0
6121 Overtime Wages-Productive	13,695	23,146	13,000	6,710	15,000	15,000	15,000	0
6140 FICA	165,968	176,403	177,069	81,132	181,268	195,014	194,923	0
6150 Retirement	145,245	150,889	148,601	68,656	159,943	150,943	150,866	0
6160 Insurance Benefits	450,619	478,839	526,163	517,144	526,163	537,294	537,294	0
6190 Other Personal Services	4,871	1,408	3,804	2,216	3,332	1,430	1,430	0
6210 Professional Services	117,645	129,280	141,400	141,400	141,400	141,400	141,400	0
6217 Medical Services	3,316	3,204	6,000	0	6,000	11,000	11,000	0
6220 Utility Services	5,069	4,374	4,800	2,283	4,800	4,800	4,800	0
6221 Telephone Services	17,409	19,368	17,750	10,072	20,201	20,000	20,000	0
6249 Sundry Repair & Maint	18,676	32,811	27,444	23,640	27,444	59,586	59,586	0
6250 Court Related Services	4,820	4,432	5,500	2,404	5,500	5,500	5,500	0
6330 Travel	100,620	75,451	100,000	37,679	83,800	90,000	90,000	0
6420 Training Expense	2,712	948	4,650	423	4,650	4,770	4,770	0
6460 Program Expenses	10,309	13,199	15,000	2,434	9,409	12,500	12,500	0
6470 Non Capital Outlay	2,214	0	0	0	0	0	0	0
6490 Other Supplies	6,686	4,442	500	2,025	4,000	1,000	1,000	0
6532 Building/Office Lease	138,699	146,491	149,940	93,581	149,940	101,354	101,354	0
6710 Equipment/Furniture	10,878	0	0	0	0	0	0	0
6820 Human Services Cost Allocation	321,717	299,712	356,601	189,035	341,947	332,399	332,399	0
<b>Total Expenditures</b>	<b>3,815,347</b>	<b>3,948,818</b>	<b>4,065,073</b>	<b>2,239,957</b>	<b>4,039,318</b>	<b>4,225,864</b>	<b>4,224,508</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(2,514,819)</b>	<b>(2,888,380)</b>	<b>(2,828,123)</b>	<b>(1,766,268)</b>	<b>(2,909,418)</b>	<b>(2,910,364)</b>	<b>(2,909,008)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
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**SS HUMAN SERVICES**  
**36 HUMAN SERVICES**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3707 Comprehensive Community Supp</b>								
<b>Revenues:</b>								
4220 State Aid	0	465	0	0	0	0	0	0
4500 Intergov Charges-Federal	4,503,445	4,578,714	7,135,974	1,586,640	5,685,562	8,288,850	8,283,427	0
<b>Total Revenues</b>	<b>4,503,445</b>	<b>4,579,179</b>	<b>7,135,974</b>	<b>1,586,640</b>	<b>5,685,562</b>	<b>8,288,850</b>	<b>8,283,427</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	2,768,287	3,464,582	3,688,668	1,612,673	3,644,438	4,283,324	4,278,574	0
6121 Overtime Wages-Productive	18,121	24,243	12,000	10,235	25,000	20,000	20,000	0
6140 FICA	212,091	263,166	280,720	123,606	280,712	326,699	326,335	0
6150 Retirement	173,691	221,154	246,616	102,767	247,687	279,718	279,409	0
6160 Insurance Benefits	754,023	925,662	1,008,709	994,135	1,008,709	1,122,167	1,122,167	0
6190 Other Personal Services	3,465	1,145	1,706	1,521	2,492	1,430	1,430	0
6210 Professional Services	185,380	266,640	278,760	278,760	278,760	266,640	266,640	0
6217 Medical Services	5,000	9,046	15,000	7,459	15,000	23,500	23,500	0
6221 Telephone Services	35,184	47,039	37,300	21,590	43,164	45,000	45,000	0
6249 Sundry Repair & Maint	37,954	62,033	55,168	45,373	55,168	133,672	133,672	0
6250 Court Related Services	1,865	446	2,000	870	750	2,000	2,000	0
6310 Office Supplies	10,522	0	0	0	0	0	0	0
6330 Travel	126,161	52,156	126,000	22,327	52,000	75,000	75,000	0
6420 Training Expense	5,002	12,623	10,634	4,341	10,634	28,365	28,365	0
6460 Program Expenses	437,999	625,484	425,000	404,771	624,643	630,000	630,000	0
6470 Non Capital Outlay	4,500	0	0	0	0	0	0	0
6532 Building/Office Lease	65,392	67,427	68,799	32,070	68,799	183,003	183,003	0
6710 Equipment/Furniture	15,205	0	0	0	0	0	0	0
6820 Human Services Cost Allocation	675,886	717,707	878,894	418,452	850,769	868,332	868,332	0
<b>Total Expenditures</b>	<b>5,535,728</b>	<b>6,760,553</b>	<b>7,135,974</b>	<b>4,080,950</b>	<b>7,208,725</b>	<b>8,288,850</b>	<b>8,283,427</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(1,032,283)</b>	<b>(2,181,374)</b>	<b>0</b>	<b>(2,494,310)</b>	<b>(1,523,163)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**SS HUMAN SERVICES**  
**36 HUMAN SERVICES**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3708 BIRTH TO THREE</b>								
<b>Revenues:</b>								
4210 Federal Aid	328,155	376,663	376,663	0	376,663	328,155	328,155	0
4430 Medical Charges for Services	0	0	4,000	0	0	0	0	0
4500 Intergov Charges-Federal	214,380	67,150	0	24,400	65,000	47,000	47,000	0
4700 Transfer In	194,322	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>736,857</b>	<b>443,813</b>	<b>380,663</b>	<b>24,400</b>	<b>441,663</b>	<b>375,155</b>	<b>375,155</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	1,506,978	1,102,362	1,346,960	285,270	1,360,279	1,469,115	1,469,115	0
6820 Human Services Cost Allocation	40,087	32,748	38,615	0	38,615	40,132	40,132	0
<b>Total Expenditures</b>	<b>1,547,065</b>	<b>1,135,110</b>	<b>1,385,575</b>	<b>285,270</b>	<b>1,398,894</b>	<b>1,509,247</b>	<b>1,509,247</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(810,208)</b>	 <b>(691,297)</b>	 <b>(1,004,912)</b>	 <b>(260,870)</b>	 <b>(957,231)</b>	 <b>(1,134,092)</b>	 <b>(1,134,092)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**SS HUMAN SERVICES**  
**36 HUMAN SERVICES**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3709 OWI COURT</b>								
<b>Revenues:</b>								
4220 State Aid	214,689	222,025	226,825	93,610	224,125	226,825	226,825	0
4410 Miscellaneous Fees	14,370	977	32,774	940	9,591	37,819	37,819	0
<b>Total Revenues</b>	<b>229,059</b>	<b>223,002</b>	<b>259,599</b>	<b>94,550</b>	<b>233,716</b>	<b>264,644</b>	<b>264,644</b>	<b>0</b>
<b>Expenditures:</b>								
6217 Medical Services	59,656	56,180	63,000	22,915	58,000	65,000	65,000	0
6250 Court Related Services	2,800	635	1,500	291	1,000	1,500	1,500	0
6420 Training Expense	0	36	1,435	985	1,435	1,435	1,435	0
6460 Program Expenses	7,708	4,454	6,200	1,957	5,800	5,000	5,000	0
6532 Building/Office Lease	10,763	10,889	11,118	6,424	11,118	6,180	6,180	0
6820 Human Services Cost Allocation	148,132	150,808	176,346	75,311	156,363	185,529	185,529	0
<b>Total Expenditures</b>	<b>229,059</b>	<b>223,002</b>	<b>259,599</b>	<b>107,883</b>	<b>233,716</b>	<b>264,644</b>	<b>264,644</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>(13,333)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**SS HUMAN SERVICES**  
**36 HUMAN SERVICES**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3710 CSP FUNDS</b>								
<b>Revenues:</b>								
4430 Medical Charges for Services	45,048	2,142	0	0	0	0	0	0
4500 Intergov Charges-Federal	457,583	384,733	0	128,586	0	0	0	0
<b>Total Revenues</b>	<b>502,631</b>	<b>386,875</b>	<b>0</b>	<b>128,586</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	1,509,841	1,532,891	0	554,970	0	0	0	0
6260 Human Services	1,897,747	2,043,736	0	1,262,165	0	0	0	0
6460 Program Expenses	909,849	1,044,584	0	637,915	0	0	0	0
<b>Total Expenditures</b>	<b>4,317,437</b>	<b>4,621,211</b>	<b>0</b>	<b>2,455,050</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(3,814,806)</b>	 <b>(4,234,336)</b>	 <b>0</b>	 <b>(2,326,464)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
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**SS HUMAN SERVICES**  
**36 HUMAN SERVICES**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3711 NNAI MEDICAL ASSISTED TREATMNT</b>								
<b>Revenues:</b>								
4220 State Aid	52,412	23,523	45,915	(22,453)	45,915	45,915	45,915	0
<b>Total Revenues</b>	<b>52,412</b>	<b>23,523</b>	<b>45,915</b>	<b>(22,453)</b>	<b>45,915</b>	<b>45,915</b>	<b>45,915</b>	<b>0</b>
<b>Expenditures:</b>								
6420 Training Expense	396	120	0	0	0	0	0	0
6460 Program Expenses	51,249	23,403	45,915	14,550	45,915	45,915	45,915	0
6820 Human Services Cost Allocation	767	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>52,412</b>	<b>23,523</b>	<b>45,915</b>	<b>14,550</b>	<b>45,915</b>	<b>45,915</b>	<b>45,915</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>(37,003)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
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**SS HUMAN SERVICES**  
**36 HUMAN SERVICES**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 <u>Department Request</u>	2022 <u>Admin Recommends</u>	County <u>Board Approved</u>
<b>3713 SHELTER PLUS CARE</b>								
Revenues:								
Total Revenues	0	0	0	0	0	0	0	0
Expenditures:								
Total Expenditures	0	0	0	0	0	0	0	0
 COUNTY SHARE	 0	 0	 0	 0	 0	 0	 0	 0

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**SS HUMAN SERVICES**  
**36 HUMAN SERVICES**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>3715 OWI Discretionary Grant</b>								
<b>Revenues:</b>								
4210 Federal Aid	0	0	0	0	79,888	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>79,888</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6217 Medical Services	0	0	0	90	12,000	0	0	0
6250 Court Related Services	0	0	0	0	400	0	0	0
6420 Training Expense	0	0	0	600	3,500	0	0	0
6460 Program Expenses	0	0	0	0	988	0	0	0
6820 Human Services Cost Allocation	0	0	0	2,283	63,000	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,973</b>	<b>79,888</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>(2,973)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**SS HUMAN SERVICES**  
**36 HUMAN SERVICES**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3730 JOB CENTER</b>								
<b>Revenues:</b>								
4480 Rents & Commissions	654,735	564,428	515,405	292,666	576,445	0	0	0
<b>Total Revenues</b>	<b>654,735</b>	<b>564,428</b>	<b>515,405</b>	<b>292,666</b>	<b>576,445</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	72,048	75,085	75,100	34,048	75,576	78,929	78,929	0
6121 Overtime Wages-Productive	0	0	100	161	200	100	100	0
6140 FICA	5,120	5,709	5,754	2,617	5,797	6,047	6,047	0
6150 Retirement	4,390	5,075	5,076	2,309	5,115	5,137	5,137	0
6160 Insurance Benefits	24,221	25,536	33,887	33,380	33,887	33,729	33,729	0
6210 Professional Services	7,130	12,120	12,120	12,120	12,120	8,080	8,080	0
6213 Financial Services	2,500	2,625	2,756	0	2,756	0	0	0
6221 Telephone Services	10,110	3,904	6,200	1,247	2,592	2,700	2,700	0
6310 Office Supplies	3,411	877	3,000	246	360	0	0	0
6330 Travel	26	0	20	0	0	0	0	0
6420 Training Expense	0	69	300	325	300	300	300	0
6510 Insurance Expense	1,734	1,601	1,900	0	1,900	0	0	0
6532 Building/Office Lease	214,736	208,574	194,192	98,689	194,192	0	0	0
6540 Depreciation	174,247	174,247	175,000	0	175,000	0	0	0
6600 Debt Service	23,148	19,428	0	0	0	0	0	0
6710 Equipment/Furniture	4,600	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>547,421</b>	<b>534,850</b>	<b>515,405</b>	<b>185,142</b>	<b>509,795</b>	<b>135,022</b>	<b>135,022</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>107,314</b>	 <b>29,578</b>	 <b>0</b>	 <b>107,524</b>	 <b>66,650</b>	 <b>(135,022)</b>	 <b>(135,022)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**SS HUMAN SERVICES**  
**36 HUMAN SERVICES**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: HUMAN SERVICES</b>	(22,626,088)	(22,296,708)	(23,949,762)	(21,848,563)	(23,930,316)	(24,163,943)	(24,133,251)	0

**ROCK COUNTY, WISCONSIN  
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**SS HUMAN SERVICES**  
**36 HUMAN SERVICES**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>TOTAL FOR HUMAN SERVICES</b>	(22,626,088)	(22,296,708)	(23,949,762)	(21,848,563)	(23,930,316)	(24,163,943)	(24,133,251)	0

# Arrowhead Library System

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**CHARTER**  
**ARROWHEAD LIBRARY SYSTEM**

**2022**

**Objectives and Standards**

The key objective of the Arrowhead Library System (ALS) is to facilitate equitable access to information and improve library operations to provide cost-effective and responsive services for all users. It will be accomplished by satisfying the following commitments:

- A. Public Service Commitment - To provide open access to information and library service to all Rock County residents as effectively and cost efficiently as possible.
- B. Intergovernmental Commitment - To work with local, county, state and federal agencies to coordinate and provide library services in ALS in compliance with state mandates.
- C. Management Commitment - To be accountable to the Arrowhead Library System Board, County Board, and the Division for Libraries and Technology (DLT) for managing the programs of the ALS in an effective, efficient, and professional manner. To be responsible for performing functions required of the ALS under Wisconsin Statutes.

**Service Statements and Tasks**

- A. Provide open access to quality library service to the 40,000 county residents of Rock County who do not maintain their own library.
  - 1. Equitably reimburse the public libraries in Beloit, Clinton, Edgerton, Evansville, Janesville, Milton and Orfordville for providing library service to residents outside these municipalities. 43.12
  - 2. Maintain and monitor reimbursement program to the public libraries in adjacent counties for serving Rock County residents. 43.12

- B. Provide Rock County residents with access to materials in school, academic and special library collections in Rock County, and to libraries in the rest of the State.
1. Maintain area-wide interlibrary loan program and participation in statewide interlibrary loan network. 43.24(2)(d)
  2. Promote and monitor the Infopass Program.
  3. Provide Rock County residents walk-in access to public libraries throughout the state by means of agreements with 14 other Wisconsin library systems. 43.24(2)g
  4. Provide a shared Rock County Catalog – SHARE for the 7 member libraries
  5. Integrate SHARE into the WISCAT Z-Catalog to ensure the accuracy of Rock County's WISCAT records.
  6. Continue multitype library system services through a "fee for service" program for non-public libraries in the system area. 43.24(2)(L)
  7. Provide delivery service five days a week to all Arrowhead Library System public libraries. 43.24(2)(fm)
  8. Participate in the State-wide Delivery Network.
  9. Maintain contract with Hedberg Public Library, Janesville to provide back-up reference services to member libraries. 43.24(2)(b)
- C. Expand and coordinate the cost-effective use of computer and communication technologies by ALS and system libraries.
1. Assist ALS libraries in the use of technology to provide better and more efficient library services.
  2. Assist area librarians in becoming knowledgeable about and taking advantage of, developing technologies to provide improved reference and resource sharing in Rock County.
  3. Provide shared access to fee-based reference products via the Internet.
  4. Provide ALS libraries access to and assist them in the use of the Internet for information and communication.
  5. Assist residents of Rock County in effective use and evaluation of electronic resources.
- D. Enhance and improve the knowledge and skills of library directors, staff, and trustees. 43.24(2)(e)
1. Support the continuing education needs of library staff. 43.24(2)(e)
  2. Select books and journals for the professional collection in coordination with area libraries in order to minimize duplication.
  3. Consult with libraries on problems and areas of concern on a regular basis and by special request. 43.24(2)(h)

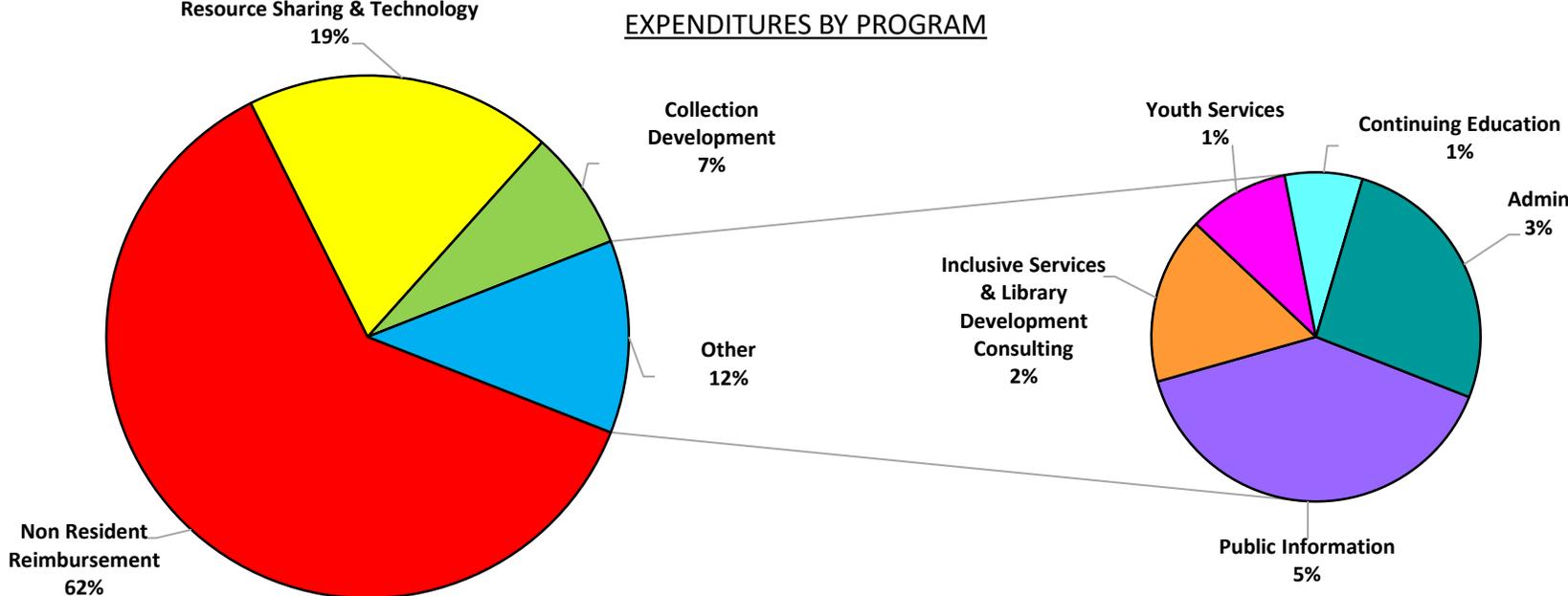
- E. Together with area libraries and other service institutions, provide inclusive services to library users. Inclusive services reflect equity and accessibility for all members of the community. 43.24(2)(k)
  - 1. Provide deposit collections of books and other library materials in Rock County's nursing homes, health care and correctional institutions.
  - 2. Continue to encourage and assist libraries in providing materials and services to combat illiteracy and unemployment, and to respond to the special needs of the elderly and visually and hearing-impaired persons.
  - 3. Work with member libraries to implement provisions of the Americans with Disabilities Act.
  
- F. Increase awareness about library services by Rock County residents.
  - 1. Distribute public service announcements to radio and television stations in the area.
  - 2. Send out regular news releases to area newspapers.
  - 3. Produce flyers, brochures, bookmarks, and other materials.
  - 4. Work with libraries in developing and implementing their own public information programs.
  - 5. Coordinate countywide library special events and observances.
  - 6. Provide a newsletter, the Monthly Memo, to all member libraries.
  
- G. Provide special programs and services for children and adults, which supplement individual library programs and services.
  - 1. Coordinate special activities during the Summer Reading Program.
  - 2. Coordinate activities, which foster reading readiness for preschoolers.

**FINANCIAL SUMMARY**  
**ARROWHEAD LIBRARY SYSTEM**  
**2022**

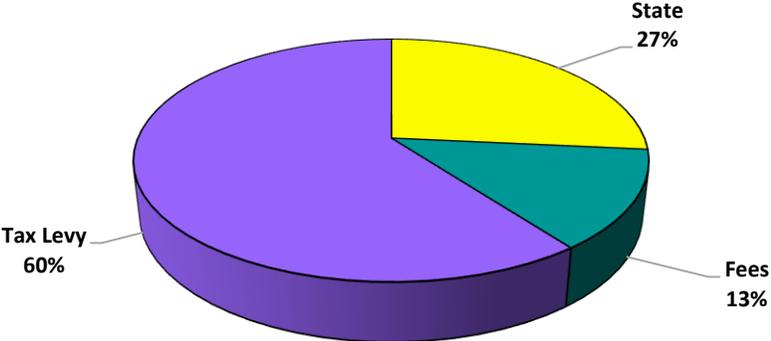
<b><u>REVENUES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Federal/State	\$540,857	\$540,857
Intergovernmental	284,448	284,448
Contributions	2,000	2,000
Fund Balance Applied	40,000	40,000
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	3,438	3,438
Total Revenues	\$870,743	\$870,743
<b><u>EXPENDITURES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Salaries	\$191,292	\$191,292
Fringe Benefits	74,084	74,084
Operational	1,892,120	1,892,120
Capital Outlay	35,000	35,000
Allocation of Services	0	0
Total Expenditures	\$2,192,496	\$2,192,496
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$1,321,753</b>	<b>\$1,321,753</b>

# 2022 BUDGET ARROWHEAD LIBRARY SYSTEM

EXPENDITURES BY PROGRAM



REVENUES BY SOURCE



## **ADMINISTRATOR'S COMMENTS**

### **ARROWHEAD LIBRARY SYSTEM**

**2022**

#### **Budget Highlights**

- The tax levied by Rock County for the Arrowhead Library System (ALS) is levied only on property in the towns and the Village of Footville. All other municipalities have municipal libraries and are exempt from the tax. The money levied by the County is used to pay for specific items listed below.
  - Services provided by municipal libraries in Rock County to rural Rock County residents, known as the Participating Library Payment.
  - Services provided by libraries in other counties to rural Rock County residents, known as the Intersystem Agreement Payment.
  - Per diems for Arrowhead Library System committee members.

#### **Revenue**

- In 2022, ALS is budgeted to receive \$540,857 in State Aid, an increase of \$73,037 or 15.6% over the prior year.
- The use of fund balance is expected to decrease by \$20,000 in 2022 to \$40,000. The fund balance is projected at \$269,167 at 12/31/2021.

#### **Expenditures**

- Other contracted services is budgeted to increase \$31,561 or 13.3% due to continuing the investigation of a merger with an adjoining regional library system.

- Under the Intersystem Agreement, Rock County pays \$81,828 to other counties for Rock County residents’ use of their libraries, a decrease of \$1,212 from 2021. A complete listing of the payments is detailed in the chart below.
- In 1997, the County Board decided to fund the ALS libraries through the Participating Library Payment using a formula that multiplies the local appropriation for each municipal library by the percentage of use by residents from all the towns and the Village of Footville.
  - 2005 Wisconsin Act 420 established a baseline reimbursement rate of at least 70% of the cost per circulation.
  - The County funding formula results in a payment of \$1,238,125, which is \$200,582 more than the State 70% formula.
  - The 2022 budget reflects an increase of \$75,281 due to a comparatively higher town use of municipal libraries. A complete listing of payments is noted below.

Participating Library Payment History

	2021	2022
<u>Community</u>	<u>Budget</u>	<u>Request</u>
Beloit	\$378,836	\$413,395
Clinton	49,660	53,063
Edgerton	82,247	76,604
Evansville	62,372	67,627
Janesville	465,221	487,240
Milton	94,175	103,820
Orfordville	<u>30,333</u>	<u>36,376</u>
Total	1,162,844	1,238,125

Intersystem Agreement Payment History

	2021	2022
<u>Community</u>	<u>Budget</u>	<u>Request</u>
Brodhead	\$23,722	\$20,390
Whitewater	29,347	26,172
Lakeshores	5,176	8,314
Jefferson Co. Libraries	2,984	3,680
Green Co. Libraries	1,737	2,282
Dane Co. Libraries	<u>20,074</u>	<u>20,990</u>
Total	83,040	81,828

Personnel

- Rock County is not responsible for personnel costs of the ALS budget.

## Summary

- Given the payments mandated by state law and the agreement to reimburse at 100% of the formula amount, the recommended tax levy is \$1,321,753, an increase of \$74,070 or 5.9% from the prior year.
- This limited tax levy does not count against the County's levy limit under state statutes, as it is not levied on all taxable property in the county.

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**LB ARROWHEAD LIBRARY SYSTEM BOARD**  
**51 ARROWHEAD LIBRARY SYSTEM**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>5000 ARROWHEAD LIBRARY</b>								
<b>Revenues:</b>								
4220 State Aid	467,820	467,820	467,820	467,820	467,820	540,857	540,857	0
4410 Miscellaneous Fees	6,102	6,103	3,052	2,841	2,841	3,438	3,438	0
4550 Intergov Charges-Other Govt	240,765	252,645	260,892	260,892	260,892	284,448	284,448	0
4600 Contributions	2,000	2,000	2,000	2,000	2,000	2,000	2,000	0
4640 Fund Balance	0	0	60,000	0	1,235	40,000	40,000	0
<b>Total Revenues</b>	<b>716,687</b>	<b>728,568</b>	<b>793,764</b>	<b>733,553</b>	<b>734,788</b>	<b>870,743</b>	<b>870,743</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	179,480	180,626	183,982	81,453	183,982	189,492	189,492	0
6130 Per Diems	1,840	1,354	1,800	650	1,800	1,800	1,800	0
6140 FICA	13,821	13,513	14,075	6,094	14,075	14,496	14,496	0
6150 Retirement	10,557	10,515	12,051	4,677	12,051	10,514	10,514	0
6160 Insurance Benefits	50,767	52,852	49,305	48,591	49,285	49,074	49,074	0
6210 Professional Services	159,720	221,038	237,515	155,271	189,000	269,076	269,076	0
6213 Financial Services	1,500	2,000	2,000	0	2,000	2,000	2,000	0
6221 Telephone Services	1,351	1,271	2,000	333	1,600	2,000	2,000	0
6241 Repair&Maint-Vehicles	6,138	6,464	10,000	3,348	7,000	10,000	10,000	0
6242 Machinery & Equip R&M	0	0	100	0	0	100	100	0
6310 Office Supplies	7,300	6,715	12,500	1,838	10,200	13,500	13,500	0
6320 Publications/Dues/Supscription	1,060	1,278	1,200	596	1,280	1,300	1,300	0
6330 Travel	1,808	520	3,000	0	2,000	3,000	3,000	0
6420 Training Expense	197,936	189,261	199,735	190,239	197,235	205,891	205,891	0
6430 Recreational Supplies	1,142,443	1,230,695	1,289,884	1,283,459	1,289,884	1,363,953	1,363,953	0
6490 Other Supplies	308	51	1,300	42	200	1,300	1,300	0
6510 Insurance Expense	5,340	5,416	6,000	5,877	5,880	6,000	6,000	0
6532 Building/Office Lease	14,000	14,000	14,000	8,167	14,000	14,000	14,000	0
6710 Equipment/Furniture	668	2,564	1,000	0	1,000	35,000	35,000	0
<b>Total Expenditures</b>	<b>1,796,037</b>	<b>1,940,133</b>	<b>2,041,447</b>	<b>1,790,635</b>	<b>1,982,472</b>	<b>2,192,496</b>	<b>2,192,496</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(1,079,350)</b>	<b>(1,211,565)</b>	<b>(1,247,683)</b>	<b>(1,057,082)</b>	<b>(1,247,684)</b>	<b>(1,321,753)</b>	<b>(1,321,753)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**LB ARROWHEAD LIBRARY SYSTEM BOARD**  
**51 ARROWHEAD LIBRARY SYSTEM**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: ARROWHEAD LIBRARY SYSTEM</b>	<b>(1,079,350)</b>	<b>(1,211,565)</b>	<b>(1,247,683)</b>	<b>(1,057,082)</b>	<b>(1,247,684)</b>	<b>(1,321,753)</b>	<b>(1,321,753)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**LB ARROWHEAD LIBRARY SYSTEM BOARD**  
**51 ARROWHEAD LIBRARY SYSTEM**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>TOTAL FOR ARROWHEAD LIBRARY SYSTEM BOARD</b>	<b>(1,079,350)</b>	<b>(1,211,565)</b>	<b>(1,247,683)</b>	<b>(1,057,082)</b>	<b>(1,247,684)</b>	<b>(1,321,753)</b>	<b>(1,321,753)</b>	<b>0</b>

## Planning and Development Committee

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**CHARTER**  
**REAL PROPERTY**  
**2022**

Objectives and Standards

1. Administrative Services / Property Listing

Required by Wisconsin Statutes Ch. 70.09 to prepare and maintain accurate ownership and description information on parcels of real property in the county for the use of taxation district assessors, city, village and town clerks and treasurers, county offices and any other persons requiring that information. To serve as the coordinator between the county and the taxation districts in the county for assessment and taxation purposes. To provide computer services related to assessment and taxation for the assessors, clerks and treasurers of the taxation districts in the county, including but not limited to data entry for the assessment roll, notice of assessments, summary reports, levy amounts, tax rates, tax roll and tax bills.

Standards:

- a. To search the daily recordings in the Register of Deeds for documents pertaining to ownership and property description. These documents include Deeds, Final Judgments, Terminations of Joint Tenancy, Certified Survey Maps, Transportation Project Plats, Subdivision and Condominium Plats.
- b. To verify the accuracy of all recorded documents, as outlined in "a" above, that are reviewed by the Real Property Lister's Office. If a recorded document is found to have an error, notify the drafter/parties to the document of the discrepancy. To do all the necessary data entry work to perform all functions required of the Office.
- c. To review each day's Transfer Return (eRETR) via secure login to Wisconsin Department of Revenue website for Tax Bill Mailing information. Once the accuracy of recorded documents has been verified, post correct parcel numbers and comments to Department of Revenue website for use in determining sales information and other statistics.
- d. To enter into the computer daily changes to the database of the assessment roll so that records are current for anyone using the computer, Public Look-up Program or GIS Website.
- e. To retain a current alphabetical list of all real property owners owning land in Rock County.

- f. To provide the Zoning Officer with data regarding possible violations of the Rock County Subdivision Ordinances.
- g. To provide municipal assessors, clerks and treasurers with all necessary state-prescribed forms.
- h. To revise assessment rolls annually to reflect landowners participating in the Managed Forest Land Program, and provide data to County Forester as requested.
- i. To annually review and enter into the computer database, current and revised parcels of real and personal property, their Assessments, Open Book changes, Board of Review changes, State Assessed Manufacturing Values and State Certified Fair Market Ratios.
- j. To annually enter special assessments, tax rates, lottery credit rates, first dollar credit rates, referendums/resolutions and verify and produce tax rolls and tax bills.
- k. To provide information on parcels of real property in the county for the use of taxation district assessors, city, village and town clerks, treasurers, county offices and any other persons requiring that information.
- l. Provide annually to the Wisconsin Department of Revenue electronic property data in the form of a Work Roll, Post Board of Review Roll and Tax Roll for each municipality in Rock County.
- m. To update current database with new addressees and locations of property on parcels of real property as submitted by the municipalities or issued in accordance with the County Address Plan.

2. (Property Division) Mapping Services

To revise and update the maps of parcels of real estate within the County which are made available to the municipalities and the public. To provide mapping services, using the best information available that will provide for the production of precise, high quality maps.

Standards:

- a. To revise the Property Division Maps when better information becomes available.
- b. To review the Property Division Maps for accuracy and quality before being made available to the assessors, municipalities, and to the public.

3. A Member of the Rock County Land Information Office  
Established by County Board Resolution 6/28/90.

Standards:

- a. To contribute toward the implementation of the County-Wide Plan for Land Records Information.
- b. To work with all levels of government, utilities and the private sector to implement a compatible and standardized format for the exchange of land information.
- c. To act as the liaison person with the Wisconsin Land Information Program in implementing the County-Wide Plan for Land Records Information.
- d. To provide assistance to other county departments in the use of our Geographic Information System (GIS) software.
- e. To act as the liaison person between the county and GIS software vendor for questions relating to the GIS software.
- f. To work with Information Technology personnel to assure that the GIS hardware and software is being maintained and operating in an efficient manner.
- g. To serve as chairperson for monthly Land Records Committee meeting, monitor legislative activities as they pertain to Land Records and provide feedback to the Committee. Prepare the annual budget for the Land Records Office.
- h. Member of the Rock County Land Information Council established by County Board Resolution 8/12/10
- i. Combine parcel and ownership data maintained by the Cities of Beloit and Janesville with the data maintained by the County using a specific format and provide that data to the State of Wisconsin Department of Administration annually in order to maintain eligibility in the Wisconsin Land Information Program.
- j. Provide an annual report to the State of Wisconsin Department of Administration on the expenditures of fees retained under the Wisconsin Land Information Program for the previous Calendar year, successful submission of the report is required to maintain eligibility in the Wisconsin Land Information Program.

## PERSONNEL SUMMARY

### REAL PROPERTY

#### PERSONNEL - FULL TIME EQUIVALENT

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
Real Property Lister	1.0	1.0	0.0
GIS Specialist	1.0	1.0	0.0
Real Property Specialist	2.0	2.0	0.0
Total	4.0	4.0	0.0

#### PERSONNEL MODIFICATIONS

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
N/A	-	-	-	-

# FINANCIAL SUMMARY

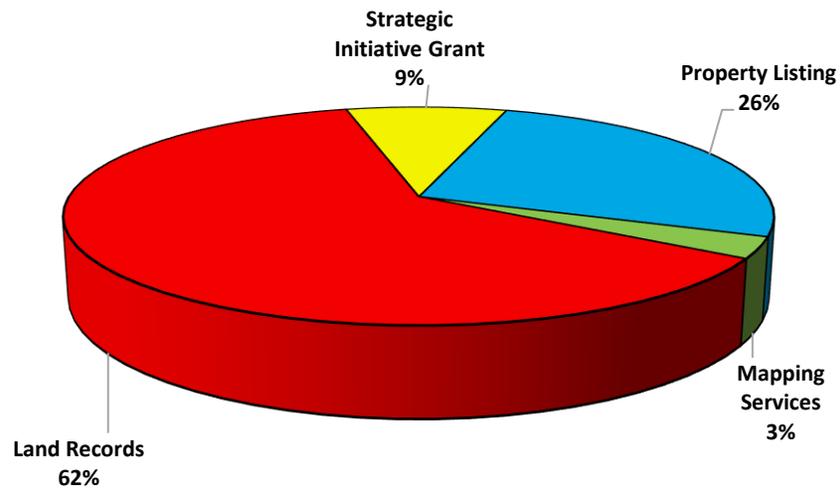
## REAL PROPERTY

2022

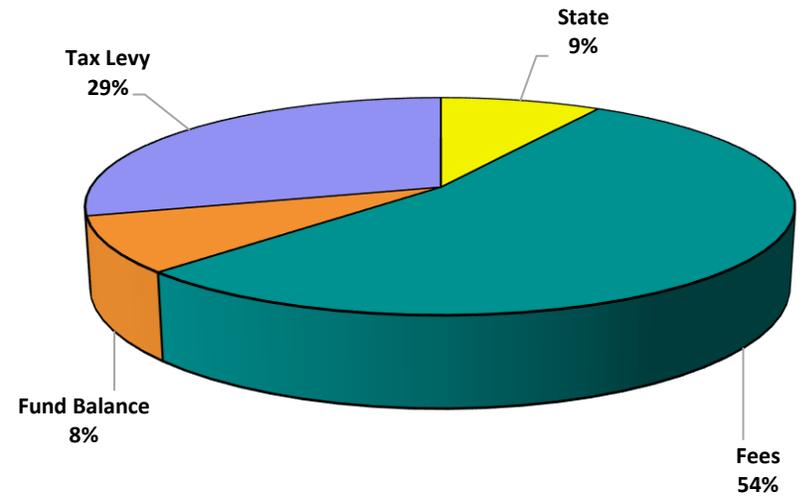
<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$61,000	\$61,000
Intergovernmental	0	0
Contributions	0	0
Fund Balance Applied	57,799	57,799
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	373,125	373,125
Total Revenues	<hr/> \$491,924	<hr/> \$491,924
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$220,632	\$220,632
Fringe Benefits	97,710	97,710
Operational	475,827	475,827
Capital Outlay	0	0
Allocation of Services	(99,329)	(99,329)
Total Expenditures	<hr/> \$694,840	<hr/> \$694,840
<u>PROPERTY TAX LEVY</u>	<b>\$202,916</b>	<b>\$202,916</b>

# 2022 BUDGET REAL PROPERTY

EXPENDITURES BY PROGRAM



REVENUES BY SOURCE



## ADMINISTRATOR'S COMMENTS

### REAL PROPERTY

2022

#### Budget Highlights

#### Revenue

- The Real Property Lister oversees the Real Property Department and manages the Land Records program.
  - The largest Land Records revenue source is Fees, and it is budgeted at \$208,000 in 2022, an increase of \$8,000 or 4.0% over the prior year. This revenue account, like all Land Records revenue, is collected in the Register of Deeds Office. \$8.00 of each Register of Deeds transaction is collected for Land Records activities.
  - A second Land Records program revenue is Abstractor Fees charged to users of the Register of Deeds online property records system (e.g., title companies). \$165,000 is budgeted in 2022, an increase of \$9,000 or 5.8% over the prior year.
  - A third Land Records program revenue source is fund balance. In 2022, I recommend using \$57,709 in fund balance to cover Land Records activities. The Land Records fund balance at 12/31/20 was \$240,053.

#### Expenditures

- The Land Records program will fund the following major activities in 2022:
  - In the Computer Services line item, Information Technology will charge the department \$52,520 to support 13 computers in various Land Records offices (Real Property, Planning and Development, Land Conservation, Communications Center, Parks, and Register of Deeds). The amount is the same as the 2021 budget.
  - In the Seasonal Wages account, \$18,000 is budgeted in 2022 for seasonal interns to complete work on a culvert mapping project vital to water quality and floodplain monitoring and other Land Records projects. The amount is an increase of \$3,600 or 25.0% as a result of paying interns the newly established County minimum wage of \$15.00/hour.

- The Other Contracted Services account is budgeted in 2022 at \$182,407 and contains the following activities:
  - The Real Property Lister and the GIS Specialist are recommended to spend 49% and 70% of their time, respectively, on Land Records activities. This results in a cross charge of \$99,329 to the Land Records budget, an increase of \$3,739 over the prior year.
  - County Surveyor's work putting survey documents on the web (\$48,238).
  - A consultant to implement the GIS Parcel Fabric upgrade (\$20,000) is budgeted. The Parcel Fabric upgrade is needed to keep up with changing technology, enhance collaboration, increase efficiency, and reduce duplication of efforts between departments. The consultant will be responsible for evaluating the current database and creating the schema and tools necessary to create a modern land information system.
  - Fiber connection service to the Land Conservation Department is projected to be \$12,240, no change from the prior year.
- Equipment maintenance for such items as the multi-function copiers, scanning and field surveyor equipment (\$10,960).
- Various annual software licenses are projected to cost \$137,085. This includes the Register of Deeds Fidlar and Bastion software (\$88,250). The Bastion product was added in 2021 to provide a cloud-based software module.
- Training expense for staff to attend various Land Records conferences (\$26,800), which includes one-time training for the GIS Parcel Fabric project.

### Personnel

- No personnel changes are requested in 2022.

### Summary

- The Land Records program contains no tax levy.
- The recommended tax levy for Real Property is \$202,916, which is a decrease of \$4,910 or 2.4% from the prior year.

# CHARTER

## PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT

2022

### Mission

Rock County Planning & Development Agency shall maintain a process of continuous improvement and investment focused on enhancing diplomatic leadership in collaboration, encouragement, support, education and innovation, locally and throughout all Southern Wisconsin, for the purpose of sustaining a high quality of life for current and future residents.

### Introduction

The Agency is authorized under State of Wisconsin Statutes 59.69 (2). The Agency consists of the five-member Planning and Development Committee and the eight member Planning, Economic and Community Development Staff.

The Agency's work program areas of responsibility are divided into seven core activities:

- Strategic and Comprehensive Planning
- Development Review, Land Division and Enforcement
- Economic Development
- Housing and Community Development
- Geographic Information Services
- County Surveyor

### Strategic and Comprehensive Planning

Mission: To guide, coordinate and assist in the preparation of plans and recommendations for orderly development and improvement across time and governmental boundaries, and to promote public health, safety, morals, order, convenience and prosperity for the general welfare of County residents.

State of Wisconsin Statute 66.1001 – Comprehensive Planning mandates that local governments prepare and adopt comprehensive plans to guide their planning and development over a specified time period. The general purpose of a comprehensive plan is to establish a community's future vision and to identify goals, objectives and policies that will help to realize that vision.

*The Rock County Comprehensive Plan* was adopted by the Rock County Board of Supervisors in September 2009. The Plan was developed by Strategic and Comprehensive Planning staff over a four-year span, and the development process was highly conscious of and reliant on public input. The Plan contains 16 Chapters, all with Goals, Objectives and Policies that require implementation either within the next five or twenty-five years, dependent upon community resources and priorities.

### **Development Review, Land Division and Enforcement**

Mission: To assist and advise individuals, businesses, professionals and governmental communities by uniformly administering and enforcing plans, policies and ordinances to manage development in a sustainable, planned, efficient and environmentally sound manner.

One of the primary methods of assuring private and public improvements are consistent with the Comprehensive Plan-2035 is through the administration and enforcement of development ordinances and programs. Currently, this Agency administers the following ordinances and regulations. The required administrative fees will be analyzed and recommendations will be made for modification if warranted:

- A. Rock County Zoning Ordinances for Shoreland, Floodplain, County Highway Access, Rural Address and Airport Overlay District.
- B. Rock County Land Division Regulations
- C. Building Site Permits as per County Ordinance and/or Memorandum of Understanding with Towns
- D. Enforcement of land management ordinances and programs in cooperation with the Corporation Counsel Office
- E. Maintenance of records for all applications and administrative fees
- F. Technical assistance to applicants with appeals to the Board of Adjustment, prepare evidence for each case and appear at the board meetings to defend ordinances.
- G. Public Utilities & Community Facilities. These facilities include public sewer service area plans pursuant to Wisconsin Administrative Code NR 121. Staff shall review and submit letters to the Wisconsin Department of Natural Resources indicating conformance or non-conformance of each proposed public sewer extension project with 208 Water Quality Management Plan elements.

### **Economic Development**

Mission: To provide consultative economic development services which promote activities and programs that position, as well as prepare, Rock County for opportunities that augment and enhance its assets. These opportunities include, but are not limited to:

- A. Providing economic development consultative services to public and private sector interests focused on retaining / expanding, locating or establishing new business operations in Rock County - especially those emphasizing job creation and/or retention, private sector capital investment and public infrastructure improvements.
- B. Maintain and foster the continuation and recognition as Rock County's "lead business development contact".
- C. Assist with the development and/or update of the Economic Development Element of the Comprehensive Plan-2035 and its related implementation strategy.
- D. Promote cost-effective infrastructure improvements that enhance Rock County's overall business location advantages.
- E. Develop, update and implement a cooperative marketing and outreach campaign to promote Rock County as the choice location for business development and investment
- F. Monitor public and private sector financial resource programs, including but not limited to the Agency's Revolving Loan Fund (RLF) and other grants and/or loans procured through the Agency.
- G. Perform Agency and/or development liaison related duties to interface with the public and private sectors.

**Housing and Community Development**

Mission: To assist with the provision of healthy, durable and affordable housing for eligible Rock County properties and residents by successfully administering the Planning & Development Committee-approved Housing programs and the Rock County Loan Portfolio in accordance with State and Federal requirements. These activities include:

- A. Assisting in the provision and preservation of decent, safe, sanitary, and energy efficient housing in the unincorporated areas, villages, and smaller cities of Rock County in accordance with State and Federal Requirements.
- B. Preparing grant applications, which implement housing-related and community development issues presented in the Comprehensive Development Plan, local community master plans and address basic housing issues, improve quality of life and the existing public infrastructure in our neighborhoods.
- C. Administering grant contracts and housing revolving loan funds that improve housing and community conditions.
- D. Assisting households with special needs, very low incomes and elderly-headed households needing improvements to their homes.
- E. Assisting low-income households to become homeowners.
- F. Promoting the provision and maintenance of affordable housing units for low-income renters.
- G. Administering the Rock Country Fair Housing Ordinance and improving fairness and accessibility to all housing consumers.
- H. Providing and updating information, studies and plans which document housing conditions in Rock County and supply methods for improving these conditions.
- I. Providing Staff services to the Rock County Housing Authority.

- J. Providing technical assistance to local communities in the administration of their Housing and Community Development revolving loan funds.
- K. Providing technical assistance to Rock County Departments that offer housing assistance.
- L. Serving on Boards and Committees that promote housing and community development activities in Rock County.

**Geographic Information (Mapping) Services**

Mission: to create, acquire and maintain geospatial data for the Planning and Development Agency and coordinate with other agencies and departments to enhance the geospatial technologies in the County to meet the needs of the general public and private entities in an efficient and cost effective manner; to use geospatial data and technologies to provide mapping assistance to the general public, other governmental units, County committees and Agency Staff.

GIS mapping and database services includes information about Rock County that is critical to the updating and implementation of Rock County’s Comprehensive Plan 2035, Ordinances, Land Records Modernization Program and of the land information needs of other governmental units and the general public by:

- A. Gathering information and preparing County, other governmental units and general public planning and development information in electronic format or hard copy maps and databases for planning and development projects.
- B. Updating County, other governmental units and general public base maps, land use maps, master plan maps, development plan maps, zoning maps, physical characteristic maps, census maps, political boundary maps, soils maps, official ordinance maps and air photographs.
- C. Implementing conversion and migration methodologies to enter and use the Agency's and other governmental unit’s mapping and databases as part of the County Geographic Information System.
- D. Modernizing the protocols of address assignments through the conversion of hard copy address grid maps to a digital format.
- E. Modernizing and archiving existing hard cover thematic and aerial maps through conversion to digital format.

**Land Information**

Per County Board Resolution, this office is a member of the Rock County Land Information Council and serves on the Land Records Committee. Tasks include, but are not limited to:

- A. Participate in the implementation of the County Wide Plan for Land Records Modernization.
- B. Work with all levels of government, DOT, utilities, etc. to develop and implement compatible data exchange standards.

- C. Provide and maintain the cadastral map layer of the maps filed per SS 59.45(1)2 and SS 59.45(1)(b) by computing the subdivision plat and CSM geometry and coordinates per page 2-2 and table 1 of the plan.
- D. Compute the geographical and county local coordinates for PLSS corners in the County to serve as the foundation of the County GIS program.
- E. Obtain, participate, and/or assist in grants for the modernization of land records.
- F. Train and learn new GIS software.

### **County Surveyor**

Mission: To serve the public while complying with statutory requirements and duties as laid out in Chapter 59 of the Wisconsin State Statutes. The tasks of the Surveyor include but are not limited to:

- A. Perpetuating the Public Land Survey System according to accepted professional and technical standards for professional land surveyors and providing witness monuments for the purpose of identifying the location of the landmark so its location can be preserved.
- B. Replacing damaged survey monuments or those anticipated to be disturbed by improvements and overseeing the excavation of these monuments.
- C. Preparing and maintaining the "U.S. Public Land Survey Monument Record" forms in compliance with AE 7.08.
- D. Reviewing survey documents to ensure they conform to the Minimum Standards, State Statutes and Local Ordinances prior to be filed or recorded.
- E. Indexing and maintaining a modern filing system for all county survey records which allows for the records to be available and easily accessible to the public from any location.
- F. Providing professional land surveyor services to all county departments and officials as requested and in a timely manner.
- G. Providing research assistance and or general services to the general public, private land surveyors, title companies, etc.
- H. Performing QA/QC tasks of County Orthoimagery and LiDAR data.
- I. Computing the geographical and county local coordinates for PLSS corners that serve as the foundation of the County GIS program.
- J. Establishing and maintaining the County's horizontal and vertical control network
- K. Serving on the County Land Information Council and on the Land Records Committee.

## PERSONNEL SUMMARY

### PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT

#### PERSONNEL - FULL TIME EQUIVALENT

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
Dir. of Land Conservation, Planning & Dev.	0.5	0.5	0.0
Economic Development Manager	1.0	1.0	0.0
Surveyor	1.0	1.0	0.0
Deputy Surveyor	0.4	0.4	0.0
Senior Planner	1.0	1.0	0.0
GIS Manager	1.0	1.0	0.0
Planner III	1.0	1.0	0.0
Office Coordinator	1.0	1.0	0.0
Total	6.9	6.9	0.0

#### PERSONNEL MODIFICATIONS

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
-	-	-	-	-

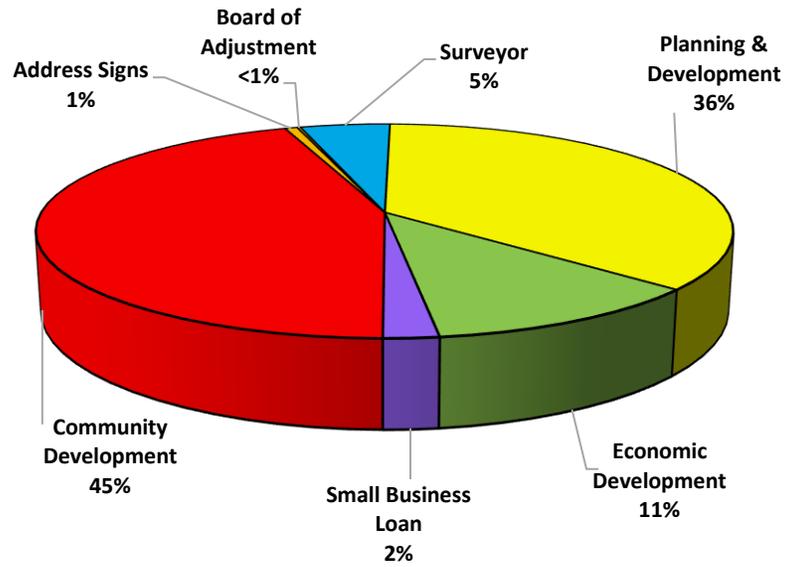
**FINANCIAL SUMMARY**  
**PLANNING, ECONOMIC AND COMMUNITY DEVELOPMENT**

**2022**

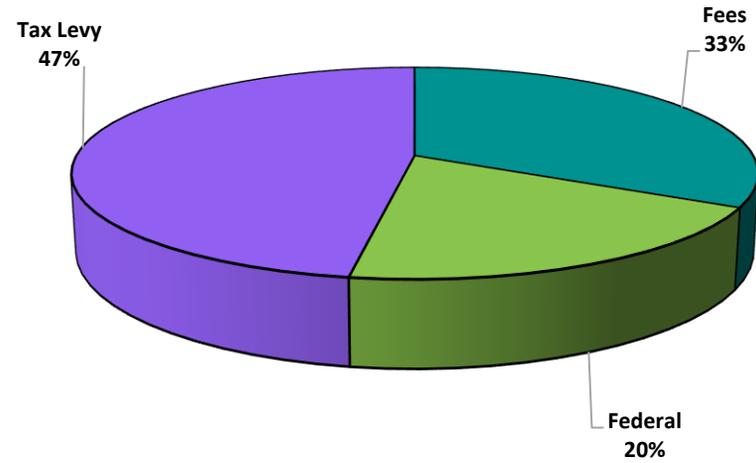
<b><u>REVENUES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Federal/State	\$250,000	\$250,000
Intergovernmental	0	0
Contributions	0	0
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	412,245	412,245
Total Revenues	\$662,245	\$662,245
<b><u>EXPENDITURES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Salaries	\$518,147	\$518,147
Fringe Benefits	195,951	195,951
Operational	621,860	621,860
Capital Outlay	0	0
Allocation of Services	(76,858)	(76,858)
Total Expenditures	\$1,259,100	\$1,259,100
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$596,855</b>	<b>\$596,855</b>

**2022 BUDGET**  
**PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT**

EXPENDITURES BY PROGRAM



REVENUES BY SOURCE



**ADMINISTRATOR'S COMMENTS**  
**PLANNING, ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT**

**2022**

Budget Highlights

Revenue

- Zoning permits are budgeted at \$70,000 in 2022, an increase of \$1,958 or 2.9% over the prior year due to a slightly improved housing economy. The 2022 fee schedule is attached at the end of the Administrator's Comments. The fee schedule was last increased in 2020.
- Board of Adjustment permits are projected to be \$1,550, a decrease of \$1,550 from the prior year, and more consistent with recent trends.
- No revenue is budgeted from municipalities in 2022, as no revisions to town comprehensive plans are anticipated.

Expenditures

- The Address Sign expenses are budgeted at \$8,500 in 2022, a decrease of \$1,500 or 15.0% from the prior year due to historical trends.
- The Economic Development program is a cost-to-continue budget.
- The Cost Allocation line item in the main account will decrease by \$1,620 or 30.9% from the prior year due to reflecting more accurate staff time spent working on the Board of Adjustment and Address Sign program activities.

## Personnel

- No personnel changes are requested in 2022.

## Summary

- The recommended tax levy for the Planning, Economic and Community Development Department is \$596,855, which is a decrease of \$2,702 or 0.5% from the prior year.
- The outstanding restricted housing program fund balances is an issue that continues to be addressed in the Community Development housing program. The fund balances are projected to show a decline from \$1,411,743 estimated at 12/31/21 to \$1,046,112 estimated at 12/31/22 as program expenses are beginning to outpace loan repayments. Federal rules require the county to deplete loan repayments balances (i.e. program income) before being able to access newly allocated housing grant program funds. The department has implemented three new initiatives: replacement of old or failing septic systems and lead pipe reduction in conjunction with the Health Department, and rehabilitating tax delinquent properties in conjunction with local units of government outside of the Cities of Beloit and Janesville. These three initiatives are planned to reduce the housing program's fund balance to a more acceptable level. Additionally, there are plans to create new policies that would allow certain rehab expenses to be a grant rather than a loan for eligible property owners. Examples would be improvements related to energy efficiency, such as HVAC components and windows. Furthermore, the Housing Authority has been very active in looking at ways to be able to expand the housing related services available to citizens of Rock County. We expect those efforts to be addressed in 2022.

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

PD PLANNING & DEVELOPMENT  
10 REAL PROPERTY

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1720 REAL PROPERTY DESCRIPTION</b>								
<b>Revenues:</b>								
4620 Sale of County Property	274	235	225	0	25	75	75	0
<b>Total Revenues</b>	<b>274</b>	<b>235</b>	<b>225</b>	<b>0</b>	<b>25</b>	<b>75</b>	<b>75</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	211,560	179,424	203,226	79,171	188,726	202,612	202,612	0
6121 Overtime Wages-Productive	0	7	0	0	0	0	0	0
6130 Per Diems	0	0	20	0	0	20	20	0
6140 FICA	16,250	13,705	15,547	6,055	14,437	15,500	15,500	0
6150 Retirement	13,577	11,516	13,718	5,334	12,740	13,170	13,170	0
6160 Insurance Benefits	70,797	54,077	67,862	66,734	67,862	67,550	67,550	0
6170 Other Compensation	136	134	113	113	113	113	113	0
6210 Professional Services	119	109	250	0	250	250	250	0
6221 Telephone Services	897	940	700	492	700	900	900	0
6310 Office Supplies	2,546	896	1,175	463	1,050	1,175	1,175	0
6320 Publications/Dues/Supscription	60	70	80	80	80	80	80	0
6330 Travel	200	0	200	0	100	200	200	0
6420 Training Expense	635	0	750	0	750	750	750	0
6800 Cost Allocations	(95,900)	(74,866)	(95,590)	(50,412)	(95,590)	(99,329)	(99,329)	0
<b>Total Expenditures</b>	<b>220,877</b>	<b>186,012</b>	<b>208,051</b>	<b>108,030</b>	<b>191,218</b>	<b>202,991</b>	<b>202,991</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(220,603)</b>	 <b>(185,777)</b>	 <b>(207,826)</b>	 <b>(108,030)</b>	 <b>(191,193)</b>	 <b>(202,916)</b>	 <b>(202,916)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

PD PLANNING & DEVELOPMENT  
10 REAL PROPERTY

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1721 LAND RECORDS</b>								
<b>Revenues:</b>								
4220 State Aid	1,000	77,714	1,000	1,000	1,000	1,000	1,000	0
4410 Miscellaneous Fees	379,511	425,276	356,000	235,427	356,000	373,000	373,000	0
4520 Intergov Charges-Municipality	0	0	0	15,129	15,129	0	0	0
4620 Sale of County Property	185	20	50	0	25	50	50	0
4640 Fund Balance	0	0	42,130	0	0	57,799	57,799	0
4700 Transfer In	0	0	15,000	0	15,000	0	0	0
<b>Total Revenues</b>	<b>380,696</b>	<b>503,010</b>	<b>414,180</b>	<b>251,556</b>	<b>387,154</b>	<b>431,849</b>	<b>431,849</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	0	2,685	14,400	2,001	0	18,000	18,000	0
6140 FICA	0	205	1,102	153	0	1,377	1,377	0
6150 Retirement	0	6	0	(6)	0	0	0	0
6210 Professional Services	184,773	443,167	238,558	119,548	225,020	234,927	234,927	0
6240 Repair & Maintenance Serv	6,068	5,387	10,960	0	8,460	10,960	10,960	0
6249 Sundry Repair & Maint	106,513	109,279	127,460	0	127,460	137,085	137,085	0
6310 Office Supplies	1,287	0	0	0	0	0	0	0
6320 Publications/Dues/Supscription	200	200	200	200	200	200	200	0
6340 Operating Supplies	1,324	1,089	2,500	(502)	100	2,500	2,500	0
6420 Training Expense	5,836	3,675	12,500	910	5,000	26,800	26,800	0
6470 Non Capital Outlay	1,250	1,500	6,500	0	6,500	0	0	0
6710 Equipment/Furniture	7,696	1,627	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>314,947</b>	<b>568,820</b>	<b>414,180</b>	<b>122,304</b>	<b>372,740</b>	<b>431,849</b>	<b>431,849</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>65,749</b>	 <b>(65,810)</b>	 <b>0</b>	 <b>129,252</b>	 <b>14,414</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

PD PLANNING & DEVELOPMENT  
10 REAL PROPERTY

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1726 STRATEGIC INITIATIVE</b>								
<b>Revenues:</b>								
4220 State Aid	50,000	55,627	50,000	25,000	25,000	60,000	60,000	0
4690 Misc General Revenue	(25,000)	(50,000)	0	0	0	0	0	0
<b>Total Revenues</b>	<b>25,000</b>	<b>5,627</b>	<b>50,000</b>	<b>25,000</b>	<b>25,000</b>	<b>60,000</b>	<b>60,000</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	38,546	24,173	50,000	5,188	25,000	60,000	60,000	0
6490 Other Supplies	(24,178)	(24,372)	0	0	0	0	0	0
6710 Equipment/Furniture	5,826	5,826	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>20,194</b>	<b>5,627</b>	<b>50,000</b>	<b>5,188</b>	<b>25,000</b>	<b>60,000</b>	<b>60,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>4,806</b>	 <b>0</b>	 <b>0</b>	 <b>19,812</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

PD PLANNING & DEVELOPMENT  
10 REAL PROPERTY

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
Total For Location: REAL PROPERTY	(150,048)	(251,587)	(207,826)	41,034	(176,779)	(202,916)	(202,916)	0

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

PD PLANNING & DEVELOPMENT  
64 PLANNING

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1730 SURVEYOR</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	16	0	20	0	10	20	20	0
<b>Total Revenues</b>	<b>16</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>10</b>	<b>20</b>	<b>20</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	73,265	87,437	86,844	40,211	80,211	89,724	89,724	0
6121 Overtime Wages-Productive	0	42	0	0	0	0	0	0
6140 FICA	5,597	6,796	6,644	3,072	6,144	6,864	6,864	0
6150 Retirement	4,598	4,888	5,862	2,268	5,414	5,832	5,832	0
6160 Insurance Benefits	27,627	27,627	23,725	23,390	23,725	23,614	23,614	0
6170 Other Compensation	1,150	1,163	974	974	974	974	974	0
6221 Telephone Services	911	975	920	472	940	950	950	0
6242 Machinery & Equip R&M	234	183	580	187	580	200	200	0
6249 Sundry Repair & Maint	523	543	523	0	533	543	543	0
6310 Office Supplies	44	147	225	0	175	225	225	0
6320 Publications/Dues/Supscription	340	409	370	340	340	984	984	0
6330 Travel	1,895	3,236	3,250	1,073	2,274	2,600	2,600	0
6420 Training Expense	544	649	850	200	200	850	850	0
6470 Non Capital Outlay	118	284	500	0	1,200	1,500	1,500	0
6800 Cost Allocations	(47,862)	(47,486)	(48,238)	(26,270)	(73,238)	(73,238)	(73,238)	0
<b>Total Expenditures</b>	<b>68,984</b>	<b>86,893</b>	<b>83,029</b>	<b>45,917</b>	<b>49,472</b>	<b>61,622</b>	<b>61,622</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(68,968)</b>	 <b>(86,893)</b>	 <b>(83,009)</b>	 <b>(45,917)</b>	 <b>(49,462)</b>	 <b>(61,602)</b>	 <b>(61,602)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

PD PLANNING & DEVELOPMENT  
64 PLANNING

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>6400 PLANNING</b>								
<b>Revenues:</b>								
4320 Permits	71,400	94,720	68,042	42,960	70,000	70,000	70,000	0
4410 Miscellaneous Fees	588	107	75	0	50	75	75	0
<b>Total Revenues</b>	<b>71,988</b>	<b>94,827</b>	<b>68,117</b>	<b>42,960</b>	<b>70,050</b>	<b>70,075</b>	<b>70,075</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	357,445	373,566	307,746	128,302	280,000	321,615	321,615	0
6121 Overtime Wages-Productive	0	258	0	7	0	0	0	0
6140 FICA	27,294	28,548	23,543	9,748	21,420	24,604	24,604	0
6150 Retirement	23,446	22,228	20,773	8,349	18,900	20,905	20,905	0
6160 Insurance Benefits	77,856	73,197	76,433	74,950	76,325	76,085	76,085	0
6170 Other Compensation	4,790	4,800	4,017	4,017	4,017	4,017	4,017	0
6210 Professional Services	1,100	0	1,800	0	0	0	0	0
6221 Telephone Services	2,639	2,241	2,750	1,076	2,100	2,160	2,160	0
6249 Sundry Repair & Maint	0	0	0	0	0	2,080	2,080	0
6310 Office Supplies	1,484	3,000	2,620	339	2,010	2,580	2,580	0
6320 Publications/Dues/Supscription	830	244	819	0	819	1,005	1,005	0
6330 Travel	1,183	267	1,810	26	900	1,810	1,810	0
6420 Training Expense	220	250	2,300	0	400	2,300	2,300	0
6710 Equipment/Furniture	1,716	0	0	0	0	0	0	0
6800 Cost Allocations	0	(812)	(5,240)	0	(2,920)	(3,620)	(3,620)	0
<b>Total Expenditures</b>	<b>500,003</b>	<b>507,787</b>	<b>439,371</b>	<b>226,814</b>	<b>403,971</b>	<b>455,541</b>	<b>455,541</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(428,015)</b>	 <b>(412,960)</b>	 <b>(371,254)</b>	 <b>(183,854)</b>	 <b>(333,921)</b>	 <b>(385,466)</b>	 <b>(385,466)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

PD PLANNING & DEVELOPMENT

64 PLANNING

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>6420 ECONOMIC DEVELOPMENT</b>								
<b>Expenditures:</b>								
6110 Productive Wages	98,178	101,509	102,639	45,843	102,639	106,254	106,254	0
6140 FICA	7,511	7,766	7,852	3,507	7,852	8,128	8,128	0
6150 Retirement	6,440	6,852	6,928	3,094	6,928	6,907	6,907	0
6160 Insurance Benefits	25,825	17,669	16,968	16,813	16,968	16,890	16,890	0
6170 Other Compensation	1,315	1,309	1,096	1,096	1,096	1,096	1,096	0
6320 Publications/Dues/Supscription	726	750	750	438	750	750	750	0
6330 Travel	1,667	630	2,000	143	900	2,000	2,000	0
6420 Training Expense	878	1,412	800	0	450	900	900	0
6490 Other Supplies	0	1,000	1,000	0	1,000	1,000	1,000	0
<b>Total Expenditures</b>	<b>142,540</b>	<b>138,897</b>	<b>140,033</b>	<b>70,934</b>	<b>138,583</b>	<b>143,925</b>	<b>143,925</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(142,540)</b>	 <b>(138,897)</b>	 <b>(140,033)</b>	 <b>(70,934)</b>	 <b>(138,583)</b>	 <b>(143,925)</b>	 <b>(143,925)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

PD PLANNING & DEVELOPMENT  
64 PLANNING

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>6440 REV.HOME LOAN (CDBG)</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	282	16	200	194	200	200	200	0
4490 Other Pub Charges for Services	140,547	138,981	140,300	178,095	193,600	144,300	144,300	0
4630 Interest Revenue	10,147	2,252	5,000	3,157	6,200	5,000	5,000	0
<b>Total Revenues</b>	<b>150,976</b>	<b>141,249</b>	<b>145,500</b>	<b>181,446</b>	<b>200,000</b>	<b>149,500</b>	<b>149,500</b>	<b>0</b>
<b>Expenditures:</b>								
6310 Office Supplies	16,070	11,836	15,500	2,159	0	19,500	19,500	0
6490 Other Supplies	92,697	214,583	130,000	118,807	200,000	130,000	130,000	0
<b>Total Expenditures</b>	<b>108,767</b>	<b>226,419</b>	<b>145,500</b>	<b>120,966</b>	<b>200,000</b>	<b>149,500</b>	<b>149,500</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>42,209</b>	 <b>(85,170)</b>	 <b>0</b>	 <b>60,480</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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PD PLANNING & DEVELOPMENT  
64 PLANNING

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>6445 CONSORTIUM RLF</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	93	2	100	96	100	100	100	0
4490 Other Pub Charges for Services	162,474	71,396	152,400	58,251	125,400	150,000	150,000	0
4630 Interest Revenue	3,306	1,114	1,500	2,244	4,500	3,900	3,900	0
<b>Total Revenues</b>	<b>165,873</b>	<b>72,512</b>	<b>154,000</b>	<b>60,591</b>	<b>130,000</b>	<b>154,000</b>	<b>154,000</b>	<b>0</b>
<b>Expenditures:</b>								
6310 Office Supplies	17,356	11,979	14,000	1,791	15,000	14,000	14,000	0
6490 Other Supplies	108,244	61,047	140,000	15,490	115,000	140,000	140,000	0
<b>Total Expenditures</b>	<b>125,600</b>	<b>73,026</b>	<b>154,000</b>	<b>17,281</b>	<b>130,000</b>	<b>154,000</b>	<b>154,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>40,273</b>	 <b>(514)</b>	 <b>0</b>	 <b>43,310</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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64 PLANNING

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>6451 ADDRESS SIGNS</b>								
<b>Revenues:</b>								
4320 Permits	8,341	8,132	10,000	3,155	6,500	8,500	8,500	0
<b>Total Revenues</b>	<b>8,341</b>	<b>8,132</b>	<b>10,000</b>	<b>3,155</b>	<b>6,500</b>	<b>8,500</b>	<b>8,500</b>	<b>0</b>
<b>Expenditures:</b>								
6310 Office Supplies	0	812	3,000	0	1,800	2,200	2,200	0
6490 Other Supplies	6,451	7,320	7,400	141	4,500	6,300	6,300	0
<b>Total Expenditures</b>	<b>6,451</b>	<b>8,132</b>	<b>10,400</b>	<b>141</b>	<b>6,300</b>	<b>8,500</b>	<b>8,500</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>1,890</b>	 <b>0</b>	 <b>(400)</b>	 <b>3,014</b>	 <b>200</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<b>6460 HOUSING GRANT CLEARING ACCOUNT</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	400	500	400	600	1,000	1,000	1,000	0
<b>Total Revenues</b>	<b>400</b>	<b>500</b>	<b>400</b>	<b>600</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>
<b>Expenditures:</b>								
6140 FICA	16	0	0	27	0	0	0	0
6310 Office Supplies	2,777	2,253	4,322	2,490	4,615	6,080	6,080	0
6330 Travel	1	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>2,794</b>	<b>2,253</b>	<b>4,322</b>	<b>2,517</b>	<b>4,615</b>	<b>6,080</b>	<b>6,080</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(2,394)</b>	 <b>(1,753)</b>	 <b>(3,922)</b>	 <b>(1,917)</b>	 <b>(3,615)</b>	 <b>(5,080)</b>	 <b>(5,080)</b>	 <b>0</b>

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64 PLANNING

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
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<b>6470 SMALL BUSINESS LOAN PROGRAM</b>								
<b>Revenues:</b>								
4490 Other Pub Charges for Services	0	17,068	0	20,027	52,395	27,600	27,600	0
4700 Transfer In	0	1,050,000	0	0	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>1,067,068</b>	<b>0</b>	<b>20,027</b>	<b>52,395</b>	<b>27,600</b>	<b>27,600</b>	<b>0</b>
<b>Expenditures:</b>								
6310 Office Supplies	0	16,863	0	1,972	7,300	7,600	7,600	0
6490 Other Supplies	0	192,500	0	0	20,000	20,000	20,000	0
<b>Total Expenditures</b>	<b>0</b>	<b>209,363</b>	<b>0</b>	<b>1,972</b>	<b>27,300</b>	<b>27,600</b>	<b>27,600</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>857,705</b>	 <b>0</b>	 <b>18,055</b>	 <b>25,095</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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64 PLANNING

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>6600 HOME PROGRAM REPAYMENTS</b>								
Revenues:								
4410 Miscellaneous Fees	12	0	0	0	0	0	0	0
4490 Other Pub Charges for Services	20,324	1,487	0	744	1,488	0	0	0
<b>Total Revenues</b>	<b>20,336</b>	<b>1,487</b>	<b>0</b>	<b>744</b>	<b>1,488</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:								
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>20,336</b>	 <b>1,487</b>	 <b>0</b>	 <b>744</b>	 <b>1,488</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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64 PLANNING

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						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>6900 BOARD OF ADJUSTMENT</b>								
<b>Revenues:</b>								
4320 Permits	1,500	0	3,100	775	1,550	1,550	1,550	0
<b>Total Revenues</b>	<b>1,500</b>	<b>0</b>	<b>3,100</b>	<b>775</b>	<b>1,550</b>	<b>1,550</b>	<b>1,550</b>	<b>0</b>
<b>Expenditures:</b>								
6130 Per Diems	377	0	1,107	0	554	554	554	0
6140 FICA	29	0	70	0	35	35	35	0
6210 Professional Services	0	0	2,540	0	1,120	1,420	1,420	0
6310 Office Supplies	254	0	322	90	233	323	323	0
<b>Total Expenditures</b>	<b>660</b>	<b>0</b>	<b>4,039</b>	<b>90</b>	<b>1,942</b>	<b>2,332</b>	<b>2,332</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>840</b>	 <b>0</b>	 <b>(939)</b>	 <b>685</b>	 <b>(392)</b>	 <b>(782)</b>	 <b>(782)</b>	 <b>0</b>

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64 PLANNING

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<b>6920 COSORTIUM</b>								
<b>Revenues:</b>								
4210 Federal Aid	65,079	10,314	250,000	0	250,000	250,000	250,000	0
<b>Total Revenues</b>	<b>65,079</b>	<b>10,314</b>	<b>250,000</b>	<b>0</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>0</b>
<b>Expenditures:</b>								
6310 Office Supplies	0	0	25,000	0	25,000	25,000	25,000	0
6490 Other Supplies	65,079	10,314	225,000	0	225,000	225,000	225,000	0
<b>Total Expenditures</b>	<b>65,079</b>	<b>10,314</b>	<b>250,000</b>	<b>0</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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64 PLANNING

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>6925 HOUSING AUTHORITY</b>								
Expenditures:								
6210 Professional Services	0	0	5,000	0	0	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>0</b>	<b>0</b>	<b>(5,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
Total For Location: PLANNING	(536,369)	133,005	(604,557)	(176,334)	(499,190)	(596,855)	(596,855)	0

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TOTAL FOR PLANNING & DEVELOPMENT	(686,417)	(118,582)	(812,383)	(135,300)	(675,969)	(799,771)	(799,771)	0

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# **MANAGEMENT CHARTER**

## **SHERIFF'S OFFICE**

**2022**

### **MISSION STATEMENT**

The mission of the Rock County Sheriff's Office is to enhance the quality of life in Rock County by working cooperatively with the public to enforce the law, preserve the peace, reduce the fear of crime and provide for a safe environment. Also, through the effective operation of the Rock County Jail, we must provide a safe, secure and humane environment for those persons committed to our custody. To accomplish this mission, we are committed to a set of values that guide our work and decisions and help us contribute to the quality of life in Rock County. We, the members of the Rock County Sheriff's Office, are committed to these values:

**HUMAN LIFE** - We revere human life and dignity above all else.

**INTEGRITY** - We believe that integrity is the basis for personal and public trust.

**LAWS AND CONSTITUTION** - We believe in the principles embodied in the Constitution of the United States and the Constitution of the State of Wisconsin. We recognize the authority of federal, state and local laws.

**EXCELLENCE** - We strive for personal and professional excellence, dedication to duty, and service to the public.

**ACCOUNTABILITY** - We are accountable to each other and to the citizens we serve, who are the source of our authority.

**COOPERATION** - We believe that cooperation among ourselves, members of the community, government entities, and other law enforcement agencies will enable us to combine our diverse backgrounds, skills and styles to achieve common goals.

**PROBLEM SOLVING** - We are most effective when we help identify and solve community problems.

**OURSELVES** - We are capable, caring people who are doing important and satisfying work for the citizens of Rock County.

## OFFICE OF SHERIFF

Sheriffs in the State of Wisconsin have been viewed as the top law enforcement officers within their respective counties. Of all the offices elected within the entire County, the Sheriff has among the widest assigned and implied responsibilities, which are predominantly defined by State Statutes.

The office of Sheriff was created by the State of Wisconsin Constitution (Article VI, Section 4, County Officers). As a constitutional officer, the Sheriff and his/her Deputies are sworn to uphold the Constitutions of the State and Nation. The Preamble of both Constitutions states the reason or intent of these important documents. The Wisconsin Constitution Preamble reads:

"We the people of Wisconsin, grateful to Almighty God for our freedom, in order to secure its blessing, form a more perfect government, insure domestic tranquillity and promote the general welfare, do establish this constitution."

The office of Sheriff created in our State Constitution is the governmental entity established to "insure domestic tranquillity and promote the general welfare" of the county's citizens.

The Rock County Sheriff and appointed Deputies have the general authority to enforce State Statutes and ordinances of the County. Deputies may also enforce town or other municipal ordinances if established under law. The authority to act as a Deputy Sheriff may be extended beyond jurisdictional boundaries pursuant to mutual aid agreements [175.46(1)(6) or requests 66.0313].

### 1. CHIEF DEPUTY/UNDERSHERIFF FUNCTIONS

The Chief Deputy/Undersheriff is the top administrative position within the Sheriff's Office. The position assists the Sheriff with running the agency in the sense of managing its day-to-day operations.

#### Standards:

- a. The Chief Deputy/Undersheriff operates under the vision, philosophy and direction of the Sheriff and acts as Sheriff in the absence of that official.
- b. The appointment and tenure of this position is governed by the Rock County Personnel Ordinance (18.101 Authority, 18.102 Purpose and 18.103 Scope) and is a professional career administrative position.
- c. The Chief Deputy/Undersheriff maintains organizational continuity between changing sheriff administrations.
- d. The Chief Deputy/Undersheriff oversees training, recruitment, hiring of all sworn/non-sworn personnel, manages internal investigations and citizen complaints, oversees budget preparation/fiscal monitoring, oversees annual report preparation, monitors major criminal investigations, and makes employee disciplinary recommendations.

## **CORRECTIONAL SERVICES DIVISION**

### 1. JAIL OPERATIONS

Operate the County's custodial and security system facilities as efficiently and effectively as possible. This includes the care of sentenced and pre-trial detainees, rehabilitation services, maintenance of records, the transporting of jail inmates, provision of court services to the Rock County Circuit Court Judges and maintenance of peace and order in the Courthouse.

Standards:

- a. Correctional Services' critical objectives and standards are met as evidenced by a monthly report submitted by the Correctional Services Commander to the Sheriff.
- b. Satisfactory compliance with established Jail Services management policies and procedures as evidenced by random review of Correctional Services Commander's work performance.

### 2. SENTENCED AND PRE-TRIAL DETAINEES

Provide for the care of all sentenced and pre-trial detainees held in the system facilities.

Standards:

- a. Comply with Wisconsin Department of Corrections standards for county jails, municipal lockups and houses of correction rehabilitation facilities.
- b. Implement corrective action as per Division of Corrections inspection reports.
- c. House inmates in accordance with adopted inmate classification systems.

### 3. RECORD MAINTENANCE

Maintain records - accumulate, process and disseminate.

Standards:

- a. Comply with State of Wisconsin required reporting forms and procedures (Jail Register) for adults.
- b. Maintain internal reporting forms as required by law.

### 4. JAIL INMATE TRANSPORTATION

Transport jail inmates to courts, institutions and hospitals and complete prisoner extraditions.

Standards:

- a. Deliver jail inmates to courts, institutions and hospitals in a timely and secure manner.
- b. Expedite timely and secure prisoner extraditions.

5. FOOD SERVICES

Provide all inmates with three nutritious meals per day utilizing a contracted food services vendor to keep food cost at a reasonable rate.

Standards:

- a. Provide good, nutritious meals in a timely manner while keeping costs as low as possible.

6. CIVIL PROCESS/WARRANT OPERATIONS

Interpret, understand and apply the intent of Wisconsin Statutes governing the service and related aspects of process documents. This includes the service of writs, orders, notices, summons, executions and all warrants as well as receiving, logging and entering active warrants in the NCIC files and follow-up tracking on wanted persons.

Standards:

- a. Meet Civil Process critical objectives and standards as evidenced by a monthly report submitted by the Civil Process Bureau Sergeant to the Sheriff.
- b. Satisfactory compliance with established Civil Process Bureau management policies and procedures as evidenced by random review of Civil Process supervisors' work performance.
- c. Receive and serve all proper civil process as directed by Statutes.
- d. Collect fees for process service as established by State Statutes.
- e. Provide agency access to NCIC/TIME System capabilities.
- f. Receive and process all warrants and maintain current records of persons wanted.
- g. Research location information on wanted persons and provide information to field officers.

7. COURTHOUSE SECURITY

Maintain peace and security at the Courthouse.

Standards:

- a. Enforce all laws and ordinances fairly.
- b. Reduce the incidents of crime and fear of crime in the Courthouse.

c. Attend to the security needs of Rock County Circuit Court Judges in criminal and potentially violent civil proceedings.

8. COMMUNITY CORRECTIONS DIVISION (COMMUNITY RECAP, HUBER, DIVERSION PROGRAM, INMATE CLASSIFICATION AND WORKENDER PROGRAM)

The Rock County Education and Criminal Addictions Program (RECAP) is a cooperative educational and rehabilitation program aimed at reducing recidivism by County Jail inmates.

Standards:

- a. Provide training for upper level job skills to the RECAP inmates.
- b. Provide training toward educational skill improvement for RECAP inmates.
- c. Provide counseling for RECAP inmates to improve life skills and avoidance of criminal conduct.
- d. The RECAP staff will continue to collect data for evaluation of the long-term success of the program from a statistical basis.
- e. Inmates sentenced to the Rock County Jail with Huber Law privileges, or as a condition of probation, will be allowed to leave the Jail during necessary and reasonable hours to pursue or maintain employment.
- f. The Jail Inmate Diversion Program is designed to maximize the use of alternatives to incarceration in the Rock County Jail due to any overcrowding or special inmate needs, consistent with public safety; while providing necessary protection to local communities and successful cost-effective participation by sentenced inmates.
- g. Manage the Huber Law Program in accordance with State Statute 303.08 and Sheriff's Office Policy.
- h. Manage the Community RECAP program in cooperation with the Courts, District Attorney and Public Defenders Office; in order to provide counseling and treatment to reduce recidivism.
- i. Reduce recidivism through offering an employment/educational training program to inmates with outside resources/agencies.
- j. The Rock County Workender Program is an alternative to housing inmates in the jail. Qualified inmates serve their sentence conducting community service for governmental or nonprofit organizations. Workender inmates participate in the program on the weekends or midweek. Qualified inmates are low-risk sentenced inmates that are under the Huber law.
- k. Inmate Classification provides fair and consistent guidelines to determine inmate housing assignments, security level, treatment, and program services. Classification ensures that decisions regarding the inmate are made to the benefit of the inmate, as well as the Rock County Jail. The program ensures proper procedures and documentation while placing the inmate in a suitable environment.
- l. Classification procedures are administered equitably and consistently, without discrimination against any individual based on sex, race, color, creed, culture, background, handicap, or national origin.

- m. Inmates are housed in the least restrictive housing compatible with his/her assessed risks and needs. Classification determination is managed allowing changes in levels dependent on the behavior of the inmate and new information acquired.
- n. Classification categories are established as: Minimum, Medium, Maximum, Special Management Housing, High Risk, and Special Condition.
- o. The Classification Committee, consisting of the Jail Operations Captain, Correctional Supervisor, and Classification Officers, meet annually to review the Classification System to ensure effectiveness and appropriateness.

9. MEDICAL SERVICES

The Sheriff shall provide or contract necessary medical treatment, mental health and emergency dental care for inmates in custody (DOC 350.14 Health Care). The Sheriff's Office presently contracts with Advanced Correctional Healthcare to provide healthcare services to the Jail inmates.

Standards:

- a. Shall be based upon the standards of any professional organization that establishes standards for health services in correctional institutions.
- b. Comply with medical standards as established for Jails in Chapter 302 of Wisconsin State Statutes or DOC 350.14.

**LAW ENFORCEMENT SERVICES DIVISION**

1. PATROL OPERATIONS

Provide law enforcement and related public safety services as efficiently and effectively as possible for the citizens of Rock County. These services shall include responding to complaints, issuing citations, water patrol operations, routine patrol including police traffic service, varying patrol routes, assisting motorists, reporting highway conditions and hazards, issuing citations for State Statute and County Ordinance violations and preparing cases for court testimony.

Standards:

- a. Patrol Division critical objectives and standards are met as evidenced by a monthly report submitted by the LES Commander to the Sheriff.
- b. Satisfactory compliance with established Patrol Division management policies and procedures as evidenced by random review of Patrol Division performance toward objectives.
- c. Patrol is concentrated in areas of Rock County to ensure an estimated eight (8) minute response on all emergency situations.

- d. Patrol every township once in a 24-hour period.
- e. Maintain a South Station to improve services to southern Rock County.

2. RESPONDING TO COMPLAINTS

Respond to a variety of calls dealing with traffic accidents, robberies, domestic disturbances and other crimes.

Standards:

- a. Maintain an average of eight (8) minutes response time.
- b. All patrol officer work narratives shall receive a satisfactory review.

3. K9 UNIT

Respond to complaints requiring drug detection and search tracking capabilities.

Standards:

- a. Shall work under the guidelines of Sheriff's Office standard operating procedures.

4. DETECTIVE OPERATIONS

Investigate crimes as efficiently and effectively as possible. This includes identification and apprehension of criminals, identification preservation, presentation of evidence and preparation of cases for court, provision of arson investigation services to Rock County Law Enforcement Agencies, and performance of pre-employment background investigations on all prospective employees.

Standards:

- a. Detective Bureau critical objectives and standards are met as evidenced by a monthly report submitted by the LES Commander to the Sheriff.
- b. Satisfactory compliance with established Detective Bureau management policies and procedures as evidenced by random review of the Detective Bureau Captain's work performance.
- c. Maintain 100% compliance with the Sheriff's Office Policy and Procedures Manual regarding identification and preservation of evidence.
- d. Prepare cases for court testimony through such actions as reviewing reports, contacting the District Attorney, transporting evidence, etc.
- e. Supervisors will receive written reports on major accidents and felonies within 24 hours of the incident's occurrence.

5. BUREAU OF IDENTIFICATION

Process physical evidence and crime scenes in major criminal cases. Manage Sheriff's Office evidence and confiscated property.

6. SHERIFF'S SPECIAL INVESTIGATION UNIT (SIU)

Work in partnership with other law enforcement agencies within Rock County to investigate crimes and other cases affecting the safety and security of Rock County citizens.

7. EMERGENCY MANAGEMENT BUREAU

The Rock County Sheriff's Office – Emergency Management Bureau (RCEM) leads the County in planning, response, recovery and mitigation efforts for large-scale events, emergencies and disasters impacting the citizens of Rock County.

The Rock County Sheriff's Office – Emergency Management Bureau is responsible for developing and implementing county-wide programs and projects that promote disaster planning, training, mitigation, response, and recovery for all hazards. The RCEM also coordinates various local and regional projects involving local, state, regional and federal partners.

Mission Statement: The Rock County Sheriff's Office – Emergency Management Bureau coordinates and collaborates with the whole community to advance Rock County's readiness, response and resiliency to all hazards impacting the community.

Vision Statement: To build the most disaster resilient community that encourages safety and preparedness through strong leadership and community-wide partnerships.

Visionary Strategies: The vision of Emergency Management shall be accomplished through the following commitments to the citizens of Rock County.

a. Commitment to Emergency Management in Rock County

The Rock County Sheriff's Office – Emergency Management Bureau is committed to managing the activities of the County Emergency Management program in an efficient, effective and professional manner.

The Rock County Sheriff's Office – Emergency Management Bureau implements policy directives as directed by the Rock County Board of Supervisors, and carries out the functions required of the County Emergency Management

program as required by Chapter 323 of the Wisconsin State Statutes Chapter, and Chapter 2 of the Rock County Ordinances.

The Rock County Sheriff's Office – Emergency Management Bureau is responsible for carrying out the program directives as prescribed by requirements set forth by State and Federal partners including the State of Wisconsin Department of Military Affairs – Division of Emergency Management and the Federal Emergency Management Agency (FEMA).

The Rock County Sheriff's Office – Emergency Management Bureau responds to emergency incidents and disasters as needed or requested. The Bureau also manages the County Emergency Operations Center for county-wide emergency resource coordination.

b. Commitment to Community Partnerships

The Rock County Sheriff's Office – Emergency Management Bureau is committed to maintaining collaborative partnerships with community stakeholders to fulfill and continuously improve upon the mission and vision of the County Emergency Management program.

The Rock County Sheriff's Office – Emergency Management Bureau maintains partnerships with governmental agencies to plan, coordinate and provide emergency management guidance in compliance with directives from the Rock County Sheriff's Office, Wisconsin Emergency Management, and Federal Emergency Management Agency.

The Rock County Sheriff's Office – Emergency Management Bureau works closely with local and municipal Emergency Management agencies as defined in Chapter 2 of the Rock County Ordinances.

8. SUPPORT SERVICES OPERATIONS

The primary mission of Support Services is to sustain and improve all Sheriff's Office operations through material and technical support; to provide training and other administrative support to all Sheriff's Divisions; and to work with other County Departments and other law enforcement agencies on matters of mutual concern.

Standards:

- a. Support Services critical standards are met as evidenced by reports submitted by the Support Services Captain to the Sheriff.

- b. Information is collected from all Sheriff's Office operations and is made useful and available for analysis, budgeting and public access.
- c. Manage all real property within the Sheriff's Office to assure high operational readiness: vehicle procurement, maintenance and assignments; all radio and MDC equipment, computers and related hardware; office equipment; develop RFPs and manage procurement process and maintain all required licenses.
- d. Develop and maintain all contracted service and revenue agreements: building cleaning contracts, maintenance service contract for fleet vehicles, radio repair agreements, and equipment warranties.
- e. Oversee the Sheriff's Office's clerical staff and office manager; provide guidance on information processing, management and fee collections; record system management; fiscal management and internal audits.

9. VEHICLE MAINTENANCE

Maintain all Rock County Sheriff's Office vehicles in top operational condition so they are available to respond when needed in a safe manner.

Standards:

- a. Coordinate the scheduled maintenance of all County-owned vehicles assigned to the Sheriff's Office.

10. INFORMATION MANAGEMENT

Cause all Sheriff's Office information to be effectively collected and made useful to enhance and justify agency goals, objectives and public access.

Standards:

- a. Information is available to the public as established by law and Sheriff's Office policy.
- b. Information on all Sheriff's Office operations that is collected is made useful for program evaluations and planning.

11. TACTICAL UNIT AND HOSTAGE NEGOTIATION TEAM

Maintain a Tactical Unit in a ready state available for call at any hour when needed to respond to special emergency situations that are beyond the trained ability and resources of the patrol shift.

Standards:

- a. Maintain the Tactical Unit with a high level of training and minimize risk to officers.
- b. Maintain trained negotiators to resolve conflict situations as peacefully as possible.

12. DIVE TEAM

Maintain a Dive Team that is ready to respond at any hour, to any water emergency that requires a rescue or recovery mission.

Standards:

- a. Maintain a level of dive training that ensures confidence/safety when responding to water emergencies.

13. RECREATIONAL SAFETY TEAM

Maintain a Boat Patrol Unit that regularly patrols the waters of Rock County and that responds to water emergencies and enforcement of boating laws relating to safety and operation on lakes and rivers. The Recreational Safety Team also patrols snowmobile and ATV trails throughout Rock County.

Standards:

- a. Maintain a high level of training in the use of Sheriff's Office boats so as to respond properly/effectively to any water emergency.
- b. Maintain trained operators to patrol and conduct rescue operations on snowmobile trails when necessary.
- c. Maintain trained All-Terrain Vehicle (ATV) operators to conduct trail patrol, off-road search and rescue operations, and to assist with evidence collection in remote locations.

14. CHAPLAINCY PROGRAM

The Rock County Sheriff's Office Chaplaincy Program is designed to meet the emotional and spiritual needs of the people served by the Rock County Sheriff's Office and to support the employees of the agency in times of need.

Standards:

- a. Available 24 hours a day to assist in critical incidents or death notifications.
- b. Available to support the needs of employees as required.

15. COMMUNITY RELATIONS OPERATIONS

Provide high quality public safety service thereby maintaining the Rock County Sheriff's Office's excellent reputation for professionally meeting the County's public protection needs, and to provide crime prevention and community policing services to citizens and community groups.

Complaints: Complaints about the activities or operations of the Sheriff's Office are received in a courteous and professional manner and, if found to be valid, are resolved in a timely fashion.

Public Education: The public is informed of the activities of and the services provided through the Sheriff's Office via presentations given by management staff at community and service club meetings and, when appropriate, via releases to the local media. Citizen input regarding the Sheriff's Office operations and priorities is always welcomed and encouraged.

Public Meetings: Sheriff's Office staff frequently meets with Township, Village and City officials as needed to determine service needs and to address policing issues. Further, the Sheriff's Office maintains Neighborhood Watch and other community policing programs.

Standards:

- a. Maintain effective Neighborhood Watch Programs throughout Rock County.
- b. Administer the Sexual Offender Community Notification Program.
- c. Present special crime prevention educational information to citizens and civic/school organizations.
- d. Facilitate community problem solving related to the philosophy of community policing.
- e. Provide educational programs on child safety restraints and safety belt requirements.

## PERSONNEL SUMMARY

### SHERIFF'S OFFICE

#### PERSONNEL - FULL TIME EQUIVALENT

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ (DECREASE)
Sheriff	1.0	1.0	0.0
Chief Deputy	1.0	1.0	0.0
Commander	2.0	2.0	0.0
Captain	6.0	6.0	0.0
Sergeant	19.0	19.0	0.0
Analyst	1.0	1.0	0.0
Detective	6.0	6.0	0.0
Deputy Sheriff	63.0	63.0	0.0
Deputy Sheriff (PT)	2.2	2.2	0.0
Correctional Supervisor	5.0	6.0	1.0
Correctional Officer	81.0	81.0	0.0
RECAP Site Supervisor	1.0	1.0	0.0
Financial Office Manager	1.0	1.0	0.0
Administrative Secretary	1.0	1.0	0.0
Secretary II	2.0	2.0	0.0
Secretary I	3.0	3.0	0.0
Payroll Specialist	1.0	1.0	0.0
Account Clerk III	2.0	2.0	0.0
Administrative Assistant	16.0	16.0	0.0
Vehicle Maintenance Supervisor	0.45	0.45	0.0
Vehicle Maintenance Technician	0.3	0.3	0.0
Sheriff's Clerk	0.3	0.3	0.0
Investigative Assistant	0.3	0.3	0.0
<b>TOTAL</b>	215.55	216.55	1.0

**SHERIFF'S OFFICE**

**PERSONNEL MODIFICATIONS**

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
Reclassification	Administrative Assistant (2489, Range 7)	Secretary I (Unilateral, PR7 A)	1.0	0.0
Create		Treatment Coordinator (Unilateral, PR20 C)	1.0	0.0
Create		Correctional Supervisor (Unilateral, PR19 A)	1.0	1.0

**SHERIFF'S OFFICE**

**PERSONNEL MODIFICATIONS**

TYPE OF REQUEST	ORIGINAL POSTION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC

## FINANCIAL SUMMARY

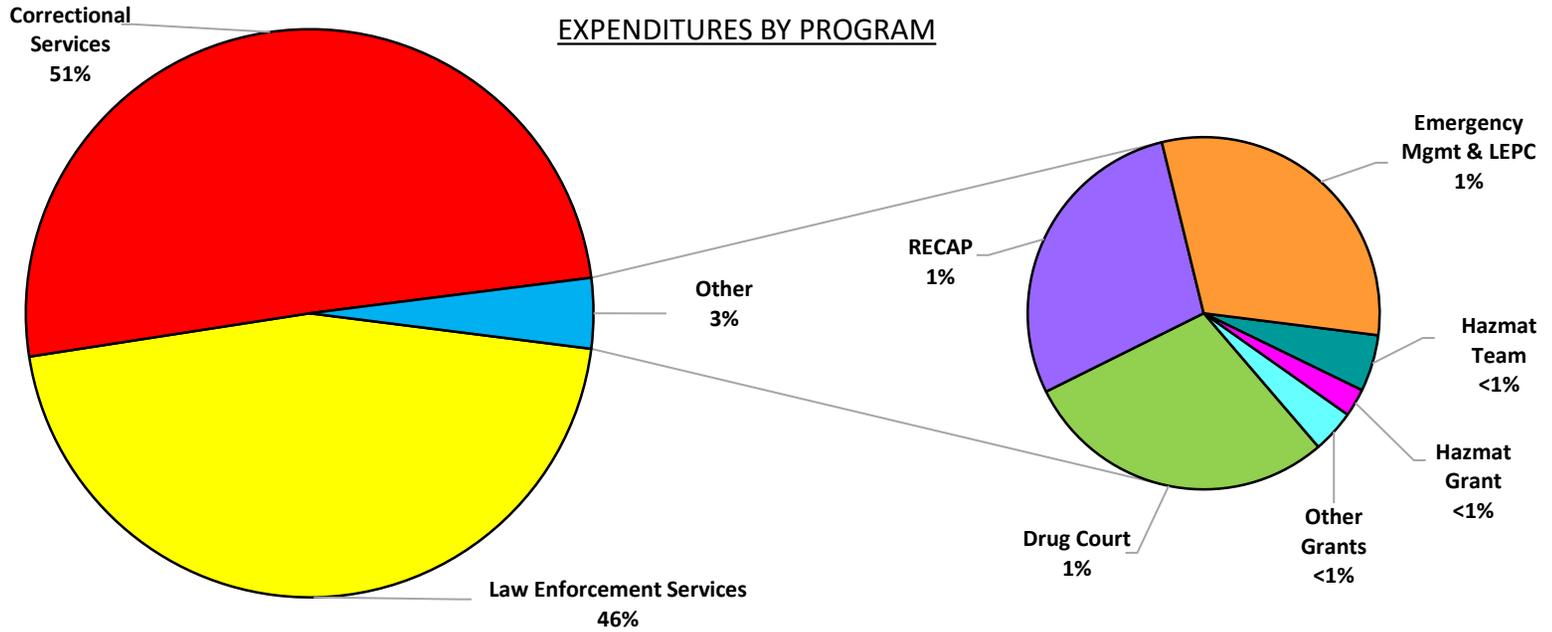
### SHERIFF'S OFFICE

2022

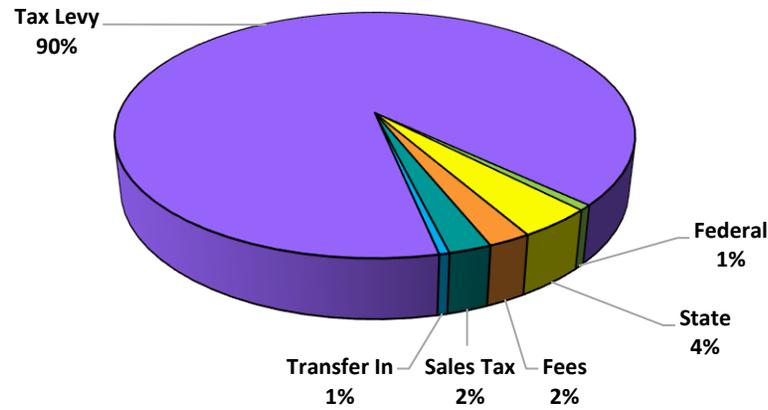
<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$432,846	\$432,846
Intergovernmental	928,753	928,753
Contributions	75,000	75,000
Fund Balance Applied	0	0
Transfers In	150,000	150,000
Deferred Financing	0	0
Sales Tax	0	623,440
Fees/ Other	478,193	478,193
Total Revenues	<u>\$2,064,792</u>	<u>\$2,688,232</u>
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$14,747,250	\$14,551,930
Fringe Benefits	7,553,196	7,501,109
Operational	4,819,628	4,856,266
Capital Outlay	797,380	697,380
Allocation of Services	(5,351)	(5,351)
Total Expenditures	<u>\$27,912,103</u>	<u>\$27,601,334</u>
<u>PROPERTY TAX LEVY</u>	<u>\$25,847,311</u>	<u>\$24,913,102</u>

## 2022 BUDGET SHERIFF'S OFFICE

EXPENDITURES BY PROGRAM

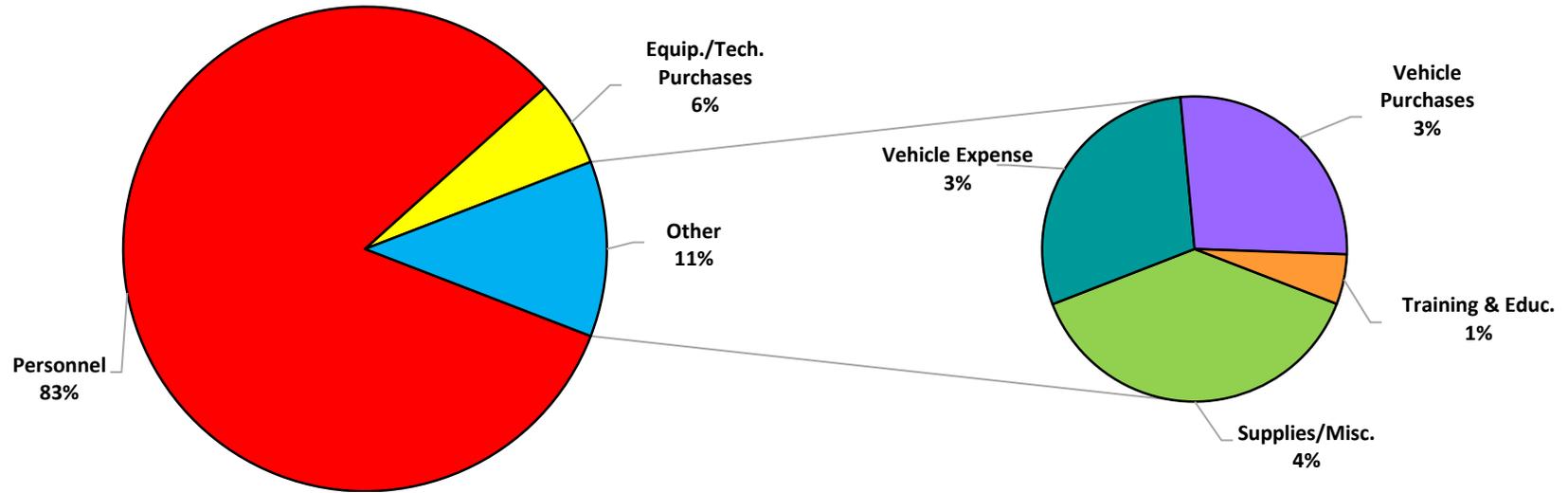


REVENUES BY SOURCE

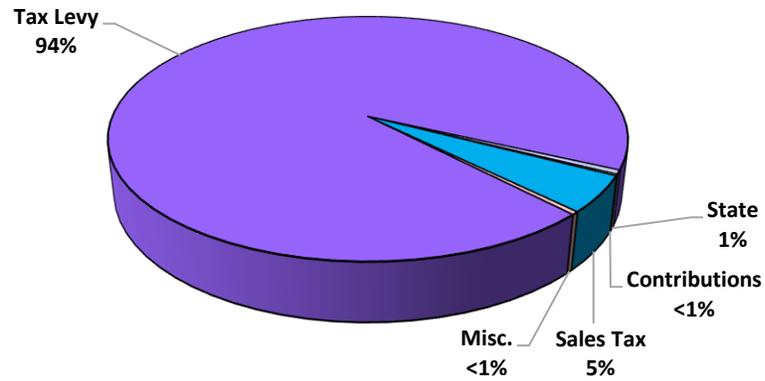


# 2022 BUDGET LAW ENFORCEMENT SERVICES

## EXPENDITURES BY PROGRAM

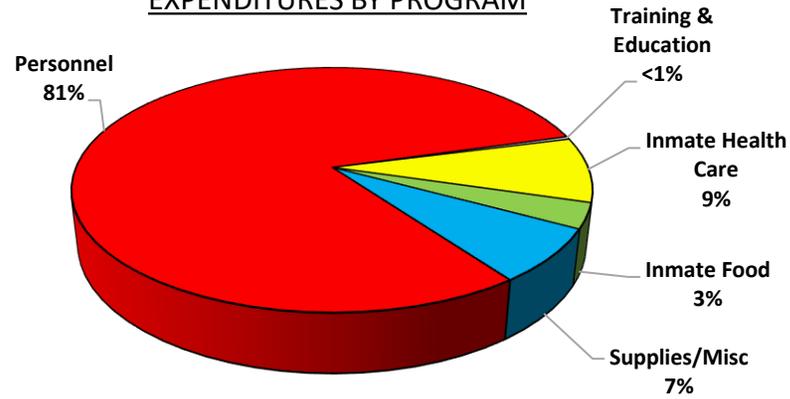


## REVENUES BY SOURCE

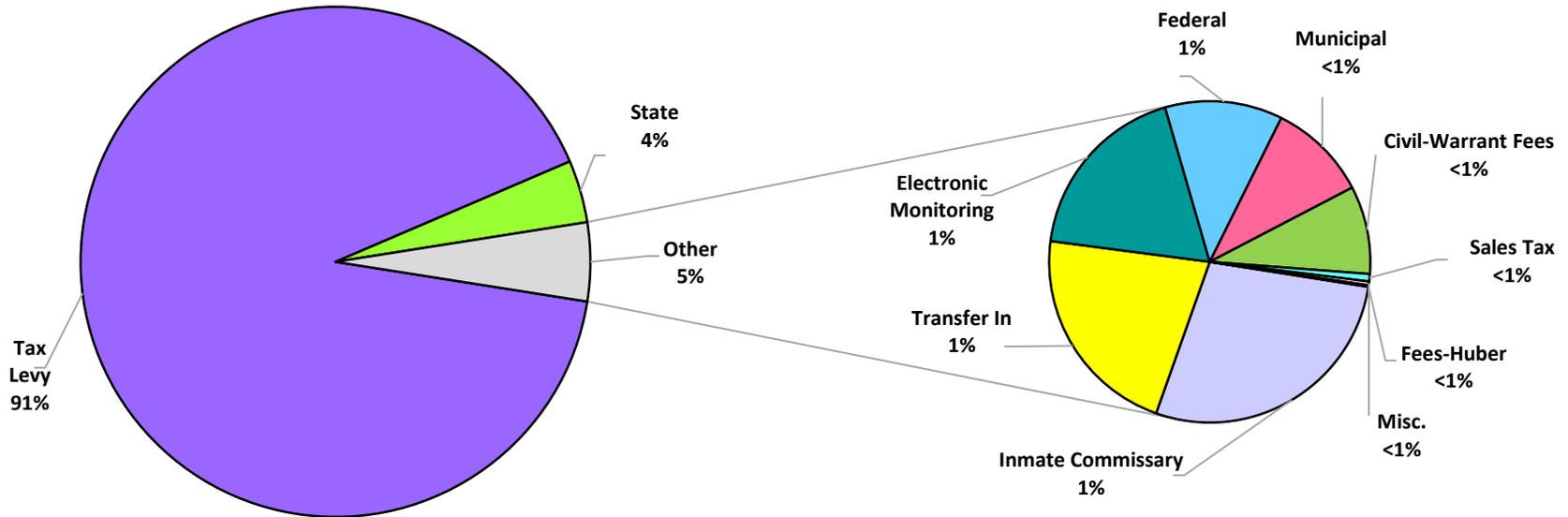


## 2022 BUDGET CORRECTIONAL SERVICES

### EXPENDITURES BY PROGRAM



### REVENUES BY SOURCE



## ADMINISTRATOR'S COMMENTS

### SHERIFF'S OFFICE

2022

#### Budget Highlights - Law Enforcement Services

##### Revenue

- The Law Enforcement Services account consists of revenue from various sources including, but not limited to: State Aid for snowmobiles, water rescue, and training; parking ticket fees; and false alarm fees.
- State Aid – Water Patrol will decrease by \$17,999 or 31.7% due to more realistic budget projections.
- Sales tax is budgeted for multiple projects/purchases at a total of \$623,440, of which \$601,764 is in the Law Enforcement Division, \$5,176 in the Corrections Division, and \$16,500 in the Emergency Management Bureau. The following are major projects and purchases:
  - Ten patrol vehicles (\$398,119) need replacement in 2022. Beginning in 2021, 100% of the vehicle replacement costs are funded from sales tax. In prior years, approximately \$100,000 in sales tax was budgeted to cover a portion of vehicle replacement costs and the balance from tax levy.
  - Cradlepoint modems (\$50,790) need to be replaced in 26 patrol units.
  - Ten portable radios (\$50,000) are needed for major events, new hires, and backup.
  - Vehicle video recorders (\$26,000) that are part of a multi-year replacement cycle will replace five units in 2022.
  - Two speed trailers (\$19,528) are replacing older units.
  - Replacement Automatic License Plate Recognition (ALPR) camera (\$13,195).

- Two pair of night vision goggles (\$8,000) add to the current inventory used for SWAT and other department nighttime operations.
  - The Sheriff's Office needs to replace a K9 dog that is over ten years old (\$6,900).
  - SWAT rifles (\$5,600) would provide 2 units for SWAT needs.
  - Five spare body cameras for LES (\$5,176) and five spares for the jail (\$5,176\* would help with availability when repairs are needed or units break.
  - Mission Darkness Blocker Locker (\$4,999) is a locking cabinet specifically tailored for digital device storage.
  - Two radar units (\$4,384) replace 15-year-old units.
  - Training suits and storage bag (\$4,178) would be used for training for combative situations.
  - Dry diving suit (\$2,500) covers the scheduled replacement of one suit per year.
  - Evidence processing cabinet (\$2,395) would be used for processing sensitive digital evidence.
  - One outdoor warning siren is scheduled to be replaced in 2022 (\$16,500).
- Overall, revenue in this division is budgeted to decrease by \$847,530 primarily due to less sales tax funding for vehicle/equipment purchases.

### Expenditures

- Overall costs for squad car replacements are budgeted at \$398,119 in 2022. The vehicle type and costs are detailed below:
  - Three patrol squad cars (Dodge Chargers) - \$90,249.
  - Four supervisory unit vehicles (Dodge Durango) - \$161,960.

- Two units for patrol sergeants (Chevrolet Tahoe) – \$91,910.
  - One pickup truck (Ford F-150) for towing trailers, etc. – \$44,000.
  - Change-out labor and related decals, etc. - \$10,000.
  - As noted in the revenue section, the above items are funded by sales tax.
- A utility terrain vehicle (UTV) (\$19,000) replaces a 2002 model and used for rescue/recovery situations and for patrolling ATV/UTV trails. A trailer (\$5,000) for transporting is also needed. Both would be purchased with cash and partially reimbursed by the DNR over several years.
  - A communication and intelligence vehicle, which would be similar to a retrofitted Ford Transport van, is requested at a cost of \$100,000. This vehicle would assist with a number of specialty team deployments, such as the UAS (drone) team and the hostage negotiations team, by providing the appropriate technology on site in a mobile base of operations. Despite the utility of this vehicle, I am not recommending it in 2022 due to competing priorities.
  - Telephone is budgeted to increase by \$21,823 or 24.1% due to increased communication costs.
  - Repair and Maintenance Services is budgeted to increase by \$42,045 due to patrol car and body camera maintenance service.
  - Vehicle Maintenance and Repair is budgeted at \$175,000 in 2022, no change from the prior year.
  - Security Supplies is budgeted to decrease \$18,302 or 33.4% due to lower activity in 2022.
  - Gasoline and Other Fuel is budgeted in 2022 at \$258,000, an increase of \$43,000 or 20.0% due to higher cost projections of fuel costs.
  - Over the last two years and during the pandemic, overtime costs have been significantly less than budgeted. Although we have made an effort in the previous budgets to increase budgeted overtime to reflect historical trends, I have reduced budgeted overtime in the 2022 budget to be more reflective of recent costs, which although likely to begin to return to normal levels in 2022 will likely still experience some pandemic-related effects. This is also an attempt to free up tax levy to fund other priorities rather than budget levy where it may not be needed.

## Personnel

- A reclassification is requested of 1.0 FTE Administrative Assistant to Secretary 1 at a cost of \$382 and is not recommended pending a wage study of county positions recommended in 2022.

## Budget Highlights - Correctional Services

### Revenue

- The Correctional Services account is comprised of revenue from various sources including but not limited to: State Aid for training, fees paid by inmates for electronic monitoring and Huber work release programs, and revenue sharing from inmate hygiene and snack purchases. Given the nature of the County jail whereby inmates and staff are in close proximity, the pandemic posed significant challenges in 2020 and 2021 that are likely to continue in 2022.
- The introduction of Evidence-Based Decision Making (EBDM) efforts and the effects of the pandemic significantly reduced jail revenue in 2021 and are estimated to impact many areas in 2022.
- Electronic Monitoring fees will decrease by \$92,934 or 42.1% to \$127,898, which reflects a lower daily charge from \$16/day to \$10/day.
- Huber Fees are budgeted at \$1,000, a decrease of \$40,184 or 97.6%, due to Huber work release eligible inmates already out on electronic monitoring program due to the pandemic.
- Civil Process Fees are budgeted to decrease by \$56,854 or 48.1% due to less subpoenas being served and the effects of the pandemic.
- State Prisoner Fees are budgeted to increase by \$60,692 or 19.8% due to the state institutions slowing the admission on inmates as a means of dealing with the pandemic.

- Commissary commission revenue is generated from inmates purchasing hygiene and food snack items. This revenue source is budgeted at \$193,702, no change from the prior year. Revenue generated is restricted to benefit the inmate population and the expenses are shown in the Sundry account.
- Correctional Services receives annual funding from the State to operate the Rock County Education and Criminal Addictions Program (RECAP). RECAP focuses on Alcohol and Other Drug Abuse (AODA) treatment, anger management, educational programming, and community service. In 2022, state funding will total \$288,000, the same amount as the prior year.
- The Sheriff's Office is budgeted to receive \$125,000 from the State to administer the Treatment Alternatives and Diversion (TAD) grant to operate the Drug Court. There is no change from the prior year. This program contributes to lowering the jail population and reducing recidivism.
- Overall, revenue in the Correctional Services account is budgeted to decrease by \$109,928 or 8.1% from the prior year.

#### Expenditures

- Other Contracted Services is budgeted at \$308,173, an increase of \$27,412 or 9.8%, because of more inmates being eligible for electronic monitoring bracelets. The account also pays for quarterly testing of radiation equipment utilized at the front entrance Courthouse security screening.
- Correctional Services contracts with Advanced Correctional Healthcare, Inc., to provide inmate healthcare services 24 hours per day, 7 days per week, 365 days per year. In 2022, this expense is budgeted at \$1,194,140, which is an increase of \$101,632 or 9.3% compared to 2021. The increase is due to adding two resources:
  - a medical technician at 25 hours per week for distributing prescribed medications to inmates, which would free up the contracted nurse to provide higher levels of care.
  - a second mental health worker to assist with screenings, assessments, evaluations, and crisis intervention services.
- Aramark provides inmate meals at the jail. Meal cost is budgeted at \$463,038, which is \$114,415 or 19.8% less than the prior year due to more accurate inmate population data.

- Drug Court program costs are budgeted at \$318,918 in 2022, which is the same as the prior year. This amount includes \$158,023 in tax levy, no change from the prior year. Revenue from other sources is anticipated to stay constant.
- As in the LES Division, over the last two years and during the pandemic, overtime costs have been significantly less than budgeted. Although we have made an effort in the previous budgets to increase budgeted overtime to reflect historical trends, I have reduced budgeted overtime in the 2022 budget to be more reflective of recent costs, which although likely to begin to return to normal levels in 2022 will likely still experience some pandemic-related effects. This is also an attempt to free up tax levy to fund other priorities rather than budget levy where it may not be needed.

### Personnel

- The department is requesting to create a 1.0 FTE Correctional Supervisor (Unilateral Appendix A-2, Range 19) at a cost of \$85,084. This change will continue the goal of providing Correctional Officers with a career path, and will help the department better plan for shift coverage and supervision. In addition, this will allow a Sergeant that is currently assigned to Corrections to be reassigned to the Detective Bureau, which will allow one Sergeant to oversee the Bureau of Identification and another Sergeant to oversee the Special Investigations Unit. Currently, one Sergeant oversees both functions, which creates a substantial workload over two high-risk areas. This change is recommended.
- The department is requesting to create a 1.0 FTE Treatment Coordinator (Unilateral, PR 20 C) at a cost of \$84,192 to coordinate the increasing number of treatment and re-entry programs in the jail, particularly for inmates who are not eligible for RECAP. Currently, there are a variety of individuals and positions that provide services in the jail, including contracted RECAP providers through Blackhawk Technical College; jail re-entry staff from the Human Services Department; contracted medical and mental health staff through Advanced Correctional Healthcare; and other volunteers and correctional staff. As proposed, the position would also design and supervise inmate programs, have a Master's Degree in a counseling-related field, and be licensed to provide counseling services. The intent of this request is consistent with other efforts throughout the County and the justice system to provide appropriate interventions intended to reduce recidivism and improve public safety. While I strongly support this concept, I have not recommended it due, in part, to competition for resources in the 2022 budget. However, I encourage continued conversations about how a position like this could add value and bring evidence-based programming to the jail.

## Summary

- The recommended tax levy for Law Enforcement Services, including Emergency Management, is \$12,058,696, an increase of \$571,836 or 5.0% over the prior year.
- The recommended tax levy for Correctional Services, including RECAP and Drug Court, is \$12,854,406, an increase of \$330,612 or 2.6% over the prior year.
- The overall tax levy for all Sheriff's Office functions is \$24,913,102, which is an increase of \$902,448 or 3.8% over the prior year.

**CHARTER**  
**CIRCUIT COURT/CLERK OF COURT**

**2022**

**Jurisdiction and Function of the Circuit Court**

The circuit courts are Wisconsin's state trial courts; it is the responsibility of these courts to protect individuals' rights, privileges and liberties, to maintain the rule of law and to provide a forum for the resolution of disputes that is fair, accessible, independent and effective. The Wisconsin circuit court administrative structure is detailed in Article VII, section 4(3) of the Wisconsin Constitution, Statute §758.19, and Supreme Court Rule (SCR) Chapter 70. The Chief Justice is the administrative head of the judicial system, exercising authority according to procedures adopted by the Supreme Court.

Circuit courts have original jurisdiction in all civil and criminal matters within the state, including probate, juvenile and traffic matters, as well as civil and criminal jury trials. The seven branches of Rock County Circuit Court are divided into three divisions: Civil, Criminal and Juvenile; three branches are designated for civil cases, three branches are assigned to criminal matters and one branch is appointed to hear juvenile matters.

**Specialty Courts**

Rock County Circuit Courts have three Treatment Alternatives and Diversion Specialty Courts: Drug Court, Operating While Intoxicated Court and Veterans Court. In these Courts, Court Case Managers oversee the twelve-month treatment program for those participating in the Specialty Courts. Treatment is designed for non-violent participants with substance abuse issues. Entry into the programs requires a contract agreement between the Rock County District Attorney's Office, Defense Counsel and the participant. Entry also requires a plea of guilty or no contest to current charges in exchange for potential reduction or dismissal of those charges or other sentencing concessions made upon successful completion of the program. Participants may also enter the program through a referral from the Department of Corrections as an Alternative to Revocation. In 2020, Rock County Circuit Courts introduced Family Recovery Court to the list of Treatment Alternatives and Diversion Specialty Courts. Dependency courts and child welfare systems often lack sufficient resources to address the multiple needs and complex risk factors of families in which parental substance use disorders contribute to child maltreatment. The Family Recovery Court will bring together child welfare services, substance use disorder treatment agencies, and other community service providers to meet the diverse needs of these families. The Family Recovery Court will seek to provide safe environments for children and intensive judicial monitoring and interventions to treat parents' substance use disorders and other co-occurring risk factors.

## **Mediation**

Mediation is a cooperative process involving the parties and a mediator, the purpose of which is to help the parties, by applying communication and dispute resolution skills, define and resolve their own disagreements, with the best interest of the child as the paramount consideration. It is recommended that the parents come to an agreement as to the legal custody and physical placement of their children. If they cannot, and a dispute arises, the court will order that the parents attend a mediation session. If the parents are still unable to come to an agreement, the court may make other orders, including the appointment of an attorney to represent the interests of a minor child (Guardian ad Litem), and the completion of a Proposed Parenting Plan. In making a final decision on legal custody or physical placement, the court will consider all factors related to the best interest of the child, including those listed in WI Statute 767.24.

## **Court Administration**

The administrative responsibilities of the Circuit Court involves budgeting and administering trial court resources, developing effective policies and procedures and recruiting and maintaining competent staff.

The Clerk of Circuit Court provides an administrative link between the judiciary and the county boards and the public. The Clerk of Court works closely with the Circuit Court to maintain a competent staff ensuring that the courts run smoothly and efficiently.

The Clerk of Circuit Court is the custodian of the court record. Record keeping for the courts is governed by state statute and Wisconsin Supreme Court rule. These require that the Clerk of Circuit Court maintain records of all documents filed with the courts, keep a record of court proceedings and collect various fees, fines and forfeitures ordered by the Court or specified by statute. The Clerk of Circuit Court also must establish and promote procedures for reasonable access to court records as well as maintain the confidentiality of records as set forth by statute and court order.

The Rock County Register in Probate keeps a record, in full, of all wills admitted to probate, decedents' estates, testamentary trusts, guardianships, protective placements, civil mental health commitments and records filed for safekeeping.

## **Jury Management**

The jury management system is administered by the Clerk of Circuit Court. Automation in the courts has made the process of selecting and notifying potential jurors much more efficient and has improved record keeping for jury management. The Clerk of Court works with the Director of State Courts and the Legislature to continue to improve jury management. Rock County citizens are obligated for no more than two weeks of jury service in a four-year period.

### **Court Finances**

Circuit courts are funded with a combination of state and county money. State funds are used to pay the salaries of the judges, official court reporters and reserve judges (retired judges who are assigned to hear cases when the need arises). The State also funds travel and training for the judges.

By law, the counties are responsible for all other operating costs except those enumerated by statute. For those exceptions, which include among other things the costs of providing guardians ad litem, court-appointed witnesses, interpreters and jurors; the State provides assistance in the form of statutory formula appropriations.

Court finances, including the collection and disbursement of fines, forfeitures and fees, are primarily controlled by the Clerk of Circuit Court. Fiscal responsibilities are managed with accurate, efficient and effective accounting practices. Financial software, designed in accordance with generally accepted accounting principles, assists clerks in efficiently handling this money.

## PERSONNEL SUMMARY

### CIRCUIT COURT

#### PERSONNEL - FULL TIME EQUIVALENT

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ (DECREASE)
CLERK OF CIRCUIT COURT			
Clerk of Circuit Court	1.0	1.0	0.0
Chief Deputy Clerk of Circuit Court	1.0	1.0	0.0
Financial Supervisor	1.0	1.0	0.0
Collections/Accounts Specialist	3.0	3.0	0.0
Division Leader Deputy Clerk	2.0	0.0	-2.0
Deputy Clerk Supervisor	0.0	2.0	2.0
Lead Deputy Clerk of Court	2.0	2.0	0.0
Deputy Clerk of Court	21.0	20.0	-1.0
Administrative Assistant	0.0	1.0	1.0
Clerk II	1.0	1.0	0.0
CIRCUIT COURT			
Court Commissioner	3.4	3.4	0.0
Deputy Register in Probate II	2.0	2.0	0.0
Circuit Court Office Manager	1.0	0.0	-1.0
Office Manager	0.0	1.0	1.0
Court Attendant	7.0	7.0	0.0
Judicial Assistant	6.0	6.0	0.0
Court Reporter	3.0	3.0	0.0
Deputy Clerk of Court	1.0	1.0	0.0
MEDIATION AND FAMILY COURT SERVICES			
Mediation & Family Court Services Manager	1.0	1.0	0.0
Secretary I	1.0	1.0	0.0
TOTAL	57.4	57.4	0.0

**CIRCUIT COURT**

**PERSONNEL MODIFICATIONS**

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
Reclassification	Chief Deputy Clerk of Circuit Court (PR 19 C)	Clerk of Court Administrator (PR 21 C)	1.0	0.0
Reallocation	Judicial Assistant (PR 10 A)	Judicial Assistant (PR 12 A)	6.0	0.0
Reclassification	Division Leader Deputy Clerk (PR 13 C)	Deputy Clerk Supervisor (PR 18 C)	2.0	2.0
Re-title	Circuit Court Office Manager	Office Manager	0.0	1.0
Reclassification	Deputy Clerk of Court (PR 3, Unit 2489)	Administrative Assistant (PR 7, Unit 2489 )	1.0	1.0

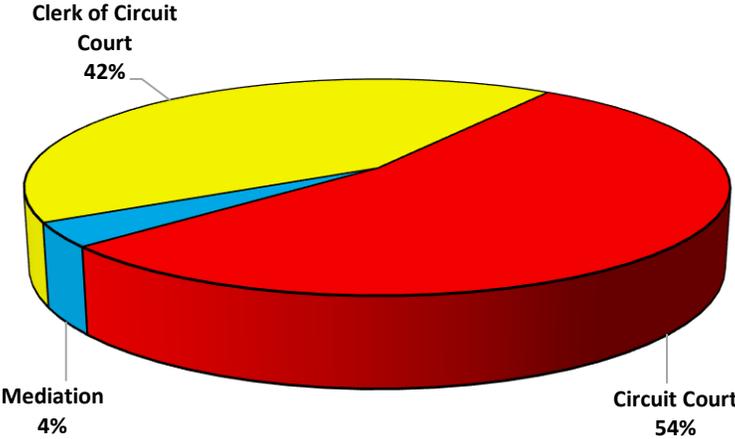
**FINANCIAL SUMMARY**  
**CIRCUIT COURT**

**2022**

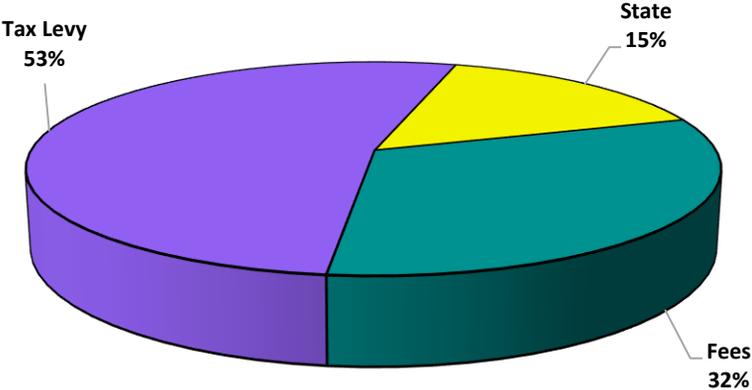
<b><u>REVENUES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Federal/State	\$837,698	\$837,698
Intergovernmental	246,289	246,289
Contributions	0	0
Fund Balance Applied	20,000	20,000
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	1,469,940	1,469,940
Total Revenues	<hr/> \$2,573,927	<hr/> \$2,573,927
<b><u>EXPENDITURES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Salaries	\$2,988,734	\$2,982,544
Fringe Benefits	1,391,743	1,390,957
Operational	1,033,145	1,033,145
Capital Outlay	0	0
Allocation of Services	0	0
Total Expenditures	<hr/> \$5,413,622	<hr/> \$5,406,646
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$2,839,695</b>	<b>\$2,832,719</b>

**2022 BUDGET  
CIRCUIT COURT**

EXPENDITURES BY OFFICE

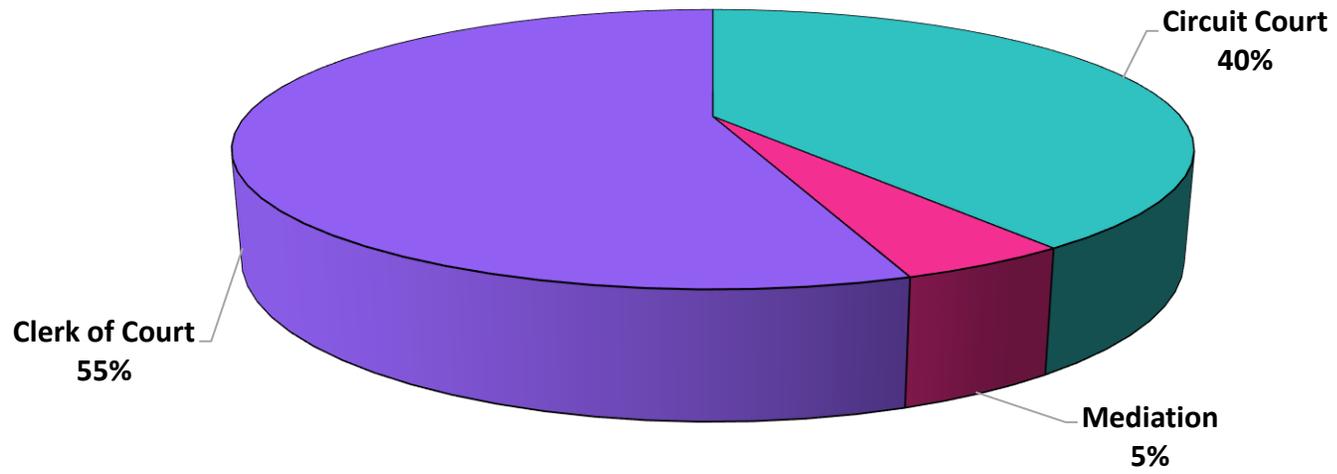


REVENUES BY SOURCE



**2022 BUDGET  
CIRCUIT COURT**

**TAX LEVY BY OFFICE**



## ADMINISTRATOR'S COMMENTS

### CIRCUIT COURT

2022

#### Budget Highlights

#### Revenue

- The Courts overall revenue will decrease \$31,765 or 1.8% from the prior year, including in part:
  - State Aid will decrease by \$50,687 or 6.3% to reflect less reimbursement activity in such areas as jury fees and witness fees due to lower court activity.
  - State Aid – Interpreter Fees will increase by \$14,920 or 22.7% due to increased need for bilingual services to a growing predominantly Spanish-speaking population.
  - County Ordinance Forfeitures will decrease by \$25,000 or 9.1% due to lower activity.
  - County Share of Fine and Forfeiture revenue will increase by \$20,000 or 10.0% due to higher activity.
  - Court-Appointed Counsel Reimbursement will increase by \$20,000 or 20.0% because of an increase in the payment rate.
- Mediation & Family Court Services revenue highlights:
  - Marriage License fees will increase by \$1,500 or 10.0% and will be more in line with the historical trend.
- Clerk of Court overall revenue will decrease by \$86,613 or 10.8% from the prior year.
  - Fees revenue is budgeted at \$23,000 in 2022, a decrease of \$10,000 or 30.3% due to lower court activity.

- Civil Fees is budgeted at \$245,000, a \$20,000 or 7.5% decrease due to lower activity.
- Intergovernmental Charges – County Departments will decrease by \$62,413 or 33.7% due to lower personnel costs of Child Support enforcement activities.

### Expenditures

- Courts
  - Other Contracted Services are budgeted at \$25,000, a decrease of \$20,304 or 44.8% due to carryover funds in the 2021 budget year that are not undertaken in 2022. This account covers primarily Veterans Court drug testing activity.
  - Attorney fees are budgeted at \$250,000 in 2022, no change from the prior year.
  - Indigent counsel fees are budgeted at \$190,000 in 2022. No change from the prior year. Defendants charged with a criminal case who do not qualify for representation from the State Public Defender's Office and are determined indigent by the Court are provided a court-appointed attorney.
- Mediation and Family Court Services
  - The Other Contracted Services account covers contracted mediator services. The 2022 budget is \$15,000, a decrease of \$5,000 or 25.0%, to account for the Director conducting more mediations.
- Clerk of Court
  - Postage will increase by \$3,000 or 6.7% due to the impact of the pandemic on increasing mailing of printed court operations.
  - Telephone will increase by \$5,000 or 66.7% due to additional remote staff needing cellphones.

## Personnel

- The Clerk of Court is requesting to reclassify 1.0 FTE Chief Deputy Clerk of Circuit Court Unilateral Pay Range 19 C to a Clerk of Court Administrator Unilateral Pay Range 21 C at a cost of \$1,621 and is not recommended. As with other reallocation requests in the budget, these positions would be reviewed in the recommended wage study.
- The Clerk of Court is requesting to reclassify 2.0 FTE Division Leader Deputy Clerk Unilateral Pay Range 13 C to Deputy Clerk Supervisor Unilateral Pay Range 18 C in 2022 at a cost of \$3,480. This change is part of a reorganization of the department's supervisory structure that the Board began approving mid-year 2021 and is recommended.
- The Clerk of Court is requesting to reclassify 1.0 FTE Deputy Clerk of Circuit Court (PR 3, Unit 2489) to Administrative Assistant (PR 7, Unit 2489) at a cost savings of \$3,623 and is recommended.
- The Circuit Court is requesting a reallocation of the 6.0 FTE Judicial Assistant in Unilateral Pay Range 10 A to 12 A at a cost of \$16,516. These change are not recommended due to the recommended wage study.
- The Circuit Court is requesting a reallocation of the Circuit Court Office Manager from Unilateral Pay Range 19 C to 21 C at a cost of \$5,445 and is not recommended due to the recommended wage study.
- I am recommending a title change of the Circuit Court Office Manager to Office Manager to be consistent with other county position job titles.

## Summary

- The recommended tax levy for the Circuit Court is \$1,131,998, an increase of \$67,266 or 6.3% over the prior year.
- The recommended tax levy for Mediation and Family Court Services is \$133,797, a decrease of \$2,948 or 2.2% from the prior year.
- The recommended tax levy for the Clerk of Circuit Court is \$1,566,924, an increase of \$99,115 or 6.8% over the prior year.
- Collectively, the tax levy for all functions of the Circuit Court is \$2,832,719, an increase of \$163,433 or 6.1% over the prior year.

**CHARTER**  
**911 COMMUNICATIONS CENTER**  
**2022**

**Mission Statement for the Rock County Communications Center**

The Rock County Communications Center is designed to provide the most efficient method for citizens to obtain fast, effective public safety services 24 hours a day throughout the year.

The Communications Center has been the single 911 Public Safety Answering Point (PSAP) for Rock County since 1993. Staff also answer non-emergency calls for service for all Rock County public safety agencies and telecommunicators dispatch for all (24) law, fire and emergency medical service agencies in the county.

**Staffing**

Administrative Staff positions include: Communications Center Director, Assistant Director, Training & Quality Assurance Manager, Administrative Secretary and GIS Coordinator.

Operations Staff positions include: Shift Supervisor, Telecommunicator and Call Taker.

Administrative staff work Monday-Friday, 8a-5p. Shift Supervisors work 12-hour shifts to maximize supervisor coverage on all shifts. Dispatch personnel work 8.5 hour days (30 minutes for briefing) on a rotating 5/2, 5/3 schedule.

Minimum staffing for 1<sup>st</sup> (630a-3p) and 2<sup>nd</sup> (230p-11p) shifts is (7) employees, while 3<sup>rd</sup> (1030p-7a) shift is (6). A supervisor is scheduled at all times and IT staff is on call 24/7.

**Training Program**

Training and certification of Communications Center staff members is essential in establishing and maintaining the credibility of the organization in addition to maintaining high service levels. Initial telecommunicator training can take up to one year to complete. All staff are required to complete at least (48) hours of continued professional training to maintain their Emergency Medical Dispatch certification every two years.

**Emergency Backup Center**

The Communications Center established a fully functional back-up communications center at the Town of Beloit Fire Department located at 2445 S. Afton Road in the event of a total facility failure at the main site. All supervisors and staff are required to perform back-up site training and/or operations at least once a year. All equipment is tested on a monthly basis to ensure readiness in the event of evacuation.

### **Systems Management**

The Communications Center relies heavily on various computer and other network related systems for the efficiency of its operations and to meet the public's expectation of services. These systems require continual maintenance, modification, and upgrading to maintain their usefulness and reliability.

### **Public Relations and Education Program**

The Communications Center regularly provides tours and conducts public presentations to schools and other community organizations. This program is essential to building a good relationship with the public and making certain that as new technologies emerge, the public is aware and trained on how to utilize them properly. The Communications Center also regularly attends job and community events, such as the Rock County Fair and National Night Out, to promote the Center and encourage people within our community to consider employment at the center.

### **Agency Accreditation**

The Rock County Communications Center is the only CALEA (Commission on Accreditation for Law Enforcement Agencies, Inc.) accredited communications center in the State of Wisconsin. The Center has been accredited since 2000, which makes it the longest standing, CALEA accredited communications center in the nation.

## PERSONNEL SUMMARY

### 911 COMMUNICATIONS CENTER

#### PERSONNEL - FULL TIME EQUIVALENT

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
Communications Center Director	1.0	1.0	0.0
Communications Center Assistant Director	1.0	1.0	0.0
Training & Quality Assurance Manager	1.0	1.0	0.0
Communications Center Shift Supervisor	6.0	6.0	0.0
Administrative Secretary	1.0	1.0	0.0
GIS Coordinator	0.75	0.75	0.00
Telecommunicator	32.0	32.0	0.0
Call Taker	4.0	4.0	0.0
Total	46.75	46.75	0.00

#### PERSONNEL MODIFICATIONS

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
FTE Increase	GIS Coordinator (PR 17 B Unilateral)	GIS Coordinator (PR 17 B Unilateral)	0.25	0.00
Reallocation	Comm. Ctr. Director (PR 32 C Unilateral)	Comm. Ctr. Director (PR 33 C Unilateral)	0.0	1.0

**FINANCIAL SUMMARY**  
**911 COMMUNICATIONS CENTER**  
**2022**

<b><u>REVENUES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Federal/State	\$0	\$0
Intergovernmental	0	0
Contributions	0	0
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	43,186
Fees/ Other	0	0
Total Revenues	\$0	\$43,186
<b><u>EXPENDITURES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Salaries	\$2,939,155	\$2,926,606
Fringe Benefits	1,206,138	1,204,362
Operational	882,715	882,715
Capital Outlay	1,435,386	985,386
Allocation of Services	0	(942,400)
Total Expenditures	\$6,463,394	\$5,056,669
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$6,463,394</b>	<b>\$5,013,483</b>

## **ADMINISTRATOR’S COMMENTS**

### **911 COMMUNICATIONS CENTER**

**2022**

#### **Budget Highlights**

##### **Revenue**

- The American Rescue Plan Act of 2021 (ARPA) is a federally funded \$1.9 trillion coronavirus rescue package designed to facilitate the United States’ recovery from the devastating economic and health effects of the COVID-19 pandemic. One provision of this law allows local governments to claim “lost revenue” and use those funds for the provision of general government services. This lost revenue provision through ARPA is recommended to fund \$942,400 in capital projects that have previously been funded by sales tax.
  
- Operational costs are fully supported by the tax levy, unless otherwise noted.

##### **Expenditures**

- Capital projects funded with ARPA are listed below:
  - MASTR III Updates (\$230,000)
    - In the 2019 budget, the department began the replacement of MASTR III equipment. The price for each channel varies depending on the number of repeaters and receiver sites per channel, but the overall cost to replace all equipment during this five-year project is approximately \$1.8 million.
  
    - In 2022, the department will be replacing the Beloit TAC 2, Janesville Police Department Tac repeater, Fireground Blue receiver (Beloit, Clinton, Edgerton, and Avon), Fireground Janesville receiver (remote receiver and dispatch ability to transmit) and Fireground Red (Beloit and Avon).

- Mindshare Radio Console Update (\$123,500) that replaces 2012 era models (includes speakers) which are having performance issues and locking up.
- Cielo Microwave Radio updates (\$85,000) that replaces the final four (plus one spare parts kit) of the old 2008 units.
- VPN Mindshare radio consoles at backup site (\$82,500). Radios at backup site are aging (11 years old) and need to be replaced. The existing consoles could also be used at other remote locations, if needed. Similar consoles were purchased for the main site via federal CARES funds in 2020.
- Intrado 911 Phones Positions (\$66,000) for new 911 phone positions for the building expansion, plus the Supervisor and Training room.
- Generators (\$165,000) at the Avon Tower, Milton Tower, and Clinton Tower sites needed to maintain radio coverage if a power outage occurs.
- Generator replacement (\$52,000) at CTY A Main Tower, which replaces a 1993 model.
- Mindshare radio consoles (\$36,000) that provide new radio positions for the building expansion, plus the Supervisor and Training room.
- UPS replacement units at the Ute St-Beloit site and the CTY A (main tower) site (\$66,000).
- Rock Fire ALL CALL paging capability (\$19,000) at the Dane County 911 site for backup paging in case of total network failure in Rock County.
- Netclock replacement (\$10,000) resolves issue with current phone clock time lags by replacing radio, CAD & phone netclocks - time synchronization.
- Air handling unit (\$7,200) replaces a failing air conditioning unit and heating backup unit at CTY A Tower.
- Terminals and PCs (\$43,186) includes funds to replace all 17 dispatch computers (plus Director and Assistant Director computers/monitors), as well as a new computer and related equipment for the Training and Quality Assurance Manager position created as part of the 2021 budget. This is recommended to be funded with sales tax.

- Public safety radio system backup system enhancements (\$450,000) are requested but not recommended. A study is currently underway to determine how to best address improvements in this area, which are being considered as a result of a network outage. It is premature to allocate funds until the results of the study are known identifying options and costs.
- Telephone is budgeted to increase by \$5,951 or 7.4% due to temporary, redundant landlines until an internet-based phone connection can be resolved.
- Repair and Maintenance Services is budgeted to increase by \$16,631 or 4.4% due to contracting for air conditioning maintenance services because of several failures occurring over the years.
- Training Expense is budgeted to increase by \$9,039 or 45.6% primarily due to staff attending every four-year accrediting agency conference (Commission on Accreditation of Law Enforcement Agencies – CALEA).

#### Personnel

- The department is requesting to increase the GIS Coordinator position (PR 17 B Unilateral) from 0.75 FTE to 1.0 FTE at a cost of \$18,424. Given increases in workload there is a justification for this request. However, given competing priorities this change is not recommended at this time.
- I am recommending the reallocation of the Communication Center Director from PR 32 C to PR 33 C Unilateral at a cost of \$4,099.

#### Summary

- The recommended tax levy is \$5,013,483 which is an increase of \$174,244 or 3.6% over the prior year.

**CHARTER**  
**DISTRICT ATTORNEY'S OFFICE**

**2022**

**DISTRICT ATTORNEY**

The key objective of the District Attorney of Rock County will be accomplished by satisfying the following commitments:

**Public Service Commitment**

To provide efficient and effective prosecution of criminal, ordinance and traffic violations for the protection of the citizens of Rock County; to incorporate evidence based decision making (EBDM) in all decision points of the criminal justice system; to fulfill responsibilities and services of the department as set forth by Wisconsin Statutes; to minimize criminal recidivism by implementing EBDM validated Deferred Prosecution and Domestic Violence Intervention Programs; and to comply with Constitutional and Statutory responsibilities by providing an effective Victim/Witness Assistance Program.

**Intergovernmental Commitment**

To work with the Rock County Circuit Courts, Juvenile and Adult Probation Departments, Rock County Human Services Department, all local, state and federal law enforcement agencies, and the Rock County Board of Supervisors in compliance with all state and federal legislation.

**Management Commitment**

To work with the County Administrator and the Rock County Board of Supervisors in managing activities of the District Attorney's Office in an efficient, effective and professional manner, consistent with all legal and ethical requirements, statutory constraints, federal and constitutional constraints.

**Critical Performance Areas**

1. **Administrative Objective**

Plan, organize, and implement policy guidelines which effectively establish obtainable program objectives incorporating the following set standards and procedures:

- a. Comply with Wisconsin Statutes by preparing an annual Coordinated Plan and Budget to be submitted for approval to the Rock County Board of Supervisors.
- b. Comply with Wisconsin Statutes, U.S. and Wisconsin Constitutions and the Supreme Court of Wisconsin judicial

guidelines.

- c. Internal departmental reviews of budget and service programs with line item reviews and expenditure analysis to be reported monthly, together with program evaluations.

2. Prosecution Objective

To effectively prosecute all violations of criminal state statutes and county ordinances, state and county traffic violations, cases referred by various county and state agencies and enforcement of laws and statutes pertaining to juveniles, to the following established standards:

- a. Per Wisconsin Statutes, case law established in federal and state courts, and within professional ethical guidelines, aggressively prosecute criminal and ordinance violations by coordinating efforts of local, county, state and federal law enforcement agencies.
- b. Per Wisconsin Statutes and Circuit Court directives, work in conjunction with the Juvenile Probation Department to prosecute and enforce Chapters 48 and 938 Juvenile Code matters.
- c. Per Wisconsin Statutes, efficiently prosecute cases referred by various state agencies as resources permit.
- d. To incorporate evidence based decision making at all decision points in the criminal system to enhance public safety, promote a fair justice system and to allocate limited resources effectively.

DEFERRED PROSECUTION/DOMESTIC VIOLENCE INTERVENTION PROGRAM

To identify persons eligible for diversion programming by means of a validated assessment tool, provide counseling and maintain statistical data relating to the Diversion, Deferred Prosecution and Domestic Violence Intervention Programs and incorporate the following established standards and procedures:

- a. Establish Deferred Prosecution/Domestic Violence Intervention Program policy according to State Law, evidence based practices, program staff and the District Attorney policy.
- b. Incorporate a validated assessment tool to identify appropriate diversion program candidates and provide validated assessments and referrals to appropriate interventions, counseling and write a contract describing these procedures.
- c. Provide a safe atmosphere where clients are held accountable for their actions (in particular, violence) and examine the effects of their actions (especially violence) on others.
- d. Consistently report to the District Attorney on a case-by-case basis, the success or failure of particular individuals in any of the programs. Notify District Attorney's Office, Clerk of Courts, defense attorneys and clients of client's court appearances.
- e. Facilitate weekly intervention groups and counsel clients who are in Diversion, Deferred Prosecution or the Domestic Violence Intervention Program.

- f. Monitor clients participation in outside programming.
- g. Report to the District Attorney each client's participation in diversion programming and provide written documentation to the courts, defense attorney and client about their participation in the diversion programs.
- h. Establish restitution payment plans with clients after conferring with the Victim Witness office and ensure that clients are making regular payments to the Clerk of Courts so that victims are made whole.
- i. Pursuant to policy guidelines established with the District Attorney, provide effective coordination of community service activities dealing with Deferred Prosecution clients.
- j. Attend meetings to be involved in state and local abuser treatment programming and policymaking.
- k. Develop and effectively utilize domestic violence curriculum to help educate domestic violence clients.
- l. Develop treatment plans for medium risk offenders referred through the District Attorney's Office.
- m. Counsel, teach and hold all clients accountable for their actions during programming.
- n. Develop client skills to promote clear, healthy, responsible, law-abiding thinking and actions.
- o. Develop diversion options for offenders in the criminal justice system and advise the Rock County EBDM committee.

#### VICTIM/WITNESS ASSISTANCE

To provide comprehensive services to victims and witnesses of crime in an effort to ease the pain of victimization and reduce the confusion and inconvenience caused by their involvement in the criminal justice system. Pursuant to Chapter 950 of the Wisconsin Statutes, including the 2020 Marsy's Law Amendment, and the policy guidelines established by the District Attorney, the Coordinator of the Victim/Witness Office implements policies and procedures as enumerated in the Victims and Witnesses Bill of Rights. The following standards and procedures are utilized:

- a. Pursuant to policy guidelines established by the District Attorney, read all police reports involving a victim.
  - 1) Assess the needs of that victim.
  - 2) Refer victims to existing community resources, for example: financial, counseling, mental health, medical, shelter, social services, etc.
- b. Provide court support to victims and witnesses throughout the criminal court process and, if needed, prepare victims and witnesses to testify at court proceedings.
  - 1) Schedule and participate in meetings between the prosecutor and victim.
  - 2) Convey any settlement negotiations to victim and assist victim in participating with District Attorney's Office in settlement process.

- 3) Tips for testifying.
- 4) Show victims the courtroom and explain the role of the court personnel.
- c. Provide witness call-off services to effectively reduce the overtime costs relating to police witnesses, thereby lowering taxpayer costs for overtime paid to police witnesses who are subpoenaed to court. Witness call-off will also prevent regular citizens from making unnecessary trips to court, thereby saving taxpayers the cost of witness fees for witnesses who are not needed to testify.
  - 1) Notify victims and witnesses of scheduled court proceedings.
  - 2) Notify victims and witnesses of cancellations.
  - 3) Notify victims and witnesses of the final disposition of the case in which they are involved.
- d. Provide victims with information regarding Crime Victim Compensation.
  - 1) Explain the benefits that are available.
  - 2) Explain how to apply for such benefits.
- e. Provide victims with the opportunity to be heard at all hearings at which their rights could be implicated, including making a statement to the court at the time of sentencing pertaining to the economic, physical and psychological effect of the crime upon the victim.
  - 1) Assist victims in filling out a Victim Impact Statement.
  - 2) File the Victim Impact Statement with the court.
  - 3) Provide a copy of the Victim Impact Statement to the District Attorney and to the defense attorney.
- f. Assist victims in having their stolen or other personal property expeditiously returned by law enforcement agencies when no longer needed as evidence.
  - 1) Check with District Attorney to see if property can be returned.
  - 2) Contact the law enforcement agency involved to inform them that the property is no longer needed and can be returned to the victim.
- g. Intervene, on behalf of victims and witnesses, with their employers.
  - 1) Write a letter to ensure that employers will cooperate with the criminal justice process.
  - 2) Ask employers that victims and witnesses not be discriminated against in any manner because of their appearances in court.
- h. Provide a comfortable, secure waiting area separate from defense witnesses, as well as providing accompaniment to court.
- i. Arrange for transportation, lodging, etc., for victims and witnesses to ensure participation in the prosecution of a case.

- j. Arrange for law enforcement protection when witness's safety is threatened.
  - 1) Discuss with witnesses safety issues.
  - 2) Make referral to the police department.
  - 3) Discuss the option of a restraining order, etc.
- k. Arrange for temporary childcare while a victim or witness is appearing in court or meeting with prosecution.
- l. Advise the Rock County EBDM committee on issues involving victims of crime to promote fairness in the criminal justice system.

#### Child Abuse Resource Environment (CARE) House

To provide child victims and their families with the highest quality of services, District Attorney and Victim/Witness are participating in the multi-disciplinary investigative videotaped interviews of children at CARE House. Children and their families who encounter CARE House leave the criminal justice system with the belief that the professionals involved worked together to achieve justice in an organized, experienced and specialized manner.

##### Standards and Procedures:

- a. Provide a primary, consistent support person for the child victim and their family throughout the criminal court process.
  - 1) Meet the child and their family.
  - 2) Explain reasons for District Attorney and Victim/Witness to be present.
- b. Gain information about the case at its initial stages regarding family dynamics and how this affects the child's ability to testify or to endure the criminal court process.
  - 1) Record date, time of interview, the people present and follow-up plans.
  - 2) Observe interview.
- c. Provide feedback to the District Attorney's Office regarding the child's ability to articulate the series of events that took place during the alleged crime.
- d. Establish a relationship with the other professionals working on a case to increase effective communication.
  - 1) Participate in briefings and debriefings.
  - 2) Offer ongoing communication.
- e. Provide basic information to children and their families regarding the role of the Victim/Witness Office, the District Attorney's office and the criminal courts.
  - 1) Offer support in court for children and their families.
  - 2) Explain the impact of the videotape in the criminal court process.

**PERSONNEL SUMMARY**

**DISTRICT ATTORNEY**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
<b>DISTRICT ATTORNEY</b>			
District Attorney Office Manager	1.0	0.0	-1.0
Office Manager	0.0	1.0	1.0
Investigator	1.0	1.0	0.0
Lead Legal Support Specialist	2.0	2.0	0.0
Legal Support Specialist	12.0	12.0	0.0
Administrative Assistant	3.0	3.0	0.0
SUBTOTAL	19.0	19.0	0.0
<b>VICTIM/WITNESS</b>			
Victim/Witness Coordinator	1.0	1.0	0.0
Victim/Witness Specialist	3.4	3.4	0.0
Administrative Assistant	2.0	2.0	0.0
SUBTOTAL	6.4	6.4	0.0
<b>DEFERRED PROSECUTION</b>			
Deferred Prosecution Director	1.0	1.0	0.0
Human Services Professional II - IV	2.4	2.4	0.0
Administrative Assistant	1.0	1.0	0.0
SUBTOTAL	4.4	4.4	0.0
Total	29.8	29.8	0.0

**PERSONNEL MODIFICATIONS**

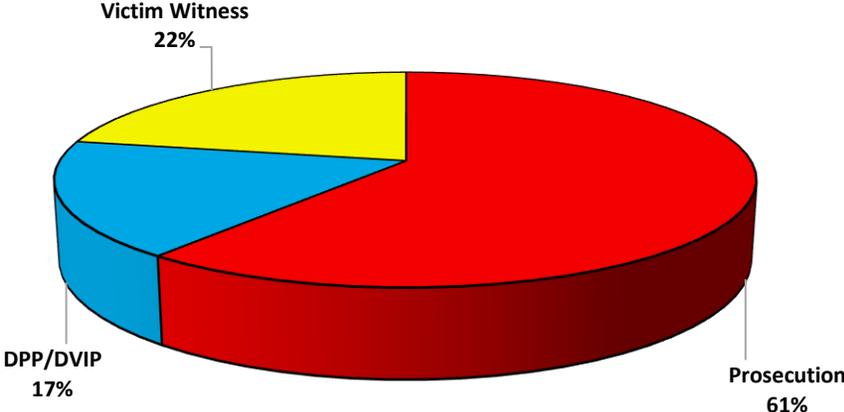
TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
Reallocation	District Attorney Office Manager, PR 18C	District Attorney Office Manager, PR 20C	1.0	0.0
Re-Title	District Attorney Office Manager, PR 18C	Office Manager, PR 18C	0.0	1.0
Reallocation	Legal Support Specialist, 2489 PR 4	Legal Support Specialist, 2489 PR 3	12.0	0.0

**FINANCIAL SUMMARY**  
**DISTRICT ATTORNEY'S OFFICE**  
**2022**

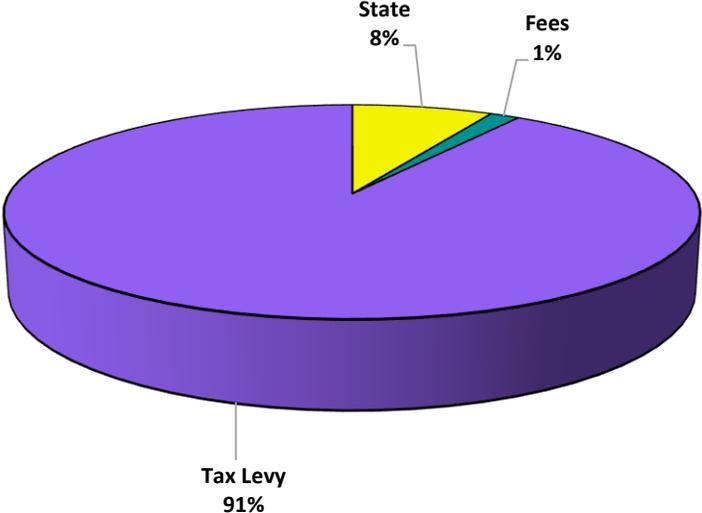
<b><u>REVENUES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Federal/State	\$177,108	\$177,108
Intergovernmental	0	0
Contributions	0	0
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	34,000	37,000
Total Revenues	\$211,108	\$214,108
<b><u>EXPENDITURES</u></b>	<b><u>DEPARTMENT REQUEST</u></b>	<b><u>ADMINISTRATOR'S RECOMMENDATION</u></b>
Salaries	\$1,480,915	\$1,471,400
Fringe Benefits	713,854	712,505
Operational	109,835	109,349
Capital Outlay	7,775	7,775
Allocation of Services	0	0
Total Expenditures	\$2,312,379	\$2,301,029
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$2,101,271</b>	<b>\$2,086,921</b>

**2022 BUDGET  
DISTRICT ATTORNEY**

EXPENDITURES BY PROGRAM



REVENUES BY SOURCE



## ADMINISTRATOR'S COMMENTS

### DISTRICT ATTORNEY

2022

#### Budget Highlights

##### Revenue

- Fees in the District Attorney's main account are budgeted at \$13,000, a \$2,000 or 13.3% decrease from the prior year. This account represents requests for discovery materials by defense counsel.
- State Aid comes from Victim/Witness State reimbursement and is projected to be at 42.5% of program expenses, or \$177,108, no change from the prior year's budgeted amount. 88% of State revenue used to reimburse counties is derived from the Victim Witness surcharge, which can fluctuate and has declined in recent years. County costs to administer the program have increased statewide. These two factors result in a lower reimbursement rate.
- Victim/Witness Fees are budgeted at \$20,000, an increase of \$3,000 or 17.6% over the prior year.
- Fees for the Deferred Prosecution Program were eliminated in 2018 because of increased emphasis of Evidence-Based Decision Making (EDBM) efforts that eligible participants have access to the program regardless of socioeconomic status.
- An Assessment Fee is charged to participants in the Domestic Violence Intervention Program. In 2022, this amounts to \$1,000, a \$300 increase or 42.9% over the prior year due to more participants in the program.

##### Expenditures

- In the District Attorney's main account:
  - Other Contacted Services will increase by \$1,600 to cover an additional multifunction printer for the office.
  - Repair and Maintenance Services will decrease by \$1,600 or 51.6% due to less small office equipment repairs.

- Law Books is projected to decrease by \$1,240 or 71.3% because of the department ordering on an every two-year schedule.
- Software Purchase will increase by \$11,050 due to the purchase of Adobe Pro software licenses for the Legal Support Specialists.
- Terminals and PCs will increase by \$4,575 due to the purchase of additional scanners for the support staff.
- In the Deferred Prosecution Program:
  - Telephone will increase by \$1,414 to provide staff with cellphones while working remotely.
- In the Victim/Witness Program:
  - Telephone will increase by \$2,600 to provide staff with cellphones while working remotely.
  - In the Office Supplies account, the department is budgeting \$2,000, a decrease of \$2,000, based upon historical trends.
  - In the Training Expense account, the department is budgeting \$4,000, an increase of \$2,000, due to staff certification in such areas as sexual assault, child maltreatment, etc.
  - Terminals and PCs will increase by \$2,600 due to the purchase of additional scanners and other equipment upgrades for the support staff.

Personnel

- The department has requested a reallocation of 12.0 FTE Legal Support Specialists from Pay Range 4 to Pay Range 3 in Unit 2489 at a cost of \$9,624 and is not recommended. Like other reallocation requests for 2022, these will be evaluated as part of the organization-wide wage study recommended for 2022.
- The department has requested a reallocation of 1.0 FTE District Attorney Office Manager from Unilateral Pay Range 18 to Pay Range 20 at a cost of \$1,240. As noted above, this is not recommended due to the proposed wage study.

- I recommend a title change from District Attorney Office Manager to Office Manager to be consistent with other position titles in the County.

#### Summary

- The recommended tax levy for the District Attorney's Office is \$2,086,921, which is an increase of \$80,600 or 4.0% over the prior year.

**CHARTER**  
**MEDICAL EXAMINER'S OFFICE**  
**2022**

**OFFICE OF THE MEDICAL EXAMINER**

The duties of the Medical Examiner are described in Wisconsin Statutes Chapters 59, 69, 146 and 979; primary function of the Medical Examiner's Office is to perform an independent, medicolegal investigation of the cause and manner of death of any person within its jurisdiction so that the circumstances of the death are explained and understood. The Medical Examiner certifies the cause and manner of death on the death certificate, which then serves as a legal record of the death. Records of death investigations are maintained. Information is shared with local, state and federal agencies for investigative and statistical purposes and with groups, business entities, and individuals having an interest in the death.

The Medical Examiner has developed a protocol for the reporting of deaths in Rock County in accordance with Chapters 59, 69, and 979 of the Wisconsin Statutes, and DHFS Rules 131 and 135 as well as local policy of the Rock County Medical Examiner permitted under HFS 135.08 (the same as for Coroner).

The Medical Examiner's Office has a duty to the health and wellbeing of the community. Investigations and other services must be performed with compassion and consideration for the family, friends, and community affected by the death.

**KEY OBJECTIVE**

The key objective of the Medical Examiner's Office will be accomplished by satisfying the following commitments:

**Public Service Commitment**

To perform the duties of the Medical Examiner's Office as outlined in Wisconsin Statutes with integrity, compassion and professionalism. To provide quality services utilizing appropriate resources, and to promote public health and safety. To be accountable to citizens of Rock County for managing all activities and operations of the Medical Examiner's Office in an effective and efficient manner.

**Professional Commitment**

To provide services that meet or exceed the standards of practice for Wisconsin Medical Examiners as defined by the Operational Guidelines of the Wisconsin Coroners and Medical Examiners Association, the International Association of Coroners and Medical

Examiners, the National Association of Medical Examiners, and the U.S. Office of Justice, National Guidelines for Death Investigations. To promote professional standards of medicolegal death investigation in Rock County and the State of Wisconsin.

#### Interagency Commitment

To work cooperatively with local, state and federal agencies including but not limited to: the U.S. Office of Justice, the Wisconsin State Office of Justice, the U.S. Office of Health & Human Services, the Wisconsin State Office of Health Services, the U.S. Office of Transportation, the Wisconsin State Office of Transportation, the Wisconsin State Office of Natural Resources, the State Laboratory of Hygiene, and with federal, state, and local law enforcement and emergency services agencies, and with state and local Emergency Management.

#### Intergovernmental Commitment

To work cooperatively with the Rock County Board of Supervisors and all other agencies of Rock County government in matters relating to the operation of the Medical Examiner's Office and consistent with the needs of the county.

### **CRITICAL PERFORMANCE AREAS**

#### Administrative Objectives

To maintain an official system of planning on a one-year basis, setting forth critical continuing objectives and specific annual objectives, and the use of resources to achieve those objectives.

#### Standards:

- a. Prepare an annual management charter.
- b. Prepare an annual budget to support service objectives and in consideration of the one-year forecast.
- c. Develop written Office policies and procedures and review annually.
- d. Monitor compliance with Office policy and procedure.
- e. Monitor quality of services provided to families, customers, and outside agencies on a daily, monthly and annual basis.
- f. Maintain the public records of the office.
- g. Collect revenues for services provided by the office as determined by the Rock County Board of Supervisors.
- h. Prepare and report statistics for the information of the County Board of Supervisors, state and local agencies, other medical examiners and coroners, and the public.
- i. Provide professional training and continuing education for all staff to maintain competence.

- j. Maintain staffing levels that allow duties to be assigned and completed effectively and in a timely manner.
- k. Maintain a safe and supportive work environment.
- l. Provide medicolegal death investigation services to Rock County 365 days per year and maintain regular business office hours in accordance with Rock County Ordinances.

#### Death Investigation Objectives

To provide professional death investigations and related services as efficiently and effectively as possible for the citizens of Rock County.

Standards:

- a. Provide services with the highest regard for human dignity, and work with the recipients of services on an individual basis without prejudice.
- b. Provide a fair, honest, and legally just death investigation.
- c. Respond to reported deaths in a timely manner.
- d. Investigate all deaths meeting the Criteria for Reportable Cases for the Rock County Medical Examiner's Office in accordance with office policy and procedure and utilizing appropriate resources in an effective and efficient manner.
- e. Work in collaboration with forensic experts and investigative agencies in performing death investigations.
- f. Conduct an autopsy or other examinations of a medicolegal or forensic nature as may be required to determine or document the cause and manner of death.
- g. Submit specimens and reports to external agencies as required by Wisconsin Statutes.
- h. Prepare complete, accurate, and detailed reports of death investigations to include the circumstances surrounding the death that are known, medical information pertinent to the investigation of the death, findings of forensic tests or examinations, interviews with witnesses and next of kin, release of the body for final disposition, and the cause and manner of death as certified.
- i. Assist the District Attorney in performing a legal inquest if, in the Medical Examiner's judgment, such an inquest is necessary, or at the request of the District Attorney, per State Statute Ch. 979.
- j. Testify to facts and conclusions disclosed by Medical Examiner's investigations before a court or District Attorney, and make records pertinent to the investigation available to the court or its designee.

#### Other Service Objectives

To prepare and maintain complete written reports regarding all investigated deaths, permits, fees, property and statistics. To issue certificates, permits and reports in a timely manner.

Standards:

- a. Maintain confidentiality of protected medical information and medical records.
- b. Comply with open records law while protecting the integrity of an ongoing investigation in cooperation with the district attorney and law enforcement.
- c. Maintain paper and electronic files of investigations.
- d. Provide copies of Medical Examiner's reports to next of kin and official agencies free of charge.
- e. Provide certificates and permits in accordance with Wisconsin Statutes and office policy in a timely manner.

Public Relations Objectives

Provide quality services and perform duties in a manner sensitive to those grieving the loss of the deceased, whether they are family, friends or a community.

Standards:

- a. Conduct duties with respectful consideration of cultural and religious practices.
- b. Maintain the dignity of the deceased.
- c. Provide information to the next of kin regarding a death and/or autopsy results in a compassionate and humane manner, and prior to releasing information to the media.
- d. Provide investigation results to next-of-kin or family members promptly and in such a manner as to not compromise ongoing investigations.
- e. Provide news releases regarding a death investigation in cooperation with the investigating law enforcement agency and in such a manner as to not compromise ongoing investigations.
- f. Support the donation of anatomical gifts in accordance with Wisconsin Statutes Ch. 146, while maintaining the integrity of a death investigation.
- g. Provide information about grief resources, organ and tissue donation and other resources when appropriate.
- h. Educate the citizens of Rock County about the functions and responsibilities of the Medical Examiner's Office via handouts, presentations, interviews, and media news releases.
- i. Work in partnership with other organizations and agencies toward the reduction of preventable deaths.

**PERSONNEL SUMMARY**

**MEDICAL EXAMINER**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
Medicolegal Investigations Manager	1.0	1.0	0.0
Medicolegal Investigator	4.0	4.0	0.0
Administrative Assistant	0.4	0.4	0.0
Total	5.4	5.4	0.0

**PERSONNEL MODIFICATIONS**

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
-	-	-	-	-

## FINANCIAL SUMMARY

### MEDICAL EXAMINER

2022

<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$0	\$0
Intergovernmental	0	0
Contributions	0	0
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	163,093
Fees/ Other	257,004	260,190
Total Revenues	<hr/> \$257,004	<hr/> \$423,283
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$450,487	\$450,487
Fringe Benefits	160,157	160,157
Operational	466,071	466,071
Capital Outlay	202,075	163,093
Allocation of Services	0	0
Total Expenditures	<hr/> \$1,278,790	<hr/> \$1,239,808
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$1,021,786</b>	<b>\$816,525</b>

## ADMINISTRATOR'S COMMENTS

### MEDICAL EXAMINER

2022

#### Budget Highlights

##### Revenue

- Legislation passed in 2015 (Wisconsin Act 336) limited increases in Medical Examiner fees only to the increase in the Consumer Price Index, which is currently 1.4%.
  - The Cremation Fee is recommended to be increased from \$242 to \$245, an increase of 1.4%. In addition, the Medical Examiner's Office has budgeted for more cremations in 2022 based on historical trends. This line item is due to increase by \$17,165 or 7.1% over the prior year.
  - No change is recommended for the Disinterment Fee of \$100 as the Office processes only two permits annually.

##### Expenditures

- The County contracts with the Dane County Medical Examiner's Office for management and oversight services. The County contracts for this service through a five-year intergovernmental agreement with Dane County. The County lengthened the term of the services with Dane County from a two-year period to a five-year period with the 1<sup>st</sup> year of the new term in 2022. The budget for this agreement is represented in the Other Professional Services line item. \$361,925 is budgeted in 2022, representing an increase of \$31,240 or 9.5% over the prior year. The major component of the additional cost is addressing the recruitment and retention of forensic pathologists. Costs for additional services, such as additional autopsies, are not included in this figure but are authorized to be charged if additional caseload dictates such. Services covered by the agreement are detailed below.
  - Office management and oversight - 12 hours per week from Dane County administrative staff (\$47,089).
  - Forensic review for all cases - estimated 900 per year (\$50,450).
  - Management from a Forensic Pathologist - estimated two hours per week (\$17,489).

- Autopsies - estimated at 152 per year (\$201,927).
- Transportation costs for autopsies - estimated 152 round trips per year (\$37,553).
- External examinations by medical personnel - estimated 10 per year (\$4,946).
- Transportation costs for external examinations - estimated at 10 round trips per year (\$2,471).
- The Department is requesting to outfit both transport vans with power-assisted body cots. Currently, staff manually load and unload decedents on a cot into the transport vans. Many decedents weigh 200 – 400 pounds, which creates a significant risk for injury to staff. The equipment request covers four power load cots at a total cost of \$163,093 and is recommended. Each van is equipped to transport two decedents. The equipment has a seven-year life span and will be transferable when a transport van is scheduled for replacement. Funds would come from sales tax.

#### Personnel

- No personnel changes are requested in 2022.

#### Summary

- The recommended tax levy for the Medical Examiner's Office is \$816,525, which is an increase of \$71,941 or 9.7% over the prior year.

## CHARTER

### CHILD SUPPORT SERVICES

2022

#### **Objectives and Standards:**

The key objective of Rock County Child Support Services will be accomplished by satisfying the following commitments:

#### **Public Service Commitment:**

Rock County Child Support Services is committed to promoting parental responsibility and enhancing the well-being of children and families by providing child support services to our community. We strive to build bridges within our community by committing to our core values, which include:

- Children and families
- Communication
- Diversity in the workplace and the community
- Performance excellence
- Skills, knowledge, and innovation in our workforce
- Professional and ethical conduct
- Respect, understanding, and compassion
- Dedicated service with integrity

#### **Professional Commitment:**

Rock County Child Support Services is committed to providing services in the highest professional manner by best utilizing our resources provided by the County, State, and Federal governments.

**Management Commitment:**

Rock County Child Support Services Management is accountable to the County Administrator, Rock County Board of Supervisors and the Bureau of Child Support for managing all activities of Rock County Child Support Services in an effective, ethical, and professional manner. We are committed to our responsibilities of carrying out the policy directives of the County Administrator and the Rock County Board of Supervisors, the Bureau of Child Support, and other State and Federal Agencies.

**Rock County Interdepartmental Commitment:**

Rock County Child Support Services is committed to interacting in a cooperative manner with other agencies of Rock County government in all matters. We recognize the need to work together in order to provide the quality of service that the citizens of Rock County deserve.

**Intergovernmental Commitment:**

Rock County Child Support Services complies with State and Federal regulations with regard to intergovernmental actions. We cooperate with the Office of Child Support Enforcement, Wisconsin Bureau of Child Support, the Department of Children and Families, Division of Family and Economic Security, and other State, Federal and local agencies, to coordinate and provide reciprocal child support services when other states or countries are involved.

## PERSONNEL SUMMARY

### CHILD SUPPORT SERVICES

#### PERSONNEL - FULL TIME EQUIVALENT

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
Child Support Director	1.0	1.0	0.0
Child Support Supervisor	2.0	2.0	0.0
Lead Child Support Specialist	1.0	1.0	0.0
Child Support Reimbursement Specialist	15.0	15.0	0.0
Child Support Financial Specialist	3.0	3.0	0.0
Administrative Secretary	1.0	1.0	0.0
Child Support Case Initiation Specialist	2.0	2.0	0.0
Clerk-Typist III	4.0	4.0	0.0
Clerk-Typist II	2.0	2.0	0.0
Child Support Clerical Worker	1.2	1.2	0.0
Total	32.2	32.2	0.0

#### PERSONNEL MODIFICATIONS

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
Reallocation	Clerk-Typist II (2489 Range 12)	Clerk-Typist II (2489 Range 11)	2.0	0.0
Reallocation	Clerk-Typist III (2489 Range 11)	Clerk-Typist III (2489 Range 9)	4.0	0.0
Reallocation	Lead Child Support Specialist (2489 Range 1A)	Lead Child Support Specialist (2489 Range 0.5)	1.0	0.0
Reallocation	Child Support Financial Specialist (2489 Range 4A)	Child Support Financial Specialist (2489 Range 4)	3.0	0.0
Reallocation	Child Support Reimbursement Specialist (2489 Range 3)	Child Support Reimbursement Specialist (2489 Range 1A)	15.0	0.0

# FINANCIAL SUMMARY

## CHILD SUPPORT

2022

<u>REVENUES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Federal/State	\$2,749,580	\$2,719,274
Intergovernmental	0	0
Contributions	0	0
Fund Balance Applied	0	0
Transfers In	0	0
Deferred Financing	0	0
Sales Tax	0	0
Fees/ Other	49,350	49,350
Total Revenues	<hr/> \$2,798,930	<hr/> \$2,768,624
<u>EXPENDITURES</u>	<u>DEPARTMENT REQUEST</u>	<u>ADMINISTRATOR'S RECOMMENDATION</u>
Salaries	\$1,494,562	\$1,455,214
Fringe Benefits	755,394	749,825
Operational	1,149,561	1,147,061
Capital Outlay	0	0
Allocation of Services	0	0
Total Expenditures	<hr/> \$3,399,517	<hr/> \$3,352,100
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$600,587</b>	<b>\$583,476</b>

## **ADMINISTRATOR'S COMMENTS**

### **CHILD SUPPORT SERVICES**

**2022**

#### **Budget Highlights**

##### **Revenue**

- The Child Support Services Office receives 66% Federal reimbursement on most expenditures. In 2022, it is anticipated that this revenue source will total \$1,281,106, a decrease of \$247,385 or 16.2% from the prior year.
- State revenue is budgeted at \$1,438,168 for 2022, an increase of \$120,744 or 9.2% over the prior year. The level of State funding is contingent on Child Support meeting performance measures related to cases with current support ordered, cases with arrears balances, and IV-D caseload.

##### **Expenditures**

- Contracted Services represents a large expenditure in the Child Support Office budget (\$790,977). This reimburses the Circuit Court, Clerk of Circuit Court, and Corporation Counsel for staff time processing child support cases.
- Telephone is budgeted at \$15,000, an increase of \$2,500 or 20.0% due to additional staff getting cellphones for remote work.
- Office Supplies is budgeted at \$20,500, a decrease of \$3,374 or 14.1% from the prior year due to historical trends.
- In 2022, the requested Travel and Training line items total \$19,800, an increase of \$4,023 or 25.5%. The increase is a result of the department needing to attend state and regional training required to keep abreast of the latest developments in Child Support.

## Personnel

- The department is requesting a number of position reallocations, due both to internal and external equity. These requests provide a great example of why the recommended wage study is needed. For example, some of these positions also appear in the rosters of other departments, resulting in impacts across the organization. Also, increases in pay may assist one department in recruiting and retaining staff, but this comes at the expense of another department when staff transfer internally across the County. This results in similar reallocation requests from other departments the following year. For these reasons, the following requests are not recommended:
  - Reallocation of 2.0 FTE Clerk-Typist II positions currently at Unit 2489 Range 12 to Unit 2489 Range 11 at a cost in 2022 of \$2,432.
  - Reallocation of 4.0 FTE Clerk-Typist III positions currently at Unit 2489 Range 11 to Unit 2489 Range 9 at a cost in 2022 of \$5,456. This is not recommended.
  - Reallocation of 1.0 FTE Lead Child Support Specialist positions from Unit 2489 Range 1A to Unit 2489 Range 0.5 at a cost of \$1,144.
  - Reallocation of 3.0 FTE Child Support Financial Specialist positions from Unit 2489 Range 4A to Unit 2489 Range 4 at a cost of \$3,289.
  - Reallocation of 15.0 FTE Child Support Reimbursement Specialist positions from Unit 2489 Range 3 to Unit 2489 Range 1A at a cost of \$32,596.

## Summary

- The recommended tax levy for the Child Support Services Department is \$583,476, an increase of \$96,188 or 19.7% over the prior year.

## ADMINISTRATOR'S COMMENTS

### EVIDENCE BASED DECISION MAKING (EBDM) INITIATIVE

2022

#### Budget Highlights

The vision statement for EBDM is “A fair justice system, reducing harm to all for a safer Rock County.” The programming the County is planning and implementing follows four principles: 1: The professional judgment of criminal justice system decision makers is enhanced when informed by evidence-based knowledge; 2: Every interaction within the criminal justice system offers an opportunity to contribute to harm reduction; 3: Systems achieve better outcomes when they operate collaboratively; and 4: The criminal justice system will continually learn and improve when professionals make decisions based on the collection, analysis, and use of data and information. It is intended to provide greater assurance that higher-risk individuals do not become a public safety threat, lower-risk individuals do not become higher-risk individuals, and all individuals in the system are provided with the most appropriate programming that addresses their criminogenic risk factors. These initiatives also serve to ensure that the individuals most appropriate to be incarcerated are being housed at the jail.

#### Revenue

- No revenue is anticipated in 2022.

#### Expenditures

- Following a pilot data collection project in 2019 and early 2020, the County implemented a pre-trial assessment and supervision program for in-custody offenders. While this was delayed somewhat by the COVID-19 pandemic, implementation occurred via virtual court hearings.
  - This program generates information on risk level that is provided to the Courts to aid in the determination regarding whether to hold someone in jail pending a court date based on their likelihood to show up for court and reoffend.
  - The County's contracted vendor, JusticePoint, also oversees those individuals the courts have determined are eligible for pre-trial supervision.

- A new diversion program for low-risk offenders, operated out of the District Attorney’s Office, was implemented in 2019 and replaced the current deferred prosecution program. Funding is contained in the 2022 District Attorney’s budget.
- The EBDM policy team is also planning for implementation of an Enhanced Deferred Prosecution program for low- to medium-risk individuals. This program will provide case management and programming to address criminogenic needs through evidence-based programming and oversight.
- In the 2021 budget, \$481,000 was budgeted to implement these programs. Because these programs have not been fully implemented, and participation is contingent on the judgment of the courts and justice system partners, recommended funding will remain at the same level as in 2021. Funding will be as follows:
  - \$184,000 to provide pre-trial and assessment services, focused initially on in-custody offenders.
  - \$277,000 to provide pre-trial supervision for approximately 200 clients, up from 175 clients in the prior year (costs have been offset by grant funding received from the State Department of Justice).
  - \$20,000 for the costs of implementing other programming.
- Depending on the pace of program implementation, additional funding may be required in 2022.

Personnel

- Not applicable.

Summary

- The recommended tax levy for EBDM programs in 2022 is \$481,000, the same amount that was budgeted for EBDM programming in the 2021 budget.

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**PS PUBLIC SAFETY**  
**21 SHERIFF'S OFFICE**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>2100 SHERIFF</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	138,000	392,992	1,297,914	0	1,297,914	0	601,764	0
4220 State Aid	45,928	239,846	76,149	25,701	45,031	67,430	67,430	0
4310 Fines & Forfeitures	1,538	370	1,244	0	1,244	1,100	1,100	0
4410 Miscellaneous Fees	102,244	92,836	103,246	5,598	53,547	49,000	49,000	0
4600 Contributions	15,312	9,419	25,000	7,868	25,000	25,000	25,000	0
4620 Sale of County Property	35,704	21,375	0	150	150	0	0	0
4700 Transfer In	0	0	88,271	0	88,271	0	0	0
<b>Total Revenues</b>	<b>338,726</b>	<b>756,838</b>	<b>1,591,824</b>	<b>39,317</b>	<b>1,511,157</b>	<b>142,530</b>	<b>744,294</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	5,943,680	5,937,877	5,963,800	2,698,168	6,006,381	6,253,071	6,253,071	0
6116 Other Wages	0	0	101,100	0	101,100	101,100	101,100	0
6121 Overtime Wages-Productive	527,513	421,634	500,000	114,295	266,961	500,000	450,000	0
6140 FICA	506,517	494,224	494,481	222,116	487,645	516,610	512,785	0
6150 Retirement	772,434	817,136	856,561	357,163	802,082	880,139	874,099	0
6160 Insurance Benefits	2,369,869	2,498,880	2,194,944	2,247,094	2,323,322	2,185,619	2,185,619	0
6170 Other Compensation	83,679	71,059	62,156	62,156	62,156	74,612	74,612	0
6190 Other Personal Services	40,977	15,702	26,293	2,370	26,293	27,700	27,700	0
6210 Professional Services	149,243	197,658	153,671	33,424	153,671	164,095	164,095	0
6212 Legal Services	2,310	0	1,000	0	1,000	1,000	1,000	0
6221 Telephone Services	93,618	108,110	94,739	61,774	119,108	116,682	116,682	0
6240 Repair & Maintenance Serv	21,144	23,960	22,949	4,883	22,949	64,994	64,994	0
6241 Repair&Maint-Vehicles	195,701	202,053	175,000	62,573	175,000	175,000	175,000	0
6242 Machinery & Equip R&M	3,418	5,087	6,900	1,222	6,900	8,000	8,000	0
6249 Sundry Repair & Maint	57,881	73,748	151,179	32,176	151,179	138,156	138,156	0
6310 Office Supplies	17,996	16,386	20,387	10,249	20,387	19,869	19,869	0
6320 Publications/Dues/Subscription	3,200	3,423	3,800	1,970	3,800	3,800	3,800	0
6330 Travel	609	926	1,200	54	1,200	1,200	1,200	0
6340 Operating Supplies	153,121	147,525	188,388	99,794	188,388	177,862	177,862	0
6350 Repair & Maintenance Supplies	216,352	149,348	215,000	92,588	227,802	258,000	258,000	0
6390 Public Safety Supplies	84,677	96,736	150,597	75,751	150,597	160,499	160,499	0
6420 Training Expense	76,511	45,316	62,847	24,062	62,847	77,864	77,864	0
6441 Employee Recognition	1,801	4,305	3,575	2,090	3,575	3,575	3,575	0
6470 Non Capital Outlay	332	1,384	11,348	0	11,348	11,348	11,348	0
6490 Other Supplies	15,312	12,439	25,000	3,554	25,000	25,000	25,000	0
6510 Insurance Expense	25,923	29,887	34,370	0	34,370	42,963	42,963	0
6532 Building/Office Lease	2,400	2,352	2,486	0	2,460	2,470	2,470	0
6710 Equipment/Furniture	339,575	444,313	1,357,944	818,620	1,358,071	748,204	648,204	0
6800 Cost Allocations	(3,446)	(1,589)	(3,637)	(992)	(1,984)	(3,637)	(3,637)	0

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**PS PUBLIC SAFETY**  
**21 SHERIFF'S OFFICE**

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
Total Expenditures	11,702,347	11,819,879	12,878,078	7,027,154	12,793,608	12,735,795	12,575,930	0
COUNTY SHARE	(11,363,621)	(11,063,041)	(11,286,254)	(6,987,837)	(11,282,451)	(12,593,265)	(11,831,636)	0

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>2120 HIGHWAY SAFETY GRANTS</b>								
<b>Revenues:</b>								
4210 Federal Aid	93,456	105,644	0	60,588	60,588	0	0	0
4690 Misc General Revenue	(9,137)	(14,318)	0	0	0	0	0	0
<b>Total Revenues</b>	<b>84,319</b>	<b>91,326</b>	<b>0</b>	<b>60,588</b>	<b>60,588</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6121 Overtime Wages-Productive	46,828	39,157	0	19,281	19,281	0	0	0
6390 Public Safety Supplies	0	1,820	0	0	0	0	0	0
6490 Other Supplies	(9,137)	(14,318)	0	0	0	0	0	0
6710 Equipment/Furniture	0	2,192	0	0	0	0	0	0
6950 Contributions	46,628	38,456	0	28,819	31,209	0	0	0
<b>Total Expenditures</b>	<b>84,319</b>	<b>67,307</b>	<b>0</b>	<b>48,100</b>	<b>50,490</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>24,019</b>	 <b>0</b>	 <b>12,488</b>	 <b>10,098</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>2138 ANTI-DRUG ABUSE GRANT</b>								
<b>Revenues:</b>								
4210 Federal Aid	0	5,397	0	0	0	0	0	0
4220 State Aid	1,042	0	7,500	0	0	0	0	0
4690 Misc General Revenue	0	(1,042)	0	0	0	0	0	0
<b>Total Revenues</b>	<b>1,042</b>	<b>4,355</b>	<b>7,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6121 Overtime Wages-Productive	1,042	1,042	7,500	0	0	0	0	0
6490 Other Supplies	0	(1,042)	0	0	0	0	0	0
6710 Equipment/Furniture	0	4,355	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>1,042</b>	<b>4,355</b>	<b>7,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>2139 Anti-Meth Task Force Grant</b>								
<b>Revenues:</b>								
4220 State Aid	0	0	5,000	0	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6121 Overtime Wages-Productive	0	0	5,000	0	0	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>2140 HIDTA GRANT</b>								
<b>Revenues:</b>								
4210 Federal Aid	60,000	31,843	0	25,861	37,363	0	0	0
<b>Total Revenues</b>	<b>60,000</b>	<b>31,843</b>	<b>0</b>	<b>25,861</b>	<b>37,363</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6121 Overtime Wages-Productive	31,835	5,712	0	0	19,653	0	0	0
6210 Professional Services	500	0	0	0	0	0	0	0
6390 Public Safety Supplies	16,865	23,432	0	0	4,210	0	0	0
6533 Equipment Lease	10,800	2,700	0	10,800	13,500	0	0	0
<b>Total Expenditures</b>	<b>60,000</b>	<b>31,844</b>	<b>0</b>	<b>10,800</b>	<b>37,363</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>(1)</b>	 <b>0</b>	 <b>15,061</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>2142 PROJECT LIFESAVER</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	4,427	2,445	3,500	385	3,500	3,500	3,500	0
<b>Total Revenues</b>	<b>4,427</b>	<b>2,445</b>	<b>3,500</b>	<b>385</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>0</b>
<b>Expenditures:</b>								
6310 Office Supplies	2,622	1,020	3,500	0	3,500	3,500	3,500	0
<b>Total Expenditures</b>	<b>2,622</b>	<b>1,020</b>	<b>3,500</b>	<b>0</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>1,805</b>	 <b>1,425</b>	 <b>0</b>	 <b>385</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>2160 JAG GRANT</b>								
<b>Revenues:</b>								
4210 Federal Aid	68,518	4,694	0	0	0	0	0	0
4690 Misc General Revenue	(868)	(3,562)	0	0	0	0	0	0
<b>Total Revenues</b>	<b>67,650</b>	<b>1,132</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6380 DWP Charges	52,000	0	0	0	0	0	0	0
6390 Public Safety Supplies	4,962	4,694	0	0	0	0	0	0
6490 Other Supplies	(868)	(3,562)	0	0	0	0	0	0
6710 Equipment/Furniture	11,532	0	0	0	0	0	0	0
6950 Contributions	0	0	0	11,900	16,900	0	0	0
<b>Total Expenditures</b>	<b>67,626</b>	<b>1,132</b>	<b>0</b>	<b>11,900</b>	<b>16,900</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>24</b>	 <b>0</b>	 <b>0</b>	 <b>(11,900)</b>	 <b>(16,900)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>2165 JAG CIT GRANT</b>								
<b>Revenues:</b>								
4210 Federal Aid	0	12,491	0	0	0	0	0	0
4220 State Aid	12,491	0	0	0	0	0	0	0
4690 Misc General Revenue	0	(12,491)	0	0	0	0	0	0
<b>Total Revenues</b>	<b>12,491</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6310 Office Supplies	12,491	12,491	0	0	0	0	0	0
6490 Other Supplies	0	(12,491)	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>12,491</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>2167 RECAP OPERATIONS</b>								
<b>Revenues:</b>								
4220 State Aid	0	0	0	5,000	5,000	0	0	0
4510 Intergov Charges-State	298,560	203,340	288,000	82,380	288,000	288,000	288,000	0
4600 Contributions	11,595	1,065	15,000	3,076	10,000	10,000	10,000	0
4620 Sale of County Property	0	640	0	0	0	0	0	0
<b>Total Revenues</b>	<b>310,155</b>	<b>205,045</b>	<b>303,000</b>	<b>90,456</b>	<b>303,000</b>	<b>298,000</b>	<b>298,000</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	53,140	55,436	55,547	24,805	55,706	57,504	57,504	0
6121 Overtime Wages-Productive	3,308	642	2,084	0	2,084	2,084	2,084	0
6140 FICA	4,291	4,262	4,409	1,880	4,421	4,558	4,558	0
6150 Retirement	3,702	3,785	3,835	1,674	3,901	3,873	3,873	0
6160 Insurance Benefits	27,633	27,633	16,954	16,807	16,955	16,876	16,876	0
6210 Professional Services	190,377	179,775	220,449	96,795	220,449	219,326	219,326	0
6490 Other Supplies	11,595	3,508	15,000	7,758	15,000	10,000	10,000	0
<b>Total Expenditures</b>	<b>294,046</b>	<b>275,041</b>	<b>318,278</b>	<b>149,719</b>	<b>318,516</b>	<b>314,221</b>	<b>314,221</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>16,109</b>	 <b>(69,996)</b>	 <b>(15,278)</b>	 <b>(59,263)</b>	 <b>(15,516)</b>	 <b>(16,221)</b>	 <b>(16,221)</b>	 <b>0</b>

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						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>2171 DRUG COURT/TAD</b>								
<b>Revenues:</b>								
4220 State Aid	135,000	125,000	125,000	34,406	125,000	125,000	125,000	0
4410 Miscellaneous Fees	22,041	19,242	35,895	6,187	35,895	35,895	35,895	0
4700 Transfer In	13,854	16,653	0	0	0	0	0	0
<b>Total Revenues</b>	<b>170,895</b>	<b>160,895</b>	<b>160,895</b>	<b>40,593</b>	<b>160,895</b>	<b>160,895</b>	<b>160,895</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	328,918	318,918	318,918	130,956	318,918	318,918	318,918	0
<b>Total Expenditures</b>	<b>328,918</b>	<b>318,918</b>	<b>318,918</b>	<b>130,956</b>	<b>318,918</b>	<b>318,918</b>	<b>318,918</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(158,023)</b>	 <b>(158,023)</b>	 <b>(158,023)</b>	 <b>(90,363)</b>	 <b>(158,023)</b>	 <b>(158,023)</b>	 <b>(158,023)</b>	 <b>0</b>

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						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>2195 EQUITABLY SHARED FUNDS</b>								
<b>Revenues:</b>								
4600 Contributions	18,613	16,294	40,000	0	40,000	40,000	40,000	0
<b>Total Revenues</b>	<b>18,613</b>	<b>16,294</b>	<b>40,000</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>0</b>
<b>Expenditures:</b>								
6390 Public Safety Supplies	250	0	25,000	0	25,000	25,000	25,000	0
6710 Equipment/Furniture	18,363	16,294	15,000	0	15,000	15,000	15,000	0
<b>Total Expenditures</b>	<b>18,613</b>	<b>16,294</b>	<b>40,000</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<b>2200 CORRECTIONAL FACILITY</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	0	0	5,150	0	5,150	0	5,176	0
4210 Federal Aid	46,252	14,600	47,227	5,000	38,627	43,255	43,255	0
4220 State Aid	12,400	12,880	17,440	0	17,440	17,440	17,440	0
4410 Miscellaneous Fees	603,003	372,934	573,972	172,841	424,142	386,698	386,698	0
4500 Intergov Charges-Federal	25,094	37,659	19,389	22,454	53,856	38,869	38,869	0
4510 Intergov Charges-State	545,927	764,433	470,755	550,159	987,120	532,567	532,567	0
4520 Intergov Charges-Municipality	74,569	7,852	69,317	0	0	69,317	69,317	0
4690 Misc General Revenue	59,365	0	0	0	0	0	0	0
4700 Transfer In	150,000	150,000	150,000	0	150,000	150,000	150,000	0
<b>Total Revenues</b>	<b>1,516,610</b>	<b>1,360,358</b>	<b>1,353,250</b>	<b>750,454</b>	<b>1,676,335</b>	<b>1,238,146</b>	<b>1,243,322</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	5,954,177	6,538,087	6,744,098	2,972,294	6,563,490	7,028,199	6,969,213	0
6116 Other Wages	0	0	29,700	0	29,700	26,400	26,400	0
6121 Overtime Wages-Productive	897,727	422,720	636,000	96,483	197,210	636,000	550,000	0
6140 FICA	530,578	536,427	564,577	240,314	519,466	586,311	575,220	0
6150 Retirement	770,298	842,303	904,474	366,096	822,144	945,364	931,141	0
6160 Insurance Benefits	2,008,965	1,947,003	2,163,499	2,116,568	2,155,228	2,187,303	2,170,443	0
6170 Other Compensation	83,678	71,058	62,155	62,155	62,155	62,155	62,155	0
6210 Professional Services	244,402	301,609	307,422	119,450	284,879	340,606	340,606	0
6216 Cleaning Services	119,000	117,469	119,000	44,558	99,492	119,000	119,000	0
6217 Medical Services	1,011,514	1,035,952	1,092,508	557,668	935,330	1,194,140	1,194,140	0
6242 Machinery & Equip R&M	4,000	8,157	10,459	8,988	5,380	5,459	5,459	0
6310 Office Supplies	6,001	5,463	5,595	3,027	5,597	5,691	5,691	0
6320 Publications/Dues/Supscription	402	180	404	60	404	230	230	0
6330 Travel	10,154	8,151	17,000	2,609	17,000	17,000	17,000	0
6340 Operating Supplies	107,335	100,395	97,017	88,807	97,017	97,017	97,017	0
6412 Food Supplies	557,813	447,195	577,453	184,757	443,402	463,038	463,038	0
6420 Training Expense	11,786	10,535	40,959	10,917	25,913	52,958	52,958	0
6490 Other Supplies	193,664	186,043	193,702	86,491	193,702	193,702	193,702	0
6510 Insurance Expense	32,202	36,570	42,056	0	42,056	52,570	52,570	0
6532 Building/Office Lease	74,274	70,927	90,515	30,183	90,515	92,325	92,325	0
6710 Equipment/Furniture	0	40,364	5,150	4,975	5,150	5,176	5,176	0
<b>Total Expenditures</b>	<b>12,617,970</b>	<b>12,726,608</b>	<b>13,703,743</b>	<b>6,996,400</b>	<b>12,595,230</b>	<b>14,110,644</b>	<b>13,923,484</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(11,101,360)</b>	<b>(11,366,250)</b>	<b>(12,350,493)</b>	<b>(6,245,946)</b>	<b>(10,918,895)</b>	<b>(12,872,498)</b>	<b>(12,680,162)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
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**PS PUBLIC SAFETY**  
**21 SHERIFF'S OFFICE**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>2500 EMERGENCY MANAGEMENT</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	0	0	16,000	0	16,000	0	16,500	0
4210 Federal Aid	88,268	116,740	89,550	18,663	89,550	113,392	113,392	0
4220 State Aid	0	791,864	4,000	0	4,000	4,000	4,000	0
4640 Fund Balance	0	0	250,000	0	0	0	0	0
<b>Total Revenues</b>	<b>88,268</b>	<b>908,604</b>	<b>359,550</b>	<b>18,663</b>	<b>109,550</b>	<b>117,392</b>	<b>133,892</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	119,315	117,815	151,397	56,979	127,958	130,639	130,305	0
6116 Other Wages	0	0	1,800	0	1,800	1,800	1,800	0
6121 Overtime Wages-Productive	15,493	22,720	10,453	581	599	10,453	10,453	0
6140 FICA	10,260	10,212	12,382	4,420	9,926	10,794	10,768	0
6150 Retirement	16,610	18,235	16,629	7,478	16,793	17,466	17,444	0
6160 Insurance Benefits	27,730	36,929	33,968	33,648	33,996	33,816	33,816	0
6210 Professional Services	383	380	101,900	196	1,900	1,900	1,900	0
6220 Utility Services	1,524	1,357	1,750	576	1,750	1,803	1,803	0
6221 Telephone Services	2,163	2,854	2,525	1,381	2,763	2,600	2,600	0
6242 Machinery & Equip R&M	0	0	360	0	360	360	360	0
6249 Sundry Repair & Maint	0	0	1,470	0	1,470	1,514	38,152	0
6310 Office Supplies	1,515	1,394	2,427	0	2,427	1,850	1,850	0
6320 Publications/Dues/Supscription	0	0	50	0	50	50	50	0
6330 Travel	1,447	795	3,400	496	3,400	3,468	3,468	0
6340 Operating Supplies	1,222	1,470	1,345	1,025	1,345	1,345	1,345	0
6350 Repair & Maintenance Supplies	5,655	4,371	11,000	4,168	11,000	11,000	11,000	0
6420 Training Expense	3,606	664	7,000	40	7,000	6,500	6,500	0
6460 Program Expenses	0	3,101	117,705	838	0	0	0	0
6490 Other Supplies	0	834,131	0	82,419	31,986	0	0	0
6532 Building/Office Lease	13,937	16,500	17,000	0	17,000	17,000	17,000	0
6710 Equipment/Furniture	12,766	44,802	16,000	0	16,000	16,500	16,500	0
6800 Cost Allocations	(12,052)	(68,432)	(4,255)	0	(2,688)	(4,012)	(4,012)	0
<b>Total Expenditures</b>	<b>221,574</b>	<b>1,049,298</b>	<b>506,306</b>	<b>194,245</b>	<b>286,835</b>	<b>266,846</b>	<b>303,102</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(133,306)</b>	<b>(140,694)</b>	<b>(146,756)</b>	<b>(175,582)</b>	<b>(177,285)</b>	<b>(149,454)</b>	<b>(169,210)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
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**PS PUBLIC SAFETY**  
**21 SHERIFF'S OFFICE**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>2540 LEVEL B HAZMAT TEAM</b>								
<b>Revenues:</b>								
4220 State Aid	15,813	11,860	15,813	7,906	15,813	15,813	15,813	0
4410 Miscellaneous Fees	24,118	0	4,000	0	4,000	2,000	2,000	0
<b>Total Revenues</b>	<b>39,931</b>	<b>11,860</b>	<b>19,813</b>	<b>7,906</b>	<b>19,813</b>	<b>17,813</b>	<b>17,813</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	44,691	12,396	55,350	29,543	55,350	55,350	55,350	0
6460 Program Expenses	10,460	0	0	0	0	0	0	0
6720 Capital Improvements	0	4,920	0	1,051	0	0	0	0
6950 Contributions	25,241	483	15,813	0	15,813	17,813	17,813	0
<b>Total Expenditures</b>	<b>80,392</b>	<b>17,799</b>	<b>71,163</b>	<b>30,594</b>	<b>71,163</b>	<b>73,163</b>	<b>73,163</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(40,461)</b>	 <b>(5,939)</b>	 <b>(51,350)</b>	 <b>(22,688)</b>	 <b>(51,350)</b>	 <b>(55,350)</b>	 <b>(55,350)</b>	 <b>0</b>

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Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>2549 CPTR AND HAZMAT EQUIP</b>								
<b>Revenues:</b>								
4220 State Aid	7,472	7,336	10,000	0	10,000	10,000	10,000	0
<b>Total Revenues</b>	<b>7,472</b>	<b>7,336</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>
<b>Expenditures:</b>								
6390 Public Safety Supplies	4,135	0	0	0	0	0	0	0
6490 Other Supplies	0	225	0	0	0	0	0	0
6710 Equipment/Furniture	2,505	0	12,500	0	12,500	12,500	12,500	0
6720 Capital Improvements	0	9,611	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>6,640</b>	<b>9,836</b>	<b>12,500</b>	<b>0</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>832</b>	 <b>(2,500)</b>	 <b>(2,500)</b>	 <b>0</b>	 <b>(2,500)</b>	 <b>(2,500)</b>	 <b>(2,500)</b>	 <b>0</b>

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**PS PUBLIC SAFETY**  
**21 SHERIFF'S OFFICE**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>2560 LOCAL EMRG PLAN COMM</b>								
<b>Revenues:</b>								
4220 State Aid	38,083	36,421	74,599	0	36,516	36,516	36,516	0
4690 Misc General Revenue	(741)	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>37,342</b>	<b>36,421</b>	<b>74,599</b>	<b>0</b>	<b>36,516</b>	<b>36,516</b>	<b>36,516</b>	<b>0</b>
<b>Expenditures:</b>								
6210 Professional Services	20,000	21,000	42,000	0	21,000	22,000	22,000	0
6221 Telephone Services	2,490	3,266	4,985	1,381	2,525	2,600	2,600	0
6310 Office Supplies	402	57	3,700	0	1,850	1,750	1,750	0
6330 Travel	2,308	1,208	6,725	496	3,400	3,468	3,468	0
6390 Public Safety Supplies	95	1,460	2,253	0	1,053	1,200	1,200	0
6420 Training Expense	1,561	1,113	8,000	698	4,000	3,200	3,200	0
6490 Other Supplies	(741)	(825)	0	0	0	0	0	0
6800 Cost Allocations	12,052	8,931	6,936	0	2,753	2,298	2,298	0
<b>Total Expenditures</b>	<b>38,167</b>	<b>36,210</b>	<b>74,599</b>	<b>2,575</b>	<b>36,581</b>	<b>36,516</b>	<b>36,516</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(825)</b>	<b>211</b>	<b>0</b>	<b>(2,575)</b>	<b>(65)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
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**PS PUBLIC SAFETY**  
**21 SHERIFF'S OFFICE**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: SHERIFF'S OFFICE</b>	<b>(22,778,826)</b>	<b>(22,780,789)</b>	<b>(24,010,654)</b>	<b>(13,568,220)</b>	<b>(22,612,887)</b>	<b>(25,847,311)</b>	<b>(24,913,102)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
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**PS PUBLIC SAFETY**  
**22 CIRCUIT COURTS**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1200 CIRCUIT COURTS</b>								
<b>Revenues:</b>								
4220 State Aid	807,865	811,947	873,465	0	834,694	837,698	837,698	0
4310 Fines & Forfeitures	421,063	343,538	487,500	213,591	440,000	485,000	485,000	0
4350 Licenses	60	20	100	0	40	40	40	0
4410 Miscellaneous Fees	287,270	333,854	306,000	208,463	336,500	330,500	330,500	0
4530 Charges-Other County Dept	128,975	109,687	120,428	43,295	43,295	123,694	123,694	0
4700 Transfer In	0	0	21,204	0	0	0	0	0
<b>Total Revenues</b>	<b>1,645,233</b>	<b>1,599,046</b>	<b>1,808,697</b>	<b>465,349</b>	<b>1,654,529</b>	<b>1,776,932</b>	<b>1,776,932</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	1,344,633	1,386,305	1,368,419	630,097	1,365,210	1,410,489	1,405,719	0
6121 Overtime Wages-Productive	4,016	7,283	5,000	5,432	8,000	8,000	8,000	0
6140 FICA	103,104	105,827	105,067	48,769	105,051	108,515	108,150	0
6150 Retirement	66,201	70,616	79,743	31,184	68,918	92,202	91,982	0
6160 Insurance Benefits	380,199	340,686	397,019	390,954	396,881	395,179	395,179	0
6170 Other Compensation	879	864	727	727	0	0	0	0
6210 Professional Services	29,103	24,949	55,304	78,896	31,000	37,000	37,000	0
6212 Legal Services	504,551	433,600	440,000	171,472	415,000	440,000	440,000	0
6217 Medical Services	219,643	198,350	176,500	78,225	176,500	176,500	176,500	0
6221 Telephone Services	16,174	13,878	13,500	6,894	13,500	13,500	13,500	0
6240 Repair & Maintenance Serv	235	125	400	0	400	400	400	0
6250 Court Related Services	164,933	123,769	157,000	56,654	157,500	157,000	157,000	0
6310 Office Supplies	22,535	34,853	24,900	17,212	33,000	35,000	35,000	0
6320 Publications/Dues/Supscription	42,717	31,605	42,350	11,052	31,500	33,000	33,000	0
6330 Travel	1,545	0	1,500	146	500	1,500	1,500	0
6390 Public Safety Supplies	1,555	634	4,000	1,162	4,000	4,000	4,000	0
6420 Training Expense	2,245	0	2,000	0	1,000	2,000	2,000	0
<b>Total Expenditures</b>	<b>2,904,268</b>	<b>2,773,344</b>	<b>2,873,429</b>	<b>1,528,876</b>	<b>2,807,960</b>	<b>2,914,285</b>	<b>2,908,930</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(1,259,035)</b>	<b>(1,174,298)</b>	<b>(1,064,732)</b>	<b>(1,063,527)</b>	<b>(1,153,431)</b>	<b>(1,137,353)</b>	<b>(1,131,998)</b>	<b>0</b>

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**PS PUBLIC SAFETY  
22 CIRCUIT COURTS**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1201 MEDIATION/FAMILY COURT SERVICE</b>								
<b>Revenues:</b>								
4350 Licenses	16,580	16,450	15,000	6,860	16,000	16,500	16,500	0
4410 Miscellaneous Fees	39,752	32,248	45,400	18,303	40,000	45,400	45,400	0
<b>Total Revenues</b>	<b>56,332</b>	<b>48,698</b>	<b>60,400</b>	<b>25,163</b>	<b>56,000</b>	<b>61,900</b>	<b>61,900</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	105,613	115,724	118,343	54,443	117,960	122,525	122,525	0
6140 FICA	7,990	8,756	9,053	4,115	9,024	9,373	9,373	0
6150 Retirement	6,928	7,741	7,988	3,568	7,962	7,964	7,964	0
6160 Insurance Benefits	25,621	25,637	33,946	33,432	33,989	33,790	33,790	0
6170 Other Compensation	66	65	0	0	0	0	0	0
6210 Professional Services	8,500	8,400	20,000	1,200	10,000	15,000	15,000	0
6221 Telephone Services	699	731	600	367	750	700	700	0
6240 Repair & Maintenance Serv	99	45	70	0	70	70	70	0
6310 Office Supplies	4,261	608	2,070	87	1,325	1,200	1,200	0
6320 Publications/Dues/Supscription	160	160	575	160	500	575	575	0
6330 Travel	824	0	1,500	0	500	1,500	1,500	0
6420 Training Expense	1,801	195	3,000	345	1,000	3,000	3,000	0
<b>Total Expenditures</b>	<b>162,562</b>	<b>168,062</b>	<b>197,145</b>	<b>97,717</b>	<b>183,080</b>	<b>195,697</b>	<b>195,697</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(106,230)</b>	 <b>(119,364)</b>	 <b>(136,745)</b>	 <b>(72,554)</b>	 <b>(127,080)</b>	 <b>(133,797)</b>	 <b>(133,797)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
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22 CIRCUIT COURTS**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1203 DRUG TREATMENT COURT AWARD</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	2,243	0	0	0	0	0	0	0
4640 Fund Balance	0	0	20,000	0	4,000	20,000	20,000	0
<b>Total Revenues</b>	<b>2,243</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>4,000</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>
<b>Expenditures:</b>								
6460 Program Expenses	2,766	0	20,000	0	4,000	20,000	20,000	0
<b>Total Expenditures</b>	<b>2,766</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>4,000</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(523)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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22 CIRCUIT COURTS**

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>1205 JAIL ASSESSMENT COLLECTION</b>								
<b>Revenues:</b>								
4310 Fines & Forfeitures	185,391	146,865	0	86,047	0	0	0	0
<b>Total Revenues</b>	<b>185,391</b>	<b>146,865</b>	<b>0</b>	<b>86,047</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6490 Other Supplies	185,391	146,181	0	86,047	0	0	0	0
<b>Total Expenditures</b>	<b>185,391</b>	<b>146,181</b>	<b>0</b>	<b>86,047</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>0</b>	 <b>684</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**PS PUBLIC SAFETY**  
**22 CIRCUIT COURTS**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1209 CLERK OF COURTS</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	470,566	353,561	487,800	165,681	393,800	461,800	461,800	0
4530 Charges-Other County Dept	196,792	181,609	185,008	73,769	185,008	122,595	122,595	0
4630 Interest Revenue	119,766	120,950	128,000	81,805	129,800	129,800	129,800	0
4690 Misc General Revenue	869	739	900	431	900	900	900	0
<b>Total Revenues</b>	<b>787,993</b>	<b>656,859</b>	<b>801,708</b>	<b>321,686</b>	<b>709,508</b>	<b>715,095</b>	<b>715,095</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	1,239,122	1,330,701	1,406,290	574,164	1,365,000	1,427,720	1,426,300	0
6121 Overtime Wages-Productive	19,357	32,936	15,000	11,446	25,000	20,000	20,000	0
6140 FICA	95,685	103,584	107,581	44,557	106,335	110,752	110,643	0
6150 Retirement	81,693	91,242	94,925	37,945	92,813	93,126	93,034	0
6160 Insurance Benefits	561,672	569,930	559,571	550,255	557,452	540,092	540,092	0
6170 Other Compensation	1,024	948	750	750	750	750	750	0
6221 Telephone Services	9,677	17,616	7,500	10,370	20,000	12,500	12,500	0
6240 Repair & Maintenance Serv	1,164	441	2,000	0	1,000	2,000	2,000	0
6310 Office Supplies	71,742	68,086	70,000	30,747	70,000	71,000	71,000	0
6320 Publications/Dues/Supscription	325	355	400	225	400	400	400	0
6330 Travel	1,327	271	1,700	0	750	1,500	1,500	0
6420 Training Expense	1,613	102	2,500	165	750	2,500	2,500	0
6490 Other Supplies	1,390	1,068	1,300	765	1,300	1,300	1,300	0
6710 Equipment/Furniture	4,000	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>2,089,791</b>	<b>2,217,280</b>	<b>2,269,517</b>	<b>1,261,389</b>	<b>2,241,550</b>	<b>2,283,640</b>	<b>2,282,019</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(1,301,798)</b>	<b>(1,560,421)</b>	<b>(1,467,809)</b>	<b>(939,703)</b>	<b>(1,532,042)</b>	<b>(1,568,545)</b>	<b>(1,566,924)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**PS PUBLIC SAFETY  
22 CIRCUIT COURTS**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: CIRCUIT COURTS</b>	(2,667,586)	(2,853,399)	(2,669,286)	(2,075,784)	(2,812,553)	(2,839,695)	(2,832,719)	0

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**PS PUBLIC SAFETY**  
**23 911 COMMUNICATIONS CENTER**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>2400 911 PROJECT OPERATION</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	872,930	775,909	258,400	0	258,400	0	43,186	0
4220 State Aid	0	122,172	48,900	0	0	0	0	0
4700 Transfer In	0	0	71,845	0	0	0	0	0
<b>Total Revenues</b>	<b>872,930</b>	<b>898,081</b>	<b>379,145</b>	<b>0</b>	<b>258,400</b>	<b>0</b>	<b>43,186</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	2,226,394	2,310,310	2,512,938	1,044,005	2,259,000	2,584,156	2,571,607	0
6121 Overtime Wages-Productive	346,471	353,191	298,797	185,804	380,000	354,999	354,999	0
6140 FICA	196,688	203,224	217,005	93,854	201,884	224,846	223,886	0
6150 Retirement	167,965	178,051	191,475	82,458	178,132	191,045	190,229	0
6160 Insurance Benefits	758,982	783,920	786,075	772,705	781,963	788,962	788,962	0
6170 Other Compensation	1,725	1,547	1,285	1,285	1,285	1,285	1,285	0
6210 Professional Services	33,037	31,592	53,511	22,396	56,892	88,392	88,392	0
6220 Utility Services	14,320	13,345	14,820	5,449	13,000	14,820	14,820	0
6221 Telephone Services	123,231	115,512	119,086	68,988	130,436	125,457	125,457	0
6240 Repair & Maintenance Serv	382,814	372,436	380,182	335,097	380,182	396,813	396,813	0
6242 Machinery & Equip R&M	22,589	25,886	15,905	10,607	15,905	11,730	11,730	0
6249 Sundry Repair & Maint	29,330	36,064	36,038	27,436	33,472	37,276	37,276	0
6310 Office Supplies	14,159	12,916	15,450	2,227	11,152	13,040	13,040	0
6320 Publications/Dues/Supscription	1,305	755	1,360	642	1,033	1,070	1,070	0
6330 Travel	808	30	1,400	68	600	1,400	1,400	0
6340 Operating Supplies	4,853	3,586	5,250	1,906	4,500	4,830	4,830	0
6420 Training Expense	16,689	12,647	19,840	830	14,000	28,879	28,879	0
6470 Non Capital Outlay	1,851	0	0	0	0	0	0	0
6532 Building/Office Lease	113,176	147,400	156,718	73,754	156,718	159,008	159,008	0
6710 Equipment/Furniture	649,035	1,054,669	391,249	69,275	386,377	1,435,386	985,386	0
6800 Cost Allocations	0	0	0	0	0	0	(942,400)	0
<b>Total Expenditures</b>	<b>5,105,422</b>	<b>5,657,081</b>	<b>5,218,384</b>	<b>2,798,786</b>	<b>5,006,531</b>	<b>6,463,394</b>	<b>5,056,669</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(4,232,492)</b>	<b>(4,759,000)</b>	<b>(4,839,239)</b>	<b>(2,798,786)</b>	<b>(4,748,131)</b>	<b>(6,463,394)</b>	<b>(5,013,483)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**PS PUBLIC SAFETY**  
**23 911 COMMUNICATIONS CENTER**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: 911 COMMUNICATIONS CENTER</b>	<b>(4,232,492)</b>	<b>(4,759,000)</b>	<b>(4,839,239)</b>	<b>(2,798,786)</b>	<b>(4,748,131)</b>	<b>(6,463,394)</b>	<b>(5,013,483)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**PS PUBLIC SAFETY**  
**24 DISTRICT ATTORNEY'S OFFICE**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1610 DISTRICT ATTORNEY</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	23,401	11,518	15,000	4,624	12,000	13,000	13,000	0
<b>Total Revenues</b>	<b>23,401</b>	<b>11,518</b>	<b>15,000</b>	<b>4,624</b>	<b>12,000</b>	<b>13,000</b>	<b>13,000</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	719,168	801,270	828,442	359,505	782,822	873,026	863,511	0
6121 Overtime Wages-Productive	3,176	2,101	1,000	0	0	0	0	0
6140 FICA	54,953	61,175	63,376	27,395	59,886	66,788	66,059	0
6150 Retirement	43,688	48,184	55,920	22,369	52,840	56,748	56,128	0
6160 Insurance Benefits	230,978	237,461	322,200	317,179	322,142	320,708	320,708	0
6170 Other Compensation	627	743	757	757	757	757	757	0
6210 Professional Services	2,500	0	2,500	0	2,500	4,100	4,100	0
6212 Legal Services	10,939	4,234	12,500	2,559	7,000	12,000	12,000	0
6221 Telephone Services	8,500	7,636	7,500	3,960	8,000	8,000	8,000	0
6240 Repair & Maintenance Serv	4,154	1,226	3,100	0	1,000	1,500	1,500	0
6250 Court Related Services	6,596	2,932	6,500	1,650	4,500	6,500	6,500	0
6310 Office Supplies	20,316	16,715	13,800	5,106	12,000	14,300	14,300	0
6320 Publications/Dues/Supscription	8,354	8,007	10,040	7,626	9,500	9,200	9,200	0
6330 Travel	10,529	3,222	10,500	1,919	6,000	10,000	10,000	0
6420 Training Expense	3,381	(160)	5,200	400	2,500	5,200	5,200	0
6470 Non Capital Outlay	2,709	5,843	450	0	400	11,500	11,500	0
6710 Equipment/Furniture	5,947	4,532	0	0	0	4,575	4,575	0
<b>Total Expenditures</b>	<b>1,136,515</b>	<b>1,205,121</b>	<b>1,343,785</b>	<b>750,425</b>	<b>1,271,847</b>	<b>1,404,902</b>	<b>1,394,038</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(1,113,114)</b>	 <b>(1,193,603)</b>	 <b>(1,328,785)</b>	 <b>(745,801)</b>	 <b>(1,259,847)</b>	 <b>(1,391,902)</b>	 <b>(1,381,038)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**PS PUBLIC SAFETY**  
**24 DISTRICT ATTORNEY'S OFFICE**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1611 DEFER.PROSECUTION/DOM.VIOLENCE</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	12,073	1,940	3,700	0	0	4,000	4,000	0
<b>Total Revenues</b>	<b>12,073</b>	<b>1,940</b>	<b>3,700</b>	<b>0</b>	<b>0</b>	<b>4,000</b>	<b>4,000</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	254,637	269,216	270,086	123,667	269,285	279,591	279,591	0
6121 Overtime Wages-Productive	1,021	936	1,000	0	0	0	0	0
6140 FICA	19,514	20,623	20,662	9,434	20,600	21,389	21,389	0
6150 Retirement	16,769	18,053	18,231	8,136	18,177	18,173	18,173	0
6160 Insurance Benefits	86,430	77,030	74,719	73,552	74,739	74,377	74,377	0
6170 Other Compensation	270	271	185	185	185	186	186	0
6221 Telephone Services	789	793	1,200	416	800	3,100	2,614	0
6250 Court Related Services	120	0	600	0	0	600	600	0
6310 Office Supplies	1,176	448	1,000	54	1,000	1,000	1,000	0
6330 Travel	0	0	1,200	0	0	1,200	1,200	0
6420 Training Expense	1,200	0	1,835	0	0	1,835	1,835	0
6710 Equipment/Furniture	0	0	0	0	0	600	600	0
<b>Total Expenditures</b>	<b>381,926</b>	<b>387,370</b>	<b>390,718</b>	<b>215,444</b>	<b>384,786</b>	<b>402,051</b>	<b>401,565</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(369,853)</b>	 <b>(385,430)</b>	 <b>(387,018)</b>	 <b>(215,444)</b>	 <b>(384,786)</b>	 <b>(398,051)</b>	 <b>(397,565)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**PS PUBLIC SAFETY**  
**24 DISTRICT ATTORNEY'S OFFICE**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>1612 VICTIM/WITNESS PROGRAM</b>								
<b>Revenues:</b>								
4210 Federal Aid	0	3,636	0	0	0	0	0	0
4220 State Aid	205,088	171,829	177,108	0	160,000	177,108	177,108	0
4410 Miscellaneous Fees	25,132	31,675	17,000	15,049	25,000	17,000	20,000	0
<b>Total Revenues</b>	<b>230,220</b>	<b>207,140</b>	<b>194,108</b>	<b>15,049</b>	<b>185,000</b>	<b>194,108</b>	<b>197,108</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	284,080	305,796	313,133	134,667	293,237	328,298	328,298	0
6121 Overtime Wages-Productive	833	452	700	28	0	0	0	0
6140 FICA	21,768	23,396	23,955	10,291	22,433	25,115	25,115	0
6150 Retirement	17,434	20,161	21,136	8,908	19,793	21,339	21,339	0
6160 Insurance Benefits	117,551	107,585	108,508	106,598	108,512	108,005	108,005	0
6170 Other Compensation	309	316	269	269	269	269	269	0
6221 Telephone Services	1,512	1,457	1,900	754	2,300	4,500	4,500	0
6240 Repair & Maintenance Serv	75	42	200	0	50	200	200	0
6250 Court Related Services	152	280	400	26	400	500	500	0
6310 Office Supplies	7,469	6,831	10,500	2,867	6,700	8,500	8,500	0
6320 Publications/Dues/Supscription	140	150	425	200	200	600	600	0
6330 Travel	1,415	0	700	0	300	700	700	0
6420 Training Expense	635	75	2,000	0	1,000	4,000	4,000	0
6470 Non Capital Outlay	724	0	800	0	0	800	800	0
6710 Equipment/Furniture	2,555	3,000	0	0	0	2,600	2,600	0
<b>Total Expenditures</b>	<b>456,652</b>	<b>469,541</b>	<b>484,626</b>	<b>264,608</b>	<b>455,194</b>	<b>505,426</b>	<b>505,426</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(226,432)</b>	<b>(262,401)</b>	<b>(290,518)</b>	<b>(249,559)</b>	<b>(270,194)</b>	<b>(311,318)</b>	<b>(308,318)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**PS PUBLIC SAFETY**  
**24 DISTRICT ATTORNEY'S OFFICE**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: DISTRICT ATTORNEY'S OFFICE</b>	(1,709,399)	(1,841,434)	(2,006,321)	(1,210,804)	(1,914,827)	(2,101,271)	(2,086,921)	0

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**PS PUBLIC SAFETY**  
**28 MEDICAL EXAMINER'S OFFICE**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>2650 MEDICAL EXAMINER</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	0	0	0	0	0	0	163,093	0
4220 State Aid	0	76,354	0	0	0	0	0	0
4410 Miscellaneous Fees	220,469	272,076	243,025	108,946	243,025	257,004	260,190	0
<b>Total Revenues</b>	<b>220,469</b>	<b>348,430</b>	<b>243,025</b>	<b>108,946</b>	<b>243,025</b>	<b>257,004</b>	<b>423,283</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	351,756	413,500	405,177	199,537	405,177	440,487	440,487	0
6121 Overtime Wages-Productive	15,037	20,972	10,000	3,406	8,000	10,000	10,000	0
6140 FICA	28,004	33,165	31,761	15,507	31,761	34,462	34,462	0
6150 Retirement	19,820	23,857	23,299	10,040	23,299	29,282	29,282	0
6160 Insurance Benefits	77,258	86,148	91,534	90,061	91,534	91,110	91,110	0
6170 Other Compensation	4,491	5,312	4,803	4,803	4,803	4,803	4,803	0
6190 Other Personal Services	102	643	500	593	750	500	500	0
6210 Professional Services	12,571	4,534	1,998	767	1,536	2,013	2,013	0
6217 Medical Services	48,639	33,211	50,000	21,625	43,000	50,000	50,000	0
6219 Other Professional Services	317,300	320,990	330,685	84,036	330,685	361,925	361,925	0
6221 Telephone Services	4,893	5,069	5,500	2,468	5,300	5,500	5,500	0
6240 Repair & Maintenance Serv	370	256	500	0	500	250	250	0
6310 Office Supplies	1,246	1,691	1,850	620	1,350	1,650	1,650	0
6320 Publications/Dues/Supscription	210	360	1,160	90	150	1,160	1,160	0
6330 Travel	9,585	11,378	0	5,805	12,000	14,000	14,000	0
6420 Training Expense	496	0	4,475	424	500	4,475	4,475	0
6532 Building/Office Lease	20,518	23,289	24,367	7,162	24,367	25,098	25,098	0
6710 Equipment/Furniture	0	70,257	0	0	0	202,075	163,093	0
<b>Total Expenditures</b>	<b>912,296</b>	<b>1,054,632</b>	<b>987,609</b>	<b>446,944</b>	<b>984,712</b>	<b>1,278,790</b>	<b>1,239,808</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(691,827)</b>	<b>(706,202)</b>	<b>(744,584)</b>	<b>(337,998)</b>	<b>(741,687)</b>	<b>(1,021,786)</b>	<b>(816,525)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**PS PUBLIC SAFETY**  
**28 MEDICAL EXAMINER'S OFFICE**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location: MEDICAL EXAMINER'S OFFICE</b>	(691,827)	(706,202)	(744,584)	(337,998)	(741,687)	(1,021,786)	(816,525)	0

**ROCK COUNTY, WISCONSIN**  
**P02 - 2022 BUDGET REPORT**

**PS PUBLIC SAFETY**  
**34 CHILD SUPPORT SERVICES**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>3850 CHILD SUPPORT</b>								
<b>Revenues:</b>								
4210 Federal Aid	1,596,929	1,605,585	1,528,491	0	1,218,677	1,311,412	1,281,106	0
4220 State Aid	1,061,709	1,141,790	1,317,424	0	1,317,424	1,438,168	1,438,168	0
4410 Miscellaneous Fees	39,176	39,398	48,150	18,927	45,350	49,350	49,350	0
<b>Total Revenues</b>	<b>2,697,814</b>	<b>2,786,773</b>	<b>2,894,065</b>	<b>18,927</b>	<b>2,581,451</b>	<b>2,798,930</b>	<b>2,768,624</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	1,279,824	1,324,256	1,426,754	586,808	1,288,967	1,483,759	1,444,411	0
6121 Overtime Wages-Productive	20,844	13,706	10,009	16	8,000	10,803	10,803	0
6140 FICA	99,298	101,885	109,912	44,706	99,218	114,334	111,324	0
6150 Retirement	83,363	88,022	96,098	38,929	87,545	96,410	93,851	0
6160 Insurance Benefits	588,559	569,678	546,118	538,005	546,118	543,574	543,574	0
6170 Other Compensation	782	841	716	716	716	716	716	0
6190 Other Personal Services	236	56	288	180	396	360	360	0
6210 Professional Services	949,139	1,033,216	1,028,609	540,064	980,283	990,437	990,437	0
6212 Legal Services	14,525	35,587	40,822	16,655	37,097	40,822	40,822	0
6213 Financial Services	0	0	4,620	0	4,620	0	0	0
6217 Medical Services	0	17,998	24,024	9,012	18,948	21,328	21,328	0
6221 Telephone Services	10,773	12,438	12,500	9,103	16,294	17,500	15,000	0
6240 Repair & Maintenance Serv	1,818	1,618	600	0	600	0	0	0
6249 Sundry Repair & Maint	1,019	0	2,219	0	2,219	2,219	2,219	0
6250 Court Related Services	1,732	724	4,050	0	1,970	2,700	2,700	0
6310 Office Supplies	49,917	36,954	55,713	16,403	38,999	52,250	52,250	0
6320 Publications/Dues/Supscription	1,154	989	2,324	663	2,324	2,305	2,305	0
6330 Travel	9,998	358	12,537	0	6,370	15,200	15,200	0
6420 Training Expense	4,782	450	3,440	474	2,500	4,800	4,800	0
6710 Equipment/Furniture	1,176	6,783	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>3,118,939</b>	<b>3,245,559</b>	<b>3,381,353</b>	<b>1,801,734</b>	<b>3,143,184</b>	<b>3,399,517</b>	<b>3,352,100</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(421,125)</b>	<b>(458,786)</b>	<b>(487,288)</b>	<b>(1,782,807)</b>	<b>(561,733)</b>	<b>(600,587)</b>	<b>(583,476)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**PS PUBLIC SAFETY**  
**34 CHILD SUPPORT SERVICES**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 <u>Department Request</u>	2022 <u>Admin Recommends</u>	County <u>Board Approved</u>
<b>Total For Location: CHILD SUPPORT SERVICES</b>	(421,125)	(458,786)	(487,288)	(1,782,807)	(561,733)	(600,587)	(583,476)	0

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**PS PUBLIC SAFETY**  
**34 CHILD SUPPORT SERVICES**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 <u>Department Request</u>	2022 <u>Admin Recommends</u>	County Board <u>Approved</u>
<b>TOTAL FOR PUBLIC SAFETY</b>	<b>(32,501,255)</b>	<b>(33,399,610)</b>	<b>(34,757,372)</b>	<b>(21,774,399)</b>	<b>(33,391,818)</b>	<b>(38,874,044)</b>	<b>(36,246,226)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**PT PUBLIC SAFETY**  
**29 ALL OTHER PUBLIC SAFETY**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>9005 EBDM</b>								
<b>Revenues:</b>								
4220 State Aid	1,922	35,235	0	0	0	0	0	0
<b>Total Revenues</b>	<b>1,922</b>	<b>35,235</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6460 Program Expenses	163,670	275,038	481,000	146,126	481,000	481,000	481,000	0
6490 Other Supplies	496	75	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>164,166</b>	<b>275,113</b>	<b>481,000</b>	<b>146,126</b>	<b>481,000</b>	<b>481,000</b>	<b>481,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(162,244)</b>	 <b>(239,878)</b>	 <b>(481,000)</b>	 <b>(146,126)</b>	 <b>(481,000)</b>	 <b>(481,000)</b>	 <b>(481,000)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**PT PUBLIC SAFETY**  
**29 ALL OTHER PUBLIC SAFETY**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
Total For Location: ALL OTHER PUBLIC SAFETY	(162,244)	(239,878)	(481,000)	(146,126)	(481,000)	(481,000)	(481,000)	0

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**PT PUBLIC SAFETY**  
**29 ALL OTHER PUBLIC SAFETY**

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>TOTAL FOR PUBLIC SAFETY</b>	(162,244)	(239,878)	(481,000)	(146,126)	(481,000)	(481,000)	(481,000)	0

## Public Works Committee

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Administrator's Comments.....	18
Rail Transit.....	30
Administrator's Comments.....	30

# CHARTER

## PUBLIC WORKS DEPARTMENT - HIGHWAY DIVISION

2022

### Objectives and Standards

#### 1. Highway Safety

Provide a system of highways and related infrastructure that will assure the safe and efficient transportation of people and goods year-round.

Standards:

- a. Actively participate in and collaborate with the Rock County Traffic Safety Commission in the identification and improvement of traffic safety problem areas.
- b. Provide traffic controls on the County Trunk Highway (CTH) system at locations where the warrants are met, and to maintain traffic signing and pavement markings which will promote the safe operation of motor vehicles on the CTH system.
- c. Apply for and assist the Towns in applying for federal Highway Safety Improvement Program (HSIP) funding when applicable.

#### 2. County Highway Operations – Maintenance & Construction

Perform roadway, right-of-way, and structure maintenance and construction at an optimal cost/benefit level. Roadway maintenance includes both summer and winter maintenance.

Standards:

- a. Perform a complete inventory of the County highways, bridges and drainage structures, and update inventories on a consistent schedule.
- b. Complete and update a multi-year CTH Transportation Improvement Plan.
- c. Insure that all highway maintenance and/or construction improvements shall be completed in accordance with the latest edition of the State of Wisconsin, Department of Transportation, Standard Specifications for Road and Bridge Construction.
- d. Provide winter maintenance (plowing, salting, salt brining, and sanding) on County highways at a service level that provides adequate mobility and safety, taking into consideration winter conditions and financial and environmental considerations.

### 3. Municipal Highway Maintenance

Provide all types of road maintenance and construction services to the Towns and Municipalities in Rock County in the most efficient manner practicable.

Standards:

- a. Work with 14 Rock County Towns under an Annual Road Maintenance Contract.
- b. Provide road and bridge maintenance services to Towns, Cities and Villages within Rock County, as requested or as contracted.
- c. Provide winter maintenance (plowing, salting, and sanding) on Town Highways, for Towns under contract, at a service level that provides adequate mobility and safety, taking into consideration winter conditions and financial and environmental considerations.

### 4. State Highway Maintenance

Provide for the maintenance of State and Federal Highways, including the Interstate System, in a manner consistent with State guidelines and directives.

Standards:

- a. Coordinate state highway maintenance activities with the regional maintenance staff from the State of Wisconsin Department of Transportation in order to provide state highway maintenance in a manner that is consistent with the guidelines included in the State Highway Maintenance Manual.
- b. Provide winter maintenance services in accordance with the State of Wisconsin Department of Transportation Roadway Classification System and State Highway Maintenance Manual guidance.

### 5. Bridge Aid

Provide aid to Towns for the repair or replacement of bridges and large culverts in accordance with the requirements of Section 82.08 of the Wisconsin Statutes.

Standards:

- a. Subject to budgetary constraints, provide a 50% match for the replacement or reconstruction of bridges or large culverts on the Town highway system, funded locally or under the Federal Local Bridge Program.
- b. Maintain an inventory and coordinate a biennial inspection program for bridges and, on a periodic basis, culverts and small bridges (structures less than 20' long). To insure safety and provide for their timely repair and/or replacement.

## 6. Federal & State Aid Projects

Plan and program for projects to be funded utilizing Federal Entitlement Programs under the provisions of the current federal authorization bill.

Standards:

- a. Include a reasonable timetable for programming, designing, acquiring right-of-way, relocating utilities, bidding and constructing Local Bridges, STP-Urban and STP-Rural highway improvement projects.
- b. Inspect and maintain an inventory of bridges greater than 20 feet in length, as required by the Federal Highway Administration.
- c. Plan and budget for required bridge rehabilitation or replacement projects.
- d. Administer the Local Bridge Program in Rock County for the rehabilitation or replacement of county and local bridges in a timely fashion and keep municipalities and towns advised of the conditions of the bridges under their jurisdiction.
- e. Administer the Wisconsin Department of Transportation Local Road Improvement Program (L.R.I.P.) in accordance with State Statutes and Administrative Code.

## 7. Administrative Operations

Provide administrative services necessary for the efficient operation of the department, which will include, but not be limited to items such as accounting and billing for the Town and State work completed.

Standards:

- a. Develop and maintain a Department of Public Works Policy & Procedures Manual, including a sub-section dedicated to Financial Accounting Procedures. This will be evidenced by checks and audits.
- b. Insure that vouchers for work on State and Town highways are sent monthly, including charges for accounting records and reports and small tools.
- c. Insure that invoices for work performed on Town highways are mailed monthly.

8. County Highway Fleet Operations

Provide for the purchase, or lease, and maintenance of equipment, the purchase of materials and supplies, and maintaining a parts inventory sufficient to keep the Department of Public Works (DPW) vehicle and equipment fleet running reliably, smoothly and economically.

Standards:

- a. Develop and maintain a comprehensive DPW Equipment Management Plan.
- b. Provide, within fiscal and staff constraints, a fleet of well maintained, road-worthy vehicles for the use by other County departments.
- c. Purchase fuel in a fashion that will provide both availability and cost advantages to DPW.

9. Public Relations

Provide high quality highway construction and maintenance service to effectively and efficiently meet the County's highway traffic needs.

Standards:

- a. Complaints: Complaints about the activities or operation of the Highway Division are received in a courteous and professional manner and are resolved in a timely fashion.
- b. Public Education: Inform the public of the activities and services provided by the Highway Division through various platforms, including but not limited to, public involvement meetings, presentations for community and service clubs and, when appropriate, through press releases to the local media. Citizen input regarding the division's operations and priorities is welcomed and encouraged.

# CHARTER

## PUBLIC WORKS DEPARTMENT/PARKS DIVISION

2022

### Objectives and Standards

#### 1. Parks Operations and Maintenance

To provide quality park services in the maintaining of grounds, trails, parking lots, driveways, buildings, recreational equipment, and conducting safety inspections throughout the 18 parks, 4 trails and 3 wildlife areas, containing approximately 1000 acres of parkland, 34+ miles of trails and three small cemeteries owned by Rock County.

#### **Standards.**

- a. To set weekly work priorities and to ensure that the terms and conditions of contracted services are met, and that the general and specific requirements for grants such as the DNR Fish and Wildlife Grants, DNR Snowmobile Program and other DNR and/or federal grants are met.
- b. To mow the parks high activity areas, such as the two baseball fields, during the 28 to 30 weeks growing season once every seven to ten days. To mow the 67 acres of picnic sites once every 10-14 days and the park trails a minimum of three times during the growing season. In all towns that require it, mow the roadside ditches three times per year on those town roadsides, which form the park boundaries. To mow or control noxious weeds at all sites to comply with weed ordinances.
- c. To provide a weekly inspection of the 24 picnic areas containing a total of approximately 150 regular or handicapped accessible picnic tables and six picnic shelters, four play apparatus areas, and park trails to schedule necessary maintenance work.
- d. To remove dead or dying branches, limbs and trees from picnic areas and to maintain over 168 park signs, 20 grills, three litter barrels and sixteen (½ yd.) dumpsters for trash under a contract, along with 4 recyclable dumpsters (1/2 yd.) and 13 totes in order to maintain user safety and the integrity of our parks.
- e. To maintain equestrian paths, hiking trails and cross-country ski trails along the six miles of trails at Gibbs Lake, the six miles at Magnolia Bluff, two miles at Happy Hollow and the two and three-tenths miles at Carver Roehl Park, and operation and maintenance of the 6.0 miles of the PTNT. Work with the RCIATC and RTC on the IA/Multi-Use Trail for development, operation and maintenance of 4.5 miles of trail. This is biannual maintenance based on biweekly inspection reports. Also

completed by the Parks Division is maintenance of the Glacier River Trail (Hwy 26) and maintenance of the Peace Trail (Janesville – Beloit).

- f. To provide and maintain clean, litter free parks on a regular basis during the 30-week growing season, and every two or three weeks during the balance of the year, via our litter barrels and contracted service on 16 containers.
- g. To provide and maintain clean toilet buildings (13 pit, 3 flushable), according to State standards (SS 55.67, 55.64, 52.04; Admin. Code H65, SS 145.01, and Chapter 13 of the Rock County Ordinance) and to pump the toilet vaults once each year under contract. An additional four toilet units are provided under seasonal contract at Indianford Park. A total of 17 toilet facilities are under Park Division supervision.
- h. To the extent possible, provide and maintain clean, safe public wells, thirteen in total, on a continuous basis and provide annual testing at each well to ensure safe and healthy water quality according to State Standards and Statutes NR112, H78, SS27, NR109.30 (Safe Drinking Water Act), relevant OSHA Standards and Administrative Code 109. Compliance requires working with the Rock County Health Department in taking water samples at least once every season with an additional second and up to five samples required to confirm bacteriologically unsafe samples, plus taking samples annually for nitrate levels. If a well is found to be bacteriologically unsafe, it must be chlorinated and disinfected.
- i. To provide, maintain and inspect on a regular basis three boat landings at Gibbs Lake, Happy Hollow and Royce Dallman Parks during the 30-week spring/summer period. To install repair, refurbish, and remove the piers and landings annually (NR50, SS27). To collect landing fees at Royce Dallman, Happy Hollow and Gibbs Lake.

## **2. Facilities, Acquisition and Improvements**

To provide facilities, land acquisition and reconstruction to buildings and recreational equipment.

### **Standards.**

- a. The 2020-2025 Parks Outdoor Recreation and Open Space Plan was completed and adopted at the beginning of 2020 and began implementation that year. This keeps Rock County eligible for DNR and Federal grants.
- b. To work on those items in the *Park, Outdoor Recreation and Open Space Plan* to get grant funds via DNR. Projects include various infrastructure improvements and land acquisitions.
- c. To improve Rock County's ability to receive grants for park purposes by developing a set of criteria to provide for adequate and safe park maintenance standards to alleviate existing and future risk to Rock County.

- d. Work to maintain interdepartmental relationships with the Planning and Development, Public Works Highway and Airport Divisions, Health Department, as well as the County 4-H Extension Office, Land Conservation Department, County Surveyor and all other key county departments such as the Sheriff's Department.
- e. Work with the Friends of Beckman Mill, Incorporated, (to maintain the historic structures at the Beckman Mill site) and other Friends Groups to ensure continued care for our parks and amenities.
- f. Continue fee collection for picnic shelters, ball fields and boat landing fees that were implemented in 2004.

**3. Deer Display**

To work with the Scott Schoonover Family, the owners of the White-Tailed Deer Display. To work with what funds and policy decisions are made for the long-term future plans for this program.

**4. Dam Maintenance and Inspection Operations**

To maintain and cooperate with the Wisconsin Department of Natural Resources in inspecting the operation of Rock County hydraulic structures according to the Wisconsin Public Service Commission and DNR operating orders.

**Standards.**

- a. To work with FBM to operate and maintain the dam and fish passage at Beckman Mill County Park.
- b. Perform related duties as the Board of Supervisors deems appropriate.

**5. Rock County Snowmobile Program**

To meet the goals and objectives of the Rock County Snowmobile Plan adopted by the Rock County Board of Supervisors and 100% funded by the State of Wisconsin on 226.4 miles of trail in a proposed grant of \$67,920 for the 2021-2022 season. This mileage and grant amount may require adjustment dependent on the status of clubs participating in the Alliance and the associated mileages. This is for maintenance, easement acquisition, development, bridge rehabilitation and new bridges. Currently, there are 24 bridges owned as part of this system. Rock County Parks, in partnership with the Rock County Alliance of Snowmobile Clubs, operates this system.

These snowmobile clubs make up the Alliance:

- |                           |                           |
|---------------------------|---------------------------|
| 1) Brodhead Snowdrifters  | 5) Janesville Snow Chiefs |
| 2) Snowblowers            | 6) Milton Snow Riders     |
| 3) Evansville Snow Devils | 7) Country Riders         |
| 4) Clinton Fence Hoppers  | 8) Lake Koshkonong Club   |

**Standards.**

- a. To administer the snowmobile program through subcontract with the Rock County Snowmobile Alliance. To purchase the snowmobile trail signs, posts, etc., and to monitor the annual easement program.
- b. To comply with NR 50 and the Administrative Code governing program aids and to maintain records and files for Snowmobile Plan updates as needed, and work with the Planning Department.
- c. Keep track of 24 existing bridges and any new ones that are added.

**6. Implementation of Park Site Plans**

Work to carry out, as budgets or grants permit, the plans of park site development such as those done for Beckman Mill, Carver Roehl, Magnolia Bluff, etc.

**Standards.**

- a. Work with County provided funds.
- b. Work with and seek matching funds under aid programs.
- c. Work with and seek grants or gifts from individuals, corporations or foundations.

**7. Public Relations**

To provide high quality park service in such a manner that the Rock County Parks Division maintains a deserved reputation for excellence.

**Standards.**

- a. Communications: Rock County residents are informed of the activities and services of the Parks Division through the Rock County website, Facebook, Instagram, educational presentations before community and service clubs, horseback riding clubs, Boy Scout groups and when appropriate, releases to the local media and work with these friends partnership groups:

Friends of Beckman Mill, Inc. (FBM, Inc.)

Friends Of Rock County Parks (FORCP.)  
Rock County Association of Snowmobile Clubs, Inc. (RCASC, Inc.)  
Rock County Ice Age Trail Chapter (RCIATC)  
Rock Trail Coalition, Inc. (RTC, Inc.)  
Friends of Carver-Roehl Park (FCR, Inc.)  
Rock County Multi-Use Trail Group (RCMUTG, Inc.)  
Rock County Conservationists (RCC, Inc.)  
Any new groups authorized by the Public Works Committee and Parks Advisory Committee

- b. Complaints: Handle complaints received by the Parks Division, if at all possible, resolving them on a timely basis.
  
- c. Programming: Offer a wide variety of fee-based public outdoor recreation and educational programs. Offer free field trips and nature based recreation programs to Rock County school districts.

## PERSONNEL SUMMARY

### PUBLIC WORKS

#### PERSONNEL - FULL TIME EQUIVALENT

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ DECREASE
HIGHWAY			
Public Works Director	1.0	1.0	0.0
Assistant Public Works Director	1.0	1.0	0.0
Public Works Accounting Supervisor	1.0	1.0	0.0
Public Works Superintendent	3.0	3.0	0.0
Shop Superintendent	1.0	1.0	0.0
Engineering Technician	0.0	1.0	1.0
Fleet Specialist	1.0	1.0	0.0
Storekeeper	1.0	1.0	0.0
Secretary II	1.0	1.0	0.0
Accounting Specialist	2.0	2.0	0.0
Crew Leader	4.0	4.0	0.0
Bridge Crew	6.0	6.0	0.0
Mechanic	6.0	6.0	0.0
Machinist	1.0	1.0	0.0
Welder	2.0	2.0	0.0
Highway Sign Maker	2.0	2.0	0.0
Stock Clerk	1.0	1.0	0.0
Heavy Equipment Operator	6.0	6.0	0.0
Heavy Truck Driver	11.0	11.0	0.0
Highway Worker	36.5	37.5	1.0
SUBTOTAL	87.5	89.5	2.0

**PUBLIC WORKS**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN. REC.	INCREASE/ DECREASE
PARKS			
Parks Manager	1.0	1.0	0.0
Crew Leader	1.0	1.0	0.0
Highway Worker	1.5	1.5	0.0
Community Coordinator	1.0	1.0	0.0
SUBTOTAL	4.5	4.5	0.0
TOTAL	92.0	94.0	2.0

**PUBLIC WORKS**

**PERSONNEL MODIFICATIONS**

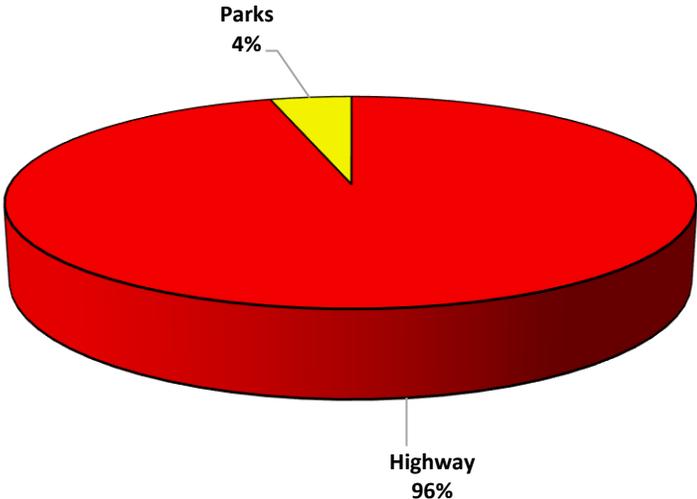
Type of Request	Original Position/From	New Position/To	Dept. Request	Admin. Rec.
Reallocation	Asst. Pub. Works Director (PR 27 C, Unilateral)	Asst. Pub. Works Director (PR 29 C, Unilateral)	1.0	0.0
Reallocation	Fleet Specialist (PR 7 A, Unilateral)	Fleet Specialist (PR 12 A, Unilateral)	1.0	0.0
Reallocation	Welder (PR IV, 1077)	Welder (PR IV (B), 1077)	2.0	0.0
Reallocation	Mechanic (PR IV, 1077)	Mechanic (PR IV (B), 1077)	6.0	0.0
Reallocation	Machinist (PR IV, 1077)	Machinist (PR IV (B), 1077)	1.0	0.0
Create	-	Highway Worker - Hwy (1077, Classification III)	1.0	1.0
Create	-	Highway Worker - Parks (1077, Classification III)	1.0	0.0
Create	-	Engineering Technician (PR 16 C, Unilateral)	1.0	1.0
Create	-	Flagger (Project-Seasonal 1077))	0.0	0.0
Pay Grid Adjustment	Various Positions in 1077	Various Positions in 1077	0.0	0.0

**FINANCIAL SUMMARY**  
**PUBLIC WORKS DEPARTMENT**  
**2022**

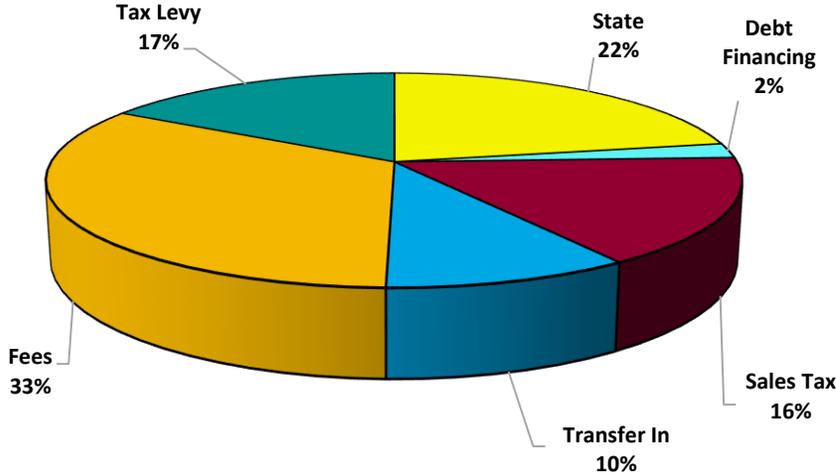
<b><u>REVENUES</u></b>	<b>DEPARTMENT <u>REQUEST</u></b>	<b>ADMINISTRATOR'S <u>RECOMMENDATION</u></b>
Federal/State	\$4,544,757	\$4,505,797
Intergovernmental	6,637,826	6,637,826
Contributions	2,750	2,750
Fund Balance Applied	0	0
Transfers In	0	2,000,000
Deferred Financing	4,399,000	450,000
Sales Tax	1,796,000	3,292,500
Fees/ Other	105,730	105,730
Total Revenues	<hr/> \$17,486,063	<hr/> \$16,994,603
<b><u>EXPENDITURES</u></b>	<b>DEPARTMENT <u>REQUEST</u></b>	<b>ADMINISTRATOR'S <u>RECOMMENDATION</u></b>
Salaries	\$9,479,910	\$9,163,642
Fringe Benefits	2,513,170	2,513,170
Operational	19,671,773	19,632,813
Capital Outlay	5,172,700	5,152,700
Allocation of Services	(16,100,570)	(16,100,570)
Total Expenditures	<hr/> \$20,736,983	<hr/> \$20,361,755
<b><u>PROPERTY TAX LEVY</u></b>	<b>\$3,250,919</b>	<b>\$3,367,151</b>

**2022 BUDGET  
PUBLIC WORKS**

EXPENDITURES BY DIVISION

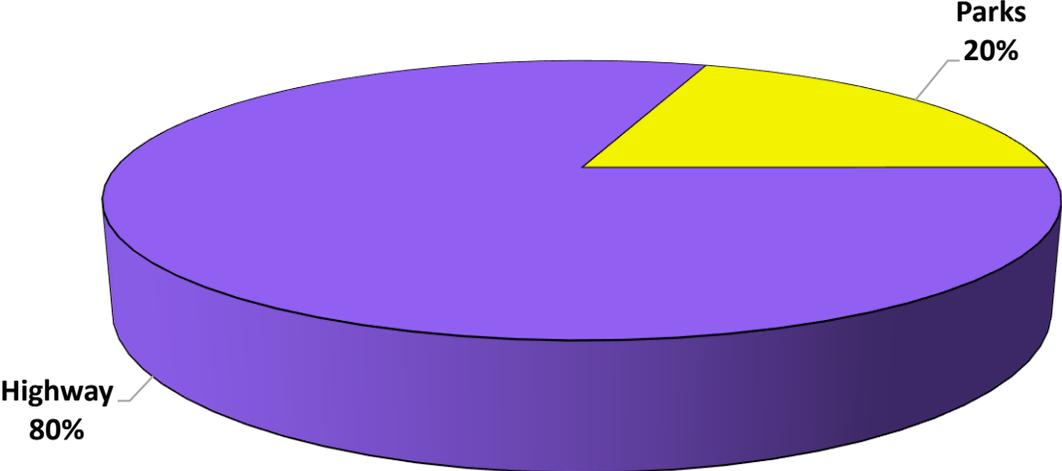


REVENUES BY SOURCE



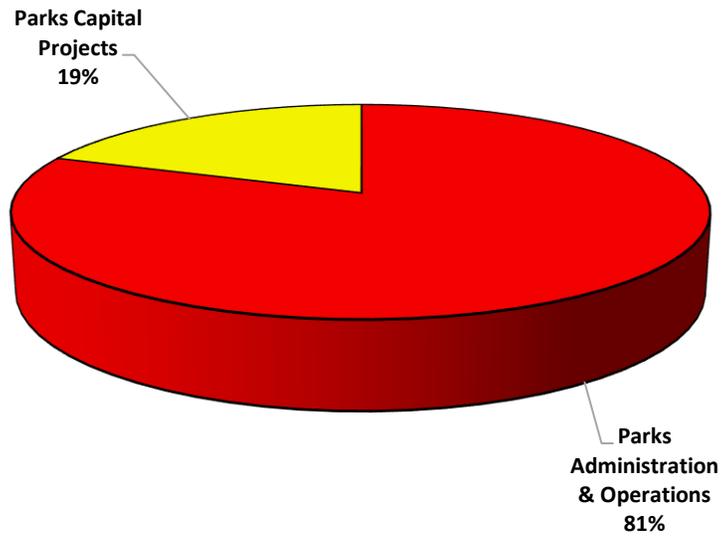
**2022 BUDGET  
PUBLIC WORKS**

**TAX LEVY BY DIVISION**

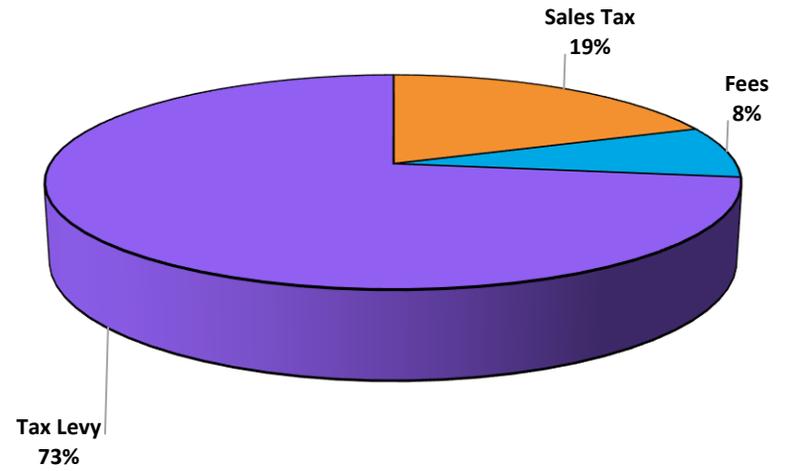


**2022 BUDGET  
PARKS DIVISION**

EXPENDITURES BY PROGRAM

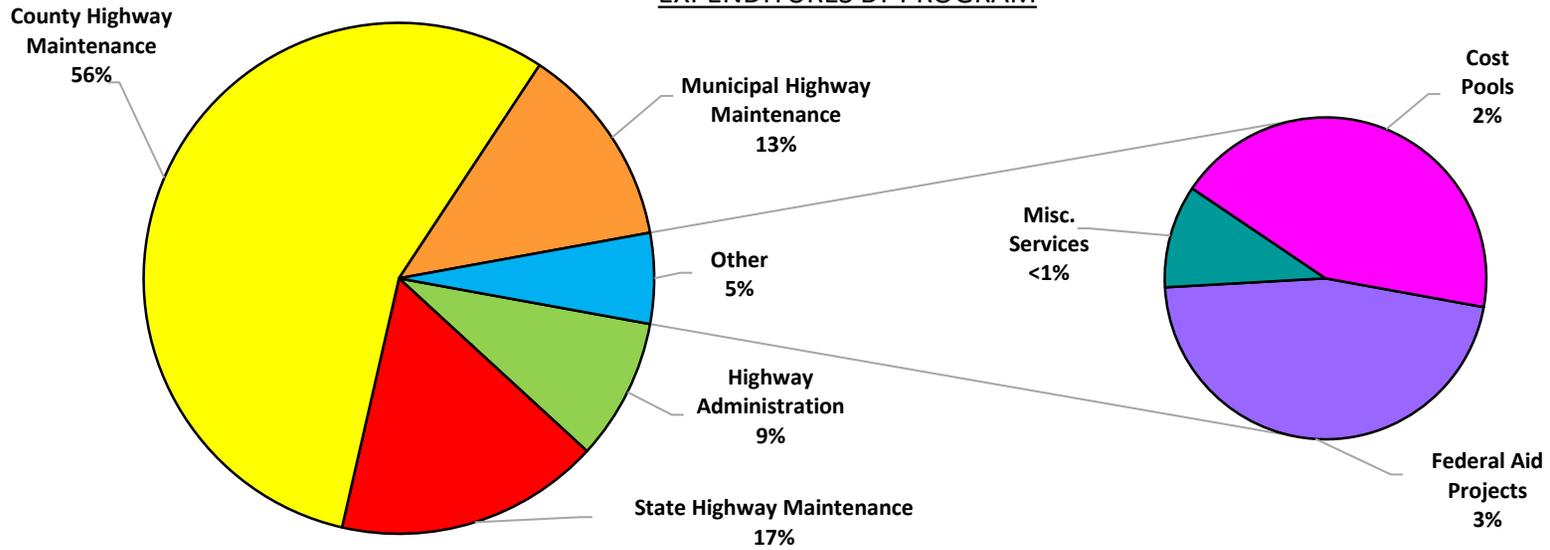


REVENUES BY SOURCE

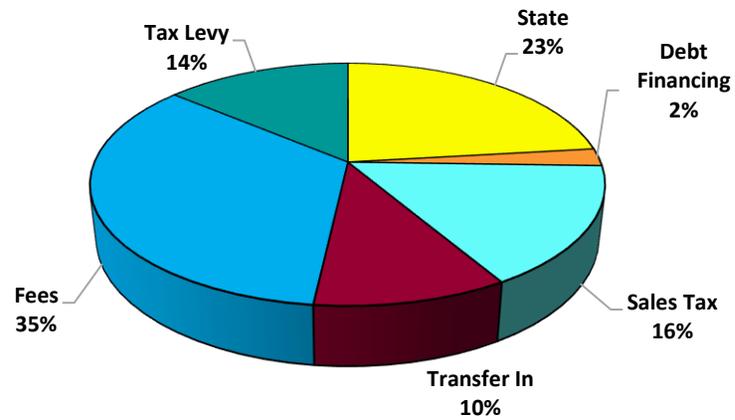


## 2022 BUDGET HIGHWAY DIVISION

### EXPENDITURES BY PROGRAM



### REVENUES BY SOURCE



## **ADMINISTRATOR'S COMMENTS**

### **PUBLIC WORKS DEPARTMENT**

**2022**

#### **Budget Highlights – Parks Division**

##### **Revenue**

- The Parks Division charges user fees for its services, and in 2022 a total of \$66,780 is anticipated from these fees and other sources, including:
  - \$40,000 in boat landing fees, which is the same amount that was budgeted in 2021
  - \$15,000 in park use fees, such as for reserving picnic shelters
  - \$10,380 from rent for the house in Gibbs Lake Park, an increase of \$600 from 2021
  - \$1,400 from Walworth County for maintaining its portion of the Pelishek Tiffany Nature Trail
- The Parks Division also receives various State grants throughout the year for such things as controlling invasive species and maintaining snowmobile trails.

##### **Expenditures**

- The following capital projects totaling \$175,000 are requested and recommended in 2022 to be funded with sales tax.
  - \$125,000 for construction of a park shelter with modified electricity in Magnolia Bluff Park
  - \$50,000 for 10 new LED path lights at Carver Roehl Park in order to increase safety in the park after dark during events

- The following project is requested but is not recommended at this time.
  - \$20,000 for the development of a design for a new shelter at Sportsman’s Park (Estimated cost of \$325,000 for construction in a future year)

### Personnel

- The Parks Division has requested the creation of a new Highway Worker position at a cost of \$71,561. This position would be dedicated to the Parks but would assist with needed Highway tasks as needed, such as snowplowing or shop support, during the winter months. Several reasons support this decision, including the increase in park acreage, increased utilization of parks during the pandemic that is continuing, and less time available from Highway staff to support the parks due to County highway construction workload. Further, one additional position would result in a total of four staff, who could then pair off into two crews for increased productivity. Comparative statistics could support the need for more staff based on the size of the County park system. However, in comparison to other competing requests in the 2022 budget, I am unable to prioritize this position at this time and therefore it is not recommended.

## Budget Highlights – Highway Division

### Revenue

- Revenue from the State Department of Transportation (WisDOT) to fund Public Works Department efforts to maintain state highways is expected to total \$3,260,000 in 2022, which is about the same level as 2021.
- WisDOT General Transportation Aids (GTA) is expected to total \$2,813,648 in 2022, an increase of \$60,519 or 2.2% over the 2021 budget. While annual GTA allocations are determined through a multi-year formula, the 2021-23 State Biennial Budget did include a 2% increase in GTA. This revenue is budgeted in the County Maintenance and Construction account.
- In 2022, the County will have contracts with 14 of the 20 towns to provide winter and routine (summer) maintenance of town roads. The Town of Bradford will begin receiving County services under contract in 2022.
  - 2022 will be the first year with a new split rate for winter maintenance. The rate will be \$900 per mile in rural areas, and \$1,600 per mile in subdivisions. The flat rate of \$900 per mile was previously unchanged since 2015. The 2022 budget includes \$679,326 in revenue from this source, an increase of \$103,407 over the 2021 amount due both to the contract with Bradford and the increased rate.
  - The charge for routine maintenance is recommended to remain at \$1,700 per centerline mile, which represents a minimum level of work that towns will pay for under the contract. This rate has remained unchanged since 2012. Although towns frequently choose to have the Public Works Department perform work exceeding this minimum contractual amount, making it difficult to project exact revenue, the 2022 budget includes \$2.5 million in revenue from this source.

Expenditures

- The County Maintenance and Construction Account funds work on the County Trunk Highway (CTH) system. The requested funding for 2022 is shown in the following table (may not sum due to rounding).

<b>COUNTY MAINTENANCE &amp; CONSTRUCTION ACCOUNT SUMMARY - 2022</b>	
<b>Account</b>	<b>Amount</b>
Blacktopping	\$5,910,000
Winter	1,873,000
Routine	1,982,100
Seal Coating	400,000
Equipment Storage	265,000
Shouldering	152,000
Bridge Maintenance	137,000
Crack Sealing	120,000
Grader Patching	150,000
<b>TOTAL</b>	<b>\$10,988,100</b>

- The seal coat projects requested in 2022 are shown below. I am recommending that \$400,000 of sales tax be used to fund seal coat projects in 2022.

<b>RECOMMENDED COUNTY SEAL COAT PROJECTS - 2022</b>						
<b>Priority</b>	<b>Route</b>	<b>From</b>	<b>To</b>	<b>Length (Miles)</b>	<b>Width (Feet)</b>	<b>Estimated Cost</b>
1	CTH P	STH 67	CTH J	5.7	22	\$115,000
2	CTH J	County Line	Avalon Road	14.6	22	\$285,000
<b>TOTAL</b>				20.3		\$400,000

- The \$5,910,000 request for blacktopping projects includes the projects shown in the table below. The CTH A project between USH 14 and Tarrant Road is recommended to be funded with a combination of \$724,000 in sales tax, a \$2,000,000 General Fund application, and \$1,000,000 in Local Road Improvement Project (LRIP) funding from the State. At the end of 2021, we expect that the unassigned General Fund balance will have increased by approximately \$10 million, or about 35%, since 2014. Using a one-time application from the General Fund for this project will decrease the amount of borrowing required in 2022 while maintaining the General Fund balance near the top of the range established by the Finance Committee. These types of actions have not negatively affected the County’s bond rating.
- I am recommending that the CTH M project from Indianford to Milton be funded with \$450,000 in borrowed funds, \$1,221,500 in sales tax, and \$317,500 in expected County Highway Improvement (CHI) state grant funds.
- The \$197,000 in real estate and utilities costs for the CTH O project are recommended to be funded with sales tax.
- Overall, expenditures in the County Maintenance and Construction Account total \$10,836,427. Sales tax in this account totals \$2,542,500. The \$450,000 in deferred financing is the lowest level of borrowing for County highway construction projects since before 2010.

<b>RECOMMENDED COUNTY CONSTRUCTION PROJECTS – 2022</b>								
<b>Priority</b>	<b>Route</b>	<b>From</b>	<b>To</b>	<b>Length (Miles)</b>	<b>PASER Rating</b>	<b>Work Type</b>	<b>Estimated Cost</b>	<b>Cumulative Total</b>
1	CTH A	USH 14	Tarrant Rd.	3.0	3	Reconstruction	\$3,724,000	\$3,724,000
2	CTH M	Indianford	Milton	5.2	3	Pulverize and Overlay	\$1,989,000	\$5,713,000
3	CTH O	Janesville	USH 14	2.4	5	Real Estate, Utilities	\$197,000	\$5,910,000
<b>TOTAL</b>				<b>10.6</b>			<b>\$5,910,000</b>	

- Section 82.08, Wis. Stats., requires that counties fund 50% of the cost to reconstruct bridges on the town road system if they meet certain size criteria. These funds come from a limited tax levy on the taxable property only in the towns. No town bridge projects were requested for 2022. Typically, \$50,000 is budgeted each year for the County’s share of unanticipated town bridge projects that may arise. However, due to a growing bridge aid fund balance over the past several years, no new bridge aid funding is recommended for 2022. This will reduce the tax levy on the towns in 2022.

- One project, in the table below, will be partially funded with federal aid in 2022. The County’s portion of this project is also recommended to be funded with sales tax.

<b>RECOMMENDED FEDERAL AID PROJECTS – 2022</b>					
<b>Priority</b>	<b>Route</b>	<b>Location Description or From To</b>	<b>Length (Miles)</b>	<b>Work Type</b>	<b>County Cost</b>
1	CTH F	Indianford – Edgerton	1.6	Construction	\$515,000
<b>TOTAL</b>					<b>\$515,000</b>

- Capital equipment purchases are included each year in the budget to replace failing equipment, update the fleet, improve the use of technology, and reduce long-term maintenance costs.
  - Capital equipment purchases are made with available cash and depreciated over a number of years based on the useful life of the piece of equipment. In this way, the purchase price does not affect the tax levy, but the annual depreciation amount becomes a tax levy cost over the life of the equipment.
  - The department has requested equipment purchases totaling \$4,650,000, with annual depreciation of \$428,022. The department is engaging in a five-year plan to reduce the average age of its equipment and fleet, consistent with the recommendations of the Matrix study, to improve reliability and reduce maintenance costs. Despite the increasing amount of depreciation this adds to the budget, which is funded via the levy in future years, I am recommending these purchases in order to continue to update the fleet. I would note that the four requested quad axle trucks are not expected to be delivered until the autumn of 2023 given supply chain and manufacturing demand, meaning that the purchases will be authorized in this budget but the full annualized depreciation costs will not hit the tax levy until 2024. Other trucks and equipment may experience similar delayed delivery. The table below shows the recommended equipment purchases.

**CAPITAL EQUIPMENT LIST - 2022**

<b>Priority</b>	<b>Equipment</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total Cost</b>	<b>Cumulative Cost</b>	<b>Life (Years)</b>	<b>Annual Depreciation</b>
1	Quad Axle, County (Plow, Wing & Sander)	2	\$310,000	\$620,000	\$620,000	9	\$58,556
2	Quad Axle Haul Truck	2	\$270,000	\$540,000	\$1,160,000	9	\$51,000
3	Tandem (State - Chassis, Plow, Wing, Sander)	3	\$280,000	\$840,000	\$2,000,000	9	\$79,333
4	Single Axle Patrol Truck (Town)	4	\$250,000	\$1,000,000	\$3,000,000	10	\$85,000
5	Pickups (One-ton, 4x4, Gas) Extended Cab	7	\$60,000	\$420,000	\$3,420,000	10	\$35,700
6	Loader, 4.25CY w/ Quicktatch to match JD	2	\$225,000	\$450,000	\$3,870,000	10	\$38,250
7	Crash Attenuator	2	\$35,000	\$70,000	\$3,940,000	10	\$5,950
8	Mowing Tractor-6120M	1	\$110,000	\$110,000	\$4,050,000	5	\$18,700
9	Mowing Tractor-5115M	1	\$80,000	\$80,000	\$4,130,000	5	\$13,600
10	Mower, Diamond Combo Unit	2	\$25,000	\$50,000	\$4,180,000	10	\$4,250
11	Dump Trailer	1	\$20,000	\$20,000	\$4,200,000	10	\$1,700
12	Parks Skid Loader	1	\$80,000	\$80,000	\$4,280,000	10	\$6,800
13	Parks Skid Loader Trailer (8 ton)	1	\$10,000	\$10,000	\$4,290,000	10	\$850

**CAPITAL EQUIPMENT LIST - 2022**

<b>Priority</b>	<b>Equipment</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total Cost</b>	<b>Cumulative Cost</b>	<b>Life (Years)</b>	<b>Annual Depreciation</b>
14	Parks Mower (72" deck, 30hp) 4WD	1	\$25,000	\$25,000	\$4,315,000	10	\$2,125
15	Fuel Truck (F-550 Diesel)	1	\$100,000	\$100,000	\$4,415,000	10	\$8,500
16	Rubber Tire Roller	1	\$80,000	\$80,000	\$4,495,000	15	\$4,533
17	Pickups (One-ton, 4x4, Gas) Supervisor Vehicles Crew Cab	2	\$65,000	\$130,000	\$4,625,000	10	\$11,050
18	Mower, Bat Wing	1	\$25,000	\$25,000	\$4,650,000	10	\$2,125

- The 2017 budget moved responsibility for facility capital repairs and improvements to the Facilities Management budget. The Public Works projects included in the 2022 budget can be found in that section of the budget document.

Personnel

- The Department is requesting a new Highway Worker position for the Town of Bradford at a cost of \$71,561 in 2022. When the Town of Johnstown recently began receiving services, the department was able to reassign current staff to cover services. However, this option is no longer available, and the position is necessary if services are to be provided to Bradford. Therefore, this action is recommended.
- The Department is requesting a new position of Engineering Technician at a cost of \$75,422 in 2022. The County Engineer position in the Planning Department, which was deleted in 2015, provided some services to DPW that were at that time absorbed by the Director and Assistant Director. Since that time, the amount of construction and departmental workload has increased and has limited the ability of departmental leadership to spend more time on strategic planning and employee engagement activities. Instead of reinstating the County Engineer position, a lower cost Engineering Technician position could help address the workload. Duties would include such things as plan reviews, coordinating the expanded bridge inspection program, administering permits, providing traffic studies, completing pavement ratings, and assisting with various construction

administration activities. I feel this position is necessary at this time to help the department operate effectively and is recommended.

- The department has requested the creation of a new job classification, Flagger/Laborer, and authority for two seasonal or project positions during the summer construction season due, in part, to new DOT requirements on managing traffic at construction sites. This approach to addressing workforce challenges is welcome, and the position authority is recommended.
- The following reallocation requests are not recommended at this time due to the recommended wage study in 2022:
  - Assistant Public Works Director – Unilateral Range 27C to Range 29C (\$3,068 in 2022)
  - Fleet Specialist – Unilateral Range 7A to Range 12A (\$6,005 in 2022)
  - Welder – 1077 Classification IV to Classification IV(B) (\$7,436 in 2022)
  - Mechanic – 1077 Classification IV to Classification IV(B) (\$17,521 in 2022)
  - Machinist – 1077 Classification IV to Classification IV(B) (\$3,602 in 2022)
- Additionally, a request was made to significantly revamp the 1077 pay grid in order to decrease the amount of time it takes for employees to get to the highest step on the pay grid, among other changes. These changes would cost approximately \$200,000. The complexity of this request and its likely effects on other wage grids and other County departments is another example of the need to conduct an organization-wide wage study. Therefore, this request is not recommended and will be reconsidered if the wage study is approved.

## Summary

- Expenditures in the Parks Division total \$908,824.
  - Recommended tax levy is \$663,344, an increase of \$9,567 or 1.5% from 2021.
- Expenditures in the Highway Division total \$19,452,931.
  - Recommended tax levy is \$2,703,808, an increase of \$59,890 or 2.3% from the prior year.
- Overall Expenditures for the Public Works Department total \$20,361,755.
  - Recommended tax levy is \$3,367,152, an increase of \$69,457 or 2.1% from 2021.
  - The amounts above do not include Town Bridge Aids, which are funded through a limited levy only on the towns. As noted, no limited levy for Town Bridge Aids is recommended in 2022, a decrease of \$148,200 from 2021.
  - The amounts above do not include costs to operate the County's motor pool, which is funded through chargebacks to departments that use motor pool vehicles. In 2022, motor pool expenditures will total \$397,000.

## Budget Highlights – Rail Transit

### Revenue

- This account does not generate revenue.

### Expenditures

- Rock County is a member of the Wisconsin River Rail Transit Commission (WRRTC) and the Pecatonica Rail Transit Commission (PRTC). These rail commissions, which include a number of counties in south-central Wisconsin, participate in the acquisition and rehabilitation of rail lines. Funding for these purposes is provided through payments by member counties.
  - In 2022, the annual payment will total \$30,000. This is the same as the 2021 amount.
  - Wisconsin and Southern Railroad (WSOR), which serves as the short-line operator for the commissions, and the Wisconsin Department of Transportation share in the cost of rail improvements.

### Personnel

- Not applicable.

### Summary

- Tax levy for Rail Transit totals \$30,000.

## ADMINISTRATOR'S COMMENTS

### RAIL TRANSIT

2022

#### Budget Highlights – Rail Transit

##### Revenue

- This account does not generate revenue.

##### Expenditures

- Rock County is a member of the Wisconsin River Rail Transit Commission (WRRTC) and the Pecatonica Rail Transit Commission (PRTC). These rail commissions, which include a number of counties in south-central Wisconsin, participate in the acquisition and rehabilitation of rail lines. Funding for these purposes is provided through payments by member counties.
  - In 2021, the annual payment will total \$30,000. This is the same as the 2021 amount.
  - Wisconsin and Southern Railroad (WSOR), which serves as the short-line operator for the commissions, and the Wisconsin Department of Transportation share in the cost of rail improvements.

##### Personnel

- Not applicable.

##### Summary

- Tax levy for Rail Transit totals \$30,000.

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**TC PUBLIC WORKS**  
**41 PUBLIC WORKS DEPARTMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>4100 HIGHWAY ADMINISTRATION</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	0	0	0	0	0	0	30,000	0
4220 State Aid	286,050	359,578	316,000	248,001	346,415	374,000	374,000	0
4520 Intergov Charges-Municipality	80,019	100,052	95,000	17,666	95,000	95,000	95,000	0
4530 Charges-Other County Dept	6,290	5,278	3,000	(30)	3,500	3,500	3,500	0
4620 Sale of County Property	51,799	0	0	0	50,000	0	0	0
4690 Misc General Revenue	15,243	15,535	13,000	209,689	13,700	13,000	13,000	0
4700 Transfer In	0	0	28,753	0	0	0	0	0
<b>Total Revenues</b>	<b>439,401</b>	<b>480,443</b>	<b>455,753</b>	<b>475,326</b>	<b>508,615</b>	<b>485,500</b>	<b>515,500</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	1,360,868	664,793	1,015,529	326,373	998,483	1,192,367	1,186,242	0
6117 Highway Wages	551	2,261	2,000	1,477	2,000	2,000	2,000	0
6130 Per Diems	7,885	4,632	9,000	2,581	9,000	9,000	9,000	0
6140 FICA	585	341	550	197	550	550	550	0
6190 Other Personal Services	1,460	500	0	825	0	0	0	0
6210 Professional Services	54,776	106,363	106,435	105,723	106,435	110,475	110,475	0
6213 Financial Services	7,600	7,980	8,379	0	8,379	8,500	8,500	0
6217 Medical Services	5,341	3,796	6,000	1,953	6,000	6,000	6,000	0
6221 Telephone Services	39,430	50,573	53,000	22,778	47,400	60,000	60,000	0
6242 Machinery & Equip R&M	21,205	21,931	22,500	9,366	21,232	23,000	23,000	0
6249 Sundry Repair & Maint	21,140	7,712	27,540	0	27,540	35,253	35,253	0
6310 Office Supplies	8,349	9,338	9,400	3,500	9,400	9,600	9,600	0
6320 Publications/Dues/Supscription	2,536	2,837	2,125	1,003	2,183	4,325	4,325	0
6330 Travel	490	29	0	0	0	0	0	0
6340 Operating Supplies	12	162	100	0	150	200	200	0
6350 Repair & Maintenance Supplies	3,008	0	1,000	0	1,000	1,000	1,000	0
6385 County Aid-Road Construction	30,000	48,000	42,000	0	42,000	42,000	42,000	0
6420 Training Expense	7,902	4,578	21,066	4,416	18,600	23,000	23,000	0
6441 Employee Recognition	0	0	0	0	0	4,000	4,000	0
6490 Other Supplies	975	54,994	0	1,946	2,500	0	0	0
6510 Insurance Expense	57,910	51,048	60,000	0	60,000	60,000	60,000	0
6532 Building/Office Lease	20,581	18,843	23,000	0	20,000	20,000	20,000	0
6534 Machinery Lease	1,474	5,632	100	2,904	100	100	100	0
6535 Motor Vehicle Lease	42,820	5,553	48,500	1,246	51,500	57,000	57,000	0
6540 Depreciation	44,466	38,106	62,175	0	52,000	50,000	50,000	0
6710 Equipment/Furniture	18,374	(1,000)	70,000	0	70,000	30,700	30,700	0
<b>Total Expenditures</b>	<b>1,759,738</b>	<b>1,109,002</b>	<b>1,590,399</b>	<b>486,288</b>	<b>1,556,452</b>	<b>1,749,070</b>	<b>1,742,945</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

TC PUBLIC WORKS  
41 PUBLIC WORKS DEPARTMENT

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
COUNTY SHARE	(1,320,337)	(628,559)	(1,134,646)	(10,962)	(1,047,837)	(1,263,570)	(1,227,445)	0

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

TC PUBLIC WORKS  
41 PUBLIC WORKS DEPARTMENT

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>4200 FEDERAL AID FUND</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	883,000	37,226	370,000	0	370,000	515,000	515,000	0
4700 Transfer In	0	0	505,892	0	504,872	0	0	0
4900 Long-Term Debt Proceeds	0	0	0	1,020	120	0	0	0
<b>Total Revenues</b>	<b>883,000</b>	<b>37,226</b>	<b>875,892</b>	<b>1,020</b>	<b>874,992</b>	<b>515,000</b>	<b>515,000</b>	<b>0</b>
<b>Expenditures:</b>								
6117 Highway Wages	0	259	0	0	0	0	0	0
6210 Professional Services	789,575	655,693	875,892	69,543	835,744	515,000	515,000	0
6215 Engineering Services	73,313	60,067	0	19,624	39,248	0	0	0
6490 Other Supplies	656,038	0	0	0	0	0	0	0
6534 Machinery Lease	0	76	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>1,518,926</b>	<b>716,095</b>	<b>875,892</b>	<b>89,167</b>	<b>874,992</b>	<b>515,000</b>	<b>515,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(635,926)</b>	 <b>(678,869)</b>	 <b>0</b>	 <b>(88,147)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

TC PUBLIC WORKS  
41 PUBLIC WORKS DEPARTMENT

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>4210 STATE MAINTENANCE &amp; CONSTRUCTN</b>								
<b>Revenues:</b>								
4510 Intergov Charges-State	2,824,159	2,878,240	3,259,900	1,761,040	3,268,909	3,260,000	3,260,000	0
<b>Total Revenues</b>	<b>2,824,159</b>	<b>2,878,240</b>	<b>3,259,900</b>	<b>1,761,040</b>	<b>3,268,909</b>	<b>3,260,000</b>	<b>3,260,000</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	3,945	301,958	0	206,266	0	0	0	0
6117 Highway Wages	1,231,669	1,189,015	1,700,000	842,593	1,709,009	1,700,000	1,700,000	0
6221 Telephone Services	594	0	0	0	0	0	0	0
6350 Repair & Maintenance Supplies	1,075	2,270	0	0	0	0	0	0
6360 Other Repair & Maint Supplies	6,715	17,923	30,000	15,246	30,000	30,000	30,000	0
6370 Road Supplies	270,237	121,964	0	48,349	0	0	0	0
6390 Public Safety Supplies	20	0	0	0	0	0	0	0
6420 Training Expense	1,170	0	0	0	0	0	0	0
6490 Other Supplies	220,289	220,788	629,900	91,005	629,900	430,000	430,000	0
6534 Machinery Lease	993,887	913,815	900,000	755,843	900,000	1,100,000	1,100,000	0
6535 Motor Vehicle Lease	17,588	44,804	0	16,343	0	0	0	0
<b>Total Expenditures</b>	<b>2,747,189</b>	<b>2,812,537</b>	<b>3,259,900</b>	<b>1,975,645</b>	<b>3,268,909</b>	<b>3,260,000</b>	<b>3,260,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>76,970</b>	 <b>65,703</b>	 <b>0</b>	 <b>(214,605)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
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**TC PUBLIC WORKS**  
**41 PUBLIC WORKS DEPARTMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>4220 COUNTY MAINTENANCE &amp; CONSTRUCT</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	345,000	1,208,000	776,000	0	776,000	1,086,000	2,542,500	0
4220 State Aid	2,293,451	2,932,257	3,468,129	689,978	3,468,129	4,131,797	4,131,797	0
4480 Rents & Commissions	4,005	0	4,000	0	4,000	4,000	4,000	0
4520 Intergov Charges-Municipality	573,219	287,523	575,919	0	575,919	679,326	679,326	0
4620 Sale of County Property	3,661	16,028	0	8,476	0	0	0	0
4640 Fund Balance	0	0	604,000	0	604,000	0	30,000	0
4690 Misc General Revenue	0	0	0	48	0	0	0	0
4700 Transfer In	6,452,000	2,472,509	1,135,138	0	1,135,138	0	2,000,000	0
4900 Long-Term Debt Proceeds	0	0	4,424,000	0	4,424,000	4,399,000	450,000	0
<b>Total Revenues</b>	<b>9,671,336</b>	<b>6,916,317</b>	<b>10,987,186</b>	<b>698,502</b>	<b>10,987,186</b>	<b>10,300,123</b>	<b>9,837,623</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	0	74,000	80,000	0	80,000	80,000	80,000	0
6117 Highway Wages	2,504,118	2,548,671	2,707,000	1,671,788	2,781,370	2,722,000	2,520,327	0
6210 Professional Services	128,913	44,823	102,500	31,900	102,500	179,000	179,000	0
6215 Engineering Services	10,531	84,594	275,000	53,374	282,040	250,000	250,000	0
6220 Utility Services	2,770	2,087	3,000	1,091	2,182	4,000	4,000	0
6221 Telephone Services	547	586	600	253	512	600	600	0
6330 Travel	515	0	0	0	0	0	0	0
6350 Repair & Maintenance Supplies	150	3,502	0	3,435	441	0	0	0
6360 Other Repair & Maint Supplies	102,076	136,472	136,775	23,916	223,316	244,275	244,275	0
6370 Road Supplies	1,926,163	2,798,878	6,313,800	1,604,988	6,417,087	4,315,750	4,315,750	0
6380 DWP Charges	155	0	0	0	0	0	0	0
6420 Training Expense	10,325	4,862	15,638	5,500	11,500	10,000	10,000	0
6490 Other Supplies	824,072	474,235	183,300	147,540	158,095	831,000	831,000	0
6532 Building/Office Lease	360,924	326,882	375,000	0	375,000	425,000	425,000	0
6533 Equipment Lease	380	285	0	0	0	0	0	0
6534 Machinery Lease	1,782,219	1,742,905	1,891,425	1,110,511	1,864,326	1,922,475	1,922,475	0
6535 Motor Vehicle Lease	49,788	52,983	23,200	21,385	31,137	47,000	47,000	0
6750 Right of Way Acquisition	79,597	105,493	167,000	170,807	167,000	97,000	97,000	0
6810 DPW Cost Allocations	37,114	10,107	(72,000)	0	(72,000)	(90,000)	(90,000)	0
<b>Total Expenditures</b>	<b>7,820,357</b>	<b>8,411,365</b>	<b>12,202,238</b>	<b>4,846,488</b>	<b>12,424,506</b>	<b>11,038,100</b>	<b>10,836,427</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>1,850,979</b>	<b>(1,495,048)</b>	<b>(1,215,052)</b>	<b>(4,147,986)</b>	<b>(1,437,320)</b>	<b>(737,976)</b>	<b>(998,803)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
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TC PUBLIC WORKS  
41 PUBLIC WORKS DEPARTMENT

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>4230 MUNICIPAL MAINTENANCE &amp; CONSTR</b>								
<b>Revenues:</b>								
4520 Intergov Charges-Municipality	3,557,973	3,849,240	2,500,000	746,413	2,200,000	2,500,000	2,500,000	0
<b>Total Revenues</b>	<b>3,557,973</b>	<b>3,849,240</b>	<b>2,500,000</b>	<b>746,413</b>	<b>2,200,000</b>	<b>2,500,000</b>	<b>2,500,000</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	105,166	0	0	0	0	0	0	0
6117 Highway Wages	559,286	651,189	600,000	225,740	500,000	675,000	675,000	0
6210 Professional Services	336,645	507,808	80,000	51,131	80,000	80,000	80,000	0
6215 Engineering Services	53,786	75,850	0	3,518	0	0	0	0
6350 Repair & Maintenance Supplies	3,467	5,447	0	120	0	0	0	0
6360 Other Repair & Maint Supplies	10,922	23,028	19,000	8,183	19,000	25,000	25,000	0
6370 Road Supplies	299,556	601,114	0	46,626	0	0	0	0
6490 Other Supplies	1,707,654	1,871,336	1,401,000	13,578	1,201,000	1,320,000	1,320,000	0
6534 Machinery Lease	325,750	380,578	400,000	90,248	400,000	400,000	400,000	0
6535 Motor Vehicle Lease	15,913	13,617	0	10,143	0	0	0	0
<b>Total Expenditures</b>	<b>3,418,145</b>	<b>4,129,967</b>	<b>2,500,000</b>	<b>449,287</b>	<b>2,200,000</b>	<b>2,500,000</b>	<b>2,500,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>139,828</b>	 <b>(280,727)</b>	 <b>0</b>	 <b>297,126</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>4240 COUNTY BRIDGE AIDS</b>								
<b>Revenues:</b>								
4640 Fund Balance	0	0	0	0	0	50,000	50,000	0
4700 Transfer In	0	0	464,152	0	464,152	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>464,152</b>	<b>0</b>	<b>464,152</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>
<b>Expenditures:</b>								
6383 County Aid for Bridges	0	30,634	562,352	9,750	562,362	0	0	0
6490 Other Supplies	48,715	0	0	0	0	0	0	0
6810 DPW Cost Allocations	0	0	50,000	0	50,000	50,000	50,000	0
<b>Total Expenditures</b>	<b>48,715</b>	<b>30,634</b>	<b>612,352</b>	<b>9,750</b>	<b>612,362</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(48,715)</b>	 <b>(30,634)</b>	 <b>(148,200)</b>	 <b>(9,750)</b>	 <b>(148,210)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>4310 MISC.SERVICES-OTHER</b>								
<b>Revenues:</b>								
4490 Other Pub Charges for Services	8,253	20,794	10,000	11,552	20,980	15,000	15,000	0
<b>Total Revenues</b>	<b>8,253</b>	<b>20,794</b>	<b>10,000</b>	<b>11,552</b>	<b>20,980</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>
<b>Expenditures:</b>								
6117 Highway Wages	1,758	8,879	0	4,183	8,343	0	0	0
6360 Other Repair & Maint Supplies	0	133	0	44	88	0	0	0
6370 Road Supplies	359	0	0	0	0	0	0	0
6490 Other Supplies	3,222	0	0	0	0	0	0	0
6534 Machinery Lease	2,633	12,607	0	5,635	11,270	0	0	0
6535 Motor Vehicle Lease	(211)	277	0	127	255	0	0	0
6990 Other	0	0	10,000	0	0	15,000	15,000	0
<b>Total Expenditures</b>	<b>7,761</b>	<b>21,896</b>	<b>10,000</b>	<b>9,989</b>	<b>19,956</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>492</b>	 <b>(1,102)</b>	 <b>0</b>	 <b>1,563</b>	 <b>1,024</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>4320 MISC.SERVICES-OTHER CO.DEPTS.</b>								
<b>Revenues:</b>								
4530 Charges-Other County Dept	118,082	94,960	100,000	11,989	100,000	100,000	100,000	0
<b>Total Revenues</b>	<b>118,082</b>	<b>94,960</b>	<b>100,000</b>	<b>11,989</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	637	0	0	0	0	0	0	0
6117 Highway Wages	38,383	6,782	0	193	0	0	0	0
6350 Repair & Maintenance Supplies	1,086	2,961	0	45	0	0	0	0
6360 Other Repair & Maint Supplies	275	91	0	0	0	0	0	0
6370 Road Supplies	54,589	32,411	0	2,278	0	0	0	0
6380 DWP Charges	0	567	0	0	0	0	0	0
6490 Other Supplies	13,511	9,815	0	5,903	0	0	0	0
6534 Machinery Lease	25,074	4,062	0	0	0	0	0	0
6535 Motor Vehicle Lease	64	122	0	0	0	0	0	0
6990 Other	0	0	100,000	0	100,000	100,000	100,000	0
<b>Total Expenditures</b>	<b>133,619</b>	<b>56,811</b>	<b>100,000</b>	<b>8,419</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(15,537)</b>	<b>38,149</b>	<b>0</b>	<b>3,570</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>4400 COST POOLS</b>								
<b>Revenues:</b>								
4220 State Aid	0	222,060	0	0	0	0	0	0
4520 Intergov Charges-Municipality	0	2,947	0	(542)	2,169	0	0	0
4620 Sale of County Property	2,543	(13,009)	6,000	3,506	7,011	6,000	6,000	0
<b>Total Revenues</b>	<b>2,543</b>	<b>211,998</b>	<b>6,000</b>	<b>2,964</b>	<b>9,180</b>	<b>6,000</b>	<b>6,000</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	180,899	250,827	225,000	130,560	281,036	240,000	238,062	0
6116 Other Wages	0	0	0	170	0	0	0	0
6117 Highway Wages	1,565,143	1,850,144	1,902,585	899,324	1,948,569	2,303,000	2,262,747	0
6121 Overtime Wages-Productive	0	2,594	0	50	50	0	0	0
6140 FICA	358,902	367,644	400,000	183,619	400,000	375,000	375,000	0
6150 Retirement	297,176	329,262	428,240	161,475	425,000	350,000	350,000	0
6160 Insurance Benefits	1,512,908	1,564,548	1,784,144	1,750,630	1,780,780	1,566,120	1,566,120	0
6170 Other Compensation	122,211	138,966	179,827	188,286	186,668	187,000	187,000	0
6190 Other Personal Services	21,817	22,750	21,772	27,811	23,086	24,000	24,000	0
6210 Professional Services	56,944	57,508	25,000	25,000	25,000	163,500	163,500	0
6216 Cleaning Services	7,248	6,789	50,000	7,462	49,927	51,000	51,000	0
6219 Other Professional Services	0	698	2,000	0	0	0	0	0
6220 Utility Services	583	698	0	284	681	0	0	0
6221 Telephone Services	4,512	3,805	4,600	1,992	4,010	4,300	4,300	0
6240 Repair & Maintenance Serv	285,378	243,279	29,000	0	5,500	29,000	29,000	0
6242 Machinery & Equip R&M	1,870	3,675	0	1,540	0	0	0	0
6249 Sundry Repair & Maint	9,225	10,540	2,000	0	2,000	2,000	2,000	0
6330 Travel	1,793	80	314	122	314	100	100	0
6340 Operating Supplies	70,229	69,125	75,600	34,079	74,481	75,100	75,100	0
6350 Repair & Maintenance Supplies	1,424,503	1,397,093	1,609,120	1,150,106	2,136,973	1,692,900	1,692,900	0
6360 Other Repair & Maint Supplies	108,814	121,932	87,700	46,405	104,575	99,700	99,700	0
6370 Road Supplies	1,112,650	878,477	795,000	531,821	907,804	795,000	795,000	0
6380 DWP Charges	880,444	859,116	906,500	0	905,000	905,000	905,000	0
6420 Training Expense	3,851	884	14,616	7	1,500	10,500	10,500	0
6470 Non Capital Outlay	0	79	0	0	0	0	0	0
6490 Other Supplies	289,296	165,348	174,200	26,389	69,766	149,900	149,900	0
6510 Insurance Expense	173,228	163,604	158,134	0	160,500	157,100	157,100	0
6531 Land Leases	0	0	0	5,500	0	0	0	0
6532 Building/Office Lease	126,564	115,876	125,000	0	125,000	125,000	125,000	0
6533 Equipment Lease	4,871	5,935	5,000	2,884	5,000	6,000	6,000	0
6534 Machinery Lease	189,788	206,999	487,698	115,974	289,771	497,500	497,500	0
6535 Motor Vehicle Lease	3,583	5,777	5,000	2,084	2,935	4,000	4,000	0
6540 Depreciation	2,009,160	1,918,197	1,461,100	0	1,738,500	1,873,600	1,873,600	0

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
6710 Equipment/Furniture	2,292,242	3,061,040	4,013,720	1,411,590	4,013,720	4,650,000	4,650,000	0
6720 Capital Improvements	744,766	3,964,934	550,000	0	550,000	200,000	200,000	0
6810 DPW Cost Allocations	(12,758,306)	(17,082,592)	(15,222,650)	(4,464,413)	(15,430,989)	(16,010,570)	(16,010,570)	0
<b>Total Expenditures</b>	<b>1,102,292</b>	<b>705,631</b>	<b>300,220</b>	<b>2,240,751</b>	<b>787,159</b>	<b>525,750</b>	<b>483,559</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(1,099,749)</b>	 <b>(493,633)</b>	 <b>(294,220)</b>	 <b>(2,237,787)</b>	 <b>(777,979)</b>	 <b>(519,750)</b>	 <b>(477,559)</b>	 <b>0</b>

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<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>4500 MOTOR POOL</b>								
<b>Revenues:</b>								
4530 Charges-Other County Dept	271,692	188,142	238,500	93,055	326,847	397,000	397,000	0
<b>Total Revenues</b>	<b>271,692</b>	<b>188,142</b>	<b>238,500</b>	<b>93,055</b>	<b>326,847</b>	<b>397,000</b>	<b>397,000</b>	<b>0</b>
<b>Expenditures:</b>								
6117 Highway Wages	5,751	4,115	5,000	1,556	3,471	5,000	5,000	0
6213 Financial Services	2,500	2,500	2,500	0	2,500	2,500	2,500	0
6217 Medical Services	0	0	0	170	0	0	0	0
6350 Repair & Maintenance Supplies	123,078	96,668	121,200	62,990	108,076	135,200	135,200	0
6380 DWP Charges	8,925	4,727	0	0	0	0	0	0
6490 Other Supplies	0	2,034	0	0	0	41,000	41,000	0
6510 Insurance Expense	14,392	11,904	14,500	0	12,500	13,000	13,000	0
6534 Machinery Lease	70	249	300	38	300	300	300	0
6540 Depreciation	163,492	201,969	95,000	0	200,000	200,000	200,000	0
6710 Equipment/Furniture	520,072	203,617	110,000	52,226	110,000	168,541	168,541	0
6810 DPW Cost Allocations	(520,072)	(203,617)	(110,000)	0	(110,000)	(168,541)	(168,541)	0
<b>Total Expenditures</b>	<b>318,208</b>	<b>324,166</b>	<b>238,500</b>	<b>116,980</b>	<b>326,847</b>	<b>397,000</b>	<b>397,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(46,516)</b>	 <b>(136,024)</b>	 <b>0</b>	 <b>(23,925)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

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**TC PUBLIC WORKS**  
**41 PUBLIC WORKS DEPARTMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>4700 COUNTY PARKS</b>								
<b>Revenues:</b>								
4410 Miscellaneous Fees	51,211	55,046	55,350	33,032	57,022	55,350	55,350	0
4480 Rents & Commissions	9,780	9,889	9,780	4,944	9,780	10,380	10,380	0
4600 Contributions	1,365	1,350	1,400	2,715	3,000	2,750	2,750	0
4630 Interest Revenue	3,388	612	2,400	0	1,000	1,000	1,000	0
4690 Misc General Revenue	1,474	1,671	250	969	1,736	1,000	1,000	0
4700 Transfer In	96,071	0	45,831	0	0	0	0	0
<b>Total Revenues</b>	<b>163,289</b>	<b>68,568</b>	<b>115,011</b>	<b>41,660</b>	<b>72,539</b>	<b>70,480</b>	<b>70,480</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	165,489	208,434	253,765	119,578	244,863	248,126	248,126	0
6117 Highway Wages	215,209	219,525	283,832	117,051	257,260	308,417	242,138	0
6170 Other Compensation	10,027	6,320	10,500	10,500	10,500	10,500	10,500	0
6210 Professional Services	35,237	29,413	30,432	8,300	30,432	30,432	30,432	0
6216 Cleaning Services	10,984	4,937	8,000	3,616	8,084	7,500	7,500	0
6220 Utility Services	7,006	5,809	7,500	1,832	5,277	7,500	7,500	0
6221 Telephone Services	896	945	1,000	520	3,903	1,900	1,900	0
6245 Grounds Repair/Maint	8,774	0	0	0	0	0	0	0
6310 Office Supplies	2,266	1,467	3,000	694	1,103	2,900	2,900	0
6320 Publications/Dues/Supscription	350	475	650	295	0	0	0	0
6330 Travel	9,516	12,548	9,500	5,157	8,913	8,000	8,000	0
6350 Repair & Maintenance Supplies	1,391	423	1,400	4,666	9,847	4,000	4,000	0
6360 Other Repair & Maint Supplies	0	3,052	4,909	1,685	2,824	5,028	5,028	0
6370 Road Supplies	3,343	8,858	1,000	90	0	1,000	1,000	0
6380 DWP Charges	0	422	0	0	56	0	0	0
6420 Training Expense	1,413	1,839	4,500	225	3,500	6,500	6,500	0
6490 Other Supplies	30,189	33,344	45,000	19,793	48,277	48,500	48,500	0
6510 Insurance Expense	3,786	4,501	4,300	0	4,300	4,800	4,800	0
6532 Building/Office Lease	21,733	19,898	22,500	0	22,500	22,500	22,500	0
6533 Equipment Lease	2,417	0	0	0	0	0	0	0
6534 Machinery Lease	56,870	69,672	65,000	23,651	52,606	70,000	70,000	0
6535 Motor Vehicle Lease	735	166	12,000	961	12,531	12,500	12,500	0
6990 Other	0	964	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>587,631</b>	<b>633,012</b>	<b>768,788</b>	<b>318,614</b>	<b>726,781</b>	<b>800,103</b>	<b>733,824</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>(424,342)</b>	<b>(564,444)</b>	<b>(653,777)</b>	<b>(276,954)</b>	<b>(654,242)</b>	<b>(729,623)</b>	<b>(663,344)</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

TC PUBLIC WORKS  
41 PUBLIC WORKS DEPARTMENT

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>4732 BOAT LAUNCH IMPROVEMENT GRANT</b>								
<b>Expenditures:</b>								
6117 Highway Wages	0	4,021	0	5,013	0	0	0	0
6360 Other Repair & Maint Supplies	0	54	0	60	0	0	0	0
6370 Road Supplies	0	413	0	0	0	0	0	0
6534 Machinery Lease	0	2,537	0	8,269	0	0	0	0
6535 Motor Vehicle Lease	0	26	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>7,051</b>	<b>0</b>	<b>13,342</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>COUNTY SHARE</b>	<b>0</b>	<b>(7,051)</b>	<b>0</b>	<b>(13,342)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

TC PUBLIC WORKS  
41 PUBLIC WORKS DEPARTMENT

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>4750 Snowmobile Grant</b>								
<b>Revenues:</b>								
4220 State Aid	26,644	57,543	33,960	18,930	33,960	33,960	0	0
<b>Total Revenues</b>	<b>26,644</b>	<b>57,543</b>	<b>33,960</b>	<b>18,930</b>	<b>33,960</b>	<b>33,960</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	2,243	0	0	0	0	0	0	0
6117 Highway Wages	2,670	3,033	0	272	0	0	0	0
6360 Other Repair & Maint Supplies	0	38	0	30	0	0	0	0
6490 Other Supplies	26	71	0	194	0	0	0	0
6534 Machinery Lease	603	817	0	0	0	0	0	0
6990 Other	57,372	53,584	33,960	40,219	33,960	33,960	0	0
<b>Total Expenditures</b>	<b>62,914</b>	<b>57,543</b>	<b>33,960</b>	<b>40,715</b>	<b>33,960</b>	<b>33,960</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(36,270)</b>	 <b>0</b>	 <b>0</b>	 <b>(21,785)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**TC PUBLIC WORKS**  
**41 PUBLIC WORKS DEPARTMENT**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department</u>	<u>Admin</u>	<u>Board</u>
						<u>Request</u>	<u>Recommends</u>	<u>Approved</u>
<b>4788 DNR CONSERVATION GRANT</b>								
<b>Revenues:</b>								
4220 State Aid	2,117	3,228	5,000	8,118	5,000	5,000	0	0
<b>Total Revenues</b>	<b>2,117</b>	<b>3,228</b>	<b>5,000</b>	<b>8,118</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>
<b>Expenditures:</b>								
6490 Other Supplies	0	0	0	1,583	5,000	5,000	0	0
6990 Other	0	3,044	5,000	0	0	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>3,044</b>	<b>5,000</b>	<b>1,583</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>2,117</b>	 <b>184</b>	 <b>0</b>	 <b>6,535</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

TC PUBLIC WORKS  
41 PUBLIC WORKS DEPARTMENT

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>4800 PARKS CAPITAL PROJECTS</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	100,000	45,000	110,000	0	120,000	195,000	175,000	0
4220 State Aid	103,015	0	0	34,904	0	0	0	0
4700 Transfer In	0	0	10,000	0	0	0	0	0
<b>Total Revenues</b>	<b>203,015</b>	<b>45,000</b>	<b>120,000</b>	<b>34,904</b>	<b>120,000</b>	<b>195,000</b>	<b>175,000</b>	<b>0</b>
<b>Expenditures:</b>								
6117 Highway Wages	2,064	7,274	0	21,324	0	0	0	0
6360 Other Repair & Maint Supplies	0	28	0	263	0	0	0	0
6370 Road Supplies	10,180	0	0	6,145	0	0	0	0
6534 Machinery Lease	1,137	947	0	13,522	0	0	0	0
6535 Motor Vehicle Lease	47	0	0	432	0	0	0	0
6720 Capital Improvements	62,642	38,916	120,000	56,449	120,000	195,000	175,000	0
<b>Total Expenditures</b>	<b>76,070</b>	<b>47,165</b>	<b>120,000</b>	<b>98,135</b>	<b>120,000</b>	<b>195,000</b>	<b>175,000</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>126,945</b>	 <b>(2,165)</b>	 <b>0</b>	 <b>(63,231)</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

TC PUBLIC WORKS  
41 PUBLIC WORKS DEPARTMENT

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
Total For Location: PUBLIC WORKS DEPARTMENT	(1,430,061)	(4,214,220)	(3,445,895)	(6,799,680)	(4,064,564)	(3,250,919)	(3,367,151)	0

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

TC PUBLIC WORKS  
41 PUBLIC WORKS DEPARTMENT

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
TOTAL FOR PUBLIC WORKS	(1,430,061)	(4,214,220)	(3,445,895)	(6,799,680)	(4,064,564)	(3,250,919)	(3,367,151)	0

# Southern Wisconsin Regional Airport Board

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**CHARTER**  
**AIRPORT DEPARTMENT**

**2022**

**Objectives and Standards**

**1. GENERAL AVIATION OPERATIONS**

To provide safe operations 24 hours per day, 365 days per year for a 1,405 acre facility including three runways, a supporting taxiway system, ramps, clear zones, and safety areas.

**Standards:**

- a. Maintain airfield signage, markings and lights within Federal Aviation Regulation (FAR) Part 139 standards as required.
- b. Maintain over 10 miles of perimeter wildlife/security fencing.
- c. Perform maintenance on 104 lane mile equivalent of pavement within FAR Part 139 standards as required.
- d. Plow snow from all assigned areas to ensure safe movement of aircraft and vehicles.
- e. Minimize the wildlife and bird population on Airport property by effective grass height management and animal control measures.
- f. Provide t-hangar and tie-down facilities on a rental fee basis for small, based aircraft.

**2. COMMERCIAL OPERATIONS**

To encourage vigorous, profitable competition among commercial operators located at the Airport. Maximize employment levels of commercial operation at the Airport. To achieve the widest range of aviation services available to the citizens of the county and the users of the Airport.

**Standards:**

- a. Negotiate leases and charges with operators.
- b. To a limited degree, market commercial aviation services to the community.
- c. Encourage commercial development at proper locations on the Airport.

### **3. ADMINISTRATION**

To administer the Airport in a professional and business-like manner. To maximize Airport revenues in an effort to become as self-sustaining as possible. To promote and develop the Airport in order to maximize its value to the County. To routinely inspect for and enforce applicable federal and local laws at the Airport.

#### **Standards:**

- a. Prepare and operate within an annual budget.
- b. Make applications for federal and state airport aid.
- c. Liaison between the County and FAA and Wisconsin Bureau of Aeronautics.
- d. Develop and administer fair and equitable charges for airport services.
- e. Prepare a six-year capital improvement plan every even numbered year.
- f. Maintain a good, business-like relationship with all Airport tenants.
- g. Encourage aviation-related development.
- h. Establish public relations and marketing programs.
- i. Meet all standards of FAR Part 139.
- j. Ensure compliance with current and future security enhancements.
- k. Renew annual permits as part of the Wildlife Hazard Management program.
- l. Maintain and update Airport Certification Manual when needed.
- m. Comply with all provisions of the Airport Certification Manual.
- n. Maintain a runway incursion prevention program.
- o. Enforce an overlay-zoning ordinance to protect the runway approaches from incompatible land uses.
- p. Ensure all tenants comply with Airport Minimum Standards and Rules and Regulations.
- q. Review the Airport Emergency Plan annually.

### **4. FACILITY AND EQUIPMENT MAINTENANCE**

To maintain a sufficient complement of ground vehicles and personnel necessary to meet Airport standards to ensure safe operation. To maintain a good working relationship with Midwest ATC personnel employed at the Airport.

#### **Standards:**

- a. Perform routine building maintenance and maintain public buildings in the best practical condition.
- b. Perform equipment and vehicle maintenance in-house within capabilities.

- c. Provide a neat, clean, and safe facility to all Airport users.
- d. Coordinate airfield activities with air traffic control personnel when the tower is open.
- e. Issue NOTAM's (Notice to Airman) when Airport operating conditions become substandard.
- f. Maintain the airfield lighting system in good working order.

## **5. PUBLIC RELATIONS**

Educate the general public and flying community of the functions and growth of the Airport.

### **Standards:**

- a. Provide information to the school systems and the general public regarding the Southern Wisconsin Regional Airport.
- b. Provide tours of the Airport to any interested parties.
- c. Continue to expand educational opportunities at the Southern Wisconsin Regional Airport.
- d. Releases to media of the functions available through the Airport.
- e. Offer public relations support to businesses located on the Airport.
- f. Assist with the distribution of promotional materials to stimulate growth of the Airport.

**PERSONNEL SUMMARY**

**AIRPORT**

**PERSONNEL - FULL TIME EQUIVALENT**

TITLE	2021 CURRENT	2022 ADMIN REC	INCREASE/ (DECREASE)
Airport Manager	1.0	1.0	0.0
Airport Crew Leader	1.0	0.0	(1.0)
Airport Superintendent	0.0	1.0	1.0
Airport Maintenance Worker	3.0	3.0	0.0
Secretary II	1.0	1.0	0.0
TOTAL	6.0	6.0	0.0

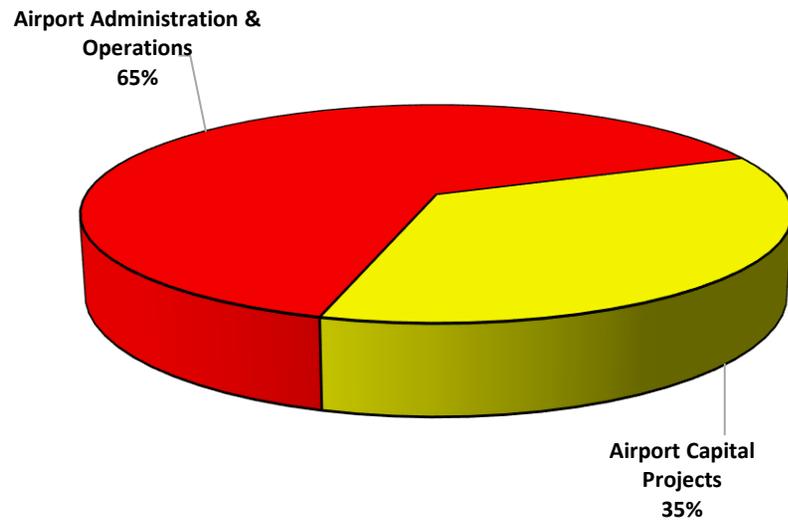
**PERSONNEL MODIFICATIONS**

TYPE OF REQUEST	ORIGINAL POSITION / FROM	NEW POSITION / TO	DEPT REQ	ADMIN REC
Reclassification	Airport Crew Leader (PR V (A) 1077)	Airport Operations & Maintenance Manager (PR 20 B Unilateral)	1.0	0.0
Reclassification	Airport Crew Leader (PR V (A) 1077)	Airport Superintendent (PR 20 B Unilateral)	0.0	1.0

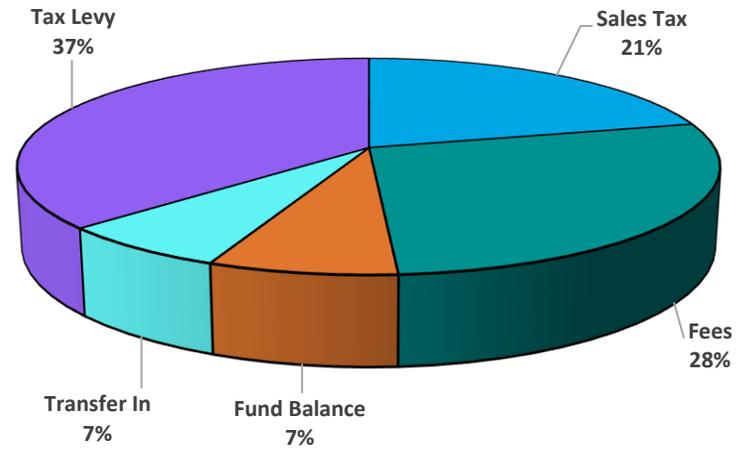


# 2022 BUDGET AIRPORT

EXPENDITURES BY PROGRAM

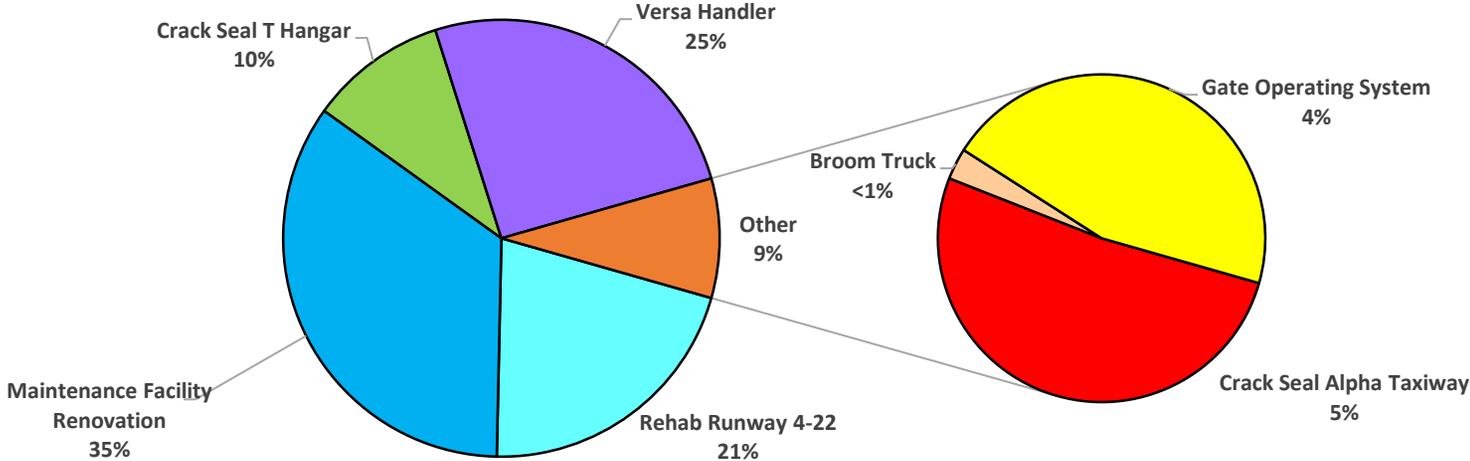


REVENUES BY SOURCE

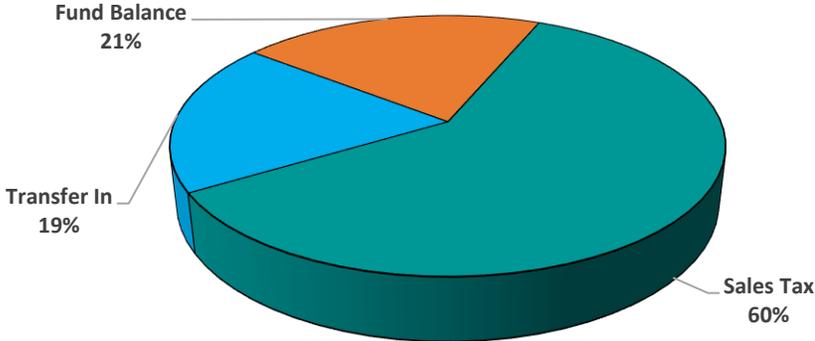


# 2022 BUDGET AIRPORT CAPITAL

## EXPENDITURES



## REVENUES BY SOURCE



## ADMINISTRATOR'S COMMENTS

### AIRPORT

2022

#### Budget Highlights

##### Revenue

- The Southern Wisconsin Regional Airport is anticipated to receive revenue totaling \$431,246 from the following sources in 2022:
  - \$125,657 for fuel flowage and landing fees, no change from the prior year.
  - \$155,728 for leases, an increase of \$17,635 or 12.8% over the prior year due to the addition of two new hangars built in 2021.
  - \$90,180 for renting t-hangars, an increase of \$4,812 or 5.6% over the prior year due to higher occupancy.
  - \$55,681 from non-aviation sources, an increase of \$4,011 or 7.8% from the prior year due to reflecting historical trends.

##### Expenditures

- Capital projects at the airport will total \$549,500 in 2022 and fall into three categories: Federal Aid projects, State Aid projects, and County-funded projects.
  - Federal Aid projects are funded 90% with Federal funds, 5% with State funds, and 5% with County funds and total \$116,500.
    - Rehabilitation of Runway 4-22 (\$115,000) will mill and overlay asphalt for this major runway. Source of funds is fund balance.

- A broom truck replacement (\$1,500). \$39,500 has already been approved in previous budgets. This request should cover the anticipated expense. Source of funds is fund balance.
  - State Aid projects are funded 80% with State funds and 20% with County funds and total \$25,000. Source of funds is fund balance.
    - Crack sealing taxiway Alpha (\$25,000) will prolong the runway's life expectancy by 7 -10 years.
  - 100% County-funded projects are not eligible for Federal or State Aid. The total amount requested in 2022 is \$408,000.
    - Versa-handler with plow attachment (\$140,000) is a multi-use, year-round unit that will replace a single-use end loader. The unit will increase snow-removal function and utilize already available attachments (forks, bucket, person-lift, woodchipper, and mower). Source of funds is sales tax.
    - Crack seal of west T-hangar area (\$56,000) as severe cracking is evident. Source of funds is fund balance.
    - Renovation and upgrading the maintenance facility (\$190,000) focusing on repairs to the oldest part of the building: replace leaky roof, replace all insulation, install insulated metal siding and gutters, three insulated doors, and replace two ceiling-mounted heaters with more energy efficient heating system. Source of funds is sales tax.
    - Gate operating system replacement (\$22,000) continues the department's replacement of gates around the airport secure perimeter. After this project, there will be one more gate system to be replaced. Source of funds is fund balance.
- Storm Water Charges are expected to increase in 2022 to \$149,653, an increase of \$45,864 or 44.2% over the prior year as the City of Janesville increasingly relies on this funding stream to fund water-related infrastructure projects.
- Telephone expenses are budgeted to decrease by \$5,917 or 28.1% based upon historical trends.
- Machinery and Equipment is budgeted at \$20,000 in 2022, a decrease of \$27,196 or 57.6% due to less small equipment and tool purchasing.

- Other Supplies will be reduced to \$0 or \$10,000 less than the prior year due to re-classifying expenses to another account.

#### Personnel

- The department has requested a reclassification of the Airport Crew Leader from Range V (A) in Unit 1077 to Airport Operations and Maintenance Manager in Unilateral Pay Range 20 B. I recommend a reclassification to Airport Superintendent in the Unilateral Pay Range 20 B at a cost \$4,815 that will give the department a position that can serve in a supervisory role as a backup in the absence of the Airport Director. Given the size, risk, and liability of airport operations, I feel this change is warranted.

#### Summary

- The recommended tax levy is \$572,531, an increase of \$32,886 or 6.1% over the prior year.

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**AB AIRPORT BOARD**

**43 Airport**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
<b>4453 Airport</b>								
<b>Revenues:</b>								
4150 Sales Tax Revenue	91,310	74,730	73,600	0	73,600	0	330,000	0
4220 State Aid	0	157,000	0	0	0	0	0	0
4410 Miscellaneous Fees	139,063	105,475	125,657	53,091	124,143	125,657	125,657	0
4480 Rents & Commissions	264,926	274,369	275,131	150,946	281,924	301,589	301,589	0
4600 Contributions	7,000	0	0	0	57,000	0	0	0
4620 Sale of County Property	0	0	0	0	13,780	0	0	0
4640 Fund Balance	0	0	207,296	0	0	0	115,000	0
4690 Misc General Revenue	0	175,128	2,000	0	800	2,000	2,000	0
4700 Transfer In	0	0	534,937	0	534,937	2,000	106,500	0
<b>Total Revenues</b>	<b>502,299</b>	<b>786,702</b>	<b>1,218,621</b>	<b>204,037</b>	<b>1,086,184</b>	<b>431,246</b>	<b>980,746</b>	<b>0</b>
<b>Expenditures:</b>								
6110 Productive Wages	301,651	326,756	334,423	149,319	330,979	338,538	338,538	0
6113 Holiday Pay	0	162	0	0	0	0	0	0
6116 Other Wages	150	778	5,200	0	5,200	5,200	5,200	0
6117 Highway Wages	0	3,018	5,000	0	2,500	5,000	5,000	0
6121 Overtime Wages-Productive	3,795	6,292	14,280	2,000	14,000	14,280	14,280	0
6130 Per Diems	674	1,165	2,800	500	1,400	2,400	2,400	0
6140 FICA	23,301	25,527	27,288	11,933	26,789	27,772	27,772	0
6150 Retirement	19,919	22,692	23,888	10,458	23,637	23,596	23,596	0
6160 Insurance Benefits	115,180	111,893	102,348	99,805	102,348	101,874	101,874	0
6170 Other Compensation	11,617	5,150	4,465	4,465	5,408	5,678	5,678	0
6190 Other Personal Services	1,000	750	1,000	1,000	1,000	1,000	1,000	0
6210 Professional Services	20,343	4,314	8,070	122	8,070	10,570	10,570	0
6213 Financial Services	3,100	3,255	3,418	0	3,418	3,589	3,589	0
6216 Cleaning Services	13,080	13,050	14,614	6,544	17,139	18,539	18,539	0
6220 Utility Services	129,101	142,663	157,174	73,198	146,982	201,853	201,853	0
6221 Telephone Services	16,619	15,964	21,036	7,414	15,272	15,119	15,119	0
6229 Other Utility Services	998	1,057	1,100	530	1,061	1,100	1,100	0
6240 Repair & Maintenance Serv	55,639	16,998	45,000	510	10,000	101,000	99,000	0
6242 Machinery & Equip R&M	2,509	2,395	3,465	1,740	3,040	3,040	3,040	0
6247 Building Repair & Maintenance	13,760	13,180	15,000	0	13,082	14,000	14,000	0
6310 Office Supplies	1,395	12,266	11,000	8,726	11,082	1,050	1,050	0
6320 Publications/Dues/Supscription	910	910	1,010	1,914	1,010	1,010	1,010	0
6330 Travel	0	1,200	3,720	899	1,858	3,350	3,350	0
6350 Repair & Maintenance Supplies	17,735	59,937	95,196	26,134	68,696	68,000	68,000	0
6360 Other Repair & Maint Supplies	0	0	0	0	0	5,000	5,000	0
6370 Road Supplies	0	8,426	0	0	0	6,400	6,400	0
6420 Training Expense	9,378	7,842	13,658	5,388	9,040	13,406	13,406	0

**ROCK COUNTY, WISCONSIN  
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**AB AIRPORT BOARD**

**43 Airport**

Org Key and Description	2019	2020	2021	Actual As of	12/31/2021	2022	2022	County
<u>Object Code and Description</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>6/30/2021</u>	<u>Estimate</u>	<u>Department Request</u>	<u>Admin Recommends</u>	<u>Board Approved</u>
6490 Other Supplies	35,759	42,775	47,400	14,536	46,186	47,400	47,400	0
6510 Insurance Expense	30,303	32,371	31,034	10,684	34,667	38,813	38,813	0
6534 Machinery Lease	0	4,576	5,000	0	5,000	5,000	5,000	0
6535 Motor Vehicle Lease	1,735	0	0	0	0	0	0	0
6710 Equipment/Furniture	94,520	53,738	82,400	45,810	75,050	50,700	25,200	0
6720 Capital Improvements	225,106	65,580	678,279	16,874	167,500	446,500	446,500	0
<b>Total Expenditures</b>	<b>1,149,277</b>	<b>1,006,680</b>	<b>1,758,266</b>	<b>500,503</b>	<b>1,151,414</b>	<b>1,580,777</b>	<b>1,553,277</b>	<b>0</b>
 <b>COUNTY SHARE</b>	 <b>(646,978)</b>	 <b>(219,978)</b>	 <b>(539,645)</b>	 <b>(296,466)</b>	 <b>(65,230)</b>	 <b>(1,149,531)</b>	 <b>(572,531)</b>	 <b>0</b>

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**AB AIRPORT BOARD**  
43 Airport

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 Department <u>Request</u>	2022 Admin <u>Recommends</u>	County Board <u>Approved</u>
<b>Total For Location:</b>	(646,978)	(219,978)	(539,645)	(296,466)	(65,230)	(1,149,531)	(572,531)	0

**ROCK COUNTY, WISCONSIN  
P02 - 2022 BUDGET REPORT**

**AB AIRPORT BOARD**  
43 Airport

Org Key and Description <u>Object Code and Description</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	Actual As of <u>6/30/2021</u>	12/31/2021 <u>Estimate</u>	2022 <u>Department Request</u>	2022 <u>Admin Recommends</u>	County <u>Board Approved</u>
<b>TOTAL FOR AIRPORT BOARD</b>	<b>(646,978)</b>	<b>(219,978)</b>	<b>(539,645)</b>	<b>(296,466)</b>	<b>(65,230)</b>	<b>(1,149,531)</b>	<b>(572,531)</b>	<b>0</b>