

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Board of Health  
INITIATED BY



Karen Cain, Health Officer  
DRAFTED BY

Board of Health  
SUBMITTED BY

March 21, 2014  
DATE DRAFTED

### Amending the 2014 Rock County Health Department Budget to Increase the Environmental Health Technician Position from 0.4 FTE to 0.6 FTE

1 WHEREAS, the Rock County Health Department has agreed to assist the Rock County Planning,  
2 Economic & Community Development Agency with conducting Lead Risk Assessments and Lead  
3 Clearances; and

4  
5 WHEREAS, the Rock County Planning, Economic & Community Development Agency will  
6 reimburse the Rock County Health Department for lead risk assessments at \$250 per assessment, and  
7 lead clearances at \$125 per clearance; and

8  
9 WHEREAS, the amount of time needed to complete the assessments and clearances was not included in  
10 the Health Department's 2014 Budget; and

11  
12 WHEREAS, an increase in work hours for the Environmental Health Technician would allow for  
13 completion of work not currently able to be completed.

14  
15 NOW, THEREFORE BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled  
16 on this 10 day of April, 2014 does hereby authorize the Rock County Health  
17 Department to increase the Environmental Health Technician's work hours from 0.4 FTE to 0.6 FTE  
18 from April 14, 2014 through October 31, 2014, and to amend the 2014 Rock County Health  
19 Department Budget as follows:

21	Budget	Increase	Amended
22	3/21/14	(Decrease)	Budget
23			
24			
25			
26			
27			
28			

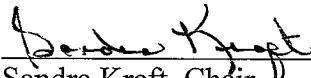
14-4A-567

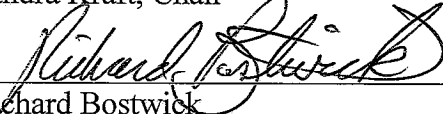
**Amending the 2014 Rock County Health Department Budget to Increase the Environmental Health Technician Position from 0.4 FTE to 0.6 FTE**

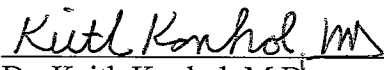
Page 2

Respectfully submitted,

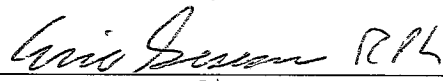
BOARD OF HEALTH

  
Sandra Kraft, Chair

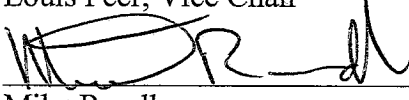
  
Richard Bostwick

  
Dr. Keith Konkol, M.D.

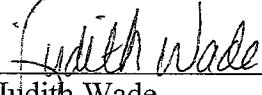
  
Dr. Connie Winter, DDS

  
Eric Gresens, RPH

  
Louis Peer, Vice Chair

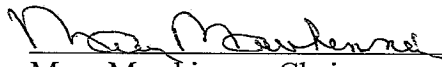
  
Mike Rundle

  
Dr. Dean Peterson, DVM

  
Judith Wade


FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of  
4-0

  
Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

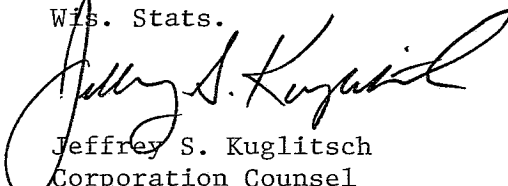
FISCAL NOTE:

This resolution temporarily increases an Environmental Health Technician's work hours from 0.4 FTE to 0.6 FTE. The increased salary and fringe costs will be mostly offset by cross-charges to the Planning Department. Any additional costs will be covered by savings from Health Department personnel vacancies.

  
Sherry Oja  
Finance Director

LEGAL NOTE:

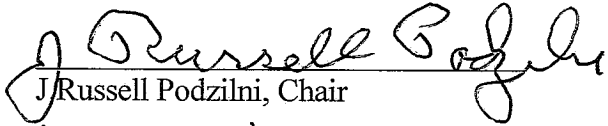
The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

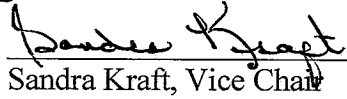
  
Jeffrey S. Kuglitsch  
Corporation Counsel

Amending the 2014 Rock County Health Department Budget to Increase the <sup>12.A.1.(3)</sup>  
Environmental Health Technician Position from 0.4 FTE to 0.6 FTE

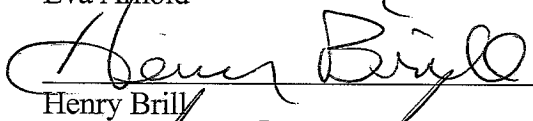
Page 3

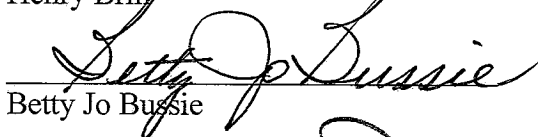
County Board Staff Committee:

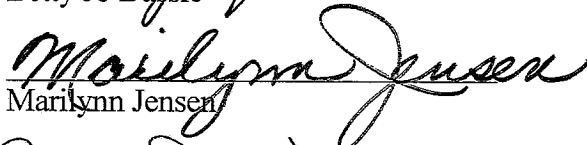
  
J. Russell Podzilni, Chair

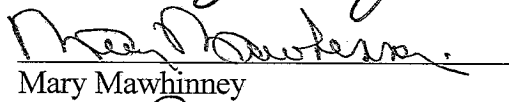
  
Sandra Kraft, Vice Chair

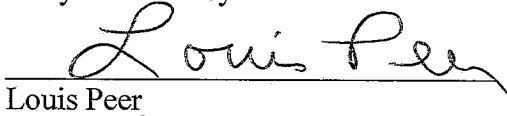
  
Eva Arnold

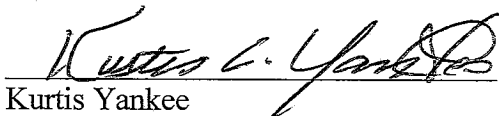
  
Henry Brill

  
Betty Jo Bussie

  
Marilynn Jensen

  
Mary Mawhinney

  
Louis Peer

  
Kurtis Yankee

**AMENDING THE 2014 ROCK COUNTY HEALTH DEPARTMENT BUDGET TO  
INCREASE THE ENVIRONMENTAL HEALTH TECHNICIAN POSITION FROM  
0.4 FTE TO 0.6 FTE**

**EXECUTIVE SUMMARY**

The Rock County Health Department's Environmental Health staff has the technical expertise to conduct Lead Risk Assessments and Lead Clearance Tests. Lead Risk Assessments are conducted to determine if there is a lead hazard in an environment, and Lead Clearances are conducted to determine if the lead hazard has been eliminated after rehabilitation of the environment. At the request of the Rock County Planning, Economic & Community Development Agency, the Health Department has agreed to assist with conducting Lead Risk Assessments and Lead Clearances for the HUD and CDBG grants.

The additional work of these assessments and clearances was not included in the Health Department's 2014 Budget. Currently, Health Department staff is not able to conduct the work without additional staff time. Increasing the Environmental Health Technician's position from 0.4 FTE to 0.6 FTE during the busiest time period of April 14, 2014 through October 31, 2014 would provide sufficient additional time for Environmental Health staff to complete the Lead Assessments and Clearances, and other work assignments.

The Rock County Planning, Economic & Community Development Agency will reimburse the Health Department for Lead Risk Assessments at \$250 per assessment, and Lead Clearances at \$125 per clearance. The projected revenue from Rock County Planning, Economic & Community Development Agency is \$3,250. Reimbursement from the Rock County Planning, Economic & Community Development Agency should cover most of the cost of the increased hours. If the cost is higher than expected, there are currently 2 open positions in the department, and sufficient funds in the Health Department's salary and fringe benefit accounts to cover an unexpected increase.