



**BID SUMMARY FORM**

**BID NUMBER**        2020-11  
**BID NAME**         TOWING SERVICE  
**BID DUE DATE**    OCTOBER 15, 2019 – 1:30 P.M.  
**DEPARTMENT**    SHERIFF'S OFFICE

	<b>DAVIS CITGO JANESVILLE WI</b>	<b>DEWEY'S SERVICE INC BELOIT WI</b>
<b>FLEET VEHICLES – BOTH INSIDE &amp; OUTSIDE OF ROCK COUNTY</b>		
FLAT RATE	65.00 + 4.00 PER MILE	60.00 + 1.50 PER ROLLING MILE
RECOVERY HOOK-UP	70.00 + 4.00 PER MILE	125.00 + 1.5 PER ROLLING MILE
AFTER HOURS CHARGE	15.00	15.00 FOR FLAT RATE 62.50 FOR RECOVERY
<b>EVIDENTIARY TOWS – BOTH INSIDE &amp; OUTSIDE OF ROCK COUNTY</b>		
FLAT RATE	65.00 + 4.00 PER MILE	75.00 + 1.50 PER MILE
RECOVERY HOOK-UP	70.00 + 4.00 PER MILE	125.00 + 1.50 PER MILE
AFTER HOURS CHARGE	15.00	37.50 FLAT RATE 62.50 FOR RECOVERY
IMPOUND MAINTENANCE	60.00 PER HOUR	65.00 PER HOUR
RATE INCREASE 2018	5%	2%
RATE INCREASE 2019	5%	2%
YEARS IN BUSINESS	58 YEARS	64 YEARS
STORAGE AREA/IMPOUND	INSIDE AND OUTSIDE, LIGHTED, FENCED STORAGE	LOCATED ON HUEBBE PARKWAY IN BELOIT
STAFF & EXPERIENCE	5 FULL TIME STAFF 5 PART TIME STAFF 2 YEARS – 58 YEARS EXPERIENCE	8 FULL TIME STAFF 7 PART TIME STAFF
HOURS OF SERVICE	24/7/365 AVAILABLE NORMAL HOURS: M-F 7:30 AM – 5:00 PM	24/7/365 AVAILABLE
EQUIPMENT	8 TOW TRUCKS 2-HEAVY DUTY 1-MEDIUM DUTY 2-LIGHT DUTY 3- FLATBEDS	8 TOW TRUCKS 2-HEAVY DUTY 2-MEDIUM DUTY 1-DETACH 1-ROTATOR TRUCK 2-FLATBEDS
REFERENCES	GORDIE BOUCHER FORD BUDGET TRUCK & AUTO BOB CLAPPER AUTOMOTIVE	TRUCK SERV BLOCK DIESEL REPAIR FINLEY DECKER AUTOMOTIVE
ADDITIONAL INFORMATION	TOWING & RECOVERY REQUIRING EXTRA LABOR, SPECIALIZED OR EXTRA EQUIPMENT, ADDITIONAL MANPOWER, LABOR OR STANDBY TIME WILL BE BILLED AT REGULAR RATE LESS 10%	

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Three additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

\_\_\_\_\_  
CHAIR VOTE      DATE

## **EXECUTIVE SUMMARY**

Bids were solicited from qualified vendors for towing services for Rock County Sheriff's Office fleet vehicles as needed. The objective of this Invitation to Bid is to enter into a one-year contract with the option to renew for two additional one-year periods, not to exceed a total of three years. The contract period will begin on January 1, 2020. Bids will remain in effect for the 2020-2022 calendar years.

The bids were reviewed by the Sheriff's Office and Purchasing Staff for compliance with the specifications and recommend Davis Citgo as the successful vendor. Based on the number and type of tows from October of 2017 to the present, Davis would be the overall low cost.

Additionally, the mileage rate for Davis Citgo is only charged one way, from the time of the pickup of the vehicle back to the Sheriff's Office or impound yard. The mileage cost for Dewey's is based on a "rolling" mile which means the miles from when they leave their shop to the accident site and back to the Sheriff's Office or impound yard. See attached spreadsheet for more detail.

**COST OF TOWING USING ACTUAL NUMBER & TYPE OF TOWS  
10/1/2017 - 9/30/2019 USING 2020 BID RATES**

**Davis Towing**

Fleet	Tow	Mileage Charge	Calls	Miles	Total Cost
Flat rate	\$65	\$4	9	515	\$2,645
Hook up	\$70		38		\$2,660
After hours	\$15		20		\$300
Impound maintenance	\$60		0		\$0
					<u>\$5,605</u>
<b>Evidentiary</b>					
Flat rate	\$65	\$4	19	612	\$3,683
Hook up	\$70		29		\$2,030
After hours	\$15		25		\$375
					<u>\$6,088</u>
			<b>2020</b>		<b><u>\$11,693.00</u></b>
			<b>2021</b>		<b><u>\$12,277.65</u></b>
			<b>2022</b>		<b><u>\$12,891.53</u></b>
<b>TOTAL 3 YEAR CONTRACT</b>					<b><u>\$36,862.18</u></b>

**Dewey Towing**

Fleet	Tow	Mileage Charge	Calls	Miles	Total Cost
Flat rate	\$60	\$1.50	9	515	\$1,313
Hook up	\$125		38		\$4,750
After hours	\$15		20		\$300
Impound maintenance	\$65		0		\$0
					<u>\$6,363</u>
<b>Evidentiary</b>					
Flat rate	\$75	\$1.50	19	612	\$2,343
Hook up	\$125		29		\$3,625
After hours	\$37.50		25		\$938
					<u>\$6,906</u>
			<b>2020</b>		<b><u>\$13,268.00</u></b>
			<b>2021</b>		<b><u>\$13,533.36</u></b>
			<b>2022</b>		<b><u>\$13,804.03</u></b>
<b>TOTAL 3 YEAR CONTRACT</b>					<b><u>\$40,605.39</u></b>

This comparison is based on the actual number of tows from 10/01/17 to date in 2019 using the 2020 bid prices  
The description on the tow tickets was used to determine type of tow.  
Flat rate tow was used if description was not clear.