

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

November 12, 2013
DATE DRAFTED

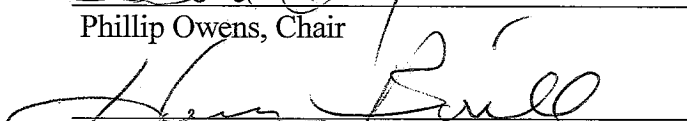
Awarding Contract for Cleaning Services at General Services Locations

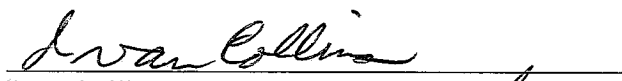
- 1 **WHEREAS**, every three years, bids are solicited for cleaning services at the Courthouse, Sheriff's
- 2 Office/Jail, Diversion, Youth Services Center, 911 Communications Center, Health Department/Council
- 3 on Aging, Health Care Center, and offices in the Beloit Eclipse Center; and,
- 4
- 5 **WHEREAS**, specifications were prepared and bids solicited covering 2014, 2015, & 2016.
- 6
- 7 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 8 this 21 day of November, 2013, that a three year contract for Cleaning Services at various
- 9 General Services locations be awarded to the lowest qualified overall bidder, Diversified Building
- 10 Maintenance of Janesville, for years 2014, 2015, & 2016, at \$335,114.00, \$336,584.00 and \$338,205.00
- 11 respectively.

Respectfully submitted,

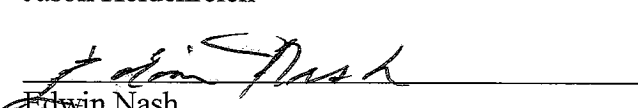
General Services Committee:


Phillip Owens, Chair


Henry Brill, Vice Chair


Ivan Collins


Jason Heidenreich


Edwin Nash

13-11D-456

Awarding Contract for Cleaning Services at General Services Locations

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FISCAL NOTE:

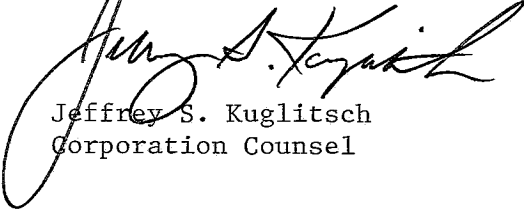
Sufficient funds are available in the various departments' 2014 budgets and will need to be included in the 2015 and 2016 budgets for the cost of this contract. This resolution is awarding the cleaning contracts for all listed buildings to one vendor for a total of \$1,009,903 for the three years. If the contract was awarded to the lowest bidder on a building by building basis, the total cost would be \$884,875.71 for the three years. This results in a savings of \$125,027.29. The Request for Proposal states the County may award the contract to one vendor or multiple vendors, whatever is in the best interest of the County.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for Committee Action

Awarding Contract for Cleaning Services at Various General Services Locations

The resolution before you awards a three-year contract for cleaning services at the Courthouse, Sheriff's Office, Diversion, Youth Services Center, 911 Communications, Health Department/Council on Aging, Health Care Center and County offices at the Eclipse Center in Beloit.

The low bidder for the three years is Diversified Building Maintenance of Janesville. Diversified held the County Contract for many years in the '80's and 90's and did excellent work. The three-year contract total equals \$1,009,903.00.

Year one of the contract will begin January 1, 2014.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



PROJECT NUMBER 2014-08
PROJECT NAME CLEANING SERVICES
PROPOSAL DUE DATE SEPTEMBER 30, 2013 – 12:00 NOON
DEPARTMENT GENERAL SERVICES

	DIVERSIFIED JANESVILLE WI	PETERSON ROCKFORD IL	SERVICEMASTER JANESVILLE WI	CLEAN POWER MADISON WI
EVALUATOR 1	100	95	95	70
EVALUATOR 2	96	92	85	74
TOTAL SCORE	196	187	180	144
2014 COURTHOUSE	134,500.00	133,284.00	128,550.00	122,571.25
2015 COURTHOUSE	134,600.00	137,282.52	132,437.00	122,571.25
2016 COURTHOUSE	134,700.00	141,400.99	136,439.00	123,796.96
TOTAL-COURTHOUSE	\$ 403,800.00	\$ 411,967.51	\$ 397,426.00	\$ 368,939.46
2014 911 CENTER	17,316.00	16,920.00	11,000.00	13,826.81
2015 911 CENTER	17,516.00	17,427.60	11,500.00	13,826.81
2016 911 CENTER	17,716.00	17,950.42	11,900.00	13,965.08
TOTAL-911 CENTER	\$ 52,548.00	\$ 52,298.02	\$ 34,400.00	\$ 41,618.70
2014 HEALTH/COA	16,896.00	16,920.00	17,000.00	14,613.59
2015 HEALTH/COA	17,196.00	17,427.60	17,300.00	14,613.59
2016 HEALTH/COA	17,396.00	17,950.42	17,500.00	14,759.72
TOTAL-HEALTH/COA	\$ 51,488.00	\$ 52,298.02	\$ 51,800.00	\$ 43,986.90
2014 YOUTH SERVICES	11,869.00	12,672.00	11,700.00	10,830.24
2015 YOUTH SERVICES	12,069.00	13,052.16	12,000.00	10,830.24
2016 YOUTH SERVICES	12,269.00	13,443.72	12,200.00	10,938.54
TOTAL-YOUTH SERVICES	\$ 36,207.00	\$ 39,167.88	\$ 35,900.00	\$ 32,599.02
2014 SHERIFFS OFFICE	43,500.00	33,600.00	44,000.00	23,697.58
2015 SHERIFFS OFFICE	43,750.00	34,608.00	45,000.00	23,697.58
2016 SHERIFFS OFFICE	44,150.00	35,646.24	46,000.00	23,934.55
TOTAL-SHERIFFS OFFICE	\$ 131,400.00	\$ 103,854.24	\$ 135,000.00	\$ 71,329.71
2014 DIVERSION	11,400.00	10,920.00	13,000.00	12,283.60
2015 DIVERSION	11,500.00	11,247.60	14,000.00	12,283.60
2016 DIVERSION	11,600.00	11,585.02	15,000.00	12,406.43
TOTAL-DIVERSION	\$ 34,500.00	\$ 33,752.62	\$ 42,000.00	\$ 36,973.63
2014 HCC	86,704.00	87,600.00	86,000.00	135,404.78
2015 HCC	86,994.00	90,228.00	87,000.00	135,404.78
2016 HCC	87,394.00	92,934.84	88,000.00	136,758.83
TOTAL-HCC	\$ 261,092.00	\$ 270,762.84	\$ 261,000.00	\$ 407,568.39
2014 VETS/UW-EXT BELOIT	2,405.00	3,168.00	2,400.00	2,129.44
2015 VETS/UW-EXT BELOIT	2,405.00	3,263.04	2,500.00	2,129.44
2016 VETS/UW-EXT BELOIT	2,405.00	3,360.93	2,600.00	2,150.73
TOTAL-VETS/UW-EXT BELOIT	\$ 7,215.00	\$ 9,791.97	\$ 7,500.00	\$ 6,409.61
2014 HEALTH BELOIT	4,210.00	4,224.00	11,300.00	2,278.15

	DIVERSIFIED JANESVILLE WI	PETERSON ROCKFORD IL	SERVICEMASTER JANESVILLE WI	CLEAN POWER MADISON WI
2015 HEALTH BELOIT	4,230.00	4,350.72	11,500.00	2,278.15
2016 HEALTH BELOIT	4,240.00	4,481.24	11,800.00	2,300.93
TOTAL-HEALTH BELOIT	\$ 12,680.00	\$ 13,055.96	\$ 34,600.00	\$ 6,857.23
2014 HSD BELOIT	6,314.00	8,448.00	5,100.00	8,931.71
2015 HSD BELOIT	6,324.00	8,701.44	5,450.00	8,931.71
2016 HSD BELOIT	6,335.00	8,962.48	5,850.00	9,021.03
TOTAL-HSD BELOIT	\$ 18,973.00	\$ 26,111.92	\$ 16,400.00	\$ 26,884.45
2014 TOTAL CONTRACT	\$ 335,114.00	\$ 327,756.00	\$330,050.00	\$ 346,567.15
2015 TOTAL CONTRACT	\$ 336,584.00	\$ 337,588.68	\$ 338,687.00	\$ 346,567.15
2016 TOTAL CONTRACT	\$ 338,205.00	\$ 347,716.30	\$ 347,289.00	\$ 350,032.80
TOTAL 3 YEAR CONTRACT	\$ 1,009,903.00	\$ 1,013,060.98	\$ 1,016,026.00	\$ 1,043,167.10

Request for Proposal was advertised in the Beloit Daily News and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Diversified - Low Bid

SIGNATURE

Robert Lew

11/18/13
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

Paul O...

5-0
VOTE

11/19/13
DATE