

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klvve  
INITIATED BY

Human Services Board,  
General Services Committee,  
Finance Committee  
SUBMITTED BY



Phil Boutwell  
& Jennifer Thompson  
DRAFTED BY

December 5, 2012  
DATE DRAFTED

Awarding Contract for Construction of Renovated Space in the Job Center for the ADRC

1 **WHEREAS**, the State of Wisconsin has asked that all counties have an Aging and Disabilities Resource  
2 Center (ADRC) and is willing to reimburse counties for the actual cost of construction of their ADRC;  
3 and,  
4

5 **WHEREAS**, in September 2012, the Rock County Board of Supervisors authorized an Application to the  
6 State to operate an ADRC; and,  
7

8 **WHEREAS**, the design team for renovating space in the Job Center for the ADRC, composed of the  
9 architectural firm of Angus Young and Associates, the owner's representatives from the Samuel's Group,  
10 and staff from the Rock County Human Services Department completed construction documents for the  
11 projects; and,  
12

13 **WHEREAS**, bids were solicited for the project; and,  
14

15 **WHEREAS**, seven general contractors submitted bids for the project that were reviewed by the  
16 Purchasing Division and Human Services; and,  
17

18 **WHEREAS**, Scherrer of Burlington, Wisconsin, was determined to be the lowest qualified bidder; and,  
19

20 **WHEREAS**, contingency funds are included in the project budget to cover unforeseen conditions and  
21 necessary changes that may arise throughout the course of the project.  
22

23 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly  
24 assembled this 13 day of December, 2012 does hereby award a contract for renovation of space  
25 in the Job Center for the ADRC to the lowest qualified bidder, Scherrer of Burlington, Wisconsin, in the  
26 amount of \$181,688; and,  
27

28 **BE IT FURTHER RESOLVED**, that progress payments be made to the vendor upon approval of the  
29 Human Services Board; and,  
30

31 **BE IT FINALLY RESOLVED**, that the General Services Committee be delegated authority to approve  
32 all change orders for the renovation of space in the Job Center.

12-12A-206

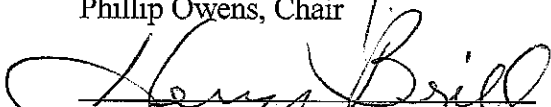
**Awarding Contract for Construction of Renovated Space in the Job Center for the ADRC**


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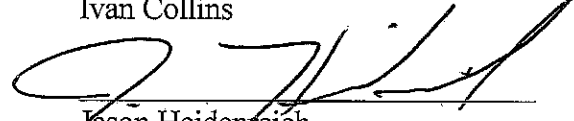
Respectfully submitted,

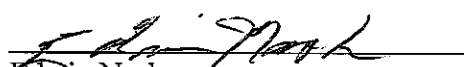
**General Services Committee**

  
Phillip Owens, Chair

  
Henry Brill, Vice Chair


  
Ivan Collins

  
Jason Heidenreich


  
Edwin Nash


**Purchasing Procedural Endorsement**

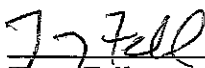
Reviewed and approved on a vote of  
4-0

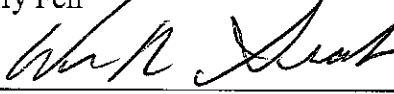
  
Mary Mawhinney, Chair

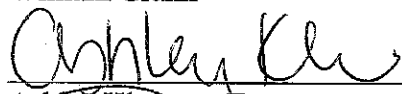
**Human Services Board**


  
Brian Knutson, Chair

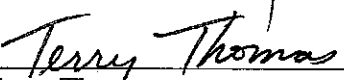
  
Sally Jean Weaver-Landers, Vice-Chair

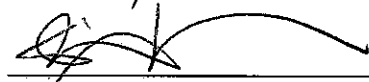
  
Terry Fell

  
William Grahn

  
Ashley Kleven

  
Phillip Owens

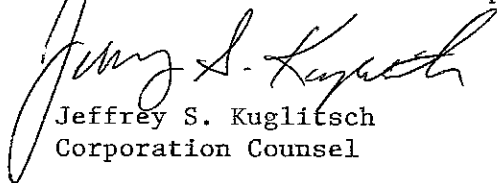
  
Terry Thomas

  
Shiley Williams

Absent  
Marvin Wopat

**LEGAL NOTE:**

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.

  
Craig Knutson  
County Administrator

**FISCAL NOTE:**

Sufficient funds are available in the 2013 ADRC capital improvement account, A/C 36-3683-0000-67200, for the cost of this contract.

  
Sherry Oja  
Finance Director

## Executive Summary

This resolution awards a construction contract to the lowest qualified bidder to renovate space within the Rock County Job Center. Bids were due November 29<sup>th</sup> and seven (7) contractors submitted bids. Scherrer from Burlington, Wisconsin submitted the low bid. The total amount of the bid award is \$181,688. That figure includes the base bid of \$178,600 and the alternate of \$3,088. The alternate replaces the florescent light fixtures called for in the base bid with L.E.D. light fixtures. The L.E.D. fixtures provide better light, lower energy costs, and longer life (less maintenance).

The finished ADRC will encompass approximately 3,600 square feet of renovated space. Included in the renovation are offices or cubicles for 15 staff, 2 vacant cubicles for future expansion, a storage room, a reception area, 2 rooms to meet with customers, a unisex bathroom, and a canopy over the front entrance. Funding to pay for the construction is included in the 2013 County Budget.

The project will start early in January 2013 and should be completed by early March. It is an aggressive project schedule. County staff will work closely with the Architect, the Contractor and the Committees of the County Board to stay on track.

BID SUMMARY FORM

BID NUMBER: 2012-72  
 BID NAME: AGING & DISABILITY RESOURCE CENTER  
 BID DUE DATE: NOVEMBER 29, 2012 - 1:30 P.M.  
 DEPARTMENT: HUMAN SERVICES - JOB CENTER

	SCHERRER BURLINGTON WI	DRAEVING BELOIT WI	BAUER & RAETHER MADISON WI	CREATIVE CONSTRUCTORS MENOMONEE FALLS WI	CORPORATE CONTRACTORS BELOIT WI	GILBANK BELOIT WI	MAGILL ELKHORN WI
BASE BID	178,600.00	182,900.00	188,000.00	193,500.00	196,500.00	207,400.00	207,900.00
ALTERNATE E-1	3,088.00	2,900.00	3,200.00	3,200.00	2,900.00	3,100.00	3,231.00
<b>TOTAL BID</b>	<b>\$ 181,688.00</b>	<b>\$ 185,800.00</b>	<b>\$ 191,200.00</b>	<b>\$ 196,700.00</b>	<b>\$ 199,400.00</b>	<b>\$ 210,500.00</b>	<b>\$ 211,131.00</b>
BID BOND	YES	YES	YES	YES	YES	YES	YES
ADDENDA	YES	YES	YES	YES	YES	YES	YES
START DATE	1/2/13	1/2/13	1/2/13	1/2/13	1/2/13	1/1/13	1/2/13
COMPLETION DATE	3/7/13	3/1/13	3/1/13	3/1/13	3/1/13	3/1/13	3/1/13

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Alternate E-1: Provide LED light fixtures in lieu of Type A fluorescent light fixtures.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION:

*Charmion J. Type* 12/10/12  
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

*[Signature]*  
 CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

*Brian Knudson* 4-0 12/13/12 12-12-12  
 CHAIR VOTE DATE