

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson
INITIATED BY

General Services Committee
SUBMITTED BY



Sherry Gunderson
DRAFTED BY

October 8, 2012
DATE DRAFTED

AUTHORIZING A CONTRACT FOR MOVING SERVICES TO THE NEW ROCK HAVEN FACILITY

1 WHEREAS, construction is underway for Rock County's new 128-bed skilled nursing facility; and,
 2
 3 WHEREAS, many pieces of equipment, furnishings, resident care items, resident personal care items,
 4 office equipment and supplies must be moved from our current location to the new facility over the weeks
 5 preceding the resident move; and,
 6
 7 WHEREAS, the amount of items to be moved warrants the use of a professional moving company; and,
 8
 9 WHEREAS, the bids were solicited for these products with three vendor submitted bids that met the
 10 specifications (results attached).
 11
 12 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled
 13 this 15 day of October, 2012 does hereby recommend that a Purchase Order be issued to Mulrooney
 14 Moving of Janesville, WI not to exceed \$25,000.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

PURCHASING PROCEDURAL ENDORSEMENT

Phillip Owens
Phillip Owens, Chair

Mary Mawhinney
Mary Mawhinney, Chair

Henry Brill
Henry Brill, Vice Chair

5-0 10-18-12
Vote Date

Ivan Collins
Ivan Collins

Absent
Jason Heidenreich

Absent
Ed Nash

12-10B-150

AUTHORIZING A CONTRACT FOR MOVING SERVICES TO THE NEW ROCK HAVEN FACILITY

FISCAL NOTE:

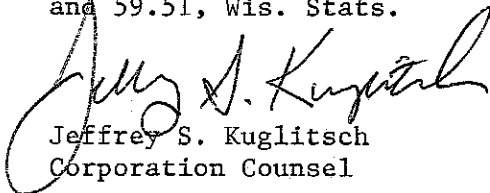
Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200 for the cost of this purchase.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

As we plan for our resident move date, it is essential that we move equipment, furnishings and resident belongings to our new facility in preparation for their arrival.

MOVE SEQUENCE

- Several different move dates will need to be scheduled.
- Initial move will be during the first week of February 2013.
Items to be moved this date include:
 - All new equipment & furniture in storage at the Health Care Center.
 - All confidential stored records.
 - All items not needed at the current Rock Haven prior to patient move date.
 - New maintenance equipment & tools in storage.
- The second move date will be during the week of February 11th.
Items to be moved this date include:
 - Extra furniture from resident rooms, day rooms, common areas.
 - Maintenance equipment & tools.
- The third move date will be early March
Items to be moved this date include:
 - Everything remaining in Rock Haven that is not needed for immediate care of the residents.
- Patient move date will be March 18, 2013.
- Movers will move beds and other miscellaneous resident room items March 18, 2013.
- Final move date will be agreed upon between moving company and Nursing Home Administrator.

NOTE: Dates are tentative and will be firmed up once construction is nearing completion. Contracted moving company will need to work with Rock Haven Nursing Home Director to determine exact dates. Additional move dates may be needed. Contracted moving company will need to be flexible.



PROJECT NUMBER #2012-67
 PROJECT NAME MOVING SERVICES
 BID DUE DATE SEPTEMBER 19, 2012 - 1:30 P.M.
 DEPARTMENT ROCK HAVEN

	MULROONEY JANESVILLE WI	BADGERLAND MOVING MILTON WI	UNIVERSAL RELOCATION MACHESNEY PARK IL
MULTIPLE MOVES TOTAL COST	\$ 19,200.00	\$ 25,000.00	\$ 47,850.00
CART RENTAL PER CART PER WEEK	5.00	3.00	7.50
CART DELIVERY/PICKUP FEE	90.00/HOUR		
COST FOR MOVES, 40 CARTS FOR 4 WEEKS DELIVERY/PICKUP CHARGES	\$ 20,180.00	\$ 25,480.00	\$ 49,050.00
EVALUATOR 1	100	95	70
EVALUATOR 2	95	83	68
TOTAL SCORE	195	178	138

Invitation to Bid was advertised in the Janesville Gazette. Five additional vendors were solicited that did not respond.

Proposals were evaluated on the following criteria: cost, references, experience, company information and flexibility.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: MULROONEY MOVING & STORAGE

SIGNATURE Shirley Davidson

10/1/12

[Signature]

DATE

GOVERNING COMMITTEE APPROVAL:

3-0

CHAIR

10/16/12

DATE

PURCHASING PROCEDURAL ENDORSEMENT:

5-0

CHAIR

10-18-12

DATE