

RESOLUTION NO. 11-110-518

AGENDA NO. 12.D.8.(1)

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

PUBLIC WORKS COMMITTEE  
INITIATED BY

JODI MILLIS  
PURCHASING MANAGER  
DRAFTED BY

PUBLIC WORKS COMMITTEE  
SUBMITTED BY



OCTOBER 20, 2011  
DATE DRAFTED

T I T L E

AWARDING CONTRACT FOR UNIFORMS, SHOP TOWELS AND WALK-OFF MATS  
DEPARTMENT OF PUBLIC WORKS  
AIRPORT, PARKS, HIGHWAY  
2012-2014

1 WHEREAS, funds are incorporated into the budget each year for the rental of  
2 uniforms, shop towels and walk-off mats that are used by all three divisions of  
3 the Department of Public Works; and,  
4

5 WHEREAS, specifications were prepared and solicited with three vendors  
6 submitting bids (results attached); and,  
7

8 WHEREAS, the bids were reviewed by Purchasing and Public Works staff with the  
9 recommendation to accept the low bid from Aramark Uniform Services of Madison,  
10 Wisconsin.  
11

12 NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly  
13 assembled this 17<sup>th</sup> day of November, 2011, that a contract for  
14 uniforms, shop towels and walk-off mats be awarded to Aramark Uniform Services,  
15 of Madison, Wisconsin based on the terms and conditions set forth in the  
16 contract and Invitation to Bid #2012-07; and,

RESPECTFULLY SUBMITTED

PUBLIC WORKS COMMITTEE

Kurtis L. Yankee  
Kurtis Yankee, Chair

Eva Arnold  
Eva Arnold

Betty Jo Bussie  
Betty Jo Bussie

David Diestler  
David Diestler

Absent  
Brent Fox

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch  
Jeffrey S. Kuglitsch  
Corporation Counsel

FISCAL NOTE:

Sufficient funds available in the 2012 budget for this contract.

Jeffrey A. Smith  
Jeffrey A. Smith  
Finance Director

PURCHASING PROCEDURAL ENDORSEMENT

Nancy Howler  
Chair

5.0  
Vote

11-17-11  
Date

ADMINISTRATIVE NOTE:

Recommended.  
Craig Knutson  
Craig Knutson  
County Administrator

11-110-518

**EXECUTIVE SUMMARY****DEPARTMENT OF PUBLIC WORKS  
UNIFORMS, SHOP TOWELS AND WALK-OFF MATS**

All three divisions of the Rock County Department of Public Works (Airport, Parks, Highway) contract with a private vendor to provide employee uniforms, shop towels and walk-off mats. Bids were solicited from seven vendors with two responding. The lowest, most responsible and responsive bid was received from Aramark Uniform Services of Madison, Wisconsin.

The contract will begin January 1, 2012 and terminate December 31, 2012. The Department of Public works may opt to renew the contract for two additional years, 2013 and 2014. The total contract shall not exceed three years.

ORIGINAL

ROCK COUNTY, WISCONSIN

FINANCE DEPARTMENT  
PURCHASING DIVISION

PROJECT NUMBER #2012-07  
 PROJECT NAME UNIFORMS, SHOP TOWELS & WALK-OFF MATS  
 DEPARTMENT PUBLIC WORKS – HIGHWAY, AIRPORT, PARKS  
 BID DUE DATE OCTOBER 18, 2011 – 1:30 P.M.

|                               | ARAMARK<br>MADISON WI | CINTAS<br>ROCKFORD IL | ALSCO<br>WAUWATOSA WI |
|-------------------------------|-----------------------|-----------------------|-----------------------|
| 2012 PARKS                    | 546.00                | 858.00                | 3,120.00              |
| 2012 AIRPORT                  | 1,543.36              | 2,436.20              | 4,819.36              |
| 2012 HIGHWAY                  | 4,594.20              | 6,032.00              | 17,466.80             |
| <b>2012 TOTAL</b>             | <b>\$ 6,683.56</b>    | <b>\$ 9,326.20</b>    | <b>\$ 25,406.16</b>   |
| 2013 PARKS                    | 546.00                | 858.00                | 3,276.00              |
| 2013 AIRPORT                  | 1,543.36              | 2,436.20              | 5,060.32              |
| 2013 HIGHWAY                  | 4,594.20              | 6,032.00              | 18,340.14             |
| <b>2013 TOTAL</b>             | <b>\$ 6,683.56</b>    | <b>\$ 9,326.20</b>    | <b>\$ 26,676.46</b>   |
| 2014 PARKS                    | 546.00                | 858.00                | 3,439.80              |
| 2014 AIRPORT                  | 1,543.36              | 2,436.20              | 5,313.33              |
| 2014 HIGHWAY                  | 4,594.20              | 6,032.00              | 19,257.14             |
| <b>2014 TOTAL</b>             | <b>\$ 6,683.56</b>    | <b>\$ 9,326.20</b>    | <b>\$ 28,010.27</b>   |
| <b>3 YEAR TOTAL - PARKS</b>   | <b>1,638.00</b>       | <b>2,574.00</b>       | <b>9,835.80</b>       |
| <b>3 YEAR TOTAL – AIRPORT</b> | <b>4,630.08</b>       | <b>7,308.60</b>       | <b>15,193.01</b>      |
| <b>3 YEAR TOTAL – HIGHWAY</b> | <b>13,782.60</b>      | <b>18,096.00</b>      | <b>55,064.08</b>      |
| <b>TOTAL 3 YEAR CONTRACT</b>  | <b>\$ 20,050.68</b>   | <b>\$ 27,978.60</b>   | <b>\$ 80,092.89</b>   |

The Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: Jodi Millis, Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION: Aramark \$6,683.56 → 2012  
Benjamin J. Cooperman, Jr. 10-24-11  
 Signature Date  
 GOVERNING COMMITTEE APPROVAL: Lester L. Yante 4-0 10-10-11  
 Chair Vote Date  
 PURCHASING PROCEDURAL ENDORSEMENT: Debra Newkema 5-0 11-17-11  
 Chair Vote Date